



**RAYMOND
MHLABA**
MUNICIPALITY
.....
UMANYANO KUPHULISO

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8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

EXTERNAL ADVERTISEMENT FOR VACANT POSITION

The Raymond Mhlaba Local Municipality is a Category B Municipality, established after the amalgamation of Nkonkobe and Nxuba municipalities. It has its administrative seat in KwaMaqoma and its Council seat in eDikeni. The Raymond Mhlaba Municipality comprises of the historic towns of eDikeni (home of University of Fort Hare), KwaMaqoma, Hogsback, Middledrift, Debe Nek, Seymour, Balfour, Adelaide, and Bedford. It also serves a large rural area in addition to the towns. The Raymond Mhlaba Local Municipality falls in the Amathole District Municipality in the province of the Eastern Cape. The municipality is looking for an individual to fill the following position:

POST 01: CHIEF FINANCIAL OFFICER

DURATION: PERMANENT

REMUNERATION: The annual total remuneration package for the position will be in terms of Local Government Upper limits of total remuneration packages payable to municipal managers and managers directly accountable to municipal managers, Government Gazette No.53882, dated 18 December 2025.

Minimum Requirements and Skills Required:

- A Bachelor's degree or B. Tech in Accounting, Finance, or Economics, or a relevant qualification registered on the National Qualifications Framework at a (NQF Level 7) with a minimum of 360 credits.
- Honours degree or NQF Level 8 will be an added advantage
- A minimum of (5) five years' experience at Middle management level, preferably at local government or public service;
- Certificate in Municipal Finance Management (MFMP) or Certificate in Management Development for Municipal Finances (CPMD) in line with minimum competency requirements as per Notice R493 in Government Gazette 2996 of 15 June 2007, and as amended by GNR.1146 published under GG.41996 of 26 October 2018. Applicants who have not yet attained the aforesaid minimum competency level will be expected to attain it within 18 months from the date of appointment.
- Demonstrate past financial and general management experience and possess good business acumen.

- Knowledge and experience of the principles of good corporate governance and compliance in a government environment. Policy formulation and implementation
- Practical understanding of the Constitutional, Legislative and Policy frameworks governing the local sphere of the government, and in particular, the responsibilities of a Senior Manager in terms of the Municipal Systems Act No. 32 of 2000 and the Municipal Finance Management Act, good understanding and ability to implement MFMA Act No. 56 of 2003;
- Willingness to work irregular hours with extensive travelling.
- Computer literacy, knowledge, and understanding of computerized systems, spreadsheets, databases, and word processing.
- Valid driving license.
- A post-graduate degree, MFMP qualification and registration with a relevant professional body will serve as a strong recommendation/ added advantage.

Competencies:

- Strategic financial management, operational financial management
- Governance leadership, experience in financial management, financial and performance reporting, budgeting, revenue and expenditure management, borrowing, investments, working capital and cash flow management.
- Strategic leadership and human resource management
- Change management,
- Project management,
- Legislation, policy, and implementation,
- Stakeholder relations,
- Supply chain management,
- Risk audit and assurance.

Key Responsibilities:

- Provide strategic financial management direction, advice and leadership to Budget and Treasury Officer, Revenue Management, Corporate Asset Management, Expenditure and Financial Reporting, and Supply Chain Management.
- Ensures the provision of an effective financial management service by implementing and maintaining an effective Financial Management system
- Provides strategic direction to the financial planning and budgeting process with the Municipality and ensures that the strategic plan is consistent with the MTREF, MFMA, and Treasury Regulations
- Ensures effective revenue collection systems that are consistent with the Municipal Systems Act and an effective system of expenditure management
- Support the Accounting Officer and Heads of Directorates in the execution of their functions
- Lead, direct, and manage the Directorate effectively and efficiently to ensure the attainment of the strategic objectives and goals
- Develop, implement and manage strategic goals, policies and procedures in alignment with the municipality's strategic objectives
- Liaise and interact with individuals, role players, and agencies at the senior level in all three spheres of government
- As CFO, ensure municipal financial viability through management and monitoring of all income and expenditure of the Municipality
- Safeguarding all assets, discharging liabilities of the Municipality, and proper and diligent compliance with Municipal Financial Management Act and other prescripts

Candidates will be subjected to an interview and evaluation process and must be aware that previous employers and references will be contacted. Their qualifications, credit, and criminal records will be verified. The candidates will be required to disclose all financial interests, including pending cases against them.

For enquiries, please contact Ms. T. L. Ncapayi, Director : Corporate Services, on the following number: (046) 645 7413 / 7451.

Application form (obtainable from the Municipal website) together with a comprehensive Curriculum Vitae and certified copies (not older than 6 months) of qualifications, application letter and identity document must be addressed to: The Municipal Manager, Raymond Mhlaba Local Municipality, No.08 Somerset, KwaMaqoma, 5720 and should reach the afore-mentioned not later than 30th July 2026 at 16H00. Failure to attach the required documents will disqualify your application. Canvassing of Councilors is not permitted, and proof thereof will result in disqualification. **No faxed or emailed applications will be considered.**



MS U.T. MALINZI
MUNICIPAL MANAGER
DATE: 10/07/26