RAYMOND MHLABA MUNICIPALITY
UMANYANO KUPHUHLISO

T 046 645 7400/7451 | F 046 645 2562
8 SOMERSET STREET
FORT BEAUFORT | 5720
P.O.BOX 36 | FORT BEAUFORT | 5720

DATE: 18th APRIL 2024

INVITATION FOR QUOTATIONS: SUPPLY AND DELIVERY OF COMPUTER EQUIPMENT – IT DEPARTMENT

Completed quotations must be placed in a sealed envelope endorsed with the relevant above-mentioned name of the project and must be deposited in the Bid Box at the offices of Raymond Mhlaba Local Municipality, Corner Market Street, Town Hall, Fort Beaufort 5720, by no later than **12:00, on Thursday,25th April 2024.**

Preferential Procurement Policy Framework Act points will be awarded as follows:

Price	-	**80 Points**
Specific goals	-	**20 Points**
Total	-	**100 Points**

MANDATORY DOCUMENTS TO BE SUBMITTED AND FAILURE TO DO SO WILL LEAD TO BIDS DEEMED TO BE NON-RESPONSIVE.

- Prices quoted must be firm and must be inclusive of VAT for VAT vendors.
- Bids which are late, not filled in black ink, incomplete, pages not filled in, unsigned or submitted by facsimile or electronically, will not be accepted.
- A confirmation from SARS with a verification pin.
- Certified copy of company CIPC Document.
- Certified ID Copies of Managing Directors/ Owners.
- Municipal Billing Clearance Certificate for the company and its directors from your local municipality is a compulsory submission. All service providers must provide municipal billing clearance obtainable from Revenue Manager/ Section. Take note that the municipality will not enter contract with the bidder whose Municipal Bill is more than 3 months in arrears.
- Compulsory submission of MBD forms 4, 8 and 9
- Bidders must be registered on CSD and provide confirmation of registration.
- Specific goals will be allocated to SMME's and means of verification will be a full CSD Report
- No bidders in the service of the state are allowed to bid.

OTHER ADMINISTRATIVE REQUIREMENTS

- Raymond Mhlaba Municipality Supply Chain Management Policy will apply.
- Raymond Mhlaba Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid and value for money will be the key determinant of the appointment.
- Certified BBBEE certificate or sworn affidavits for EME's and QSE's (non-elimination item). Certification of documents must be within a period of 90 days and must be originally certified.

Enquiries should be sent to Mr. A. Tsewu atsewu@raymondmhlaba.gov.za, cell no: 066 471 5875.

SPECIFICATION

See attached

Yours Faithfully

X. PANTSI
SCM Manager

MHLABA

Tel 046 645 7400/7451 Fax 046 645 2562
8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

To : Supplychain

From : IT Department

Date : 28 March 2024

Subject : Equipment Specifications

Dear Sir/Madam

Specification for L3 - Cisco Switch

Description of Product	Quantity
Cisco Switch Catalyst 3600 Series – 24 Ports 1Gb PoE+	2

Thank You

Mr. A. Tsewu
ICT Manager