



**RAYMOND
MHLABA
MUNICIPALITY**
.....
UMANYANO KUPHHELESO

T 046 645 7400/7451 | F 046 645 2562
8 SOMERSET STREET
FORT BEAUFORT | 5720
P.O.BOX 36 | FORT BEAUFORT | 5720

DATE: 23th March 2026

INVITATION FOR QUOTATION

REQUEST FOR PROCUREMENT OF WORKSHOP CONSUMABLES FOR MUNICIPAL FLEET

Completed quotations must be placed in a sealed envelope endorsed with the relevant above-mentioned name of the project and must be deposited in the Bid Box at the offices of Raymond Mhlaba Local Municipality, Corner Market Street, Town Hall, Fort Beaufort 5720, by no later than **12:00, on Tuesday, 31ST March 2026**

Preferential Procurement Policy Framework Act points will be awarded as follows:

- Price** - 80 Points
- Specific goals** - 20 Points
- Total** - 100 Points

MANDATORY DOCUMENTS TO BE SUBMITTED AND FAILURE TO DO SO WILL LEAD TO BIDS DEEMED TO BE NON-RESPONSIVE.

- Prices quoted must be firm and must be inclusive of VAT for VAT vendors.
- Bids which are late, not filled in black ink, incomplete, pages not filled in, unsigned or submitted by facsimile or electronically, will not be accepted.
- A confirmation from SARS with a verification pin.
- Certified copy of company CIPC Document.
- Certified ID Copies of Managing Directors/ Owners.
- Original Municipal Billing Clearance Certificate for the company and its directors from your local municipality is a compulsory submission. All service providers must provide municipal billing clearance obtainable from Revenue Manager/ Section. Where the director and the entity use the same billing address an affidavit must be attached. Take note that the municipality will not enter contract with the bidder whose Municipal Bill is more than 3 months in arrears.
- Compulsory submission of MBD forms 4, 8 and 9
- Bidders must be registered on CSD and provide confirmation of registration.
- Specific goals will total 20 points.

SPECIFIC GOALS	POINTS
Disabled	3
Youth	5
Woman (female)	5
Military veterans	2
Black	5

- To claim points for disability, bidder must submit medical certificate. It is compulsory to submit a full CSD Report
- No bidders in the service of the state are allowed to bid.

OTHER ADMINISTRATIVE REQUIREMENTS

- Raymond Mhlaba Municipality Supply Chain Management Policy will apply.
- Raymond Mhlaba Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid and value for money will be the key determinant of the appointment.
- Certified BBBEE certificate or sworn affidavits for EME's and QSE's (non-elimination item). Certification of documents must be within a period of 90 days and must be originally certified.



**RAYMOND
MHLABA**
MUNICIPALITY

UMANYANO KUPHULISE

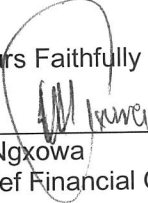
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Enquiries should be sent to J. Randall at: jrandall@raymondmhlaba.gov.za, cell no:066 043 5315

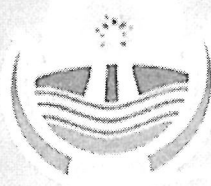
SPECIFICATIONS

SEE ATTACHED

Yours Faithfully



M.Ngxowa
Chief Financial Officer



MHLABA

046 645 7400/7451 046 645 2562
8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

Enquiries: JM Randall
Date: 23/02/2026

Workshop Consumables

Vehicle descript.	Part	Serial Number / Vin Number
	Hand grit cleaner 40lt x1	
	Rags bales x4	
	Grease 100kg	
	De-greaser (heavy duty)100lt	
	Engine oil 15W40 210lt x 1	
	Hydraulic oil 210lt x 3	
	Brake fluid 20lt	
	Anti freeze 200lt	
	Transmission oil 210lt	
	Diff oil 210lt	

M Randall
Acting Manager : Fleet

Ms. T Malangabi-Ncapayi
Director - Corporate Services

Request: for the Supply of workshop consumables

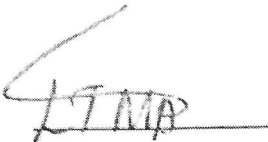
Requested by



JM Randall

Acting Fleet Manager

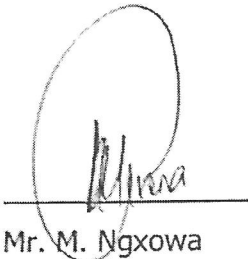
Endorsed / not endorsed



Mrs. T. Ncapayi

DIRECTOR CORPORATE SERVICES

Budget approved / ~~Not Approved~~



Mr. M. Ngxowa

CHIEF FINANCIAL OFFICER

Approved by:

Approved / ~~Not Approved~~



Ms. U. T. Malinzi

MUNICIPAL MANAGER