



**RAYMOND
MHLABA**
MUNICIPALITY

UMANTYANO KUPHUKHLEISO

T 046 645 7400/7451 | F 046 645 2562
8 SOMERSET STREET
FORT BEAUFORT | 5720
P.O.BOX 36 | FORT BEAUFORT | 5720

DATE: 11 October 2022

ADVERTISEMENT: Procurement of software licenses for preparation of AFS

Completed quotations must be placed in a sealed envelope endorsed with the relevant above-mentioned name of the project and must be deposited in the Bid Box at the offices of Raymond Mhlaba Local Municipality, Corner Market Street, Town Hall, Fort Beaufort 5720, by no later than **12:00, on Tuesday, 18 October 2022.**

Preferential Procurement Policy Framework Act points will be awarded as follows:

Price	- 80 Points
BBBEE status	- 20 Points
Total	- 100 Points

MANDATORY DOCUMENTS TO BE SUBMITTED AND FAILURE TO DO SO WILL LEAD TO BIDS DEEMED TO BE NON-RESPONSIVE.

- Raymond Mhlaba Municipality Supply Chain Management Policy will apply.
- Raymond Mhlaba Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid and value for money will be the key determinant of the appointment.
- Prices quoted must be firm and must be inclusive of VAT for VAT vendors.
- Bids which are late, not filled in black ink, incomplete, pages not filled in, unsigned or submitted by facsimile or electronically, will not be accepted.
- A confirmation from SARS with a verification pin.
- Certified copy of company CIPC Document.
- Certified BBBEE certificate or sworn affidavits for EME's and QSE's (non-elimination item).
- Certified ID Copies of Managing Directors/ Owners.
- Billing Clearance certificate or Statement of Municipal Accounts for Company and its directors. **In cases where bidder does not reside in a billed area, bidder must obtain a Municipal Accounts clearance certificate from its relevant municipality and for those who reside within Raymond Mhlaba jurisdiction, such may be obtained at Revenue section in Fort Beaufort.**
- Compulsory submission of MBD forms 4, 8 and 9.
- Certification of documents must be within a period of 90 days and must be originally certified.
- Bidders must be registered on CSD and provide confirmation of registration.
- No bidders in the service of the state are allowed to bid
- Enquiries should be sent to the undersigned at xpantsi@raymondmhlaba.gov.za

ITEM DESCRIPTION	QUANTITY
➤ GRAP Template for Municipalities – Full year licence	1
➤ National Treasury Returns & Budget Formats – Full year licence	1
➤ Financial Statements Working Papers (including Consolidations and Connector) – Full year licence	2
➤ (Full Year Licence)	
➤ mSCOA Template MBRR – Full year licence	1
➤ Number of licences	3



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Yours Faithfully

X. PANTSI
SCM Manager



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