



**RAYMOND
MHLABA**
MUNICIPALITY

UMANYANO KUPHULISO

AGENDA

MANAGEMENT MEETING

DATE : 10 AUGUST 2022

TIME : 10H00

VENUE: COUNCIL CHAMBERS, ALICE

1. OPENING

2. NOTICE OF THE MEETING

3. CONSIDERATION OF APPLICATIONS FOR LEAVE OF ABSENCE

4. ADOPTION OF THE AGENDA

5. COMMUNICATION BY THE CHAIRPERSON

6. REPORTS

7. CLOSURE

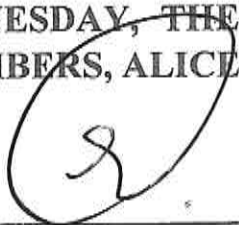


**RAYMOND
MHLABA**
MUNICIPALITY

UMANYANO KUPHUBLISO

NOTICE OF THE MEETING

NOTICE IS HEREBY GIVEN THAT A MANAGEMENT MEETING OF RAYMOND MHLABA LOCAL MUNICIPALITY WILL BE HELD ON WEDNESDAY, THE 10TH AUGUST 2022, AT 10H00 IN THE COUNCIL CHAMBERS, ALICE

UA 

UT. MALINZI
MUNICIPAL MANAGER:
RAYMOND MHLABA MUNICIPALITY

5/8/22

DATE

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10 AUGUST 2022

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ITEM 34/2022

STATUS REPORT - EPWP REPORT

1. PURPOSE

This report seeks to inform and update the Management for noting on the progress on Expanded Public Works Programme (EPWP) for the 4th quarter of the 2021/22 FY.

2. BACKGROUND

Raymond Mhlaba Municipality has the responsibility to facilitate, promote and to co-ordinate the implementation of the Expanded Public works Programme (EPWP) compliant projects within the municipality.

The EPWP program is a key government initiative which contributes to Government Policy Priorities in terms of decent work and sustainable livelihoods in education, health, rural development, food security & land reform and the fight against crime. The purpose of this program is to create work opportunities according to the set targets and cross all its four sectors: Infrastructure, Non-State, Environment & Culture and Social Sectors. One of the prescripts of the EPWP is to use labour intensive methods which allow the drawing significant number of participants into the program to do work and aims to provide poverty and income relief through temporary work for the unemployed to carry out socially useful activities through EPWP.

3. ANNUAL TARGETS

- The municipal annual target for jobs to be created is 200
- Quarterly target is 50 jobs to be created as per SDBIP 21/22 financial year

4. FINANCIAL IMPLICATIONS

EPWP Internal budget allocation for the 2021/22 FY is **R500 000**.

| Internal budget Allocation | Budget Spent | Percentage |
|----------------------------|--------------|------------|
| R500 000 | R500 000 | 100% |

5. PROGRESS REPORT

a) The municipality was supposed to have created 76 work opportunities by the end of June 2022, but due to non-submission of beneficiaries from certain areas, 66 number of were created. The tables below illustrate the work opportunities areas where jobs have been created for the period of three months under Waste Management project.

| PROJECT NAME | SECTOR | WORK OPPORTUNITIES |
|------------------------------------|--------------------------|--------------------|
| Raymond Mhlaba Waste Management | Environment & Culture | 66 |
| | | |

PROJECT ALLOCATION PER AREA

| NAME OF PROJECT | AREA | NO. ALLOCATED |
|------------------|---------------|---------------------|
| Waste Management | Fort Beaufort | 15 |
| | Alice | 15 |
| | Middledrift | 10 |
| | Adelaide | 10 (non-submission) |
| | Seymour | 10 |
| | Hogsback | 06 |
| | Bedford | 10 |
| | | |

6. LEGAL FRAMEWORK

- The Constitution of the Republic of SA as Amended (01 February 2013);
- Local Government Municipal Systems Amendment Act (Act No. 7 of 2011)
- Local Government Municipal Finance Management Act (Act No 56 of 2003).
- Division of Revenue Amendment Act (Act No 29 of 2013)
- Expanded Public Works Programme Policy

7. ACHIEVEMENT

- Quarterly target has been achieved.

8. ANNEXURE

- None

9. RECOMMENDED

It is **RECOMMENDED** that:

- 1) The Management notes the EPWP report.

ITEM 35/2022

STATUS REPORT – ELECTRICITY SERVICES

1. PURPOSE

The purpose of this report is for the Management to note the progress achieved by the Electrical Services Unit in executing its responsibilities for the Fourth Quarter of the 2021/22 Financial Year.

2. BACKGROUND

The electricity services department is responsible for the maintenance of the electrical infrastructure. The maintenance entails of the following;

- Maintenance of both Streetlights and High mast Lights,
- Maintenance of the Electrical Network
- Installation of Meters,

3. LEGAL IMPLICATIONS

- National Energy Regulator of South Africa (NRS 048-6)
- Occupational Health and Safety Act of 1993 and regulations
- Local Government: Municipal Systems Act, No. 32 of 2000 as amended
- Local Government: Municipal Financial Management Act, No. 56 of 2003
- Division of Revenue Act

4. PROGRESS MADE

A detailed report on the progress of the section is attached as the Annexure of this item.

5. FINANCIAL IMPLICATIONS

- Maintenance Budget (Internally)

6. ANNEXURES

Annexure – Electrical Services Report

7. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the Electricity report.

ELECTRICAL SERVICES REPORT

1. Background

The report outlines the activities of the department as from April 2022 to the end of June 2022. In the report the following areas are covered.

- Installation of electricity meters
- Maintenance of both Street Lights and High Mast Lights
- Maintenance of municipality 's Electrical network

2. In House Maintenance Progress

The summary report for electricity activities during this quarter from April 2022 to June 2022 is shown below.

Streetlights, High mast lights and infrastructure maintenance is conducted though out with challenges on material procurement and shortage of electricity vehicles which leads to a lot of unresolved complaints from the communities.

| Town | No of Electricity Meters Installed | Number of Faults Attended | Number of Tamper/Meter disconnections | Number of Street Lights Attended | High Mast Lights Attended |
|---------------|------------------------------------|---------------------------|---------------------------------------|----------------------------------|---------------------------|
| Fort Beaufort | 23 | 175 | 1 | 0 | 2 |
| Adelaide | 0 | 115 | 0 | 5 | 0 |
| Bedford | 9 | 403 | 0 | 18 | 0 |
| Alice | N/A | N/A | N/A | 10 | 0 |
| Seymour | N/A | N/A | N/A | 0 | 0 |
| Middle drift | N/A | N/A | N/A | 0 | 0 |

Maintenance on Medium Voltage Electrical Network

The electrical network and infrastructure require proper maintenance and currently the infrastructure is giving us unexpected major power outages.

The unit performed network repairs on the following areas:

- Replace 11m wooden electrical pole at Takalani Location in Fort Beau fort that was knocked down on the ground by a car in May 2022
- Fix Mini sub at Graham's town road in Fort Beaufort that was knocked away by the car
- Repairs on Medium voltage Electrical Pole knocked down on the ground by a tax in Bedford town
- Replace electrical pole and cables where Truck ripped off electrical cables in New Goodwin Park in Bedford
- Repairs on faulty M.V Cable at Red location in Adelaide that tripped off Eskom

Breaker.

- Repairs on faulty M.V Joint at Buitekant Street in Adelaide
- Repairs on cable Broken by Truck in White Street at Bedford.

ITEM 36/2022

STATUS REPORT – CIVIL WORKS

1. PURPOSE

This is to report to the Management to note the progress made by the Civil Works Section in the 3rd quarter of the 2021/22 Financial Year.

2. BACKGROUND

This progress report gives an outlook about the progress made by the Civil Works Section during the period of April 2022 to June 2022. The section is responsible for the maintenance of roads (both surfaced and gravel roads), the maintenance of stormwater drainage system.

3. PROGRESS MADE

The following towns drainage system was cleaned in the 4th quarter. The table below shows the meters that were cleaned per town.

| Bedford | Adelaide | Fort Beaufort | Alice |
|---------|----------|---------------|-------|
| 1692m | 1707m | 924m | 838m |

A detailed report on the achievements of the section is attached as the Annexure A of this item.

The following towns pothole were fixed in the 4th quarter. The table below shows quantities of Asphalts that were used in square meters.

| Bedford | Adelaide | Fort Beaufort | Alice |
|-------------------|----------|---------------|-------|
| 2.5m ² | 7.5m | 22.5m | 7.5m |

A detailed report on the achievements of the section is attached as the Annexure A of this item.

The following wards roads were bladed in the 4th quarter. The table below shows the meters that were bladed per wards.

4. FINANCIAL IMPLICATION

Maintenance Budget (Own Revenue)

5. LEGAL FRAMEWORK

National Road Traffic Act (No. 93 of 1996)
Environmental Management Act (No. 107 of 1998)

6. ANNEXURES

Annexure A – Civil Works 3rd Quarter Report

7. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the Civil Works report.

CIVIL WORKS UNIT REPORT

1 STORMWATER MAINTENANCE

1.1 Bedford

| April | | | |
|-------|-------------------|--|--------------|
| | Road Name | Number of Stormwater drain cleaned L/R | Distance (M) |
| 1 | Dyasi Street | 2 | 89 |
| 2 | Kweyi Street | 2 | 72 |
| 3 | Lindani Street | 2 | 80 |
| 4 | Lubisi Street | 2 | 96 |
| 5 | Lukhanyiso Street | 2 | 80 |
| 6 | Makhaphela Street | 2 | 48 |

| May | | | |
|-----|------------------|--|--------------|
| | Road Name | Number of Stormwater drain cleaned L/R | Distance (M) |
| 1 | Khangela Street | 2 | 110 |
| 2 | Malime Street | 2 | 86 |
| 3 | Ntlama Street | 2 | 94 |
| 4 | Somerset Street | 2 | 75 |
| 5 | Thutyana Street | 2 | 60 |
| 6 | White Street | 2 | 85 |
| 7 | Zingisani Street | 2 | 66 |

| June | | | |
|------|-----------|--|--------------|
| | Road Name | Number of Stormwater drain cleaned L/R | Distance (M) |

| | | | |
|---|------------------|---|-----|
| 1 | Circular Drive | 2 | 101 |
| 2 | Dyantyi Street | 3 | 92 |
| 3 | Lindani Street | 2 | 120 |
| 4 | Malime Street | 1 | 80 |
| 5 | Mphuphu Street | 4 | 98 |
| 6 | Thutyana Street | 2 | 77 |
| 7 | Zingisani Street | 2 | 83 |

1.2 Adelaide

| April | | | |
|-------|------------------|--|--------------|
| | Road Name | Number of Stormwater drain cleaned L/R | Distance (M) |
| 1 | Bonaccord Street | 2 | 78 |
| 2 | Dewey Street | 2 | 59 |
| 3 | Lee Street | 2 | 94 |
| 4 | MphuphuStreet | 2 | 81 |
| 5 | New Area | 2 | 96 |
| 6 | Smith Street | 2 | 106 |
| 7 | William Street | 2 | 76 |

| May | | | |
|-----|------------------|--|--------------|
| | Road Name | Number of Stormwater drain cleaned L/R | Distance (M) |
| 1 | Bonani Street | 2 | 98 |
| 2 | Buitekant Street | 2 | 92 |
| 3 | Church Street | 2 | 87 |
| 4 | Plain Street | 2 | 80 |
| 5 | Smith Street | 2 | 100 |
| 6 | Van Street | 2 | 81 |
| 7 | William Street | 2 | 89 |

| June | | | |
|------|------------------|--|--------------|
| | Road Name | Number of Stormwater drain cleaned L/R | Distance (M) |
| 1 | Bonaccord Street | 2 | 41 |
| 2 | Church Street | 2 | 68 |
| 3 | Market Square | 2 | 52 |
| 4 | Market Street | 2 | 35 |
| 5 | Queen Street | 2 | 71 |
| 6 | Van Street | 2 | 62 |
| 7 | Vil Joen Street | 2 | 91 |
| 8 | Welsh Street | 2 | 70 |

1.3 Fort Beaufort

| April | | | |
|-------|-----------------|--|--------------|
| | Road Name | Number of Stormwater drain cleaned L/R | Distance (M) |
| 1 | Alice Street | 2 | 73 |
| 2 | Barkly Street | 2 | 52 |
| 3 | Durban Street | 2 | 65 |
| 4 | Mitchell Street | 2 | 70 |
| 5 | Somerset Street | 2 | 69 |

| May | | | |
|-----|------------|--|--------------|
| | Road Name | Number of Stormwater drain cleaned L/R | Distance (M) |
| 1 | New Street | 2 | 90 |

| 2 | Ordinance Street | 2 | 79 |
|------|------------------|--|--------------|
| 3 | Protea Street | 2 | 99 |
| 4 | Somerset Street | 2 | 80 |
| 5 | Durban Street | 2 | 46 |
| June | | | |
| | Road Name | Number of Stormwater drain cleaned L/R | Distance (M) |
| 1 | Camber Street | 2 | 52 |
| 2 | Cornation Street | 2 | 16 |
| 3 | Durban Street | 2 | 82 |
| 4 | Somerset Street | 2 | 51 |

1.4 Alice

| April | | | |
|-------|--------------------|--|--------------|
| | Road Name | Number of Stormwater drain cleaned L/R | Distance (M) |
| 1 | Caltex Garage | 2 | 40 |
| 2 | Catherine Street | 2 | 32 |
| 3 | Long Market Street | 2 | 67 |
| 4 | Main Street | 2 | 91 |
| 5 | Malloch Street | 2 | 20 |
| 6 | Robetson Street | 2 | 80 |

| May | | | |
|-----|------------------|--|--------------|
| | Road Name | Number of Stormwater drain cleaned L/R | Distance (M) |
| 1 | Catherine Street | 2 | 32 |
| 2 | Golf Course | 2 | 40 |
| 3 | Happy Rest | 2 | 35 |

| | | | |
|---|-----------------|---|----|
| 4 | Main Road | 2 | 80 |
| 5 | Malloch Street | 2 | 51 |
| 6 | Robetson Street | 2 | 50 |

| June | | | |
|------|------------------|--|--------------|
| | Road Name | Number of Stormwater drain cleaned L/R | Distance (M) |
| 1 | Catherine Street | 2 | 60 |
| 2 | Ntselamanzi Road | 2 | 60 |
| 3 | Main Street | 2 | 30 |
| 4 | Robetson Road | 2 | 22 |
| 5 | Wienand Road | 2 | 48 |

1. Road patching (pothole fixing)

| Bedford | |
|-------------------|----------------|
| Street Name | M ² |
| Ntlama Street | 0.9 |
| Cradock Street | 1 |
| Hendriater Street | 0.6 |

| Adelaide | |
|-------------------|----------------|
| Street Name | M ² |
| Stoto Street | 2.2 |
| Vil Joen Street | 1.3 |
| Bonaccord Street | 2 |
| Winterburg Street | 2 |

| Fort Beaufort | |
|-----------------|----------------|
| Street Name | M ² |
| Somerset Street | 5.5 |
| Durban Street | 6.4 |
| Nohashe Street | 5 |
| Mbewu Street | 5.6 |

| Alice | |
|-------------|----------------|
| Street Name | M ² |

| | |
|---------------|-----|
| Happy Rest | 3.6 |
| Garden Street | 3.9 |

2. Dry Blading

| Ward 1 | |
|--------------|-----|
| Village Name | KM |
| Khulile | 9.6 |
| James | 3.5 |

| Ward 13 | |
|--------------|-----|
| Village Name | KM |
| Gcabasa | 3.8 |
| Fama | 1.2 |

| Ward 16 | |
|-------------|-----|
| Street Name | KM |
| Nonaliti | 5.3 |

| Ward 17 | |
|--------------|-----|
| Village Name | KM |
| Nothenga | 3.2 |

| Ward 6 | |
|---------------------------|-----|
| Village Name | KM |
| CBD (Mayibuye Buses Depo) | 0.9 |

ITEM 37/2022

STATUS REPORT – PROJECT MANAGEMENT UNIT (PMU)

1. PURPOSE

The purpose of this report is for the Management to note the progress achieved by the Project Management Unit (PMU) department in executing its responsibilities for the 4th Quarter of the 2021/22 Financial Year.

2. LEGAL FRAMEWORK BACKGROUND

- Local Government: Municipal Systems Act 32 of 2000 as Amended
- Local Government: Municipal Financial Management Act 56 of 2003
- Division of Revenue Act

3. BACKGROUND

The Project Management Unit (PMU) is responsible for the implementation and monitoring of all Municipal Infrastructure Grant (MIG) funded projects. The MIG programme is part of government's overall strategic programmes to eradicate poverty and create conditions for local economic development. It is aimed at maximising opportunities for employment creation and enterprise development. The programme is demand-driven, and service delivery is decentralized to municipalities. Municipalities play a central role in coordinating development activity and the delivery of municipal infrastructure in their jurisdictions.

4. FINANCIAL IMPLICATIONS

None.

5. ANNEXURES

Annexure 1 – Project Management Unit Report

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- (a) The Management notes the Project Management Unit report.

PROJECT MANAGEMENT UNIT REPORT

1. Background

There are 15 projects approved in the 2021/22 Financial Year and they are spread throughout the municipality. There are 8 multi- year projects and 7 once-off projects being implemented as approved by Council. The challenges on the programme can be summed up as the following;

- Trench transfer not paid on time as per DoRa which causing delays on project completion.
- Revised 2021/22 FY PIP not yet approved by CoGTA.
- The expenditure incurred in November 2021 not recognized by CoGTA due to PoP's not accepted by CoGTA.
- Tax non-compliance by some Service Providers leading to invoices approved by the verification team not being processed.
- Lack of resources by PMU staff i.e., transport which causing poor monitoring and reporting.
- Slow performance from Service Providers which lead to termination of contracts.
- Delays in material delivery by Suppliers and Covid-19 National lockdown regulations that affected production of materials and resulted in late practical completion of projects.
- Delays in sitting of District Appraisal Committee meetings for Registration and approval of Projects due to Covid -19.

2. MIG Spending

| FY | Allocation (R) | Amount Received (R) | Expenditure (R) | (%) Against transfer | Balance to be transferred (R) | (%) on the MIS against Allocation |
|---------|----------------|---------------------|-----------------|----------------------|-------------------------------|-----------------------------------|
| 2021/22 | 41,333,000 | 41 333 000 | 41 133 000 | 100% | R200 000 | 92% |

3. Progress of MIG 2021/2022 projects

| No | Projects | Budget (R) | Project Status | Progress % | Challenges | Remedial Actions |
|----|--|------------|----------------|------------|---|---|
| 1 | Bedford Access Road Phase 3 | 5,000,000 | Complete | 100% | None | None |
| 2 | Paving of Seymour Internal Street Phase 2 | 3,000,000 | Complete | 100% | None | None |
| 3 | Installation of High mast lights in Raymond Mhlaba Townships Phase 3 | 5,000,000 | Construction | 95% | Item for electricity connection was not included in the scope of works | Variation order for connections approved. |
| 4 | Installation of High mast lights in Raymond Mhlaba Townships Phase 2 | 4,528,455 | Construction | 100% | None | None |
| 5 | Fort Beaufort Sport Complex Ward 21 | 2,000,000 | Construction | 100% | The scope of works was not clearly defined by PSP that caused delays to the project. Budget depleted. | To apply for additional funding. |
| 6 | Construction of Mayipase Day Care Centre | 390,730 | Complete | 100% | None | None |
| 7 | Construction of Gqadushe Community Hall | 1,355,501 | Construction | 99% | Slow progress on site, lack of resources | Practical Completed. |
| 8 | Construction of Chris Hani Day Care Centre | 465,288 | Complete | 100% | None | None |
| 9 | Paving & Greening of Newtown Internal Streets Phase 2 | 4,000,000 | Construction | 100% | None | None |
| 10 | Alice Driver's License Testing | 1,000,000 | Complete | 100% | None | None |

| | Centre | | | | | |
|----|---|-----------|----------|------|--|--|
| 11 | Paving of Takalani, Tyoks and Mpolweni Internal Streets Phase 3 | 3,500,000 | Complete | 100% | None | None |
| 12 | Fort Beaufort Driver's License Testing Centre | 2,000,000 | Complete | 100% | None | None |
| 13 | Paving of Jampa Street | 3,000,000 | Complete | 100% | Slow progress due to shortage of material, delays by Amathole for water leakage. | Waiting upon Amathole to repair leakage. |
| 14 | Paving of Goma-Goma, Mike Valley, and Kuwait Internal Streets | 4,500,000 | Complete | 100% | None | None |
| 15 | Construction of Rhwantsana Community Hall | 2,500,000 | Complete | 100% | None | None |
| 16 | Paving of Hillside to Ntoleni (budget maintenance) | 1,500,000 | Complete | 100% | None | None |
| 17 | Paving of Gugulethu internal street (budget maintenance) | 600,000 | Complete | 100% | None | None |

ITEM 38/2022

STATUS REPORT – AMATHOLE DISASTER 2020 –ALICE, MIDDLEDRIFT, MFIKI, NGQELE, KHAYAMNANDI, CWARU: LAND AND HOUSING SECTION

1. PURPOSE

The purpose of this report is for the Management to note the progress achieved by the municipality in the implementation of the Disaster 2022 (RDP- PERMANENT STRUCTURES) through the department of Human Settlement.

2. BACKGROUND

The Raymond Mhlaba Municipality, in the year 2020 November / December had a devastating storm which left so many families homeless. The department of Human Settlement has since appointed a contractor that is called Stedone Development (PTY) LTD, which is on site building houses for affected families.

The fund Manager which is Department of Humans Settlement is the one that appointed the contractor and ensure that the conditional grant is properly managed and accounted for, that the funds are spent with purpose and conditions. Ensure compliance with agreed reporting and monitoring mechanism.

3. PROGRESS MADE

Currently the contractor is on site, the progress to date is that the contractor has built 21 Slabs and 5 houses are at the brick work.

4. FINANCIAL IMPLICATIONS

Department of Human Settlement is the one that is accounting with funds

5. LEGAL FRAMEWORK

- National housing Code 2000
- Breaking new ground 2004
- Environmental Management Act (No. 107 of 1998)
- SPLUMA 16 OF 2013

6. ANNEXURES

Annexure 1 – Disaster list for approved beneficiaries 2020 RDP

7. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report.

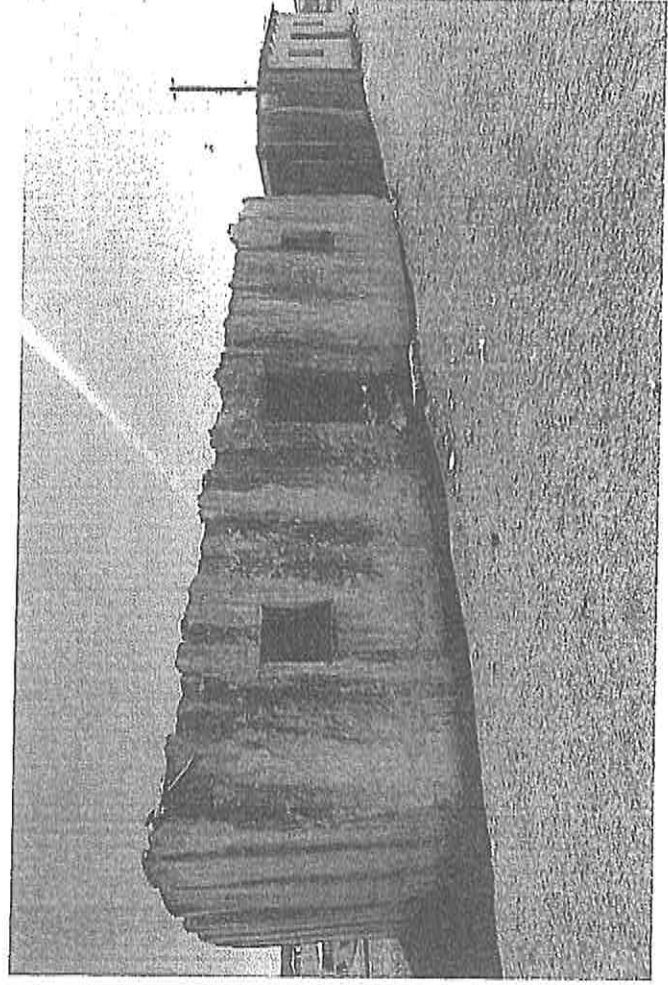
AMATHOLE DISASTER HOUSING PROJECT

Amathole District Municipality

During November 2020 approximately 345 families were affected by a devastating storm that moved through various villages destroying and damaging houses leaving many families destitute.

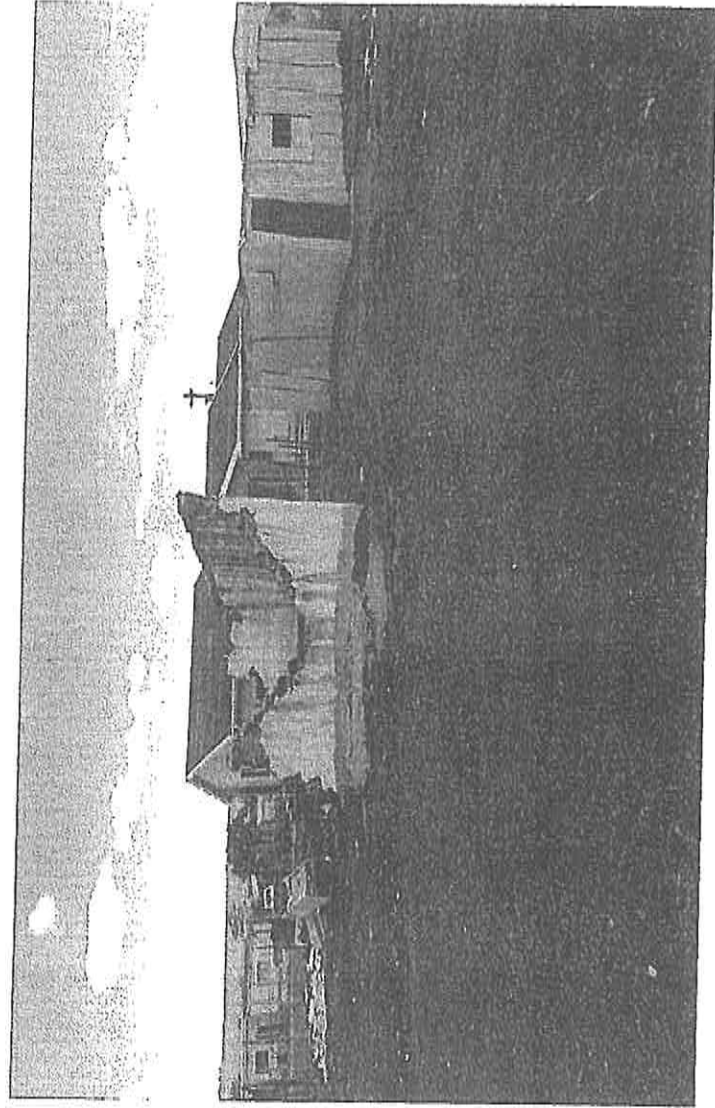
The MEC immediately requested that the Department of Human Settlements intervene to assist these destitute families.

The eight most affected villages in the Raymond Mhlaba Municipal area were: Cwaru, Gugulethu, Khayamandi, Mfiki, Ngqele, Thompark, Trust 3 Lugudwini and Qawaukeni.



The Department of Human Settlements then immediately commenced with assessing the beneficiaries in the various villages. High on the priority of the Department and District Municipality was:

- Destitute Families
- Vulnerability of all beneficiaries affected
- Verification of each family in all the villages
- DOHS Application forms were done for the affected beneficiaries
- Identify immediate challenges to the beneficiaries after the devastating storm
- Assess the information collected and come up with a recommendation

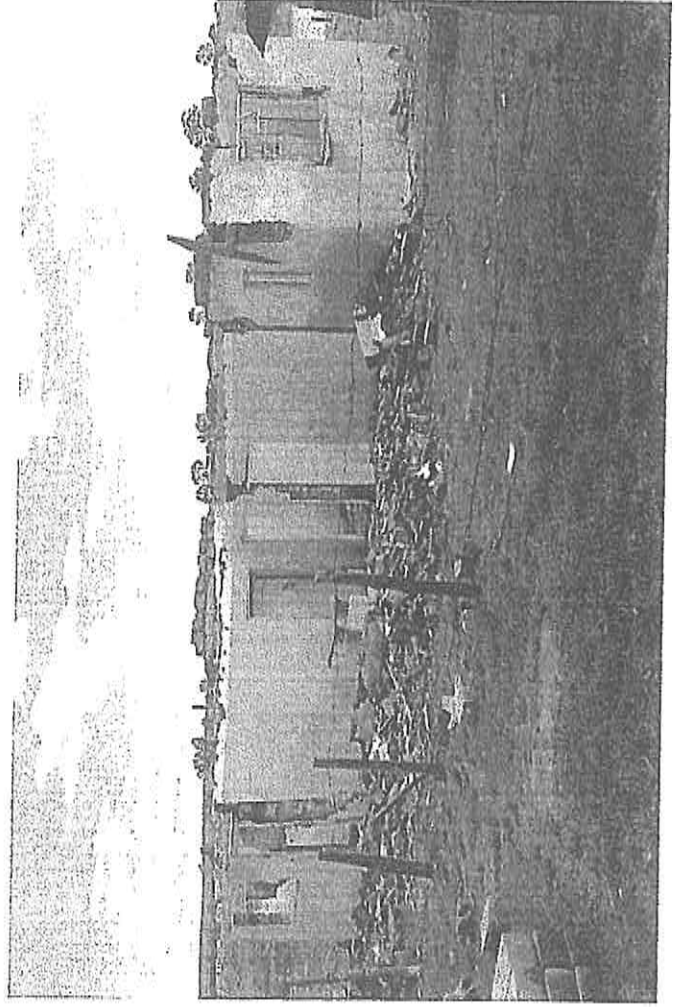


After the extensive fact-finding exercise in the storm affected area, it was decided to motivate to construct houses for the destitute families. All Departmental processes were followed, and Amathole Disaster Housing Project was approved.

Stedone Development (Pty) Ltd were appointed as a Turnkey Contractor through a tender process.

The scope of works is as follows:

- **Inception**
 - Do an investigation report on the available information, become familiar with the scope of works and become familiar with the project area, identify risks and constraints and devise plans to mitigate these.
 - Do a detailed implementation plan and cash flow for the project.
 - Commence with subsidy administration to verify beneficiaries and do GPS co-ordinates.



- Planning and Design
 - Geotechnical Detailed Investigation Report
 - Environmental ROD
 - Prepare House Plans including foundations, electrical layout, tank stand design and VIP design.
 - Apply for NHBC approval

- Implementation
 - Constructions of houses
 - Monitoring construction
 - Monthly reporting
 - Occupational Health & Safety
 - Environmental management
 - Close out report

90% of the **Implementation** process has been completed. There will be continues social facilitation to completion of project.

85% of the **Planning and Design** phase has been completed. Submission was made to NHBC for project and house approval, awaiting approval. Social facilitation has continued in this stage. GPS co-ordinates will be completed by end February.

5% of the **Implementation** phase is currently in progress. Until we have received the NHBC approval house construction cannot commence. We have however commenced with the cutting of the platforms. Individual geotechnical site classifications can be made and steel for the foundations ordered.

AMATHOLE HOUSE DESIGN

FOR APPROVAL

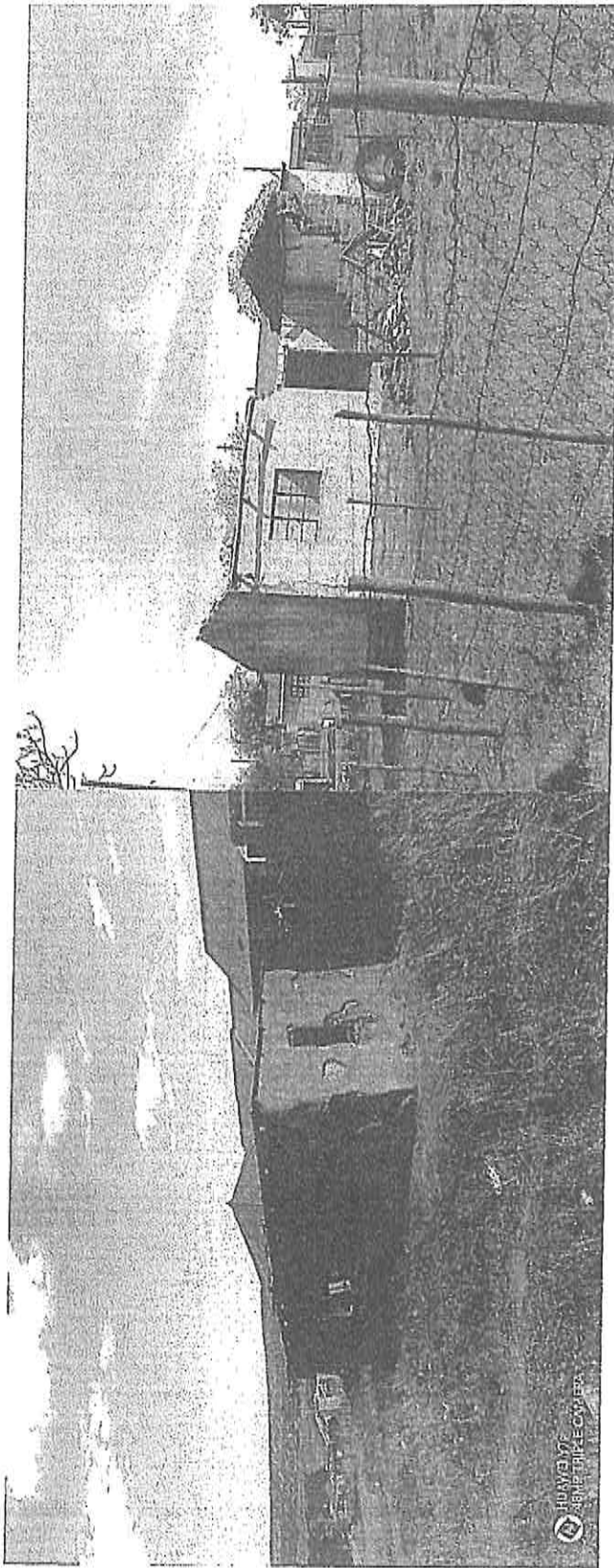
HOUSE PLAN, DRAWINGS & SECTIONS

TYPICAL ONE RURAL HOUSE PLAN

AMATHOLE DISASTER PLAN (RURAL)
SHEET 111-2021-025

Client & Design Consisting

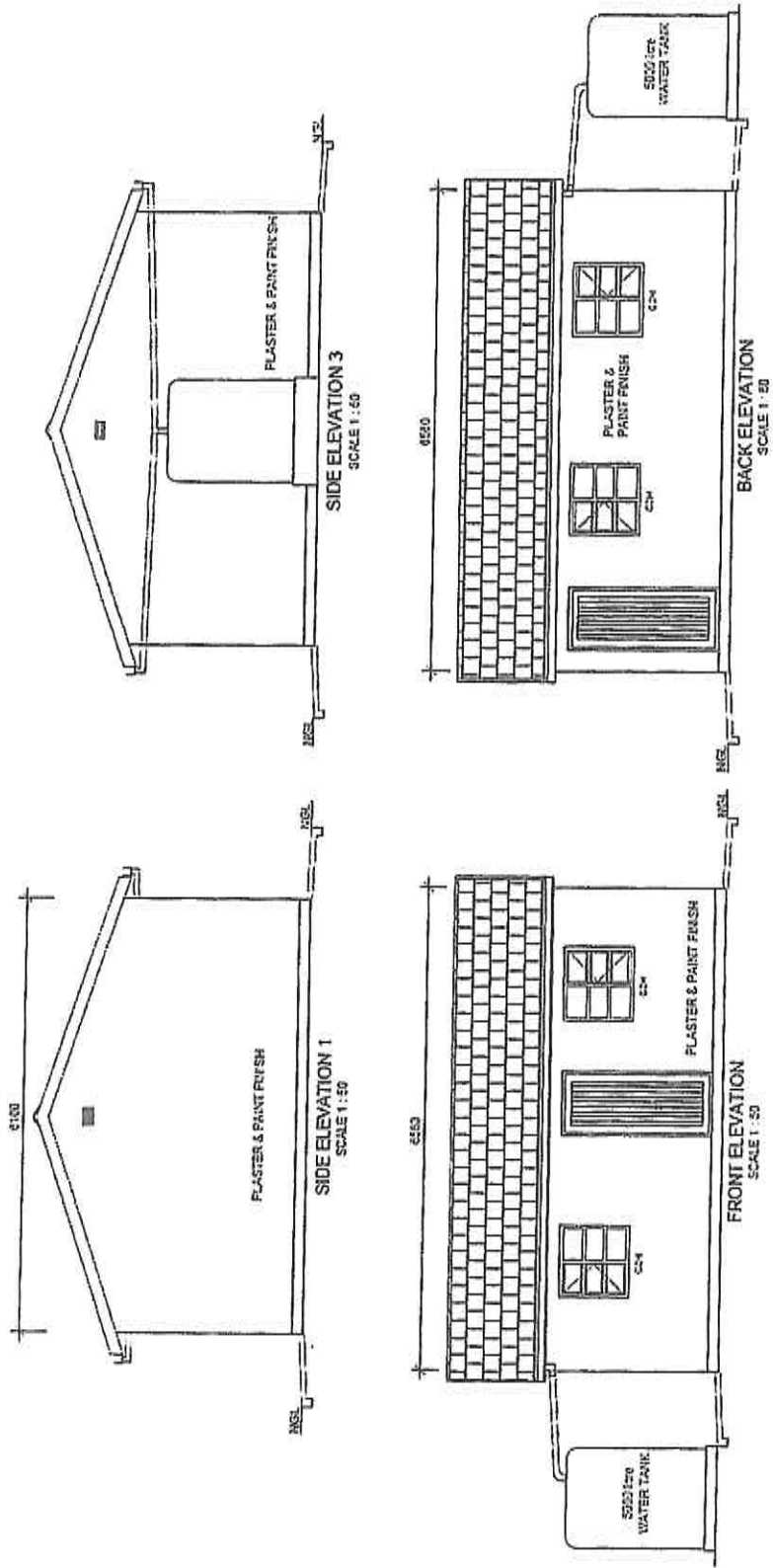
EASTERN CAPE
RURAL SETTLEMENTS



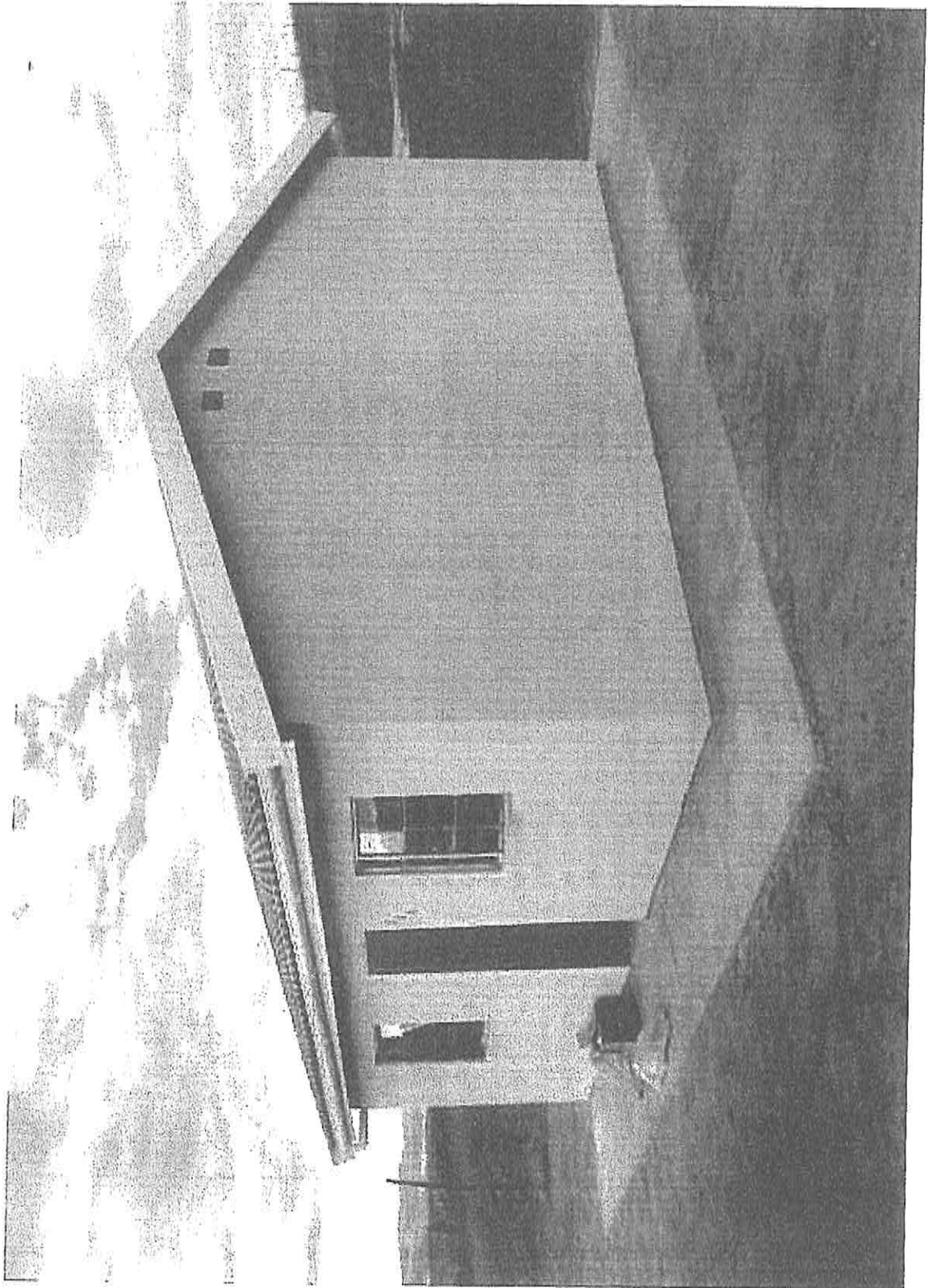
HURVITZ
HURVITZ & ASSOCIATES



TYPICAL ELEVATION



TYPICAL COMPLETED HOUSE



AMATHOLE DISASTER HOUSING PROJECT 345



Housing Subsidy System

Application Status

Amathole Disaster - 550 - Raymond Mhlaba 345 subs (C21010002/2)

| ID Number | Surname | Full Names | Application Status | Township | Subs Amount | PHB Date | Site |
|---------------|-----------|---------------------------|--------------------|-------------|--------------|--------------|------|
| 7211251256083 | JEZILE | NOMZAMO | Approved | CWARU | R 115 867.00 | 08/June/2021 | 3000 |
| 7004051034085 | GUBE | ZOLELWA | Approved | KHAYAMNANDI | R 115 867.00 | 16/Sep/2021 | 3001 |
| 6611101127080 | ZONDI | NOMFANELO FLORENCE | Approved | KHAYAMNANDI | R 115 867.00 | 16/Sep/2021 | 3002 |
| 6410250170086 | LOBESE | NOMZAMO DOREKA | Approved | CWARU | R 115 867.00 | 08/June/2021 | 3003 |
| 5705066029082 | KOBESE | MILILE MILTON | Approved | CWARU | R 115 867.00 | 08/June/2021 | 3004 |
| 4407070662088 | MACAKELA | NOMAJAMANI PRISCILLA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3005 |
| 6102090109081 | NOTYHAWE | CIKIZWA IDA NONEZILE | Approved | CWARU | R 115 867.00 | 08/June/2021 | 3006 |
| 7209120142088 | TOM | PHUMLA CLARA | Approved | KHAYAMNANDI | R 115 867.00 | 26/Jul/2021 | 3007 |
| 4606070252085 | ZANA | BUYISWA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3008 |
| 3310100135086 | KONONGO | NOBANTU JANETTE | Approved | CWARU | R 115 867.00 | 08/June/2021 | 3009 |
| 5007175165083 | MAGOXO | MZWANDILE ALFRED | Approved | CWARU | R 115 867.00 | 08/June/2021 | 3010 |
| 4906160881086 | KHAPHAYI | NOTHEMBA CYNTHIA | Approved | CWARU | R 115 867.00 | 08/June/2021 | 3011 |
| 5301012379084 | KRESI | VIRGINIA NOVELILE NONCEBA | Approved | CWARU | R 115 867.00 | 08/June/2021 | 3012 |
| 6907160901088 | THWAKU | NOWASE | Approved | CWARU | R 115 867.00 | 08/June/2021 | 3013 |
| 3303100504088 | KIMPI | LINDA VIOLET | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3014 |
| 8712285734085 | GAIZA | IMVANO | Approved | CWARU | R 115 867.00 | 08/June/2021 | 3015 |
| 7706066957080 | NXOKO | MLUNGISELELI | Approved | CWARU | R 115 867.00 | 08/June/2021 | 3016 |
| 6812121788089 | NXOKO | NTOMBENANI PATRICIA | Approved | CWARU | R 115 867.00 | 08/June/2021 | 3017 |
| 7904041190089 | NXOKO | VUYOKAZI | Approved | CWARU | R 115 867.00 | 08/June/2021 | 3018 |
| 5311055582080 | MPOPO | NTSIKELLELO ASHINGTON | Approved | CWARU | R 115 867.00 | 08/June/2021 | 3019 |
| 6202170512087 | ZANA | LINELWA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3020 |
| 6305160281082 | VAPATI | XOLISWA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3021 |
| 6908270743089 | MALGAS | ANNA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3022 |
| 5904065213082 | MANA | LIMITED | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3023 |
| 4806020779084 | LIWANI | NONIA NOPHUMZILE | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3024 |
| 6007070979082 | VIKILAHLE | SYLVIA NOSIDIMA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3025 |
| 4309150195080 | APIE | NONDAMTINI | Approved | KHAYAMNANDI | R 115 867.00 | 16/Sep/2021 | 3026 |

| ID Number | Surname | Full Names | Application Status | Township | Subs Amount | PHB Date | Site |
|---------------|------------|---------------------|--------------------|-------------|--------------|--------------|-------|
| 5407045576081 | BOOI | SAMSON IMPUMELELO | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3027. |
| 6909051178081 | BUSHULA | NONTYATYAMBO IRIS | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3028. |
| 6611270900085 | NELI | NONCEBA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3029. |
| 4201013424080 | KHULJUNGU | NOTINI CYLVIA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3030. |
| 6812231118086 | GUZI | PHUMEZA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3031. |
| 7901275586081 | NDZUBE | LUDWE BENNI | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3032. |
| 5706315621089 | NKILIMBOYI | NIKOSANA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3033. |
| 4808290515081 | NABANTI | LULAMA JOYCE | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3034. |
| 6107010933080 | CANDANI | NOMBULELO | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3035. |
| 7811090946081 | NDLEBE | NOKUTHULA PATRICIA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3036. |
| 6704050865089 | MIKHONKQO | ZANELE | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3037. |
| 5703070193085 | MKULLUNGU | NOSISANA CYNTHIA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3038. |
| 7605030973084 | LIWANI | NOSIPHO | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3039. |
| 7512105931080 | DYANI | THEMBEKILE | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3040. |
| 720508604086 | GUZI | MZWAMADODA ELVIS | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3041. |
| 6107090476083 | PASHU | NTOMBOMZI PATRICIA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3042. |
| 9101131189083 | DIKE | NOMVULA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3043. |
| 5011065488084 | NAMBA | MZIMASI ALFRED | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3044. |
| 8301110799081 | KONCO | NOLWANDO | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3045. |
| 6106105998081 | NTONI | VJUSUMZI DAVID | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3046. |
| 8310115473089 | SHIYANI | BONGANI | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3047. |
| 5110160138089 | MEYI | WELEKAZI CAROLINE | Approved | MIDDLEDRIFT | R 115 867.00 | 18/Aug/2021 | 3048 |
| 6908265740082 | GXOTHIWE | MZWAMADODA GLADMAN | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3049. |
| 5803231146087 | BUYEPHI | NOMBULELO LAURETTA | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3050. |
| 5802120330083 | MOLI | LINDELWA DOREEN | Approved | NGQELE | R 115 867.00 | 26/Jul/2021 | 3051. |
| 5306045293087 | LIMBA | MANDLOMZI | Approved | NGQELE | R 115 867.00 | 26/Jul/2021 | 3052 |
| 6708225708082 | TSEKWA | ELVIS MLAMLI | Approved | MIDDLEDRIFT | R 115 867.00 | 18/Aug/2021. | 3053 |
| 7704245966086 | MEYI | KHAYALETHU | Approved | MIDDLEDRIFT | R 115 867.00 | 13/Oct/2021 | 3054. |
| 4606075710087 | GUGWINI | SIKHUMBUSO HOUGHTON | Approved | MIDDLEDRIFT | R 115 867.00 | 18/Aug/2021 | 3055 |
| 6908081070086 | NCONTSO | ZOLISWA MAVIS | Approved | MIDDLEDRIFT | R 115 867.00 | 18/Aug/2021 | 3056 |
| 8709301400089 | TYALI | ANDISIWE | Approved | NGQELE | R 115 867.00 | 26/Jul/2021 | 3057 |
| 6806241146087 | FATYI | LUNGISWA | Approved | NGQELE | R 115 867.00 | 26/Jul/2021 | 3058 |
| 5807061073089 | FELOSE | BUKELWA GEORGINAH | Approved | NGQELE | R 115 867.00 | 26/Jul/2021 | 3059 |
| 7803265684084 | BUSAKWE | SIKHUMBUSO | Approved | NGQELE | R 115 867.00 | 26/Jul/2021 | 3060 |

| ID Number | Surname | Full Names | Application Status | Township | Subs Amount | PHB Date | Site |
|---------------|------------|-----------------------|--------------------|--------------|--------------|-------------|------|
| 4507300161080 | MANA | NONTOBEKO | Approved | NGQELE | R 115 867.00 | 26/Jul/2021 | 3061 |
| 5601017876087 | MINI | MZAWUPHELI | Approved | NGQELE | R 115 867.00 | 26/Jul/2021 | 3062 |
| 5707055260082 | MANA | MZONKE | Approved | NGQELE | R 115 867.00 | 26/Jul/2021 | 3063 |
| 4704030703089 | MZONGWANA | ALBERTINA NTOMBEKAYA | Approved | NGQELE | R 115 867.00 | 26/Jul/2021 | 3064 |
| 6006200922087 | MAVENGANA | BUYISWA | Approved | NGQELE | R 115 867.00 | 26/Jul/2021 | 3065 |
| 4305080437089 | TYOLO | BUYISWA VERONICA | Approved | NGQELE | R 115 867.00 | 26/Jul/2021 | 3066 |
| 6112125994084 | ZUKE | ZOLA | Approved | NGQELE | R 115 867.00 | 26/Jul/2021 | 3067 |
| 6801086075087 | NGCUKANA | MZUKISI SIPHO | Approved | MIDDLEDRIFT | R 115 867.00 | 18/Aug/2021 | 3068 |
| 8803205717084 | NOGQALA | SIYABONGA | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3069 |
| 7612261258086 | JENDE | LINDEKA | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3070 |
| 7706061028085 | NEMBAMBULA | KHONZEKA DOROTHIA | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3071 |
| 9010090799081 | CIKO | VUYOLWETHU | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3072 |
| 7511051035086 | GQATU | NODUMO | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3073 |
| 7105055334188 | DAZELA | LUVUYO GLADMAN | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3074 |
| 7301265728084 | BOOI | XOLANI THOMPSON | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3075 |
| 8007225815080 | NOLA | LUVUYO | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3076 |
| 7603100566089 | STOFILE | JULLIA | Approved | KHAYAMINANDI | R 115 867.00 | 18/Aug/2021 | 3077 |
| 6906245938081 | NKALO | ANDILE | Approved | MIDDLEDRIFT | R 115 867.00 | 18/Aug/2021 | 3078 |
| 5508220859083 | BUNGUZA | NONCEDO | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3079 |
| 6311150854086 | QALO | LUNGISWA ALICIA | Approved | KHAYAMINANDI | R 115 867.00 | 18/Aug/2021 | 3080 |
| 5908135703089 | LIWANI | MBUYISELI | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3081 |
| 8209140702084 | MEYI | NOMPUCUKO | Approved | MIDDLEDRIFT | R 115 867.00 | 18/Aug/2021 | 3082 |
| 5405145165086 | NOYIKA | NTSIKELELO RAYMOND | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3083 |
| 2404130208087 | FIHLA | THANDISWA ELMA | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3084 |
| 4307265403084 | NOGQALA | WILSON | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3085 |
| 5309055559081 | LIWANI | EASTER | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3086 |
| 5012280816083 | BANGANI | THEMBISA | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3087 |
| 3812080348084 | LIBALA | NOMABESINIYA GLADYS | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3088 |
| 4803245641082 | XAYIMPI | LULAMILE | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3089 |
| 4511100566084 | MFIKI | FUNGIWE | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3090 |
| 5609175656084 | NTSETE | WILLIAM | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3091 |
| 5709210259082 | MAMBARA | CECILIA THEMBEKA | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3092 |
| 5208150134082 | SAM | NOKHANGELISILE CELLIA | Approved | MFIKI | R 115 867.00 | 20/Aug/2021 | 3093 |
| 5909105994088 | XAYIPI | DALUXOLO | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3094 |

| <i>ID Number</i> | <i>Surname</i> | <i>Full Names</i> | <i>Application Status</i> | <i>Township</i> | <i>Subs Amount</i> | <i>PHB Date</i> | <i>Site</i> |
|------------------|----------------|---------------------|---------------------------|-----------------|--------------------|-----------------|-------------|
| 6709010270080 | NIKA | PUMLA PATIENCE | Approved | ALICE | R 115 867.00 | 20/Aug/2021 | 3095. |
| 6011101043082 | NOGOALA | EUNICE NOMALINDE | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3096 |
| 5301016117084 | XAYIMPI | MKHULULI DESMOND | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3097 |
| 6003250641089 | SONKWALA | NONTUTHUZELO GLACIA | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3098 |
| 6412206021082 | BOOI | MBULELO | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3099 |
| 6907071286082 | DIKO | BONGIWE | Approved | NGQELE | R 115 867.00 | 26/Aug/2021 | 3100 |
| 5311035493085 | REXE | LIVINGSTONE | Approved | MIDDLEDRIFT NU | R 115 867.00 | 02/Sep/2021 | 3101 |
| 7909305706082 | ZIDAYI | NCEBA | Approved | NGQELE | R 115 867.00 | 02/Sep/2021 | 3102 |
| 6303190901084 | BANETI | BUYELWA CORNELIA | Approved | NGQELE | R 115 867.00 | 26/Aug/2021 | 3103 |
| 7502106060088 | MPHANGALALA | VUYISILE | Approved | MIDDLEDRIFT NU | R 115 867.00 | 02/Sep/2021 | 3104 |
| 6510015891084 | LUMIKA | ZINGISILE GLADMAN | Approved | NGQELE | R 115 867.00 | 26/Aug/2021 | 3105 |
| 6506106544083 | MFAXA | NKOSIYAM | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3106. |
| 5205120930086 | XESI | NOLASTI NONKULULEKO | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3107. |
| 5805080806083 | MONA | LINDEKA | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3108. |
| 3003295177084 | BANA | TYASEMANI NELSON | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3109. |
| 4905085243083 | JIMLONGO | FUNISELO | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3110. |
| 7709026168087 | NTSUNGUZI | THANDUXOLO | Approved | ALICE | R 115 867.00 | 02/Sep/2021 | 3111. |
| 6008250869085 | BOOI | NONTSIKELELO | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3112. |
| 5704121060083 | QOGI | BHELEKAZI | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3113 |
| 4001020204081 | NGWANE | NONTSIKELELO EUNICE | Approved | MIDDLEDRIFT NU | R 115 867.00 | 02/Sep/2021 | 3114 |
| 7910060739086 | GQAMANE | NTOMBIKHO | Approved | ALICE | R 115 867.00 | 13/Oct/2021 | 3115. |
| 6607265473088 | SIJADU | MNCEDISI | Approved | MIDDLEDRIFT | R 115 867.00 | 10/Sep/2021 | 3116 |
| 8609290656081 | MPUPHO | ASANDA | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3117 |
| 7409045697089 | HOGA | DUMISANI | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3118 |
| 7306067416085 | NGCABA | ZWELIBANZI | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3119 |
| 6006125979089 | NDABAMBI | LULAMA | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3120. |
| 8303121017081 | FATYI | GCOBISA | Approved | NGQELE | R 115 867.00 | 02/Sep/2021 | 3121 |
| 7407246904081 | NANGU | DAVID VELISA | Approved | ALICE | R 115 867.00 | 02/Sep/2021 | 3122. |
| 5306160768087 | NDYEBO | NOWANSI GLORIA | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3123. |
| 4409170501083 | BONAKELE | TANDEKA BEAUTY | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3124. |
| 9108031135082 | MFIKI | YONELA | Approved | MFIKI | R 115 867.00 | 02/Sep/2021 | 3125 |
| 8601040196088 | BOOI | NOLUKANYO | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3126 |
| 9209300670088 | OLIPHANT | LINDA | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3127 |
| 8210150650080 | NANGU | NOKUTHULA | Approved | MIDDLEDRIFT NU | R 115 867.00 | 26/Aug/2021 | 3128 |

| ID Number | Surname | Full Names | Application Status | Township | Subs Amount | PHB Date | Site |
|---------------|-------------|---------------------|--------------------|----------------|--------------|-------------|-------|
| 6709010270080 | NIKA | PUMLA PATIENCE | Approved | ALICE | R 115 867.00 | 20/Aug/2021 | 3095. |
| 6011101043082 | NOGOALA | EUNICE NOMALINDE | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3096 |
| 5301016117084 | XAYIMPI | MKHULULI DESMOND | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3097 |
| 6003250641089 | SONIKWALA | NONTUTHUZELO GLACIA | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3098 |
| 6412206021082 | BOOI | MBULELO | Approved | MFIKI | R 115 867.00 | 18/Aug/2021 | 3099 |
| 6907071286082 | DIKO | BONGIWE | Approved | NGQELE | R 115 867.00 | 26/Aug/2021 | 3100 |
| 5311035493085 | REXE | LIVINGSTONE | Approved | MIDDLEDRIFT NU | R 115 867.00 | 02/Sep/2021 | 3101 |
| 7909305706082 | ZIDAYI | NCEBA | Approved | NGQELE | R 115 867.00 | 02/Sep/2021 | 3102 |
| 6303190901084 | BANETI | BUYELWA CORNELIA | Approved | NGQELE | R 115 867.00 | 26/Aug/2021 | 3103 |
| 7502106060088 | MPHANGALALA | VUYISILE | Approved | MIDDLEDRIFT NU | R 115 867.00 | 02/Sep/2021 | 3104 |
| 6510015691084 | LUMKA | ZINGISILE GLADMAN | Approved | NGQELE | R 115 867.00 | 26/Aug/2021 | 3105 |
| 6506106544083 | MFAXA | NKOSIYAM | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3106. |
| 5205120930086 | XESI | NOLASTI NONKULULEKO | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3107. |
| 5805080806083 | MONA | LINDEKA | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3108. |
| 3003295177084 | BANA | TYASEMANI NELSON | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3109. |
| 4905085243083 | JIMLONGO | FUNISELO | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3110. |
| 7709026168087 | NTSUNGUZI | THANDUXOLO | Approved | ALICE | R 115 867.00 | 02/Sep/2021 | 3111. |
| 6008250869085 | BOOI | NONTSIKELELO | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3112. |
| 5704121060083 | QOGI | BHELEKAZI | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3113 |
| 4001020204081 | NGWANE | NONTSIKELELO EUNICE | Approved | MIDDLEDRIFT NU | R 115 867.00 | 02/Sep/2021 | 3114 |
| 7910060739086 | GOAMANE | NTOMBIKHO | Approved | ALICE | R 115 867.00 | 13/Oct/2021 | 3115. |
| 6607265473088 | SIJADU | MNCEDISI | Approved | MIDDLEDRIFT | R 115 867.00 | 10/Sep/2021 | 3116 |
| 8609290656081 | MPIUPHO | ASANDA | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3117 |
| 7409045697089 | HOGA | DUMISANI | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3118 |
| 7306067416085 | NGCABA | ZWELIBANZI | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3119 |
| 6006125979089 | NDABAMIBI | LULAMA | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3120. |
| 8303121017081 | FATYI | GCOBISA | Approved | NGQELE | R 115 867.00 | 02/Sep/2021 | 3121 |
| 7407245904081 | NANGU | DAVID VELISA | Approved | ALICE | R 115 867.00 | 02/Sep/2021 | 3122. |
| 5306160768087 | NDYEBO | NOWANSI GLORIA | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3123. |
| 4409170501083 | BONAKELE | TANDEKA BEAUTY | Approved | ALICE | R 115 867.00 | 26/Aug/2021 | 3124. |
| 9108031135082 | MFIKI | YONELA | Approved | MFIKI | R 115 867.00 | 02/Sep/2021 | 3125 |
| 8601040196088 | BOOI | NOLUKANYO | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3126 |
| 9209300670088 | OLIPHANT | LINDA | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3127 |
| 8210150650080 | NANGU | NOKUTHULA | Approved | MIDDLEDRIFT NU | R 115 867.00 | 26/Aug/2021 | 3128 |

| <i>ID Number</i> | <i>Surname</i> | <i>Full Names</i> | <i>Application Status</i> | <i>Township</i> | <i>Subs Amount PHB Date</i> | <i>Site</i> |
|------------------|----------------|---------------------|---------------------------|-----------------|-----------------------------|-------------|
| 9511140483089 | BULANA | NOLUBABALO | Approved | MIDDLEDRIFT NU | R 115 867.00 26/Aug/2021 | 3129 |
| 6906225844085 | YOYO | ANDILE ABEDNEGO | Approved | MIDDLEDRIFT NU | R 115 867.00 02/Sep/2021 | 3130 |
| 8306250399089 | JEZILE | NTOMBEKHAYA | Approved | CWARU | R 115 867.00 26/Aug/2021 | 3131 |
| 5712251523085 | MAHA | SYBIL NAMBITHA | Approved | CWARU | R 115 867.00 26/Aug/2021 | 3132 |
| 7209101610087 | ZANA | KHOLEKA | Approved | MIDDLEDRIFT NU | R 115 867.00 26/Aug/2021 | 3133 |
| 6712200707085 | DIKO | PHATISWA CAROL | Approved | MIDDLEDRIFT NU | R 115 867.00 26/Aug/2021 | 3134 |
| 8003030517086 | SOMPO | KHANGELWA FLORENCE | Approved | MIDDLEDRIFT NU | R 115 867.00 02/Sep/2021 | 3135 |
| 6012110505087 | TAMBA | CYNTHIA | Approved | MIDDLEDRIFT NU | R 115 867.00 26/Aug/2021 | 3136 |
| 8611080486083 | KUSE | THABISA | Approved | MIDDLEDRIFT NU | R 115 867.00 26/Aug/2021 | 3137 |
| 5309120234083 | MAY | BEAUTY TUWIZA | Approved | MIDDLEDRIFT NU | R 115 867.00 26/Aug/2021 | 3138 |
| 5702205934082 | DIKO | MKHANGELI | Approved | MIDDLEDRIFT NU | R 115 867.00 26/Aug/2021 | 3139 |
| 7004210716085 | BALFOUR | VUYOKAZI | Approved | MIDDLEDRIFT | R 115 867.00 10/Sep/2021 | 3140 |
| 7605160607080 | NGQUSHU | VUYELWA VICTORIA | Approved | MIDDLEDRIFT NU | R 115 867.00 02/Sep/2021 | 3141 |
| 8812176103083 | NTOZINI | ZAMUXOLO | Approved | MIDDLEDRIFT NU | R 115 867.00 29/Sep/2021 | 3142 |
| 5805205236083 | TOM | VUYISILE QIBELISILE | Approved | MIDDLEDRIFT NU | R 115 867.00 02/Sep/2021 | 3143 |
| 4503010419082 | MALI | NOMBUYISELO JOYCE | Approved | MIDDLEDRIFT NU | R 115 867.00 02/Sep/2021 | 3144 |
| 4501050216087 | QOTYANA | NOBEKILE | Approved | MIDDLEDRIFT NU | R 115 867.00 02/Sep/2021 | 3145 |
| 5107295540080 | MALI | MNCEDISI PULMAN | Approved | MIDDLEDRIFT NU | R 115 867.00 02/Sep/2021 | 3146 |
| 3202210216080 | MADYO | NOYO JANE | Approved | MIDDLEDRIFT NU | R 115 867.00 02/Sep/2021 | 3147 |
| 3604050346085 | JAKOPO | NONCITAKALO | Approved | MIDDLEDRIFT NU | R 115 867.00 02/Sep/2021 | 3148 |
| 4006010472085 | JOLOTA | NOKHAYA NOMBENKO | Approved | MIDDLEDRIFT NU | R 115 867.00 02/Sep/2021 | 3149 |
| 5607025384089 | DOYI | SOPINK | Approved | MIDDLEDRIFT NU | R 115 867.00 02/Sep/2021 | 3150 |
| 5709095246089 | JEKU | MPHITHIZELI | Approved | CWARU | R 115 867.00 29/Sep/2021 | 3151 |
| 7105200760080 | MAVUSO | NTOMBIZANELE ETHEL | Approved | CWARU | R 115 867.00 02/Sep/2021 | 3152 |
| 7102040734086 | MAGOQWANA | MAVIS NCEDISIWA | Approved | CWARU | R 115 867.00 02/Sep/2021 | 3153 |
| 8010090581084 | SINYONGO | NOMAPHELO | Approved | CWARU | R 115 867.00 02/Sep/2021 | 3154 |
| 6303011036086 | SONKWALA | NTOMBIZODWA | Approved | CWARU | R 115 867.00 02/Sep/2021 | 3155 |
| 6711050905088 | TOKWE | NOMATHAMSANQA | Approved | MIDDLEDRIFT | R 115 867.00 10/Sep/2021 | 3156 |
| 5503180845081 | BOMVANA | NOMBULELO | Approved | MIDDLEDRIFT | R 115 867.00 10/Sep/2021 | 3157 |
| 7212120248087 | KRESI | THOTYISWA | Approved | CWARU | R 115 867.00 02/Sep/2021 | 3158 |
| 7407060794088 | MAGOXO | NOMAPHELO MARY | Approved | CWARU | R 115 867.00 02/Sep/2021 | 3159 |
| 9809185580086 | NDATI | AVELA | Approved | CWARU | R 115 867.00 02/Sep/2021 | 3160 |
| 5407220827085 | TOKWE | NONYANISO | Approved | MIDDLEDRIFT NU | R 115 867.00 20/Sep/2021 | 3161 |
| 5211255661082 | LOBESE | IMZWANDILE NELSON | Approved | KHAYAMNANDI | R 115 867.00 26/Jul/2021 | 3162 |

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|---------------|------------|-----------------------|--------------------|----------------|--------------|-------------|------|
| 3509155098087 | KENTE | DAVID THEMBA | Approved | MIDDLEDRIFT NU | R 115 867.00 | 20/Sep/2021 | 3163 |
| 5906200356080 | NTSUNDUSHE | NOMZIMASI NOSISI | Approved | MIDDLEDRIFT NU | R 115 867.00 | 20/Sep/2021 | 3164 |
| 341110095086 | NDZENGU | MILDRED ZODWA | Approved | MIDDLEDRIFT NU | R 115 867.00 | 20/Sep/2021 | 3165 |
| 5204015141081 | COLOGU | MAWETHU | Approved | MIDDLEDRIFT NU | R 115 867.00 | 20/Sep/2021 | 3166 |
| 5012150846087 | COLOGU | CYNTHIA NONKULULEKO | Approved | MIDDLEDRIFT NU | R 115 867.00 | 20/Sep/2021 | 3167 |
| 4002255275085 | NJWABANI | NDZELENDELE ALBERT | Approved | MIDDLEDRIFT NU | R 115 867.00 | 02/Sep/2021 | 3168 |
| 7005121153086 | GWAQU | NOMTSHATO ALICE | Approved | MIDDLEDRIFT NU | R 115 867.00 | 02/Sep/2021 | 3169 |
| 7404255865088 | YOKWANA | SIYABULEA ELLIOT | Approved | CWARU | R 115 867.00 | 30/Sep/2021 | 3170 |
| 3706255224080 | ZONDI | LULAMILE WILLIAM | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3171 |
| 9105055873085 | MAGOAZA | MPUMELELO PETROS | Approved | MIDDLEDRIFT NU | R 115 867.00 | 20/Sep/2021 | 3172 |
| 4505130266087 | MTELEKISI | NOTANDEKILE | Approved | MIDDLEDRIFT NU | R 115 867.00 | 20/Sep/2021 | 3173 |
| 8911090964081 | MBANGA | NOLUKHANYO | Approved | ALICE | R 115 867.00 | 26/Jul/2021 | 3174 |
| 4612070465081 | XAPE | NOVUMELWANO PRIMROSE | Approved | NGQELE | R 115 867.00 | 20/Sep/2021 | 3175 |
| 7108056011087 | DIKO | THEMBILE PHILEMON | Approved | MIDDLEDRIFT NU | R 115 867.00 | 21/Sep/2021 | 3176 |
| 6203110876087 | BELANI | NOMATHAMSANQA | Approved | MIDDLEDRIFT NU | R 119 762.54 | 30/Sep/2021 | 3177 |
| 6506201272085 | MAVATHWANE | CHIZWA CYLVIA | Approved | CWARU | R 119 762.54 | 16/Sep/2021 | 3178 |
| 3003310078085 | MANCAKA | NONYAMEKO BEAUTY | Approved | MIDDLEDRIFT | R 115 867.00 | 30/Sep/2021 | 3179 |
| 7004051229081 | MJALO | PHUMEZA CYNTHIA | Approved | MIDDLEDRIFT | R 115 867.00 | 16/Sep/2021 | 3180 |
| 9805150747080 | PIETERSON | YOLANDA | Approved | CWARU | R 115 867.00 | 16/Sep/2021 | 3181 |
| 6609270921085 | TYALI | NTOMBIZANELE FLORENCE | Approved | NGQELE | R 115 867.00 | 16/Sep/2021 | 3182 |
| 5907120578084 | TYIBILIKA | THOZAMA DAPHNEY | Approved | ALICE | R 115 867.00 | 16/Sep/2021 | 3183 |
| 6008110569081 | NGQEKU | NOMGIDI | Approved | NGQELE | R 115 867.00 | 20/Sep/2021 | 3184 |
| 7508145707084 | KILANI | MELISIZWE GORDON | Approved | MIDDLEDRIFT | R 115 867.00 | 16/Sep/2021 | 3185 |
| 6209251104080 | STOFFLE | MAVIS | Approved | ALICE | R 115 867.00 | 21/Sep/2021 | 3186 |
| 5805051283080 | SOLI | LYDIA ZUKIWA | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3187 |
| 7512026011087 | MEJENI | THANDO | Approved | MIDDLEDRIFT | R 115 867.00 | 01/Dec/2021 | 3188 |
| 5206115899088 | NTLABATHI | SIPHIWO | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3189 |
| 5101250358083 | MAQABASA | NOMBULELO SHIRLEY | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3190 |
| 4809090366089 | GXOKWE | NOZIPHO PATRICIA | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3191 |
| 5709120988085 | NTUNZE | FUNDISWA MARGARET | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3192 |
| 4812130591088 | THOMAS | LULAMA EUNICE | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3193 |
| 4503150523081 | MINGXE | MIRIAM | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3194 |
| 5201018595081 | TYWATYUBE | SIPHIWO | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3195 |
| 6906156723084 | ZIDAYI | ZAMIKHAYA | Approved | NGQELE | R 115 867.00 | 30/Sep/2021 | 3196 |

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| 4606180307084 | POTO | NOMVUYO | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3197 |
| 5009255535086 | DOLO | ZILINDILE | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3198 |
| 8701120526087 | QERU | PATRICIA | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3199 |
| 4508070255086 | MNGCJUSHE | NONTUTUZELO ELSIE | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3200 |
| 5210190229088 | VENA | SINDISWA | Approved | ALICE | R 115 867.00 | 20/Sep/2021 | 3201 |
| 9807021165088 | MDIZA | VUYOKAZI | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3202 |
| 9301285911080 | SIGUTYA | SIPHAMANDLA | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3203 |
| 3807260133082 | MINKANI | NONTOBEKO EUGENIA | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3204 |
| 3003010604081 | HEBE | NOZINZILE | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3205 |
| 6311080947083 | MAFESTILE | NOSISEKO | Approved | ALICE | R 115 867.00 | 30/Sep/2021 | 3206 |
| 6104240650089 | SEYA | NOMACHULE EUPHEMIA | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3207 |
| 7508135881089 | KETYE | IMTHOZAMI | Approved | NGQELE | R 115 867.00 | 30/Sep/2021 | 3208 |
| 5006200305086 | ZAZINI | THEMBEKA GEORGINA | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3209 |
| 3902270122082 | JACOB | TANTASWA VALENCIA | Approved | MIDDLEDRIFT | R 115 867.00 | 20/Sep/2021 | 3210 |
| 6106095869086 | KUZA | XOLISA | Approved | CWARU | R 115 867.00 | 29/Sep/2021 | 3211 |
| 9108035821083 | MBETHA | SIYAMCELA | Approved | MIFIKI | R 115 867.00 | 30/Sep/2021 | 3212 |
| 8201012593089 | GOLA | NONKOLISEKO | Approved | MIDDLEDRIFT NU | R 115 867.00 | 30/Sep/2021 | 3213 |
| 7911140819088 | ZONDI | BUZELWA | Approved | KHAYAMNANDI | R 115 867.00 | 21/Sep/2021 | 3214 |
| 9203201313088 | GUZI | AMANDA | Approved | ALICE | R 115 867.00 | 21/Sep/2021 | 3215 |
| 7410040749081 | KHETYE | THANDEKA | Approved | KHAYAMNANDI | R 115 867.00 | 21/Sep/2021 | 3216 |
| 6701021283087 | NONDZINYANI | NOMBONISO | Approved | KHAYAMNANDI | R 119 702.47 | 21/Sep/2021 | 3217 |
| 6706041178084 | NDLELA | MHIMHI | Approved | MIDDLEDRIFT NU | R 115 867.00 | 30/Sep/2021 | 3218 |
| 8702220920089 | MANXILA | PHELISWA PATRICIA | Approved | MIDDLEDRIFT NU | R 115 867.00 | 30/Sep/2021 | 3219 |
| 4801016295088 | NGIYO | JONGILE ALFRED | Approved | NGQELE | R 115 867.00 | 21/Sep/2021 | 3220 |
| 6011085776087 | KATIKATI | PINDILE MICHAEL | Approved | ALICE | R 115 867.00 | 21/Sep/2021 | 3221 |
| 1707170210081 | SOKUPA | NOVASELINE ANGELINA | Approved | ALICE | R 115 867.00 | 30/Sep/2021 | 3222 |
| 5102030733082 | GUSHU | NOLULAMILE | Approved | MIDDLEDRIFT | R 115 867.00 | 30/Sep/2021 | 3223 |
| 7609255625080 | KONKWANE | MIZIWOMNTU | Approved | MIDDLEDRIFT NU | R 115 867.00 | 30/Sep/2021 | 3224 |
| 5701017421080 | NKANTINI | WELLINGTON MGCINI | Approved | MIDDLEDRIFT NU | R 115 867.00 | 30/Sep/2021 | 3225 |
| 6109150874082 | NGALO | ASANDA NOMHLE BEAUTY | Approved | MIDDLEDRIFT NU | R 115 867.00 | 30/Sep/2021 | 3226 |
| 6109280885081 | SANI | LINDA MONICA | Approved | MIDDLEDRIFT | R 115 867.00 | 10/Sep/2021 | 3227 |
| 7108135114084 | BASI | MTHOBELI BETHWELL | Approved | MIDDLEDRIFT | R 115 867.00 | 10/Sep/2021 | 3228 |
| 8012240949088 | NDZABELA | NOC AWE EDITH | Approved | MIDDLEDRIFT NU | R 115 867.00 | 29/Sep/2021 | 3229 |
| 5607075936085 | NKONZO | PHUMZILE | Approved | CWARU | R 115 867.00 | 29/Sep/2021 | 3230 |

| <i>ID Number</i> | <i>Surname</i> | <i>Full Names</i> | <i>Application Status</i> | <i>Township</i> | <i>Subs Amount</i> | <i>PHB Date</i> | <i>Site</i> |
|------------------|----------------|-------------------|---------------------------|-----------------|--------------------|-----------------|-------------|
| 7910102225086 | YAMANI | PHUMILA | Approved | ALICE | R 115 867.00 | 29/Sep/2021 | 3231. |
| 7503051225080 | KOBO | NONELELA PRETTY | Approved | MIDDLEDRIFT NU | R 115 867.00 | 30/Sep/2021 | 3232 |
| 8312040444086 | MBINYASHE | NOLUTHANDO | Approved | MIDDLEDRIFT NU | R 115 867.00 | 30/Sep/2021 | 3233 |
| 8704095745086 | NGIYO | SISONKE | Approved | NGQELE | R 115 867.00 | 21/Sep/2021 | 3234 |
| 7505256438087 | NCHUKANA | PHILA THEOPHILUS | Approved | MIDDLEDRIFT | R 115 867.00 | 18/Aug/2021 | 3235 |
| 5703070395086 | MTONGWANA | NOHINA LENA | Approved | MIDDLEDRIFT NU | R 115 867.00 | 07/Oct/2021 | 3236 |
| 5208280749080 | NJIVA | ZOLEKA | Approved | MIDDLEDRIFT NU | R 115 867.00 | 07/Oct/2021 | 3237 |
| 5602045672084 | MAKOM | VUYISILE | Approved | MIDDLEDRIFT NU | R 115 867.00 | 07/Oct/2021 | 3238 |
| 5809065947086 | GXOYIYA | ZANDISILE | Approved | MIDDLEDRIFT NU | R 115 867.00 | 07/Oct/2021 | 3239 |
| 7811285922087 | MUNDA | SIYABULELA | Approved | MIDDLEDRIFT NU | R 115 867.00 | 21/Sep/2021 | 3240 |
| 7304275707080 | JEZILE | MHLWELI | Approved | CWARU | R 115 867.00 | 07/Oct/2021 | 3241 |
| 9304021028086 | KRESI | ASEMAHLE | Approved | CWARU | R 115 867.00 | 07/Oct/2021 | 3242 |
| 5408090850082 | NEKU | GLORIA NOSIPHO | Approved | MIDDLEDRIFT NU | R 115 867.00 | 07/Oct/2021 | 3243 |
| 5508125354081 | STUURMAN | MATEBESE | Approved | MIDDLEDRIFT NU | R 115 867.00 | 07/Oct/2021 | 3244 |
| 6706126168083 | MIRAQISA | SIMPHIWE | Approved | MIDDLEDRIFT NU | R 115 867.00 | 07/Oct/2021 | 3245 |
| 5301045984084 | KHAPHAYI | MANDLENKOSI MENDU | Approved | CWARU | R 115 867.00 | 07/Oct/2021 | 3246 |
| 6307075968084 | JEZILE | NTSIKELLELO SIRAH | Approved | CWARU | R 115 867.00 | 07/Oct/2021 | 3247 |
| 9906125500081 | MGUJULWA | ZUBENATHI | Approved | CWARU | R 115 867.00 | 07/Oct/2021 | 3248 |
| 5911055701083 | M ATAYILE | MZWAMADODA | Approved | CWARU | R 115 867.00 | 07/Oct/2021 | 3249 |
| 6001295903084 | MAGOXO | MZWABANTU | Approved | CWARU | R 115 867.00 | 07/Oct/2021 | 3250 |
| 8208286618088 | MAKOM | DUMISA | Approved | MIDDLEDRIFT NU | R 115 867.00 | 13/Oct/2021 | 3251 |
| 7204071195086 | MDEVULANA | XOLELWA | Approved | MIDDLEDRIFT NU | R 115 867.00 | 13/Oct/2021 | 3252 |
| 4004090425081 | DINISO | NOKRISMESI | Approved | MIDDLEDRIFT NU | R 119 702.47 | 13/Oct/2021 | 3253 |
| 7208235728088 | BIKO | LERATO | Approved | CWARU | R 115 867.00 | 19/Oct/2021 | 3254 |
| 7305095850083 | GOROLENI | SICELO JOSEPH | Approved | MIDDLEDRIFT NU | R 115 867.00 | 01/Dec/2021 | 3255 |
| 4507280490081 | MAGQAZA | MANDISA NTOMBILE | Approved | MIDDLEDRIFT NU | R 115 867.00 | 13/Oct/2021 | 3256 |
| 6410135243082 | DARIES | JAMES | Approved | ALICE | R 115 867.00 | 21/Sep/2021 | 3257. |
| 3803205381084 | BOOI | MILINGISI | Approved | MIDDLEDRIFT NU | R 115 867.00 | 01/Dec/2021 | 3258 |
| 6009106065084 | PETER | FUZILE | Approved | MIDDLEDRIFT NU | R 115 867.00 | 13/Oct/2021 | 3259 |
| 6103200255087 | NGCOKONGCA | SINDISWA PORTIA | Approved | MIDDLEDRIFT NU | R 115 867.00 | 01/Dec/2021 | 3260 |
| 6109090425086 | JANTJIE | THOZAMA LINNET | Approved | SEYMOUR | R 115 867.00 | 01/Dec/2021 | 3261 |
| 9512215943080 | NTSEKWA | YONELA | Approved | MIDDLEDRIFT | R 115 867.00 | 01/Dec/2021 | 3262 |
| 7002026640085 | BELWANA | BUYILE MICHAEL | Approved | MIDDLEDRIFT NU | R 115 867.00 | 01/Dec/2021 | 3263 |
| 8402090956087 | MDONGA | NOLUVUYO | Approved | CWARU | R 115 867.00 | 01/Dec/2021 | 3264 |

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|---------------|---------------|----------------------|--------------------|------------------|--------------|-------------|-------|
| 5208040166088 | JEKU | NOLUSAPHO REINETTE | Approved | CWARU | R 115 867.00 | 03/Dec/2021 | 3265 |
| 3409270298086 | MDLANKOMO | MENTIWE MAVIS | Approved | KEISKAMMAHOEK | R 115 867.00 | 01/Dec/2021 | 3266 |
| 3606125492083 | REBE | MONGAMELI JACKSON | Approved | KEISKAMMAHOEK | R 115 867.00 | 01/Dec/2021 | 3267 |
| 7108090951082 | BONGOZA | THANDEKA GETRUDE | Approved | KEISKAMMAHOEK | R 115 867.00 | 01/Dec/2021 | 3268 |
| 6005066099089 | NXAWE | MZWANDILE WITNESS | Approved | KEISKAMMAHOEK | R 115 867.00 | 01/Dec/2021 | 3269 |
| 5810051043088 | NEKU | LULAMA JOYCE | Approved | KEISKAMMAHOEK | R 115 867.00 | 01/Dec/2021 | 3270 |
| 5607130895086 | MHLAHO | ETHEL BONISWA | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Oct/2021 | 3271 |
| 5801055809087 | MIBINQOSE | ZAKHELE | Approved | RHODE | R 115 867.00 | 01/Dec/2021 | 3272 |
| 5406125936082 | CILO | SIPHIWO | Approved | KEISKAMMAHOEK | R 115 867.00 | 01/Dec/2021 | 3273 |
| 6106100178085 | MGALI | ALMA PUMILA | Approved | KEISKAMMAHOEK | R 115 867.00 | 01/Dec/2021 | 3274 |
| 4909075696086 | NEKU | MONGAMELI HEADSON | Approved | KEISKAMMAHOEK | R 115 867.00 | 01/Dec/2021 | 3275 |
| 5508130802082 | MXOSANA | LIZEKA MAVIS | Approved | KEISKAMMAHOEK | R 115 867.00 | 01/Dec/2021 | 3276 |
| 7411280930084 | MAJAVU | MARINDA BABALWA | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3277 |
| 6312180101084 | TAPA | NOTHEMBA CYNTHIA | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3278 |
| 4512180465080 | MHLWATIKA | CONSTANCE MANDISA | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3279 |
| 8611281047080 | MAGWAXAZA | NELISWA BRIDGETTE | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3280 |
| 8708010979086 | MAGWAXAZA | NONKOLISEKO | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3281 |
| 5803236109080 | JENGOA | MNCEDI | Approved | KEISKAMMAHOEK NU | R 115 867.00 | 07/Dec/2021 | 3282 |
| 3809300235083 | LIZANI | NCEDIWE MARGARET | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3283 |
| 4506020254084 | MLAKALAKA | HAZEL NTOMBOMZI | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3284 |
| 5810300806087 | MAWONGA | NOMVULA ALICE | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3285 |
| 5203265118088 | NCAPAYI | WITNESS LINDILE | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3286 |
| 7309221076084 | DIKO-DLIKIDLA | NOMAZULU PRISCILLA | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3287 |
| 4102025769084 | SIKEPU | VULIDOLO LIVINGSTONE | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3288 |
| 5909280939080 | SKEPU | MAVIS PHATHIWE | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3289 |
| 8311296135083 | MBETANA | MZUKISI | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3290 |
| 6210175292084 | YEKELA | MXOLISI | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3291 |
| 6212240051081 | MJUZA | NOMPAKAMISO GLADYS | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3292 |
| 6908020912083 | TAPA | GRACE NONDILI | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3293 |
| 2706010365086 | NDUNENI | FUNISWA SALPHINA | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3295 |
| 4806285521080 | NJIKELANA | NTABENKOSI WISEMAN | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3296 |
| 5109070454081 | ZITSHU | ETHEL | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3297 |
| 4802046659088 | MJUZA | DISAYI GOODMAN | Approved | KEISKAMMAHOEK | R 115 867.00 | 31/Jan/2022 | 3298 |
| 5201025703082 | NTSHIBILILI | SIDWELL MAVA | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3298. |

| ID Number | Surname | Full Names | Application Status | Township | Subs Amount | PHB Date | Site |
|----------------|-----------|----------------------|--------------------|----------------|-------------------|-------------|------|
| 5812110941088 | MAZIKO | NOMZAMO GLORIS | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3299 |
| 3907070625085 | NGCONDO | NOMPIUCUKO | Approved | KEISKAMMAHOEK | R 115 867.00 | 07/Dec/2021 | 3300 |
| 50062007179085 | MUKUME | NOMBULELO | Approved | MIDDLEDRIFT NU | R 115 867.00 | 05/Nov/2021 | 3301 |
| 5811220234087 | NOFEMELE | NOMBULELO BEAUTY | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3302 |
| 7804300677083 | DIKO | PATRICIA NTOMBIZAKHE | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3303 |
| 7211155955087 | MBETE | NIMROD | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3304 |
| 6609015805080 | ZONDANI | MZAMENI CHRISTOPHER | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3305 |
| 7205275705083 | TSHAKA | BONGANI CHRIS | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3306 |
| 7802115523088 | MTUSANTO | BENEDICT ASANDA | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3307 |
| 4807040341087 | STOKWE | NONYAMEKO SYLVIA | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3308 |
| 7708140812083 | MGXAM | PATRICIA NGEDISWA | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3309 |
| 8506266513082 | NOTSHE | KHULILE | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3310 |
| 6003036950085 | MAY | DIBANISILE | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3311 |
| 3001011912081 | NEKU | SISANA REGINA | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3312 |
| 7301066279089 | MANDLANA | NYAMEKO MILULAMI | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3313 |
| 5101017644080 | MANYATI | ZIWELLE JEREMIAH | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3314 |
| 4101012439081 | ZONDANI | BONIWE IVY | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3315 |
| 3101025403083 | JEKU | SANDI LENNOX | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3316 |
| 6203160336081 | GOWETA | NOCAWE | Approved | KEISKAMMAHOEK | R 115 867.00 | 19/Jan/2022 | 3317 |
| | | | | | Sub Total: | | 318 |
| 6208286096089 | NJIKELANA | SYDWELL SIJADU | Declined - Single | KEISKAMMAHOEK | R 115 867.00 | 31/Jan/2022 | 3279 |
| | | | | | Sub Total: | | 1 |
| 4405210227085 | MAJIZA | MARY NOMAMERIKA | Override Request | KEISKAMMAHOEK | R 115 867.00 | 31/Jan/2022 | 3301 |
| 4504210515083 | DLABATI | TEMBISA | Override Request | KEISKAMMAHOEK | R 115 867.00 | 31/Jan/2022 | 3306 |
| | | | | | Sub Total: | | 2 |
| 2710100876087 | TSENGIWE | TIZANA TOPSY | Failed searches | CWARU | R 115 867.00 | 31/Jan/2022 | 3001 |
| 4601070623088 | MDONGA | NTOMBENTSHA FLORENCE | Failed searches | CWARU | R 115 867.00 | 31/Jan/2022 | 3007 |
| 5407260250081 | NYABA | NOMBUYISELO | Failed searches | CWARU | R 115 867.00 | 31/Jan/2022 | 3008 |
| 6601085826088 | NXOKO | DRYPHUS | Failed searches | CWARU | R 115 867.00 | 31/Jan/2022 | 3014 |
| 5010260787084 | GIYOSE | CAROLINE KHOLEKA | Failed searches | CWARU | R 115 867.00 | 31/Jan/2022 | 3020 |
| 5812206001086 | MKHULUNGU | VUYANI | Failed searches | KHAYAMMANDI | R 115 867.00 | 31/Jan/2022 | 3047 |
| 9211300825084 | HITI | ZIMKHITHA | Failed searches | ALICE | R 115 867.00 | 31/Jan/2022 | 3048 |

| ID Number | Surname | Full Names | Application Status | Township | Subs Amount PHB Date | Site |
|-------------------|----------|----------------------|--|----------------|--------------------------|------------|
| 3009250308085 | NCHUKANA | LULAMA CLARA | Failed searches | MIDDLEDRIFT | R 115 867.00 31/Jan/2022 | 3053. |
| 6910150881088 | MFAZWE | NOMATEMBA | Failed searches | MFIKI | R 115 867.00 31/Jan/2022 | 3077 |
| 6909281408084 | MCUMBISA | PHUMEZA CORDELIA | Failed searches | MFIKI | R 115 867.00 31/Jan/2022 | 3078 |
| 5907240737081 | BOMALI | KOKI ROSELINE | Failed searches | MIDDLEDRIFT | R 115 867.00 31/Jan/2022 | 3080 |
| 5204115712088 | BEST | TAMSAHOA | Failed searches | MFIKI | R 115 867.00 31/Jan/2022 | 3095 |
| 6607230058089 | BUSAKWE | GCOBISA | Failed searches | NGQELE | R 115 867.00 31/Jan/2022 | 3104 |
| 8207066167084 | MVUKA | NCEBA | Failed searches | MIDDLEDRIFT | R 115 867.00 31/Jan/2022 | 3115 |
| 6502215663088 | JACOB | YIMANI BOYCE | Failed searches | MIDDLEDRIFT NU | R 115 867.00 31/Jan/2022 | 3140. |
| 3006061122085 | SENTI | NOTYINDYLILI | Failed searches | MIDDLEDRIFT NU | R 115 867.00 31/Jan/2022 | 3170 |
| 6009255821089 | POTO | MONWABISI | Failed searches | MIDDLEDRIFT | R 115 867.00 31/Jan/2022 | 3196 |
| 4306150052089 | KATYWA | GLADYS OLGA | Failed searches | MIDDLEDRIFT | R 115 867.00 31/Jan/2022 | 3208 |
| 7009251072082 | NGAM | SIPHOKAZI LILLIAN | Failed searches | CWARU | R 115 867.00 31/Jan/2022 | 3211 |
| 8101285248082 | PIETERS | RAYMOND | Failed searches | MIDDLEDRIFT | R 115 867.00 31/Jan/2022 | 3211 |
| 6207245927087 | BHATYI | MZIWOXOLO | Failed searches | NGQELE | R 115 867.00 31/Jan/2022 | 3213 |
| 6409110825087 | MXOSANA | SINDISWA PRISCILLA | Failed searches | KEISKAMMAHOEK | R 119 762.54 31/Jan/2022 | 3257 |
| 5503115548081 | APLEIN | MADONDILE MATTHEWS | Failed searches | KEISKAMMAHOEK | R 115 867.00 31/Jan/2022 | 3294 |
| 5811230976081 | SKUNDLA | REGINA NOMALANGA | Failed searches | KEISKAMMAHOEK | R 115 867.00 31/Jan/2022 | 3301. |
| 4704015640082 | LIMEKAYA | NOILEKA PITWELL | Failed searches | KEISKAMMAHOEK | R 115 867.00 31/Jan/2022 | 3302. |
| Sub Total: | | | | | | 25 |
| 4309150195080 | APIE | NONDAMTINI | Received and send for initial Searches | ALICE | R 115 867.00 | 3026. |
| 9403270780080 | NENEMBA | VUYISWA | Received and send for initial Searches | MIDDLEDRIFT | R 115 867.00 | 305 |
| 7610215473082 | BOOI | DALIKHAYA | Received and send for initial Searches | MFIKI | R 115 867.00 | 3072 |
| 6209135836089 | MOYIKWA | LUNGA VINCENT | Received and send for initial Searches | ALICE | R 115 867.00 | 3121. |
| 6706041178084 | NDELEA | MHIMIHI | Received and send for initial Searches | MIDDLEDRIFT | R 115 867.00 | 3218 |
| 7110106975089 | MAXEKE | JONGISIZWE CHRISWELL | Received and send for initial Searches | CWARU | R 115 867.00 | 3240 |
| 6305051602081 | SCHWENI | NOKHAYA LANDEZWA | Received and send for initial Searches | CWARU | R 115 867.00 | 3251 |
| 8006067072081 | MBOSO | MAWETHU MABHUTANA | Received and send for initial Searches | KEISKAMMAHOEK | R 115 867.00 | 3272 |
| 5208210869081 | SOKA | SIPOKAZI CHRISTINA | Received and send for initial Searches | KEISKAMMAHOEK | R 115 867.00 | 3305. |
| 7607040974086 | DASOYI | KHOLEKA | Received and send for initial Searches | STUTTERHEIM | R 115 867.00 | 8503 |
| Sub Total: | | | | | | 10 |
| Total: | | | | | | 356 |

ITEM 39/2022

STATUS REPORT – OFFER (DEVOLUTION) OF LAND PARCELS PREVIOUSLY OWNED BY THE FORMER HOUSING BOARD TO RAYMOND MHLABA MUNICIPALITY: LAND AND HOUSING SECTION

1. PURPOSE

The purpose of this report is for the Management to note the progress achieved by the municipality in the implementation of the offer (devolution) Land parcels previously owned by the former Housing Board within Raymond Mhlaba Municipality through the department of Human Settlement.

2. BACKGROUND

The Department of Human Settlement is hereby submitting an application letter to offer the municipality devolution of 4 erven within the jurisdiction of the Municipality. These properties were formerly owned by the housing board.

- Letter from the department: Annexure 2.

The Human settlement is the custodian of the Land parcels that were formerly used to build houses. The transfer will be done by the Human Settlement.

3. PROGRESS MADE

The office of Land and Housing has done the site verification to determine the status of the erven, all site are vacant and the municipality once devolved they can be disposed to needy people for any development.

4. FINANCIAL IMPLICATIONS

Department of Human Settlement is the one that will be responsible for transfer of the said erven.

5. LEGAL FRAMEWORK

- National housing Code 2000
- Breaking new ground 2004
- Environmental Management Act (No. 107 of 1998)
- SPLUMA 16 OF 2013

6. ANNEXURES

- Attached letter from Human Settlement for the devolution of land parcels within the municipality: Annexure 2.

7. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) That council to approve the Approve the offer (devolution) of land parcels, erf 652, alic, erf 440, Bedford, erf 445 Bedford, erf 446, Bedford, to the Municipality.
- 2) That council approve that, the Department of Human Settlement will be responsible for the transfer fees.



Province of the
EASTERN CAPE
HUMAN SETTLEMENTS

Eastern Cape Department of Human Settlements – Directorate: Sales, Transfer & Assets

Steve Tshwete House • 31-33 Phillip Frame Road • Waverly Park • Chiselhurst • East London • Eastern Cape • RSA
Office No: 043 711 9587 • Fax No: 086 862 3513 • Email: assets@ecdhhs.gov.za

MUNICIPAL MANAGER
RAYMOND MHLABA LOCAL MUNICIPALITY
P.O. BOX 36
FORT BEAUFORT
5720

OFFER (DEVOLUTION) OF LAND PARCELS PREVIOUSLY OWNED BY THE FORMER HOUSING BOARD TO RAYMOND MHLABA LOCAL MUNICIPALITY.

The Department of Human Settlements has land from the Former Housing Board, which was offered to Raymond Mhlaba Local Municipality, for development purposes, in terms of the Housing Act No. 107 Of 1997 and 2001 as amended, Section 14(3)(1)

Engagements between the Department and the Municipality has been conducted and the Municipality verbally indicated a need of these land parcels.

Based on those verbal connotations, the Department has initiated a memorandum requesting approval by the Member of the Executive Committee (MEC) to donate these land parcels to Raymond Mhlaba Local Municipality. The memorandum is about to be approved by the MEC. The municipality is kindly requested submit a proof of acceptance of the land donation, in the form of Council Resolution as the requirement.

The property description is as follows:

| NO. | TOWNSHIP | PHYSICAL ADDRESS | ERF NO. | SIZE | LAND CLASS | TITLE DEED NO. |
|-----|----------|------------------------|---------|--------|-------------|----------------|
| 1 | Alice | 3 George Street, Alice | 652 | 714m2 | Vacant land | T15095/1976 |
| 2 | Bedford | Bedford | 440 | 1428m2 | Vacant land | T32171/1965 |
| 3 | Bedford | Bedford | 445 | 1428m2 | Vacant land | T28305/1971 |
| 4 | Bedford | Bedford | 446 | 1428m2 | Vacant land | T28305/1971 |

The Municipality is kindly requested to submit the minutes of the Council Resolution, in order for the Department to start transfer process, which will include Deed of Donation and other relevant documentation.

Your speedy response will be much appreciated.

Thanking you in the Public Service


MS. TABISA POSWA
HEAD OF DEPARTMENT

2022-06-15
DATE:



ITEM 40/2022

STATUS REPORT – KATBERG RURAL HOUSING DEVELOPMENT 156 UNITS: KATBERG: LAND AND HOUSING SECTION

1. PURPOSE

The purpose of this report is for the Management to note the progress achieved by the municipality in the implementation rural housing projects 156 within Raymond Mhlaba Municipality through the department of Human Settlement.

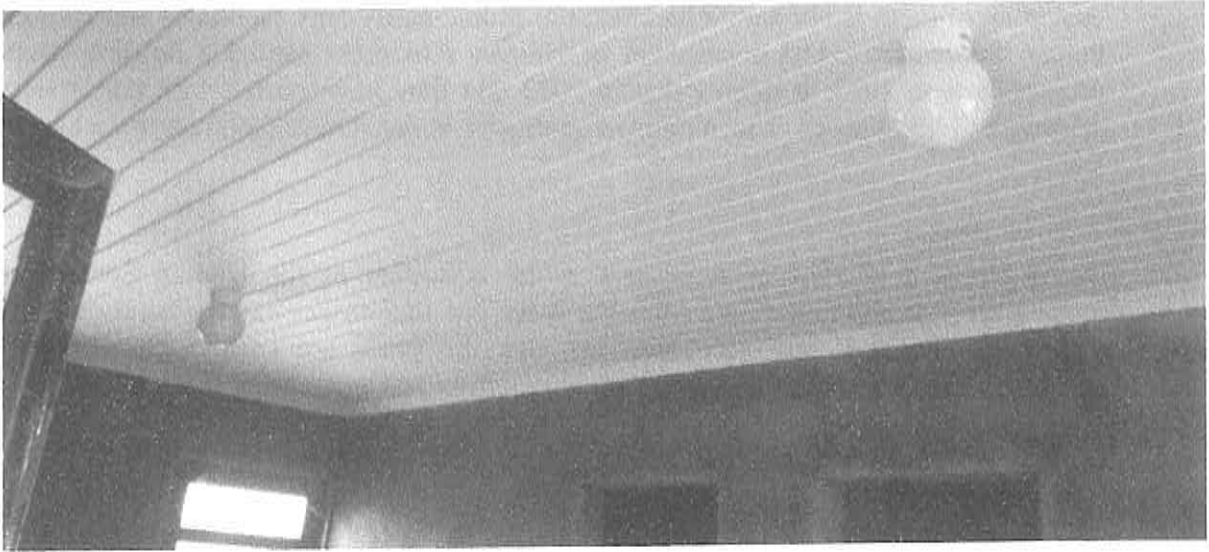
2. BACKGROUND

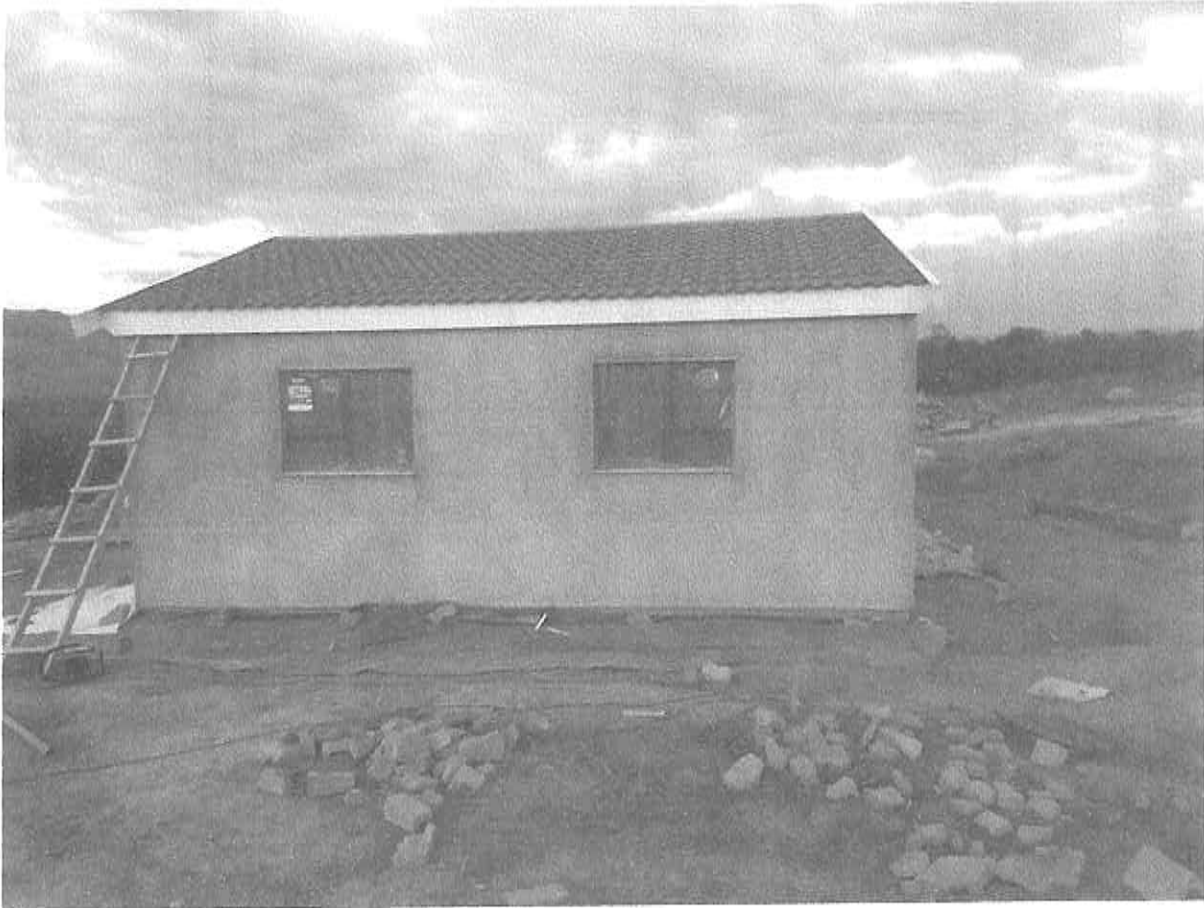
The Raymond Mhlaba Municipality is faced with the backlog when it comes to housing as a whole, there are so many blocked houses or project that were supposed by this time are finished. The municipality is also faced with so many complaints about the slow progress when it comes to housing delivery. When it comes to housing delivery the custodian of them is Human Settlement, the Municipality only facilitates and coordinate human Settlement. The department of Human settlement started a housing people's project back to 2013; it is now that in 2022 that they have started with the process of starting building houses. The appointed contractor is Amakhaya Contractor's which is on site.

The department of Human settlement is the custodian of the Human Settlement or housing projects and is the fund Manager is the one that ensure that the conditional grant is properly managed and accounted for, that the funds are spent with purpose and conditions. Ensure compliance with agreed reporting and monitoring mechanism.

3. PROGRESS MADE

One show room house has been built in Katberg to show the type of house that the beneficiaries will receive.





4. FINANCIAL IMPLICATIONS

Department of Human Settlement is the one that is accounting with funds

5. LEGAL FRAMEWORK

- National housing Code 2000
- Breaking new ground 2004
- Environmental Management Act (No. 107 of 1998)
- SPLUMA 16 OF 2013

6. ANNEXURES

- Attached layout plan: Annexure 3

Show room for Katberg project

7. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report

PROJECT TITLE: KATBERG HOUSING PROJECT

PLAN TITLE: LAYOUT PLAN

KEY:

| | |
|--|-------------------|
| | Residential |
| | Business |
| | School |
| | Creche |
| | Church |
| | Play Park |
| | Community Hall |
| | Public Open Space |
| | Road Reserve |

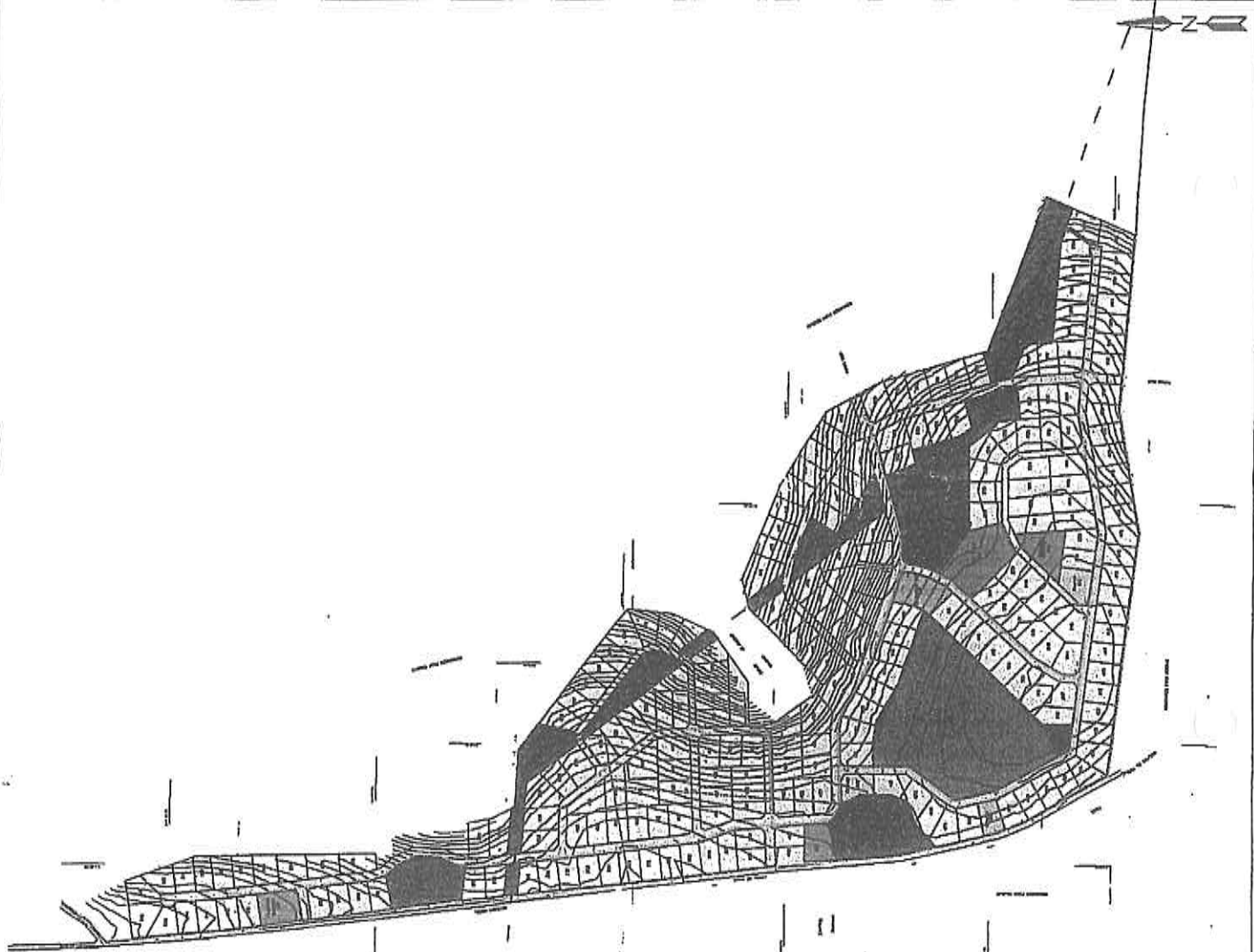
SCALE : 1:8000

DATE : AUGUST 2013

PREPARED FOR:



PREPARED BY:



LAND USE SCHEDULE

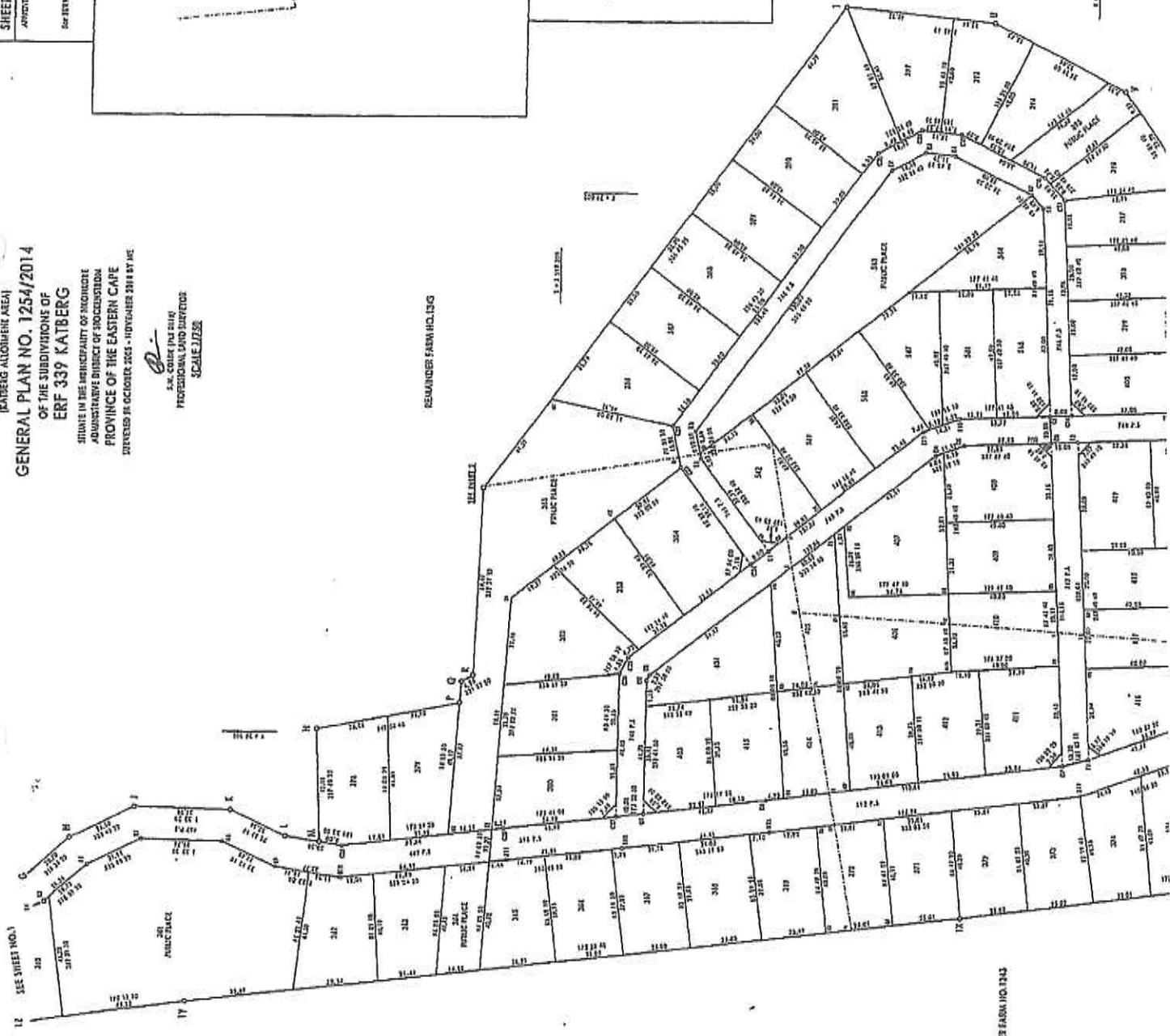
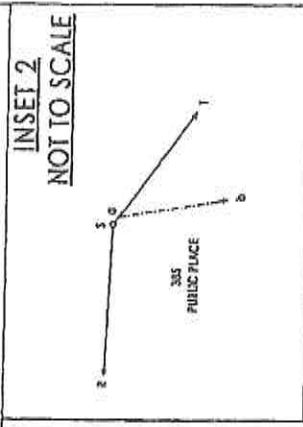
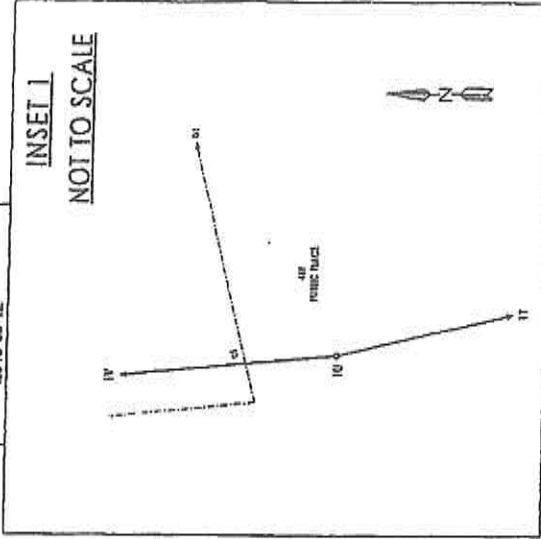
| LAND USE | EST NO | NO OF EXPOS | AREA (HA) | % |
|-------------------|---|-------------|-----------|------|
| RESIDENTIAL | 20 | 22 | 24.45 | 62.0 |
| PROXY DETAIL | 24 | 1 | 2.5 | 7.29 |
| CRECHE | 46 | 1 | 0.3 | 0.85 |
| SCHOOL | 14, 16, 18, 20 | 3 | 1.55 | 4.2 |
| CHURCH | 34, 41 | 1 | 0.25 | 0.79 |
| PLAY PARK | 22 | 1 | 0.25 | 0.79 |
| COMMUNITY HALL | 26 | 1 | 0.24 | 0.61 |
| PUBLIC OPEN SPACE | 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 42, 43, 44, 45, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100 | 100 | 1.24 | 3.28 |
| ROAD RESERVE | - | - | 5.02 | 12.8 |
| TOTAL | - | 27 | 39.29 | 100 |

S.A.S. NO. 1254/2014
 SHEET 2 OF 3 SHEETS
 APPROVED
 FOR REGISTER - GENERAL
 2015-03-12

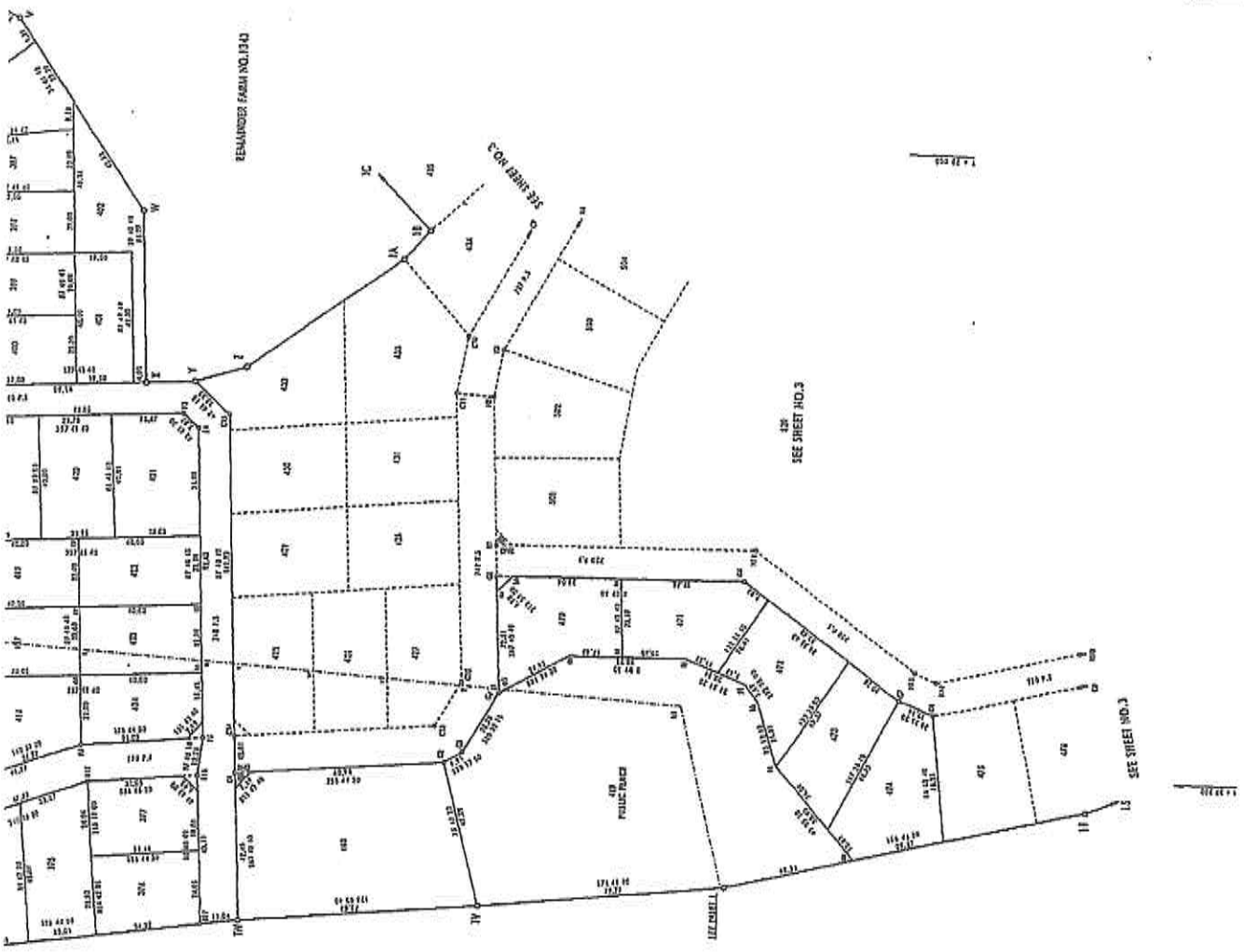
GENERAL PLAN NO. 1254/2014
OF THE SUBDIVISIONS OF
ERF 339 KATBERG

SITING IN THE MUNICIPALITY OF MOIKOETE
 ADMINISTRATIVE DISTRICT OF FREDERIKIA
 PROVINCE OF THE EASTERN CAPE
 REVIEWED IN OCTOBER 2013 - NOVEMBER 2014 BY ME

[Signature]
 S.A.S. OFFICER (PLANNING)
 MUNICIPAL LAND SURVEYOR
 SCALE 1:1000



File No. 1062.102
 S.S. No. 102514
 Cont. Ch. 102514
 C-102514
 10/10/2022




(KATBERG ALLOTMENT AREA)
GENERAL PLAN NO. 1254/2014
 OF THE SUBDIVISIONS OF
ERF 339 KATBERG

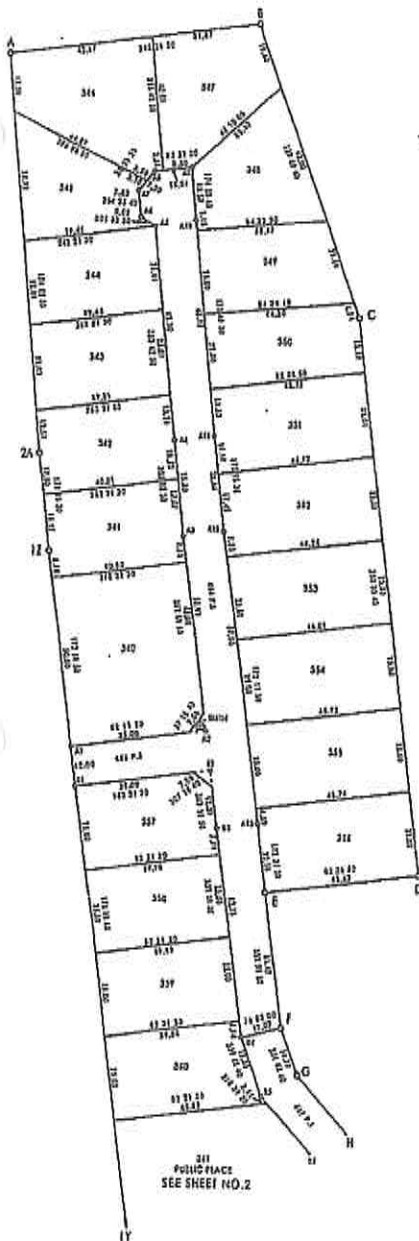
VIDE DIAGRAM S.G. NO. 1253/2014 D/I NO.
 COMPRISING 240 EVEN NUMBERED 340-360, 362-363, 365-384, 386-394, 396-439, 441-454,
 456-465, 448, 470-518, 520, 522-562, 564-575, 577-592,
 11 PUBLIC PLACES NUMBERED 361,364,385,395,400,455,469,519,521,563,576 AND
 17 PUBLIC STREETS NUMBERED 466, 467, 593, 743-750

SITUATE IN THE MUNICIPALITY OF HEENKROON
 ADMINISTRATIVE DISTRICT OF STODENSTROOM
 PROVINCE OF THE EASTERN CAPE
 SURVEYED IN OCTOBER 2005 - NOVEMBER 2014 BY ME


 I.M. COETZEE (163 011)
 PROFESSIONAL LAND SURVEYOR
 SCALE 1:2500

| |
|--|
| S.G.No. 1254/2014 |
| SHEET NO.1 OF 3 SHEETS |
| APPROVED: |
|  |
| for SURVEYOR GENERAL |
| 2015-03-12 |
| APPROVED IN TERMS OF SECTION 141(1)(c) OF ACT 113 OF 1991 |
| REF: 16/3/12/11-12 |
| DATE: 01/03/2014 |

| ENDORSEMENTS | | | |
|--------------|-----------|----------|-----------|
| NO. | AMENDMENT | ADDITION | AUTHORITY |
| | | | |



REMAINDER FARM NO.1343



S.G. NOTES

File No. 1061.1313
 S.G. No. 1254/2014
 COMP: CP-4A1(1730)
 CP-4C(4730)
 LPI 0270000

ITEM 41/2022

STATUS REPORT – APPLICATION SITE REPLACEMENT OF ERF 4129 NEWTOWN: FORT BEAUFORT: LAND AND HOUSING SECTION

1. PURPOSE

The purpose of this report is for the Management to note the progress achieved by the municipality in the implementation RDP and other land related matters within Raymond Mhlaba Municipality through the department of Human Settlement.

2. BACKGROUND

The Raymond Mhlaba Municipality is faced with the backlog when it comes to housing, there are so many blocked houses or project that were supposed by this time are finished. The municipality is also faced with so many complaints about the slow progress when it comes to housing delivery. When it comes to housing delivery the custodian of them is Human Settlement, the Municipality only facilitates and coordinate human Settlement.

In the year 2001 Mrs Nosipiwo Mseleni was approved for RDP house that was supposed to be built in Newtown. Unfortunately the house was not built accordingly. The appointed contractor, which was Motheo, pick up a servitude line which prohibit any structure to be build o top the servitudes due to the danger that might cause. The Conveyance was De Kleck & Van Gend which did the transfer, the owner is holding a tittle deed without a structure. The contractor has since left the site because the project is 21 years old. The owner is requesting the municipality to replace the said erf with the new one so that she can build a house for herself and the family.

3. PROGRESS MADE

Since Mrs Solani was approved for RDP in 2001, she was supposed to have benefited unfortunately her house was never build due to the servitude that is running through her property, she is struggling with the place to stay, she came to the Municipality requesting for a site in replacing her site which is erf 4129 Newtown. The replacement site has been verified is erf 4512

4. FINANCIAL IMPLICATIONS

The municipality can transfer the site to Mrs Solani erf 4512

5. LEGAL FRAMEWORK

- National housing Code 2000
- Breaking new ground 2004
- Environmental Management Act (No. 107 of 1998)
- SPLUMA 16 OF 2013

6. ANNEXURES

- Attached approved application for Mrs Solani : Annexure 4

7. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) That council to approve erf 4512 Newtown to Mrs Solani



human settlements

Department
Human Settlements
REPUBLIC OF SOUTH AFRICA



EASTERN CAPE: Application Detail

| Application Information | | | |
|-------------------------|---|----------------------|-----------------------------------|
| Application No: | 100141934 | HSS Reference No: | CA01065753 |
| Status: | Approved | Approval Date: | 08/08/2001 |
| Project: | Fort Beaufort - R/land Ph 1 (Newtown) - 662 subs | Application Type: | PNC - Project Linked - Non Credit |
| Received Date: | 08/06/2001 | | |
| Captured By: | nospiwo | | |
| Total Income: | R 700.00 | | |
| Price: | R 16,000.00 | Subsidy Amount: | R 133,506.92 |
| Property Information | | | |
| Town: | FORT BEAUFORT | Erf/Lot No: | 4129 |
| Tenure: | Ownership | | |
| Property Type: | New site and building bought from developer | | |
| Name of Seller: | TLC | | |
| Personal Information | | | |
| Surname: | SOLANI | | |
| First Names: | NOMBUZO | | |
| ID Number: | 6705220255085 | Date of Birth: | 22/05/1967 |
| Gender: | FEMALE | Race: | |
| Marital Status: | 3 - Single With Dependants | | |
| Postal Address: | | Residential Address: | SITE 4129 |
| | | | |
| | | | |
| SA Citizen: | True | | |
| Spouse Details | | | |
| Surname: | | | |
| Former Name: | | | |
| First Names: | | | |
| ID Number: | | Date of Birth: | 30/12/1899 |
| Gender: | | Race: | |



human settlements

Department:
Human Settlements
REPUBLIC OF SOUTH AFRICA

HSS
HUMAN SETTLEMENTS

| Status History Information | | | |
|--|-------------------------------------|--|------------|
| Date Changed | Changed By | Status | |
| 06/08/2001 | nosiplwo | Received and send for initial Searches | |
| 07/08/2001 | jsmit | Declined - Procedurally incorrect | |
| 07/08/2001 | jsmit | Verified and send for Searches | |
| 08/08/2001 | mkillian | Verified and passed Searches | |
| 08/08/2001 | bedwards | Submitted to PHB for Approval | |
| 08/08/2001 | bedwards | Selected for Approval | |
| 08/08/2001 | bedwards | Approved | |
| Notes | | | |
| Date | Created By | Note | |
| 19/02/2002 | sa | NHDB Upload Result: Loaded | |
| Documentation | | | |
| Document | | | Received |
| Copy of ID document of Applicant or Permanent residence permit | | | Yes |
| Proof of Income - Applicant | | | Yes |
| Copy of purchase contract | | | Yes |
| Companies | | | |
| Type | Description | | |
| Conveyancer | DE KLERK & VAN GEND | | |
| Developer | Motheo , Cudmore & Potter (pty) Ltd | | |
| Developer's Agent | Motheo,cudmore & Potter | | |
| Payments | | | |
| Reference | Milestone | Claim Status | Amount |
| CLAIM 45 20% | P5.3 - Completion of Topstructure | Paid | R 2,390.00 |
| CLAIM 47 30% | P5.3 - Completion of Topstructure | Paid | R 3,226.50 |
| CLAIM 9 | P4 - Transfer of Ownership | Paid | R 450.00 |
| REPAYMENT OF 10% RETENTION | P5.3 - Completion of Topstructure | Paid | R 358.50 |
| | | | R 6,425.00 |

ITEM 42/2022

STATUS REPORT –MAINTENANCE WITHIN THE MUNICIPALITY: LAND AND HOUSING SECTION

1. PURPOSE

The purpose of this report is for the Management to note the work that is done by the maintenance team within our offices.

2. BACKGROUND

The Raymond Mhlaba Municipality is faced with the outdated or dilapidated infrastructure, which lead to a lot of blockages and damages, the office is responsible for ad hock maintenance so that the community and staff can be able to use them again.

3. PROGRESS MADE

On a daily basis the team attends to all the faults that are reported by other offices, here is the table of services they render daily.

| Job Description | Area | Town | Work done | Comments |
|------------------------|-----------------|---------------|---|---|
| Welding | Tourism office | Alice | Closing of the gate by putting Welding gate | The office has closed all the gate that are unused for the safe of the building |
| Plumbing | Town hall | Fort beaufort | The toilets were blocked | The office changed the old and broken tub for safety use. |
| Plumbing | Traffic office | Fort beaufort | Connection of water to the guard room | Replacing of old water meter and install new one for use. |
| Plumbing | Testing station | Fort beaufort | Connection of water to the guard room | Replacing of old water meter and install new one for use. |
| Welding | VIC | Hosgback | Welding the windows and | Bought of welding |

| | | | | |
|-----------|--------------------|---------------|--------------------------|---|
| | | | doors for safety | material. |
| Plumbing | Committees' office | Fort beaufort | The toilets were blocked | The office changed the old and broken tub for safety use. |
| Carpenter | depo | Adelaide | Door handles not working | The door handling need to change lost key |
| Plumbing | BTO | Adelaide | The toilets were blocked | The office changed the old and broken tub for safety use. |

4. FINANCIAL IMPLICATIONS

The units use the allocated budget for any works that need to done.

5. LEGAL FRAMEWORK

- National Buidling Regulations and Standard Act 103 of 1977
- Environmental Management Act (No. 107 of 1998)
- SPLUMA act 2013

6. ANNEXURES

- No attachment of photos (need a camera to capture before and after work)

7. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report

ITEM 43/2022

STATUS REPORT – APPLICATION TO LEASE ERF 4301 NTSELAMANZI WITH THE AIM TO BUILD INTERNET HUB FOR COMMUNITY: ALICE: LAND AND HOUSING SECTION

1. PURPOSE

The purpose of this report is for the Management to approve the lease of erf 4301 Ntselamanzi Alice.

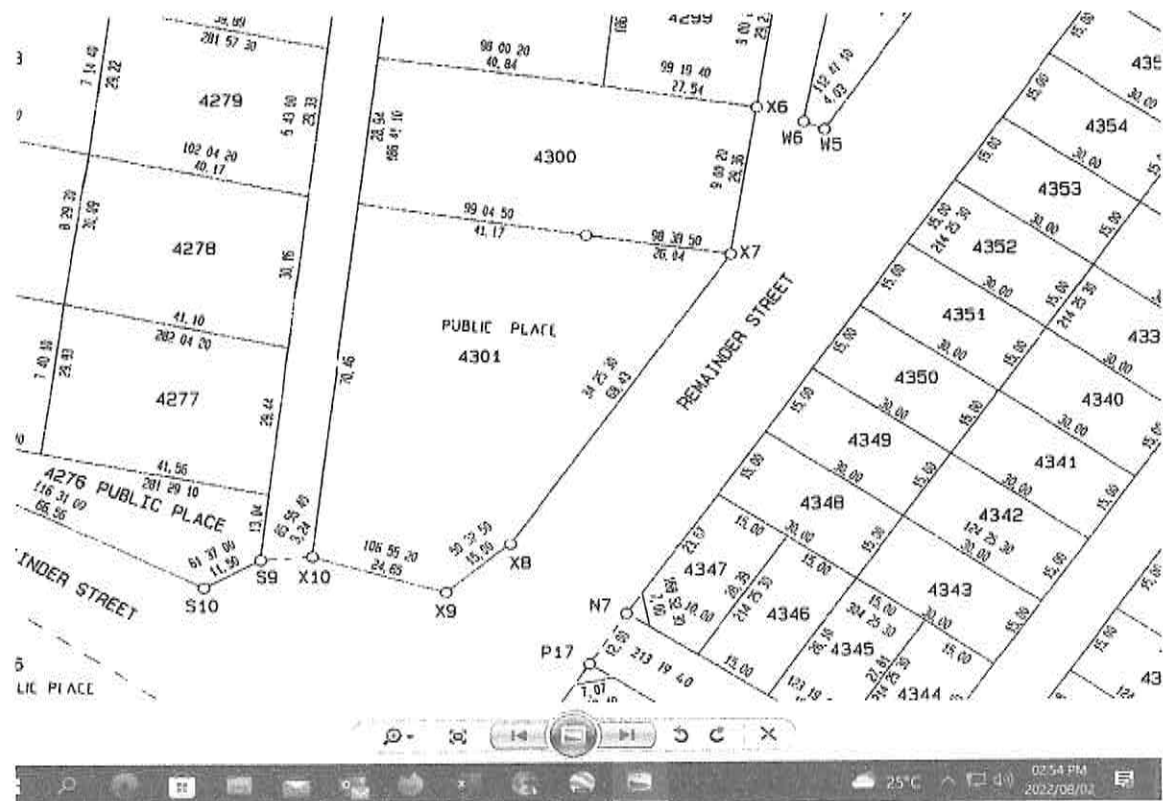
2. BACKGROUND

The Lwazi Mbambo Foundation is hereby submitting an application letter in order to apply for the lease of erf 4301 in Ntselamanzi Alice, the site is currently used as an internet hub (see attached letter).

- Application letter: Annexure 6.

3. PROGRESS MADE

The site was zoned as an open space, with the proposed development it will blend well and assist with Youth with opportunities to grow



4. FINANCIAL IMPLICATIONS

The Municipality will get the lease fee once the council approved the lease.

5. LEGAL FRAMEWORK

- National housing Code 2000
- Breaking new ground 2004
- Environmental Management Act (No. 107 of 1998)
- SPLUMA 16 OF 2013

6. ANNEXURES

- Attached letter from Lwazi Mbambo Foundation: Annexure 6.

7. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) That council approves the lease of erf 4301 to Lwazi Mbambo Foundation.

The Municipal Manager,
Raymond Mhlaba Municipality

RE: NTSELAMANZI INFORMATION CENTRE AND RECREATION HUB PROJECT

Lwazi Mbambo Foundation Background

The Lwazi Mbambo Foundation (LMF) is a not-for-profit, community-based, development innovative foundation hub which promotes education initiative services, programs, and projects for disadvantaged rural areas with the link of urban area collaboration. The use of information and communication technologies is at the heart of LMF to effect positive social change, economic development, employment creation and poverty eradication through providing support, mentorship, infrastructure development, unlocking the potential of the skilled, unskilled and promoting entrepreneurship.

Based on the above background of Lwazi Mbambo Foundation I wish to request your office for a support letter of this life changing project on site ERF 4301 at Ntselamanzi location which will help our community to Restore, Rebuild and Recover our current state of economy.

Currently Ntselamanzi has a free WiFi which is deployed via 7 Nano stations for the community and 4 are for the Computer Centre and Library Hot Spot area, Also note in the hot spot(Hub) area there will be more activities that will be happening from reading and writing clubs and recreational LMF Bootcamp, Tourism elements with business centre to mention few.

The will also be Admin block which will have offices to provide student and community services. This model will also give internship opportunities to University of Fort Hare and Lovedale students. Your support will bring life and hope to young leaders of tomorrow in our community and residents at large.

I hope this request will find your favourable consideration and looking forward working with your office in building our community. Also see bellow the snap-shot of the project.

Regards,

Lwazi Mbambo(Mr)
LMF – Founder and Patron
Cell: +27 (0)72 0912 734
E-mail: lwabuwam@gmail.com

Executive Summary

Ntselamanzi village is located in the Amathole District Municipality, Raymond Mhlaba Municipality. The village is situated a walking distance North of the University of Fort Hare, The village covers an area of 3.79 km² with a population of 4304, people and 1326 households 50.42% of the population is males and 49.58% is females. The black Africans constitute 98.09% with 93.2% of them being Xhosa speaking. The village is also home to Lovedale TVET College, which hosts students from mainly previously disadvantaged communities. The village is also home to students from previously disadvantaged communities who study at the University of Fort Hare. The rate of unemployment is very high in the location as well driving the youth from that area into crime that targets mainly the students from the University of Fort Hare and Lovedale College. There is an initiative that was started by a former University of Fort Hare employee also an alumni of the university who identified the challenges facing the less privileged youth from the village, unemployed graduates as well as the students of both the University of Fort Hare and Lovedale College. The said initiative involves the Ntselamanzi information centre, recreation hub, business centre and free Wifi internet access in the location, provision of library services/reading clubs/Presidents Awards for Youth Empowerment in a container that will be equipped with 10 computers connected through wifi and Admin block for student and community services. The wifi is already in existence and fully funded by Sifunda Kunye Educational Project(USA). The container and the library equipment is also fully supported by FUNDZA and the container is already in place. The project is in dire need of paving, solar for power, construction of Admin block, fencing to beef-up the security and access control in the hot-spot area which on top Delyn Security is already sponsoring their full security system with patrolling around the area, hence this project proposal.

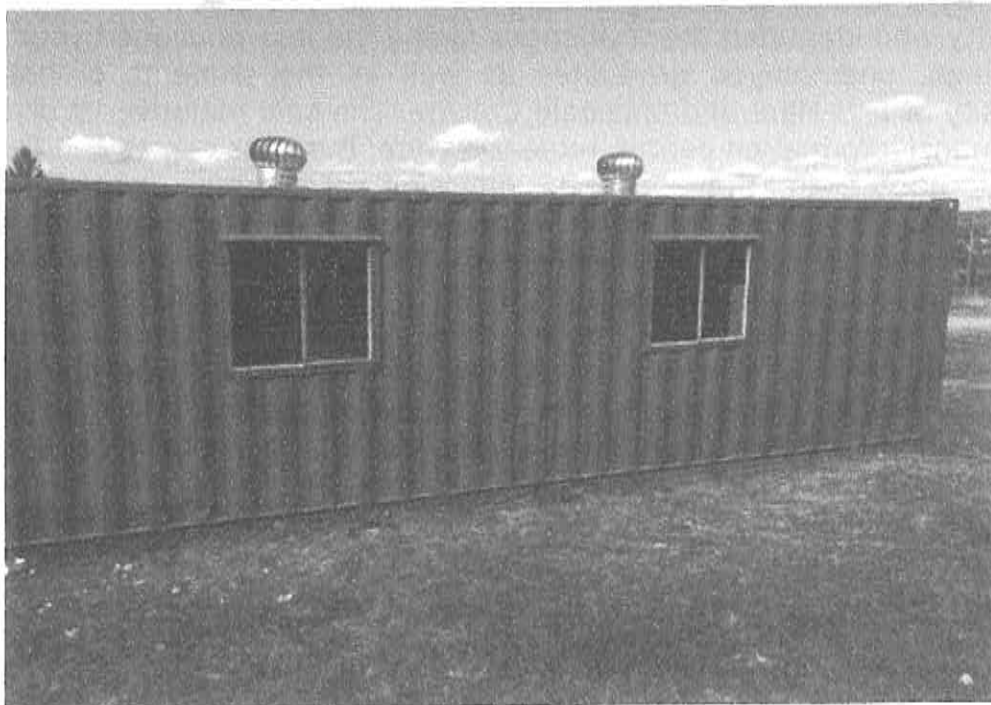
1. Project location

The location is in Alice at Ntselamanzi ERF 4301 on the main road towards Gqumashe location. It is close to Victoria Hospital and Lovedale College and its where President Robert Mugabe and other well-known University of Fort Hare students were staying back in the days. Ntselamanzi is one of the various rural areas around Alice located a walking distance from University of Fort'e.

2. Infrastructure associated with the project

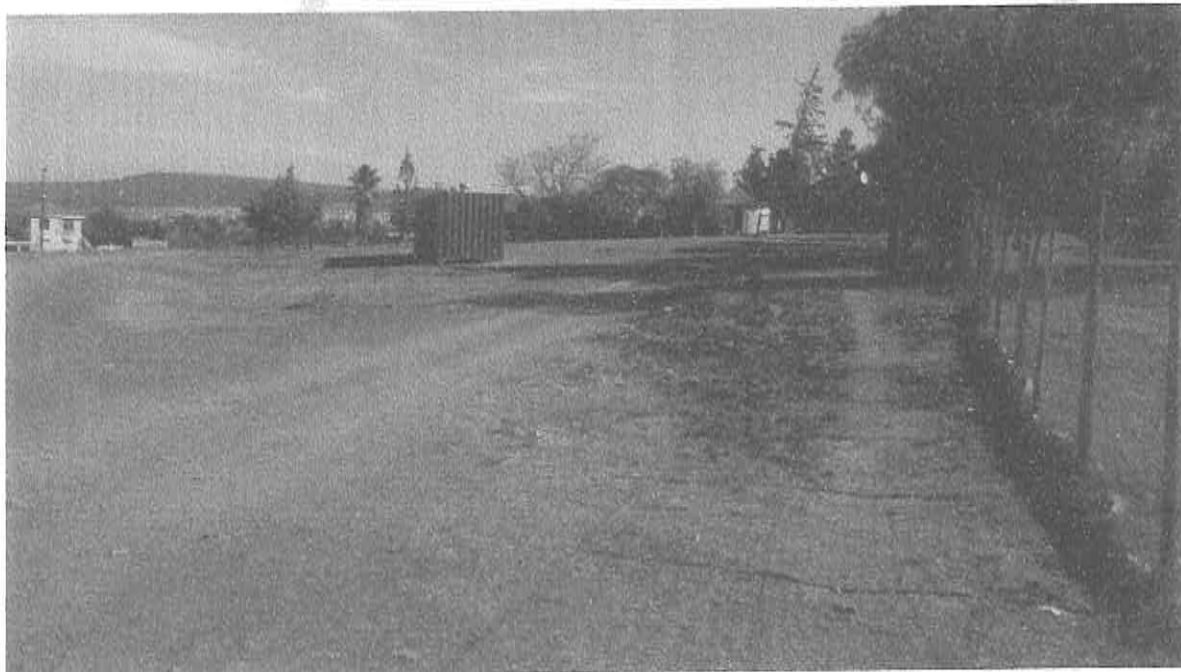
The existing infrastructure includes the wifi installation done at a normal house that is fenced. Then just across the main road from the house there's an open space ERF 4301 which the Community Representative committee (SANCO) and Ward Councilor allocated the space for the project to the LMF Founder and Patron. This is where people will be sitting on shelters/shades also there's a container for Lwazi Mbambo Foundation on the site which will host 15 computers with one printer for use by those who don't have computers. The printer will be for all users to print and the municipality to place any information that needs to get to the community.

Figure 1: The photo showing the Lwazi Mbambo Foundation container on-site



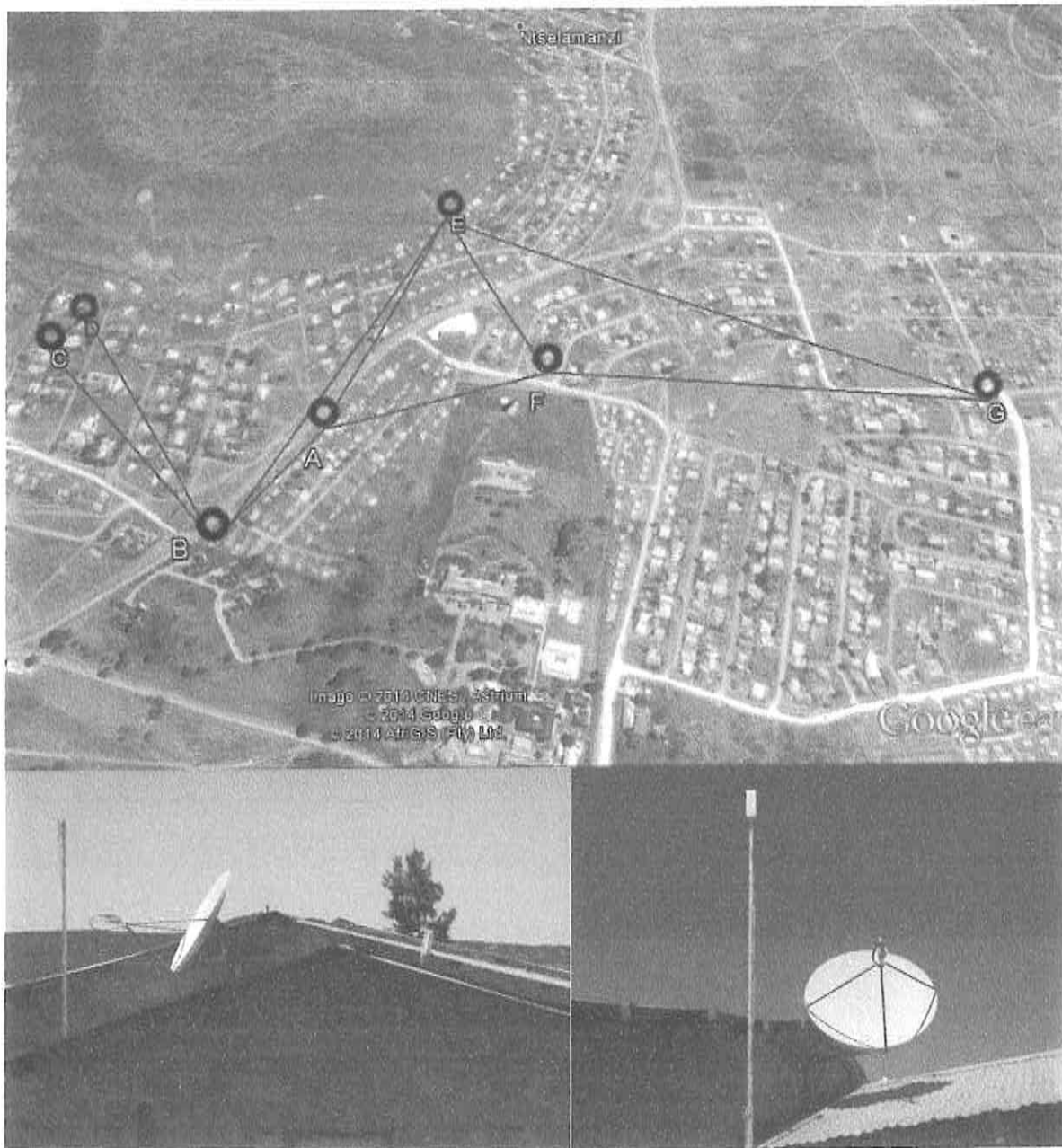
3. Project benefits

It is envisaged that the project will benefit the community at large, the project will also create at least four (4) part time jobs during implementation of the solar system and a hub of internships. The Ntselamanzi community youth will benefit through using the computers to access valuable information relating to available study and job opportunities. The youth will also be able to apply for jobs using the internet facilities provided by the project. In addition the youth will have somewhere to hang around while doing something that will take their minds off the crime activities. The students from the University of Fort Hare and Lovedale college will also have access to Internet facilities closer to where they reside negating the need for them to travel at night to and from their respective institutions. This will also do an economic spin-off to small bussineses which will be accomodated on-site and the tourism drive to attract investors and tourist will benefit the community and put Raymond Mhlaba Municipality on the best eKasi economic development model.



4. Ntselamanzi WiFi Deployment

PLEASE NOTE: The research project document for the Ntselamanzi free WiFi project can be provided to you on request.



5. Community Support letter

RAYMOND MHLABA LOCAL MUNICIPALITY: WARD 2

NTSELAMANZI INFORMATION TECHNOLOGY HOTSPOT

ALICE

05/04/2017

To whom it may concern,

The above refers to an initiative by Mr Lwazi Mbambo ,a local lad, and Vusi Ndzengu, both young but highly qualified IT experts, who have brought the service of a "WIFI internet station project" to our area. The project will later spread to almost all the surrounding villages in Alice and even further.

The station is strategically situated at the entrance of Ntselamanzi, close to the local education institutions and schools.

Ntselamanzi community has allocated a site ERF 4301 for the establishment of the centre. Pitched on the site currently is only a service container. The site urgently needs to be fenced in, but unfortunately sponsors for the fence have not come forward, in spite of a number of applications to this regard have been lodged with several potential funders.

Already the WIFI network is benefitting the Ntselamanzi community and the surrounding schools, in terms of school research projects, as well as job-hunting opportunities. We already have graduates who have gotten jobs through searches on the network.

After school, in the afternoons, tuition is already provided for the essential and critical subjects ,like the sciences, mathematics, accounting etc, although still on a small scale because of accommodation constraints.

With proper and well managed support systems and of course funding. The project has a huge potential.

Our Local Municipality as well as the surrounding local communities can also reap huge benefits from this kind of project.

We believe that such an opportunity cannot be missed.

Yours sincerely

R X TOM (SANCO) 0734914557

6. Project on Masiphathisane Article

Ntselamanzi Beats the Odds: MASIPHATHISANE in Action

"ICT need to be available, affordable, and accessible. These are usually some of the major stumblingblocks to rural development in South Africa." - K McNamara

As you enter Ntselamanzi Village, an old village in Alice, it does not spare you time to take notice of a rather unique signal pole attached to an outside wall of a two-roomed RDP house of Nosibusiso Boo. Actually, the house is the very first as you enter the village. The signal pole (Nano Station) is for a free Wi-Fi for all villagers in that area of (Ntsela-2) which is linked to the main Satellite at Mr. Lwazi Mbambo house just like other Nano Stations in the Village which is administered by Mr. Vusumzi Ndzengu (UFH-Computer Science Master Student). This is an uncommon scene for a village, as this happens in the midst of a persistent digital divide in South Africa, despite efforts to close the gap. Ntselamanzi has beat the odds! Thanks to the spirit of MASIPHATHISANE through partnerships between government, non-governmental organisation (NGO), the Klose De GEP; and business.

As Masincokole opened its laptop, as we were at the village on a fact finding mission, we were greeted by the writing: Ntsela - 7, a network available in the heart of Ntselamanzi. As we went around to enquire from local residents and students, we discovered the networks that were available in the village were from Ntsela-1 to Ntsela-7, and the signal poles are attached to different houses. Interested villagers are registered according to their sections of residence within the Village, free of charge. To access the network, a resident simply brings a cellphones or computer and is quickly connected to the broadband. To be connected to a Wi-Fi, let alone free of charge, is a rare thing to them compared to their counterparts in urban areas.

Information Communications Technology (ICT) empowers the rural poor in their daily lives especially when it comes to practical matters such as retrieving information for family, government services, business and learning purposes. As we were on Ntselamanzi streets, we bumped into a group of five final students at Lovedale FET College who happened to be on their way to a study session. These were Zenazi Simani from Peddie, Noludwe Kolisi from King William's Town, Yonela Ntlangwini from Qumbu, Nontlahla Nama from Ngcobo, and Aphelele Ngamntwini from Mqanduli. All but Noludwe have already discovered learnership programmes offered by municipalities in their respective areas, through surfing the village net. They can now plan their future careers better. Thanks to the village Wi-Fi! Of course, the girls are also having fun by using the Wi-Fi for whatsapp, facebook and to download You Tube stuff. Why not? Other beneficiaries of this project are local schools as the availability and access to the Wi-Fi contributes to their administrations' efficiency.

Continue on next page...

Project on Masiphathisane Article Continue

Whenever we asked for further information on the project from the local residents, they referred us to Mr. Lwazi Mbambo, the Klose De GEP Chief Executive Officer (CEO). Asked how did this come about, Mbambo explained: "In this village you also have students who study at the University of Fort Hare, whose lives are always at risk when they walk to and from the university library at night. Some of them were robbed on the way. Now they can access some of the information from their home through the use of this Wi-Fi" As Mbambo explained, his empathy for the student came through strongly as he is a B. Admin Honors graduate who walked the same route at the said times. He continues: "We also have intentions to get 15 computers for our Ntselamanzi information centre and recreation hub that the villagers will use soon. Thanks to Raymond Mhlaba Local Municipality that donated the container that will house these computers." Another donor is standing by to donate books once the container has been fenced. But Mbambo says the fencing itself is still a challenge as they seek a donor for it. A local security company Delyn Security has also come to the party by ensuring security and patrolling the house with the Wi-Fi Satellite and the computer equipment which will be at the Ntselamanzi Hub.

The GEP still need more help, financially and in kind, to advance the betterment of lives of the rural poor. It is appealing to other government departments, NGOs, businesses and individuals to join hands and defeat underdevelopment in rural through the creation of access to modern technology and other means possible.

END...

7. Letter from Sifunda Kunye Chairman

Dear Nkonkobe Community,

Having grown up as a child in Alice, I feel like I am a “son of your community”, and a big part of my heart lives with you. I am sorry not to be with you in person, but I am in spirit.

We in Sifunda Kunye are looking to make a difference in the lives of the people of the Eastern Cape, who have a wonderful history. A part of that history which appeals to me is that the Eastern Cape was the center for African education for over a century, starting with the Lovedale mission station and then developing to Fort Hare University. My father was a founder of the Federal Seminary, who in their short ten year period in Alice, graduated many fine ministers, and was a friend of Professor ZK Matthew’s, Archbishop Tutu, Rev Gqubule and many others who spent a considerable amount of time in Alice. Therefore we at Sifunda Kunye are making our contribution through education, supporting five high schools in the King Williamstown District with computer labs, and planning to expand with another five high schools in the Grahamstown District, also with computer labs.

We are proud to support St Matthew’s High School near Keiskammahoek, where Lwazi is our lead Facilitator. The school has a long tradition of excellent, dating back to 1856, and we are working closely with the Historic Schools Restoration Project, headed by a Federal Seminary alumni, Archbishop Ndungane, to return it to its former glory. Over the last few years the Historic Schools Restoration Project has been able to bring water to the school as well as renovate the hostels. We at Sifunda Kunye have restored a chapel, paved walk ways and road, and provided sixty computers for the computer lab and media center. But we also encourage development of the students through ex curricula activities, such as the President’s Award and Saturday morning Reading Clubs for young children in the neighboring village. Lwazi and his Sifunda Kunye colleagues lead and manage these programs, which install confidence and self-esteem in the students, who realize the power that they have in their own hands to make a difference in their community.

We strongly believe in good initiatives which make a difference in communities, and what Lwazi is doing in your Nkonkobe Community is something we are proud to support. Hopefully the new internet connection will be helpful to some, and your Fun Run and other activities will bond your community. We are happy to help “power your community”.

Our very best wishes, and I look forward to visiting your community in my next visit to Alice early next year.

Andrew Summers, Chairman of Sifunda Kunye

ITEM 44/2022

STATUS REPORT – BUILDING PLANS: LAND AND HOUSING SECTION

1. PURPOSE

The purpose of this report is for the Management to note the progress achieved by the municipality in the Development and implementation of the Building Plan submission within Raymond Mhlaba Municipality.

2. BACKGROUND

The section helps in ensuring compliance with the applicable statutory framework, thus also ensuring coordinated development within the municipal urban areas, according to the National Building Regulations and Standards Act 103 of 1977 for every permanent structure to be erected in an urban area, building plans should be submitted for considerations by the relevant local authority.

3. PROGRESS MADE

The building unit has received 15 building plans and has made **R 117.098.21** in total.

4. FINANCIAL IMPLICATIONS

The municipal in the fourth quarter has collected around **R R 117 098.21** in the approval of building plans.

5. LEGAL FRAMEWORK

- National Building Regulations and Standard Act 103 of 1977
- Environmental Management Act (No. 107 of 1998)
- SPLUMA 16 OF 2013

BUILDING PLANS APPROVAL LIST.

BUILDING PLANS APPROVAL LIST.

| PLAN NO. | RECEIVING DATE | REGISTERED OWNER | ERF/ FARM No. | PHYSICAL ADDRESS | BUILDING PLAN FEE (INCL VAT) | STATUS | COLLECTION DATE |
|-----------------|----------------|-------------------------|---------------|-----------------------|------------------------------|----------|-----------------|
| RA-SYM/21/22/40 | 04/04/2022 | Ncaza Communal Property | Rosedale Farm | Seymour | R 0.00 | Approved | 01/06/2022 |
| RA-FBF/21/22/41 | 22/04/2022 | Lindiwe Freda Makaka | 6418 | Kahlana Res Dev.,Fort | R 6987.54 | Approved | 02/06/2022 |

| | | | | | | | |
|-----------------|------------|-------------------------------|-------------------|--|-------------|------------------|-------------------------|
| | | | | Beaufort | | | |
| RA-FBF/21/22/42 | 03/05/2022 | Lazola Toko | 6421 & 6422 | Kahlala Res Dev.,Fort Beaufort. | R 10 927.01 | Approved | 08/07/2022 |
| RA-FBF/21/22/43 | 03/05/2022 | Mrs P.A Barkhuizen | 461 | Axact Henrietta Street, Fort Beaufort. | R 5651.77 | Approved | 29/06/2022 |
| RA-FBF/21/22/44 | 20/04/2022 | Pierre Leon Le Roux | Ptn 2 of Farm 175 | Fort Beaufort | R 902.42 | Not Yet Approved | In Circulation Process. |
| RA-FBF/21/22/45 | 24/05/2022 | Nonkosazana Elizabeth Hanes | 6500 | Fort Beaufort | R 15 326.58 | Approved | 20/07/2022 |
| RA-FBF/21/22/46 | 30/05/2022 | Douglas Samuel Von Der Decken | 2303 | Fort Beaufort | R 2797.51 | Approved | 18/07/2022 |
| RA-FBF/21/22/47 | 30/05/2022 | Victory Palace Church | 1413 | Fort Beaufort | R 13 393.09 | Not yet Approved | Still circulating |
| RA-ALC/21/22/48 | 30/05/2022 | Mr and Mrs Williams | 1162 | 1162 Dalindyebo Street, Happy Rest, Alice. | R 4 335.72 | Approved | Not yet collected. |
| RA-FBF/21/22/49 | 09/06/2022 | A.Dupreez | 730 | 730 Streets, Fort Beaufort. | R 16 371.81 | Approved | Not yet collected |
| RA-FBF/21/22/50 | 09/06/2022 | Mr V.S Mankazana | 497 | 12 Campbell Street, Fort Beaufort | R 5 578.53 | Approved | 12/07/2022 |
| RA-FBF/21/22/51 | 14/06/2022 | Mr S.O Nyambi | 3995 | 3995 Remainder Street, Fort Beaufort. | R 17 857.19 | Approved | Waiting for Collection |
| RA-FBF/21/22/52 | 23/06/2022 | Dr. Makhubalo | 312 | 23 Grahamstown Road, Fort Beaufort | R 1 811.58 | Approved | 04/07/2022 |
| RA-ALC/21/22/53 | 01/06/2022 | Nomfundo | 1331 | 1331 Happy | R 1 435.46 | Appr | 07/07/2022 |

| | | | | | | | |
|-----------------------------------|------------|---------------------|----------------|---|---------------------|----------------------------|--------------------------------------|
| | 22 | Lorraine Mzizi | | Rest,Alice | | oved | |
| RA-FBF/21/22/54 | 01/07/2022 | T.C & N.G Hoyana | 6355 & 6356 | Kahlana Residential Dev.,Fort Beaufort | - | Not yet Appr oved | Waiting for the Proof of Payment. |
| | | | | | | | |
| RA-MDL/21/22/55 | 05/07/2022 | Thozama Mahlangu | 154 | 154 Reverend Street,Mid dle Drift. | R 9 787.41 | Not yet appr oved | Still in circulation process. |
| RA-FBF/21/22/56 | 22/06/2022 | Xoliswa Dlwathi | 1526 | 61 Ordinance Street,Fort Beaufort | R 3 934.59 | Not yet Appr oved | Still in Circulation. |
| TOTAL AMOUNT FOR QUARTER 4 | | | | | R 117 098.21 | | |

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the Building plans report.

ITEM 45/2022

STATUS REPORT – RESTORATION OF TITTLE DEED AND HAND OVER OF COMPLETED TITTLE DEED: LAND AND HOUSING SECTION

1. PURPOSE

The purpose of this report is for the Management to note the progress achieved by the municipality in the implementation of the Restoration of Tittle deed within Raymond Mhlaba Municipality through the department of Human Settlement.

2. BACKGROUND

The Raymond Mhlaba Municipality is faced with the backlog when it comes to Tittle deed, most of RDP houses are still registered under the municipality, which make it difficult for the municipality to bill the RDP houses correctly and the Owners have been coming to the municipality for the collection of tittle deed.

- List of tittle deed ready to be handed over to people: Annexure 1.
- List of areas that tittle deed will be restored: Annexure 2.

The Human settlement is the custodian of the Tittle. The fund Manager which is Housing Development Agency is the one that receiving officer to ensure that the conditional grant is properly managed and accounted for, that the funds are spent with the purpose and conditions. To ensure compliance with agreed reporting and monitoring mechanism.

3. FINANCIAL IMPLICATIONS

Department of Human Settlement is the one that is accounting with funds .

4. LEGAL FRAMEWORK

- National housing Code 2000
- Breaking new ground 2004
- Environmental Management Act (No. 107 of 1998)
- SPLUMA 16 OF 2013

5. ANNEXURES

- List of tittle deed ready to be handed over to people: Annexure 1.
- List of areas that will be restored: Annexure 2.

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report

ITEM 46/2022

STATUS REPORT – FUNCTIONALITY OF BENEFICIARY ALLOCATION COMMITTEES IN RAYMOND MHLABA MUNICIPALITY: LAND AND HOUSING SECTION

1. PURPOSE

The purpose of this report is for the Management to note the progress achieved by the municipality in the implementation of the Functionality of beneficiary allocation committee within Raymond Mhlaba Municipality through the department of Human Settlement.

2. BACKGROUND

The Raymond Mhlaba Municipality is faced with the backlog when it comes to housing, there are so many blocked houses or project that were supposed by this time are finished. The municipality is also faced with so many complaints about the slow progress when it comes to housing delivery. When it comes to housing delivery the custodian of them is Human Settlement, the Municipality only facilitates and coordinate human Settlement.

- Presentation of BAC: Annexure 1.
- BAC policy: Annexure 2.

The department of Human settlement is the custodian of the Human Settlement or housing projects and is the fund Manager is the one that ensure that the conditional grant is properly managed and accounted for, that the funds are spent with purpose and conditions. Ensure compliance with agreed reporting and monitoring mechanism.

3. FINANCIAL IMPLICATIONS

Department of Human Settlement is the one that is accounting with funds

4. LEGAL FRAMEWORK

- National housing Code 2000
- Breaking new ground 2004
- Environmental Management Act (No. 107 of 1998)
- SPLUMA 16 OF 2013

5. ANNEXURES

- Presentation of BAC: Annexure 1.
- BAC policy: Annexure 2.

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report

ITEM 47/2022

STATUS REPORT – DEVELOPMENT OF LAND USE SCHEME OF RAYMOND MHLABA MUNICIPALITY: LAND AND HOUSING SECTION

1. PURPOSE

The purpose of this report is for the Management to note the progress achieved by the municipality in the Development and implementation of the Land Use Scheme within Raymond Mhlaba Municipality.

2. BACKGROUND

According to the SPLUMA 16 of 2013, chapter 5 of Land Use Management section 23(1) Role and Executive authority, that the municipality must, in the development, preparation and adoption or amendment by the municipality of its land use scheme, subject to the provision of this act, provide general policy and other guidance. According to section 24 (1) A municipality must, after public consultation, adopt, and approve a single land use scheme for its entire area within 5 years from the commencement of this act. The Municipality has according to the act, acts as such and appointed service provider to develop a land use scheme

The municipality is having draft documents of Land Use Scheme, which was previously referred as town planning scheme or land use management scheme as defined as a statutory document which divides municipality into zones. These zones are used to indicate the desired future development of an area with the aim to promote economic growth, social inclusion, efficient land development and minimal impact on public health, the environment, and natural resources. Zones can be classified according to the use of land and building such as commercial, industrial, residential, or other purpose. The height and bulk of building and other structures, as well as the areas of lot which may be occupied, and the size of open space must be considered as an indicator to determine the zoning.

The appointed consultant was appointed in 2019 and the process started in January 2020, the office had some engagement with them in February and the Covid19 also stall the process because all the necessary processes were not done like public consultations and workshop to the council. The process will be done with the new council so that the LUS can be approved and adopted by the council.

3. FINANCIAL IMPLICATIONS

The municipal budgeted for the project at **R 285 562.00**. The retention fee is still with the municipality up until the project is complete.

4. LEGAL FRAMEWORK

- National housing Code 2000

- Breaking new ground 2004
- Environmental Management Act (No. 107 of 1998)
- SPLUMA 16 OF 2013

5. ANNEXURES

- Draft LUS: Annexure 1.

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report

ITEM 48/2022

STATUS REPORT – BUILDING PLANS: LAND AND HOUSING SECTION

1. PURPOSE

The purpose of this report is for the Management to note the progress achieved by the municipality in the Development and implementation of the Building Plan submission within Raymond Mhlaba Municipality.

2. BACKGROUND

The section helps in ensuring compliance with the applicable statutory framework, thus also ensuring coordinated development within the municipal urban areas, according to the National Building Regulations and Standards Act 103 of 1977 for every permanent structure to be erected in an urban area, building plans should be submitted for considerations by the relevant local authority.

3. FINANCIAL IMPLICATIONS

The municipal in the third quarter has collected around R 38 401.42 in the approval of building plans.

BUILDING PLANS APPROVAL LIST.

| PLAN NO. | RECEIVING DATE | REGISTERE D OWNER | ERF/ FARM No. | PHYSICAL ADDRESS | BUILDING PLAN FEE (INCL VAT) | STATUS | COLLECTIO N DATE |
|-----------------|----------------|---|---------------|--|------------------------------|------------------|---------------------------------|
| RA-FBF/21/22/29 | 24/01/2022 | Mrs & Mr Mlumbi | 513 | 13 Durban Street, Fort Beaufort | R 2821.93 | Approved | Not yet Collected. |
| RA-ALC/21/22/33 | 31/01/2022 | Andisiwe Hempe | 902 | 902 Smith Street, Alice 5700. | R 7400,85 | Approved | 08/03/2022 |
| RA-FBF/21/22/34 | 01/03/2022 | Mr & Mrs Von Der Decken. | 708 | 49 Campbell Street, Fort Beaufort 5720 | R 1985.21 | Approved | 21/04/2022 |
| RA-FBF/21/22/35 | 07/02/2022 | Die Apsotolies Geloof Sendings Kerk Van Suid. | 509 | Mitchell & Durban Street, Fort Beaufort. | R 783.00 | Not Yet Approved | Still Circulating for Approval |
| RA-ALC/21/22/36 | 03/03/2022 | Inyama Rama Trust | 491 | Long market & Garden Street, Alice 5700 | R 15 435.01 | Not Yet Approved | Still Circulating for Approval. |
| RA-FBF/21/22/37 | 17/03/2022 | Mzwamadoda Penis | 1484 | 31 Somerset Street, Fort Beaufort. | R 2182.73 | Approved | Waiting for Collection. |

| | | | | | | | |
|-----------------------------------|------------|-----------------------|------|-------------------------------------|--------------------|------------------|--------------------------|
| RA-FBF/21/22/38 | 17/03/2022 | Nomkhitha Ngweventsha | 6250 | 6250 Jackson Street, Fort Beaufort. | R 7792.69 | Not Yet Approved | Still Circulating. |
| RA-ALC/21/22/39 | 31/03/2022 | Nkosohlanga M Mkhiva | 1378 | 1378 Dowell Street, Alice. | R 3600.74 | Not Yet Approved | Outstanding Information. |
| TOTAL AMOUNT FOR QUARTER 3 | | | | | R 38 401.42 | | |

4. LEGAL FRAMEWORK

- National Building Regulations and Standard Act 103 of 1977
- Environmental Management Act (No. 107 of 1998)
- SPLUMA 16 OF 2013

5. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the Building plans report

ITEM 49/2022

REPORT ON THE ESTABLISHMENT OF THE MUNICIPAL PLANNING TRIBUNAL IN TERMS OF SPATIAL PLANNING AND LAND USE ACT, ACT 16 OF 2013 (SPLUMA): LAND AND HOUSING SECTION

1. PURPOSE

The purpose of this report is for Council to approve the joint establishment of the Tribunal to the District Municipal Planning Tribunal (DMPT) in terms of Spatial Planning and Land Use Act, Act 16 of 2013 (SPLUMA). This has emanated due to the fact that the Municipality does not have enough staff and financial muscle to fund the whole process of MPT to fully function.

2. BACKGROUND

The Spatial Development Framework as a strategic instrument for achieving an integrated and sustainable development within the Local Municipality, it is subject to reviews in line with the Integrated Development Planning processes of the Municipality. Raymond Mhlaba Municipality is in the process of reviewing its Spatial Development Framework in order to take note of the exogenous and endogenous factors that may have a spatial influence. Amongst the factors to be taken into account are:

- the economic growth strategy,
- the creation of spatial development linkages and synergy between the efforts of the development agencies

The visibility of the footprints of the Apartheid Spatial Planning within the Local Municipality requires a strategic approach that will progressively realize a sustainable development within the context of a long-term spatial planning and the integration of social and environmental issues with economic considerations.

In line with such process Spatial Planning and Land Use Act, Act 16 Of 2013 (SPLUMA) sets the principle that all Land Development Applications be submitted to the Municipality as the authority of first instance and seeks to promote consistency and uniformity in procedures and decision making for all land development within its authority. SPLUMA is a National Framework Act that requires National Provincial legislation to enable Municipalities to enact spatial planning and land use management by-laws. It also sets out the following Key Principles, Spatial Justice, Spatial Sustainability, Efficiency, Spatial Resilience and Good Administration.

As such the Principle of spatial resilience, whereby flexibility in spatial plans, policies and land use management systems are accommodated to ensure sustainable livelihoods in communities most likely to suffer the impacts of economic and environmental shocks.

The Act provides a guiding framework for spatial planning and land use management and the Principles of SPLUMA are not necessarily new but are in alignment with the normative direction outlined in Long Term Plan outlined in the National Development Plan.

Therefore RMM and ADM like all government entities is implementing the Act considering all aspect contained therein, which include

- To address historical spatial imbalances and promote sustainable development in planning.
- A hope to bring out changes in the following ways:
 - Socially - (Improve service delivery to the people)
 - Spatially – (Deal with the unequal spatial patterns of the past)
 - Environmentally – (Promote a balance in meeting the socioeconomic needs of people with environmental management)
 - Economically – (Bring about investment in land development).
- To provide Development Principles, Norms and Standards – These guide all authorities responsible for implementing any by-law or policy on land development and reflection of National policies on development.
- Inter-governmental support – This through the role that National and Provincial Government play in providing support to local municipalities on land use management.
- Requiring all Spheres of Government (national, provincial, regional and local) to prepare SDFs informed by the Municipal Systems Act (of 2000) and aligned with its respective Regional, Provincial and National SDFs. These being key instrument which sets out the Spatial Development Vision of the Government together with the IDP.

As such Raymond Mhlaba together with Amathole District Municipality (ADM) will be facilitating the implementation of SPLUMA, Act 16 of 2013 with other five Local Municipalities within the District. This being a consultative process with such Municipalities on the implementation.

3. DISCUSSIONS

As mentioned Amathole District Municipality (ADM) is facilitating the implementation of SPLUMA, Act 16 of 2013 in five Local Municipalities within the District.

Chapter 6 Part B of the Act, read with SPLUMA Regulations signed on 18 March 2015 published on Government Gazette Notice No. R239, dated 23 March 2015, mandates municipalities to Establish Municipal Planning Tribunals.

This, in consultation with the Local Municipalities in its area of jurisdiction resolved to invoke provision of a Joint (District) Municipal Planning Tribunal at District Municipality level in line with provisions of Section 34 of the Act. This process includes Municipal Planning Tribunal and Secretariat Services on a Shared Services Approach, where funds will be shared for sittings.

A mention may be made that Amathole District Municipality and its Local Municipalities started the process as far back as 2013 and a project on ADM SPLUMA Shared services was initiated. This resulted in a Study that concluded an ADM/LM SPLUMA Shared services Study, 2014/15 Approach.

In this regard ADM in consultation with the Local Municipalities in its area of jurisdiction resolved to invoke provision of a Joint Municipal Planning Tribunal at District Municipality level in line with provisions of Section 34 of the Act.

The planned Joint Municipal Planning Tribunal will cover areas of 5 Local Municipalities within ADM jurisdiction: - being Mnquma, Great Kei, Ngqushwa, Amahlathi and Raymond Mhlaba Local Municipalities.

Further, in terms of the provision of Section 36 of the Act read with Part B Regulation 3 of the SPLUMA Regulations the processes of Institutional arrangement for the establishment of Municipal Planning Tribunal are outlined.

The ADM JMPT was as such considered and established with members to serve drawn from both Government and Civil Society. Their membership will be equal to 50% drawn from Government (25% Local Government and 25% National and Province) and 50% from Civil Society. The appointed members were approved to serve for a period of not exceeding 3 years, ending in 2022.

A further mention was that since the implementation is on a Shared Services Approach, the resolution on implementation included that Local Municipalities in terms of the Plan which was adopted stated that they (LMs) are to budget for contribution to the running of the Shared Centre.

All LMs also managed to solicit Council resolution to endorse the proposals at the time, which as Raymond Mhlaba was to join the DMPT and the Municipality is again requesting the Council to approve the Joint DMPT so that the funds resources can be shared.

In this regard based on the approved term of office, the appointed members' term has since lapsed. Therefore, the provisions of Section 34(2) of the Act ((2) A district municipality may, with the agreement of the local municipalities within the area of such district municipality, establish a Municipal Planning Tribunal to receive and dispose of land development applications and land use applications within the district municipal area) are hereby invoked.

This process will also follow the other legislative provisions which will include.

- Solicit new Council Resolutions from LMs on Section 34 (b)
- Conclusion of (new) Service Level Agreements
- Publication of the SLA concluded in both the Provincial Gazette and a local newspaper in each of the affected municipalities.
- Appointment of Authorized Officers to consider certain land use and land development applications and follow the provisions of sections 40(4), (5), (6), (7) and (9), 41, 42, 43, 44, 45, 46, 47, 48 and 51
- Advertise and seek nominations and applications for members to serve in terms of Section 36 where Section 36. (a) and (B) will apply
 - members drawn from officials in the full-time service of the municipality; and persons appointed by the Municipal Council who are not municipal officials and who have knowledge and experience of spatial planning, land use management and land development or the law related thereto.
 - not Municipal Councillors
 - designate Chairperson: and Deputy Chairperson, to act as
- The term of office of members of Municipal Planning Tribunals as proposed will not exceed five years in line with Council terms of office.
- The determination of the terms and conditions of service of members appointed being crafted and conforming to norms and standards published by the Minister.
- In line with Section 37(4) the process of publication in the Government Gazette being adhered to.

As mention may be made to the effect that the previous DMPT experienced few challenges which include inter-alia non-availability of financial operational costs, technical expertise on Secretariat services etc.

Currently also a huge backlog pertaining to bigger land use management applications exists and require positive decision-making processes.

In line with the provisions of the Shared Services Centre approach, additional Technical Structures will be in place aimed at providing a guide to the implementation as well as technical input.

The said structure will be the technical Advisory Committee, comprising of all officials from LMs, Provincial Sector Departments and the National Government.

It will have clear Terms of Reference being:

- Advising ADM and LMs on SPLUMA Implementation

- Advising ADM and LMs on activities Departments, Levels Of Government and other bodies responsible for planning in so far as their impact on SPLUMA
- Advising ADM, and LMs on SPLUMA Implementation on any other appropriate methods of monitoring compliance with the implementation
- Advising ADM, and LMs on SPLUMA Implementation on how to facilitate and speed up the implementation of SPLUMA; and in so doing to lay down general guidelines governing land development throughout SPLUMA implementation
- Advising on any change in circumstances (legislation, policy or any matter connected with) that may impact on the Implementation of the Act

This process will ensure that no vacuum is left in the consideration of Land Development Applications.

It must be noted that the Appeals Authority remains a Local Municipality' responsibility as per Section 51 of Spatial Planning and Land Use Management Act 16 of 2013.

4. FINANCIAL IMPLICATIONS

None

5. LEGAL IMPLICATIONS

- Constitution of South Africa of 1996 as amended.
- Spatial Planning and Land Use Management Act 16 of 2013
- Municipal Finance Management Act No. 56 of 2003 and Regulations

6. CONSULTATIONS

- Sector Departments
- Local Municipalities

7. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) Management recommends to the Standing Committee to approve the joint establishment of the tribunal to the (District) Municipal Planning Tribunal (DMPT) in terms of Chapter 6 of the Spatial Planning and Land Use Act (SPLUMA), Act 16 of 2013
- 2) Management recommends to the Standing Committee to delegate authority to the **Accounting Officer** in approving all processes requires in Section 35 (2) DMPT establishment and 36-38 of the Act, SPLUMA
- 3) The council to approve the joint DMPT in order to save funds
- 4) That Director responsible for Spatial Planning and Land Development and Engineering in Local Municipalities be recommended and approved as **Authorized Official** in their Council appointing them following Section 35(2) of the Act, SPLUMA
- 5) Local Municipal Councils to remain being the Appeal bodies

ITEM 50/2022

PROGRESS REPORT ON BEE HARVESTERS

1. PURPOSE

To inform the Management on the support given to SMME's

2. BACKGROUND

Raymond Mhlaba Municipality in partnership with Mineworkers Development agency have assisted 20 beneficiaries with beehives, protective clothing and smokers. This initiative comes with different segmentations, one of them being socio economic development which looks into poverty alleviation and food security, skills development and training, enterprise development and occupational health and compensation. This initiative has two phases and each phase has 10 beneficiaries. The first phase beneficiaries received training on animal production, 7 beehives, PPE, gas stoves, gas cylinders and smokers. The second phase beneficiaries awaits training on animal production and they have received 5 beehives and PPE.

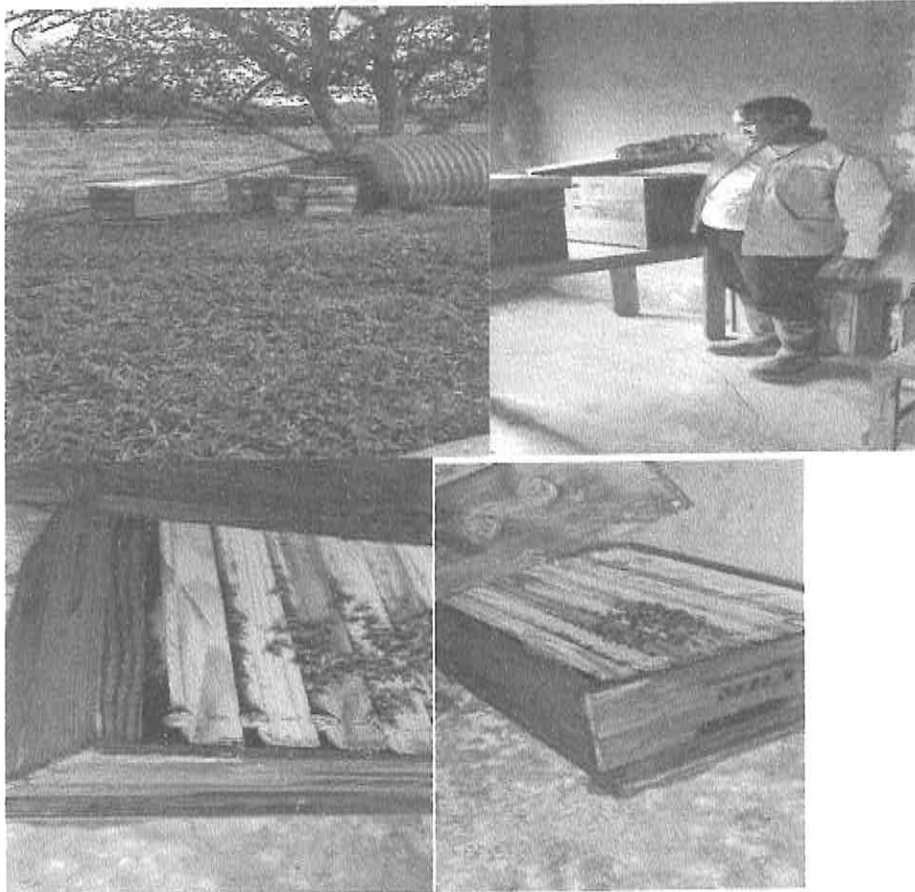
It is in this effect, that LED unit conducted a monitoring and evaluation to assess the utilization of equipment and ensure future management outputs, outcomes and the impacts of the projects

The 1996 Constitution of the Republic of South Africa, Section 152, gives effects to local government to encourage the provision of services to local communities in a sustainable manner and further promote socio- economic development.

PROGRESS

On the 23 June 2022, an oversight visit was conducted by LED Unit. 5 projects were visited on the day and they are making good progress. There are few that are still having difficulties to attract the bees due to poor vegetation and water scarcity in their areas, however, they opted to keep their beehives with other beneficiaries who are closer to citrus orchards and areas Acacia Karoo and other flowering plants. The overarching issue amongst the beneficiaries is theft, they are all complaining that their beehive get stolen when they leave them in those areas where they attract the bees. Below are some of the pictures that were taken during the visit:





3. FINANCIAL IMPLICATIONS

None

4. LEGAL IMPLICATIONS

Section 152 of Constitution of the Republic of South Africa, of 1996

Local Government: Municipal Systems Act No.32 of 2000, as amended

National Tourism Sector Strategy (NTTS) 2016 – 2026

5. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) Training for second phase beneficiaries be fast tracked since we are approaching summer so their beehives should be placed on the fields
- 2) The Municipality to identify a site where all bee harvester will keep their beehives

- 3) The Municipality to approach citrus farmers and request them to allow bee keepers to place their hives closer to the orchards as this will in turn help farmers during pollination.
- 4) The Bedford garden owners be approached and requested to keep the bee hives closer

ITEM 51/2022

DRAFT COMMUNICATION STRATEGY

1. PURPOSE

To report to Management the development of the Draft Communication Strategy 2022– 2027 for noting

2. BACKGROUND

The RMM has recently adopted a new IDP for the next five years (2022-2027), which necessitates the institution to develop a new Communications Strategy (2022-2027) incorporating (IDP Key Performance Areas) and an implementable Communications Plan (2022- 2023).

The communication strategy provides an accelerated and planned communication approach for disseminating relevant information to our stakeholders. The strategy is developed in alignment with the National Communication Framework of Government and Government priorities, and it supports the municipality's Vision, Mission, and IDP (2022-2027) strategic objectives. The strategy further incorporates the National Development Plan 2030 and the District Development Model.

PROGRESS

After adopting the Integrated Development Plan (2022- 2027) and the Budget Process Plan, the Communications Unit developed a Draft Communications Strategy (2022-2023). In consultations with internal stakeholders, Amathole District Municipality Communications and Government Communications Information System, the draft communication strategy includes the following key pillars (Internal Communication, External Communication, Media Engagement, Customer Care, Product Development, social media and Stakeholder Engagement). Therefore, the draft Communication Strategy is proposed to be noted for further Councillor Workshop.

3. LEGAL IMPLICATIONS

The Constitution of the Republic of South Africa Act 108 of 1996

The National Framework for Government Communications, 2009 issued by Government Communication and Information System (GCIS).

Local Government: Municipal Systems Act No 32 of 2000

Promotion of Access to Information, Act No.2 of 2000

Local Government: The Municipal Structures Act No 117 of 1998.

Intergovernmental Relations Framework Act of 2005

Protection of Personal Information Act 114 of 2021

Regulations of Interception of Communications and Provision of Communications
Related Information Act

RMM Integrated Development Plan 2022 - 2027

4. FINANCIAL IMPLICATIONS

None

5. ATTACHMENT

- RMM Draft Communication Strategy 2022 – 2027


6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The report on the development of the Draft Communication Strategy 2022- 2027
be noted



**RAYMOND
MHLABA**
MUNICIPALITY
.....
UMANYANO KUPHHLISO



**DRAFT COMMUNICATION STRATEGY
2022 - 2027**

COMMUNICATION STRATEGY FOR RAYMOND MHLABA MUNICIPALITY

1. INTRODUCCION

The Raymond Mhlaba Municipality Communication Strategy highlights its commitment in promoting two-way communication and building a sustainable relationship with its stakeholders. The strategy also recognizes communication as a strategic and support function, and it's an integral part of the daily functioning of the municipality. After developing a Communication Strategy, the Communications Unit has developed a Communication Plan for the 2022/2023 financial year, and the plan is reviewed annually.

This communication strategy provides an accelerated and planned communication approach for disseminating relevant information to our stakeholders. The strategy is developed in alignment with the National Communication Framework of Government and Government priorities, and it supports the municipality's Vision, Mission, and IDP (2022-2027) strategic objectives. The strategy further incorporates the National Development Plan 2030 and the District Development Model.

2. LEGAL FRAMEWORK

Local government has a legal obligation and a political responsibility to ensure regular and effective communication with citizens. ***The Constitution of South Africa, Act 108 of 1996*** which gives a right to all citizens to access any information held by the state; the ***Municipal Systems Act 32 of 2000 as amended***, which emphasizes on communication that encourages participation of communities / stakeholders in the affairs of a municipality; ***Promotion of Access to Information Act No. 14 of 2000*** which prescribes how communities can access information, all have a bearing on communication. The acts impose an obligation on local government and require high levels of transparency, accountability, openness, participatory democracy and direct communication with the citizens in improving their lives for the better.

The Intergovernmental Relations, Act 13 of 2005 which provide for mechanisms and procedures to facilitate the settlement of intergovernmental disputes; and to provide for matters connected therewith. ***Protection of Personal Information Act 114 of 2021*** which sets out the minimum standards regarding accessing and processing of any personal information belonging to another.

Regulations of Interception of Communications and Provision of Communications Related Information Act prescribes the interception of communication s and associated processes such as applications for and authorization of interception of communication. The strategy is also guided by the prescripts of the ***Local Government Communication System*** and the municipal ***Integrated Development Plan (IDP)***.

3. BACKGROUND

Raymond Mhlaba Municipality is one of the five local municipalities in the Amathole District Municipality. It came to existence in August 2016 through the amalgamation of the disestablished Nkonkobe and Nxuba municipalities. and is made of Middledrift, Alice, Hogsback, Fort Beaufort, Seymour/Balfour, Adelaide and Bedford. Alice is the legislative seat, and Fort Beaufort is the administrative seat; the latter is situated about 140 km North-West of East London on R63 and is approximately 200km North-East of Port Elizabeth. The municipality is the second-largest local municipality covering 3 725 km², constituting 16% of the surface area of the Amathole District Municipality. Raymond Mhlaba Municipality is a countryside municipality that sits on the foot of the ever imposing and majestic mountain range of the Winterberg (liNtaba zeNkonkobe).

The municipal communication strategy serves as a tool to make available mechanisms, processes, and procedures to encourage community participation in the municipality's affairs. It further incorporates the significant announcements outlined in the State of the Nation Address and State of Province Address and budget speeches, as well as policy speeches and mayoral addresses.

4. COMMUNICATIONS OBJECTIVES

- 4.1 To profile the municipality positively
- 4.2 To communicate the key priorities of the IDP to communities
- 4.3 To strengthen government communication between council and communities.
- 4.4 To encourage public participation in government process and policies.
- 4.5 To position communications as a strategic function within Raymond Mhlaba Municipality administration.
- 4.6 To promote, encourage and sustain good relationship with the media.
- 4.7 To encourage community mobilization to ensure inclusive participation in all government activities.
- 4.8 To ensure the strengthening of internal and external communication.
- 4.9 To encourage development communication platforms that enable constant engagement between government and the various stakeholders it serves.
- 4.10 To constantly communicate service delivery achievements and construct a positive image of the local government.
- 4.11 To market Raymond Mhlaba Municipality as a brand.
- 4.12 To open platforms for receiving feedback on departmental programmes; and Municipal programmes.

5.COMMUNICATION ENVIRONMENT

The Communication environment is in order, in that there is a communication system in place for both internal and external environments. The Communications Unit comprises a Communication Manager and Communication Officer, which has been vacant since 2019. However, a limited budget is attached to the communication function, which results in non-implementation of key programmes listed in the LGCS. Therefore, it is necessary to reflect on some of the issues around communications so that appropriate communication channels, processes, procedures and mechanisms can be put in place to strengthen the system.

5.1 Internal Environment

The internal communication environment is thriving but still lack a central co-ordination point to ensure that the municipal programme, activities and plans, are properly packaged to focus on the IDP Key Strategic Priorities. Other internal departments to enjoy communication services such as development of posters/flyers, programmes, proper marketing of the relevant programme etc. The current internal communication system is catering for the internal stakeholders but is limited due to budget constraints.

5.1.1 Lack of understanding of the strategic role of communication within the municipality.

5.1.2 No coordination of planning in respect of internal programmes.

5.1.3 Inadequate internal communication system to communicate with internal stakeholders

5.2 External Environment

The community environment is informed by the feedback received through stakeholder engagements, IDP/Budget & Annual Report Roadshows, public participation programmes, municipal social media pages, customer care management system and issues raised in the Mayoral Imbizo's and the Presidential hotline.

5.2.1 Lack of information on how government works and lack of understanding of municipal structures, roles and functions.

5.2.2 Maximum utilization of CDWs and ward committees as developmental communication agents.

5.2.3 Lack of feedback regarding service delivery issues in their respective wards/ areas.

5.2.4 Municipality is seen as a source of income.

5.3 Media Environment

The Media plays a crucial role in communicating government programmes and service delivery issues. When effectively and maximally utilised, it can strengthen stakeholder relations and bridge the gap between the municipality and its communities.

5.4.1 Local electronic and print media in Raymond Mhlaba Municipality mainly covers positive service delivery programmes. Forte FM (224 000 listenership), Ngqushwa FM (23 000 listenership), Keith Ngesi Radio (KNR – Live online Radio), Our News Online and Idike Lethu.

5.4.2 The mainstream media SABC (Umhlobo Wenene (5 394 000 listenership), Tru FM (220 000 listenership), Algoa FM, Daily Dispatch (Readership is 100% in the Eastern Cape with 66% internet access), Isolezwe lesiXhosa (Distribution is 33 000 in the Eastern Cape), Daily Sun.

5.4.3 Raymond Mhlaba Local Municipality has developed a media policy that gives guidelines on rules and procedures of disseminating information to the media, etc.

6.COMMUNICATION CHALLENGES

- 6.1 Non-functionality of the Local Communicator's Forum and as such there is no calendar of events, leading to minimal integration of programmes with sector departments.
- 6.2 Limited cooperation / communication coordination within all municipal departments.
- 6.3 Limited budget resulting to inadequate municipal platforms and limited use of mainstream media.
- 6.4 No adherence to the adopted Corporate Identity Manual.

7.MESSEGES AND THEMES

7.1 Vision

"A service excellence driven municipality"

7.2 Mission

"Acceleration of provision of quality services responsive to the needs of all communities"

7.3The Municipality's Motto

Umanyano Kuphuhliso

7.4Core Values

- Ubuntu
- Accountability
- Transparency
- Courtesy
- Value for money
- Consultation
- Service Excellence
- Integrity
- Respect
- Redress
- Fairness
- Access

7.5 Core Messages

- Let's grow South Africa together
- Thuma mina – Send Me- "To build the Mzantsi I want"
- Back to Basics
- Let's grow Raymond Mhlaba together
- Back to Basics

7.6 Themes

- Be an open, transparent, participatory and people-centred municipality towards sustainable growth and development.
- Deepening youth participation through services.
- Strengthening an effective, responsible, accountable local government system
- Advancing women emancipation and empowerment through shared growth initiatives.
- Promoting nonviolence against women and children.
- Promoting no discrimination against people living with HIV and AIDS and people with disabilities.
- Market Raymond Mhlaba as a tourism destination.

8. MESSENGERS AND THEIR ROLES AND RESPONSIBILITIES

All employees are ambassadors of Raymond Mhlaba Local Municipality; however, the Official Spokespersons is the Mayor, the Municipal Manager and the Communications Manager. The Communications Manager always coordinates the messages for the approval of the Municipal Manager.

The Communications Unit is responsible for co-coordinating all communications activities in the Municipality. In this regard the Communications Unit, shall support and co-ordinate all communication efforts with the main aim of enabling the Mayor and Municipal Manager to perform their function as Chief Communicators; shall provide strategic advice and counsel with regard to media, policy development, programme planning and programme implementation; develop and implement communication strategy, plans and produce publications for information dissemination, implementing and managing communication actions such as: events/programmes, advertising, design and printing of communication materials, audio-visual production, marketing and communication research. Every Councillor and employee should ensure compliance with the Municipality's Communication Policy.

8.1 Primary Messengers

- **Mayor** – Chief Communicator for tabling Council Policy and Programmes of the municipality. He / She can delegate these responsibilities to the Members of the Executive Committee (EXCO). The Mayor together with the Municipal Manager and Communications Manager will be responsible for defining the annual communication

priorities, objectives and requirements. This is done in consultation with relevant stakeholders (Executive Committee and Management Committee).

- **Speaker** - for all comments relating to Council rules of order or as delegated.
- **Executive Committee (EXCO)** - all aspects of Council Policy and programmes in their portfolios (may be delegated spokesperson on an issue by the Mayor).
- **Municipal Manager** - The Municipal Manager is the spokesperson for the Local Municipality on strategic and operational issues. The Municipal Manager ensures the integration of the communications function within the Municipality's decision-making processes and the integration of strategic communication planning in the overall planning of the municipality. Any area of municipal administration, all media enquiries and any matter that relates to the running of the municipality.
- **Directors** – Respond on all aspects of their service areas. Queries from journalists will be referred to Directors / Managers for comment / clarification / information for further escalation to the Municipal Managers. All comments to the media are approved by Municipal Manager. Heads of Departments are responsible to ensure that programmes in their departments are included in the municipal communication action plan championed by the Communication Unit.
- **Communication Manager** - The Communications Manager serves as the Municipality authority on communication issues and Spokesperson for the institution. He/she is responsible for co-coordinating all communications activities including the procurement of communication products and services. He/she ensures that the communication/media policy is communicated to staff and adhered to. He/she provides communication advice and counsel to the Mayor and Municipal Manager prior all media activities. He/she is responsible for all media liaison and management, meaning she is point of entry/exit for all media queries, subject to approval by the Municipal Manager.
- **Communications Unit** - The Communications Unit is responsible for co-coordinating all communications activities in the Municipality. In this regard the Communications Unit, shall support and co-ordinate all communication efforts with the main aim of enabling the Mayor and Municipal Manager to perform their function as Chief Communicators; shall provide strategic advice and counsel with regard to media policy development, programme planning and programme implementation; develop and implement communication strategy, plans and produce publications for information dissemination, implementing and managing communication actions such as: events/programmes, advertising, design and printing of communication materials, audio-visual production, marketing and communication research.

8.2 Secondary Messengers (to the public NOT the Media)

Councillors, Ward Committees, Community Development Workers (CDWs), Traditional Leaders, Heads of Department, Project Managers, Project Steering Committees, Community leaders, Communicators, Service providers acting on behalf of Raymond Mhlaba Local Municipality. Political organisations, Youth groups, Women groups, Faith Based Organisation, Educators, Public servants.

9. TARGET AUDIENCE

Identifying the groups that our communication must be directed to is important to be relevant.

- **Internal** - Councillors, Municipal employees, labour organisations
- **External** - Youth, Women, Children, People with disability, Councillors, Employees, Communities (including illiterate), Rural and urban communities, NGO's, Faith Based Organisation, Other Spheres of government and parastatals, Business, Traditional leaders, Traditional healers, Ward Committees, Community Development Workers (CDW's), Media (electronic and print mainstream and community), Labour Unions, Donors, International community.

10. STAKEHOLDER SEGMENTATION

10.1 Internal Stakeholders

- Councillors
- Employees
- CDW's
- Ward Committees

10.2 External Stakeholders

- Traditional leaders
- Rate Payers Association
- Civil Society (NGO's and CBO's)
- Business
- Council of Churches
- Youth
- Women
- People leaving with Disabilities

14. CHANNELS

- Information Days
- Exhibitions
- Ward Meetings
- Outreach programmes
- Road Shows
- Project Launches
- Speeches: SONA, SOPA, SOMA, Opening of Council, Budget Speeches
- Awareness campaigns
- Public Meetings
- Staff meetings
- National Calendar Days
- Stakeholder engagements
- Council Fora
- Ward Rooms

Electronic

- Website
- Email
- Social Media (What's app, Facebook)
- Video clips

Print

- Media briefing sessions
- Advertorials
- Media releases
- Municipal Publications (newsletters, brochures, pamphlets, posters)

15. KEY CAMPAIGNS

- Government Calendar of events such as 16 Days of activism, Mandela day, Youth Month etc.
- Project launch
- EXCO Outreach Programmes
- Public Service Week
- Mayoral Outreach programmes
- IDP & Budget Road shows
- Annual Report Road shows
- Awareness campaigns e.g., on 16 days of activities, environment, communicable diseases, health, hygiene and sanitation, moral regeneration, disaster management etc.

- Information sharing days on government services, HIV & Aids programmes and other health promotions, LED programmes, agricultural programmes, heritage programmes.

16. FORUMS

16.1 Local Communicators Forum (LCF)

A Communicators' Forum comprised of Communications staff from all government departments within the municipal jurisdiction, CDWs, parastatals, Amathole District Municipality, GCIS, and Office of the Premier. LCF meetings are held on a quarterly basis. The Forum is a strategic platform for information sharing and communication coordination in the local sphere of government that seeks to integrate government programmes. Raymond Mhlaba Municipality is in process to re-establish this forum.

16.2 Masiphathisane War Room Centres

The programme described as a "bottom up" approach established to see government working with local communities and other stakeholders to resolve service delivery challenges. The Centre is used for planning and communication of completed service delivery programmes to local communities.

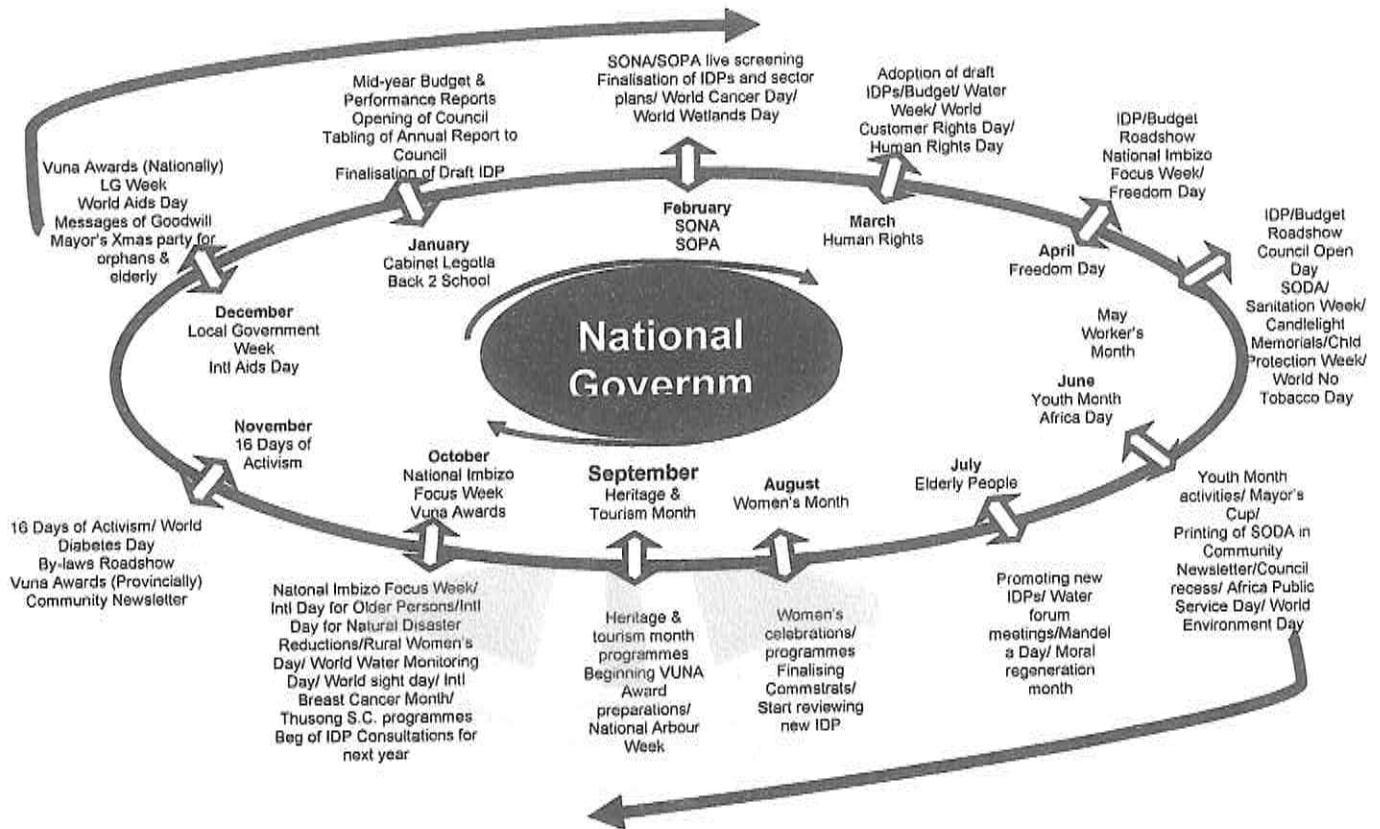
The War Room Centre is led by a Ward Councillor and comprises of Traditional leaders, government officials (including CDW's) who will have a place locally where they can address service delivery challenges with input from the local municipalities, district municipalities and provincial government.

17. STRUCTURES AND PROCESSES

Raymond Mhlaba Local Municipality promotes an integrated local government communications system which can be achieved through the development, approval and implementation of communication strategy and funded positions under communications.

Below is the organogram which suggests where Communications function is best positioned in order to develop functional local government communications system

18. COMMUNICATION CYCLE



19. Proposed structures and processes

Development of a coherent, structured, coordinated and integrated local government communication systems, structures and processes is key. The development of these systems must enable Raymond Mhlaba Municipality to respond to the communication challenges and needs of communities.

The Council must adopt the communication strategy and management to ensure implementation of the communications plan.

Below is an organogram which suggests where the communication function is best positioned in retrospect of the Mayor and the Municipal Manager's functions.

COMMUNICATIONS ORGANOGRAM



20. Distribution Strategy

The developmental information will be distributed to communities through these channels:

- Events
- Ward liaison
- Information days
- Road shows
- SoNA, SoPA, SoMA and Council outreach; and

a. Distribution Points

- Raymond Mhlaba Municipal Offices
- Schools
- Libraries
- Post Office
- Government Departments/Satellite offices
- Police Stations
- Clinics
- Constituency Offices

b. Distribution Champions

- Mayor
- EXCO
- Ward and PR Councillors
- Government Communicators
- Government Officials
- Ward Committees
- CDW's
- Churches

21. Monitoring and Evaluation

The accounting officer must put in place measures to ensure ongoing monitoring and evaluation of the implementation of the communication strategy.

a. Media monitoring

An ongoing process focusing on media platforms needs to be undertaken. The Communications Manager will provide management with reports on a quarterly basis.

22. Communication Strategy

The communication strategy is a five-year working document with a communication plan to be reviewed annually to reflect on the experience gained and lessons learnt over the past year. The review process also assists with the identification of gaps in the communication tactical plan.

ITEM 52/2022

PROGRESS REPORT ON ECONOMIC ACTIVITIES

1. PURPOSE

To report to the Management the progress made on Economic Activities for noting.

2. BACKGROUND

Raymond Mhlaba Municipality continues to firmly give utmost recognition and significant support to Small, Medium and Micro Enterprises (SMME's) as the key drivers of economic growth, innovation and job creation in the area to assert that Local Economic Development is realized. The Eastern Cape Provincial Arts and Culture Council in partnership with Raymond Mhlaba Municipality facilitated and coordinated rolling out and submission of the application forms for Siqaqambisa Ubugcisa Fund.

The 1996 Constitution of the Republic of South Africa, Section 152, gives effects to local government to encourage the provision of services to local communities in a sustainable manner and further promote socio- economic development.

PROGRESS

25 local cooperatives responded to the call to submit application forms, the window period for application forms commenced on the 10th – 17th June 2022. The applications were accessible to all the service centres and were communicated through business forums / cooperatives. The purpose of the rollout was to provide support towards Arts and Craft Development, provision of working equipment's and marketing of opportunities on Arts and Craft.

3. LEGAL IMPLICATIONS

Section 152 of Constitution of the Republic of South Africa, of 1996

Local Government: Municipal Systems Act No.32 of 2000, as amended

South Africa: Intergovernmental Fiscal Relations Act 97 of 1997

4. FINANCIAL IMPLICATIONS

None

5. ATTACHMENT

Attendance Register

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The report on the progress made on Economic Activities be noted

ITEM 53/2022

INTEGRATED DEVELOPMENT PLAN (IDP)/ BUDGET/PMS PROCESS PLAN 2022/ 2023

1. PURPOSE

To request the Management to recommend to Council the adoption of the IDP/ Budget/ PMS Process Plan for the period for the period ending 30 June 2023.

2. BACKGROUND

The Integrated development plan (IDP) is a five year plan which clearly stipulates the vision, mission and strategic objectives of Council and is reviewed annually to keep track of the ever changing socio economic, infrastructural and environmental dynamics and needs of the communities under the jurisdiction of the municipality. The IDP guides, informs all planning & development initiatives and forms the basis of the Medium Term Revenue & Expenditure Framework (MTREF) of Raymond Mhlaba Municipality. One of the key objectives of Integrated Development Planning is to co-ordinate improved integration of programmes/projects across sectors and spheres of government in order to maximize the impact thereof on the livelihoods of the community.

The 2022/2023 IDP/Budget/PMS process plan serves as a plan for the drafting of the **2023/2024 IDP review** with the intention to co-ordinate, integrate and align all the strategic processes of the municipality which include the IDP, Budget, and the Performance Management System (PMS). The process plan incorporates all municipal planning, budgeting, performance management, public engagement processes and includes the following;

- A programme specifying the time frames for the different planning activities
- Appropriate mechanisms, processes and procedures for consultation and participation of local communities, organs of state, and any other stakeholders in the IDP process
- An indication of the organizational arrangements for the IDP process
- Legislative requirements in respect of Integrated Development Planning

3. LEGAL CONTEXT

In order to ensure certain minimum quality standards of the IDP process, and proper coordination between and within spheres of government, the preparation of the IDP/Budget/PMS Process Plan have been regulated in both the Municipal Systems Act (Act 32 of 2000) section 28 (1) and the Municipal Finance Management Act (Act 56 of 2003) section 21 (1).

4. LEGAL IMPLICATIONS

Local Government: Municipal Systems Act No.32 of 2000 as amended

Local Government: Municipal Finance Management Act No.56 of 2003

Local Government: Municipal Structures Act No.117 of 1998

Constitution of the Republic of the South Africa, 1996

5. FINANCIAL IMPLICATIONS

None

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management recommends to the Standing Committee to adopt the IDP/Budget / PMS Process Plan for 2022/2023 financial year as a strategic document to guide developmental planning initiatives and programmes of the IDP and Budget for the period ending June 2023.

ITEM 54/2022

DRAFT COMMUNICATIONS PLAN: 2022

1. PURPOSE

To report to Management the development of the Draft communication plan for 2022/23 for approval.

2. BACKGROUND

The National Framework for Government, 2009 issued by Government Communication and Information System (GCIS) mandates the Municipality to ensure an adopted approach to Communications that will ensure public participation by communities and stakeholders and provide rights for citizens in terms of developmental communication.

PROGRESS

In consultations with internal departments, a communication plan incorporating the following key pillars (Internal Communication, External Communication, Media Engagement, Customer Care, Product Development, social media, and Stakeholder Engagement) has been developed. The Draft Communications Plan has considered lessons learned in implementing the previous plan, strategic planning sessions, and other engagements.

3. LEGAL IMPLICATIONS

The Constitution of the Republic of South Africa Act 108 of 1996
The National Framework for Government, 2009 issued by Government Communication and Information System (GCIS).
Local Government: Municipal Systems Act No.32 of 2000 as amended
Promotion of Access to Information, Act No.2 of 2000
Local Government: Municipal Structures Act No.117 of 1998.
Intergovernmental Relations Framework Act of 2005
Bathu Pele Principles
RMM Draft Communication Strategy 2017-2022

4. FINANCIAL IMPLICATIONS

According to the budget as per activity

5. ATTACHMENT

- RMM Draft Communications Plan 2022 /23

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The report on Raymond Mhlaba Municipality Draft Communications Plan 2022/23 be approved.



**RAYMOND
MHLABA**
MUNICIPALITY
UMKASASO XEPHUMELINGO

DRAFT COMMUNICATION PLAN 2022/23

| PROGRAMME | RESPONSIBLE UNIT / DEPARTMENT | MESSENGER | CHANNEL / PRODUCT DEVELOPMENT | TIME FRAME |
|---------------------------------|--|---|--|-------------|
| Mandela Day Celebrations | SPU Communications Unit | Communications, Mayor, Portfolio Cllr, Ward Cllr, PR Cllr, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | July 2022 |
| Golden Games | SPU Communications Unit | Communications, Mayor, Portfolio Councillor, Ward and PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, LED, Traditional Leaders, Ward Committees, Other Internal and External Stakeholders | Radio, Print, Community Media, Meetings, Word of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | July 2022 |
| Celebration Of Women's Month | Women's Caucus SPU Communications Unit | Communications, Mayor, Portfolio Councillor, Ward and PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, Ward Committees, Other Internal and External Stakeholders | Radio, Print, Community Media, Meetings, Word of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | August 2022 |
| | | Communications, Mayor, Portfolio Councillor, Ward and PR Councillors, MM, Speaker's | Radio, Print, Community Media, Meetings, Word of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | |

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|--|--|--|--|-----------------------------------|
| Women Empowerment Summit | Women's Caucus SPU Communications Unit | office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, Ward Committees, Other Internal and External Stakeholders | Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | August 2022 |
| SMME's Indaba | LED Unit Communications Unit | Communications, Mayor, Portfolio Councillor, Ward and PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, Ward Committees, Other Internal and External Stakeholders | Radio, Print, Community Media, Meetings, Word of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | August 2022 |
| National Arbor Week | Waste Management Communications Unit | Communications, Mayor, Portfolio Cllr, Ward Cllr, PR Cllr, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | 29 August 2022 – 4 September 2022 |
| National Book Week (International Literacy Day, 8 September 2022) | Libraries Communications Unit | Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, Ward Committees, Other Internal and External Stakeholders | Radio, Print, Community Media, Meetings, Word of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | First week of September 2022 |
| Cultural Week Celebrating Heritage and Traditions Promotion Of Tourist Attractions | LED Communications Unit | Communications, Mayor, Portfolio Councillor, Ward and PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal and External Stakeholders | Radio, Print, Community Media, Meetings, Word of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | September 2022 |
| Cleanup and Recycle Week | Waste Management Communications Unit | Communications, Mayor, Portfolio Cllr, Ward Cllr, PR Cllr, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | 19 - 25 September 2022 |

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|--|---------------------------------------|--|--|----------------|
| Raymond Mhlaba Municipality National Heritage Rugby Tournament | SRAC Communications Unit | Communications, Mayor, Portfolio Councillor, Ward and PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal and External Stakeholders | Radio, Print, Community Media, Meetings, Word of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | September 2022 |
| Heritage /Tourism Month | LED Communications Unit | Communications, Mayor, Portfolio Cllr, Ward Cllr, PR Cllr, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | September 2022 |
| Fraud Risk Awareness | Internal Audit Communications Unit | Communications, Mayor, Portfolio Cllr, Ward Cllr, PR Cllr, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | September 2022 |
| Ward Championships | SRAC Communications Unit | Communications, Mayor, Portfolio Cllr, Ward And PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | September 2022 |
| Mayor's Cup | SPU SRAC Communications Unit | Communications, Mayor, Portfolio Cllr, Ward Cllr, PR Cllr, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | October 2022 |
| Miss Raymond Mhlaba | SPU SRAC Communications Unit | Communications, Mayor, Portfolio Cllr, Ward Cllr, PR Cllr, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | October 2022 |

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|--|---|---|--|-----------------------|
| Bedford Garden Festival | LED Unit Communications Unit | Communications, Mayor, Portfolio Cllr, Ward Cllr, PR Cllr, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | October 2022 |
| Elderly Month Celebrations Recognizing Elderly People As Role Models And Pioneers Of Community Development | SPU Communication Unit | Communications, Mayor, Portfolio Cllr, Ward Cllr, PR Cllr, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | October 2022 |
| Transport Month Awareness | Law Enforcement Civil Works Communications Unit | Communications, Mayor, Portfolio Cllr, Ward Cllr, PR Cllr, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | October 2022 |
| Mental Health Awareness | Employee Wellness Unit Communications Unit | Communications, Mayor, Portfolio Cllr, Ward Cllr, PR Cllr, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | October 2022 |
| Indaba for person with Disabilities | SPU Communications Unit | Communications, Mayor, Portfolio Cllr, Ward Cllr, PR Cllr, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | October 2022 |
| 16 Days of Activism against genders-based violence | SPU Communications Unit | Communications, Mayor, Portfolio Cllr, Ward Cllr, PR Cllr, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | October/November 2022 |
| MPAC Road Shows | MPAC Office IDP & Performance Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | November 2022 |

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|--|--|--|--|--|-----------------|
| | Communications Unit | | | | November 2022 |
| Public Awareness About Government Programme - Information Sharing Week/ Mayoral Imbizo | Mayor's Office Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | | |
| World AIDS Day HIV/AIDS Candle Memorial SPU | SPU Employee Wellness Unit Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | | December 2022 |
| Community Builder of The Year | SPU Communications Unit | Communications, Mayor, Portfolio Councillor, Ward and PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal and External Stakeholders | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | | December 2022 |
| Day of people living with Disability | SPU Communications Unit | Communications, Mayor, Portfolio Councillor, Ward and PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal and External Stakeholders | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | | 3 December 2022 |
| Ngumbela Tournament | SRAC Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | | January 2023 |
| Back To School Campaign | SPU Communications Unit | Communications, Mayor, Portfolio Cllr, Ward Cllr, PR Cllr, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | | Feb 2023 |

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|---|---|---|--|---------------------------------------|
| Condom Month Awareness External and internally | Employee Wellness Unit Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | Feb 2023 |
| LED Month | LED Unit Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | February 2023 |
| Co-Operatives Indaba | LED Unit Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | March 2023 |
| National Library Week | Libraries Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | March / April 2023 |
| Ray Mali T 20 Cricket Tournament | SRAC Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | April 2023 |
| Inkondo yamazwi asixhenge Internal | Employee Wellness Unit Religious Desk Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters | Before Easter Weekend (April 2023) |
| Mayoral Breakfast Meeting | SPU Mayor's Office | Communications, Mayor, Portfolio Councillor, Ward and PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal and External Stakeholders | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | APRIL 2023 |

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|--|--|---|--|---------------|
| IDP Public Hearings | Mayor's Office Speaker's Office IDP & Performance Management Unit Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councilors, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | April 2023 |
| Youth in Church Festival | SPU Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councilors, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | April 2023 |
| Fire & Emergency Awareness Drive | Fire & Emergency Unit Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councilors, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | April 2023 |
| World Book Day | Libraries Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councilors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | 23 April 2023 |
| Indigenous Games | SRAC Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councilors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | May 2023 |
| Children Awareness May Campaign Children's Day Celebrations | SPU Communications Unit | Communications, Mayor, Portfolio Councillor, Ward and PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | May 2023 |
| Sports Day | Employee Wellness Office Internal Sports Office | Communications, Mayor, Portfolio Cllr, Ward and PR Councilors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | MAY 2023 |

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|--------------------------------|--|--|--|-------------|--|
| | Communications Unit | | | | |
| Primary School Mini Tournament | SPU Communications Unit | Communications, Mayor, Portfolio Councillor, Ward and PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | JUNE 2023 | |
| SOMA/Budget/Council Open Day | Mayor's Office Speakers Office Communications Office | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | June 2023 | |
| Youth Month Celebrations | SPU Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | June 2023 | |
| World Environment Day | Waste Management Communication Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | 5 June 2023 | |
| RMM Local Communicators Forum | Communications Unit | Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, LED, Ward Committees, Other Internal And External Stakeholders | Radio, Print, Community Media, Meetings, Umhlali, Insight, Posters, | Quarterly | |
| | | Communications, Mayor, Portfolio Councillor, Ward and PR Councillor, Ward and | Radio, Print, Community Media, Meetings, Word Of | Quarterly | |

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|--|---------------------|--|--|-----------|
| Intergovernmental Relations Forum Meeting | IGR Office | PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders | Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | |
| Forum for Persons with Disabilities | SPU | Communications, Mayor, Portfolio Clr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | Quarterly |
| Service Delivery Week | Communications Unit | Communications, Mayor, Portfolio Clr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | Quarterly |
| Umhlali Community Newsletter | Communications Unit | Communications, Mayor, Portfolio Clr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Facebook, Website, emails, Whats app | Quarterly |
| Insight Newsletter | Communications Unit | Communications, Mayor, Portfolio Clr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Facebook, Website, emails, Whats app | Monthly |
| Homestays Marketing | Tourism Unit | Communications, Mayor, Portfolio Clr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | Quarterly |
| RMM Heritage Route Awareness Programmes | Tourism Unit | Communications, Mayor, Portfolio Clr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | Quarterly |
| RMM Tourism Marketing | Tourism Unit | Communications, Mayor, Portfolio Clr, Ward and PR Councillors, MM, CDWs, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, | Quarterly |

| | | | | |
|--|---|---|--|--|
| Cleanup Campaign | Waste Management Communications Office | Traditional Leaders, LED, Ward Committees, Communications, Mayor, Portfolio Councillor, Ward and PR Councillors, Cdws, Traditional Leaders, Ward Committees, Other Internal And External Stakeholders | ube, Umhlali, Insight, Posters, Leaflets, Loudhailing | Quarterly |
| Internal & External | | | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | Quarterly |
| Free Basic Services Awareness Drive | Revenue Management Communications Unit | Communications, Mayor, Portfolio Councillor, Ward and PR Councillors | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | Quarterly |
| Customer Care Awareness Drive | Customer Care Unit Communications Unit | Communications, Mayor, Portfolio Councillor, Ward and PR Councillors, Cdws, Traditional Leaders, Ward Committees, Other Internal And External Stakeholders | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | Quarterly |
| Awareness drive of revenue, credit policy and promote ways to pay your account | Revenue Management Communications Unit | Communications, Mayor, Portfolio Councillor, Ward and PR Councillors | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | beginning of the financial year / Mid term |
| Operation Khucutula (enforcement of bylaws) | Law Enforcement Unit Communications Office | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | Quarterly |
| Title Deed (RDP, EDBS) Handover | Housing Office Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | Mid Term |
| Title Deeds (site transfer) | Housing Office Communications Office | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, LED, Ward Committees, | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | Mid Term |

| | | | | |
|---|---|--|--|----------------------|
| Project Handover | Communications Office | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | Quarterly |
| Disaster Awareness Drive | Fire and Emergency Unit Communications Unit | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, Ward Committees | Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing | Quarterly |
| MM Employee Programme | MM office Communications Office Employee Wellness Office | MM, Directors, Managers, Union Rep, Employees | Facebook, Website, Insight, Emails, Notice Boards | Quarterly / Mid Term |
| HR, Employee Wellness, Skills Roadshows <ul style="list-style-type: none"> • Data Integrity • Database • Skills Audit / Training • Establishment | Corporate Services Communications Unit | MM, Directors, Managers, Union Rep, Employees | Insight, Notice boards, Emails | Quarterly |
| Media briefings | Communications Unit MM office Mayor's Officer Speaker's Office | Communications, Mayor, Portfolio Cllr, Ward and PR Councillors, MM, CDWs, Traditional Leaders, Ward Committees | Virtual, physically | Quarterly |

ITEM 55/2022

PERFORMANCE AGREEMENTS FOR THE MUNICIPAL MANAGER AND MANAGERS DIRECTLY ACCOUNTABLE TO THE MUNICIPAL MANAGER

1. PURPOSE

To table performance agreements of the Municipal Manager and Managers (Directors) directly accountable to the Municipal Manager for the 2022/2023 financial year

2. BACKGROUND

The Municipal Systems Act 32 of 2000 sets out the legal framework for performance management as an instrument to measure, evaluate and report on the implementation of the Integrated Development Planning (IDP).

The above prescript, section 57 (2)(a) states that “the performance agreements of the Municipal Manager and Managers (Directors) be concluded annually, thereafter within one month after the beginning of each financial year of the municipality”.

As mandated by legislation, the development of performance agreements of the Municipal Manager and Managers accountable to the Municipal manager should contain performance objectives measurable targets and timeframes that are consistent with those captured in the IDP as approved by Council and corresponding Service Delivery and Budget Implementation Plan (2022/2023) as approved by the Mayor.

In conclusion, the municipality entered into a performance agreement with the Municipal Manager (Ms. U. T Malinzi), Dr L. Hanabe (Director strategic Planning & LED), Mr M. Ngxowa (Chief Financial Officer), Mr D.Mlenzana (Director Engineering Services), Ms N. Speelman (Acting Director Community Services) and Mr. M. Nini (Director Corporate Services) as indicated on their respective performance agreements .

3. LEGAL IMPLICATIONS

Local Government: Municipal Systems Act No.32 of 2000 as amended

Local Government: Municipal Planning and Performance Regulations 2001

Local Government: Municipal Planning and Performance Regulations 2006

ANNEXURES

Performance Agreements for the Municipal Manager and Managers directly accountable to the Municipal Manager are attached as an annexure.

4. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) Management notes the signed performance agreements of the Municipal and Managers directly accountable to the Municipal Manager for 2022/2023 financial year.
- 2) The signed performance agreements will be submitted to COGTA-MEC and will be published on the municipal website.

ITEM 56/2022

PROGRESS ON MTHONTSI LOGDE RESORT

1. PURPOSE

To report to the Management the progress made at Mthontsi Logde Resort for noting.

2. BACKGROUND

The National Department of Tourism on its mandate to increase investment in the tourism sector and contribution to job creation and economic growth has responded to the request made by Mount Pleasant community members to establish a resort in the area, as results, the construction of Mthontsi Lodge Resort started in 2014, furthermore , the Integrated Development Plan of Raymond Mhlaba regards tourism as one of the sectors that plays a distinct role in broadening the economic development of the area.

It is against this background that the department in partnership with Small Enterprise Development Agency took a decision to capacitate community members in Mount Pleasant on basic business management to ensure they benefit from the project through skills development and equip them in order to qualify for job opportunities to be created by the lodge and beyond. The training was conducted on the 24th - 26th May 2022.

The National Tourism Sector Strategy (NTSS) 2016 – 2026 requires the Government to recognise the critical importance of tourism in the economy as included as one of the priority areas in the initial Industrial Policy Action Plan (IPAP, 2007), the New Growth Path (NGP, 2010) and the National Development Plan (NDP, 2013). The sector is expected to make the requisite contribution to job creation and the continued growth of the economy.

PROGRESS

16 community members who reside in Mount Pleasant attended the 3 days training, with specific focus on New Venture Ownership and Management, Business Financial Management and Operations, Development of commercial and Public Sector contracts, Business Marketing and E- Marketing and Customer Care Service. The training was meant only to capacitate the residents of Mount Pleasant and were communicated through social facilitation engagements with the community memebrs.

3. FINANCAIL IMPLICATIONS

None

4. LEGAL IMPLICATIONS

Section 152 of Constitution of the Republic of South Africa, of 1996

Local Government: Municipal Systems Act No.32 of 2000, as amended

National Tourism Sector Strategy (NTTS) 2016 – 2026

5. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the progress made at Mthontsi Lodge Resort.

ITEM 57/2022

PROGRESS REPORT ON SPECIAL PROGRAM UNIT PROGRAMS

1. PURPOSE

To report to the Management the progress made on Special Program Unit for noting.

2. BACKGROUND

In 1994, June 16 was declared as commemoration of National Youth Day in South Africa. This is the day the country reflects on the massacre of school children during the Soweto Uprising of 1976. Each year, June 16 is therefore a day to recognise the struggles of the youth of 76 and celebrate the impact they brought in the liberation of our country.

The year 2022, is marked 46 years since the 1976 Student uprising. As part of the youth month programme, Raymond Mhlaba Municipality in Partnership with Department of Economic Development, Environmental Affairs and Tourism (DEDEAT) conducted ICT Business Awareness Workshop to celebrate Youth Day, the events was held in Alice Town Hall on the 15th of June 2022.

The 1996 Constitution of the Republic of South Africa, Section 152, mandates local government to ensure the provision of services to communities in a sustainable manner and further to promote social & economic development of the area.

PROGRESS

50 aspiring youth in business, those at the grass root level who needed to be groomed and mentored attended the workshop in Alice on the 15th August 2022. The program was communicated through Youth forums and targeted young people in Alice area. According DEDEAT the roll out program will continue to other service centres who will be trained in the first quarter between July and September 2022 in consultation with the Special Program Unit.

OBJECTIVES

The aim of targeted audience was to empower them with knowledge and skills on how to start a project to enable them to participate in the socio-economic activities in their communities. The event was meant to take an interactive form from business stakeholders coming from various sectors.

3. LEGAL IMPLICATIONS

Section 152 of Constitution of the Republic of South Africa, of 1996

Local Government: Municipal Systems Act No.32 of 2000, as amended

The South African Schools Act (SASA), 1996 (Act 84 of 1996)

4. **FINANCIAL IMPLICATIONS**

None

5. **RECOMMENDATIONS**

It is **RECOMMENDED** that:

- 1) Management notes the progress made on Special Program Unit.

ITEM 58/2022

REPORT ON WASTE REDUCTION AND PROMOTION OF RECYCLING PROGRAMME

1. PURPOSE

To inform the Management on environmental awareness activity that was held on the 09 June 2022 in Fort Beaufort for noting.

2. BACKGROUND

An environmental awareness activity was organised by the Raymond Mhlaba Municipality in collaboration with DEDEAT, ADM, CWP, EPWP as well as the community of Fort Beaufort. The purpose of the programme was to reach out to informal business and municipal officials to encourage them in waste management thus understanding recycling as the important concept in waste management. The presentation touched on the following. A product or material that is no longer suitable for its intended use is referred to as waste. Both domestic and business activities produce waste. Waste comes in a variety of forms. Domestic garbage, building waste, and business refuse are all examples of solid waste.

Organic garbage includes fruit, vegetables, flowers, leaves, and kitchen scraps.

Motor oils, insecticides, and other horticultural chemicals are examples of hazardous waste.

Waste that can be recycled includes cardboard, paper, glass, metals, and plastics.

The presentation further highlighted the three R's in waste management; Reduce, Reuse and recycle.

Reuse, eco-friendly bags should be used in place of plastic bags to reduce trash going to landfills and community pollution.

Reusing something is putting it to use again, whether for its intended use or for a different reason, such as refilling a water bottle that was previously purchased.

Recycling is turning garbage into new goods, materials, or substances that may be used for the original or unrelated uses. For example, turning a glass bottle into a vase or ornamental object.

The following concerns were raised by participants:

Costs attached to transport the recyclable material as there are no buy back centres within Raymond Mhlaba Municipality

PROGRESS MADE

Awareness campaign conducted

3. LEGAL IMPLICATION

The Constitution of the Republic of South Africa 1996

The National Environmental Management Act 107 of 1988 (NEMA)
The National Environmental Air Quality Management Act of 2004
National Environmental Waste Management Act A 59 OF 2008

4. FINANCIAL IMPLICATIONS

None

5. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Managements note the report on waste reduction and promotion of recycling programme.

ITEM 59/2022

PARTNERSHIP ON CLEANING AND MOPPING AREAS AFFECTED BY RECENT FLOODS

1. PURPOSE

To report to Management on the partnership with the Department of Forestry, Fisheries and Environment on cleaning and mopping areas affected by recent floods for noting.

National Environmental Waste Management Act A 59 OF 2008

2. BACKGROUND

The Municipality received a communique from the Department of Forestry, Fisheries and Environment to partner for cleaning and mopping the areas affected by recent floods. This programme is one of the vehicles through which the Department (DFFE) contributes to the government's Expanded Public Works Programme (EPWP). EPIP thus manages the identification, planning and implementation of programmes that mirror and support the mandate of the department, whilst at the same time creating the much-needed jobs and skills development opportunities. The conditions of the partnership with the Department is that the participants will focus on cleaning in the CBD areas and they should be able to walk when coming to work since there will be no transport available. The rate for the GA's is R120, working only during the week. The Department will also provide them with PPE. The duration of the programme is 6 months.

PROGRESS MADE

Councillors from Alice and Fort Beaufort Admin Units were informed about the programme and were requested to submit names of the participants that will work on the programme. Briefing and information session was then held virtually on the 23rd June 2022.

Programme started on the 3rd of July 2022 and total number of EPWP participants is 59.

3. LEGAL IMPLICATION

The Constitution of the Republic of South Africa 1996
The National Environmental Management Act 107 of 1988 (NEMA)
The National Environmental Air Quality Management Act of 2004

4. FINANCIAL IMPLICATIONS

None

5. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report on cleaning and mopping areas affected by recent floods.



forestry, fisheries & the environment

Department:
Forestry, Fisheries and the Environment
REPUBLIC OF SOUTH AFRICA

Private Bag X447, Pretoria, 0001, Environment House, 473 Steve Biko Road, Pretoria, 0002 Tel: +27 12 399 9000, Fax: + 27 86 625 1042

Ref: 15/R

Enquiries: Mr. Oscar Ntombini

Tel: 043 722 3282 Cell: 083 698 8039 E-mail: ontombini@dffe.gov.za

Ms. Unathi Malinzi
Municipal Manger
Raymond Mhlaba Local Municipality
08 Somerset Street
FORT BEAUFORT
5720

Dear Ms. Unathi Malinzi

REQUEST FOR PARTNERSHIP WITH MUNICIPALITIES FOR CLEANING AND MOPPING THE AREAS AFFECTED BY RECENT FLOODS

The Department of Forestry, Fisheries and Environment (DFFE) through its Chief Directorate: Environmental Protection and Infrastructure Programmes (EPIP) continues to implement projects that address various environmental challenges whilst creating the much-needed jobs in the environmental sector under the auspices of Expanded Public Works Programme (EPWP). The main objectives of the programme are Job Creation, Environmental Management Practice and Strengthening Support for Small Medium and Micro Enterprise.

Eastern Cape and KwaZulu-Natal Provinces have been recently hit by severe floods and landslides caused by heavy rainfall. A national state of disaster has been declared in response to these floods and landslides. The DFFE in its response to this disaster is requesting to partner with municipalities to participate in the cleaning and mopping-up the affected areas. The main activities for this cleaning and mopping programme will include litter picking, sweeping and street cleaning, clearing of gutters and walkways and separating litter at source using the two-bag system.

DFFE together with your municipality will be implementing this programme by employing project participants under EPWP. The programme will start from 01 July 2022 and will run for a period of 6 (six) months. The programme will be managed by the Provincial Project Managers (PPM's) from the Department who will be in direct contact with the municipality. The Municipality will be allocated participants that will play different roles in the programme ranging from general workers, supervisors and clerks.



Batho pele - putting people first

The processing of personal information by the Department of Forestry, Fisheries and the Environment is done lawfully and not excessive to the purpose of processing in compliance with the POPI Act, any codes of conduct issued by the Information Regulator in terms of the POPI Act and / or relevant legislation providing appropriate security safeguards for the processing of personal information of others.

REQUEST FOR PARTNERSHIP WITH MUNICIPALITIES FOR CLEANING AND MOPPING THE AREAS AFFECTED BY RECENT FLOODS

DFFE will be responsible for:

- Payment of participant's stipend through Nedbank in line with the wage rate provided for in the EPWP Ministerial Determination.
- Payment of Compensation for Occupational Injuries and Diseases (COID) and Unemployment Insurance Fund (UIF) on behalf of the participants.
- Procurement of Personal Protective Equipment (PPE) (conti-suits and gloves) and tools (rakes, brooms, refuse bags and litter picking sticks).
- Administer the daily, weekly and monthly wage registers facilitated by team supervisors and clerks.
- Manage and monitor participants for the duration of the programme.

The Municipality is requested the following support:

- Establish a good working relationship with the PPM.
- Identification of project participants following the Guideline for the Recruitment & Appointment of workers on the EPIP, preferably those who are residing within the affected area to avoid spending stipend on transport (travelling to and fro home). The municipality to submit the final list to the PPM.
- Identify the sites where the participants will work with the aim of ensuring maximum impact and to avoid too much over spreading.
- Provide additional PPE in the form of conti-suits and gloves and tools (rakes, brooms, refuse bags and litter picking sticks) where necessary.
- Provide storage for PPE and tools for the duration of the programme.
- Assist with managing and monitoring the participants for the duration of the programme.
- Avail and provide waste management trucks to transport waste to the landfill site and the recyclables to the Buyback Centers.

Municipalities are requested to provide a written response indicating acceptance and commitment to participate in the programme by 21 June 2022.

Kindly be informed that the Department will be conducting a compulsory briefing and information session with all affected municipalities and that will be held on Microsoft Teams on Thursday, 23 June 2022.

Should you wish to correspond further on this matter kindly quote Reference: 15/R. Enquiries may be directed to Mr. Oscar Ntombini (Provincial Project Manager: Eastern Cape) at Tel: 043 722 3282 / 083 6988 039 / 067 417 3772, or through email: ontombini@dffe.gov.za.

Yours sincerely



Ms Nomfundo Tshabalala

Director-General

Department of Forestry, Fisheries and the Environment

Letter signed by: Ms Funeka Dlulane

Designation: Chief Director (Acting): Environmental Protection and Infrastructure programmes

Branch: Environmental Programmes

Date: 20/06/2022

ITEM 60/2022

BY-LAW ENFORCEMENT

1. PURPOSE

To report to Management on By-Law Enforcement for noting

2. BACKGROUND

The Constitution of the Republic of South Africa gives the municipality powers to develop their own legislation for particular subject areas. Municipal by-laws form part of the legal foundation for effective service delivery within Municipal area of jurisdiction. Law Enforcement Officers are enforcing by-laws to ensure compliance on business.

PROGRESS MADE

The following activities were done:

- 2 operations conducted in Bedford and Alice
- 16 by-law fines issued for Operating Business without permit, dumping of waste on road, display of building material for sale outside the business premises
- 22 Business license applications to the amount of **R7 954.76**
- 13 Business license certificates issued to the of amount of **R10 758.15**

3. LEGAL IMPLICATIONS

Constitution of the Republic of South Africa Act 108
Criminal Procedure Act 51/1977
Municipal Systems Act
Municipal By-Laws
National Road Traffic Act 93 of 1996
Disaster Management Act 57 of 2002
Business Act 71 of 1991

4. FINANCIAL IMPLICATIONS

R18 712.91 collected for business licenses

ANNEXURES

None

5. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes By-Law enforcement report.

ITEM 61/2022

REGISTRATION AUTHORITY (RA) AND DRIVING LICENCE TESTING CENTRE (DLTC) REPORT

1. PURPOSE

To report to Management on Registration Authority (RA) and Driving Licence Testing Centre (DLTC) for noting

2. BACKGROUND

Department of Transport delegates the functions of registration and licensing of vehicles and driving licences to the municipality. A service level agreement has been signed between the two spheres of government and is reviewed annually. Amount collected for the quarter is **R1 373 704.53**. Registration Authority (RA) and Driving Licence Testing Centre (DLTC) service is responsible for the following transactions:

- Applications for learners and driving licences
- Driving licences renewals
- Professional driving permits applications and renewals
- Registration and licensing of Motor Vehicles

PROGRESS MADE

Adelaide conducts registration, licensing of motor vehicle, testing of learners and driving licences. Fort Beaufort conducts registration, licensing of motor vehicle and testing of learner's licences. Alice conducts registration and licensing of motor vehicles and there are three learners licence test class conducted weekly.

The Registration Authority (RA) and Driving Licence Testing Centre (DLTC) section has collected total amount of **R1 373 704.53** for registration, licensing of vehicles, learners and driving licences testing.

APRIL-JUNE 2022

LEARNER'S LICENCE TESTS

| NO. OF APPLICANTS | PASSED | FAILED | DID NOT TEST | POSTPONED |
|--------------------------|---------------|---------------|---------------------|------------------|
| 645 | 334 | 206 | 83 | 22 |

DRIVING LICENCE TESTS

| NO. OF APPLICANTS | PASSED | FAILED | DID NOT TEST | POSTPONED |
|--------------------------|---------------|---------------|---------------------|------------------|
| 382 | 262 | 70 | 39 | 11 |

3. LEGAL IMPLICATION

Constitution of the Republic of South Africa Act 108
National Road Traffic Act 93 of 1996
Municipal Finance Management Act 2003
Intergovernmental Relations Framework Act 2003

4. FINANCIAL IMPLICATIONS

R1 373 704.53 Payment received.

ANNEXURES

None

4. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the Registration Authority (RA) and Driving Licence Testing Centre (DLTC) report

ITEM 62/2022

PROGRESS REPORT ON FIRE SERVICES ACTIVITIES

1. PURPOSE

To report to Management on incidents and activities attended by the section Fire and Rescue during fourth quarter, for noting.

2. LEGAL / STATUTORY REQUIREMENTS

Constitution of the Republic, Act 108 of 1996
Occupational Health and Safety, Act 85 of 1993
Fire Brigade Service, Act 99 of 1987
Disaster Management Act, 2002
National Veld and Forest Fire Act, 1998
Municipal Structures Act, 117 of 1998

3. BACKGROUND

The fire services, as mandated by the Constitution of the Republic, Act 108 of 1996 as amended, Schedule 4 part B, performs the function of firefighting and rescue services. The responsibility of the section thereof is to perform firefighting, conduct awareness campaign and fire compliance inspections. During the quarter in question the section conducted the following activities as tabulated below:

PROGRESS MADE

| TYPE OF INCIDENT | DATE | TIME | ESTIMATE D DAMAG E | FULL ADDRESS OF INCIDENT |
|------------------------|------------|-------|--------------------------|-------------------------------|
| April 2022 | | | | |
| House Fire | 04.04.2022 | 07H00 | +5 000 | Nselamanzi Location |
| Accident | 04.04.2022 | 11H15 | | R67 Road |
| House Fire | 09.04.2022 | 02H30 | | Zwide location, For Beaufort |
| | | | | |
| House Fire | 10.04.2022 | 16H30 | | 8 Karoo Street ,For Beaufort |
| Accident | 11.04.2022 | 19H30 | | Nicomalan Pass R67 Road |
| Informal House Fire | 16.04.2022 | 11H05 | | Zwide location Fort Beaufort |
| Electrical transformer | 16.04.2022 | 15H15 | | Zwide location, Fort Beaufort |

| | | | | |
|----------------------------|------------|-------|--|---|
| Accident | 24.04.2022 | 00H50 | | R67-3 61,4N |
| Accident | 17.04.2022 | 19H30 | | R67 Seymour Road |
| Vehicle on Fire | 17.04.2022 | 23H35 | | Caga Homestead Farm „Balfour |
| Student Protest | 29.04.2022 | 07H20 | | Lovedale Collage, Alice |
| Amathole Renting Building | 29.04.2022 | 02H30 | | Adelaide |
| MAY 2022 | | | | |
| House Fire | 03.05.2022 | 21H10 | | No 1299 Diba Street Zwelitsha Fort Beaufort |
| Business Building | 05.05.2022 | 16H45 | | Nuns Court Fort Beaufort |
| Business Building | 06.05.2022 | 04H15 | | Nuns Court Fort Beaufort |
| House Fire | 07.05.2022 | 01H50 | | Khayaletu location Alice |
| Vehicle on fire | 08.05.2022 | 19H10 | | No 122 Makenyana Street Adelaide |
| Accident | 13.05.2022 | 17H55 | | Bedford |
| House Fire | 13.05.2022 | 20H35 | | Hernnehill Farm Balfour |
| Accident | 16.05.2022 | 17H20 | | R63 Alice |
| Electrical Danger | 19.05.2022 | 17H25 | | Campbell Street |
| Informal House Fire | 20.05.2022 | 01H00 | | Ntoleni location Fort Beaufort |
| Stones Falling on R67 Road | 21.05.2022 | 12H45 | | R67Grahamstown Road |
| Accident | 24.05.2022 | 16H50 | | R67 Grahamstown Road |
| Accident | 24.05.2022 | 00H00 | | R67 Near Badarford |
| Vehicle on fire | 26.05.2022 | 19H00 | | R67 Grahamstown Road |
| House Fire | 28.05.2022 | 18H50 | | A38 Ndlovini township Bedford |
| Accident | 29.05.2022 | 15H40 | | Bedford o Cookhouse Road |
| Electrical Pole | 30.05.2022 | 18H40 | | Mdubana location Adelaide |
| JUNE 2022 | | | | |
| House Fire | 02.06.2022 | 02H00 | | Takalani location Fort Beaufort |
| Vehicle on fire | 02.06.2022 | 16H50 | | Hillcrest Alice |
| Grass Fire | 04.06.2022 | 14H30 | | Alice Opposite Council Chamber |

| | | | | |
|---------------------------|------------|-------|------------|--|
| Grass Fire | 05.06.2022 | 01H30 | | Nzima Street Fort Beaufort |
| House Fire | 05.06.2022 | 19H35 | | R67 Seymour Road |
| Accident | 08.06.2022 | 19H35 | | Happy Rest Alice |
| Grass Fire | 09.06.2022 | 18H00 | + -1m | No 58 long Market Street Alice |
| Business Building on Fire | 12.06.2022 | 19H00 | | Guburha Alice |
| Grass Fire | 17.06.2022 | 03H00 | | Goma Goma Fort Beaufort |
| House Fire | 18.06.2022 | 11H00 | | Farban Farm Balfour |
| Grass Fire | 18.06.2022 | 03H00 | | Njwaxa Location Middledrift |
| House Fire | 19.06.2022 | 05H00 | | No 50 Ordinance Street Kwepileni Fort Beaufort |
| Vehicle on Fire | 20.06.2022 | 18H00 | | No 787 Polor Park Bedford |
| House Fire | 21.06.2022 | 13h15 | | Zibi Location Middledrift |
| Vehicle on Fire | 23.06.2022 | 16h50 | | Old Tower Building |
| Grass Fire | 24.06.2022 | 19H15 | | Katang location Adelaide |
| House Fire | 24.06.2022 | 21H40 | | Qhibirha Locaion Debeneck |
| House Fire | 26.06.2022 | 10H00 | | Alice Fore Hare University |
| Freedom Chat Day | 27.06.2022 | 16H30 | | No 1743 Mthotywa Street Fort Beaufort |
| House Fire | 29.06.2022 | 22H05 | + -10 000 | No 962 Nzima Street Fort Beaufort |
| Informal House Fire | 30.06.2022 | 22H15 | + -189 000 | No 322 Qupe Street, Fort Beaufort |

4. FINANCIAL IMPLICATION

None

5. RECOMMENDATION

It is **RECOMMENDED** that:

- 1) The Management notes the report on incidents and activities attended by the Fire and Rescue section.

ITEM63/2022

DISASTER MANAGEMENT REPORT

1) PURPOSE

To report to Management on applications submitted to National Department of Human Settlements for provision of 23 permanent solutions of houses.

2) LEGAL IMPLICATION

OHSA
Fire Brigade Service Act 1987
Disaster Management Act, 2002
Disaster Management Amendment Act, 2015

3) BACKGROUND

Disaster continues to occur in the Raymond Mhlaba Municipal area leaving some community members homeless. An assessment is then conducted by both Raymond Mhlaba Municipality. A criterion was developed by the Amathole District Municipality in order to ascertain the status of each assessment, thus declaring three categories of findings: Homeless, destitute and partially damaged.

PROGRESS MADE

- Assessment conducted.
- Applications submitted to Department of Human Settlements

4) FINANCIAL IMPLICATION

R 1 472 000.00 from the National Department of Human Settlements

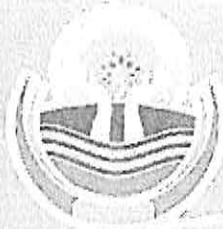
ANNEXURES

Application letters with the list of beneficiaries to Department of Human Settlements

5) RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the applications for permanent solution of houses submitted to the Department of Human Settlements.



**RAYMOND
MHLABA
MUNICIPALITY**
UMAYYANO SIBHULISA

Tel: 046 645 7400/7451 | Fax: 046 645 2562
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

27 July 2022

Enquiries: Mr M J Lethoba

HOD
Dep. of Human Settlements
Private Bag X 0051
EAST LONDON
5200

Dear Sir / Madam

RE: APPLICATION FOR PERMANENT SOLUTION STRUCTURE: MS ANNA MAJIBA: 520515 0195 089

Raymond Mhlaba Municipality is hereby applying for a permanent solution structure on behalf of the following identified beneficiary.

| <u>Name and Surname</u> | <u>ID number</u> | <u>Area</u> | <u>Gender</u> | <u>Ward No:</u> |
|-------------------------|------------------|---------------|---------------|-----------------|
| Anna Majiba | 520515 0195 089 | Fort Beaufort | F | 19 |

Yours sincerely

U. T. MALINZI
MUNICIPAL MANAGER

RAYMOND MHLABA MUNICIPALITY

MHLABA

RAYMOND MHLABA MUNICIPALITY

046 645 7400/7451 | FAX 046 645 2562
8 Somerset Street Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

The Chief Fire
Raymond Mhlaba Municipality
Fort Beaufort
5720

Dear Sir

As a Ward 19 Councillor at Raymond Local Municipality, I humbly request your office to assist with permanent structure for a 70 year old Ms Anna Majiba ID No:52051501950⁸⁹ to the site located at 1144 Hoyana Street, Fort Beaufort. She is having a mud house and there is water coming inside the house the situation is very bad. Your urgent assistance in this request will be highly appreciated. ^{SP}

Should you require any information do not hesitate to contact me 063 640 6962

Thanking you in advance.



25/07/2022

CLR S.TOKWE
WARD 19 COUNCILLOR
073 690 4756 / 063 640 6962
RAYMOND MHLABA MUNICIPALITY

RAYMOND MHLABA MUNICIPALITY



APPLICATION FORM: HOUSING ASSISTANCE IN THE EVENT OF A DISASTER

APPLICATION FOR APPROVAL OF GRANT ASSISTANCE TO THE DIRECTOR - GENERAL NATIONAL DEPARTMENT OF HUMAN SETTLEMENTS

REQUIRED CONTENT CHECKLIST

| PART 1 PARTICULARS OF APPLICANT | |
|---|--|
| 1.1 | Name of Province: EASTERN CAPE |
| 1.2 | Name of Metropolitan Municipality: RAYMOND MHLABA LOCAL MUNICIPALITY |
| 1.3 | Date/s of the disaster: July 2022 |
| 1.4 | GPS co-ordinates of location of disaster: (32.7663'S, 26.6200'E) |
| 1.5 | Postal Address of applicant: P.O. BOX 36, FORT BEAUFORT, 5720 |
| 1.6 | Physical address of applicant: 8 SOMERSET STREET, FORT BEAUFORT, 5720 |
| 1.7 | Contact Person: (Name and surname, designation, telephone number, fax number, email address) Mr M J Lethoba (Manager: Fire & Disaster Mng) 066 285 3597 mjlethoba@raymondmhlaba.gov.za |
| PART 2 DESCRIPTION OF EMERGENCY HOUSING SITUATION | |
| 2.1 | Brief description of the emergency housing situation, e.g., flood, fire, or other reasons Collapsing mud house, water coming out from within |
| 2.1.1 | Description of location and cause of the emergency housing situation (attach location map). Urban and Rural areas: Fort Beaufort |
| 2.1.2 | Describe level of destitution/displacement and impact on persons. Some totally displaced, others staying with friends or relatives, while others has nowhere to go and stays in those dangerous damaged houses, without roofs. |
| 2.2 | <i>Nature, scope, and extent of the emergency housing situation:</i> Provide a full and detailed description of the emergency housing situation, including, among other matters, the nature of the emergency housing situation that needs to be redressed, e.g., whether land, municipal engineering services, and/or shelter is required, or the repair or reconstruction of damaged formal housing. Temporal shelters are required for the victims. Houses completely destroyed, and not reparable due to construction of soil and clay material. Land available within the stand where construction for a permanent house could be erected. |
| 2.3 | Has the Mayor agreed to this application? (compulsory) Yes |
| 2.4 | Has the Provincial Disaster Management Centre been informed of this application? (Compulsory) Yes |
| PART 3 COMMUNITY PROFILE | |
| 3 | Together with the application, the Municipality must submit a community profile containing the following particulars (as per the attached assessment form): |
| 3.1 | The number of affected persons, households, and families. 01 |
| 3.2 | An income profile of the families. Below poverty line. |
| 3.3 | The number of persons unemployed. Unemployed community. Government social grant dependent. |
| 3.4 | Whether relocation/resettlement is required, and, if so, full reasons: NO relocation is required. |

| PART 4 LAND, MUNICIPAL INFRASTRUCTURAL SERVICE AND SHELTER | |
|---|---|
| 4.1 | If land is required, provide the following information: |
| 4.1.1 | Whether the current settlement is in an urban, rural, communal land area, or other area (e.g. commercial farm, etc.). Rural and semi-rural. |
| 4.1.2 | Settlement pattern before the occurrence of the event which caused the emergency housing situation. Tribal settlements and township. |
| 4.1.3 | The nature of the current property rights of the persons concerned, e.g., illegal, informal settlement, tribal settlement, communal tenure rights, rent, leasehold, full ownership, etc. Tribal settlements and township. |
| 4.1.4 | Have the affected persons been consulted, and have their consent and commitment to cooperation been obtained. If not, provide full particulars, including time frames, of the steps that will be taken to obtain their support and commitment. Yes |
| 4.1.5 | Has land been identified for possible settlement, and if so: |
| | a) The location, description, and extent of the land. N/A. Temporal shelters will be erected in situ. |
| | b) In whose ownership is the land. Some Rural tribal land, some Municipal land in Adelaide, For Beaufort, Alice and Middledrift |
| | c) On what basis will the land be made available, e.g., donation, lease or purchase, and what are the terms and costs involved in each case. N/A. No relocation |
| | d) Are there any restrictions that will impede or preclude the use of land for temporary/permanent residential purposes in terms of, for instance, its title deeds, integrated development planning, the Environmental Conservation Act, 1991, or any other legislation? If so, how will these restrictions be removed? No restrictions (In situ) |
| | e) Does the land form part of an established housing development or on land that has been identified for housing purposes. No |
| | f) If land has not yet been identified, provide full particulars, including time frames and estimated costs of the steps that will be taken to identify and acquire land. N/A (In situ) |
| 4.1.6 | Full particulars about the time frames and costs of preparing a layout plan for the area of settlement. N/A. The land is readily available. |
| 4.2 | If municipal engineering services are required, provide the following information: |
| 4.2.1 | Full details of any municipal engineering services that are currently available or were available at the time of the occurrence of the event which caused the emergency housing situation. Provide: Basic services (Electricity, water , VIP toiles for sanitation). |
| | a) Full particulars about the municipal services that are required; None |
| | b) Detailed reasons for the necessity to provide them under this programme; and N/A |
| | c) Full particulars of the estimated costs of, and the manner in which it is intended to install, the proposed municipal infrastructure. N/A |
| 4.2.2 | The municipality must, together with the submission of this application, provide a written undertaking that it will: |
| | a) pending the installation of the municipal engineering services , provide basic municipal services to the affected persons in the form of water, refuse removal, and sewage removal services (where applicable) at affordable tariffs; and N/A. Already available |
| | b) be able to provide bulk and connector services to the settlement area. N/A |
| 4.3 | If shelter is required, provide the following information: |
| 4.3.1 | A full description of the accommodation that existed in the community before the occurrence of the event which caused the emergency housing situation. Rural informal houses, some build with bricks, some with mud and clay and some with corrugated iron material and timber. |
| 4.3.2 | Full and particularized information about: |
| | a) the number of persons for whom the shelters will be erected; 01 |
| | b) the nature and description of the proposed structure that will be erected; Permanent houses required. |

| | |
|--|--|
| | c) the number of shelters to be erected; 01 |
| | d) full and particularized details of all material required for the construction of the shelter; and Prefabricated 30sqm temporal shelters as per Emergency Housing Programme in the Housing Code. |
| | e) the estimated costs involved in the provision of shelter and the manner in which it is intended to provide shelter; and R64 000 per shelter |
| | f) the sourced material must comply with the Municipal IDP, National Building Regulations and SABS standards Yes |
| | g) any others costs required to execute the project. None |
| 4.3.3 | Does the municipality have the capacity to provide training to affected persons on how to erect their own structures and to supervise the construction of the shelters, if applicable? If not, what steps does the municipality intend taking to acquire the required capacity. Yes |
| 4.4 | Relocation/resettlement |
| | In the event of relocation and resettlement of persons, the municipality, must together with this application, submit a written undertaking that it will comply with all the prescripts relating to relocation and resettlement N/A |
| PART 5 STEPS TAKEN TO DATE | |
| 5.1 | Provide details of all actions the municipality or any other person or institution has taken since the occurrence of the event which caused the emergency housing situation to improve the situation or address the emergency housing situation. Assessment conducted and victims identified as per the application. |
| 5.2 | Provide a list of other persons or institutions who have a substantial interest in the situation and provide details of such interest. None |
| 5.3 | Has the emergency housing situation been declared a state of disaster in terms of the Disaster Management Act, 2002? (OPTIONAL) No |
| 5.4 | If so, what actions have been taken in terms of the Act? N/A |
| PART 6 CAPACITY STATUS AND ARRANGEMENTS | |
| 6.1 | Institutional Capacity: Provide a brief description of the capacity available to address the emergency housing situation in terms of managerial and technical capacity available to manage, plan and implement the project. Technical unit in place, led by Manager for Housing. |
| 6.2 | Financial Capacity: |
| 6.2.1 | Provide confirmation from the Director-General National Department of Human Settlements that funds are available for the project. Division of Revenue Act, Schedule 7(b) Provide a description on the capacity to manage, control and administer funds, as well as the capacity to provide or arrange/ negotiate other sources of additional funds for purposes of the emergency housing situation. The municipality does have capacity to roll out the project financially and non-financially |
| 6.2.2 | Cash Flow Projections outlining the utilisation of the funds |
| 6.3 | If the municipality lacks sufficient capacity to execute the project, indicate how it is envisaged to augment its current capacity in order to address the emergency housing situation? Municipality has capacity |
| 6.4 | Provide details on the proposed contracting strategy and emergency procurement strategy as guided by MFMA/PFMA/Treasury regulations: Emergency Procurement outlined in the Municipal SCM Policy will be invoked. |
| PART 7 LINKAGES WITH EXISTING AND/OR OTHER PROGRAMMES | |
| 7.1 | Can this project in any way be linked to any other public or private programmes, housing or otherwise, that may in any way assist in redressing the emergency housing situation? No. |
| 7.2 | Provide a detailed plan on achieving a permanent housing solution for the effected persons. Provincial competency. |

PART 8 FURTHER INFORMATION

8.1 Provide any further information relating to the emergency housing situation, which in the opinion of the municipality and/or the province will assist the Mayor taking a decision.
The Mayor is aware of the emergency housing need in the municipality.

PART 9 PROPOSED PROJECT BUSINESS PLAN

9.1 Provide a detailed project business plan that includes financial flow details.
Attached

Signed at FORT BEAUFORT on the (day) 27 of (month) JULY (year) 2022

in the presence of the undersigned witnesses


WITNESS


1. M.J. LETHOBA
PRINT NAME


SIGNATURE

2. N. MAGABELA
PRINT NAME

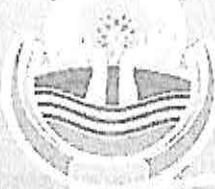
N. Magabela.
SIGNATURE


SIGNATURE: CITY/MUNICIPALITY MANAGER
(delete which is not applicable)


SIGNATURE: EXECUTIVE MAYOR
(delete which is not applicable)

APPLICATION TO BE CONSIDERED IN LINE WITH EMERGENCY HOUSING PROGRAMME WITHIN THE NATIONAL HOUSING CODE.

Homeless



RAYMOND
MHLABA
MUNICIPALITY
I MANTYANG SUPRIBULILE

Tel: 046 645 7400/7451 | Fax: 046 645 2562
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Disaster Assessment Form

DISASTER PARTICULARS

| | |
|-----------------------|----------------------------------|
| Date of Incident | 2018 |
| Place/Village/Address | 1144 Hoyana Street Fort Beaufort |
| Type of Incident | Storm |
| | Ward No: 19 |

PERSONAL DETAILS / INFORMATION

| | |
|-------------------------------|-----------------|
| Surname | Majiba |
| Names | Anna |
| Contact Numbers | 078 46 0751 |
| ID NO/ DOB | 520515 0195 089 |
| EMPLOYMENT STATUS | Employed |
| | Unemployed |
| | Pensioner |
| Number of household occupants | 7 |
| Number of learners | 2 |
| Infants number | 2 |
| Male learner's age | 16 |
| Female learner's age | 2 |
| Kitchen Conditions | Bad condition |

CONDITIONS

| | | | | | |
|------------------------------|---|---|---------------------------------|----|-------|
| Totally destroyed | Y | N | Electricity supply Interrupted: | Y | N |
| Dangerous for habitants | Y | N | Supply Authority | LM | Eskom |
| Badly damaged, but habitable | Y | N | Reported on | | |
| Minor damages repaired | Y | N | Water supply interrupted | Y | N |
| Minor damages not repaired | Y | N | Reported on | | |

TYPE OF STRUCTURE

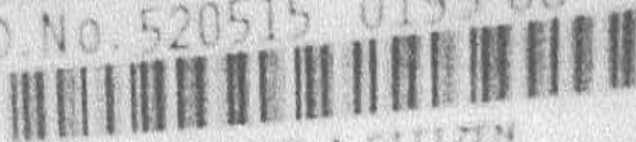
| | |
|---|-------------------------------|
| Formal: Build with bricks and motor, include flats and town house etc | |
| Informal: Constructed of | Clay mixed with dung & wattle |
| | Soil |
| | Iron |
| Declared Homeless | Partially Damaged |
| | Alternative |
| | Under Construction |
| Relocated or Relocation required | Y X |
| Where to: | To another house |
| | N |

SIGNATURES

| | | | |
|------------------------|--------------------|-------|------------|
| Signature of assessor: | <i>[Signature]</i> | Date | 26/07/2022 |
| Captured by | <i>[Signature]</i> | Date: | 27/07/2022 |

RAYMOND MHLABA MUNICIPALITY

I.D. No. 520515 0195 08 9



S. A. BURGER'S A. CITIZEN

MAJIBA

ANNA

SUID-AFRIKA

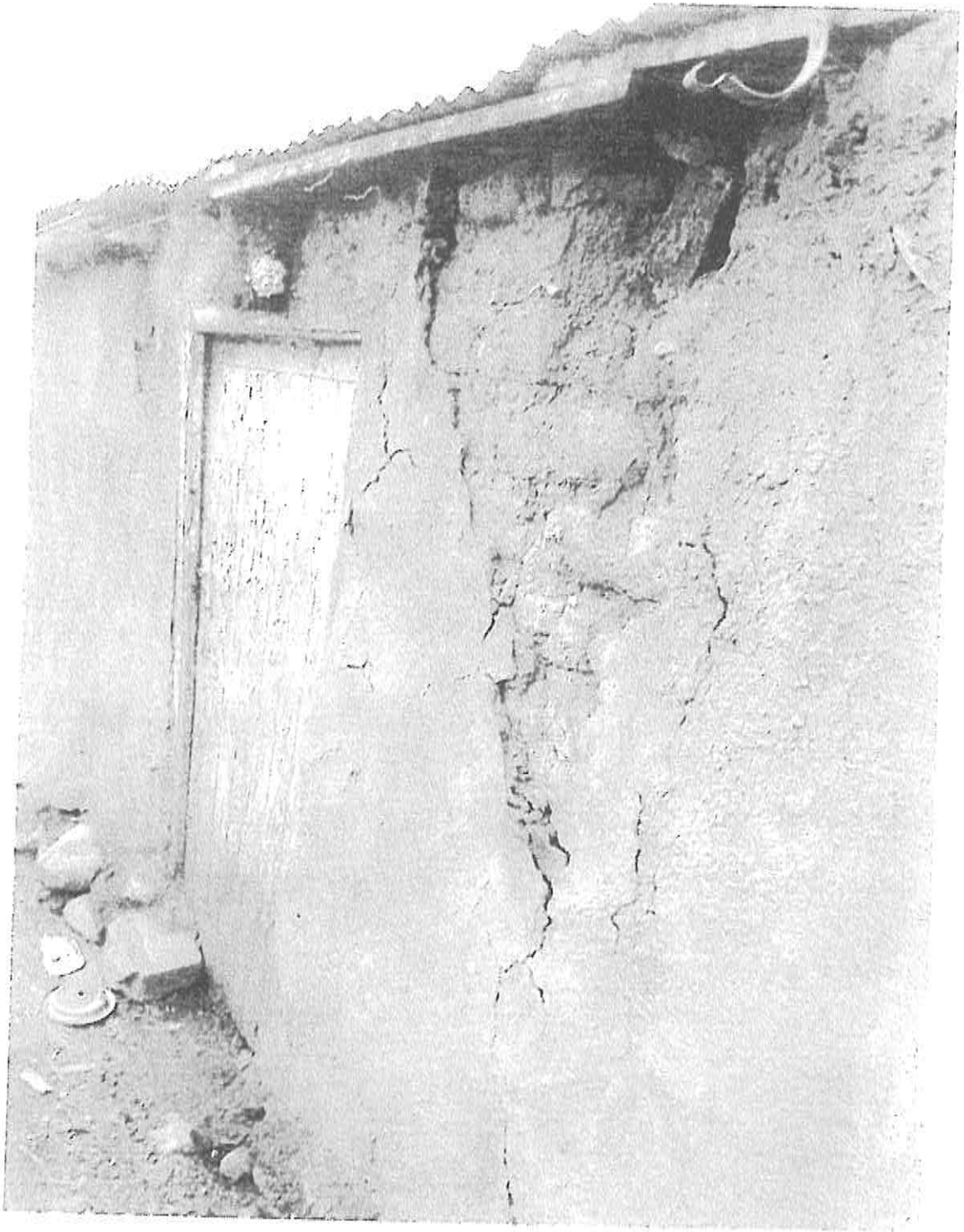
1952-05-15



2008-10-02

DIRECTOR GENERAL
SUID-AFRIKAanse SAAR

ISSUED BY AUTHORITY OF THE
DIRECTOR GENERAL
HOME AFFAIRS





046 645 7400/7451 | Fax 046 645 2562

8 Somerset Street, Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Enquiries: L. Mtyundyutho

Date: 06 May 2022

HOD
Department of Human Settlements
Amathole region
Chislehurst
EAST LONDON
7200


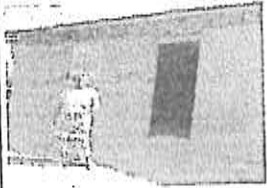

Dear Sir / Madam


APPLICATION FOR 10 TEMPORAL STRUCTURES FOR DESTITUTE PEOPLE IN RAYMOND MHLABA MUNICIPALITY. BALFOUR AREA.

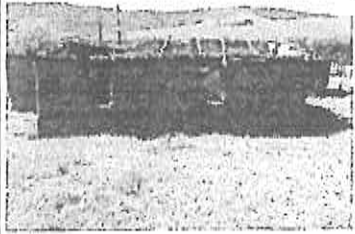

The office of Land and Housing, through ward councilor Mr. Quille has requested assistance with the 10 families that have been affected by disaster and some are destitute, they need help from the department of Human Settlements.

Please find the list of people affected:

| Number | Name and surname | Identity number | Ward councilor | Ward name | Ward number |
|--------|-----------------------------|-----------------|----------------|--------------------------|-------------|
| 1 | Malixole Mlimi Dosi | 420925 5573 084 | Cllr Quille | Dunedin Village Kolomani | 9 |
| 2 | Nokrawuzana Thozama Vuyiswa | 630402 1059 | Cllr Quille | Jurrieshoek Village | 9 |
| 3 | Hlanga Marie | 640428 0756 089 | Cllr Quille | Jurrieshoek Village | 9 |
| 4 | Noonan Claire Cayrian | 720503 0159 089 | Cllr Quille | Balfour Village | 9 |
| 5 | Mncono Nomawethu Mabel | 700625 1434 080 | Cllr Quille | Jurrieshoek Village | 9 |
| 6 | Boucher Mary | 640122 0176 089 | Cllr Quille | Balfour Village | 9 |
| 7 | Boucher Marie | 920924 1539 087 | Cllr Quille | Peter Village | 9 |
| 8 | Boucher Rita | 920924 1539 087 | Cllr Quille | Jurrieshoek Village | 9 |
| 9 | Nzakayi Nonxina Cayrian | 340204 0358 028 | Cllr Quille | Dyala Village eRoma | 9 |

| NAME | ID. NUMBER | ADDRESS | CONTACTS | REPORT | PICTURE |
|-----------------------------------|-----------------|------------------------|------------|--------|---|
| Nzakayi Nonxina Cayrian | 340204 0358 028 | Dyala Village eRoma | 0636407042 | |  |
| Nokrawuzana Thozama Vuyiswa | 630402 1059 | Jurrieshoek Village | 0636407042 | |  |
| i. Hlanga Marie | 640428 0756 089 | Jurrieshoek Village | 0636407042 | |  |

| NAME | ID. NUMBER | ADDRESS | CONTACTS | REPORT | PICTURE |
|-----------------|-----------------|--------------------|------------|--------|---|
| 7. Boucher Mary | 640122 0176 089 | Balfour Village | 0636407042 | |  |

| | | | | | |
|---------------|-----------------|---------------------|------------|--|---|
| Boucher Marie | 660610 0045 085 | | 0636407042 | |  |
| | | Peter Village | | | |
| Boucher Rita | 920924 1539 087 | | 0636407042 | |  |
| | | Jurrieshoek Village | | | |

Ms. Z. APLENI

Date: 13/04/2022

.....

Assessor



046 645 7400/7451 046 645 2562
 8 Somerset Street Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

22 July 2022

Enquiries: Mr M J Lethoba

HOD
 Dep. of Human Settlements
 Private Bag X 0051
EAST LONDON
 5200

Dear Sir / Madam

RE: APPLICATION FOR 13 TEMPORAL STRUCTURES: JULY 2022

Raymond Mhlaba Municipality is hereby applying for 13 temporal housing structures on behalf of the following identified beneficiaries.

| Name and Surname | Id number | Area | Gender | Ward No: |
|------------------------|-----------------|----------------|--------|----------|
| 1. Noai Mai | 260228 0231 086 | Sixekweni | F | 1 |
| 2. Ntombentsha Punana | 811203 1062 081 | Tyoks | F | 3 |
| 3. Mavis Stofile | 620925 1104 080 | Upsher Balfour | F | 4 |
| 4. Hilita Fanele | 710206 5892 082 | Upsher Balfour | M | 4 |
| 5. Sokupa N. Angenile | 170717 0210 081 | Upsher Balfour | F | 4 |
| 6. Ndzwanga M. Mirriam | 480103 0202 086 | Upsher Balfour | F | 4 |
| 7. Nonameko Magcobela | 760415 0585 083 | Nkobonkobo | F | 5 |
| 8. Noganse N. Eberwa | 571224 0942 081 | Mdeni | F | 7 |
| 9. Kwanele Macakela | 680930 5722 082 | KhaYeletu | M | 10 |
| 10. Boyce Mncongco | 570920 5786 081 | Sityi | M | 14 |
| 11. Momelezi Fihla | 890525 6103 088 | Cildarha | M | 16 |
| 12. Whit Mado | 671220 5927 084 | Kwa Ndaba | M | 20 |
| 13. Nokuthula Ngue | 801224 0282 084 | Ntoleni | F | 20 |

Yours sincerely



U. T. MALINZI
MUNICIPAL MANAGER

RAYAONGA MHLASA MUNICIPALITY



human settlements

Department:
Human Settlements
REPUBLIC OF SOUTH AFRICA

ANNEXURE A



- Houses
- Security
- Comfort

APPLICATION FORM: HOUSING ASSISTANCE IN THE EVENT OF A DISASTER

APPLICATION FOR APPROVAL OF GRANT ASSISTANCE TO THE DIRECTOR - GENERAL NATIONAL DEPARTMENT OF HUMAN SETTLEMENTS

REQUIRED CONTENT CHECKLIST

| PART 1 PARTICULARS OF APPLICANT | |
|---|--|
| 1.1 | Name of Province: EASTERN CAPE |
| 1.2 | Name of Metropolitan Municipality: RAYMOND MHLABA LOCAL MUNICIPALITY |
| 1.3 | Date/s of the disaster 18 January, 19 February & 30 March 2022 |
| 1.4 | GPS co-ordinates of location of disaster (32.7663'S, 26.6200'E) ; (32.7901'S, 26.8330'E) ; (32.8008'S 26.9823'E) |
| 1.5 | Postal Address of applicant P.O. BOX 36, FORT BEAUFORT, 5720 |
| 1.6 | Physical address of applicant 8 SOMERSET STREET, FORT BEAUFORT, 5720 |
| 1.7 | Contact Person: (Name and surname, designation, telephone number, fax number, mjlethoba@raymondmhlaba.gov.za Mr M J Lethoba (Manager: Fire & Disaster Mng) 066 285 3597 |
| PART 2 DESCRIPTION OF EMERGENCY HOUSING SITUATION | |
| 2.1 | Brief description of the emergency housing situation, e.g., flood, fire, or other reasons Level 3 Heavy Storms and Fires |
| 2.1.1 | Description of location and cause of the emergency housing situation (attach location map). Urban and Rural areas: Fort Beaufort , Alice and Middledrift |
| 2.1.2 | Describe level of destitution/displacement and impact on persons. Some totally displaced, others staying with friends or relatives, while others has nowhere to go and stays in those dangerous damaged houses, without roofs. |
| 2.2 | <i>Nature, scope, and extent of the emergency housing situation:</i> Provide a full and detailed description of the emergency housing situation, including, among other matters, the nature of the emergency housing situation that needs to be redressed, e.g., whether land, municipal engineering services, and/or shelter is required, or the repair or reconstruction of damaged formal housing. Temporal shelters are required for the victims. Houses completely destroyed, and not reparable due to construction of soil and clay material. Land available within the stand where construction for a permanent house could be erected. |
| 2.3 | Has the Mayor agreed to this application? (compulsory) Yes |
| 2.4 | Has the Provincial Disaster Management Centre been informed of this application? (Compulsory) Yes |
| PART 3 COMMUNITY PROFILE | |
| 3 | Together with the application, the Municipality must submit a community profile containing the following particulars (as per the attached assessment form): |
| 3.1 | The number of affected persons, households, and families. 13 |
| 3.2 | An income profile of the families. Below poverty line. |
| 3.3 | The number of persons unemployed. Unemployed community. Government social grant dependent. |
| 3.4 | Whether relocation/resettlement is required, and, if so, full reasons: NO relocation is required. |

| | |
|---------------|---|
| PART 4 | LAND, MUNICIPAL INFRASTRUCTURAL SERVICE AND SHELTER |
| 4.1 | If land is required, provide the following information: |
| 4.1.1 | Whether the current settlement is in an urban, rural, communal land area, or other area (e.g. commercial farm, etc.). Rural and semi-rural. |
| 4.1.2 | Settlement pattern before the occurrence of the event which caused the emergency housing situation. Tribal settlements and township. |
| 4.1.3 | The nature of the current property rights of the persons concerned, e.g., illegal, informal settlement, tribal settlement, communal tenure rights, rent, leasehold, full ownership, etc. Tribal settlements and township. |
| 4.1.4 | Have the affected persons been consulted, and have their consent and commitment to cooperation been obtained. If not, provide full particulars, including time frames, of the steps that will be taken to obtain their support and commitment. Yes |
| 4.1.5 | Has land been identified for possible settlement, and if so: <ul style="list-style-type: none"> a) The location, description, and extent of the land. N/A. Temporal shelters will be erected in situ. b) In whose ownership is the land. Some Rural tribal land, some Municipal land in Adelaide, For Beaufort, Alice and Middledrift c) On what basis will the land be made available, e.g., donation, lease or purchase, and what are the terms and costs involved in each case. N/A. No relocation d) Are there any restrictions that will impede or preclude the use of land for temporary/permanent residential purposes in terms of, for instance, its title deeds, integrated development planning, the Environmental Conservation Act, 1991, or any other legislation? If so, how will these restrictions be removed? No restrictions (In situ) e) Does the land form part of an established housing development or on land that has been identified for housing purposes. No f) If land has not yet been identified, provide full particulars, including time frames and estimated costs of the steps that will be taken to identify and acquire land. N/A (In situ) |
| 4.1.6 | Full particulars about the time frames and costs of preparing a layout plan for the area of settlement. N/A. The land is readily available. |
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| 4.2.1 | Full details of any municipal engineering services that are currently available or were available at the time of the occurrence of the event which caused the emergency housing situation. Provide: Basic services (Electricity, water , VIP toiles for sanitation). <ul style="list-style-type: none"> a) Full particulars about the municipal services that are required; None b) Detailed reasons for the necessity to provide them under this programme; and N/A c) Full particulars of the estimated costs of, and the manner in which it is intended to install, the proposed municipal infrastructure. N/A |
| 4.2.2 | The municipality must, together with the submission of this application, provide a written undertaking that it will: <ul style="list-style-type: none"> a) pending the installation of the municipal engineering services , provide basic municipal services to the affected persons in the form of water, refuse removal, and sewage removal services (where applicable) at affordable tariffs; and N/A. Already available b) be able to provide bulk and connector services to the settlement area. N/A |
| 4.3 | If shelter is required, provide the following information: |
| 4.3.1 | A full description of the accommodation that existed in the community before the occurrence of the event which caused the emergency housing situation. Rural informal houses, some build with bricks, some with mud and clay and some with corrugated iron material and timber. |
| 4.3.2 | Full and particularized information about: <ul style="list-style-type: none"> a) the number of persons for whom the shelters will be erected; 13 b) the nature and description of the proposed structure that will be erected; Permanent houses required. |

| | |
|--|--|
| | c) the number of shelters to be erected; 13 |
| | d) full and particularized details of all material required for the construction of the shelter; and Prefabricated 30sqm temporal shelters as per Emergency Housing Programme in the Housing Code. |
| | e) the estimated costs involved in the provision of shelter and the manner in which it is intended to provide shelter; and R64 000 per shelter |
| | f) the sourced material must comply with the Municipal IDP, National Building Regulations and SABS standards Yes |
| | g) any others costs required to execute the project. None |
| 4.3.3 | Does the municipality have the capacity to provide training to affected persons on how to erect their own structures and to supervise the construction of the shelters, if applicable? If not, what steps does the municipality intend taking to acquire the required capacity. Yes |
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| | In the event of relocation and resettlement of persons, the municipality, must together with this application, submit a written undertaking that it will comply with all the prescripts relating to relocation and resettlement N/A |
| PART 5 STEPS TAKEN TO DATE | |
| 5.1 | Provide details of all actions the municipality or any other person or institution has taken since the occurrence of the event which caused the emergency housing situation to improve the situation or address the emergency housing situation. Assessment conducted and victims identified as per the application. |
| 5.2 | Provide a list of other persons or institutions who have a substantial interest in the situation and provide details of such interest. None |
| 5.3 | Has the emergency housing situation been declared a state of disaster in terms of the Disaster Management Act, 2002? (OPTIONAL) No |
| 5.4 | If so, what actions have been taken in terms of the Act? N/A |
| PART 6 CAPACITY STATUS AND ARRANGEMENTS | |
| 6.1 | Institutional Capacity: Provide a brief description of the capacity available to address the emergency housing situation in terms of managerial and technical capacity available to manage, plan and implement the project. Technical unit in place, led by Manager for Housing. |
| 6.2 | Financial Capacity: |
| 6.2.1 | Provide confirmation from the Director-General National Department of Human Settlements that funds are available for the project. Division of Revenue Act, Schedule 7(b) Provide a description on the capacity to manage, control and administer funds, as well as the capacity to provide or arrange/ negotiate other sources of additional funds for purposes of the emergency housing situation. The municipality does have capacity to roll out the project financially and non-financially |
| 6.2.2 | Cash Flow Projections outlining the utilisation of the funds |
| 6.3 | If the municipality lacks sufficient capacity to execute the project, indicate how it is envisaged to augment its current capacity in order to address the emergency housing situation? Municipality has capacity |
| 6.4 | Provide details on the proposed contracting strategy and emergency procurement strategy as guided by MFMA/PFMA/Treasury regulations: Emergency Procurement outlined in the Municipal SCM Policy will be invoked. |
| PART 7 LINKAGES WITH EXISTING AND/OR OTHER PROGRAMMES | |
| 7.1 | Can this project in any way be linked to any other public or private programmes, housing or otherwise, that may in any way assist in redressing the emergency housing situation? No. |
| 7.2 | Provide a detailed plan on achieving a permanent housing solution for the effected persons. Provincial competency. |

PART 8 FURTHER INFORMATION
8.1 Provide any further information relating to the emergency housing situation, which in the opinion of the municipality and/or the province will assist the Mayor taking a decision.
The Mayor is aware of the emergency housing need in the municipality.

PART 9 PROPOSED PROJECT BUSINESS PLAN
9.1 Provide a detailed project business plan that includes financial flow details.
Attached

Signed at FORT BEAUFORT on the (day) 22 of (month) JULY (year) 2022

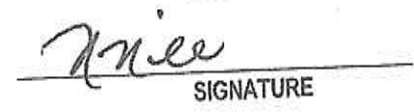
in the presence of the undersigned witnesses


WITNESS


1. M.J. LETHOBA
PRINT NAME


SIGNATURE

2. N. NILE
PRINT NAME


SIGNATURE


SIGNATURE: CITY/MUNICIPALITY MANAGER
(delete which is not applicable)


SIGNATURE: EXECUTIVE MAYOR
(delete which is not applicable)

APPLICATION TO BE CONSIDERED IN LINE WITH EMERGENCY HOUSING PROGRAMME WITHIN THE NATIONAL HOUSING CODE.

ITEM 64/2022

RENEWAL OF MEMBERSHIP WITH THE EASTERN CAPE UMBRELLA FIRE PROTECTION ASSOCIATION (ECUFPA)

1. PURPOSE

To report to Management on the renewal of membership with the Eastern Cape Umbrella Fire Protection Services, for noting. To request EXCO to recommend that the Municipal Manager signs the SLA on behalf of Council

2. BACKGROUND

The National Veld and Forest Act, 1998 chapter 2, section 4(7) which deals with Fire protection Association, requires the Municipality to be a member of the existing FPA which operates within its area of jurisdiction.

The Act reads as follows:

Where a fire protection association has been registered in an area –

- a) all or part of which is controlled by a municipality and that municipality has a Service; or
- b) in which there is a designated service, the municipality or designated service must become a member of the fire protection association.

The Eastern Cape Umbrella Fire Protection Association is operating within Hogsback, which is within our municipality, and has a satellite office based at Hogsback, with its Head Office in Sutterheim.

3. LEGAL / STATUTORY REQUIREMENTS

OHSA

Fire Brigade Service Act 1987

Disaster Management Act, 2002

National Veld and Forest Fire Act, 1998

MFMA

4. FINANCIAL IMPLICATION

R153, 471.80 (VAT inclusive)

5. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report on the renewal of the membership with ECUFPA.
- 2) Management recommends to the Standing Committee that the Municipal Manager be delegated to sign the Service Level Agreement on behalf of the Council.

ITEM 65/2022

DEBT MANAGEMENT

1. PURPOSE

To report to the Management on the consumer debtors' status for April, May and June 2022

2. BACKGROUND

The main aim of the municipality is to ensure that all relevant properties as per the valuation roll, customers, services and financial transactions are accurately recorded in the Venus Financial System.

The table below is the reflection of the balances as per the Billing system.

AGE ANALYSIS ON SERVICE CATERGORY AS AT APRIL, MAY AND JUNE 2022

| Service Type | April | May | June |
|--------------|-----------------------|-----------------------|-----------------------|
| Refuse | 231 317 393.20 | 228 988 521.80 | 232 775 322.12 |
| Electricity | 45 587 903.53 | 46 618 838.83 | 46 908 480.86 |
| Rates | 301 478 922.43 | 305 027 353.93 | 298 230 837.13 |
| TOTAL | 578 384 219.19 | 580 634 714.58 | 577 914 640.11 |

DEBTORS: AGEING AS PER CUSTOMER GROUP ON JUNE 2022

| TYPE | Current | 30 days | 60 days | 90+ days | Total |
|---------------|----------------------|---------------------|----------------------|-----------------------|-----------------------|
| BUSINESS | 3 258 475.17 | 1 341 262.29 | 1 279 774.37 | 41 027 380.27 | 46 906 892.10 |
| RESIDENTIAL | 4 590 701.32 | -1 695 997.31 | 3 637 682.11 | 238 569 973.37 | 245 102 359.49 |
| GOVERNMENT | 3 768 097.06 | 3 871 905.25 | 3 315 438.9 | 182 567 447.63 | 193 522 888.84 |
| FARMS | 513 315.57 | 502 598.52 | -11 967 797.31 | 28 073 425.84 | 17 121 542.62 |
| UNKNOWN | 1 473 423.09 | 1 435 326.02 | 1 401 374.88 | 70 950 833.07 | 75 260 957.06 |
| TOTALS | 13 604 012.21 | 5 455 094.77 | -2 333 527.05 | 561 189 060.18 | 577 914 640.11 |

OUTSTANDING DEBTORS PER TOWN AT JUNE 2022

| Town | April | May | June |
|-------------|---------------|---------------|---------------|
| Hogsback | 26 664 925.63 | 27 493 488.61 | 28 347 482.29 |
| Alice | 97 121 185.39 | 98 692 119.84 | 99 174 867.89 |
| Middledrift | 47 276 474.91 | 48 064 173.42 | 48 166 743.77 |

| | | | |
|---------------|-----------------------|---------------------------|-----------------------|
| Seymour | 19 473 059.08 | 19 625 519.58 | 19 600 780.77 |
| Fort Beaufort | 254 362 378.45 | 256 467 696.84 | 250 822 794.67 |
| Katberg | 701 793.74 | 708 113.72 | 785 494.50 |
| Adelaide | 75 178 787.91 | 69 404 083.37 | 71 248 716.50 |
| Bedford | 57 605 614.28 | 60 179 519.20 | 59 892 998.92 |
| Total | 578 384 219.19 | 580 634 714.58 | 577 989 879.31 |

3. FINANCIAL IMPLICATIONS

R 578,384 219.19 - April 2022

R 580,634 714.58 - May 2022

R 577 714 640.11 - June 2022

4. LEGAL IMPLICATIONS

- Municipal Systems Act Chapter 9, Credit Control & Debt Management
- Municipal Finance Management Act 56 of 2003, Section 64 Revenue Management

5. ANNEXURES

Refer to Annexures attached

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report on the consumer debtors' status for April, May and June 2022.

ITEM 66/2022

REVENUE MANAGEMENT

1. PURPOSE

To report to the Management on the status of Revenue collected for April, May and June 2022.

2. BACKGROUND

In terms of Section 96 (a) of the Local Government Municipality Systems act 32 of 2000, the municipality must collect all money that is due and payable to it subject to this act and any related applicable legislation. A considerable amount of municipal revenue is obtained from levying services in order for the municipality to determine its stability, effectiveness and ability to finance municipal services into the future. In collecting the outstanding revenue, the Credit Control team of the BTO office strives to ensure sound internal controls and adherence to the municipal credit control and debt management policy.

The Actual Revenue collected for April 2022 is R 18,832 982.77

The Actual Revenue collected for May 2022 is R 14,464 716.57

The Actual Revenue collected for June 2022 is R 7,690 452.04

Efforts and Action Plan for the month of April 2022

| DEPARTMENT | ACHIEVEMENTS/EFFORTS FOR APRIL 2022 | CHALLENGES | ACTION PLAN FOR MAY 2022 |
|---|---|--|---|
| Department of Roads and Public Works (Provincial) | The department paid R 2,2 million | The department is delaying payments due to budget constraints and RMLM is having a challenge on verifying the +- 4 thousand state land properties. | RMLM issued notice of disconnection for Cape College & Old Tower building. The RMLM will disconnect if payment not received by 15 – May -2022 |
| University of Fort Hare | The University will paid R 14,6 million for 2022 / 2023 Rates in advance. | None | None |
| Department of Public Works (National) | The department to pay +- R 232 000 | RMLM need to allocate R 111 000 paid in 2016 by former Nxuba Municipality. | RMLM to allocate old payments made by NDPW and NDPW to submit a letter requesting interest write-off. |

| | | | |
|-------------------------------------|---|---|--|
| Department of Education 25 accounts | No payment received. | The department is not paying due to budget constraints. | RMLM to disconnect all schools in arrears if the payments not received by 15 – May -2022 |
| Department of Health 7 accounts | The department paid nothing. | RMLM is having a problem with CSD hence the department cannot pay the +-R 8 million. | Credit Control Continues |
| All Businesses and Eskom Area | RMLM delivered letters of demand in Fort Beaufort & Alice . 46 businesses were blocked and 38 was unblocked due to payments. It was emphasized that copies of receipts must be kept to cost the total payments. | Eskom Area: Inability to exercise cut-off measure due to electricity not being supplied by RMLM Municipality, | RMLM will deliver letters of demand in Middledrift , Seymour and Balfour but after verification has been done. |
| Pre-paid Electricity | 98 Consumers were blocked amounting to R 1 072 147.79 | Some accounts do not have meter numbers to enable the system to block. | Implement credit control |
| Dept of Social Development | No payment received. | Credit Control Continues | Credit Control Continues |
| Department of Rural development EC | The department is up to-date | DRDLR is requesting reconciliations on the take-on balances from VENUS. | None |
| Amathole District Municipality(ADM) | ADM & RMLM agreed on a set-off | ADM and RMLM are busy doing reconciliations. | Credit Control Continues |

Efforts and Action Plan for the month of May 2022

| DEPARTMENT | ACHIEVEMENTS/EFFORTS FOR MAY 2022 | CHALLENGES | ACTION PLAN FOR JUNE 2022 |
|---|-----------------------------------|--|--|
| Department of Roads and Public Works (Provincial) | The department paid R 2,1 million | The department is delaying payments due to budget constraints and RMLM is having a challenge on verifying the +- 4 thousand state land properties. | RMLM issued notice of disconnection for Cape College & Old Tower building. The RMLM will disconnect if payment not received by 15 – June -2022 |

| | | | |
|--|---|---|--|
| University of Fort Hare | The University is up-to date | None | None |
| Department of Public Works (National) | The department to pay +- R 218 000 | RMLM need to allocate R 111 000 paid in 2016 by former Nxuba Municipality. | RMLM to allocate old payments made by NDPW and NDPW to submit a letter requesting interest write-off. |
| Department of Education 25 accounts | No payment received. | The department is not paying due to budget constraints. | RMLM to disconnect all schools in arrears if the payments not received by 15 – May -2022 |
| Department of Health 7 accounts | The department paid nothing. | RMLM is having a problem with CSD hence the department cannot pay the +-R 8 million. | Credit Control Continues |
| All Businesses and Eskom Area | RMLM delivered letters of demand in Fort Beaufort & Alice . 46 businesses were blocked and 38 was unblocked due to payments. It was emphasized that copies of receipts must be kept to cost the total payments. | Eskom Area: Inability to exercise cut-off measure due to electricity not being supplied by RMLM Municipality, | RMLM will deliver letters of demand in Middledrift , Seymour and Balfour but after verification has been done. |
| Pre-paid Electricity | 98 Consumers were blocked amounting to R 1 072 147.79 | Some accounts do not have meter numbers to enable the system to block. | Implement credit control |
| Dept of Social Development | No payment received. | Credit Control Continues | Credit Control Continues |
| Department of Rural development EC | The department is up to-date | DRDLR is requesting reconciliations on the take-on balances from VENUS. | None |
| Amathole District Municipality(ADM) | ADM & RMLM agreed on a set-off | ADM and RMLM are busy doing reconciliations. | Credit Control Continues |

Efforts and Action Plan for the month of June 2022

| DEPARTMENT | ACHIEVEMENTS/EFFORTS FOR June 2022 | CHALLENGES | ACTION PLAN FOR JULY 2022 |
|--|--|--|--|
| Department of Roads and Public Works (Provincial) | The department paid a total amount of R 4,9 million for Rates and Electricity in arrears dating back from 2014 to 2018 | The department is delaying other payments due, because of budget constraints. The municipality is having challenges in verifying 4 thousand state land and properties. | The municipality issued Notice of disconnection for Cape College and Old Tower building and will implement Credit Control procedure if payment is not received by the 17 th of July 2022. |
| University of Fort Hare | The account is up to date. | There are balances for the years that were not promulgated. | None |
| Department of Public Works (National) | Credit Control Section is currently busy with payment reconciliations. The department is making payments on a monthly basis. The recent payment is R 236 000.00 | The department has requested that Interest be written off on account 50032722. There is an amount of R 101 112.05 that has not yet been allocated. | To continue issuing Statements on a monthly basis. |
| Department of Education 25 accounts | No Payment was received from department in April. The Municipality disconnected electricity in 6 Schools, and that resulted in department making a payment of R 4 288 485.30 in May. No payment has been received in June 2022 | The department of Education has budget constraints. | Credit Control Continues |
| Department of Health accounts | No payment received in April, May and June 2022 | The department is willing to pay the municipality but is currently unable to because the municipality is CSD non-compliant. | To continue issuing Statements on a monthly basis. |
| All Businesses and Eskom Area | Implementation of credit control- letters of demand issued to Alice and Middledrift, subsequent recovery steps to follow based on response to the letter of demand. | Eskom Area: Inability to exercise cut-off measure due to electricity not being supplied by RMLM Municipality, | Implementation of credit control |
| Pre-paid Electricity | Blocking/ disconnection of electricity of consumers is still continuing and arrangements to pay are being made on a daily basis. | In the Adelaide area, some properties do not have house numbers on the Financial System and on the Valuation Roll, only | Implement credit control |

| | | | |
|---|--|--|---|
| | | street addresses, making it difficult to issue municipal account and to disconnect electricity if there are any outstanding monies. In the Fort Beaufort area, there are some accounts that do not have Meter numbers attached to them to enable the System to block. | |
| Dept. of Social Development | The department made a payment of R 54 204.10 in May and an amount of R 83 964.48 was paid in June 2022 | None | Credit Control Continues |
| Department of Rural development EC | The department is up to date. | DRDLR is requesting payment reconciliations on the take-on balances from the previous financial system (VENUS) | The municipality to utilise the credit balances to settle accounts with debits not later than 25 th July 2022. |
| Amathole District Municipality (ADM) | ADM owes the municipality R 17 million for electricity. RMLM also owes ADM for Water and Sanitation. Both municipalities agreed on an off-set process. | Both municipalities agreed on an off-set process. | To continue issuing Statements on a monthly basis. |

3. FINANCIAL IMPLICATIONS

R 40, 988 151.38

4. LEGAL IMPLICATIONS

- Municipal Systems Act Chapter 9, Credit Control & Debt Management
- Municipal Finance Management Act 56 of 2003, Section 64 Revenue Management

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) Management notes the report on the Revenue collected for April, May and June 2022.

ITEM 67/2022

CASH MANAGEMENT AND INVESTMENTS

1. PURPOSE

To report to the Management on the Cash Management and Investments for the 4th quarter 2022

2. BACKGROUND

The Municipal Finance Management Act requires a municipality must have and maintain one primary or main bank account for all money received and transaction of payment to be paid into this account for control purposes, The municipality should be in position to investment for the purpose to promote robust revenue collections The primary goal of investing is to obtain a market return on investment.

3. FINANCIAL IMPLICATIONS

None

4. LEGAL IMPLICATIONS

- Municipal Systems Act Chapter 9, Credit Control & Debt Management
- Municipal Finance Management Act 56 OF 2003, Section 64 Revenue Management

5. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) Management notes the report on the Cash Management for the 4th quarter 2022.

ITEM 68/2022

FREE BASIC SERVICES

1. PURPOSE

To report to the Management on the status of Free Basic Services for the period April, May and June 2022

2. BACKGROUND

The municipality is having responsibility to ensure that all households within Raymond Mhlaba Municipality jurisdiction access free basic services. The indigent support policy must be applied consistently, and the policy should be seen as a revenue management. Currently FBS is offered into two categories that is free basic refuse removal and free prepaid electricity. For 2021/2022 financial year FBS is budgeted at R14.9 million as follows:

BUDGET BREAKDOWN AS PER NUMBER OF BENEFICIARIES PER FINANCIAL YEAR

| Description | No of beneficiaries | total budget for the year | Budget allocation/service |
|--------------------|---------------------|---------------------------|---------------------------|
| electricity | 17596 | R 14 900 000 | R 8 500 000.00 |
| Refuse | 9033 | | R 6 200 000.00 |
| alternative energy | 274 | | R 200 000.00 |
| Total | 26903 | | R 14 900 000.00 |

Monthly Budget Movement At End of 4th quarter 2022

FBS BUDGET MOVEMENT FOR THE PERIOD OF APRIL 2022

| Description | Balance b/f(previous month) | Amount spent- April 2022 | Variance |
|--------------------|-----------------------------|--------------------------|------------------------|
| Electricity | R-4 587 500.64 | R 1 418 658.06 | R-6 006 158.7 |
| Refuse | R 1 105 356.20 | R 334 247.97 | R 771108.23 |
| Alternative energy | R 200 000.00 | R 0.00 | R 200 000.00 |
| Total | R -3 282 144.44 | R 1 752 906.03 | R -5 035 050.47 |

Monthly Budget Movement At End May 2022

| Description | Balance b/f(previous month) | Amount spent- May 2022 | Variance |
|--------------------|-----------------------------|------------------------|------------------------|
| Electricity | R-6 006 158.7 | R 1 433 160.57 | R-7 439 319.27 |
| Refuse | R 771 108.23 | R 334 247.97 | R 436 860.26 |
| Alternative energy | R 200 000.00 | R 0.00 | R 200 000.00 |
| Total | R -5 035 050.47 | R 1 767 408.54 | R -6 802 459.01 |

Monthly Budget Movement At End June 2022

| Description | Balance b/f(previous month) | Amount spent- June 2022 | Variance |
|--------------------|------------------------------------|--------------------------------|------------------------|
| Electricity | R-7 439 319.27 | R 1 408 403.85 | R-8 847 723.12 |
| Refuse | R 436 860.26 | R 334 247.97 | R 102 612.29 |
| Alternative energy | R 200 000.00 | R 0.00 | R 200 000.00 |
| Total | R -6 802 459.01 | R 1 742 651.82 | R -8 545 110.83 |

3. FINANCIAL IMPLICATIONS

R 1 752 906.03 April 2022

R 1 767 408.54 May 2022

R 1 742 651.82 June 2022

4. LEGAL IMPLICATIONS

- Municipal Finance Management Act 56 of 2003, Section 64 Revenue Management
- Constitution of the Republic of South Africa

5. ANNEXURES

Refer to Annexures attached

6. RECOMMENDATIONS

The Management **RECOMMENDED** that:

- 1) The Management notes the report on the Free Basic Services for the period April, May and June 2022 .

ITEM 69 / 2022

ICT REPORT – MICROSOFT SOFTWARE LICENCES

1. PURPOSE

To report to the Management on the Microsoft Software Licences installation progress

2. BACKGROUND

ICT Unit is responsible for ICT Management, provision of Technology for effective functioning of the municipality, the development and maintenance of the municipal website and also designing the ICT infrastructure. The municipal email system and Office applications were not proper to serve the institution of this large magnitude as it lacked the functions required for effective communication, especially in the wake of the Covid 19 which demanded remote access to systems.

3. PROGRESS TO DATE

MICROSOFT SOFTWARE LICENCES (MS O365 Business Standard Package)

The municipality appointed H-Solutions to provide the Microsoft Software Licences in the form of Office 365 package. This is a cloud-based system that also includes Exchange online module. The service provider has dismally failed to deliver and the municipality has since initiated a process to cancel the agreement. The municipality met with the service provider to get answers as to why the project is stalled and the licences are daily disabled, causing users to be unable to access the Microsoft Office applications i.e Word, Teams etc. The service provider promised to rectify the licence issues, however has never returned with any tangible solution.

The service provider was appointed for 3 years from the date of appointment; however the payments would be made annually over the 3-year period. So far two (2) invoices have been submitted and paid for the 2019/20 and 2020/21 financial years.

Seeing that there is no assistance from the service provider, the municipality has embarked on a process of directly purchasing from Microsoft. After due processes of checking the eligibility of the municipality for direct purchase were completed, Microsoft confirmed that the municipality qualifies to purchase directly.

Documents necessary for this process have been completed and Microsoft has sent through quotations for the municipality to decide on different packages. Quotations have been forwarded to the CFO for further processing.

4. LEGAL FRAMEWORK

- Local Government Municipal Systems Act 32 of 2000 (As amended)
- Local Government Municipal Finance Management Act 56 of 2003
- Public Administration Management Act 11 of 2014
- Corporate Governance of ICT Policy Framework
- Approved ICT Policies

5. FINANCIAL IMPLICATIONS

R1 449 386.40 (Total Project Cost)

R399 757.25 (1st Claim Paid in May 2021)

R577 599.00 (2nd Claim Paid in December 2021)

Since the project commenced, **R977 356.25** was paid to the service provider for **203** licences provided

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report on Microsoft Software Licences

ITEM 70/2022

ICT REPORT – INTERNET UPGRADE

1. PURPOSE

To report to the Management on the Internet upgrade progress

2. BACKGROUND

The municipality experienced challenges in the wake of the Covid pandemic due to an increased demand for internet and network services. Subsequent to an environment scan and assessment, it was clear, there was a need to upgrade the network infrastructure and internet availability to meet the demand.

3. PROGRESS TO DATE

3.1 INTERNET UPGRADE

The project is almost complete with only 2 sites yet to be completed.

Below is the table indicating the progress to date on each site:

| Site Name | Bandwidth of Primary Service | Primary Service e.g Fibre, Microwave, VSAT | Supplier | Status |
|-----------------------------|------------------------------|--|----------|---|
| Fort Beaufort | 50 Mbps | Fibre | Telkom | Completed |
| Alice Council Chambers | 10 Mbps | Microwave | MTN | Completed |
| Middledrift | 10 Mbps | Fibre | Telkom | Completed |
| Adelaide Council Chambers | 10 Mbps | Microwave | Vodacom | Completed |
| Bedford | 10 Mbps | Microwave | Vodacom | Completed |
| Seymour | 10 Mbps | VSAT | Telkom | Equipment delivered onsite and installation in progress |
| Hogsback Information Centre | 10 Mbps | VSAT | Telkom | Equipment delivered onsite and installation in progress |

4. LEGAL IMPLICATION

- Local Government Municipal Systems Act 32 of 2000 (As amended)
- Local Government Municipal Finance Management Act 56 of 2003

- Public Administration Management Act 11 of 2014
- Corporate Governance of ICT Policy Framework
- Approved ICT Policies

5. FINANCIAL IMPLICATIONS

R 8 231.00 monthly (50 Mbps Internet speed)

R 5058.00 monthly (10 Mbps Internet speed)

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report on Internet Upgrade

ITEM 71 /2022

ICT REPORT – MICROSOFT EMAIL SYSTEM

1. PURPOSE

To report to the Management on the Offsite Backup Storage Facility establishment progress

2. BACKGROUND

ICT Unit is responsible for ICT Management, provision of Technology for effective functioning of the municipality, the development and maintenance of the municipal website and also designing the ICT infrastructure

The municipal current infrastructure does not fully cater for data protection and business continuity in an event of a disaster. All the services are on-premises. This kind of setup prevents production when a disaster happens. It is therefore of great importance to have an alternative facility as a backup site to allow business continuity even in an event of a disaster

3. PROGRESS TO DATE

ESTABLISHMENT OF AN OFFSITE BACKUP STORAGE FACILITY

The municipality has advertised for suitable service providers to submit proposals for an establishment of an Offsite Backup storage facility. The advert was published on the newspaper and website in June 2022 with the closing date 13 July 2022.

The project is a 3-year project with monthly payments. All bid committees have sat and discussed this project and the suitable service provider has been recommended for approval.

4. LEGAL FRAMEWORK

- Local Government Municipal Systems Act 32 of 2000 (As amended)
- Local Government Municipal Finance Management Act 56 of 2003
- Public Administration Management Act 11 of 2014
- Corporate Governance of ICT Policy Framework
- Approved ICT Policies

5. FINANCIAL IMPLICATIONS

R700 000.00 (Total Project Cost)

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report on Microsoft Email System

ITEM 72 /2022

ICT REPORT – TELEPHONE SYSTEM UPGRADE

1. PURPOSE

To report to the Management on the Telephone system upgrade progress

2. BACKGROUND

ICT Unit is responsible for ICT Management, provision of Technology for effective functioning of the municipality, the development and maintenance of the municipal website and also designing the ICT infrastructure. The current telephone system is almost obsolete, it is not a managed system and is incompatible with the current technologies. An upgrade is therefore a necessity to further improve effective and efficient communication.

3. PROGRESS TO DATE

3.1 TELEPHONE SYSTEM UPGRADE

Subsequent to the environmental scan conducted by the ICT section, it was resolved that the municipality should have a single integrated telephone system installed in all offices. This will be integrated to the upgraded internet lines for voice prioritization, which in turn will reduce the cost and improve the quality of communication both internally and externally.

Initially Telkom did not deliver after an agreement was signed. However, owing to a number of discussions, both parties agreed to continue with the project as initially planned. The following processes were undertaken to date;

- Telkom placed new orders for the municipality.
- Cancellation of all the unwanted and unused telephone lines was effected.
- List of telephone extensions was reviewed for all municipal sites.
- Application for SIP trunks to replace the old traditional technologies i.e ISDN & PSTN was approved.

The municipality is now awaiting a date of handset delivery which is envisaged for September 2022

5. LEGAL IMPLICATIONS

- Local Government Municipal Systems Act 32 of 2000 (As amended)
- Local Government Municipal Finance Management Act 56 Of 2003
- Public Administration Management Act 11 of 2014
- Corporate Governance of ICT Policy Framework
- Approved ICT Policies

6. FINANCIAL IMPLICATIONS

Budgeted amount for telephone system upgrade (R960 000.00)

7. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report on Telephone System Upgrade

ITEM 73/022

REPORT: PROGRESS FOR BEDFORD SATELLITE

1. PURPOSE

To inform Management about progress made in Bedford during the month ending April 2022 for noting.

2. BACKGROUND

The municipality has satellite offices in Adelaide, Alice, Bedford, Seymour, Middledrift and Hogsback. All these satellite offices have Acting Unit Managers, who are responsible for smooth running and monitoring of municipal satellites.

3. PROGRESS MADE IN RELATION TO FUNCTIONING AND PROVISION OF SERVICES TO COMMUNITIES: April 2022

The following progress has been made in relation to the functioning of the Bedford satellite and provision of services to communities;

| NUMBER | ITEM | PROGRESS |
|--------|--|--|
| 1. | Cleaning of municipal offices and maintenance of offices | Municipal offices and library are maintained daily. Grass cutting for municipal town hall, town park and entrance in town was done by civil works employees. Through the assistance of Engineering Services team the Supper Room glass door has been replaced. |
| 2. | Security services | Security officers are always on-site to safeguard municipal buildings (Main Building and Msobomvu Hall) and monitors the daily in and outgoing of municipal employees and residents. No cases of theft were reported as at end April 2022. |

| | | |
|----|--------------------------------------|--|
| 3. | Provision of services to communities | <p>Refuse removal is collected twice a week in households and daily in businesses.</p> <p>Street sweeping and paper clearing is done by community services staff daily.</p> <p>Storm water drainages were maintained in different areas. (Town and location)</p> <p>Electricity faults were attended. (Electricity faults attended are attached).</p> <p>Distribution of proof of residents is done daily.</p> <p>Account queries are being attended to by BTO team.</p> <p>Registering of indigent is all</p> |
| 3. | Cemeteries | Maintenance of both town and location cemeteries was done. |
| 4. | Library services | Library is operating daily during week days. |

| | | |
|----|---------------|--|
| 4. | Customer care | <p>The following complaints were received and attended to;</p> <ol style="list-style-type: none"> 1. Stray animals in town – dispatched rangers to attend the roaming pigs, goats and cattles. 2. Electricity faults- street lights, faulty meter boxes and highmast lights. 3. Refuse collection (Hutton street and Goodwin park)- community services team was engaged and to attend to the matter and to always ensure that refuse is collected in all areas. |
|----|---------------|--|

Through the assistance of EPWP personnel, the municipality has started with process of clearing illegal dumping sites around the location and the following areas;

1. Coloured area
2. Khayelitsha
3. Dumping site opposite Msobomvu Hall
4. Goodwin Park



Challenges and interventions made;

1. **Management and space for cemeteries:** Cleared bushes to create more space in both town and location.
2. Non-availability water/water scarcity:

Interventions required;

1. Renovation of the pound facility -to assist with roaming animals particularly in town and accidents on weekends.
2. Renovation of municipal town hall .
3. Installation of 10 000 litres automated water tanks (town hall, library and Msobomvu Hall)

4. LEGAL IMPLICATIONS

Constitution of the Republic of the South Africa, 1996
Local Government: Municipal Structures Act 117 of 1998

5. FINANCIAL IMPLICATIONS

None

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report on Progress made in Bedford during the month of April 2022.

ITEM 74/2022

REPORT ON USAGE OF PETROL CARDS FOR JANUARY TO MARCH 2022

1. PURPOSE

To report to the Management on the total usage of petrol during the months of January to March 2022 for Municipal vehicles for noting

2. BACKGROUND

The Draft Fleet Management Policy states clearly that all fuel cards must be controlled by the Transport officer and kept in a fire proof safe.

The current procedure and controls is inadequate and needs attention urgently. The fuel card report reflects the total usage for the vehicle that was fuelled during these months. Please note that the card for the Bowser (FNN958EC) is used to fill the all the yellow plant and the generator at the new Council Chamber.

Attached as Annexure 32 is the list of vehicles that was fuelled

3. PROGRESS TO DATE

Vehicles are fueled in terms of limits set per vehicle per month
We have attached a Comparison Report.

4. LEGAL IMPLICATION

- Municipal Finance Management Act (MFMA) 56 2003 Section 96
- Fleet Management policy

5. FINANCIAL IMPLICATIONS

Jan – R250 638,96

Feb –R

Mar – R170 777,08

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report on Usage of Petrol for January to March 2022

ITEM 75/ 2022

VEHICLE CONDITION AND PROGRESS REPORT

1. PURPOSE

To report to the Management on the conditions of the Municipal vehicles for the 3RD quarter 2021/2022, for noting

4. BACKGROUND

Fleet Management Unit presently manages the council fleet excluding the Yellow Plant. The Introduction of an efficient fleet management system ensures the equitable distribution of vehicles across the Municipality's Departments. The Fleet Management Policy states clearly that each quarter the Fleet Manager must submit a report to management and then to council on the status of the vehicles. This is done in order for the municipality to stay informed and be advised of any mal practice that may lead to fruitless and wasteful expenditure and also to dispose of redundant vehicles.

Attached as Annexure is the list of vehicles and condition report

5. FINANCIAL IMPLICATIONS

None

6. LEGAL IMPLICATION

- Local Government: Municipal Finance Management Act 56 2003 Section 96
- Fleet Management policy

7. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report on Vehicle Condition and Progress.

ITEM 76/2022

REPORT ON USAGE OF PETROL CARDS FOR JANUARY TO JUNE 2022

1. PURPOSE

To report to the Management on the total usage of petrol during the months of April to June 2022 for Municipal vehicles for noting

2. BACKGROUND

The Draft Fleet Management Policy states clearly that all fuel cards must be controlled by the Transport officer and kept in a fire proof safe. The current procedure and controls is inadequate and needs attention urgently. The fuel card report reflects the total usage for the vehicle that was fuelled during these months. Please note that the card for the Bowser (FNN958EC) is used to fill the all the yellow plant and the generator at the new Council Chamber. Also the water truck which was lent to us by COGTA for COVID-19 support was filled with the bowser.

3. PROGRESS TO DATE

Vehicles are fuelled in terms of limits set per vehicle per month

4. LEGAL IMPLICATION

- Municipal Finance Management Act (MFMA) 56 2003 Section 96
- Fleet Management policy

5. FINANCIAL IMPLICATIONS

Apr – STATEMENTS NOT AVAILABLE

May –STATEMENTS NOT AVAILABLE

Jun – R238 034,03

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report on Usage of Petrol Cards for January to June 2022

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| BOWZER CARD ANALYZED - 30 JUNE 2022 | | | | | | | | | | |
|-------------------------------------|------------------|-------------|-----------|--------------------------|-----------------------|---------|----------|-----------|-----------|--|
| REG NO | Card Number | Cost Centre | TRNN DTE | Service Point Group Name | Cost Item Description | ODO RDG | Unit Qty | Amount | Fuel Type | |
| BOWZER | | | | | | | | | | |
| 'FNN958EC | '700254110101067 | NKONKOB | '20220601 | AVOCET INVESTMENTS PTY L | FUEL | 438154 | 150 | R3 472.50 | D | |
| FPN998EC | FUSO SKIP TRUCK | S MAJIBA | | Fuel end May | REFUSE | | 150 | | | |
| 'FNN958EC | '700254110101067 | NKONKOB | '20220602 | OTHER/ANDER | FUEL | 438629 | 502.66 | ##### | D | |
| CAT GRADE | CAT GRADER | T NGQINA | | | GRADING | | 350 | | | |
| BRUSH CUTTER | | DUMA | | | GRASS CUTTING | | 50 | | | |
| BRUSH CUTTER | | MTSHIZANA | | | GRASS CUTTING | | 37 | | | |
| CHAIN SAW | | IM MATU | | | CHAIN SAW | | 45 | | | |
| BRUSH CUTTER | | MANELI | | | GRASS CUTTING | | 25 | | | |
| 'FNN958EC | '700254110101067 | NKONKOB | '20220603 | OTHER/ANDER | FUEL | 439297 | 668.88 | ##### | D | |
| JFD272EC | FORD RANGER | IM MATU | | fuel end May | | | 68.88 | | | |
| | CAT EXCAVATOR | NGELE | | | DAMPING SIDE BEDFORD | | 300 | | | |
| | VOLVO EXCAVATOR | T NGQINA | | | FORT BEAUFORT | | 300 | | | |
| 'FNN958EC | '700254110101067 | NKONKOB | '20220607 | OTHER/ANDER | FUEL | 439597 | 300 | R7 266.00 | D | |
| VOLVO EXC | VOLVO EXCAVATOR | NGELE | | | | | 300 | | | |
| 'FNN958EC | '700254110101067 | NKONKOB | '20220608 | CALTEX | FUEL | 439897 | 300 | R7 377.05 | D | |
| CAT EXC | CAT EXC | T NGQINA | | | DAMPING SIDE BEDFORD | | 300 | | | |
| 'FNN958EC | '700254110101067 | NKONKOB | '20220609 | OTHER/ANDER | FUEL | 440182 | 285.92 | R6 925.20 | D | |
| FPN998EC | FUSO SKIP TRUCK | S MAJIBA | | | REFUSE REMOVAL | | 285.92 | | | |
| 'FNN958EC | '700254110101067 | NKONKOB | '20220615 | OTHER/ANDER | FUEL | 440545 | 663.47 | ##### | D | |
| VOLVO EXC | VOLVO EXCAVATOR | NGELE | | | | | 300 | | | |
| FNC050EC | RMEDA TOYOTA | BONGO | | | | | 63.47 | ALICE | | |
| FPN998EC | FUSO SKIP TRUCK | S MAJIBA | | | REFUSE REMOVAL | | 300 | | | |
| 'FNN958EC | '700254110101067 | NKONKOB | '20220617 | CALTEX | FUEL | 441145 | 300 | R7 362.05 | D | |
| JGP127EC | ISUZU COMPACTOR | MOSES | | | REFUSE REMOVAL | | 300 | ADELAIDE | | |

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| | | | | | | | | | |
|------------|------------------|--------------|-----------|-------------|---------------------------|--------|--------|-----------|---|
| 'FNN958EC | '700254110101067 | NKONKOBÉ | '20220617 | OTHER/ANDER | FUEL | 441393 | 248.43 | R6 017.05 | D |
| JFD265EC | FORD RANGER | F SIYONA | | | 11 JUN CARDS BOUCE | | 69.31 | | |
| JFD265EC | FORD RANGER | Y SIZANI | | | TRAVEL TO EL WITH SPEAKER | | 60 | | |
| JFD265EC | FORD RANGER | Y SIZANI | | | TRAVEL TO PE WITH SPEAKER | | 52.5 | | |
| JFD272EC | FORD RANGER | M MATU | | | TARR PATCHING | | 66.1 | | |
| 'FNN958EC | '700254110101067 | NKONKOBÉ | '20220620 | OTHER/ANDER | FUEL | 441764 | 371.56 | R8 999.20 | D |
| CAT GRADER | | T NGQINA | | | GRADING DEBE | | 300 | | |
| HVK166EC | TOYOTA FORTUNER | T MAHLANYANA | | | MAYOR | | 71.56 | | |
| 'FNN958EC | '700254110101067 | NKONKOBÉ | '20220621 | OTHER/ANDER | FUEL | 441964 | 200 | R4 844.00 | D |
| JGK669EC | ISUZU COMPACTOR | NONDUMO | | | REFUSE REMOVAL | | 200 | | |
| 'FNN958EC | '700254110101067 | NKONKOBÉ | '20220624 | OTHER/ANDER | FUEL | 442095 | 131.82 | R3 192.90 | D |
| HVK166EC | TOYOTA FORTUNER | T MAHLANYI | MAYOR | | | | 59.86 | | |
| JFD272EC | FORD RANGER | V L SANADAYO | | | | | 71.96 | | |
| | | | | | | | | ##### | |

ITEM 77/2022

COUNCILLOR EMPLOYEE ASSISTANCE PROGRAM

1. PURPOSE

This report seeks the Management to note the work that has been covered by the unit for the quarter four of the financial year and the current status of EAP and Health and Safety cases.

2. BACKGROUND

Employee Assistance Programme is established as a wellness intervention to reduce personal and work problems that might have an adverse impact on the work performance, health and general well-being of all employees. Thus Wellness is defined as the promotion of the physical, mental, spiritual and social well-being in all occupations, prevention of illnesses caused by working conditions, protection of employees from risks resulting from factors adverse to health, placement and maintenance of employees in an occupational environment that is adaptable to physiological and psychological capabilities and the adaptation of work to the employee to his / her job.

3. WELLNESS INTERVENTIONS/ACTIVITIES

3.1 REFLECTION ON CASES

| Activity | Number | Comments |
|---|---------------|--|
| New cases(6 Substance abuse) | 6 | on-going therapeutic services rendered |
| Reopened cases (Substance abuse and Depression) | 2 | Relapses noted and the case has to be reviewed |
| Active cases(9 Bereavement , Substance abuse, 3 Depression) | 12 | under EAP intervention stage |
| Physical activities | 1 | Team building and health lifestyle program |

| | | |
|---|----------------------------------|--|
| soccer and netball- played 1 games | | |
| Ill health employees number of active cases 4 | 4 | Temporary arrangements were conducted to assist the affected clients with EAP session with focus on Medical condition and recommendations from their medical specialist. |
| Prevention strategies | On-going in all satellites | Hygiene Control Measures are in place with the aim of minimising the spread of virus within the institution. |
| SHEQ management | All satellites | Workplace Inspections on monthly basis at all institutional buildings and monitoring of fire extinguishers, Health and safety committee meetings on quarterly basis |
| Injury on Duty cases, Number of active cases | 3 | All the logistical arrangements are in place in terms submitting relevant documentation to department of Labour. Clients were fully supported by the office in terms transport arrangements including hospital visits. |

3.2 RESENTED PROBLEMS

| <u>Problem</u> | <u>Number</u> | <u>Type of referral</u> |
|--------------------|---------------|-------------------------|
| Substance abuse | 8 | Supervisor referral |
| Community services | 2 | Self-referral |
| Work related | 3 | Self-referral |
| ill- health | 3 | Self-referral |

| | | |
|--------------------|---|---------------------|
| Bereavement | 9 | Supervisor referral |
| I.O.D | 3 | Supervisor referral |

4. LEGAL IMPLICATION

1Municipal Systems Act No. 32 of 2000

2Labour Relations Act No. 66 of 1995

8. SALGBC Main Collective Agreement on Conditions of Service

9. Occupational Health and Safety Act

5. FINANCIAL IMPLICATIONS

N/A

Procurement process still in progress

Total amount spent =

6. ANNEXURE

Detailed cases

7. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report on Employee Assistant Program

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ITEM 78/2022

STAFF TURNOVER

1. PURPOSE

To inform the Management on the Staff Turnover for the Third quarter

2. BACKGROUND AND DISCUSSIONS

The Municipality employs employees for a period of time. The marriage between the Municipality and its staff may end in different ways, e.g Death, Abscondment, Dismissal, Expiry of Contract, Retirement, Retrenchment, Medical Boarding and Resignation.

3. PROGRESS TO DATE

| NAME & SURNAME | EMPLOYEE CATEGORY | DEPARTMENT | REASON |
|----------------|-------------------|--------------------|-----------------|
| MNCEDISI BABA | FBS OFFICER | COMMUNITY SERVICES | DEATH |
| LUNGISA MDYOVA | G/ASSISTANT | CORPORATE SERVICES | DEATH |
| NGXOWA | CFO | BTO | NEW APPOINTMENT |

4. LEGAL FRAMEWORK

- Municipal Systems Act No.32 of 2000
- Labour Relations Act No.66 of 1995
- SALGBC Main Collective Agreement on Condition of Service
- Basic Conditions of Employment Act,75 of 1997

5. FINANCIAL IMPLICATIONS

Leave gratuity payments= 27 751.86

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) The Management notes the report Staff Turnover for third quarter

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