



**RAYMOND
MHLABA**
MUNICIPALITY

UMANTANO KUPHULELLO

T 046 645 7400/7451 | F 046 645 2562
8 SOMERSET STREET
FORT BEAUFORT | 5720
P.O. BOX 36 | FORT BEAUFORT | 5720

VACANCIES

The Raymond Mhlaba Local Municipality is a Category B Municipality, established after the amalgamation of Nkonkobe and Nxuba municipalities. It has its administrative seat in Fort Beaufort and its Council seat in Alice. Raymond Mhlaba Municipality comprises of the historic towns of Alice (home of University of Fort Hare), Fort Beaufort, Hogsback, Middledrift, Debe Nek, Seymour, Balfour, Adelaide and Bedford. It also serves a large rural area in addition to the towns. The Raymond Mhlaba Local Municipality falls in the Amathole District Municipality in the province of the Eastern Cape. It is looking for visionary, inspirational, customer-oriented, high-calibre and trend-setting strategists to fill the following permanent positions.

EXTERNAL ADVERTISEMENT

POST 01 : CHIEF FINANCIAL OFFICER

DUARATION : FOUR (04) YEARS FIXED TERM EMPLOYMENT CONTRACT

REMUNERATION : A total remuneration package will be paid as per 2018/2019 Government Notice No. 1224 as published in Government Gazette No. 42023 of 08 November 2018 on the determination of upper limits of Senior Managers

Minimum Requirements and Skills Required:

- A Bachelor's degree in Accounting/Finance/Economics/Commerce at NQF Level 7 and;
- Honours degree or NQF Level 8 will be an added advantage
- Minimum of five (5) years' experience at middle management level preferably at local government or public service;
- Must meet minimum competency requirements of National Treasury (in possession of the Certificate Programme in Management Development for Municipal Finance (CPMD) qualification as per Government Gazette 29967 or in the process of acquiring this certificate programme within 18 months from the date of appointment;
- Demonstrate past financial and general management experience and should possess good business acumen;
- Knowledge and experience of the principles of good corporate governance and compliance in a government environment, Policy formulation and implementation
- Practical understanding of the Constitutional, Legislative and Policy frameworks governing the local sphere of government, and in particular, the responsibilities of a Senior Manager in terms of the Municipal Systems Act No. 32 of 2000 and the Municipal Finance Management Act, good understanding and ability to implement MFM Act No. 56 of 2003;



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- A valid code 8 driver's license

COMPETENCIES

- Strategic leadership and human resource management
 - Strategic financial management, operation financial management,
 - Governance leadership, experience in financial management, financial and performance reporting, budgeting, revenue and expenditure management, borrowing, investments, working capital and cash flow management,
 - Change management,
 - Project management,
 - Legislation, policy and implementation,
 - Stakeholder relations,
 - Supply chain management,
 - Risk audit and assurance.
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KEY RESPONSIBILITIES

- Provides strategic financial management direction, advice and leadership to Budget and Treasury Office, Revenue Management, Corporate Asset Management, Expenditure and Financial Reporting, Supply Chain Management.
 - Ensures the provision of an effective financial management service by implementing and maintaining an effective Financial Management system
 - Provides strategic direction to the financial planning and budgeting process with the Municipality and ensure that the strategic plan is consistent with the MTREF, MFMA and Treasury Regulations
 - Ensures effective revenue collection systems that are consistent with the Municipal Systems Act and an effective system of expenditure management
 - Support the Accounting Officer and Heads of Directorates in the execution of their functions
 - Lead, direct and manage the Directorate in an effective and efficient manner in order to ensure the attainment of the strategic objectives and goals
 - Develop, implement and manage strategic goals, policies and procedures in alignment to the municipality's strategic objectives
 - Liaise and interact with individuals, role players and agencies on Senior level in all three spheres of government
 - As CFO, ensure municipal financial viability through management and monitoring of all income and expenditure of the Municipality,
 - Safeguarding all assets, discharging liabilities of the Municipality and proper and diligent compliance with Municipal Financial Management Act and other prescripts
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Candidates will be subjected to an interview and evaluation process and must be aware that previous employers and references will be contacted. Their qualifications, credit and criminal records will be verified. The candidates will be required to disclose all financial interests.

For enquiries please contact Mr. M.P. Nini Director: Corporate Services at the following number (046) 645 7408.

Raymond Mhlaba Municipality is committed to employment equity. Raymond Mhlaba is under no obligation to fill a post after the advertisement thereof. Correspondence will only be entered into with the shortlisted candidates. If you have not heard from us within 3 months of the closing date, regard your application as unsuccessful. The Council nevertheless appreciates the interest shown by all applicants. **Application letter together with application form obtainable from RMLM website and a comprehensive Curriculum Vitae with certified copies of qualifications, drivers licence and identity document must be addressed to: The Municipal Manager, Raymond Mhlaba Municipality, P. O. Box 36, Fort Beaufort, 5720 or Hand delivered to the address displayed in this advert and should reach the afore-mentioned by not later than 17:00 on Friday, 07 January 2020.** Failure to attach the required documents will disqualify your application. Canvassing of Councilors is not permitted and proof thereof will result in disqualification. No faxed or e-mailed applications will be considered.


Ms U. T. Malinzi
Municipal Manager



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