

RAYMOND MHLABA MUNICIPALITY

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Description	Contact Person																				
<p><u>PROCUREMENT OF AN ENERGY SPECIALIST TO ASSIST WITH ELECTRICITY NORMALISATION</u></p> <p>The Municipal Electricity delivery services business faces the following challenges:</p> <ul style="list-style-type: none"> • Infrastructure maintenance and refurbishment backlog due to financial constraints • Excessive unplanned outages and inadequate restoration time to end customers impacting negatively on service delivery • Eskom huge debt with Eskom constantly threatening to switch off electricity and/ or attach Municipality assets • Servicing the Eskom current account • Customer complaints • The high bypassing of meters and illegal connections • Huge losses, both Technical and non-technical losses <p>The Municipality requires proposals from suitable qualified service providers with the right institutional leadership, knowledge of the municipal environment, experience record and technical capability to:</p> <ol style="list-style-type: none"> a) Assess the current situation and provide strategic advice to resolve the current issues faced by the Municipality b) Review existing agreements in place with ESKOM to ensure cost effective measurement solutions. c) Assist with Eskom discussions, provide inputs for a sustainable payment plan with Eskom. d) Assist the municipality on cost of supply. e) An overall holistic strategy for the Municipal Electricity business. <p><u>THE FOLLOWING EVALUATION METHOD WILL BE USED.</u></p> <ol style="list-style-type: none"> a) Phase 1: Compliance Check of Required Documents b) Phase 2: Functionality Evaluation – Refer to Functionality Evaluation section <p><u>PHASE 2 : FUNCTIONALITY EVALUATION</u></p>																					
<table border="1"> <thead> <tr> <th data-bbox="113 1485 323 1547">Criterion</th> <th data-bbox="323 1485 1043 1547">Assessment</th> <th data-bbox="1043 1485 1190 1547">Point Awarded</th> <th data-bbox="1190 1485 1436 1547">Max Score</th> </tr> </thead> <tbody> <tr> <td data-bbox="113 1547 323 1951" rowspan="3"> Experience (Similar previous contract) </td> <td data-bbox="323 1547 1043 1771"> Provide three similar Projects. The bidding provider should have experience on dealing with Eskom and Municipalities. It should have at least three similar contracts signed between all relevant parties. </td> <td data-bbox="1043 1547 1190 1771" style="text-align: center;">30</td> <td data-bbox="1190 1547 1436 1771" rowspan="3" style="text-align: center;">30</td> </tr> <tr> <td data-bbox="323 1771 1043 1823"> To obtain maximum points, service providers must submit appointment letters. </td> <td data-bbox="1043 1771 1190 1823" style="text-align: center;">10</td> </tr> <tr> <td data-bbox="323 1823 1043 1951"> One similar project. </td> <td data-bbox="1043 1823 1190 1951" style="text-align: center;">0</td> </tr> <tr> <td data-bbox="113 1951 323 2016"></td> <td data-bbox="323 1951 1043 2016"> No similar project provided </td> <td data-bbox="1043 1951 1190 2016" style="text-align: center;">0</td> <td data-bbox="1190 1951 1436 2016"></td> </tr> <tr> <td data-bbox="113 1951 323 2016"></td> <td data-bbox="323 1951 1043 2016"> 1 x Team Leader with a MSc Electrical Eng. Registered with ECSA as Pr. Eng or Pr. Tech Eng with minimum of 15 years of experience. </td> <td data-bbox="1043 1951 1190 2016" style="text-align: center;">15</td> <td data-bbox="1190 1951 1436 2016" style="text-align: center;">30</td> </tr> </tbody> </table>	Criterion	Assessment	Point Awarded	Max Score	Experience (Similar previous contract)	Provide three similar Projects. The bidding provider should have experience on dealing with Eskom and Municipalities. It should have at least three similar contracts signed between all relevant parties.	30	30	To obtain maximum points, service providers must submit appointment letters.	10	One similar project.	0		No similar project provided	0			1 x Team Leader with a MSc Electrical Eng. Registered with ECSA as Pr. Eng or Pr. Tech Eng with minimum of 15 years of experience.	15	30	
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Experience, Qualifications and Professional Registration of Personnel	2 x Engineers with BSc Electrical Engineering / B-Tech Elec Eng. Registered with ECSA as Pr. Eng or Pr. Tech Eng with minimum 10 years of experience.	10		
	1 x Finance Admin with a B-Com Finance with 5 years' experience.	5		
Methodology	Demonstrate excellent understanding of the scope with clear time frames	40	40	
	Demonstrate a general understanding of the scope with clear time frames	30		
	Methodology which does not demonstrate that the service provider understand the scope	0		
Maximum Score		100		

Tenders that have achieved the minimum qualification score (70%) for functionality will be evaluated further in terms of the preference points system.

ELIGIBILITY CRITERIA

Only those suppliers who:

- Are willing and able to keep their cost prices/ rates fixed for the maximum period of 30 days from date of the RFQ closing- Shall be eligible to participation further on price and preferential points.

Completed proposals are to be placed in a sealed envelope endorsed " **PROCUREMENT OF AN ENERGY SPECIALIST TO ASSIST WITH ELECTRICITY NORMALISATION**" and must be deposited in the Bid Box at the **Budget and Treasury Office: Corner of Campbell and Market Street, Fort Beaufort Town Hall, 5720**, not later than **12h00pm on Tuesday, 14 June 2022**, at which time the bids will be opened in public.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

- Price - 80 points
- BBBEE status - 20 points
- TOTAL -100 points**

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Raymond Mhlaba Municipality Supply Chain Management Policy will apply;
- The Raymond Mhlaba Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Bids which are late, incomplete, not completed in black ink, unsigned or submitted by facsimile or electronically, will not be accepted;
- Bids submitted are to hold for a period of 90 days.
- Bidders will be subjected to objective and capacity criterions
- Bids that do not meet a minimum of 70 points for functionality will not be considered further.
- Bidders must submit their municipal rates and services account, Cipro certificates, ID copies, CSD and Declaration of interest.



X. PANTSU
SCM MANAGER