



**RAYMOND
MHLABA**
MUNICIPALITY

UMANYANG KUPHUNLISO

T 046 645 7400/7451 | F 046 645 2562
8 SOMERSET STREET
FORT BEAUFORT | 5720
P.O.BOX 36 | FORT BEAUFORT | 5720

DATE: 23th March 2026

INVITATION FOR QUOTATION

REQUEST FOR PROCUREMENT OF PRODUCTION INPUT FOR KHANYA NURSERY

Completed quotations must be placed in a sealed envelope endorsed with the relevant above-mentioned name of the project and must be deposited in the Bid Box at the offices of Raymond Mhlaba Local Municipality, Corner Market Street, Town Hall, Fort Beaufort 5720, by no later than **12:00, on Tuesday, 31ST March 2026**

Preferential Procurement Policy Framework Act points will be awarded as follows:

- Price** - **80 Points**
- Specific goals** - **20 Points**
- Total** - **100 Points**

MANDATORY DOCUMENTS TO BE SUBMITTED AND FAILURE TO DO SO WILL LEAD TO BIDS DEEMED TO BE NON-RESPONSIVE.

- Prices quoted must be firm and must be inclusive of VAT for VAT vendors.
- Bids which are late, not filled in black ink, incomplete, pages not filled in, unsigned or submitted by facsimile or electronically, will not be accepted.
- A confirmation from SARS with a verification pin.
- Certified copy of company CIPC Document.
- Certified ID Copies of Managing Directors/ Owners.
- Original Municipal Billing Clearance Certificate for the company and its directors from your local municipality is a compulsory submission. All service providers must provide municipal billing clearance obtainable from Revenue Manager/ Section. Where the director and the entity use the same billing address an affidavit must be attached. Take note that the municipality will not enter contract with the bidder whose Municipal Bill is more than 3 months in arrears.
- Compulsory submission of MBD forms 4, 8 and 9
- Bidders must be registered on CSD and provide confirmation of registration.
- Specific goals will total 20 points.

SPECIFIC GOALS	POINTS
Disabled	3
Youth	5
Woman (female)	5
Military veterans	2
Black	5

- To claim points for disability, bidder must submit medical certificate. It is compulsory to submit a full CSD Report
- No bidders in the service of the state are allowed to bid.

OTHER ADMINISTRATIVE REQUIREMENTS

- Raymond Mhlaba Municipality Supply Chain Management Policy will apply.
- Raymond Mhlaba Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid and value for money will be the key determinant of the appointment.
- Certified BBBEE certificate or sworn affidavits for EME's and QSE's (non-elimination item). Certification of documents must be within a period of 90 days and must be originally certified.



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Enquiries should be sent to L. Ndlazilwana at: Indlazilwana@raymondmhlaba.gov.za, cell no:071 401 1582

SPECIFICATIONS

SEE ATTACHED

Yours Faithfully

M.Ngxowa
Chief Financial Officer



**RAYMOND
MHLABA**
MUNICIPALITY
EMANTLANO KUTHIBESO

Tel: 046 645 7400/7451 | Fax: 046 645 2562

8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

INTERNAL MEMORANDUM

TO	THE MUNICIPAL MANAGER
FROM	DIRECTOR STRATEGIC PLANNING & LED
SUBJECT	REQUEST FOR PROCUREMENT OF PRODUCTION INPUTS FOR KHANYA NURSERY
DATE	22 FEBRUARY 2026

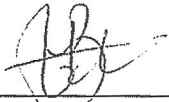
PURPOSE:

This memo serves as a request for procurement of a production inputs for Khanya Nursery agricultural cooperative based in Alice.

DESCRIPTION	QUANTITY
Seedling trays	100
Soil pit (growing medium)	55 blocks
Pindstrup (growing medium) 40 kg	10 bags
African dream compost 40kg	20 bags
Seeds – spinach	10 bags
- Cabbage	10 bags
- Beetroot	10 bags
- Carrots	10 bags
- Onions	10 bags
- Peppers	10 bags
- Lettuce	10 bags
- Broccoli	10 bags
- Cauliflower	10 bags
- Flowers	10 bags
LAN Fertilizer 40 kg	2
NPK Fertilizer 40 kg	2
Round-up (weedicide) 5L	2
Fork spade	6
Knapsack 16L	5
Hose pipe 100m	2
Grass cutting machine (Still)	2
Chainsaw	1

Rakes	5
Wheel barrows	3
Watering cans 5L	5
Hoe	5
Hand fork	5
Fuel 20L	1
2 Strokes 5L	1
Scissors (for cuttings)	10

REQUEST BY:



L. NDLAZILWANA
MANAGER: LOCAL ECONOMIC DEVELOPMENT

APPROVED/~~NOT APPROVED~~



DR L HANABE
DIRECTOR STRATEGIC PLANNING & LED
DATE: