



**RAYMOND
MHLABA**
MUNICIPALITY

UMANYANO KUPHILISO

AGENDA

ORDINARY COUNCIL MEETING

DATE: 30 JUNE 2022

TIME: 10H00

VENUE: NEW COUNCIL CHAMBERS, ALICE

1. OPENING

2. NOTICE OF THE MEETING

3. CONSIDERATION OF APPLICATIONS FOR LEAVE OF ABSENCE

4. ADOPTION OF THE AGENDA

5. COMMUNICATION BY THE CHAIRPERSON

6. CONFIRMATION OF PREVIOUS MINUTES

7. REPORTS

8. CLOSURE



MHLABA

NOTICE OF THE MEETING

NOTICE IS HEREBY GIVEN THAT IN TERMS OF SECTION 29 (1) OF THE MUNICIPAL STRUCTURES ACT NO. 117 OF 1998, AN ORDINARY COUNCIL MEETING OF RAYMOND MHLABA LOCAL MUNICIPALITY WILL BE HELD ON THURSDAY, THE 30TH JUNE 2022 AT 10H00 IN THE NEW COUNCIL CHAMBER, ALICE

**UT. MALINZI
MUNICIPAL MANAGER**

21/06/2022

DATE

**CLLR. T. NGAYE
SPEAKER:
RAYMOND MHLABA MUNICIPALITY**

21/06/2022

DATE

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30 JUNE 2022

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ITEM 70/2022

**CONFIRMATION OF PREVIOUS MINUTES OF A MEETING HELD ON THURSDAY,
31 MARCH 2022**

1. PURPOSE

To table before Council minutes of the Ordinary meeting that was held on 31 March 2022 to be confirmed as a true reflection of what was discussed.

2. BACKGROUND

Council meetings sit monthly to discuss the items tabled in the agenda and resolve accordingly. Such meetings are recorded and the minutes tabled in the next meeting to be confirmed.

3. LEGAL IMPLICATIONS

Standing Rules of the Council
Local Government: Municipal Structures Act NO. 117 of 1998

4. FINANCIAL IMPLICATIONS

None

5. RECOMMENDATION

It is **RECOMMENDED** that:

- 1) Council considers the minutes tabled for the meeting held on 31 March 2022 and confirm them as the true reflection of what was discussed.

MINUTES

ORDINARY COUNCIL MEETING

Held on Thursday, the 31st March 2022 at 10h00 in the Council Chamber, Alice

PRESENT:

Hon Mayor: Cllr. ZM. Rasmeni	-	Hon. Speaker: Cllr. T. Ngaye
Cllr. AW. Ntsangani	-	Cllr. N. Sango
Cllr. S. Mjakuca	-	Cllr. B. Tyhali
Cllr. S. Zuka	-	Cllr. E. Lombard
Cllr. Z. Tyali	-	Cllr. M. Tsotsa
Cllr. L. Nqala	-	Cllr. T. Mjo
Cllr. M. Zamo	-	Cllr. PN. Ruselo
Cllr. M. Tukani	-	Cllr. L. Matyolo
Cllr. S. Tokwe	-	Cllr. S. Mashengqana
Cllr. N. Yanta	-	Cllr. N. Quillie
Cllr. U. Ngcume	-	M. Mahleza
Cllr. S. Kley	-	Cllr. X. Dyantyi
Cllr. P. Ntengu	-	Cllr. E. Bantam
Cllr. M. Matayo	-	Cllr. N. Klaas
Cllr. EN. Zizi	-	Cllr. SJ. Xego
Cllr. T. Ngetu	-	Cllr. K. Siduli
Cllr. M. Gqokro	-	Cllr. Z. Lento
Cllr. NB. Hans	-	
Inkosi XG. Zulu	-	Inkosi SSG. Burns-Ncamashe

IN ATTENDANCE:

Ms. UT. Malinzi	-	Municipal Manager
Ms. N. Majiba	-	Director: Community Services
Mr. D. Mlenzana	-	Director: Engineering Services
Dr. LD. Hanabe	-	Director: Strat Planning & LED
Mr. MP. Nini	-	Director: Corporate Services
Ms. N. Hill	-	Acting Chief Financial Officer
Mr. ED. Britz	-	Administration Manager
Ms. S. Mtiya	-	Communications Manager
Mr. L. Gwayi	-	Manager: Speakers Office
Mr. A. Tsewu	-	IT Manager
Mr. M. Langa	-	Manager: Council Support

1. OPENING

A moment of silence, prayer and meditation was observed.

2. NOTICE OF THE MEETING

The Municipal Manager read the notice convening the meeting.

3. CONSIDERATION OF APPLICATIONS FOR LEAVE OF ABSENCE

3.1 Absent With Apology

Cllrs. Mlamla, Sabane, Qawu, Magxwalisa, Auld and Mandeka. Cllr. Zamo requested to leave the meeting early to attend to another commitment and was granted permission by the Speaker.

3.2 Absent Without Apology

Cllrs. Baliso, Vusani, and Tito

4. ADOPTION OF THE AGENDA

Cllr. Tyhali moved for adoption of the agenda as amended, seconded by Cllr. Mashengqana.

5. COMMUNICATION BY THE CHAIRPERSON

Following his welcoming address, the chairperson reflected on the Human Rights day where he said all should understand the sacrifices made to access the rights being enjoyed in the Country. He appealed to members of Council to ensure that all communities have access to clean water, shelter and education. In conclusion, the Chairperson alluded to the Gender Based Violence against Women and Children and said that they should be protected at all costs.

ITEM 11/2022

CONFIRMATION OF PREVIOUS MINUTES OF A MEETING HELD ON THURSDAY, 30 SEPTEMBER 2021

Council Resolved:

- 1) To confirm and adopt the minutes of the meeting held on 30 September 2021 as the true reflection of what was discussed.

ITEM 12/2022

CONFIRMATION OF PREVIOUS MINUTES OF A MEETING HELD ON TUESDAY, 23 NOVEMBER 2021

Council Resolved:

- 1) To confirm and adopt the minutes of the meeting held on 23 November 2021 as the true reflection of what was discussed.

ITEM 13/2022

CONFIRMATION OF PREVIOUS MINUTES OF A MEETING HELD ON FRIDAY, 10 DECEMBER 2021

Council Resolved:

- 1) To confirm and adopt the minutes of the meeting held on 10 December 2021 as the true reflection of what was discussed.

ITEM 14/2022

CONFIRMATION OF PREVIOUS MINUTES OF A MEETING HELD ON FRIDAY, 28 JANUARY 2022

Council Resolved:

- 1) To confirm and adopt the minutes of the meeting held on 28 January 2022 as the true reflection of what was discussed.

ITEM 15/2022

CONFIRMATION OF PREVIOUS MINUTES OF A MEETING HELD ON TUESDAY, 11 MARCH 2022

Council Resolved:

- 1) To confirm and adopt the minutes of the meeting held on 11 March 2022 and as the true reflection of what was discussed.

ITEM 16/2022

REQUEST TO ADVERTISE THE POSITION OF THE MUNICIPAL MANAGER AND THE APPOINTMENT OF THE SHORTLISTING AND INTERVIEWING PANEL

The Mayor elaborated on the report.

Various inputs were made by members on the item.

Council Resolved:

- 1) To approve that the position of the Municipal Manager be advertised.
- 2) To appoint the Shortlisting and interviewing panel for the position of the Municipal Manager.
- 3) To appoint the Director Corporate Services to serve as a scribe on both, the shortlisting, and interviews.

- 4) That Cllr. Ntsangani who is member of the Executive Committee should be part of the shortlisting and interviewing panel.

ITEM 17/2022

RAYMOND MHLABA MUNICIPALITY'S 2022-2027 DRAFT INTEGRATED DEVELOPMENT PLAN (IDP) AND DRAFT MTREF 2022-2023 BUDGET

The Mayor elaborated on the report.

NB:[Cllr. Lombard went on record and stated that the IDP/Budget document for 2022-2027 and 2022/23 respectively was a huge embarrassment to the Municipality]

Council Resolved:

- 1) To adopt the 2022/2027 draft Integrated Development Plan.
- 2) To adopt the Draft budget, Budget related policies and Tariffs for 2022/2023 to 2024/2025 financial year.
- 3) To make the IDP and Budget, Budget related policies and Tariffs public in terms of section 21 (a) of the Local Government Systems Act, No 32 of 2000.
- 4) To submit the IDP and Budget to the relevant Provincial and National departments responsible for Local Governments.

ITEM 18/2022

LEASING OF FORT BEAUFORT ABATTOIR

The Mayor elaborated on the report.

Council Resolved:

- 1) To rescind the resolution (No. 140/2018) taken to lease the Fort Beaufort Abattoir to the Raymond Mhlaba Military Veterans.
- 2) To mandate the Municipal Manager to call for expression of interest for leasing of the Fort Beaufort Abattoir.
- 3) To write a letter to the Military Veterans informing them of the decision of Council in this matter.

NB:[At this stage, Cllr. Zamo retired from the meeting, the time being 13h56]

ITEM 19/2022

STATUS REPORT – PROJECT MANAGEMENT UNIT (PMU)

The Chairperson of the Engineering Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the Project Management Unit report.

ITEM 20/2022

STATUS REPORT - EPWP REPORT

The Chairperson of the Engineering Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the EPWP report for quarter 2 of the 2021/22 Financial Year.

ITEM 21/2022

STATUS REPORT – LAND AND HOUSING

The Chairperson of the Engineering Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the Land and Housing report.

ITEM 22/2022

STATUS REPORT – CIVIL WORKS

The Chairperson of the Engineering Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the status of civil works.
- 2) That the Finance department should expedite the procurement of material required to carry out the actual work.

ITEM 23/2022

STATUS REPORT – ELECTRICITY SERVICES

The Chairperson of the Engineering Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the status of electricity services report.

ITEM 24/2022

STATUS REPORT - UPGRADING OF THE HEALDTOWN ACCESS ROAD

The Chairperson of the Engineering Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the upgrading of the Healdtown Road.

ITEM 25/2022

STATUS REPORT - UPGRADING OF R63 BETWEEN FORT BEAUFORT AND ALICE

The Chairperson of the Engineering Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the upgrading of R63 Road between Fort Beaufort and Alice.

ITEM 26/2022

APPLICATION FOR CONSENT TO ERECT A CELLULAR TELEPHONE MAST AND THE BASE STATION ON THE ON ERF 1537 IN ADELAIDE

The Chairperson of the Engineering Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To approve the application for consent to erect a cellular telephone mast and the base station on the on erf 1537 in Adelaide.

ITEM 27/2022

APPLICATION FOR SPECIAL CONSENT TO ERECT CELLULAR MAST ON PORTION 2 OF THE FARM REITMOND, NO 175 IN FORT BEAUFORT

The Chairperson of the Engineering Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To approve the application for special consent to erect cellular mast on Portion 2 of Farm Reitmond, No.175 in Fort Beaufort.

ITEM 28/2022

REZONING APPLICATION FOR ERF 5556 ALICE, FROM RESIDENTIAL CLASS 1 TO INSTITUTIONAL CLASS 2 FOR THE PURPOSES OF DEVELOPING A CHURCH

The Chairperson of the Engineering Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To approve the rezoning application of erf 5556 in Alice from Residential Class 1 to Institutional Class 2 for the purpose of developing a church.

ITEM 29/2022

MONTHLY BUDGET STATEMENT FOR THE PERIOD ENDED 01 JULY 2021 TO 31 DECEMBER 2021

The Chairperson of the Finance Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the monthly Budget statement for the period ended 1 July 2021 to 31 December 2021.

ITEM 30/2022

OPERATING CREDITORS REPORT MONTH ENDING 01 JULY 2021 TO 30 DECEMBER 2021

The Chairperson of the Finance Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the Operating Creditors for the period ended 1 July to 31 December 2021.

ITEM 31/2022

DEBT MANAGEMENT

The Chairperson of the Finance Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the Debt Management

ITEM 32/2022

REVENUE MANAGEMENT

The Chairperson of the Finance Standing Committee elaborated on the report.

It was reported that some departments were deliberately not paying their accounts and that the Municipality should adopt a harsher attitude towards them and collect the outstanding monies owed.

Council Resolved:

- 1) To note the report on the Revenue management.
- 2) That all the reasonable steps and measures be taken to apply the credit control policy of the Municipality as much as possible.

ITEM 33/2022

CASH MANAGEMENT AND INVESTMENT

The Chairperson of the Finance Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the Cash Management and Investments.

ITEM 34/2022

FREE BASIC SERVICES

The Chairperson of the Finance Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the Free Basic Services.

ITEM 35/2022

SUPPLY CHAIN DEVIATIONS

The Chairperson of the Finance Standing Committee elaborated on the report.

Council commended management on the reduced number of deviations.

Council Resolved:

- 1) To note the report on deviations.

ITEM 36/2022

BID AWARDS

The Chairperson of the Finance Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the Bid Awards.

ITEM 37/2022

UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE PREVENTION STRATEGY

The Chairperson of the Finance Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the Unauthorised, Irregular, Fruitless and Wasteful expenditure prevention strategy.
- 2) To convene a Councillor workshop on the prevention strategy.

ITEM 38/2022

PROGRESS ON APPROVED INTERNAL AUDIT PLAN 2021/22

The Chairperson of the Strategic Planning & LED Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the progress on the implementation of the approved internal audit plan for quarter two of the 2021/2022 financial year.

ITEM 39/2022

PROGRESS: THE IMPLEMENTATION OF SPECIAL PROGRAMMES PLAN

The Chairperson of the Strategic Planning & LED Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the progress made in Implementing Special Programmes activities for quarter two.

ITEM 40/2022

REPORT: MONITORING OF STRATEGIC AND OPERATIONAL RISK REGISTERS

The Chairperson of the Strategic Planning & LED Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the progress report on monitoring of Strategic and Operational Risk Registers as at end December 2021

ITEM 41/2022

MEC COMMENTS FOR THE 2021/2022 INTEGRATED DEVELOPMENT PLAN

The Chairperson of the Strategic Planning & LED Standing Committee elaborated on the report.

Council commended management for a credible and compliant IDP document of the Municipality.

Council Resolved:

- 1) To note the MEC comments on the IDP for 2021/2022.

ITEM 42/2022

TOURISM MASTER PLAN DEVELOPMENT

The Chairperson of the Strategic Planning & LED Standing Committee elaborated on the report.

Council Resolved:

- 1) To approve the Tourism Master Plan.

ITEM 43/2022

IMPLEMENTATION OF THE COMMUNICATION PLAN

The Chairperson of the Strategic Planning & LED Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the implementation of the communication plan.

ITEM 44/2022

DISASTER MANAGEMENT REPORT

The Chairperson of the Community Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the applications for permanent solution and partial structural repairs to Department of Human Settlements.

ITEM 45/2022

AMATHOLE DISTRICT MUNICIPALITY: GREENEST MUNICIPALITY COMPETITION

The Chairperson of the Community Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the District Greenest Municipality competition.

ITEM 46/2022

TRAFFIC LAW ENFORCEMENT REPORT

The Chairperson of the Community Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the traffic law enforcement.

ITEM 47/2022

e-NaTIS LICENCES REPORT

The Chairperson of the Community Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the e-Natis licences.
- 2) That Revenue enhancement Committee comprising of Finance, Engineering Services and Community Services Committee that will sit monthly should be established to look into revenue collection challenges until the situation is stabilized.

ITEM 48/2022

BY-LAW ENFORCEMENT

The Chairperson of the Community Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on by-law enforcement.
- 2) That Raymond Mhlaba Municipality should develop a guideline on Law Enforcement.

ITEM 49/2022

ICT REPORT – TELEPHONE SYSTEM UPGRADE

The Chairperson of the Corporate Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the ICT report on Telephone system upgrade.

ITEM 50/2022

ICT REPORT – INTERNET UPGRADE

The Chairperson of the Corporate Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the ICT report on Internet Upgrade.

ITEM 51/2022

STATUS REPORT OF REGISTRY/ARCHIVES

The Chairperson of the Corporate Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the status of Registry/Archives for the second quarter of the 2021/22 Financial Year.

ITEM 52/2022

STATUS OF SATTELLITE OFFICES

The Chairperson of the Corporate Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the Admin Units of Raymond Mhlaba Municipality.

ITEM 53/2022

REPORT ON DAMAGE TO OFFICES BY DISASTER

The Chairperson of the Corporate Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the damage to Municipal offices by the storm.

ITEM 54/2022

MUNICIPAL RISK INSURANCE: RAYMOND MHLABA MUNICIPAL

The Chairperson of the Corporate Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on Municipal Risk Insurance.

ITEM 55/ 2022

VEHICLE CONDITION AND PROGRESS REPORT

The Chairperson of the Corporate Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on Condition of the Vehicle.

ITEM 56/2022

COUNCILLOR EMPLOYEE ASSISTANCE PROGRAM

The Chairperson of the Corporate Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on Councillor Employee assistance program.

ITEM 57/2022

STATUS OF JOB EVALUATION

The Chairperson of the Corporate Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the Status of Job Description.

ITEM 58/2022

PROPOSED NEW AND REVIEWED POLICIES

The Chairperson of the Corporate Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report on the proposed new and reviewed policies.

ITEM 59/2022

STAFF TURNOVER

The Chairperson of the Corporate Services Standing Committee elaborated on the report.

Council Resolved:

- 1) To note the report for Quarter 2 of the 2021/22 financial year

ITEM 60/2022

REPORT ON THE ESTABLISHMENT OF WARD COMMITTEES

Cllr. Ngcume was elected as acting speaker to allow the Speaker of Council, Cllr. Ngaye to present his reports.

Cllr, Ngaye elaborated on the report, he thanked members of Council for their assistance and cooperation during the process. He stated that the disputes that had been reported were resolved accordingly and were left with one dispute each in both wards 17 and 19.

Council commended the Speaker's office for doing such a wonderful job despite the challenges associated with the establishment of ward committees.

Council Resolved:

- 1) To adopt the report on the establishment of ward committees.

ITEM 61/2022

CONSIDERATION OF ACTION MINUTES

Cllr. Ngaye elaborated on the report.

Council Resolved:

- 1) To note the report on Action Minutes.

ITEM 62/2022

**ALLOCATION OF PROPORTIONAL REPRESENTATIVE COUNCILLORS TO SERVE
IN VARIOUS WARDS**

This item was withdrawn from the agenda.

ITEM 63/2022

**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE REPORT ON THE 2020/2021
ANNUAL REPORT**

The MPAC Chairperson elaborated on the report.

Council commended the sterling work done by the Municipal Public Accounts Committee.

Council Resolved:

- 1) To approve the Oversight Report on the 2020/2021 Annual Report.
- 2) To approve the Audited Annual Report for 2020/2021 financial year without reservations.
- 3) To make the Oversight Report public by the Municipal Manager in line with Section 129 (3) of the Local Government: Municipal Finance Management Act, 2003;
- 4) To submit the Oversight Report and Annual Report for 20/21, to the relevant provincial and national stakeholders in section 132 (2) of the Local Government: Municipal Finance Management Act, 2003;
- 5) That the issues raised by the Auditor General in the 20/21 audit report be attended to.

ITEM 64/2022

AUDITED ANNUAL REPORT FOR THE YEAR ENDING JUNE 2021

The Mayor elaborated on the report.

Council Resolved:

- 1) To approve the 2020/2021 Final Audited Annual Report of Raymond Mhlaba Local Municipality.

ITEM 65/2022

REQUEST TO ENTER INTO AN AGREEMENT TO UTILISE PORTION OF ERF 905 (R67) FOR AGRICULTURAL PROJECT (CANNABIS) BY Kkog SOUTH AFRICA

The Mayor elaborated on the report.

The Municipal Manager gave a brief background on the item and informed the meeting that about four hundred (400) job opportunities would be created through the development.

Council Resolved:

- 1) To approve the utilisation of the portion of Erf 905 which is 110 hectares and portion where the airstrip is located for growing and processing of cannabis.
- 2) That the Municipality to choose option two where land shall be a contribution for the project.
- 3) That the Municipal Manager be duly authorised to enter into an agreement with Kkog for the utilisation of portion of Erf 95 for agricultural purposes.
- 4) To invite the Company come and present their plan before Council.

CLOSURE

The Chairperson thanked all members for their presence and contribution.

(The meeting adjourned at 15h25)

MINUTES WERE CONFIRMED AND SIGNED BY:

CLLR. T. NGAYE
SPEAKER:
RAYMOND MHLABA MUNICIPALITY

DATE

ITEM 71/2022

CONFIRMATION OF PREVIOUS MINUTES OF A MEETING HELD ON MONDAY, 30 MAY 2022

3. PURPOSE

To table before Council minutes of the Special meeting that was held on 30 May 2022 to be confirmed as a true reflection of what was discussed.

4. BACKGROUND

Council meetings sit monthly to discuss the items tabled in the agenda and resolve accordingly. In some instances meetings are convened to consider issues of compliance or urgent nature. Such meetings are recorded and the minutes tabled in the next meeting to be confirmed.

3. LEGAL IMPLICATIONS

Standing Rules of the Council
Local Government: Municipal Structures Act NO. 117 of 1998

4. FINANCIAL IMPLICATIONS

None

5. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) Council considers the minutes tabled for the meeting held on 30 May 2022 and confirm them as the true reflection of what was discussed.

MINUTES

SPECIAL COUNCIL MEETING

Held on Monday, the 30th May 2022 at 10h00 in the Council Chamber, Alice

PRESENT:

Hon Mayor: Cllr. ZM. Rasmeni	-	Hon. Speaker: Cllr. T. Ngaye
Hon. Chief Whip: Cllr. NP, Mlamla	-	Cllr. AW, Ntsangani
Cllr. P. Sabane	-	Cllr. Cllr. S. Zuka
Cllr. S. Mjakuca	-	Cllr. N. Qawu
Cllr. E. Lombard	-	Cllr. Z. Tyali
Cllr. Magxwalisa	-	Cllr.
Cllr. M. Tsotsa	-	Cllr. L. Matyolo
Cllr. L. Nqala	-	Cllr. T. Mjo
Cllr. S. Tokwe	-	Cllr. S. Mashengqana
Cllr. N. Yanta	-	Cllr. N. Quillie
Cllr. U. Ngcume	-	Cllr. M. Mahleza
Cllr. S. Kley	-	Cllr. X. Dyantyi
Cllr. P. Ntengu	-	Cllr. E. Bantam
Cllr. M. Zamo	-	Cllr. SJ. Xego
Cllr. EN. Zizi	-	Cllr. T. Ngetu
Cllr. C. Auld	-	Cllr. NB. Hans
Cllr. K. Siduli	-	Cllr. D. Mandeka
Cllr. Z. Lento	-	Cllr. M. Gqokro

IN ATTENDANCE:

Ms. UT. Malinzi	-	Municipal Manager
Ms. N. Majiba	-	Director: Community Services
Mr. D. Mlenzana	-	Director: Engineering Services
Dr. LD. Hanabe	-	Director: Strat Planning & LED
Mr. MP. Nini	-	Director: Corporate Services
Ms. N. Hill	-	Acting Chief Financial Officer
Mr. ED. Britz	-	Administration Manager
Ms. S. Mtiya	-	Communications Manager
Mr. L. Gwayi	-	Manager: Speakers Office
Mr. A. Tsewu	-	IT Manager
Mr. M. Langa	-	Manager: Council Support

1. OPENING

A moment of silence, prayer and meditation was observed.

2. NOTICE OF THE MEETING

The Municipal Manager read the notice convening the meeting.

3. CONSIDERATION OF APPLICATIONS FOR LEAVE OF ABSENCE

3.1 Absent With Apology

Cllrs Ruselo, Tyhali, Sango, Matayo, Tukani, Klaas, Vusani, Nombombo and Tito

3.2 Absent Without Apology

Cllr. Baliso

4. ADOPTION OF THE AGENDA

Cllr. Zuka moved for adoption of the agenda as amended, seconded by Cllr. Mashengqana.

5. COMMUNICATION BY THE CHAIRPERSON

Following his welcoming address, the chairperson acknowledged the month of May as the workers month where he said the existence of the Municipality vested with the workers as they implemented Council decisions. He said that there need to be good relations with the workers and that they should be involved in decision taken by Council. He reflected on the unfortunate incident that took place within the Municipal premises where one worker was shot dead, which he said was an insult to the efforts of the Municipality.

Continuing, the Chairperson commended the good relations the Municipality had with the workers and labour as it brought about stability in the Municipality. He stated that the meeting in session sat to consider and adopt the IDP/Budget which was an impossible mission in other Municipalities due to instability. He commended the cream of Councillors the current Council had in relation to servicing the communities.

ITEM 66/2022

RECRUITMENT REPORT FOR THE POSITION OF THE MUNICIPAL MANAGER

The Mayor elaborated on the report.

Council Resolved:

- 1) To appoint Ms. UT. Malinzi to the position of the Municipal Manager of Raymond Mhlaba Municipality.
- 2) That if Ms. Malinzi declined the offer, Mr. Xolela Msweli as the second highest scorer be appointed.
- 3) That should both Ms. Malinzi and Mr. Msweli decline the offer; the post should be re advertised.
- 4) To mandate the Mayor to enter into the employment contract with Ms. Malinzi and finalize the remuneration aspect of the contract and report to Council.

ITEM 67/2022

ADJUSTMENT OF MUNICIPAL BUDGET 2021/22

The Mayor elaborated on the report.

Council raised a concern at the manner in which the department had been dealing with Municipality in making funds available on the last minute. An intervention at the level of the Mayor's office was suggested to stop such behavior by the department.

Council Resolved:

- 1) To approve the additional operational revenue of R 1 599 million and adjust the current budget for 2021/22 accordingly.

ITEM 68/2022

RAYMOND MHLABA MUNICIPALITY'S 2022/2023-29026/2027 FINAL INTEGRATED DEVELOPMENT PLAN (IDP) AND FINAL MTREF 2022-2023 BUDGET

The Mayor elaborated on the report.

Council Resolved:

- 1) To adopt the 2022-2027 final Integrated Development Plan.
- 2) To adopt the final Budget, Budget related policies and Tariffs for 2022/2023 to 2023/2024 financial year.
- 3) To make the IDP/Budget, Budget related policies and Tariffs public in terms of section 21 (a) of the Local Government Municipal Systems Act, No. 32 of 2000.


ITEM 69/2022

REQUEST TO CONTRIBUTE TO BURIAL OF MR. M. XALABILE

The Mayor elaborated on the report.

Council Resolved:

- 1) To approve a Municipal contribution towards the burial cost of Mr. M. Xalabile who is a municipal employee to an amount not exceeding R40 000.00.



CLOSURE

The Chairperson thanked all members for their presence and contribution.
(The meeting adjourned at 11h13)

MINUTES WERE CONFIRMED AND SIGNED BY:

CLLR. T. NGAYE
SPEAKER:
RAYMOND MHLABA MUNICIPALITY

DATE

ITEM 72/2022

WARD REPORTING TEMPLATE REPORT

1. PURPOSE

To present to Council the Ward Reporting Template to be utilised to capture ward reports by Ward Committees in all wards for approval.

2. BACKGROUND

Section 7(1) of the Constitution of the Republic of South Africa, 1996, the objective of Local Government is to provide democratic and accountable government for local communities. In terms of this objective, communities have a right to participate in and influence the decisions of the municipalities in various ways to ensure that such decisions respond to the needs of the communities.

Section 17 (2c and e) of the Municipal Structures Act provides that municipalities must establish appropriate mechanisms, processes and procedures to enable the local community to participate in the affairs of the municipality.

The purpose of ward reports is to enable Council to know how the community is making use of the available avenues for participation and for interaction between council and the community. This is premised on the principles of responsive and accountable government which is fundamental pillar for developmental local government. In a District Speaker's Forum meeting held on the 15 March 2022 the meeting resolved that ADM should develop a uniform method for ward reporting.

Find attached the Ward reporting template as annexure B for your consideration

3. LEGAL IMPLICATIONS

Constitution of the Republic of South Africa
Municipal Structures Act

4. FINANCIAL IMPLICATION

None

5. ANNEXURES

Proposed Ward Reporting Template

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) Council approves the Ward Reporting Template Report to be utilised to capture ward reports from ward committees.

PROPOSED TEMPLATE FOR CAPTURING COMMUNITY NEEDS IN WARD COMMITTEE MEETINGS

Ward Committee Meetings Date: _____

Ward Committee Name: _____

Ward Committee: Portfolio: _____

Ward No: _____

Ward Committee Contact Details: _____

Ward Council/ Chairperson: _____

Contact
No

	Action taken	
	Matters reported to: (unit/dept)	
	Referral date:	
	Response provided:	
	
	Response date:	
	Will the issue be resolved?	Yes/No
	Time frame given	
	Feedback date:	
	Is community/reporter satisfied:	Yes/No
	Reason for dissatisfied:

Signatures: _____

Reporter: _____

Ward Committee: _____

Village/Area
Name

Issue/Challenge encountered/Need: _____

ITEM 73/2022

PROPOSAL FOR WARD COMMITTEE PORTFOLIOS

1. PURPOSE

To table to Council a proposed ward committee

portfolios to capture all programmes and plans implemented in a ward for reporting purposes.

2. BACKGROUND

The Raymond Mhlaba Local Municipality is a municipality with a Mayoral Executive System combined with a Ward Participatory System. The establishment of ward committees by this municipality is thus a legislative obligation as enshrined in the Local Government: Municipal Structures Act: 117 of 1998. The Raymond Mhlaba Local Municipality further believes that there is a need for the local community to take part in the affairs of their Local Government by means of the Ward Committee System.

It is against this background that council adopted a ward committee functionality policy and subsequently, a monthly report on the functionality of ward committees must be submitted on quarterly basis to council to assess their performance.

Accordingly, good governance, leadership development and institutional development are the key pillars for a sustainable future of the municipality which require well capacitated citizens. The fundamental principles of good governance, which participatory, accountability and responsive governance

3. LEGAL IMPLICATIONS

Constitution of the Republic of South Africa
Municipal Structures Act

4. FINANCIAL IMPLICATIONS

None

5. ANNEXURES

Proposal for Ward Committee Portfolios

6. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) Council considers Ward Committee Portfolios to capture all programmes and plans implemented in a ward for reporting purposes.

WARD COMMITTEE PORTFOLIOS (PROPOSAL)

N.B The list is not exhaustive, it can be extended, we have attempted to align to government departments as far as possible.

	Portfolio	Encompassing
1.	LED	SMME'S
		Co-operatives
		Economy/ E-commerce
		Finance/Financial Sector/Banking/Loan Sharks
		Agriculture
		Tourism
		Manufacturing
		Jobs Fund/ Funding institutions
		Entrepreneurs
		Liquor board
		Importing and Exporting of goods and services
		Mining
2.	Human Settlement	
		Housing and Development
		Spatial Development
		Land
		Waste Management/ Landfills sites
		Cemeteries
		Recreational Facilities
		Halls
3.	Infrastructure	
		Roads
		Rails
		Dams
		Electricity
		Telecoms
4.	Youth	
		Sports
		Arts
		Learnerships
		Internships
		Skills Development
		Business

		Employment
5.	Social Development	
		Moral Regeneration Movement
		Disabled Community
		Churches/ Religious Sector
		Home Affairs
		SPU

		Vulnerable groups
		Culture/Heritage/Traditions
		Orphanage
		Human Trafficking and its associated social ills
		Elderly issues and homes
		Women Issues
6.	Science and Environment	
		Renewable energy /Solar/Gas
		ICT/Technology
		Climate and Climate Change
		Mining
		Bio and Fossil Fuels
		Metals
		Robotics
		Power generation/ ESKOM
7.	Health	
		Clinics
		Hospitals
		Doctors
		Chronic disease
		Pharmaceuticals
		Community Health
		Health care workers
		Pandemics
8.	Education	
		Schools
		Tertiary institutions
		TVET College
		ECDC's

9.	ADM Services	
		Water and Sanitation
		Disaster Management
		Compliance issues
10.	Safety and Security	
		SAPS
		Defense
		Justice/Courts/Legal
		Correctional Services
		Criminal acts
		CPF
		Street Committees/Village Committees
11.	Traditional Leadership	
		Cultures Traditions and Customs
		Tribal Courts
		Outreach programs
		Initiation programs

ITEM 74/2022

PROPOSED SCHEDULE OF MEETINGS FOR 2022/23 FINANCIAL YEAR

1. PURPOSE

To table before Council a draft schedule of meetings for 2022/23 Financial Year for adoption.

2. BACKGROUND

In terms of Section 29(1) of the Municipal Structures Act, No. 117 of 1998, the Speaker of a Municipal Council decides when and where Council meets, but if a majority of a Councillors request the Speaker in writing to convene a Council meeting, the Speaker must convene a meeting at a time set out in the request. A Municipal Council in terms of Section 18(2) of Local Government Structures Act meet at least quarterly.

The draft schedule of meetings is done for the effective and efficient running of the institution and further to avoid clashes within the same institution as well as the District Municipality.

3. LEGAL IMPLICATIONS

Local Government: Municipal Structures Act, No. 117 of 1998

4. FINANCIAL IMPLICATIONS

None

5. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) Council adopts the draft schedule of meetings for 2022/23 Financial Year.
- 2) The calendar should be distributed to all Councillors once adopted.
- 3) That Ward Councillors should ensure that they submit agendas seven (7) days prior to the ward committee meetings.



OFFICE OF THE
COMPTROLLER
 OF PUBLIC ACCOUNTS
 CITY OF LOS ANGELES
 215 N. GARDEN STREET
 LOS ANGELES, CA 90012
 (213) 473-4800
 www.comptroller.lacounty.gov

JULY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3	4 Constituency Day	5	6 District Speaker's Forum	7 MPAC Meeting @10h00	8 Bid Specification Committee	9
					1	2
10	11 Constituency Day	12 Quarter 4 and Annual Formal Reviews	13 Civic Education Bid Evaluation Committee	14 LLF @ 10h00	15	16
17	18 Constituency Day/ Mandela Day	19	20 Bid Adjudication Committee	21 Whips Committee meeting @ 10h00	22 Women Caucus @ 10h00	23
24	25 Constituency Day	26 Local communication forum(LCF)	27 Senior management Meeting	28	29 EXCO Management Meeting	30
					District Council Meeting	

JULY 2022



KARNATAKA
GOVT

August 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1 CONSTITUENCY DAY	2 District AIDS Council	3	4	5	6
7	8 CONSTITUENCY DAY	9 National Women's Day	10 Management Meeting (Council Items)	11 Joint Standing Committee Finance & LED Meeting	12	13
14	15 CONSTITUENCY DAY	16 EXCO MEETING @ 10h00	17 IGR Cluster Meeting (Good Gov. & PP, Financial Viability, Infrastructure)	18 IGR Cluster (Community Services, LED, Institutional and Organisational Development)	19 Audit Comm. / MPAC (Review of IDP REP FORUM)	20
21	22 CONSTITUENCY DAY	23 Corporate Services @ 10h00 Finance @ 14h00	24 Strat Plan & LED-10h00 Sport, Arts & Culture @ 14h00	25 Engineering Services @ 10h00 Community Services @ 14h00	26 IDP/Budget Process Plan Presentation to the Executive Committee	27
28	29 CONSTITUENCY DAY	30 COUNCIL MEETING	31 ADM Special Council Meeting			
	CONSTITUENCY DAY					



MUNICIPALITY OF
WHARFEDALE
MHLABA

September 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	CONSTITUENT CY DAY			1 Bid Specification Committee W/C meetings 4,23,6,15 -010h00 5 @ 14h00 EXCO Management Meeting	2 MPAC Meeting (Draft Annual Report)	3
4	5 CONSTITUENT CY DAY	6 Bid Evaluation Committee	7 Bid Adjudication Committee Petitions, Ethics and Rules Committees	8 Women's caucus @ 10h00	9 Virtual Ordinary EXCO.	10
11	12 CONSTITUENT CY DAY	13 MPAC Road shows on annual report Corporate Services 10h00 Community Services -13h00 Strategic Planning -12h00	14 MPAC Road shows on annual report Engineering- 10h00 Finance- 10h00	15 MPAC Road shows on annual report	16 MPAC Road shows on annual report	17
18	19 Bid Evaluation Committee. CONSTITUENT CY DAY	20	21 DIMAFO Bid Adjudication Committee	22 ORDINARY EXCO	23	24
25	26 WHIPS COMMITTEE	27	28 ORDINARY COUNCIL MEETING	29	30	



MUNICIPALITY
MHLABA

October 2022

OCTOBER 2022						
						1
2	3 Senior Management Meeting CONSTITUENCY DAY	4 Local Communities Forum (LCF) EXCO Management Meeting	5 MPAC Meeting	6 LLF @ 10h00	7 Bid Specification Committee	8
9	10 1 st Quarter Performance Review CONSTITUENCY DAY	11 Mayoral Imbizo	12 Mayoral Imbizo	13 Mayoral Imbizo	14 Mayoral Imbizo	15
16	17 CONSTITUENCY DAY	18 Intergovernmental Relations Forum (IGR)	19 Bid Evaluation Committee	20 IGR Forum Submission of Items (deadline 12h00)	21 Audit Comm. /MPAC (First quarter review) @ 09H00	22
23	24 Bid Adjudication Committee CONSTITUENCY DAY	25	26	27	28 ADM COUNCIL MEETING	29



November 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31 Submission Date for Council Items CONSTITUENCY DAY	1 Bid Specification Committee	2 Management Meeting <small>NOVEMBER 2022</small>	3 Civic Education MMS FORUM	4 Bid Evaluation Committee	5
6	7 MMs Forum CONSTITUENCY DAY	8 Corporate Services @ 10h00 Finance @ 14h00	9 Strat Plan & LED @ 10h00 Sports, Arts & Culture @ 14h00	10 Engineering Services @ 10h00 Community Services @ 14h00	11 Second IDP REP Forum	12
13	14 CONSTITUENCY DAY	15 W/C meetings 7, 9, 13, 12, 14, 17 @10h00 19, 20, 22, @14h00	16 W/C meetings 1, 3, 5, 10, 11, 18 @10h00 21, 2, 16 @14h00 Women Caucus @ 10h00	17 14 W/C meetings 4, 5, 15 @10h00 23, 6 @14h00 Training Committee @ 10h00	18 ORDINARY EXCO @ 10h00	19
20	21 CONSTITUENCY DAY	22 MPAC meeting	23 Senior Management Meeting	24 Petitions, Ethics and Rules Committees	25 VIRTUALEXCO Management Meeting	26
27	28 CONSTITUENCY DAY	29	30			



December 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	CONSTITUENCY DAY			1	2	3
4	5 CONSTITUENCY DAY	6 Management Meeting Whips Committee @10h00	7 MPAC Meeting	8 Ordinary Council Meeting	9 Special ADM Council Meeting	10
11	12 Recess for Councilors	13 Recess for Councilors	14 Recess for Councilors	15 Recess for Councilors	16 Day Reconciliation	17
18	19	20	21	22	23	24
25 Christmas Day	26 Day of Goodwill	27	28	29	30	31

DECEMBER 2022



KARNATAKA
MHLABA

January 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 CONSTITU- ENCY DAY	3	4	5	6	7
8	9 CONSTITU- ENCY DAY	10	11	12	13	14
15	16 CONSTITU- ENCY DAY	17	18 Audit Comm./MPAC (second quarter review and ad- justed Budget) @ 09h00	19 Senior Manage- ment Meeting	20 2 nd Quarter Perfor- mance Reviews	21
22	23 CONSTITU- ENCY DAY	24 SPECIAL EXCO @ 10h00 IDP Cluster Team Meet- ings	25 LLF Meeting @ 10h00	26 IGR meeting @10h00 Whips Com @ 10h00	27	28
29	30 CONSTITU- ENCY DAY	31 IDP Steer- ing Commit- tee				
		ADM COUN- CIL MEETING				



CITY OF JOHANNESBURG
M U N I C I P A L I T Y
C O U N C I L

February 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
FEBRUARY 2023						
5	6 Submission Date for council items Departmental Strategic Planning Sessions	7 Departmental Strategic Planning Session Deadline for Submission of Items	8 Intergovernmental Relations Forum (IGR)	9 MPAC Meeting Management Meeting	10 EXCO Management Meeting	11
12	13 Bid Evaluation Committee	14 Corporate Services-10h00 Finance-14h00	15 Strat Plan & LED @ 10h00 Finance-14h00	16 Engineering Service @ 10h00 Community Services-14h00	17 MPAC Meeting Bid Adjudication committee	18
19	20 Technical Strategic Planning Session	21 Technical Strategic Planning Session	22 SPECIAL EXCO	23 Local Communities Forum	24 Whips Comm. @ 10h00 Management Committee	25
26	27	28 ADM Special council Meeting (Budget Adjustment)				



March 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			MARCH 2023			
	CONSTITUENCY DAY		1	2	3 Intergovernmental Relations Forum (IGR)	4
5	6 CONSTITUENCY DAY	7 MPAC	8 Policy Workshop	9 Women's Caucus @ 10h00 PRE-DIMAFO	10 Civic Education DIMAFO	11
12	13 CONSTITUENCY DAY	14 W/C meetings 7, 9, 13, 12, 14, 17, @ 10h00 19, 20, 22, @14h00	15 IDP Rep Forum	16 W/C meetings 1, 2, 11, 3, 8, 10, 18 @10h00 16, 21 @14h00	17 W/C meetings 4, 5, 6, 15 @10h00 23 @14h00 Ordinary EXCO @ 10H00 IDP/Budget	18
19	20 CONSTITUENCY DAY	HUMAN'S RIGHTS DAY	22 Petitions, Ethics and Rules Committees	23	24 Senior Management Meeting	25
26	27 CONSTITUENCY DAY	28 Ordinary Council meeting @ 10H00	29	30	31 ADM Special Council Meeting	



REPUBLIC OF SOUTH AFRICA
NATIONAL ASSEMBLY

April 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
APRIL 2023						
2	3 Intergovernmental Relations Forum (IGR) CONSTITUENCY DAY	4 MPAC	5 Policy Workshop	6 Women's Caucus @ 10h00	7 Civic Education	8
9	10 IDP Roadshows (5 wards) CONSTITUENCY DAY	11 W/C meetings 7, 9, 13, 12, 14, 17, @ 10h00 19, 20, 22, @ 14h00 IDP Roadshows (8 wards)	12 IDP Rep Forum (IDP Roadshows (5 wards))	13 W/C meetings 1, 2, 11, 3, 8, 10, 18 @ 10h00 16, 21 @ 14h00 IDP Roadshows (6 wards)	14 W/C meetings 4, 5, 6, 15 @ 10h00 23 @ 14h00 Ordinary EXCO @ 10H00 IDP Roadshows (2 wards)	15
16	17 CONSTITUENCY DAY	18 Whips Committee @ 14h00	19	20	21 Senior Management Meeting	22
23	24 CONSTITUENCY DAY	25	26	27 FREEDOM DAY	28 ADM COUNCIL MEETING	29



UNIVERSITY OF
LIMPOPO
WITWATERSBURG
SOUTH AFRICA

May 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1 WORKERS DAY CONSTITUENCY DAY	2	3	4	5	6
7	8 Senior Management Meeting CONSTITUENCY DAY	9 BSC	10 Corporate Services @ 10h00 Finance Standing Com @ 14h00	11 Strat Plan & LED Stand Com @ 10h00 Sports, Arts & Culture Stand Com @ 14h00	12 Engineering Stand Com @ 10h00 Community Services Stand Com @ 14h00 DISTRICT SPEAKERS FORUM	13
14	15 BEC CONSTITUENCY DAY	16 BAC IDP/Budget Resp Return	17 Joint LED and Finance Standing Committee (IDP Review)	18 EXCO Management Meeting District Speaker's Forum	19 MPAC @ 10h00	20
21	22 CONSTITUENCY DAY	23 Special EXCO @ 10h00 (Final IDP/Budget)	24 IGR Cluster Meeting Good Gov. & PP Financial Viability, Infrastructure	25 IGR Cluster Meeting (Institutional Dev & Organisational Transformation, LED Comm Services)	26	27
28	29 CONSTITUENCY DAY	30 SPECIAL COUNCIL MEETING	30	31 ADM special council Meeting		

MAY 2023



REPUBLIC OF SOUTH AFRICA
NATIONAL COUNCIL OF PROVINCES
1996

June 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			JUNE 2023			
4	5 CONSTITUENT DAY	6 W/C meetings 7, 9, 12, 13, 14, 17, @10h00 19, 20, 22, @14h00	7 W/C meetings 1, 2, 3, 8, 10, 11, 18 @ 10h00 11, 15, 21 @14h00	1 8 W/C meetings 4, 5, 6, 15 @10h00 23 @14h00 PRE-DIMAFO	2 DIMAFO 9 Management Committee	3
11	12 CONSTITUENT DAY	13 Ordinary EX-CO @10h00	14 Intergovernmental Relations Forums IGR	15 MPAC meeting	DIMAFO 15 YOUTH DAY	17
18	19 CONSTITUENT DAY	20	21	22 BAC	23 Whips Committee @ 10h00	24
25	26 CONSTITUENT DAY	27	28 Ordinary Council @09h00	29	STATE OF THE DISTRICT ADDRESS 30 ADM Council Meeting	

ITEM 75/2021

CONSIDERATION OF ACTION MINUTES

1. PURPOSE

To submit to Council action minutes for consideration

2. BACKGROUND

Council took a resolution to have action minutes submitted for consideration and to afford Council an opportunity to track the implementation of council resolutions. Council further agreed that the action minutes should be back dated to the beginning of the current Financial Year.

It is against this background that the minutes are submitted to Council for their necessary actions.

3. LEGAL IMPLICATIONS

Local Government: Municipal Systems Act, No. 32 of 2000 as amended
Local Government: Municipal Structures Act, No. 117 of 1998
Local Government: Municipal Finance Management Act, No. 56 of 2003

4. FINANCIAL IMPLICATION

None

5. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) Council notes the report on action minutes.



COUNCIL RESOLUTION MATRIX – 31 MARCH 2022

RES NO	ITEM	ACTION	WHEN RAISED	TIME LINE	RESPONSIBLE PERSON	DUE DATE	MANAGEMENT FEEDBACK	CHALLENGES/ REMEDIAL STEPS
16/2022 2	REQUEST TO ADVERTISE THE POSITION OF THE MUNICIPAL MANAGER AND THE APPOINTMENT OF SHORTLISTING AND INTERVIEWING PANEL	<ol style="list-style-type: none"> 1.To advertise the position of the Municipal Manager. 2.To appoint a shortlisting and interviewing panel for the position of the Municipal Manager. 3.To appoint the Director: Corporate Services as scribe on both the shortlisting and interviews. 4.Clr. Masingani to be part of the shortlisting and interviewing panel 	31/03/2022		MM		The position of the municipal manager was advertised, and the process has been finalized.	
17/2022 2	RMM 2022-2027 DRAFT IDP AND DRAFT MTREF 2023-2023 BUDGET	<ol style="list-style-type: none"> 1.To adopt the 2022/2027 draft Integrated Development Plan. 2.To adopt the Draft budget, Budget related policies and Tariffs for 2022/2023 to 2024/2025 financial year. 3.To make the IDP and Budget, Budget related policies and Tariffs public in terms of section 21 (a) of the Local Government Systems Act, No 32 of 2000. 4.To submit the IDP and Budget to the relevant Provincial and National departments responsible for Local Governments. 	31/03/2022		MM/CO		The draft IDP and Budget were submitted to the relevant organs of state. Community engagements were concluded on the draft IDP and Budget.	
18/2022	LEASING OF FORT	<ol style="list-style-type: none"> 1.To rescind the resolution taken to 	31/03/2022		MM		A meeting was scheduled	

2	BEAUFORT ABATTOIR	lease the Fort Beaufort Abattoir to the Raymond Mhabe Military Veterans. 2.To mandate the Municipal Manager to call for expression of interest for leasing of the Fort Beaufort Abattoir. 3.To write a letter to the Military Veterans informing them of the decision of Council in this matter.						with the military veterans did not materialized on their request. Call for expression of interest in progress.	
19/2022	PMU REPORT	1.To note the PMU report	31/03/2022				DIRECTOR: ENGINEERING SERVICES	No action required	
20/2022	EPWP REPORT	1.To note the EPWP report	31/03/2022				DIRECTOR: ENGINEERING SERVICES	No action required	
21/2022	LAND AND HOUSING REPORT	1.To note the Land and Housing report	31/03/2022				DIRECTOR: ENGINEERING SERVICES	No action required	
22/2022	CIVIL WORKS REPORT	1.To note the Civil Works report. 2.Finance department to expedite the procurement of material required to carry out the work	31/03/2022				DIRECTOR: ENGINEERING SERVICES	No action required	
23/2022	ELECTRICITY SERVICES REPORT	1.To note the status of electricity report	31/03/2022				DIRECTOR: ENGINEERING SERVICES	No action required	
24/2022	UPGRADING OF THE HEALDTOWN ACCESS ROAD	1.To note the report on the upgrading of the Healdtown access road	31/03/2022				DIRECTOR: ENGINEERING SERVICES	No action required	
25/2022	UPGRADING OF R63 BETWEEN FORT BEAUFORT AND ALICE	1.To note the report on the upgrading of the R63 Road between Fort Beaufort and Alice	31/03/2022				DIRECTOR: ENGINEERING SERVICES	No action required	
26/2022	APPLICATION FOR CONSENT TO ERECT A CELLULAR TELEPHONE MAST AND THE BASE STATION ON ERF 1537, ADELAIDE	1.To approve the application to erect a cellular telephone mast and a base station on erf 1537 in Adelaide	31/03/2022				DIRECTOR: ENGINEERING SERVICES	Letter to the respective applicant on approval of the application sent.	
27/2022	APPLICATION FOR SPECIAL CONSENT TO ERECT CELLULAR MAST ON PORTION 2 OF THE	1.To approve the application for special consent to erect cellular mast on portion 2 of Farm Retinmond, No. 175, Farm Beaufort	31/03/2022				DIRECTOR: ENGINEERING SERVICES	Letter to the respective applicant on approval of the application sent.	

26/2022	FARM REZONING, NO 175, FORT BEAUFORT	1.To approve the rezoning application of erf 5556 in Alice from Residential Class 1 to Institutional Class 2 for the purpose of developing a church.	31/03/2022	DIRECTOR-ENGINEERING SERVICES	Letter to the respective applicant on approval of the application sent.	
29/2022	MONTHLY BUDGET STATEMENT FOR THE PERIOD ENDING 1 JULY TO 30 SEPTEMBER 2021	1.To note the report on monthly budget statement	31/03/2022	CHIEF FINANCIAL OFFICER	No action required	
30/2022	OPERATING CREDITORS REPORT	1.To note the report on the operating creditors	31/03/2022	CHIEF FINANCIAL OFFICER	No action required	
31/2022	Debt management	1.To note the report on debt management	31/03/2022	CHIEF FINANCIAL OFFICER	No action required	
32/03/2022	REVENUE MANAGEMENT	1.To note the report on revenue management 2.To take reasonable steps to apply the credit control policy of the Municipality as much as possible	31/03/2022	CHIEF FINANCIAL OFFICER	No action required Credit control application is enforced	
33/2022	CASH MANAGEMENT AND INVESTMENTS	1.To note the report on cash management and investments	31/03/2022	CHIEF FINANCIAL OFFICER	No action required	
34/2022	FREE BASIC SERVICES	1.To note the report on free basic services	31/03/2022	CHIEF FINANCIAL OFFICER	No action required	
35/2022	SUPPLY CHAIN DEVIATIONS	1.To note the report on deviations made	31/03/2022	CHIEF FINANCIAL OFFICER	No action required	
36/2022	BID AWARDS	1. To note the report on Bid Awards	31/03/2022	CHIEF FINANCIAL OFFICER	No action required	
37/2022	UNAUTHORIZED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE PREVENTION STRATEGY	1.To note the report on Unauthorized, Irregular, fruitless and Wasteful Expenditure Prevention Strategy	31/03/2022	CHIEF FINANCIAL OFFICER	No action required	

38/2022	PROGRESS ON APPROVED INTERNAL AUDIT PLAN 2021/22	1.To note the progress on the implementation of the approved internal audit plan for quarter two of the 2021/22 financial year	31/03/2022	DIRECTOR: STRAT PLANNING & LED	No action required	
38/2022	PROGRESS REPORT ON THE IMPLEMENTATION OF SPECIAL PROGRAMS PLAN	1.To note the progress made in implementing the Special Programs activities for quarter two	31/03/2022	DIRECTOR: STRAT PLANNING & LED	No action required	
40/2022	REPORT ON MONITORING OF STRATEGIC AND OPERATIONAL RISK REGISTERS	1.To note the progress report on monitoring of strategic and operational risk registers	31/03/2022	DIRECTOR: STRAT PLANNING & LED	No action required	
41/2022	MEC COMMENTS FOR THE 2021/22 IDP	1.To note the MEC comments on the IDP for 2021/22 financial year	31/03/2022	DIRECTOR: STRAT PLANNING & LED	No action required	
42/2022	TOURISM MASTER PLAN DEVELOPMENT	1.To approve the Tourism Master Plan of Raymond Mhlaba Municipality	31/03/2022	DIRECTOR: STRAT PLANNING & LED	Councilor workshop on policies and plans conducted	
43/2022	IMPLEMENTATION OF THE COMMUNICATION PLAN	1.To note the report on the implementation of the Communication plan	31/03/2022	DIRECTOR: STRAT PLANNING & LED	No action required	
44/2022	DISASTER MANAGEMENT REPORT	1.To note the applications for permanent solution and partial structural repairs to dept of Human Settlements.	31/03/2022	DIRECTOR: COMMUNITY SERVICES	No action required	
45/2022	ADM GREENEST MUNICIPALITY COMPETITION	1.To note the report on the ADM Greenest Competition	31/03/2022	DIRECTOR: COMMUNITY SERVICES	No action required	
46/2022	TRAFFIC LAW ENFORCEMENT REPORT	1.To note the report on Traffic Law Enforcement	31/03/2022	DIRECTOR: COMMUNITY SERVICES	No action required	
47/2022	E-NITS LICENCES REPORT	1.To note the e-Nits licences report	31/03/2022	DIRECTOR: COMMUNITY SERVICES	No action required	
48/2022	BY LAW ENFORCEMENT	1.To note the report on By Law Enforcement 2.To develop a guideline on By Law Enforcement	31/03/2022	DIRECTOR: COMMUNITY SERVICES	No action required Guidelines on By Law enforcement in progress	
49/2022	ICT REPORT- TELEPHONE SYSTEM UPGRADE	1.To note the ICT report on telephone system upgrade	31/03/2022	DIR: CORPORATE SERVICES	No action required	

5/2/22 2	ICT INTERNET UPGRADE	1.To note the ICT report on Internet Upgrades	31/03/2022	DIR: CORPORATE SERVICES	No action required	
5/2/22 2	STATUS REPORT OF REGISTRY/ARCHIVE S	1.To note the report on the status of Registry/Archives for the 2 nd quarter of the 2021/22 financial year		DIR: CORPORATE SERVICES	No action required	
5/2/22 2	STATUS OF SATELLITE OFFICES	1.To note the report on the Admin Units of Raymond Mhlaba Municipality	31/03/2022	DIR: CORPORATE SERVICES	No action required	
5/2/22 2	DAMAGE TO OFFICES BY DISASTER	1.To note the damage to Municipal offices by the storm	31/03/2022	DIR: CORPORATE SERVICES	No action required	
5/2/22 2	MUNICIPAL RISK INSURANCE RAYMOND MHLABA MUNICIPALITY	1.To note the report on Municipal Risk Insurance	31/03/2022	DIR: CORPORATE SERVICES	No action required	
5/2/22 2	VEHICLE CONDITION AND PROGRESS REPORT	1.To note the report on condition of vehicles	31/03/2022	DIR: CORPORATE SERVICES	No action required	
5/2/22 2	CULR EMPLOYEE ASSISTANCE PROGRAM	1.To note the report on Cbr. Employee assistance program	31/03/2022	DIR: CORPORATE SERVICES	No action required	
5/2/22 2	STATUS OF JOB EVALUATION	1.To note the report on the status of job description	31/03/2022	DIR: CORPORATE SERVICES	No action required	
5/2/22 2	PROPOSED NEW AND REVIEWED POLICIES	1.To note the report on the proposed new and reviewed policies	31/03/2022	DIR: CORPORATE SERVICES	No action required	
5/2/22 2	STAFF TURNOVER	1.To note the report on staff turn over for quarter 2 of the 2021/22 financial year	31/03/2022	DIR: CORPORATE SERVICES	No action required	
6/2/22 2	REPORT ON ESTABLISHMENT OF WARD COMMITTEES	1.To adopt the report on the establishment of ward committees	31/03/2022	MUNICIPAL MANAGER	No action required	
6/2/22 2	CONSIDERATION OF ACTION MINUTES	1.To note the report on action minutes	31/03/2022	MUNICIPAL MANAGER	No action required	
6/2/22 2	ALLOCATION OF PROPORTIONAL REPRESENTATIVE COUNCILS TO SERVE IN VARIOUS WARDS	1. To withdraw the item from the agenda	31/03/2022	MUNICIPAL MANAGER	No action required	
6/2/22 2	MPAC REPORT ON THE 2020/21 ANNUAL REPORT	1.To approve the Oversight Report on the 2020/2021 Annual Report. 2. To approve the Audited Annual	31/03/2022	MUNICIPAL MANAGER	No action required	

66202 2	AUDITED ANNUAL REPORT FOR THE YEAR ENDING JUNE 2021	<p>Report for 2020/2021 financial year without reservations.</p> <p>3. To make the Oversight Report public by the Municipal Manager in line with Section 129 (3) of the Local Government: Municipal Finance Management Act, 2003;</p> <p>4. To submit the Oversight Report and Annual Report for 2021, to the relevant provincial and national stakeholders in section 132 (2) of the Local Government: Municipal Finance Management Act, 2003;</p> <p>5. That the issues raised by the Auditor General in the 2021 audit report be attended to.</p>	31/03/2022	MUNICIPAL MANAGER		<p>Oversight report was made public</p> <p>The Oversight report on the Annual Report for 2020/2021 submitted to relevant stakeholders</p>	
66202 2	REQUEST TO ENTER INTO AN AGREEMENT TO UTILISE PORTION OF ERF 906 (R87) FOR AGRICULTURAL PROJECT (CANNABIS) BY KKOG SA	<p>1. To approve the utilisation of the portion of Erf 905 which is 110 hectares and portion where the airstrip is located for growing and processing of cannabis.</p> <p>2. That the Municipality to choose option two where land shall be a contribution for the project.</p> <p>3. That the Municipal Manager be duly authorised to enter into an agreement with KKOG for the utilisation of portion of Erf 95 for agricultural purposes.</p> <p>4. To invite the Company come and present their plan before Council.</p>	31/03/2022	MUNICIPAL MANAGER		<p>No action required</p> <p>KKOG informed of the decision of council and the company was invited but due to other commitments the company could not honor the invitation.</p>	



COUNCIL RESOLUTION MATRIX – 30 MAY 2022

RES NO	ITEM	ACTION	WHEN RAISED	TIME LINE	RESPONSIBLE PERSON	DUE DATE	MANAGEMENT FEEDBACK	CHALLENGES/ REMEDIAL STEPS
66/2022	RECRUITMENT REPORT FOR THE POSITION OF THE MUNICIPAL MANAGER	<ol style="list-style-type: none"> To appoint Ms. UT. Malinzi to the position of the Municipal Manager of Raymond Mhlaba Municipality. That Ms. Malinzi declined the offer, Mr. Xolela Msweli as the second highest score be appointed. That should both Ms. Malinzi and Mr. Msweli decline the offer, the post should be re-advertised. To mandate the Mayor to enter into the employment contract with Ms. Malinzi and finalize the remuneration aspect of the contract and report to Council. 	30/05/2022		MUNICIPAL MANAGER		The of appointment sent to Ms UT Malinzi and the contractual negotiations are finalized.	
67/2022	ADJUSTMENT OF MUNICIPAL BUDGET 2021/22	<ol style="list-style-type: none"> To approve the additional operational revenue of R 1 569 million and adjust the current budget for 2021/22 accordingly 	30/05/2022		CHIEF FINANCIAL OFFICER/ MM		The current budget amended accordingly.	
68/2022	RAM 2022/2023 - 2023/2027 FINAL IDP AND FINAL MTRF 2022 -2023-2023 BUDGET.	<ol style="list-style-type: none"> To adopt the 2022-2027 final Integrated Development Plan. To adopt the final Budget, Budget related policies and Tariffs for 	30/05/2022		COORD. STRAT & LED. MM		The Finals IDP and Budget Documents submitted to the relevant organs of	

69/2022	REQUEST TO CONTRIBUTE TO BURIAL OF MR. M. XALABILE	TO APPROVE A MUNICIPAL CONTRIBUTION TOWARDS THE BURIAL COST OF MR. M. XALABILE WHO IS A MUNICIPAL EMPLOYEE TO AN AMOUNT NOT EXCEEDING R.40 00,00	30/05/2022	CHIEF FINANCIAL OFFICER / MM			state and shared with communities.	
2							The Municipality contributed towards the burial costs of Mr M Xhalabile	

ITEM 76/2022

REPORT ON THE COUNCILLOR ATTENDANCE STATISTICS

1. PURPOSE

To table before Council a report on the Councillor Attendance statistics for Council, EXCO and Standing Committee meetings

2. BACKGROUND

The attendance of members of Council to meetings of their respective Council structures is of vital importance. This ensures that the business of Council as mandated by the masses on the ground is carried out and services delivered to them. By attending these meetings convened to address issues that affect governance and communities, Councillors are able to participate and deliberate on important matters affecting the Municipality and their constituencies, thereby enabling Council to take resolutions that would drive service delivery.

The Councillor Attendance Statistics is attached hereto for easy reference.

3. LEGAL IMPLICATIONS

Local Government: Municipal Systems Act, No. 32 of 2000 as amended
Local Government Structures Act, No. 117 of 1998
Code of Conduct for Councillors

4. FINANCIAL IMPLICATIONS

None

5. RECOMMENDATIONS

It is **RECOMMENDED** that:

- 1) Council notes the report on Cllr. attendance statistics.



**RAYMOND
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STATISTICS FOR COUNCIL MEETINGS ATTENDANCE

NB: AW APOLOGY = ABSENT WITH APOLOGY
A WITHOUT APOLOGY = ABSENT WITHOUT APOLOGY

NAME	DATE	DATE	DATE	DATE	DATE	DATE
	10/12/2021	28/01/2022	11/03/2022	31/03/2022		30/05/2022
CLR. ZM.RASMENTI	P	P	P	P	P	P
CLR. T. NGAYE	P	P	P	P	P	P
CLR. NP. MLAMLA	P	P	P	AW APOLOGY	P	P
CLR. AW. NTSANGANI	P	P	P	P	P	P
CLR. P. SABANE	P	P	P	AW APOLOGY	P	P
CLR. N. SANGO	P	P	AW APOLOGY	P	P	AW APOLOGY
CLR. B. TYHALI	P	P	P	P	P	AW APOLOGY
CLR. S. MJAKUCA	P	P	P	P	P	P
CLR. S. ZUKA	P	P	P	P	P	P

CLR. E. LOMBARD	P				A W APOLOGY	P			P
CLR. M. NOMBOMBO	P				P	P		A WITHOUT APOLOGY	P
CLR. Z. TYALI	P				P	P		P	P
CLR. N. QAWU	P				P	P		AW APOLOGY	P
CLR. E. BANTAM	AW APOLOGY				P	P		P	P
CLR. L. NQALA	P				P	P		P	P
CLR. S. MAGXWALISA	P				P	P		AW APOLOGY	P
CLR. M. ZAMO	P				P	P		AW APOLOGY	P
CLR. LF. MATYOLO	P				P	P		P	P
CLR. SC. TOKWE	P				P	P		P	P
CLR. S. MASHENGQANA	P				P	P		P	P
CLR. PN. RUSELO	AW APOLOGY				P	P		P	P
CLR. MJ. TUKANI	AW APOLOGY				P	P		P	P
CLR. M. TSOTSA	P				P	P		P	P
CLR. NN. YANTA	P				P	P		P	P
CLR. N. QUILLIE	P				P	P		P	P
CLR. P. NTENGU	AW APOLOGY				P	P		P	P
CLR. U. NGCUME	P				P	P		P	P
CLR. M. MAHLEZA	P				P	P		P	P
CLR. S. KLEY	P				P	P		P	P
CLR. X. DYANTYI	P				P	P		P	P
CLR. EN. ZIZI	P				P	P		P	P
CLR. SJ. XEGO	P				P	P		P	P
CLR. N. KLAAS	AW APOLOGY				P	P		P	P
CLR. M. MATAYO	AW APOLOGY				P	P		P	P
CLR. C. AULD	AW APOLOGY				P	P		P	P
CLR. K. BALISO	P				P	P		P	P
CLR. XV. VUSANI	A WITHOUT APOLOGY				P	P		P	P
CLR. TT. TITO	P				P	P		P	P
CLR. K. SIDULI	P				P	P		P	P
CLR. ZN. LENTO	P				P	P		P	P
CLR. M. GQOKRO	P				P	P		P	P

CLR. LT. NGETU	P	A WITHOUT APOLOGY	P	P	P
CLR. DP. MANDEKA	P	P	A WITHOUT APOLOGY	AW APOLOGY	P
CLR. NB. HANS	P	P	P	P	P
INKO. SS NCAMASHE		P	P	P	P
INKOSI XG. ZULU		P	P	P	P



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STATISTICS FOR EXCO MEETINGS ATTENDANCE

NAME	DATE	DATE	DATE	DATE	DATE	DATE
	7/12/2021	23/12/2021	24/01/2022	7/03/2022	18/03/2022	23/05/2022
CLR. ZM.RASMENI	P	P	P	P	P	P
CLR. T. NGAYE	P	P	P	P	P	P
CLR. P. SABANE	P	AW APOLOGY	P	P	AW APOLOGY	P
CLR. N. SANGO	P	P	P	P	P	A W APOLOGY
CLR. B. TYHALI	P	P		AW APOLOGY	P	AW APOLOGY
CLR. S. MIAKUCA	P	P	AW APOLOGY	P	P	P
CLR. S. ZUKA	P	AW APOLOGY	P	AW APOLOGY	P	P
CLR. E.LOMBARD	P	P	AW APOLOGY	AW APOLOGY	AW APOLOGY	P
CLR. M. NOMBOMBO	P	P	AW WITHOUT APOLOGY	AW APOLOGY	AW WITHOUT APOLOGY	A WITHOUT APOLOGY



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STATISTICS OF ATTENDANCE FOR FINANCE STANDING COMMITTEE MEETING 5

NAME	DATE : 01 MARCH 2022	DATE: 01 JUNE 2022
CLR A.WNTSANGANI	PRESENT	PRESENT
CLR C. AULD	PRESENT	ABSENT (WITH APOLOGY)
CLR N. KLASS	PRESENT	PRESENT
CLR S. MASHENGQANA	PRESENT	PRESENT
CLR U. NGCUME	PRESENT	PRESENT
CLR NGQALA	PRESENT	ABSENT (WITHOUT APOLOGY)



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STATISTICS FOR ENGINEERING SERVICES STANDING COMMITTEE MEETINGS ATTENDANCE

NAME	DATE	DATE
	14/03/2022	31/05/2022
CLLR N.B. SANGO	P	P
CLLR L. MATYHOLO	P	P
CLLR Z. LENTO	P	P
CLLR E. LOMBARD	P	P
CLLR N. QUILIE	P	P
CLLR K. SIDULI	P	AW
		Apology



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STATISTICS FOR COMMUNITY SERVICES MEETINGS ATTENDANCE

NAME	DATE	DATE
	10/03/2022	1/06/2022
CLLR S. ZUKA	P	P
CLLR M. TUKANI	P	P
CLLR N. HANS	P	P
CLLR N. RUSELO	P	P
CLLR S. MAGXWALISA	P	P
CLLR S. XEGO	P	P



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STATISTICS FOR SPORT ARTS AND CULTURE MEETINGS ATTENDANCE

NAME	DATE
CLLR P. SABANE	30/05/2022 P
CLLR M. GQOKRO	P
CLLR T. TITO	AW Apology
CLLR M. D MANDEKA	P
CLLR M. TSOTSA	P
CLLR S. KLEY	AW Apology



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STATISTICS FOR STRATEGIC PLANNING AND LED MEETINGS ATTENDANCE

NAME	DATE	DATE
	02/03/2022	26/05/2022
CLLR S. MJAKUCA	P	P
CLLR T. MJO	P	P
CLLR M. MAHLEZA	P	P
CLLR X. VUSANI	P	P
CLLR M. ZAMO	P	P
CLLR C. AULD	AW Apology	P

ITEM 77/2022

STATUS REPORT - EPWP REPORT

1. PURPOSE

This report seeks to inform and update Council on the progress on Expanded Public Works Programme (EPWP) for the 3rd quarter of the 2021/22 FY.

2. BACKGROUND

Raymond Mhlaba Municipality has the responsibility to facilitate, promote and to co-ordinate the implementation of EPWP compliant projects within the municipality.

EPWP is a key government initiative which contributes to Government Policy Priorities in terms of decent work and sustainable livelihoods in education, health, rural development, food security & land reform and the fight against crime. The purpose of this program is to create work opportunities according to the set targets and cross all its four sectors: Infrastructure, Non-State, Environment & Culture and Social Sectors. One of the prescripts of EPWP is to use labour intensive methods which allow the drawing significant number of participants into the program to do work and aims to provide poverty and income relief through temporary work for the unemployed to carry out socially useful activities through EPWP.

3. PROGRESS REPORT

- a) The municipality has created 100 job opportunities by the end of March 2022 from the internal funds since grant funding finished in December 2021. The tables below show work opportunities and areas where those have been created in the three months under Waste Management Sector.

PROJECT NAME	SECTOR	WORK OPORTUNITIES
Raymond Mhlaba Waste Management	Environment & Culture	100

Project Allocation Per Area

NAME OF PROJECT	AREA	NO. ALLOCATED
Waste Management	Fort Beaufort	25
	Alice	25
	Middledrift	10
	Adelaide	10
	Scymour	10
	Hogsback	10
	Bedford	10

- b) The municipality received letters of appreciation for the EPWP Caregivers project from the Department of Health, appreciating the municipal intervention in assisting clinics namely Gxwederha in Ward 18 and Lulama Kama in Ward 3. The program provided care givers to assist elderly people to fetch medication from clinics to their homes.

4. LEGAL FRAMEWORK

- The Constitution of the Republic of SA as Amended (01 February 2013);
- Local Government Municipal Systems Amendment Act (Act No. 7 of 2011)
- Local Government Municipal Finance Management Act (Act No 56 of 2003).
- Division of Revenue Amendment Act (Act No 29 of 2013)
- Expanded Public Works Programme Policy

5. ANNEXURES

Annexure A - EPWP Letters of Appreciation from Department of Health (Clinics)

6. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the EPWP report for the 3rd quarter of the 2021/22 Financial Year

ANNEXURE A



Province of the
EASTERN CAPE
HEALTH

Department of Health - Eastern Cape, 109 Lydenburg
Alex - Eastern Cape - 5700 - REPUBLIC OF SOUTH AFRICA
Tel: +27 27 4492 211 - Email: Director@health.ecg.gov.za - Website: www.ecg.gov.za

GXWEDERA CLINIC
DABO LOCATION
ALICE
5700
31 January 2022

THE MUNICIPAL MANAGER
RAYMOND MHLABA SUBDISTRICT
FORT BEAUFORT

Dear Sir/Madam

LETTER OF APPRECIATION FROM GXWEDERA CLINIC

Thank you ever so much for helping us with human resource from last year.

They have been of much help in this Clinic as this Clinic suffers a lot of short staff of community health care workers for 4 villages, community is suffering for Medication, Disease prevention assistance and also under 5yr olds who need monitoring and assistance in immunization and nutrition.

- We have no Lay Counsellors to assist in HIV Counselling in the clinic.
- We no dispensary assistance.
- We have no Data Capturer for capturing, more especially in Covid19.

These young ladies you borrowed us assisted us a lot in Covid19 paper work.

- clients counselling on Covid19 up to registering them.
- counting stats.
- receiving medication with professional nurse and packing them accordingly.

- Visiting Clients in their homes in their spare time and bring back the report to the Clinic.
- They triage in waiting area.
- We taught them client observation and reception.

Madam I so wish your program could not stop as it is uplifting these Clinics like Gewedera Clinic.

Thanking you in advance

Yours faithfully

M. Filane
Operational Manager,

M. Filane

MOJIBODDIN SUB-DISTRICT
VICTORIA EAST P.H.C
GEWEDERA CLINIC
DEPT. OF HEALTH
DATE 02/02/2022



Lulama Kama Clinic, Mbewu street, Mpolweni Location, Location.fort Beaufort 5720
Tel: +27 872885789- Email: abongweng@gmail.com

Enquires: Sr T.P Karli-Sanyaka
+27 872885789

Raymond Mhlaba Municipality

Somerset Street

Fort Beaufort

5720

Dear Sir/Madam

18th August 2021 Councilor Blackie called the Clinic informing the facility about the deployment of Homebased Care employed by Raymond Mhlaba Municipality for the clinic and its catchment areas to assist with Community Health Care work and other duties.

We welcomed them and introduced them to our working times, programmes and departmental policies as they informed us about their working schedule (Mon –Wed) and time sheet given to them by the municipality.

We then allocated them according to our catchment areas

Ms Nontwazana Matini –Mpolweni Location

Ms Ntomboxolo Pole Chris Hani Location

 Tyoksville Location

 New Tinis Location

Mrs Roselina Payi- Kanana Location

Sinoxolo Neapayi Takalani Location

 Zwide Location

 Daweti Location

On their arrival we assigned them on different duties such as tracing of defaulted clients and linking them back to care, doing home visits assisting bedridden clients by creating a conducive space for them in their homes and provide them with linen savers and porridge, assisting with TB Management, making sure that all TB contacts are visited in their homes and tested for TB.

During home visits we in serviced them on the monitoring of clinical cards to check consistency and adherence if they found out that clients has missed appointments they take the clients to the clinic to be consulted by a Prof Nurse.

They played a very big role especially with TB and HIV programme as there were targets that we were not reaching as the facility but through their assistance we reached 90% to 100% in the last quarter of 2021 for most indicators such as

Conversion Rate

Viral Load at 6 Months

Viral Load at 12 Months

Cure Rate

They were passionate and engaging in their work, they showed strong work ethics such as hard working, dedication and deliver their best work on time. They portrayed a good quality of an employee such as reliability, they always arrives on time and finish their given task and always take responsibility for their work and meet deadlines.

They were passionate and willing to learn and were a good team player, they were able to engage with other co-workers and were able to collaborate with their team to achieve goals, and they were flexible and had a positive approach towards work.

Sister in Charge

T.P Kani-Sanyaka

T.P.K 087 288 5780

ITEM 77(a)/2022

EPWP REPORT STATUS REPORT

1. PURPOSE

To report to Council on the disbursement of the Expanded Public Works Programme (EPWP) grant allocation for the 2022/23 financial year for noting

2. BACKGROUND

An Expanded Public Works Programme Integrated grant of R2,838,000.00 has been allocated to Raymond Mhlaba Municipality for 2022/23 financial year, which 25% of the allocation will be disbursed at the beginning of the new financial year. A further two payments of 45% and 30% will take place in the remainder of the year provided that the municipality is implementing its EPWP projects and spending as planned towards its job creation targets. On the following dates: 03 August 2022, 02 November 2022 and 01 February 2023, the Department of Public Works and Infrastructure will disburse the EPWP Integrated grant trenches inline with the approved payment schedule.

The National Department of Public Works and infrastructure has also confirmed the municipal targets which is 527 in Raymond Mhlaba for Phase 4 implementation plan and has stipulated targets per sectors for 2022/23 Financial year.

Subsequently, the Municipality has compiled a detailed draft business plan as a framework and road map to provide a strategic guidance in the implementation of Raymond Mhlaba EPWP projects, this is done in line with the allocated grant for 2022/23 financial year. The business plan further outlines the implementation programme of labour intensive aligned with EPWP sectors.

3. ANNUAL TARGETS

527 Work opportunities to be created

4. FINANCIAL IMPLICATIONS

EPWP Integrated grant of R2,838,000.00

5. LEGAL FRAMEWORK

Intergovernmental Relations Act 2005
Grant agreement for the EPWP Integrated Grant to Municipalities

6. ANNEXURES

- EPWP Grant Agreement
- Raymond Mhlaba EPWP Business Plan
- EPWP implementation Protocol between the Minister responsible for Public Works and Infrastructure

7. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes EPWP grant allocation for the 2022/23 Financial Year.



public works
infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA



GRANT AGREEMENT FOR THE EPWP INTEGRATED GRANT TO MUNICIPALITIES

Between

THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE

represented herein by **Dr Alec Moemi** in his capacity as the Acting Director-General of
the Department

and

RAYMOND MHLABA LOCAL MUNICIPALITY represented herein by **UNATHI
MALINZI** in his/her capacity as the City/Municipal Manager



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PREAMBLE

WHEREAS the Department of Public Works and Infrastructure in its EPWP Programme has been allocated a budget for the EPWP Integrated grant to Municipalities for the 2022/23 to 2024/25 Medium Term Expenditure Framework (MTEF) period, to incentivise Infrastructure and, Environment and Culture programmes in 253 Municipalities within the Republic;

AND WHEREAS the Department of Public Works and Infrastructure intends to enter into the EPWP Integrated Grant Agreements with City/Municipal Managers in 253 municipalities to incentivise eligible municipalities to maximise its EPWP contribution towards job creation;

AND WHEREAS the Department of Public Works and Infrastructure intends to establish an agreed framework for cooperation and coordination between the Parties in the implementation of its EPWP Programme(s); this agreement sets out the basis of the EPWP Integrated grant; and records the terms and conditions which will govern the disbursement of the EPWP Integrated grant by Department of Public Works and Infrastructure to eligible municipalities.



PART I: INTRODUCTION

1. Parties to the Integrated Grant Agreement

1.1 The parties to this Agreement are:

1.1.1 The Department of Public Works and Infrastructure (DPWI) represented herein by **Dr Alec Moemi** in his representative capacity as the Acting Director-General and Accounting Officer of the Department; and

1.1.2 **Raymond Mhlaba Local Municipality** represented herein by **J.T. MALINZI** in his/her representative capacity as the accounting officer and City/ Municipal Manager.

2. Interpretation

- 2.1. This document and the annexures constitute the sole record of the agreement between the Parties relating to its subject matter and cancels and notates any prior verbal or written communication relating to such subject matter, whether expressed or implied, including any letters, draft agreements, memoranda or minutes.
- 2.2. Words in persons shall include bodies corporate and vice versa.
- 2.3. The singular shall include the plural and vice versa and reference to any gender shall include the other gender.
- 2.4. Any reference to a statutory provision shall include a reference to that provision as amended from time to time
- 2.5. The rule of interpretation that a contract, or any part of a contract, is to be interpreted against the Party responsible for the drafting or preparation of the contract, shall not apply and the Parties hereby waive the reliance on any such rule of interpretation.



- 2.6. In the event of any conflict between this agreement and the annexures attached hereto, the provisions of this agreement will prevail.

3. Definitions

3.1 In this EPWP Integrated Grant Agreement, unless the context indicates otherwise –

- 3.1.1 **"Division of Revenue Act, 2022"** refers to the Division of Revenue Act
- 3.1.2 **"Eligible Public Body"** refers to any organisation defined by legislation as a government body; and for purposes of this document, refers to a public bodies within these spheres of government that complies with the criteria of eligibility as set by the Department of Public Works and Infrastructure;
- 3.1.3 **"EPWP"** refers the Expanded Public Works Programme fourth phase (2019 – 2024) as approved by Cabinet;
- 3.1.4 **"EPWP Integrated grant"** refers to the conditional grant paid to public bodies (Department and Municipalities) to incentivise job creation;
- 3.1.5 **"EPWP target group"** refers to unemployed, local, low skilled South Africans willing to work on EPWP projects and programmes at a wage rate not lower than R12,75 per hour or R102.00 per 8 hour day, which is the current minimum wage rate stipulated as per the gazette signed on 3rd of March 2022 issued in terms of the National Minimum Wage Act No 9 of 2018;
- 3.1.6 **"EPWP worker"** is a person employed to work in an EPWP project under the Ministerial Determination for the Expanded Public Works Programme stipulated in Gazette No 9745, 4th May 2012; or the Learnership Determination for unemployed learners;
- 3.1.7 **"Full time equivalent job"** refers to one person-year of employment. One person year is equivalent to 230 person days of work. Person-years of employment = total number of person days of employment created for targeted labour during the year divided by 230;



- 3.1.8 **"Grant allocation"** is the amount appropriated by Parliament which is available for payment to the respective public body (Municipality) provided conditions of the grant allocation are met.
- 3.1.9 **"Infrastructure or Environment and Culture or Social Sector budget"** for purposes of this Agreement, it refers to the Infrastructure or Environment and Culture or Social grant allocation to a Municipality (from the Infrastructure Grants to Municipalities) available for construction or the maintenance of infrastructure or any other environment and culture or social services;
- 3.1.10 **"Intergovernmental Relations Framework Act, 2005"** refers to the Intergovernmental Relations Act, 2005 (Act No. 13 of 2005);
- 3.1.11 **"Party"** means a signatory to this Integrated Grant Agreement;
- 3.1.12 **"This Agreement"** means this Agreement and the Annexure hereto.
- 3.1.13 **"Year"** refers to financial year commencing on 1st July 2022 and ending on 30th June 2023;
- 3.1.14 **"DPWI"** refers to the Department of Public Works and Infrastructure.
- 3.1.15 **"National Minimum Wage Act, 2018"** refers to the National Minimum Wage Act No.9 of 2018 that is adjusted yearly on 1st of March in line with inflation.

4. Duration and termination of the EPWP Integrated Grant Agreement

- 4.1. Notwithstanding the date of signature by the parties, this Agreement applies to the 2022/23 financial year commencing on 1st July 2022 and ending on 30th June 2023.

5. Purpose of the EPWP

- 5.1 The Expanded Public Works Programme (EPWP) is one element within a broader government strategy to reduce poverty through the alleviation and reduction of unemployment. The Expanded Public Works Programme involves creating work opportunities for unemployed persons, and so allowing them to participate



economically and contribute to the development of their communities and the country as a whole.

5.2 Phase IV of EPWP aims to:

5.2.1 Creating employment: Provide work opportunities;

5.2.2 Enhancing Social protection: provide income support;

5.2.3 Reaching its target group: Poor and unemployed people; and

5.2.4 The main implementation modality: delivery of labour intensive public and community assets.

5.3 The Department of Public Works and Infrastructure is mandated to lead and coordinate the EPWP.

5.4 The success of EPWP depends on concerted effort, cooperation and implementation across all sectors, spheres of government as well as non-state entities.

6. Purpose of the EPWP Integrated Grant Agreement

6.1 The purpose of the EPWP Integrated Grant Agreement is –

6.1.1 To establish an agreed framework for cooperation and coordination between the parties in the implementation of its EPWP programmes/projects;

6.1.2 To set out the basis of the EPWP Integrated Grant; and record the terms and conditions which will govern the disbursement of the EPWP Integrated Grant by Department of Public Works and Infrastructure to eligible Municipalities;

6.1.3 To provide EPWP funding to expand job creation efforts in specific focus areas, where labour intensive delivery methods can be maximised;

6.1.4 To confirm the municipality's agreement and commitment to:

- Promote the objectives of the EPWP;
- Utilise the grant effectively, to increase and maximise job creation in the delivery of its EPWP programmes/projects;



- Aim to achieve the targeted number of full time equivalent jobs through its EPWP programmes/projects by the end of June 2023 as specified in clause 9 of this Agreement.
- 6.1.5 To provide a framework for technical support to public bodies in implementing EPWP.
- 6.2 This Agreement does not limit the constitutional and statutory powers and functions of the parties.

7. Principles of Cooperation

- 7.1 In order to achieve the purpose of the EPWP Integrated Grant Agreement, the Parties have adopted and undertaken to comply with the following principles of cooperation:
- 7.2 The Parties will perform their obligations under this EPWP Integrated Grant Agreement –
- 7.2.1 In accordance with applicable laws;
 - 7.2.2 In accordance with this Agreement and related prescripts.
- 7.3 The Parties will assist and support one another in the exercise of their powers and the performance of their functions in order to ensure the effective implementation of the EPWP.
- 7.4 The Parties will cooperate with each other in mutual trust and good faith and will take into consideration the impact of their decisions on the other.
- 7.5 The Parties will adhere to the processes and procedures contained in this Agreement.



PART II: EPWP INTEGRATED GRANT TO MUNICIPALITIES

8. Basis of the EPWP grant

8.1 The parties record that **Raymond Mhlaba Local Municipality** satisfies the criteria to be eligible to receive the EPWP Integrated Grant.

8.2 The goal of the EPWP Integrated Grant is to provide EPWP funding to expand job creation efforts in specific focus areas, where labour intensive delivery methods can be maximised and the expansion of job creation in line with the EPWP guidelines.

8.3 The EPWP Integrated Grant allocation for the 2022/23 financial year is determined based on:

8.3.1 the number of Full Time Equivalent jobs (FTEs) reported in the 2020/21 financial year and or before the 30th of October 2021 in the 2021/22 financial year;

8.3.2 the labour intensity of the FTE creation in the 2020/21 financial year; and

8.3.3 Service delivery factors for the municipality based on the community survey of 2016.

8.3.4 Penalties for non-compliance are applied as follows:

- 5% for any outstanding non-financial reports from 2020/21 financial year (the four non-financial quarterly reports and the annual report); and
- 5% on any audit findings in 2020/21 financial year.

These penalties are deducted from the potential grant allocations of non-compliant municipalities and distributed to the allocations of compliant municipalities.

8.4 The disbursement of the EPWP Grant will take place in 3 payments, 25% of the allocation will be disbursed at the beginning of the financial year and a further 2 payments of 45% and 30% will take place in the remainder of the year provided the public body is implementing its EPWP projects in line with the submitted project list and is spending as planned towards its job creation targets.

8.5 Once received, the EPWP Integrated Grant cannot be used for any other purpose except the EPWP approved project. Any deviation from the project list by the eligible



public body will lead to the Department of Public Works and Infrastructure not transferring the additional tranches of funding after the initial 25% transfer if not approved by the DPWI.

8.6 The EPWP Integrated Grant will be allocated, earned, disbursed and utilised in the manner contemplated in this Agreement and the EPWP Integrated Grant Framework for Municipalities in the Division of Revenue Act, 2022.

9. Job Creation Targets and the EPWP Integrated Grant Allocation

9.1 The Department of Public Works and Infrastructure (DPWI) has determined the EPWP Integrated Grant allocation *for your Infrastructure/Environment and Culture/Social Sector programmes* which must achieve the following job creation targets to earn the grant:

For the 2022/23 financial year,

9.1.1 *193 FTEs is the performance target for the municipality*, which is the total number of FTEs that your municipality must endeavour to create in implementing Infrastructure/Environment and Culture/Social EPWP programmes/projects for the 2022/23 financial year. It includes the targeted number of FTEs to be funded by this grant.

9.1.2 *R 2,838,000 is the 2022/23 EPWP Integrated Grant allocation to the municipality*, the disbursement of which will take place in the manner that normal conditional grants do. It is anticipated that:

- 25% of the allocation will be disbursed at the beginning of the financial year (3 August 2022). This amount can only be accessed provided the public body's EPWP project list has been approved by the Department of Public Works and Infrastructure, the Memorandum of Agreement has been signed by both parties and the grant projects have been registered on the EPWP reporting system. These documents should be submitted to DPWI by the 30th June 2022.



- Further 2 payments of 45% and 30% will take place in the remainder of the year (2 November 2022 and 1 February 2023), provided the public body has;
 - Implemented its EPWP Integrated grant projects;
 - Reported in a manner prescribed by DPWI;
 - Spent at least 25% of the first tranche in order to receive the second tranche.
 - Spent at least 50% cumulatively of the received two tranches in order to receive the third tranche.

10. Conditions on the Use of the EPWP Integrated Grant

- 10.1 Once received, the EPWP Integrated Grant cannot be used for any other purpose except EPWP approved projects. The EPWP Integrated Grant must be applied to continuing or expanding job creation programmes.
- 10.2 The EPWP target group may not be paid below the EPWP minimum wage rate of R12,75 per hour or R102,00 per 8 hour day or per task of work as per the National Minimum Wage Act No. 9 of 2018 and all conditions stipulated in the Ministerial Determination for Public Works Programmes should be complied with.
- 10.3 Expenditure on the EPWP Integrated Grant must be reported to the relevant Treasury in the monthly In-Year-Monitoring tool used by your Provincial Treasury, and copied to Department of Public Works and Infrastructure by the 15th of each calendar month till the end of the 2022/23 municipal financial year.
- 10.4 The reports should include the outputs intended to be achieved on the projects implemented through the EPWP Integrated Grant. This will be measured monthly until the projects are completed.



PART III: PROCEDURES SUPPORTING THE IMPLEMENTATION OF THE EPWP INTEGRATED GRANT

11. EPWP Planning

- 11.1 The municipality must prepare an EPWP Integrated Grant project list, which must include:
- 11.1.1 project details: the sector to which the project belongs, the name of the project, a description of the project, project start date and projected end date, and the type of work to be executed;
 - 11.1.2 the project budgets;
 - 11.1.3 The project's planned job creation outputs: estimated number of work opportunities, FTEs and training days to be created in respect of the project, as well as a description of the products/services produced by the project.
- 11.2 Any proposed amendments of the project list must be done in writing to the Department of Public Works and Infrastructure. Consideration of the amended project list will be done by the technical official in the Department of Public Works and Infrastructure managing the grant who will respond in writing. No amendment of the project list will be accepted in the last quarter of the applicable financial year.
- 11.3 The Department of Public Works and Infrastructure may assist your municipality through the provision of technical support in preparing the EPWP project list by identifying suitable EPWP projects and assisting to develop targets for such projects.
- 11.4 The municipality is required to register all of its EPWP programmes/projects, at the beginning of the financial year (in terms of its EPWP integrated grant project list) and as new programmes/projects are initiated, on the EPWP Reporting System by providing the information required in the EPWP project data fields.



12. Project Information Management

12.1 The municipality must ensure that the following information is being collected and verified for your EPWP programmes/projects for the purpose of determining progress towards job creation targets:

12.1.1 Site information: Monthly attendance registers showing the number of person days worked per participant for all participants;

12.1.2 Payment information: Payment records, in either a payment register or reflected in bank records, confirming what was paid in wages, at what wage rate, for how much work and to whom;

12.1.3 Participant information: This should be a list of participants containing information on the identity and profile of participants, including: name and surname, identity or other official number, date of birth, gender, and disability status.

12.1.4 Signed contracts: Participants on EPWP projects to sign contracts of employment that are linked to their period of employment on a project.

13. Reporting of projects on the EPWP Reporting System

13.1 The municipality must report the progress of all EPWP programmes/projects on the EPWP reporting system 15 calendar days after the end of every quarter - *by the following dates: 15 April 2022, 15 July 2022, 15 October 2022, 15 January 2023 and 15 April 2023.* This quarterly report must be "authorised" by a delegated official from the municipality. The following information will be required to update progress on the EPWP Integrated Reporting System:

13.1.1 Employment information

Number of work opportunities, person days of work and training days created for the quarter being reported.

13.1.2. Financial information



Any changes to the project's budget; spending and the wage bill for the project for the quarter being reported

13.1.3 Participant Information

Summary of participants, their days worked and their daily wage rate for the quarter being reported.

13.2 The EPWP Reporting System will validate the performance information captured on the EPWP Reporting System.

14. Disbursement of the EPWP grant

14.1 An EPWP Integrated Grant allocation of **R2,838,000** has been allocated to the municipality for the 2022/23 financial year, which 25% of the allocation will be disbursed at the beginning of the financial year. A further 2 payments of 45% and 30% will take place in the remainder of the year provided the public body is implementing its EPWP projects and spending as planned towards its job creation targets.

14.2 On the following dates: 3 August 2022, 2 November 2022 and 1 February 2023 – Department of Public Works and Infrastructure will disburse the EPWP Integrated grant tranches in line with the approved payment schedule.

14.2.1 The municipality will receive a disbursement letter as proof of payment.

14.3 The municipality undertakes that it will receive the portion of the EPWP Integrated Grant to which it is entitled from the transferring national officer in accordance with the terms of the disbursement letter.

15. Compliance and Performance auditing

15.1 The municipality must ensure that adequate records (as indicated in clause 12 and 13 of this Agreement) are maintained for the purpose of verifying and/or auditing job creation performance reported.



- 15.2 The Department of Public Works and Infrastructure reserves the right to *formally* request the municipality to provide any further information and documentation it may require for the purposes of reviewing, auditing and verifying actual performance by your municipality towards achieving its FTE targets. The municipality undertakes to comply with such request.
- 15.3 The Department of Public Works and Infrastructure reserves the right not to disburse the EPWP Integrated Grant to the municipality in cases where there is failure to comply with the requirements of the Division of Revenue Act, 2022, the grant framework and/or this Agreement.

PART IV: OBLIGATIONS OF THE PARTIES

Part IV of this Agreement details the obligations of a municipality implementing EPWP programmes/projects as well as the obligations of the Department of Public Works and Infrastructure as the Department leading and coordinating the EPWP and its EPWP Integrated grant funding.

16. Obligations of Department of Public Works and Infrastructure in terms of the EPWP Integrated Grant

- 16.1 The Department of Public Works and Infrastructure will:
- 16.1.1 Provide the municipality with technical support and assistance as agreed to by the Parties in order to promote the achievement of the municipality's performance target;
- 16.1.2 Disburse the EPWP Integrated Grant in three tranches of 25%, 45% and 30% respectively provided that the eligible public body is compliant to the conditions of this agreement and according to the approved payment schedule. A disbursement



letter will be issued to the municipality and the relevant Provincial Treasury indicating the portion of the grant allocation to be disbursed in a particular tranche;

16.1.3 In cases of considerable over or under expenditure, revise the municipality's allocation based on actual and projected performance for 2022/23 in the Adjusted Estimates of National Expenditure;

16.1.4 Undertake sample audits on the reported performance of the public body.

17. Obligations of the municipality

17.1 The municipality must:

17.1.1 Sign a standard EPWP Integrated Grant Agreement with Department of Public Works and Infrastructure by 30 June 2022 to agree to comply with the conditions and obligations of the EPWP Integrated grant. The Grant Agreement must be signed in order to receive the initial 25% disbursement;

17.1.2 Agree to comply with the conditions regarding the use of the EPWP Integrated grant as stipulated in the framework for the EPWP Integrated grant;

17.1.3 Prepare an EPWP Integrated project list that it will implement, as indicated in the annexure of this Agreement, in order to meet or exceed its performance target;

17.1.4 Register all of its EPWP projects on the EPWP Reporting System by providing the minimum information required in the EPWP Reporting System project data fields as contemplated in clauses 12 and 13 of this Agreement;

17.1.5 Comply with the stipulations of Department of Public Works and Infrastructure regarding the content and form of reporting on its EPWP programmes/projects and the timelines for submission of such reports to DPWI;

17.1.6 Report expenditure on the EPWP Integrated grant to the relevant Provincial Treasury in the monthly In-Year-Monitoring tool used by your Provincial Treasury, and copied to Department of Public Works and Infrastructure by the 10th of every month;



- 17.1.7 Submit a quarterly non-financial performance report on the EPWP Integrated grant within 30 days after the end of each quarter - *by the following dates: 31 July 2022, 31 October 2022, 31 January 2023 and 30 April 2023* to DPWI and the relevant provincial treasury;
- 17.1.8 On a quarterly basis, within 15 calendar days after the end of every quarter, report to Department of Public Works and Infrastructure the progress of its EPWP programmes/projects on the EPWP reporting system as contemplated in clause 13 of this Agreement;
- 17.1.9 Maintain project and payroll records as specified in the EPWP Audit Requirements for all of its EPWP programmes/projects;
- 17.1.10 Ensure that these project and or payroll records are available for auditing as and when required by Department of Public Works and Infrastructure;
- 17.1.11 Comply with the terms of the EPWP Grant Manual, the relevant provisions of the Division of Revenue Act, 2022 and this Agreement.
- 17.1.12 Ensure that projects funded through the EPWP Integrated Grant:
- a) Have a sign board that is branded according to the EPWP Corporate Identity.
 - b) Personal Protective Clothing worn by the EPWP participants is branded according to the EPWP Corporate Identity.
- 17.1.13 Ensure that the recruitment of the participants complies with the minimum requirements of 60% Women, 55% Youth and 2% Persons with Disabilities in terms of targets for phase 4 of the Expanded Public Works Programme.

PART V: GENERAL

18. Dispute resolution

- 18.1.1 The Parties agree that any disagreement or dispute arising between the parties with regard to the interpretation or application of this Agreement will be dealt with in terms of Chapter 4 of the Intergovernmental Relations Framework Act, 2005.



18.1.2 Should any Party commit a breach of any provision of this Agreement and fail to remedy such breach within 14 (fourteen) days of receiving written notice from the other requiring it to do so, then other Party (the aggrieved party) shall be entitled, without prejudice to its other rights in law, claim specific performance of the defaulting Party's obligations without prejudice to the aggrieved Parties' right to claim expenses incurred.

18.1.3 Failure to finalise the projects within the stipulated time limits due to the delay in the transfer of Programme funds, delays in the approval of variation orders and or circumstances beyond the DPWI control will not constitute a breach.

19. Amendments to the EPWP Integrated Grant Agreement

No amendment, alteration, addition or variation of this Agreement is of any force or effect unless reduced to writing and signed by the Parties. Any change of the project list must be applied for by the municipality in writing and signed off by the Accounting Officer of the municipality. No change of project list will be accepted three months to the end of the municipal financial year. The change to the project list will be approved by the official in DPWI responsible for oversight of the EPWP Integrated Grant.

20. Non Variation

No variation or additions to this Agreement will be of any force or effect unless reduced to writing and signed by or on behalf of the Parties and such variation or addition shall be valid for a specific case only and shall be to the extent that it was given.

21. General and Miscellaneous

21.1 Good Faith



21.1.1 The Parties undertake to act in good faith at all times in pursuance of their respective roles in terms of this Agreement as well as to give effect to the spirit and intent of the Agreement.

21.2 Approvals and Consent

21.2.1 An approval or consent given by a Party under this Agreement shall only be valid if in writing and shall not relieve the other Party from responsibility for complying with the obligations under this Agreement except as and to the extent otherwise expressly provided for such approval or consent or elsewhere in this Agreement.

21.3 Successors in Title

21.3.1 The terms of this Agreement shall remain binding on the Parties and their successors in title for the duration of this Agreement.

21.4 Assignment, Cession and Delegation

21.4.1 Neither of the Parties may transfer any rights, obligations, share or interest acquired in terms of this Agreement, in whole or part, to any other Party or person without the prior consent of the other, which consent must not be unreasonably withheld or delayed.



22. Address and Signature of the Department of Public Works and Infrastructure

22.1 Notice of change of address must be given in writing by the party concerned and delivered by registered mail, hand or telefax to the other party.

22.2 The parties choose the following as their respective addresses for the purpose of any notices contemplated by this Agreement –

Physical Address: Central Government Office Building
Cnr. Bosman and Madiba Streets
7th Floor, Room 736
Pretoria, 0001

Postal Address: Private Bag X65
Pretoria, 0001

Tel: 012 406 1829/012 406 1000

Fax: 086 276 8663

E-mail: Dg.Pa@dpw.gov.za

Signed at on the day of 2022.

DR ALEC MOEMI
ACTING DIRECTOR-GENERAL
THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE

WITNESS: _____



23. Domicilium Citandi Et Executandi

- 23.1 Notice of change of address must be given in writing by the party concerned and delivered by registered mail, hand or telefax to the other party.
- 23.2 The parties choose the following as their respective addresses for the purpose of any notices contemplated by this Agreement –

Physical Address: 8 SANGUET STREET
FORT BEAUFORT
5720

Postal Address: Box 26
Fort Beaufort

Tel: 046 645 7451

Fax: 046 645 2562

E-mail: pm@dtgeni@raymondahlaba.gov.za

Signed at Fort Beaufort on the 09 day of June 2022.

CITY/MUNICIPAL MANAGER
 RAYMOND MHLABA LOCAL MUNICIPALITY

WITNESS: _____

EPWP DRAFT BUSINESS FOR RAYMOND MHLABA MUNICIPALITY 2022/23

BUDGET ALLOCATION 2,838 000,00 MILLION

SECTORS	PROJECTNAME	NUMBER of WOs	Number of Days per Person	Project Duration	Rate Per Day	Total Cost Per Project	TRAINING	EQUIPMENT/PPES
Social sector	Caregivers	30 10 Team leaders	15	6 Months	R110,00 150	R297 000,00 R135 000,00		Yes
Social Sector	Interns	05	Fixed	12 months	R5000	R300 000,00	Training	Yes
Environment and Culture Sector	Pending and Cleaning of Rural Cemeteries	72 Labours 18 semi-skilled	Fixed (once off payment)	6 months	R2200	R158 400,00 R3000 = R112 400,00		YES
Environment and Culture Sector	Waste Management	72 8 team leaders =80	20	6 Months	R110,00 150	R950 400,00 R144 000,00 = R 1 094 400,00	R113 100,00 (Reserved for weekends and public holidays	
Infrastructure Sector	Road and Storm water Drainage & electricfly	30	15	6 Months	R110,00	R297 000,00		Yes
Infrastructure sector	Municipal Building Maintenance Project	9	15	6 months	R110,00	R89 100,00	Training	Yes
Training						R100 000,00		
PPES						R200 000,00		
Overall Total						R2,838 000,00		



EPWP Phase 4 Targets for Eastern Cape Province

Table 1: Overall EPWP Phase 4 Targets for Eastern Cape Province: Per Sector and Per Financial Year

Overall EPWP Phase 4 Targets Per Sector and Per Financial Year: Eastern Cape Province							
Sectors		2019/20	2020/21	2021/22	2022/23	2023/24	Overall Target for the Whole Province
Infrastructure	WO	61362	63485	65528	67565	69794	327734
	FTE	23928	24849	25756	26676	27673	128882
Environment	WO	11136	11159	11105	11048	11006	55456
	FTE	4707	4687	4636	4613	4590	23233
Social	WO	18559	19043	19085	19151	19240	95077
	FTE	10571	10888	10913	10952	11006	54328
Total	WO	91057	93687	95718	97764	100040	478267
	FTE	39206	40424	41305	42241	43269	206443

Note: Table 1 is inclusive of all contributing provincial departments and municipalities in the Province.

EPWP Phase 4 Target Raymond Mhlaba Local Municipality

Table 2: Overall EPWP Phase 4 Targets for Raymond Mhlaba Local Municipality: Per Sector and Per FY

Overall EPWP Phase 4 Targets Per Sector and Per Financial Year: Raymond Mhlaba Local Municipality							
Sectors		2019/20	2020/21	2021/22	2022/23	2023/24	Overall Target for the whole municipality
Infrastructure	WO	209	210	210	210	210	1049
	FTE	69	69	69	69	69	345
Environment	WO	220	219	218	218	217	1092
	FTE	87	86	86	86	85	430
Social	WO	99	99	99	99	99	495
	FTE	38	38	38	38	38	190
Total	WO	528	528	527	527	526	2636
	FTE	194	193	193	193	192	965

ITEM 78/2022

STATUS REPORT – ELECTRICITY SERVICES

1. PURPOSE

The purpose of this report is for Council to note the progress achieved by the Electrical Services Unit in executing its responsibilities for the Third Quarter of the 2021/22 Financial Year.

2. BACKGROUND

The electricity services department is responsible for the maintenance of the electrical infrastructure. The maintenance entails of the following:

- Maintenance of both Streetlights and High mast Lights,
- Maintenance of the Electrical Network
- Installation of Meters

3. PROGRESS MADE

For the the quarter in question, the following activities were achieved by the Electrical Services Unit;

- 28 new electricity meters were installed
- 663 electrical faults were attended
- 8 meters were disconnected for tampering
- 62 streetlights were attended to
- 7 highmast lights were attended to

4. FINANCIAL IMPLICATIONS

Maintenance Budget (Internal)

5. LEGAL IMPLICATIONS

- National Energy Regulator of South Africa (NRS 048-6)
- Occupational Health and Safety Act of 1993 and regulations
- Local Government: Municipal Systems Act, No. 32 of 2000 as amended
- Local Government: Municipal Financial Management Act, No. 56 of 2003
- Division of Revenue Act

6. ANNEXURES

Annexure B – Electrical Services Report

7. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the Electricity report for the 3rd quarter of the 2021/22 Financial Year.
- 2) The Municipality to do an investigation on the poor quality of the smart metres installed by ESKOM in both Adelaide and Bedford.

ANNEXURE B

Electrical Services Report

1. Background

The report outlines the activities of the department as from January 2022 to the end of March 2022. In the report the following areas are covered.

- Installation of electricity meters
- Maintenance of both Street Lights and High Mast Lights
- Maintenance of municipality 's Electrical network

2. In House Maintenance Progress

The summary report for electricity activities during this quarter from January 2022 to March 2022 is shown below.

Streetlights, High mast lights and infrastructure maintenance is conducted though out with challenges on material procurement and shortage of electricity vehicles which leads to a lot of unresolved complaints from the communities.

Town	No of Electricity Meters Installed	Number of Faults Attended	Number of Tamper's/Meter disconnections	Number of Street Lights Attended	High Mast Lights Attended
Fort Beaufort	17	138	3	30	5
Adelaide	4	120	5	5	0
Bedford	7	405	0	2	0
Alice	N/A	N/A	N/A	25	2
Seymour	N/A	N/A	N/A	0	0
Middle drift	N/A	N/A	N/A	0	0

3. Maintenance on Medium Voltage Electrical Network

The electrical network and infrastructure require proper maintenance and currently the infrastructure is giving us unexpected major power outages. The unit performed network repairs on the following areas:

- Faults on old underground Medium Voltage cable supplying Newtown at Fort Beaufort
- Underground Medium Voltage cable supplying Santa Hospital at Fort Beaufort
- Faults on old M.V bundle cable at Adelaide.

ITEM 79/2022

STATUS REPORT – CIVIL WORKS

1. PURPOSE

To report to Council on the progress made by the Civil Works Section in the 3rd quarter of the 2021/22 Financial Year.

2. BACKGROUND

This progress report gives an outlook about the progress made by the Civil Works Section during the period of January 2022 to March 2022. The section is responsible for the maintenance of roads (both surfaced and gravel roads), the maintenance of stormwater drainage system.

3. PROGRESS MADE

The following towns stormwater drainage system was cleaned in the 3rd quarter. The table below shows the meters that were cleaned per town.

Bedford	Adelaide	Fort Beaufort	Alice
1238m	3036m	1009m	1591m

With road maintenance, challenges in the form of unavailability of material, unavailability of vehicles, and the breakdowns of yellow plant, has been experienced for most of the quarter.

4. FINANCIAL IMPLICATION

Maintenance Budget (Own Revenue) that is Employees' salaries

5. LEGAL IMPLICATIONS

- National Road Traffic Act (No. 93 of 1996)
- Environmental Management Act (No. 107 of 1998)
- Occupational Health and Safety Act of 1993
- Eastern Cape Roads Act (No. 3/2003) gazette No. 1027 – 5 June 2003

6. ANNEXURES

Annexure C – Civil Works 3rd Quarter Report

7. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the Civil Works report for the 3rd quarter of the 2021/22 Financial Year.

ANNEXURE C

Civil Works Unit Report

1. Stormwater Maintenance

1.1 Bedford

January			
	Road Name	No. of Stormwater drains cleaned L/R	Distance (M)
1	Adderly Street	2	20
2	Calana Street	2	49
3	Donkin Street	1	41
4	Dyadyies Street	2	22
5	Dyasi Street	2	45
6	Khangela Street	2	50
7	Lindani Street	2	30
8	Lukhanyiso Street	2	40
9	Makhaphela Street	2	61
	Total Cleaned	18	

February			
	Road Name	No. of Stormwater drains cleaned L/R	Distance (M)
1	Field Street	2	20
2	Graham Street	2	91
3	Hart Street	2	48
4	Maitland Street	2	71
5	Napier Street	2	65
6	Ntlama Street	2	41
7	Porter Street	2	55
8	Stockholm Street	2	40
9	Victoria Prospect Street	2	85
	Total Cleaned	26	

March			
	Road Name	No. of Stormwater drains cleaned L/R	Distance (M)
1	Ernist Nal Street	2	71
2	Hope Street	3	81
3	Caledon Street	2	80
4	New Castle Street	1	40
5	Porter Street	4	52
6	Graham Street	2	40
	Total Cleaned	14	

1.2 Adelaide

January			
	Road Name	No. of Stormwater drains cleaned L/R	Distance (M)
1	Bonaccord Street	2	60
2	Buitekant Street	2	69
3	Church Street	2	81
4	Thomson Street	2	71
5	Grey Street	2	50
6	Market Square	2	100
7	Market Street	2	97
8	Marres Street	2	67
9	Queen Street	2	91
10	String Fellow Street	2	92
	Total Cleaned	24	

February			
	Road Name	No. of Stormwater drains cleaned L/R	Distance (M)

1	Bonaccord Street	2	100
2	Buitekant Street	1	80
3	Church Street	2	70
4	Dinge Street	2	50
5	Grey Street	1	50
6	Market Square	2	99
7	Pohl Street	1	100
8	Queen Street	2	160
	Total Cleaned	20	

March			
	Road Name	No. of Stormwater drains cleaned L/R	Distance (M)
1	Bonaccord Street	2	200
2	Buitekant Street	2	150
3	Church street	2	90
4	Grey Street	2	99
5	Magwa Street	2	180
6	Market Street	2	150
7	Market square	2	100
8	Marres Street	2	160
9	Queen Street	2	70
10	String Fellow Street	2	100
11	Van Street	2	100
12	Welsh Street	2	150
	Total Cleaned	26	

1.3 Fort Beaufort

January			
	Road Name	No. of Stormwater drains cleaned L/R	Distance (M)
1	Ordinance Street	2	100
2	Alice Street	2	140
	Total Cleaned	4	

February			
	Road Name	No. of Stormwater drains cleaned L/R	Distance (M)
1	Somerset Street	2	109
2	Durban Street	2	160
	Total Cleaned	4	

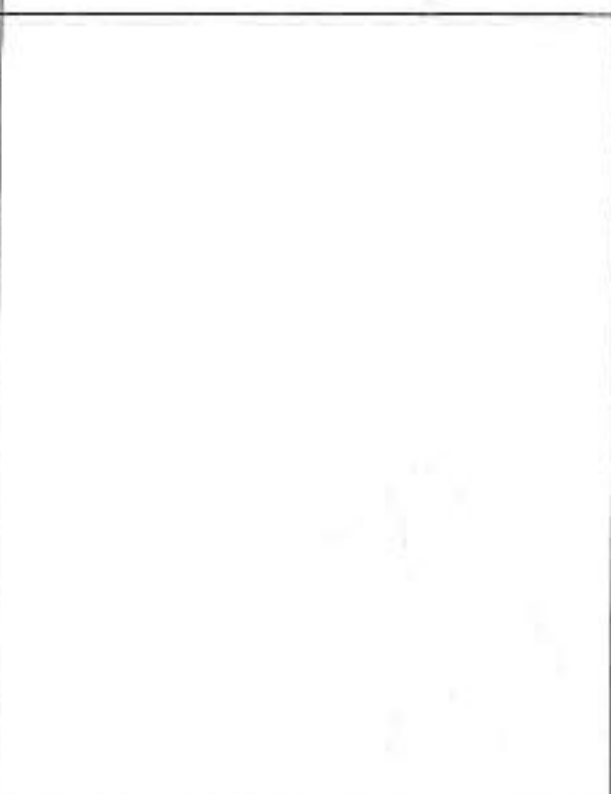
March			
	Road Name	No. of Stormwater drains cleaned L/R	Distance (M)
1	Somerset Street	2	100
2	Durban Street	2	190
3	Jacaranda Street	2	120
4	Mitchell Street	2	90
	Total Cleaned	8	

1.4 Alice

January			
	Road Name	No. of Stormwater drains cleaned L/R	Distance (M)
1	Taxi Rank	2	99
2	Happy Rest	2	182
3	Garden Street	2	120
4	Tyume Street	2	80
	Total Cleaned	8	

February			
	Road Name	No. of Stormwater drains cleaned L/R	Distance (M)
1	Chris Hani Street	2	90
2	Bridge Street	2	70
3	Robertson Street	2	120
4	Main Street	2	150
5	Gaga Street	2	80
	Total Cleaned	10	

March			
	Road Name	No. of Stormwater drains cleaned L/R	Distance (M)
1	Catherine Street	2	150
2	Tyume Street	2	100
3	Taxi Rank	2	160
4	Garden Street	2	190
	Total Cleaned	8	





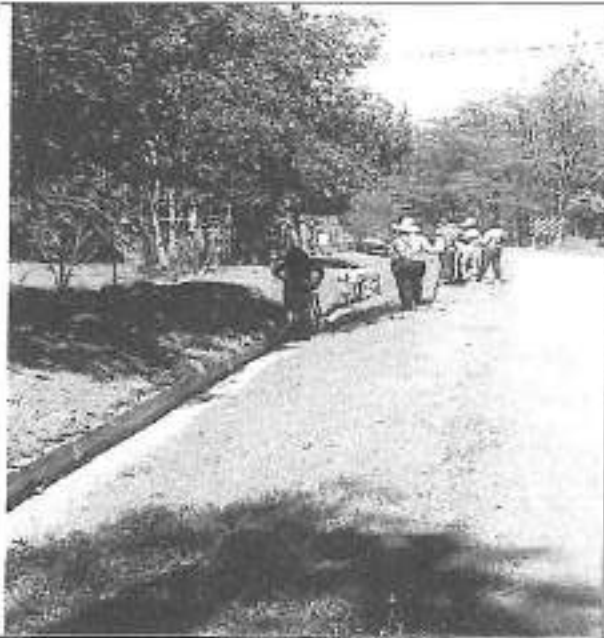




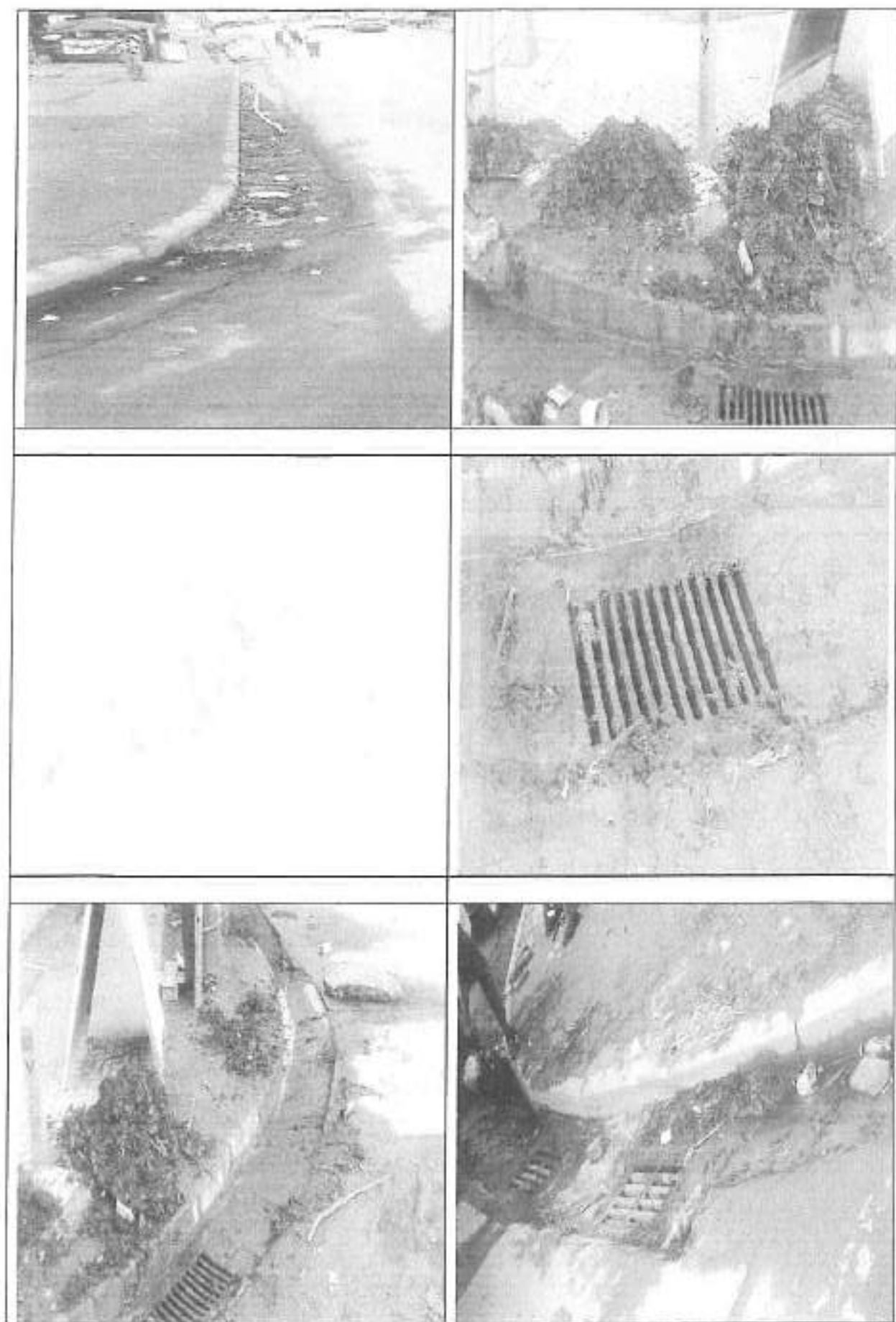













ITEM 80/2022

STATUS REPORT – PROJECT MANAGEMENT UNIT (PMU)

1. PURPOSE

The purpose of this report is for Council to note the progress achieved by the Project Management Unit (PMU) department in executing its responsibilities for the 3rd Quarter of the 2021/22 Financial Year.

2. BACKGROUND

The Project Management Unit (PMU) is responsible for the implementation and monitoring of all Municipal Infrastructure Grant (MIG) funded projects. The MIG programme is part of government's overall strategic programmes to eradicate poverty and create conditions for local economic development. It is aimed at maximizing opportunities for employment creation and enterprise development. The programme is demand-driven, and service delivery is decentralized to municipalities. Municipalities play a central role in coordinating development activity and the delivery of municipal infrastructure in their jurisdictions.

3. PROGRESS MADE

Out of the allocation of R41.3m, an amount of R14.7m had been transferred to the municipality and R15.4m has been expended. The expenditure therefore of the transferred amount is 105% and the overall is 37%. All projects for this Financial Year are on implementation stage and are progressing well, though challenges are experienced in some. A detailed report is attached as Annexure D.

4. FINANCIAL IMPLICATIONS

None

5. LEGAL FRAMEWORK BACKGROUND

- Local Government: Municipal Systems Act 32 of 2000 as Amended
- Local Government: Municipal Financial Management Act 56 of 2003
- Division of Revenue Act

6. ANNEXURES

Annexure D – Project Management Unit Report

7. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the PMU report for the 3rd quarter of the 2021/22 Financial Year.

ANNEXURE D

Project Management Unit Report

1. Background

There are 15 projects approved in the 2021/22 Financial Year and they are spread throughout the municipality. There are 8 multi- year projects and 7 once-off projects being implemented as approved by Council. The challenges on the programme can be summed up as the following;

- Trench transfer not paid on time as per DoRa which causing delays on project completion.
- Revised 2021/22 FY PIP not yet approved by CoGTA.
- The expenditure incurred in November 2021 not recognized by CoGTA due to PoP's not accepted by CoGTA.
- Tax non-compliance by some Service Providers leading to invoices approved by the verification team not being processed.
- Lack of resources by PMU staff i.e., transport which causing poor monitoring and reporting.
- Slow performance from Service Providers which lead to termination of contracts.
- Delays in material delivery by Suppliers and Covid-19 National lockdown regulations that affected production of materials and resulted in late practical completion of projects.
- Delays in sitting of District Appraisal Committee meetings for Registration and approval of Projects due to Covid -19.

2. MIG Spending

FY	Allocation	Amount Received	Expenditure	(%) Against transfer	Balance to be transferred	(%) on the MIS against Allocation
2021/22	R41,333,000	R14,721,000	R15,411,979.81	105	R26,612,000	37%

3. Progress of MIG 2021/2022 projects

No	Projects	Budget (R)	Status	Progress %	Challenges	Remedial Actions
1	Bedford Access Road Phase 3	5,000,000	Construction	90%	Progressing well	None
2	Paving of Seymour Internal Street Phase 2	3,000,000	Practically Complete	95%	None	None
3	Installation of High mast lights in Raymond Mhlaba Townships Phase 3	5,000,000	Construction	30%	Materials scarcity	Suppliers to deliver on time
4	Installation of High mast lights in Raymond Mhlaba Townships Phase 2	4,528,455	Construction	95%	Delays in Eskom connection.	Engaging Eskom to speed up the connection process
5	Fort Beaufort Sport Complex Previously was Ward 21	1,800,000	Construction	90%	Protests and labour issues	Meetings held resolve the issues.
6	Construction of Mayipase Day Care Centre	390,730	Complete	100%	None	None
7	Construction of Gqadushe Community Hall	1,355,501	Construction	92%	Slow progress on site, lack of resources	Project to be completed before end of June 2022.
8	Construction of Chris Hani Day Care Centre	465,288	Complete	100%	None	None
9	Paving & Greening of Newtown Internal Streets Phase 2	4,000,000	Construction	90%	None	None
10	Alice Driver's License Testing Centre	1,000,000	Practical Complete	95%	None	None
11	Paving of Takalani, Tyoks and Mpolweni Internal Streets Phase 3	3,500,000	Complete	100%	None	None

12	Fort Beaufort Driver's License Testing Centre	2,000,000	Practical Complete	95%	None	None
13	Paving of Jampa Street	3,000,000	Construction	35%	Slow progress on site due to SMME and labour issues.	Acceleration plan submitted and approved.
14	Paving of Goma-Goma, Mike Valley, and Kuwait Internal Streets	4,500,000	Complete	100%	None	None
15	Construction of Rhwantsana Community Hall	2,500,000	Complete	100%	None	None

ITEM 81/2022

STATUS REPORT - UPGRADING OF INFORMAL SETTLEMENT WITHIN ADELAIDE, BEDFORD, BALFOR AND FORT BEAUFORT TOWN

1. PURPOSE

The purpose of this report is for Council to note the progress achieved by the municipality in the implementation of the Upgrading of Informal Settlements through the Department of Human Settlements and Housing Development Agency.

2. BACKGROUND

The Raymond Mhlaba Municipality received a request and an allocation from the Department of Housing for the upgrading of all informal settlement within affected towns of Adelaide, Bedford, Balfour, and Fort Beaufort. A Service Level Agreement was signed between the department and the municipality and the fund manager is Housing Development Agency (HDA). The fund manager for the project is HDA as appointed by the DHS to ensure that the conditional grant is properly managed and accounted for, that the funds are spent with purpose and conditions. Ensure compliance with agreed reporting and monitoring mechanism.

3. PROGRESS MADE

Consultants for the project have appointed and work in the respective areas of Fort Beaufort, Adelaide, and Bedford, has taken place. Community meetings in all the areas have taken place. Detailed progress of the project is contained on Annexure E.

4. FINANCIAL IMPLICATIONS

Housing Development Agency is the one that is accounting with funds

5. LEGAL FRAMEWORK

- National Housing Code 2000
- Breaking New Ground 2004
- Environmental Management Act (No. 107 of 1998)
- SPLUMA 16 of 2013

6. ANNEXURES

Annexure E – Upgrading of Informal Settlement Project Progress Report

8. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the Upgrading of Informal settlement (NUSP) through the Department of Human Settlement and HDA.



FORMALIZATION OF VARIOUS INFORMAL SETTLEMENTS SITUATED IN RAYMOND MHLABA MUNICIPALITY RAYMOND MOHLABA LOCAL MUNICIPALITY

PROGRESS REPORT

10 DECEMBER 2021

CONSULTANT:	PREPARED FOR:
	
FVTE (PTY) LTD 678 NU15 Mdantsane East London 5219	RAYMOND MHLABA MUNICIPALITY, HOUSING DEVELOPMENT AGENCY, EASTERN CAPE DEPARTMENT OF HUMAN SETTLEMENTS 8 Somerset Street Fort Beaufort 5720
CONTACT PERSON	CONTACT PERSON
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E-mail: vusi@fvte.co.za	E-mail: dmienzana@raymondmhlaba.gov.za

Document Name:	INCEPTION REPORT: FORMALIZATION OF VARIOUS INFORMAL SETTLEMENTS SITUATED IN RAYMOND MHLABA MUNICIPALITY
Document Author/Owner:	FVTE

Description of Content:	
	PROGRESS REPORT

Final Version:	1		10 DECEMBER 2021
Number of Pages:	8 (including Cover)		

Approval Status (tick relevant option)			
<i>1: Full Approval</i>		<i>2: Partial Approval</i>	<i>3: Conditional Approval</i>
For 2 and 3, describe the exclusions, criteria, and dates of conditions			

Document Sign-off	Name	Position/Work Stream Role	Date Signed
	Musliwa Nemaunguhwi	Project Director	10/12/2021
	Vusi Mahlangu Windus Madubanya,	Project Managers	10/12/2021

DOCUMENT CONTROL INFORMATION

Effective from	Version Number & Amendment Details	Nature of the Change	Amended By	Reviewed By	Approved By
10.12.2021	V000	-	-	-	-

1. INTRODUCTION

1.1. Purpose of this Document

The Purpose of this document is to report on the progress of the Project that the Municipality has tasked FVTE to execute. This document must be read in conjunction with the following related Documents:

- Service Level Agreement
- Project Inception report

1.2. Audience

This document is intended for the following audience:

- I. The **RAYMOND MHLABA LOCAL MUNICIPALITY, EASTERN CAPE PROVINCIAL DEPARTMENT OF HUMAN SETTLEMENT, THE HOUSING DEVELOPMENT AGENCY**
- II. The FVTE Project Team

2. PROJECT DEFINITION

2.1. Background

FVTE was appointed by the Raymond Mhlaba Local Municipality in collaboration with the Eastern Cape Provincial department of human settlements to formalize in 11 informal settlements situated in Bedford Town, Balfour Town, Fort Beaufort Town and Adalaide Town.

Preceding this report is an Inception Report which outlined the phases of the project and the necessary deliverables.

The second activity of the project entails as outlined in the scope of work is the assessment and categorisation of the informal settlements and development of the upgrading

The assessment and categorisation of each of the informal settlements, lays the basis of the informal settlement upgrading plans, policy, strategy and programme. The foundation of which is the specific purpose for this report. This process is also the first step towards developing a more viable strategy and programme.

It was necessary to conduct this assessment and categorisation first, in order to determine the current status of the informal settlements. This is because it establishes the appropriate development response.

Furthermore, Enumeration of all settlements (100%) to create and register a list of people residing on the informal settlements. Enumeration consisted of field Work Preparation, recruitment and training of field workers and household survey.

2.2. Tasks undertaken

The following task were undertaken as per our Inception Report;

- Topographical/Topographical Survey (base map)
- Desktop Geotechnical study
- Household registration
- Structure count
- Desktop environmental study
- Services report (existing interim services and availability of bulk services)
- Engagements with relevant councillors
- Cadastral descriptions

3. ENGAGEMENTS

The following are a series of activities that have been engaged on the project:

- On the 19th of July 2021 a meeting with Mrs Luntu took place at the Municipality 's office. The meeting paved a way which was followed to visit the Ward councillors of the 4 affected regions. Bedford town region, Balfour Town Region, Fort Bedford Region and Adelaide Town Region were represented by Councillor Mahleza, Councillor Jezile, Councillor Black and Councillor MJ Jabula respectively during the site visits.
- Further engagements took place between the 7th and the 8th of December 2021 with the currently inducted councillors.

4. ACQUIRED INFORMATION FROM THE ACTIVITIES THAT TOOK PLACE

4.1 Topographical/Aerial Survey (base map)

The topographical survey took place with the sole aim of obtaining the following information with the sole purpose of using it to create a base map;

General

- Relationship of site levels to mean sea level.
- Level datums on benchmarks near the site with descriptions.
- National cadastral grid.
- Building lines at ground level.
- Stand boundaries.
- Position, size and extent of power line servitudes / restricted zones.
- Stand numbers including adjacent sites.
- Township name.
- Street names.

Topographic

- Position and level at each beacon
- Position and level at every change of slope.

Physical features

- On the site or on any boundary or on an adjoining site within a minimum of ten metres
- Full river profile, including the tops and bottoms of river banks, high and low points,

Structures

- Rock outcrops, dongas, borrow pits
- Positions of pylons for overhead power lines
- Major trees.
- Existing buildings including ground floor and foundation levels.
- Roads, fences, foundations, pits, etc.
- Nature and extent of existing hard standings.

4.2 Desktop Geotechnical and environmental study

Desktop Geotechnical and environmental investigations studies conducted includes the geological, geotechnical, land Facet as well as environmental sensitivities, The existence of low laying areas which could be subjected to flooding and swamp, potential slope instability conditions and unstable ground subject to formations were checked. The existence/nonexistence of the afore mentioned geotechnical and environmental constraints were used to categorise the informal settlements.

4.3 Household registration and structure count

A household register bearing the names, surnames, identity numbers, number of structures as well as their employment status has been compiled.

4.4 Services report (existing interim services and availability of bulk services)

Information relating to the types, conditions of services which are currently available on site was acquired and recommendations with regards to additional interim services which are needed were made

4.5 Engagements with relevant councillors

Meetings with the councillors of affected wards took place. During these meetings councillors were briefed about the project and identification and training of field workers to help with the enumeration took place.

4.6 Cadastral descriptions

An investigation was conducted to acquire the cadastral property descriptions of the properties which are affected by the informal settlements.

COMMUNITY UPLIFTMENT

members of the community were employed during the project. Their involvement on the project was for a period of 3 to 4 days and they were required to work for 7 hours a day at remuneration rate of R 250.00 per day. Their rate per hour was R 35.70 which is R 15.70 more than the recommended national minimum wage per hour. FVTE pride its self in adhering to fair labour processes thus there two employed general workers were paid in full and on time as per agreement.

5 NEXT MILESTONES

Next Milestone to be achieved as indicated in the table below.

Phase	Duration (in Weeks)	Deliverable	Start	End
Phase 1	1	Inception Report	27 September 2021	01 October 2021
	4	Assessment and Categorization Report	11 October 2021	13 December 2021
	4	Settlement Upgrading Plans	08 November 2021	17 December 2021
	2	Sustainable Livelihoods Programme	10 January 2021	21 January 2021
Phase 2	2	Integrated Settlements Upgrading Programmes	24 January 2022	31 January 2022
	8	Detailed Land Investigation reports	31 January 2022	18 March 2022
Phase 3	2	Layout Plans	21 March 2022	01 April 2022
	4	Pegged stands	04 April 2022	29 April 2022
	4	Issuing of occupation permits	02 May 2022	27 May 2022
	78	Approved Townships	02 June 2022	17 December 2023
Phase 4	26	Engineering services	10 January 2024	10 August 2024
	13	Issuing of title deeds	01 September 2024	17 December 2024

<u>Conveyancers</u>	<u>Project Name</u>	<u>Project Number</u>	<u>Local Municipality</u>	<u>Region</u>
DM Lukhozi Attorneys	Dutywa Ext 8 753 Units	C06120001/1	Mbashe LM	ADM
Pumla Mncwango INC.	Butterworth 282	C01030015/1	Minquma LM	ADM
"	Dimbaza Blind	C13020022/1	Bcmm	Bcmm
"	KWT Golf Course	C01050003/1	Bcmm	Bcmm
"	Potsdam North Kanana 924	C14070004/1	Bcmm	Bcmm
"	EL - R/Land Ph1 (Reeston)4264 Ph.1B - 606 subs	C04080003/1	Bcmm	Bcmm
"	Orange Groove 3500	C15050003/1	Bcmm	Bcmm
Makombe Bunyonyo	East London - Duncan Village - 352 units	C00110001/1	Bcmm	Bcmm
"	EL - R/Land Ph1 (Reeston)4264 Ph.1C Motheo 500 subs	C07020001/1	Bcmm	Bcmm
Taleni Godi Kupiso INC.	Molteno Airstrip - 1127 subs	C09070006/2	Enoch Mgijima LM	Chris Hani
Mandy Miller Attorneys INC.	Petason 450	C04020002/1	Sundays River LM	SB
"	Pearston 50	C09100005/1	Sundays River LM	SB
De Wet & Stryder	Moses Mabhidia 250 subs	C03100009/1	Sundays River LM	SB
"	Addo Valencia 426 subs	C01100010/1	Sundays River LM	SB
"	Addo Valencia 246 subs	C03100007/1	Sundays River LM	SB
Neave Stotter INC.	Kenton on Sea 564	C10060002/1	Ndlambe LM	SB
Jolwana Mgidiana INC.	East London - Reeston Phase 3 Stage 3 - 1137 subs	C13020023/2	Bcmm	Bcmm
Magqabi Seth Zita Incorporated	East London - Reeston Phase 3 Stage 3 - 1137 subs	C13020023/2	Bcmm	Bcmm
NC Mjamba Attorneys INC.	Mbizana 188 10 Units	C99080002/1	Mbizana LM	Alfred Nzo
"	Mbizana 800 20 Units	C00070008/1	Mbizana LM	Alfred Nzo
"	Mt Ayloff 700 subs 333 Units	C99110003/1	Umtzimvubu LM	Alfred Nzo
M. Tshiki and Sons (PTY)LTD	Ngqeleni - 420 subs 87 Units	C97120010/1	Nyandeni LM	OR Tambo
"	Libode - 833 subs 12 Units	C98070005/1	Nyandeni LM	OR Tambo
"	OR Tambo - Military Veterans Urban 57 subs 40 Units	C12120004/1	Ksd LM	OR Tambo
"	Matatiele - Harry Gwala 583 subs 28 Units	C08090003/1	Matatiele LM	Alfred Nzo
"	Mount Frere 341 subs 333 Units	C00070010/1	Umtzimvubu LM	Alfred Nzo
Sityana Brittain INC.	Aliwal North 140 subs 140 Units	C11110001/1	Walter Sisulu LM	Joe Gqabi
"	Aliwal North - Hilton 94 subs 59 Units	C14100004/1	Walter Sisulu LM	Joe Gqabi
"	Burgsdorp 123 subs 82 Units	C09090011/2	Walter Sisulu LM	Joe Gqabi
"	Burgsdorp - Destitutes 30 subs 30 Units	C15070004/1	Walter Sisulu LM	Joe Gqabi
"	Venterstad - R/Land Ph 2 - 360 subs	C08060001/1	Walter Sisulu LM	Joe Gqabi
"	Aliwal North 140	C11110001/1	Walter Sisulu LM	Joe Gqabi

Nolufefe Felicia samalenge	Molteno Airstrip - 1127 subs	C09070006/2	Enoch Mqjima LM	Chris Hani
Bax Kaplan Russel Incorporated	Alice - R/Land Ph 2 (Golf Course) - 1233 subs	C01100050/1	Raymond Mhlaba LM/ADM	
Malusi and Company	Kel Road - Northern Node 421 subs (144 units)	C17070013/1	Great Kei LM	ADM
"	Komga - 1140 units Komga Zone 10 - 570 subs 248 units	C18080016/1	Great Kei LM	ADM
"	Komga - R/Land Ph 1 - 231 subs 58 units	C01020001/1	Great Kei LM	ADM
Clayton Mkhululi Manxiwa & CO	Peddie - 500 subs 50 units	C97090009/1	Mqushwa LM	ADM
Khaya Dywantsi Attorneys	Herschel - R/Land Ph 2 - 700 subs 500 units	C02100001/1	Senqu LM	Joe Gqabi
"	Alice - R/Land Ph 2 (Kuntselamantzi) - 228 subs	C01100051/1	Raymond Mhlaba LM/ADM	
"	Alice - Nitzelemantzi/Hillicrest - 818 subs	C97100005/1	Raymond Mhlaba LM/ADM	
"	Bedford - Goodwill Park - 200 subs	C00120017/1	Raymond Mhlaba LM/ADM	
"	Bedford - Nyarha - 161 subs	C96060001/1	Raymond Mhlaba LM/ADM	
"	Bedford 172 subs	C03110006/1	Raymond Mhlaba LM/ADM	
"	Adelaide - Mud Houses 428 subs	C05040001/1	Raymond Mhlaba LM/ADM	
"	Adelaide - R/Land Ph 2 - 481 subs	C01100031/1	Raymond Mhlaba LM/ADM	
"	Adelaide - R/Land Ph 1 - 624 subs	C00120016/1	Raymond Mhlaba LM/ADM	
Matwa Nongogo INC	Bushmans River - Marselle 269 subs 25 units	C04040020/1	Raymond Mhlaba LM/ADM	
"	Bushmans River - 230 subs 19 units	C00090008/1	Ndlambe LM	SB
"	Alexandria - Wentzelpark - 401 subs 9 Units	C00120002/1	Ndlambe LM	SB
"	Kenton on Sea - 600 subs 9 Units	C97090008/1	Ndlambe LM	SB
"	Port Alfred - 1095 subs 86 Units	C10120007/1	Ndlambe LM	SB
"	Port Alfred - Nemato 120 subs 115 Units	C09080001/1	Ndlambe LM	SB
"	Port Alfred - Thornhill 509 subs 63 Units	C09020002/5	Ndlambe LM	SB
"	Port Alfred - Phase 3 - 846 subs 52 Units	C02100003/1	Ndlambe LM	SB
"	Port Alfred - Trappes Valley 50 subs 47 Units	C11100001/1	Ndlambe LM	SB
"	Grahamstown - Kings Flats 122 subs 25 Units	C04040005/1	Makana LM	SB
"	Grahamstown - R/Land Ph 2 (Thantyi) - 250 subs 43 Units	C02020001/1	Makana LM	SB
"	Alicedale Destitutes 27 subs 7 Units	C15030001/1	Makana LM	SB
Zibi Attorneys J.V	Grahamstown - Eluxolweni 176 subs 150 Units	C08050002/2	Makana LM	SB
"	Grahamstown - Fingo Village 577 subs (Topstructure) 198 U	C07110013/1	Makana LM	SB
"	Grahamstown - Fort Brown 250 subs 97 Units	C10080005/1	Makana LM	SB
"	Grahamstown - Makana 161 subs Emergency units 40 Units	C11100005/1	Makana LM	SB
"	Grahamstown - R/Land Ph 2 (Newtown) - 90 subs 13 Unit	C01120003/1	Makana LM	SB
"	Grahamstown - R/Land Ph 1 (Kings Flats) - 234 subs 1 Unit	C01030008/1	Makana LM	SB

"	Grahamstown - Kopkes Farm 393 subs 1 Unit	C96090010/1	Makana LM	SB
L. Guzana INC, Attorneys	Grahamstown - Seven Fountains 229 subs 223 Units	C10080004/1	Makana LM	SB
"	Grahamstown - R/Land Ph 2 (Victoria Rd) - 99 subs 26 Uni	C01100059/1	Makana LM	SB
"	Woodlands - 423 subs 26 Units	C97020006/1	Kou - Kamma LM	SB
"	Tsitsikamma Stormsriver - 470 subs 71 Units	C00090001/1	Kou - Kamma LM	SB
"	Louterwater - R/Land Ph 2 - 589 subs 17 Units	C01100008/1	Kou - Kamma LM	SB
"	Kreedouw - R/Land 447 subs 27 Units	C00110003/1	Kou - Kamma LM	SB
"	Hankey Centerton 160 subs 67 Units	C04010004/1	Kou - Kamma LM	SB
"	Hankey Centerton 150 subs 43 Units	C04010003/1	Kou - Kamma LM	SB
Enzo Meyers Attorneys	Mcbride Village 678 subs 500 Units	C03040005/1	Enoch Mjijima LM	Chris Hani
"	Mcbride Village 678 subs	C03040005/1	Enoch Mjijima LM	Chris Hani
Mda Mncedane INC. & Graham	Who Can Tell 708 subs 500 Units	C03040007/1	Enoch Mjijima LM	Chris Hani
Mpeto & associates	Who Can Tell 708 subs	C03040007/1	Enoch Mjijima LM	Chris Hani
Mase & Mukoyi INC.	Alexandria - R/Land Ph 2 - 714 subs 272 Units	C01100023/1	Ndlambe LM	SB
"	Kenton on Sea - 221 units 109 Units	C04020001/1	Ndlambe LM	SB
"	Klipfontein - 220 subs 82 Units	C01030006/1	Ndlambe LM	SB
"	Bathurst 157 subs 37 Units	C06110002/1	Ndlambe LM	SB
BNI Attorneys	Tsitsikamma Clarkson -575 subs 500 Units	C97040003/1	Kou - Kamma LM	SB
TP Duniya Attorneys	KWT - Ilitha 177 subs 108 Units	C15090001/1	BCMM	BCMM
"	East London - Mdantsane Zone CC - 427 subs 160 Units	C97120014/1	BCMM	BCMM
"	KWT - Ginsberg West - 859 subs 232 Units	C01050002/1	BCMM	BCMM
C Mabunda INC	East London - Mdantsane Infill Area - 1459 subs 500 Units	C14100005/1	BCMM	BCMM
K Gcolothela and Peter	East London - Mdantsane Infill Area - 1459 subs 500 Units	C14100005/1	BCMM	BCMM
Incorporated	East London - Cambridge Ext 3 - 198 Php subs 58 Units	C02070002/1	BCMM	BCMM
G.N Moabelo Inc.	East London - Chris Hani - 304 subs 229 Units	C01080001/1	BCMM	BCMM
"	East London - Chris Hani Park - 105 subs USDG 97 Units	C12070007/1	BCMM	BCMM
"	East London - Duncan Village DVR1 - 323 subs - 116 units	C10110025/1	BCMM	BCMM
"				
Total				

<u>Scope of Work</u>	<u>Amount</u>	<u>Total</u>
500 Title Deeds	R655,500.00	R655,500.00
27 Title Deeds	R35,397.00	
27 Title Deeds	R35,397.00	
90 Title Deeds	R117,990.00	
250 Title Deeds	R327,750.00	
106 Title Deeds	R138,966.00	R655,500.00
Opening of T/Register	R1,457,155.00	R1,457,155.00
209 Title Deeds	R273,999.00	
291 Title Deeds	R381,501.00	R655,500.00
500 Title Deeds	R655,500.00	R655,500.00
450 Title Deeds	R589,950.00	
50 Title Deeds	R65,550.00	R655,500.00
96 Title Deeds	R125,856.00	
363 Title Deeds	R475,893.00	
41 Title Deeds	R53,751.00	R655,500.00
500 Title Deeds	R655,500.00	R655,500.00
500 Title Deeds	R655,500.00	R655,500.00
500 Title Deeds	R655,500.00	R655,500.00
10 Title Deeds	R13,110.00	
20 Title Deeds	R26,220.00	
470 Title Deeds	R616,170.00	R655,500.00
87 Title Deeds	R114,057.00	
12 Title Deeds	R15,732.00	
40 Title Deeds	R52,440.00	
28 Title Deeds	R36,708.00	
333 Title Deeds	R436,563.00	R655,500.00
140 Title Deeds	R183,540.00	
59 Title Deeds	R77,349.00	
82 Title Deeds	R107,502.00	
30 Title Deeds	R39,330.00	
189 Title Deeds	R247,779.00	R655,500.00
Opening of T/Register	R58,286.20	R58,286.20

500 Title Deeds	R655,500.00	R655,500.00
500 Title Deeds	R655,500.00	R655,500.00
144 Title Deeds	R188,784.00	
248 Title Deeds	R325,128.00	
58 Title Deeds	R76,038.00	
50 Title Deeds	R65,550.00	R655,500.00
500 Title Deeds	R655,500.00	R655,500.00
99 Title Deeds	R129,789.00	
123 Title Deeds	R161,253.00	
5 Title Deeds	R6,555.00	
16 Title Deeds	R20,976.00	
50 Title Deeds	R65,550.00	
153 Title Deeds	R200,583.00	
26 Title Deeds	R34,086.00	
28 Title Deeds	R36,708.00	R655,500.00
25 Title Deeds	R32,775.00	
19 Title Deeds	R24,909.00	
9 Title Deeds	R11,799.00	
9 Title Deeds	R11,799.00	
86 Title Deeds	R112,746.00	
115 Title Deeds	R150,765.00	
63 Title Deeds	R82,593.00	
52 Title Deeds	R68,172.00	
47 Title Deeds	R61,617.00	
25 Title Deeds	R32,775.00	
43 Title Deeds	R56,373.00	
7 Title Deeds	R9,177.00	R655,500.00
150 Title Deeds	R196,650.00	
198 Title Deeds	R259,578.00	
97 Title Deeds	R127,167.00	
40 Title Deeds	R52,440.00	
13 Title Deeds	R17,043.00	
1 Title Deeds	R1,311.00	

1 Title Deeds	R1,311.00	R655,500.00
223 Title Deeds	R292,353.00	
26 Title Deeds	R34,086.00	
26 Title Deeds	R34,086.00	
71 Title Deeds	R93,081.00	
17 Title Deeds	R22,287.00	
27 Title Deeds	R35,397.00	
67 Title Deeds	R87,837.00	
43 Title Deeds	R56,373.00	R655,500.00
500 Title Deeds	R655,500.00	R655,500.00
Opening of T/Register	R282,271.74	R282,271.74
500 Title Deeds	R655,500.00	R655,500.00
Opening of T/Register	R294,761.64	R294,761.64
272 Title Deeds	R356,592.00	
109 Title Deeds	R142,899.00	
82 Title Deeds	R107,502.00	
37 Title Deeds	R48,507.00	R655,500.00
500 Title Deeds	R655,500.00	R655,500.00
108 Title Deeds	R141,588.00	
160 Title Deeds	R209,760.00	
232 Title Deeds	R304,152.00	R655,500.00
500 Title Deeds	R655,500.00	R655,500.00
500 Title Deeds	R655,500.00	R655,500.00
58 Title Deeds	R76,038.00	
229 Title Deeds	R300,219.00	
97 Title Deeds	R127,167.00	
116 Title Deeds	R152,076.00	R655,500.00
	<u>R20,446,474.58</u>	<u>R20,446,474.58</u>

UPGRADING OF INFORMAL SETTLEMENTS PROGRAMME IN AMATHOLE DISTRICT MUNICIPALITY

RAYMOND MHLABA LOCAL MUNICIPALITY PMT MEETING NO: 2

MINUTES

Date :	04 March 2022
Time :	10h00
Venue :	Adelaide (Lingelethu Community Hall)
	GPS Coordinates: -32.69631 S, 26.30634 E
Affected Settlements	Mpolweni, Emabaleni, Kuwait, & Spoonet

Attendees			
Name & Surname	Organisation	Email Address	Contact Number
Luntu Mtyundyutho	R M Local Municipality	Luntu8@gmail.com	
Masixole Tukani	Ward Councillor	masixoleshilembe@gmail.com	
Zintombi Jantjie	PSC		
Tsepo Maset	PSC		
Patricia Ntengu	PR Clr	padayile@gmail.com	
Benjamin Sletshe	PSC		
Xola Best	PSC		
Andile Jebe	PSC		
Simphiwe Mtwehana	PSC		
Xolani Kiti	Yoruba Solar		
Musiwa Nemaunguhwi	FVTE	musiwa@fvte.co.za	
M Nemaunguhwi'	FVTE	mashudu@fvte.co.za	
W Madubanya	FVTE	windus@fvte.co.za	
N. Mqadi	KMSD	Mqadinhlanha@gmail.com	
T Dlamini	KMSD	teluyengod@kmsd.co.za	
Apologies			
Mr Goba from the Department of Human Settlements	ECDHS		

Minutes

Item	Description	Action
1	Opening and Welcoming Mr Nemaunguhwi (Social Facilitator) welcomed all meeting attendees	
2	Meeting Agenda To give progress update on the implementation of Interim Services	
3.	Discussion on Interim Services	

Item	Description	Action
	<ul style="list-style-type: none"> • A total of (4) four boreholes have been drilled to date in Adelaide in the following areas: Mpolweni, Emabaleni, Fairview and Spoornet. • Two (2) boreholes have been equipped. Equipping of borehole including four (4) water tanks, 4 solar panels and fencing has been completed in Spoornet • all areas have no sewer reticulation system except for Spoornet • Roads have been re-gravelled in all four areas, however there are issues of access , graders cannot access some areas such as Mpolweni • Toilets are being piloted in all areas ,10 in Total 	
4	<p>Matter for Discussion</p> <ul style="list-style-type: none"> • Community requested sewer reticulation in areas where its non-existent • Areas of concern were around the provision of toilets. The Municipality responded that the request would be escalated to District (Amatole). Further engagements to be done with Amatole • Electricity issues- community raised the issue of electricity. It was explained that 56 houses are without electricity within the settlements in Adelaide. (the municipal representative was engaged in the meeting and she requested the list actioning) • the councillor alluded to providing a list of houses without electricity per informal settlement • The PRT explained that there is an approved layout out plan for Emabaleni. Emabaleni is at an advanced stage as far town planning is concerned and permanent designs have started. the PRT further explained that plans awaiting SG Approval for permanent sewer connection for each stand • it was explained that no structures will be moved only boundaries (fences) will be affected where necessary • The PRT explained why no borehole has been drilled in Kuwait. Kuwait to be relocated. The meeting resolved that taps connecting from water tanks in the interim connecting water from the closest borehole which is Mpolweni • Relocation plan for Kuwait has been submitted for approval • Community engagements will be done in parallel to the surveying and pegging. the importance of not removing pegging was stressed and the Municipality alluded to this • A maintenance plan for sanitation to be adopted. the PRT explained that no budget was allocated for maintenance, however the project will be handed over to the Municipality and the District thereafter 	

Item	Description	Action
5	<p>Summary Actions</p> <p>Amathole District to be invited to the next PMT meeting to discuss issues around project handover</p>	
6	<p>Closure & Date of Next Meeting</p> <p>The meeting was adjourned at 13h30. The next meeting will be held on the first week of April 2022</p>	

Approval of Minutes

Raymond Mhlaba Local Municipality

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Name & Surname

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Date

FTVE

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Name & Surname

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Date

KMSD Engineering Consultants

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Name & Surname

.....
Date

UPGRADING OF INFORMAL SETTLEMENTS PROGRAMME IN AMATHOLE DISTRICT MUNICIPALITY
RAYMOND MHLABA LOCAL MUNICIPALITY PMT MEETING NO:2
MINUTES

Date :	04 March 2022
Time :	14h00
Venue :	Bedford Community Hall
	GPS Coordinates: 32°46'09.7S, 26°39'22.7 E
Affected Settlements	New Rest, Ndlovini, Sizakhele and Tyoksville

Attendees			
Name & Surname	Organisation	Email Address	Contact Number
Luntu Mtyundyutho	R M Local Municipality	Luntu8@gmail.com	
M Mahleza	Ward Councillor	Mphomahleza@gmail.com	
Princess Jebi	PSC	Princess.jebe@gmail.com	
Sigxibo Bawa	PSC		
S Vena	PSC	Vena.siya@gmail.com	
Linda Mlomo	PSC	lindomlomo@gmail.com	
Elina Slatsha	PSC		
Andile Tawule	PSC		
P Jack	PSC		
Q Ndamase	PSC		
Musiwa	FVTE	musiwa@fvte.co.za	
Nemaunguhwi			
M Nemaunguhwi'	FVTE	mashudu@fvte.co.za	
W Madubunya	FVTE	windus@fvte.co.za	
N. Mqadi	KMSD	Mqadinhlaha@qaail.com	
Dlamini	KMSD	teluyengod@kmsd.co.za	
Apologies			
Mr S Goba	Department of Human Settlements (ECDHS)		

Minutes

Item	Description	Action
1	Opening and Welcoming Mr Nemanguhwi (Social Facilitator) welcomed all meeting attendees	
2	Meeting Agenda To give progress update on the implementation of Interim Services	

Item	Description	Action
3.	<p>Discussion on Interim services</p> <ul style="list-style-type: none"> • Four (4) boreholes have been drilled in Bedford in 4 area namely Sizakhele, Tyoksville, New Rest and Ndlovini. • Two (2) out of 4 boreholes have been equipped; water tanks installed and fenced off. • The PRT is currently piloting toilets within the settlement. The community wanted explanation why some household have not received toilets yet. it was explained that the toilets are used specifically as a pilot to determine whether they will work or not, illuminating products that did not work in the past • A grader has completed widening internal roads in Sizakhele and Ndlovini • Concerns raise by the community over kids playing around the two incomplete drilled boreholes. The PRT explained that the stones placed as a cover were a temporary safety measure and explained that equipping was to follow shortly. 	
4	<p>Discussion</p> <p>Community Remarks</p> <p>Community acknowledged there was work on the ground being done by the PRT. Surveyors have been on site and a lot has been regarding the provision of interim services</p> <p>Visibility of PRT gives confidence to the community</p> <p>The PRT gave an update on progress of the project. The following was explained;</p> <ul style="list-style-type: none"> • Two areas were at an advanced stage in terms of town planning. The town planning application were approved for Sizakhele and Tyoksville, however, New Rest and Ndlovini had no layout plans approved . • Engineering designs have been done for Sizakhele and Tyoksville • Other areas will follow as far as town planning is concerned <p>The importance of safety for the installed infrastructure was briefly explained to the community. The PRT emphasised the importance of ensuring safety of the newly installed infrastructure provided in their communities. The PRT explained further that provision of fencing and razor wire and lighting would be done, however it is insufficient. and the community need to protect their own infrastructure</p> <p>Matters arising</p>	

Item	Description	Action
	<ul style="list-style-type: none"> Concerns raised by the community of the inconsistencies in the pace of town planning development within the 4 areas in Bedford. Community explained it would create commotion in areas that behind. the PRT explained that no areas are being prioritised, however some areas already had layout plans approved when the project started The meeting resolved that a public meeting will be set up where the community will be addressed by the PRT to explain the issues around development inconsistency It was resolved that a project status matrix to be presented in the public meeting 	
	<p>Summary Actions</p> <p>A public meeting to be set up by PSC</p> <p>A project status matrix to be presented</p>	
	<p>Closure & Date of Next Meeting</p> <p>Meeting was adjourned at 15h47. Date of the next meeting will be on the first week of April</p>	

Approval of Minutes

Raymond Mhlaba Local Municipality

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Name & Surname

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Date

KMSD Engineering Consultants

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Name & Surname

.....
Date

FVTE

.....
Name & Surname

.....
Date

UPGRADING OF INFORMAL SETTLEMENTS PROGRAMME IN AMATHOLE DISTRICT MUNICIPALITY

RAYMOND MHLABA LOCAL MUNICIPALITY PMT MEETING NO: 2

MINUTES

Date :	03 March 2022
Time :	14h00
Venue :	Balfour Community Hall
	GPS Coordinates: 32,54254'S, 26, 67971' E
Affected Settlement	Balfour

Attendees			
Name & Surname	Organisation	Email Address	Contact Number
S Goba	ECDHS	SamkeleG@ecdhs.gov.co.za	
Luntu Mtyundyutho	R M Local Municipality	Luntu8@gmail.com	
Nkuthalo Qule	Ward Councillor	l.kheswa@gmail.com	
Lazola Kheswa	PSC		
Mlandeli Mkonto	PSC	mmandelimkonto@gmail.com	
Wendoline Mentoer	PSC		
Sabelo Seti	PSC		
Gcobisa Mandlake	PSC		
R.S Mkonto	PSC		
Lindelwa Mango	PSC		
Sivenathi Maxhontana	PSC		
Musiwa Nemaunguhwi	FVTE	musiwa@fvte.co.za	
M Nemaunguhwi	FVTE	mashudu@fvte.co.za	
W Madubunya	FVTE	windus@fvte.co.za	
N. Mqadi	KMSD	Mqadinhlanya@gmail.com	
T Dlamini	KMSD	teluyengod@kmsd.co.za	
Apologies			
None			

Minutes

Item	Description	Action
1	Opening and Welcoming The meeting was welcomed and facilitated by Mr Nemaunguhwi (Social Facilitator) who welcomed all meeting attendants	
2	Meeting Agenda To give progress update on the implementation of Interim Services	

Item	Description	Action
3.	<ul style="list-style-type: none"> • Interim services installation • A total of two (2) boreholes have been drilled in Balfour • A total of ten (10) local people were hired for borehole drilling • Ten (10) pilot toilets dug in Balfour • PRT has erected all interim services that were promised • Installation of Water tanks to commence on the 4th of March 2022 • Solar panels and windmills to be installed later 	
4	<p>Matters for Discussion</p> <ul style="list-style-type: none"> • Councillor indicated that materials for toilets were delivered on the morning of the 3rd of March 2022 • Training was done on the usage of toilet. It was alluded that a woman was training the community in this regard. • Issues around the safety of infrastructure were raised. The PRT explained that infrastructure will be fenced off, razor wire installed and lighting as a security measure. However, it was advised that the municipality together with the community jointly partake in the protection of the newly installed infrastructure. • The community raised the issue of full toilets. the PRT indicated that chemical solutions/ drainage solutions would be implemented as an interim measure to combat the matter <p>Community wanted to be informed about the total budgets reserved for sanitation. Human settlements responded by ensuring that the programme will be implemented until the end.</p>	
5	<p>Closure & Date of Next Meeting</p> <p>The meeting was adjourned at 16h00. The date of the next meeting will be on the first week of April, which will be communicated in due course.</p>	



MHLABA



Approval of Minutes

Department of Human Settlements

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Name & Surname

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Date

Raymond Mhlaba Local Municipality

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Name & Surname

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Date

FVTE

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Name & Surname

.....
Date

KMSD Engineering Consultants

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Name & Surname

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Date

UPGRADING OF INFORMAL SETTLEMENTS PROGRAMME IN AMATHOLE DISTRICT MUNICIPALITY

RAYMOND MHLABA LOCAL MUNICIPALITY PMT MEETING NO: 2

MINUTES

Date :	03 March 2022
Time :	10h00
Venue :	Fort Beaufort Community Hall
	GPS Coordinates: 32°46'09.7S, 26°39'22.7 E
Affected Settlements	Chris Hani & Thambo

Attendees			
Name & Surname	Organisation	Email Address	Contact Number
S Goba	ECDHS	SamkeleG@ecdhs.gov.co.za	
L Mtyundyutho	R M Local Municipality	lmtyundyutho@raymondmhlaba.gov.a	
Sinovuyo Kley	Ward Councilor	Sinovuyokley04@gmail.com	
T. Mkonto	PSC		
S. Tantsi	PSC		
V Makesi	PSC		
W. Daleki	PSC		
P. Bonani	PSC		
A Ningi	PSC		
Musliwa Nemaunguhwi		musliwa@fvte.co.za	
W Madubunya	FVTE	windus@fvte.co.za	
Malibongwe Godfrey	Yoruba Solar	yorubasolar@gmail.com	
Yolani Kiti	Yoruba Solar	yorubasolar@gmail.com	
Jiyabulela Mbunge	Yoruba Solar	yorubasolar@gmail.com	
M Nemaunguhwi	FVTE	mashudu@fvte.co.za	
N. Mqadi	KMSD	Mqadinhlaha@gmail.com	
T Dlamini	KMSD	teluyengod@kmsd.co.za	
Apologies			
None			

Minutes

Item	Description	Action
1	<p>Opening and Welcoming</p> <p>The meeting was chaired and facilitated by the Mr Nemaunguhwi (Social Facilitator) who welcomed all meeting attendants.</p>	

Item	Description	Action
2	Meeting Agenda To give progress update on the implementation of Interim Services	
3.	Interim services installation Boreholes have been drilled in both Chris Hani and Thambo Settlements	
4	Matters for Discussion <ul style="list-style-type: none"> • The community raised issues of electricity being non-existent in Chris Hani • Chris Hani had 10 toilets installed, However the community had 18 houses which do have sanitation • local community will be hired • The community raised the issue of their toilets being full. There is no maintenance plan regarding sanitation. • The Councillor requested the budget for Chris Hani from the Department. Mr Goba from the Department responded that R1 Million was reserved for Chris Hani. It was further indicated that no additional budget will be added in the current R1 million that's planned • It was further explained that Thambo is rocky, and will be expensive to develop, therefore relocation is inevitable. 50 Households will be relocated to Chris Hani • The meeting resolved that temporary solutions be exploited such as the provision of chemical and or drainage solutions regarding full toilets. 	
5	Closure & Date of Next Meeting The meeting was closed by the Social Facilitator from the PRT	

Approval of Minutes

Department of Human Settlements

 Name & Surname

 Date

Raymond Mhlaba Local Municipality



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Name & Surname

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Date

Housing Development Agency

.....
Name & Surname

.....
Date

ISD Engineering Consultants

.....
Name & Surname

.....
Date

ITEM 82/2022

STATUS REPORT – RESTORATION OF TITTLE DEEDS AND HAND OVER OF COMPLETED TITTLE DEEDS

1. PURPOSE

The purpose of this report is for Council to note the progress achieved by the municipality in the implementation of the Restoration of Tittle Deeds within Raymond Mhlaba Municipality through the Department of Human Settlement (DHS).

2. BACKGROUND

The Raymond Mhlaba Municipality is faced with the backlog when it comes to tittle deeds, most of RDP houses are still registered under the municipality, which make it difficult for the municipality to bill the RDP houses correctly and the Owners have been coming to the municipality for the collection of tittle deed. DHS is the custodian of the issuing of tittle deeds.

- List of tittle deed ready to be handed over to people: Annexure F.
- List of areas that tittle deed will be restored: Annexure G.

3. PROGRESS MADE

DHS has appointed conveyancers to undertake the transfer of the RDP houses to their owners. All the appointed conveyancers are on site undertaking the work. Batches of tittle deeds are time and again submitted to the municipality for signature and sent back to the Deeds Office for final registration.

4. FINANCIAL IMPLICATIONS

Department of Human Settlement is the one that is accounting with funds.

5. LEGAL FRAMEWORK

- National housing Code 2000
- Breaking new ground 2004
- Environmental Management Act (No. 107 of 1998)
- SPLUMA 16 OF 2013

6. ANNEXURES

Annexure F - List of tittle deed ready to be handed over to people

Annexure G - List of areas that will be restored

7. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the Restoration of Title Deeds and hand over of completed title deeds.



Housing Subsidy

EASTERN CAPE: Application Status

Sumame	Full Names	Applicant Type	ID No.	Status	Spouse Surname	Spouse Full Name	Spouse ID No.	Township	Site	Subsidy Amount	Amount Authorize d*	Amount Paid*	A D
C97120008/1 Seymour Ph. 1 - 232 subs (Phase 1)													
KAPI	MNTUNAYE WELCOME	PNC - Project Linked - Non Credit	5004285271083	Approved				SEYMOUR	1264	R 16.950.00	R 8.305.20	R 8.305.20	2
JAMES	DANIELS	PNC - Project Linked - Non Credit	5903115212011	Approved				SEYMOUR	877	R 16.950.00	R 8.478.00	R 8.478.00	2
MAKROTI	JULIA NOTEMBA	PNC - Project Linked - Non Credit	2602020541083	Approved				SEYMOUR	1263	R 16.950.00	R 8.305.20	R 8.305.20	1
RAVE	NONGAZIWA REGINA	PNC - Project Linked - Non Credit	3210120480086	Approved				SEYMOUR	789	R 16.950.00	R 8.305.20	R 8.305.20	2
JOHNSON	VUYELWA ANGELINA	PNC - Project Linked - Non Credit	3002130360088	Approved				SEYMOUR	778	R 16.950.00	R 8.305.20	R 8.305.20	2
SLARGE	WILSON	PNC - Project Linked - Non Credit	4003045635083	Approved				SEYMOUR	1200	R 16.950.00	R 8.305.20	R 8.305.20	0
SALOWA	MADODA STANLY	PNC - Project Linked - Non Credit	4801135879089	Approved				SEYMOUR	1289	R 16.950.00	R 8.305.20	R 8.305.20	1
RUMEI	VUYISILE PHILIP	PNC - Project Linked - Non Credit	4912125483085	Approved				SEYMOUR	1274	R 16.950.00	R 8.305.20	R 8.305.20	1
FOLILO	NOLWANDLA MAVIS	PNC - Project Linked - Non Credit	5006160291084	Approved				SEYMOUR	1211	R 16.950.00	R 8.305.20	R 8.305.20	1
SOULS	MARIA JANE	PNC - Project Linked - Non Credit	4712340087011	Approved				SEYMOUR	842	R 16.950.00	R 8.478.00	R 8.478.00	2
SOCI	NOMPUNZI JANE	PNC - Project Linked - Non Credit	1001012134083	Approved				SEYMOUR	801	R 16.950.00	R 8.478.00	R 8.478.00	2
BURTMAN	SIMANGA WILSON	PNC - Project Linked - Non Credit	2601017816085	Approved				SEYMOUR	1238	R 16.950.00	R 8.305.20	R 8.305.20	1
THOBI	EVELYN THANDWE	PNC - Project Linked - Non Credit	4008070448088	Approved				SEYMOUR	1205	R 16.950.00	R 8.305.20	R 8.305.20	1
BOLSHI	WONDER	PNC - Project Linked - Non Credit	4208125471085	Approved				SEYMOUR	1246	R 16.950.00	R 8.305.20	R 8.305.20	1
YAKE	HOLISILE JACKSON	PNC - Project Linked - Non Credit	4805283203086	Approved				SEYMOUR	1254	R 16.950.00	R 8.305.20	R 8.305.20	1
WINDVOGEL	MIRKA	PNC - Project Linked - Non Credit	5011120011014	Approved	WINDVOGEL	FRANK EDWARD	5806125150016	SEYMOUR	768	R 16.950.00	R 8.305.20	R 8.305.20	2
NCANYWA	VICTOR MUYANI	PNC - Project Linked - Non Credit	3704015748080	Approved				SEYMOUR	864	R 16.950.00	R 8.305.20	R 8.305.20	1
YEKO	MBULELO ELVIN	PNC - Project Linked - Non Credit	5806135887005	Approved	YEKO	LUMKA ETHEL	6006101253087	SEYMOUR	1231	R 16.950.00	R 8.305.20	R 8.305.20	1
MBODO	MATOTO	PNC - Project Linked - Non Credit	5906075327082	Approved				SEYMOUR	1270	R 16.950.00	R 8.305.20	R 8.305.20	1
KLAAS	MITHUNZI DESMOND	PNC - Project Linked - Non Credit	0008095677081	Approved				SEYMOUR	895	R 16.950.00	R 8.305.20	R 8.305.20	0
VELAFI	NODAZIBONE SYLVIA	PNC - Project Linked - Non Credit	0108110804080	Approved				SEYMOUR	1299	R 16.950.00	R 8.305.20	R 8.305.20	1



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KARLA	THEMBIKOSI MAXWELL	PNC - Project Linked - Non Credit	7302225681082	Approved				SEYMOUR	1252	R 16.950.00	R 8.305.20	R 8.305.20	0
KOMENI	LUNGILE	PNC - Project Linked - Non Credit	600055842083	Approved				SEYMOUR	830	R 16.950.00	R 9.478.00	R 9.478.00	2
MBETHA	NOMAKULA EVELYN	PNC - Project Linked - Non Credit	0710240063086	Approved				SEYMOUR	1204	R 16.950.00	R 8.305.20	R 8.305.20	2
MBODO	NOSIBONELWA NELLE	PNC - Project Linked - Non Credit	1408560237008	Approved				SEYMOUR	1280	R 16.950.00	R 8.305.20	R 8.305.20	2
MLONDLENI	NYOMBIZODWA MAGGIE	PNC - Project Linked - Non Credit	1601011307083	Approved				SEYMOUR	833	R 16.950.00	R 8.305.20	R 8.305.20	2
OVANTYI	NONTANYANA MAGGIE	PNC - Project Linked - Non Credit	1804010490005	Approved				SEYMOUR	1251	R 16.950.00	R 8.305.20	R 8.305.20	2
MGGQI	PHATHWE EUNICE	PNC - Project Linked - Non Credit	2601210287089	Approved				SEYMOUR	1227	R 16.950.00	R 8.305.20	R 8.305.20	2
KOTA	ELIZABETH NOKWANJIC	PNC - Project Linked - Non Credit	3011110853088	Approved				SEYMOUR	1228	R 16.950.00	R 8.305.20	R 8.305.20	2
LOTTERING	META	PNC - Project Linked - Non Credit	3212150022086	Approved				SEYMOUR	889	R 16.950.00	R 8.305.20	R 8.305.20	2
GOOMFA	NONTOZANELE REGINA	PNC - Project Linked - Non Credit	3305060272081	Approved				SEYMOUR	821	R 16.950.00	R 8.305.20	R 8.305.20	2
TWEYI	LINGSWE LILLIAN	PNC - Project Linked - Non Credit	3503030557086	Approved				SEYMOUR	1243	R 16.950.00	R 8.305.20	R 8.305.20	2
POTYISI	VUYOKAZI	PNC - Project Linked - Non Credit	6703130515082	Approved				SEYMOUR	1197	R 16.950.00	R 8.305.20	R 8.305.20	2
NOZIWENI	BONSILE MICHAEL	PNC - Project Linked - Non Credit	7210175791082	Approved				SEYMOUR	1209	R 16.950.00	R 8.305.20	R 8.305.20	2
RUNELI	RHANYISO ELVIS	PNC - Project Linked - Non Credit	7403085066080	Approved				SEYMOUR	1201	R 16.950.00	R 8.305.20	R 8.305.20	2
STEVI	MONWABISI FREDERICKS	PNC - Project Linked - Non Credit	7407255863086	Approved				SEYMOUR	1216	R 16.950.00	R 8.305.20	R 8.305.20	2
NOANYWA	NOMVUYO SYLVIA	PNC - Project Linked - Non Credit	7602190661088	Approved				SEYMOUR	1225	R 16.950.00	R 8.305.20	R 8.305.20	2
STALI	NOAYI WILSON	PNC - Project Linked - Non Credit	2010104835083	Approved	STALI	NOMAYEZA IVY	3311110568064	SEYMOUR	729	R 16.950.00	R 9.478.00	R 9.478.00	2
SYAKA	TUBENI CHARLIE	PNC - Project Linked - Non Credit	2911085171088	Approved				SEYMOUR	1247	R 16.950.00	R 8.305.20	R 8.305.20	1
SOOI	STATI	PNC - Project Linked - Non Credit	3011105294080	Approved				SEYMOUR	720	R 16.950.00	R 8.305.20	R 8.305.20	2
VENA	MPHITHIZELI CLEVERMAN	PNC - Project Linked - Non Credit	3103135182088	Approved	VENA	NOZINTOMBI BEAUTY	4705130554060	SEYMOUR	831	R 16.950.00	R 8.305.20	R 8.305.20	1
IAGERS	MARTHA	PNC - Project Linked - Non Credit	4203180108015	Approved				SEYMOUR	777	R 16.950.00	R 9.478.00	R 9.478.00	2
JWAARTBO JI	MBUYISELO HEADMAN	PNC - Project Linked - Non Credit	4902055549088	Approved				SEYMOUR	771	R 16.950.00	R 8.305.20	R 8.305.20	2
IOUCHER	JANNIE	PNC - Project Linked - Non Credit	5209156329084	Approved	BOUCHER	FRANCIS KATIE	5605130214011	SEYMOUR	1271	R 16.950.00	R 8.305.20	R 8.305.20	1
IBUTO	NOBABAW JANE	PNC - Project Linked - Non Credit	5209170832085	Approved				SEYMOUR	1242	R 16.950.00	R 8.305.20	R 8.305.20	1



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BAARTMAN	JAMES GEORGE	PNC - Project Linked - Non Credit	3501035007015	Approved	BAARTMAN	SUSAN MARTHA	4102150006013	SEYMOUR	1229	R 16.950.00	R 8.305.20	R 8.305.20	1
MULLU	MNCEDISI GEORGE	PNC - Project Linked - Non Credit	4812256037080	Approved	MULLU	XOLISWA	5511030412084	SEYMOUR	760	R 16.950.00	R 8.478.00	R 8.478.00	2
MSURELAN GA	VUYISWA THEODORA	PNC - Project Linked - Non Credit	5507120931080	Approved				SEYMOUR	1293	R 16.950.00	R 8.305.20	R 8.305.20	1
MKILI	NOMKULEKO MINAH	PNC - Project Linked - Non Credit	6301011295087	Approved				SEYMOUR	1283	R 16.950.00	R 8.305.20	R 8.305.20	1
POTYER	NONTOSHO HARRIET	PNC - Project Linked - Non Credit	5403130332084	Approved				SEYMOUR	866	R 16.950.00	R 8.305.20	R 8.305.20	1
BLAYI	JORDAAN	PNC - Project Linked - Non Credit	5408135409082	Approved	BLAYI	ELIZABETH	5510120212080	SEYMOUR	758	R 16.950.00	R 8.305.20	R 8.305.20	2
NOMNOCOO IYA	NOMPUMELELO REGINA	PNC - Project Linked - Non Credit	5812300228080	Approved				SEYMOUR	891	R 16.950.00	R 8.305.20	R 8.305.20	1
GWAYI	JOSELINE NOMATHAMSA GA	PNC - Project Linked - Non Credit	6104205756082	Approved				SEYMOUR	1209	R 16.950.00	R 8.305.20	R 8.305.20	2
MAKHASI	NOLUTHANDO ELIZABETH	PNC - Project Linked - Non Credit	6304110278084	Approved				SEYMOUR	1240	R 16.950.00	R 8.305.20	R 8.305.20	0
GODA	SPYWO JULIUS	PNC - Project Linked - Non Credit	6211135684083	Approved				SEYMOUR	1261	R 16.950.00	R 8.305.20	R 8.305.20	1
NGQAWANA	PHIKELWA EUNICE	PNC - Project Linked - Non Credit	6312190510285	Approved				SEYMOUR	1290	R 16.950.00	R 8.305.20	R 8.305.20	1
LUTWEYI	NOKUZOLA	PNC - Project Linked - Non Credit	6702140478080	Approved				SEYMOUR	753	R 16.950.00	R 8.305.20	R 8.305.20	2
STEVEN	THEMBIKOSI EDWARD	PNC - Project Linked - Non Credit	6712235787088	Approved				SEYMOUR	1287	R 16.950.00	R 8.305.20	R 8.305.20	1
SULULU	THOBILE WELCOME	PNC - Project Linked - Non Credit	6910285890087	Approved				SEYMOUR	1208	R 16.950.00	R 8.305.20	R 8.305.20	1
STOFIE	MANDLA SIDWELL	PNC - Project Linked - Non Credit	7112296639085	Approved				SEYMOUR	1255	R 16.950.00	R 8.305.20	R 8.305.20	1
MATHE	XOLISWA	PNC - Project Linked - Non Credit	7304150428088	Approved				SEYMOUR	731	R 16.950.00	R 8.305.20	R 8.305.20	0
GOMFA	NOLUTHANDO THEODORA	PNC - Project Linked - Non Credit	7403140821080	Approved				SEYMOUR	1239	R 16.950.00	R 8.305.20	R 8.305.20	1
MATHE	NTOMBIZANELE ENETH	PNC - Project Linked - Non Credit	7510290665083	Approved				SEYMOUR	675	R 16.950.00	R 8.305.20	R 8.305.20	0
MOWETE	JOBERE JOHN	PNC - Project Linked - Non Credit	7908275490088	Approved				SEYMOUR	1286	R 16.950.00	R 8.305.20	R 8.305.20	0
SOULS	CHANTELLE NADINE	PNC - Project Linked - Non Credit	8501210568088	Approved				SEYMOUR NJ	1236	R 15.000.00	R.00	R.00	1
RINCI	TSHABALAKE	PNC - Project Linked - Non Credit	6006270341082	Approved				SEYMOUR	742	R 16.950.00	R 8.305.20	R 8.305.20	2
GWAYI	BUSISWE VERONICA	PNC - Project Linked - Non Credit	6106270854081	Approved				SEYMOUR	1234	R 16.950.00	R 8.305.20	R 8.305.20	1
NCAPAYI	ZITHULELE ELLIOT	PNC - Project Linked - Non Credit	6109175488084	Approved				SEYMOUR	1275	R 16.950.00	R 8.305.20	R 8.305.20	2
MENE	NOMFILE PATRICIA	PNC - Project Linked - Non Credit	6302060579089	Approved				SEYMOUR	1237	R 16.950.00	R 8.305.20	R 8.305.20	1



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KAHLA	FANISWA BEAUTY	PNC - Project Linked - Non Credit	7509251438084	Approved			SEYMOUR	1286	R 16.950.00	R 8.305.20	R 8.305.20	1	
MKONDO	MPHATHE	PNC - Project Linked - Non Credit	7903105271082	Approved			SEYMOUR	1256	R 16.950.00	R 8.305.20	R 8.305.20	2	
SOLANI	SONWABILE	PNC - Project Linked - Non Credit	8601095030988	Approved			SEYMOUR	800	R 10.000.00	R 0.00	R 0.00	2	
KHOTHA	STAMPI STEPHEN	PNC - Project Linked - Non Credit	3200135345081	Approved	KHOTHA	MAMTU ELDA	4403270491089	SEYMOUR	852	R 16.950.00	R 8.305.20	R 8.305.20	0
FORTUIN	WILLIAM ROOS	PNC - Project Linked - Non Credit	4107105001018	Approved	FORTUIN	MIETA	4289020000014	SEYMOUR	814	R 16.950.00	R 8.305.20	R 8.305.20	0
MEMANI	NOLUTHANDO ELUVONE	PNC - Project Linked - Non Credit	7901040681082	Approved			SEYMOUR	882	R 16.000.00	R 8.305.20	R 8.305.20	0	
BLUKUZA	ELEANOR NOKOZI	PNC - Project Linked - Non Credit	1003110061085	Approved			SEYMOUR	819	R 16.950.00	R 8.305.20	R 8.305.20	2	
MBOFANE	NORO ELSIE	PNC - Project Linked - Non Credit	1410100564085	Approved			SEYMOUR	1241	R 16.950.00	R 8.305.20	R 8.305.20	2	
TSHAKA	NGALO JACKSON	PNC - Project Linked - Non Credit	1810105327089	Approved			SEYMOUR	1230	R 16.950.00	R 8.305.20	R 8.305.20	2	
NOZUNGU	LOYTTE JOHNSON	PNC - Project Linked - Non Credit	2010105675088	Approved			SEYMOUR	813	R 16.950.00	R 8.305.20	R 8.305.20	2	
SAULS	ELLEN	PNC - Project Linked - Non Credit	3003150900073	Approved			SEYMOUR	870	R 16.950.00	R 8.478.00	R 8.478.00	2	
DWANE	BONISWA GERTRUDE	PNC - Project Linked - Non Credit	2005080108084	Approved			SEYMOUR	743	R 16.950.00	R 8.305.20	R 8.305.20	2	
UBENHANA	REGINA NOZENZA	PNC - Project Linked - Non Credit	3101013587088	Approved			SEYMOUR	1249	R 16.950.00	R 8.305.20	R 8.305.20	2	
NOQAGA	NOTI2 ANGELINA	PNC - Project Linked - Non Credit	3301013991087	Approved			SEYMOUR	1293	R 16.950.00	R 8.305.20	R 8.305.20	2	
MUDHODI	EUNICE MIRRIAM	PNC - Project Linked - Non Credit	3310101016087	Approved			SEYMOUR	1273	R 16.950.00	R 8.305.20	R 8.305.20	2	
MOKOENA	ZILIPA PRINROSE	PNC - Project Linked - Non Credit	3501300211087	Approved			SEYMOUR	1288	R 16.950.00	R 8.305.20	R 8.305.20	2	
SAULS	MIRIAM LETTISA	PNC - Project Linked - Non Credit	0600200731088	Approved			SEYMOUR	1281	R 16.950.00	R 8.305.20	R 8.305.20	2	
BAARTMAN	MZUNSI ROBERTSON	PNC - Project Linked - Non Credit	689456937084	Approved			SEYMOUR	882	R 16.950.00	R 8.305.20	R 8.305.20	2	
YEKO	BONGWE GBEREE	PNC - Project Linked - Non Credit	7300111019087	Approved			SEYMOUR	1282	R 16.950.00	R 8.305.20	R 8.305.20	2	
NOTA	TIMOTHY	PNC - Project Linked - Non Credit	6204155691084	Approved			SEYMOUR	1204	R 16.950.00	R 8.305.20	R 8.305.20	1	
BLAYI	PHAKAMA PRINROSE	PNC - Project Linked - Non Credit	6206280386080	Approved			SEYMOUR	800	R 10.950.00	R 8.305.20	R 8.305.20	2	
KWIKWI	MZIMKHULE ALPHONIS	PNC - Project Linked - Non Credit	6507155519083	Approved			SEYMOUR	856	R 16.950.00	R 9.478.00	R 9.478.00	2	
DIYANTYI	LULAMA PATRICIA	PNC - Project Linked - Non Credit	6610120760086	Approved			SEYMOUR	1212	R 16.950.00	R 8.305.20	R 8.305.20	1	
YERO	OSMOND JOHANNY	PNC - Project Linked - Non	6708195273083	Approved			SEYMOUR	1207	R 16.950.00	R 8.305.20	R 8.305.20	1	



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Unknown Status	3
Withdrawn by Applicant	9
Approved	232
Failed deeds search	1
Failed National Database search	9
Total:	254

Plans For Title Deeds Handover 2022

<u>Project</u>	<u>Region</u>	<u>Reason for Engagement</u>
Seymour	Amathole	Beneficiary Verification
Idutywa Ext 753	Amathole	Beneficiary Verification
Butterworth 376	Amathole	Beneficiary Verification
Bizana 188 & 800 Units	Alfred Nzo	Beneficiary Verification
Tambo Village	Chris Hani	Beneficiary Verification
Ezibeleni	Chris Hani	Beneficiary Verification
Lady Frere 700	Chris Hani	Beneficiary Verification
Indwe	Chris Hani	Beneficiary Verification
Dordrecht	Chris Hani	Beneficiary Verification
Lady Grey 1000	Joe Gqabi	Beneficiary Verification
Barkly East	Joe Gqabi	Beneficiary Verification
Ksd 1317	OR Tambo	Beneficiary Verification
Alexandria	Sarah Bartman	Beneficiary Verification
Kruisfontein	Sarah Bartman	Beneficiary Verification
Rietbron	Sarah Bartman	Beneficiary Verification
Graaf - Reinet	Sarah Bartman	Awaiting verification report
HANKEY	Sarah Bartman	Beneficiary Verification
KRUISFONTEIN	Sarah Bartman	Beneficiary Verification
OCEAN VIEW	Sarah Bartman	Beneficiary Verification
KWANOMZAMO	Sarah Bartman	Beneficiary Verification
THORNHILL	Sarah Bartman	Beneficiary Verification
PATENSIE	Sarah Bartman	Beneficiary Verification
PELLSRUS	Sarah Bartman	Beneficiary Verification
SEA VISTA	Sarah Bartman	Beneficiary Verification
OLD ARCADIA	Sarah Bartman	Beneficiary Verification
YOUTH CAMP		
KRUISFONTEIN	Sarah Bartman	Beneficiary Verification

ITEM 83/2022

STATUS REPORT – DEVELOPMENT OF LAND USE SCHEME OF RAYMOND MHLABA MUNICIPALITY

1. PURPOSE

The purpose of this report is for Council to approve the progress achieved by the municipality in the development and implementation of the Land Use Scheme.

2. BACKGROUND

According to the Spatial Planning and Land Use Management Act, Act 16 of 2013 (SPLUMA), Chapter 5, the Land Use Management Section 23(1) Role and Executive Authority, that the municipality must, in the development, preparation and adoption or amendment by the municipality of its land use scheme, subject to the provision of this act, provide general policy and other guidance. According to Section 24(1) of the same act, a municipality must, after public consultation, adopt, and approve a single land use scheme for its entire area within 5 years from the commencement of this act. The municipality has according to the act, acts as such and appointed service provider to develop a land use scheme

The municipality is having draft documents of Land Use Scheme, which was previously referred as town planning scheme or land use management scheme as defined as a statutory document which divides municipality into zones. These zones are used to indicate the desired future development of an area with the aim to promote economic growth, social inclusion, efficient land development and minimal impact on public health, the environment, and natural resources. Zones can be classified according to the use of land and building such as commercial, industrial, residential, or other purpose. The height and bulk of building and other structures, as well as the areas of lot which may be occupied, and the size of open space must be considered as an indicator to determine the zoning.

A consultant was appointed in 2019 and the process started in January 2020, the office had some engagement with them in February and the Covid-19 also stall the process because all the necessary processes were not done like public consultations and workshop to the council. The process will be done with the new council so that the LUS can be approved and adopted by the council.

3. FINANCIAL IMPLICATIONS

Budget - R285, 562.00

4. LEGAL FRAMEWORK

- National housing Code 2000
- Breaking new ground 2004
- Environmental Management Act (No. 107 of 1998)
- SPLUMA 16 OF 2013

5. ANNEXURES

Annexure H - Draft Land Use Scheme

6. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council approves the Development and implementation of the Land Use Scheme within Raymond Mhlaba Municipality.



**RAYMOND
MHLABA**
MUNICIPALITY

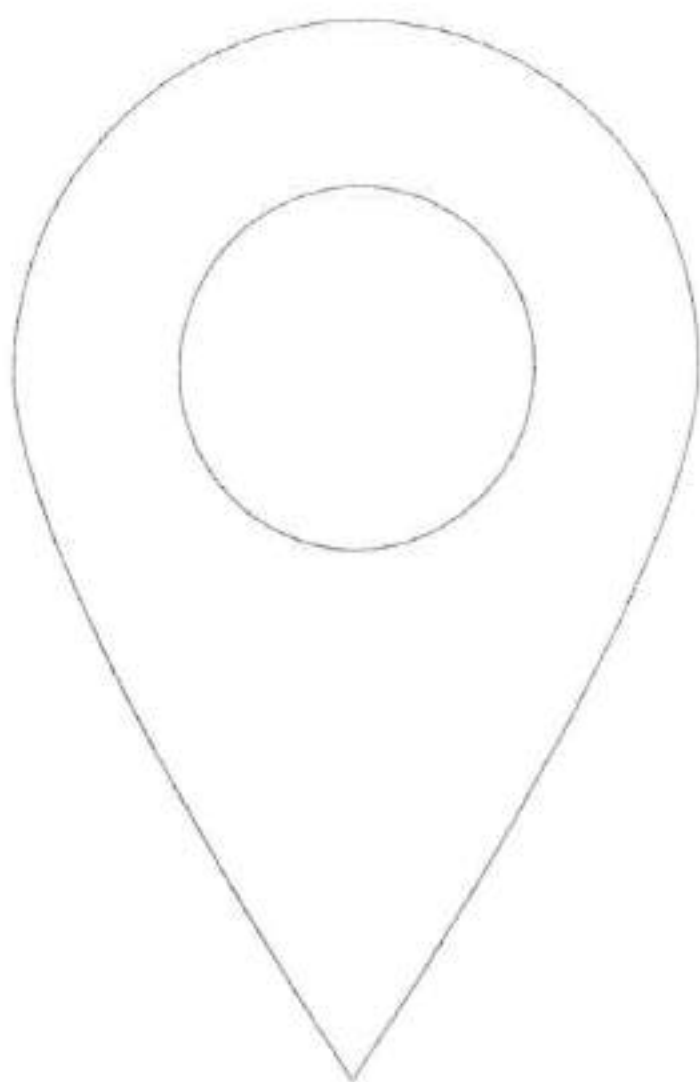
UMANTYANO KUPHULISO

DEVELOPMENT OF A LAND-USE SCHEME FOR RAYMOND MHLABA MUNICIPALITY

Final Draft Integrated Land Use Scheme

JULY 2021

TSHANI
CONSULTING C.C.



Kreason Naidoo



9 Princes Road, Vincent, East London, 5217



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INTRODUCTION

This document presents a Draft Raymond Mhlaba Land Use Scheme Regulations. It seeks to translate the SDF to a more detailed set of detailed zoning categories. In that, it serves as a linking element between the SDF and Scheme and bridges the gap between these two land use management tools and enable the comprehensive management of all erven (both private and public sector) within the Municipality; promote and implement the applicable planning and development legislation and principles as adopted by the relevant National, Provincial and Municipal spheres of government from time to time and lastly to promote and implement the Vision and Strategies of the Integrated Development Plan in the realization of quality environments.

BACKGROUND

The Raymond Mhlaba Local Municipality (RMLM) initiated a process towards the preparation of a land use scheme that will cover the RMLM municipal jurisdiction in terms of the Spatial Planning and Land Use Management Act (SPLUMA), Act no. 16 of 2013. The alignment of the Town Planning Scheme is reflected in the diagram below. It is to be noted that the RMLM scheme is to be read in conjunction with the Integrated Development Plan, Spatial Development Framework, Municipal Spatial Planning and Land Use Management By-laws and the Spatial Planning and Land Use Management Act.

1. GENERAL PROVISIONS

1. PREAMBLE

Chapter 5 of the Spatial Planning and Land Use Management Act (SPLUMA) (Act No. 16 of 2013) and Chapter 3 of the Municipality's Spatial Planning and Land Use Management By-laws were used in developing the regulations. The regulations are intended to assist the municipality with better understanding allowed use rights and promote control over use rights as well as manage the utilisation of land. The regulation developed will be applicable to the Raymond Mhlaba Local Municipality.

Section 25(1) of the Spatial Planning and Land Use Management Act provides direction of the preparation of Town Planning Schemes. As indicated in SPLUMA the purpose of a scheme is to give effect to and be consistent with the municipal spatial development framework. The

intention of the town planning scheme is to also determine the use and guide the development of land within the municipal area. In doing so, the scheme aims to promote -

- economic growth;
- social inclusion;
- efficient land development, and
- Minimal adverse impact on public health, the environment and natural resources.

In addition to Section 25(1) of the SPLUMA, Section 16 of the Municipality's Spatial Planning and Land Use Management By-laws 2016 stipulate that the Municipality must determine the use and development of land within the municipal area to which it relates to promote.

- harmonious and compatible land use patterns;
- aesthetic considerations;
- sustainable development and densification;
- the accommodation of cultural customs and practices of traditional communities in land use management; and
- a healthy environment that is not harmful to a person's health.

The preparation of this scheme includes a range of legislative and policy frameworks of National and Provincial Government as well as relevant principles have been acknowledged. Consideration was given to the unique characteristics of Raymond Mhlaba Local Municipality in order to respond to land use management techniques in areas under traditional leadership and communal land.

2. TITLE

The regulations contained in this document shall be known as the **Raymond Mhlaba Land Use Scheme Regulations** in terms of Chapter 5 of the Spatial Planning and Land Use Management Act (Act No. 16 of 2013) and Chapter 3 of the Municipality's Spatial Planning and Land Use Management By-laws.

3. THE NEED FOR THE MUNICIPAL LAND USE SCHEME

The absence of land use schemes has resulted in the disempowering of municipalities to adequately deal with effective land use management. It has further had impacts on management, rating, and regularization of land use activities. It has been found that municipalities use multiple land use / town planning schemes to manage and regulate

development which are not synergised with one another. The schemes which are been used are often outdated and do not address the complex land use management scenarios facing parts of the Eastern Cape. A shortfall of many schemes are their poor alignment with the municipal SDF as per SPLUMA requirement.

Traditionally, Schemes are usually biased to urban/established areas and often do not address the rural component. It must also be noted that despite having guidelines municipalities without Land Use Schemes are also without both human and financial resource to prepare their own Land use scheme.

4. WRONGFULLY ALLOCATION OF ZONING

Should any property be assigned a zoning which has been wrongly converted from previous zoning maps which preceded these regulations, the owner of an affected property is entitled to submit an application to the municipality to rectify the identified discrepancy. The following process is to be followed:

- The applicant must submit documentary proof of the error and proof of the lawful land use rights;
- No application fees will be charges for such application.

5. SCHEME CONSIDERATIONS

It to be noted that the scheme regulation applies to all land within the jurisdiction of Raymond Mhlaba Local Municipality. However, the scheme does not apply to resource areas where aspects of the management of such areas are regulated by the provision of:

- The National Environmental Management: Protected Areas Act, 2003 (Act 57 of 2003); and/or
- he National Environmental Management Biodiversity Act, 2004 (Act 10 of 2004);
- regulations under these Acts; and
- approved management plans implemented by the management authority in such areas (such as a National and Provincial Parks authority);
- Subdivision of Agricultural Land Act, 1970;
- Guidelines developed for land used for mining and mineral resources areas;
- National and Provincial water resource acts;
- Heritage conservation Acts.

6. CONFLICT OF LAWS AND LEGISLATIVE COMPLIANCE

- (a) When any provision of this Land Use Scheme is in conflict with a municipal by-law or any other subordinate legislation, these regulations shall prevail, subject to the provisions of regulation (b) (i) and (ii).
- (b) Other by-laws and supporting legislation which relate to erection of structures within a specified distance of the boundaries or centre line will take preference above the scheme except where the scheme:
 - i. Requires a road width greater than that determined by such other by-laws;
 - ii. Requires structures set back from boundary or centre line or road at a greater distance than that determined by such other by laws;
- (c) Should the scheme regulation be in conflict with national or provincial legislation the provisions of the more onerous regulation shall prevail. This includes (but is not limited to) the provisions of the National Building, Regulations and Building Standards Act, 1977 (Act 103 of 1977) and Act 21 of 1940, in so far as they require buildings to be erected at a greater distance from the boundaries of an erf than is required in terms of these regulations, shall have preference above the provisions of the Land Use Management Scheme.
- (d) Nothing in these regulations shall be construed as permitting any person to do anything that is in conflict with the conditions registered against the Title Deed or Deed of Grant of the land.
- (e) No person may use or commence with, carry on or cause the commencement with or carrying on of land development which is not permitted in the land use scheme or for which an approval is granted in terms of this By-Law;
- (f) When an applicant or owner exercises a land use right granted in terms of an approval he or she must comply with the conditions of the approval and the applicable provisions of the land use scheme;
- (g) In addition to the provisions of this Chapter, the provisions of Chapter 6 apply to any application submitted to the Municipality in terms of this Chapter;
- (h) Any reference to the Municipality in this Chapter includes a reference to the Municipal Planning Tribunal and the Authorised Official, as the case may be.

7. TRANSITIONAL PROVISIONS

In the event of outstanding applications which require attention and are impacted by legislation which has been repealed, SPLUMA provides some guidance in such regard.

- (a) Decisions on applications made in terms of laws repealed by section 59 of SPLUMA (DFA, LeFTEA, etc) may still be outstanding; or
- (b) Decisions on development applications made in terms of provincial laws (Land Use Planning Ordinance 15 of 1985 or the Town Planning and townships ordinance no. 15 of 1986);

The above situations will need to be dealt with in the following manner:

- (a) The repeal of laws referred to in section 59 of the municipal planning by-law or by a provincial legislature in relation to provincial or municipal planning does not affect the validity of anything done in terms of that legislation.
All applications, appeals or other matters pending before a tribunal established in terms of section 15 of the Development Facilitation Act, 1995 at the commencement of this Act that have not been decided or otherwise disposed of, must be continued and disposed of in terms of this Act.

8. COMPONENTS OF THE LAND USE SCHEME

The Land Use Scheme consists of three components, namely:

- (a) Scheme Regulations;
- (b) Land use Scheme map (s), in so far as the scheme is mapped;
- (c) Scheme register, in so far as zonings have been allocated to the captured land use categories of the surveyed towns;

9. APPLICATION FOR DEVELOPMENT ON OR CHANGE TO LAND USE PURPOSE OF COMMUNAL LAND

1. An applicant who wishes to develop on or change the land use purpose of communal land located in the area of a traditional council where such development will have a high impact on the community or such change requires approval in terms of a land use scheme applicable to such area, must apply to the Municipality in the manner provided for in the municipal planning by-law.

2. No application pertaining to land development on or change of the land use purpose of communal land may be submitted unless accompanied by power of attorney signed by the applicable traditional council.

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2. DEFINITIONS

The definitions below comprise of the land use categories and terminologies that are to be read in conjunction with the scheme to correctly identify the scheme regulations:

2.1 GENERAL DEFINITIONS

In this Scheme, unless the context otherwise indicates, any word shall, when used in this Scheme, have the same meaning as in these definitions, otherwise it shall have the meaning assigned to it in the Raymond Mhlaba Spatial Planning and Land Use Management By-Laws 2016 and the Spatial Planning and Land Use Management Act No.16 of 2013.

Agricultural Building

Means a building used in connection with, or which would ordinarily be incidental to, or reasonably necessary in connection with the use of the site of that building as agricultural land.

Ancillary Use

Means a use incidental to and customarily associated with a specific principal use, located on the same erf.

Arcade

Means an area forming part of a building which may or may not be covered, reserved exclusively for pedestrian traffic, but may include fountains, benches and other similar features and shall nowhere have a total width of less than 4 metres and an unobstructed width of less than 2 metres, such measurements shall be subject to the discretion of the Municipality.

Associated Structures and Activities:

A premise used in the name of a company that is made up of a number of smaller companies which have joined together.

Authorised Official

Means an official who may consider and determine applications as contemplated in terms of Section 35(2) of the Spatial Planning and Land Use Management Act No.16 of 2013.

Authority

Is the written authority given by the Municipality in terms of its statutory powers.

Basement

Is the lowest part of any building, which part is constructed with more than 50% of its volume below the mean finished ground level immediately surrounding the building.

Boarding House

Means a structure where lodging and/or meals is/are provided for 7 or more lodgers and who are accommodated for a period longer than those on a transient basis (i.e. longer than 2 weeks).

Building

Is any structure or erection of an immovable nature for whatever purpose used including any tank, swimming pool or radio-mast and any wall, retaining wall or closed-boarded fence more than two metres in height at any point, but excluding any open fence, post, steps, pier, ramp, fountain, statue, fish-pond, pergola or other garden ornamentation.

Building Line

Is the line parallel to any boundary of an erf, which is conterminous with a street, public right of way or proposed road; or in the case of "hatchet shaped" erven, a line parallel to the boundary nearest to the street, which is not a boundary of the access strip. Building Line shall also apply as a line parallel to any service infrastructure demarcating the area where the service authority has determined no development should take place.

By-Law

Means the bylaws or regulations of the Municipality in force in the area of the Scheme.

Caravan

Means any vehicle permanently fitted out for use by persons for living and sleeping purposes whether or not such vehicle is a trailer.

Clinic

means a facility providing medical, psychiatric, or surgical service for sick or injured persons, including emergency treatment, diagnostic services and services to outpatients, employees or visitors and may include a day-ward.

Commercial Purposes

means purposes normally or otherwise reasonably associated with the use of land for distribution centres, wholesale trade, storage warehouses, carriage and transport services, laboratories, or computer centres, including offices and other facilities that are subordinate and complementary to such use.

Commercial Workshop

Means a light industrial workshop, wherein the primary purpose is the selling of goods and services by retail, and where the processes are operated specifically in conjunction with a shop

or office to which the general public has access as customers, and it includes such uses as a watch repairer, shoe repairer, electronic equipment repairer and an electrician, but excludes a garage or petrol filling station.

Communal Farming

Means a portion of land that is used for agricultural purposes with the intention of selling the harvested goods to support life in rural areas. This use may also include a chicken coop.

Communal Land

land contemplated in section 4 (of Communal Land Tenure Bill), owned, occupied or used by members of a community subject to shared rules or norms and customs of that community and includes land owned by the State but used by communities as communal land;

Communications Tower

a structure on which an antenna or dish is installed for the transmission, broadcasting or receiving of radio, television, radar or microwaves, and similar types of devices.

Community

a group of persons whose rights to land are derived from shared rules determining access to land held in common by such group regardless of its ethnic, tribal, religious, or racial identity and includes a traditional community.

Community Hall

a facility that is used for cultural activities, social meeting, funeral proceedings, and gatherings in traditional communities.

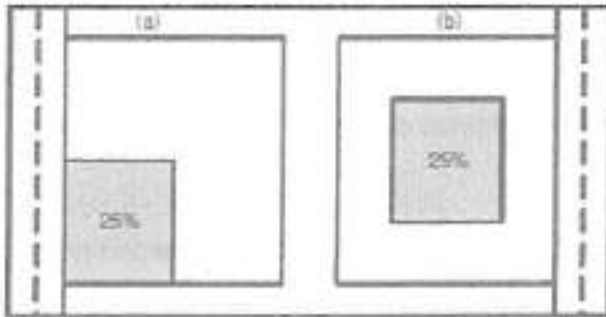
Conference Centre

a building including the land associated therewith, used for conferences, gatherings, indoor recreation, commercial exhibition hall, related catering facilities, and such other uses considered by the municipality to be ancillary thereto, or reasonably for the use of the building as a conference centre.

Conservation Area: an area of land and/or water within which the conservation of the scenic beauty, indigenous flora and fauna, other naturally occurring material, water courses, topographical features and places of historic or scientific interest is of primary importance.

Coverage

Is the proportion of an erf covered by buildings and is expressed as a percentage of the erf area as defined. Thus, 25% coverage means that only one quarter of the erf may be covered by buildings.



Crematorium

Means a building where the dead are reduced to ash and includes facilities for associated religious and administrative functions.

Develop Land or Development

In relation to any land, means the erection of buildings and structures, the carrying out of construction, engineering, mining or other operations on, under or over land, and a material change to the existing use of any building or land for non-agricultural purposes, but does not include the construction or use of any dwelling unit and outbuildings usually associated therewith for the settlement of a traditional household on land on which a traditional community lawfully resides.

Doctors Surgery

Means a facility providing medical or surgical service for sick or injured persons, including diagnostic services and services to patients.

Duplex Flat

Means a dwelling unit in a building, each such unit consists of a ground floor and one upper floor connected by an internal staircase and has direct access to a private open area.

Dwelling House

Means a building constructed, used or adapted to be used, as a dwelling unit to accommodate one household and which includes not more than one kitchen, habitable rooms for the accommodation of bona fide domestic staff, outbuildings and accessories as are ordinarily

used therewith. Only in the case of Agricultural land can a dwelling unit allow for more than one family and kitchen.

Dwelling Unit

Means a set of inter-leading rooms including bathroom(s) and not more than one kitchen, designed as a self-contained unit for occupancy by a single household for living and sleeping purposes, but shall not include a building which in the opinion of the Municipality is designed in such a way as to enable it to be utilised by two or more separate households.

Dwelling Unit Curtilage

Means a single defined area of land forming part of a medium density housing site comprising the land upon which a dwelling unit is erected or is intended to be erected, together with such private open areas and other areas as are reserved for the exclusive use of the occupants of the dwelling unit.

Environmental Screening Report

Is a preliminary environmental assessment of the potential impacts of a proposed development on the environment; and, in particular on the ecosystems and the conservation status of the site and the biodiversity objectives of the Municipality.

Erection of a building

means the construction of a new building or structure or the structural alteration of, or the making of any addition to, a building.

Erf

Means any piece of land registered in the Deeds Registry as an erf, lot, plot, stand or farm and includes a portion of an erf, lot, plot, stand or farm; provided that where, as a provision of the Scheme, a proposed road or a change in zoning divides a registered piece of land into two or more portions, the term "Erf" shall apply to each of such portions as if they had been separately registered.

Erf Area

Is the area of an erf, less the area of a panhandle, any public right of way, road servitude, land set aside as a new road or road widening to which the erf may be subject, but shall include any registered servitude for overhead or underground services.

Existing Building

Means a building lawfully erected before the date of adoption or a building erected in accordance with plans, which were approved by the Municipality prior to that date.

Existing Use

Means in relation to any building or land, a continuous use of that building or land after the date of adoption for the purpose for which it was designed and lawfully authorised by the Municipality at that date.

Flood Line

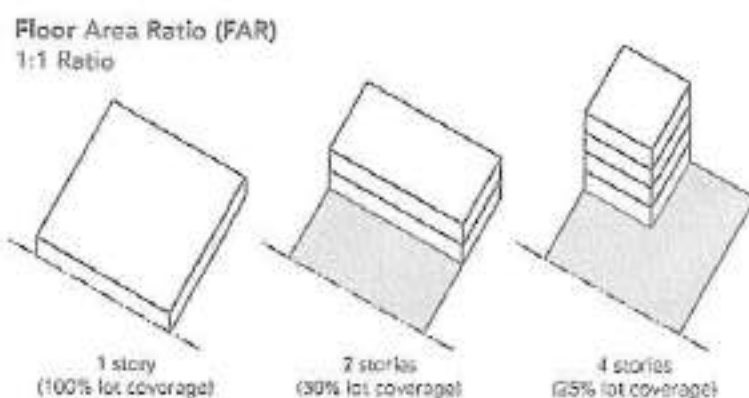
Means the lines indicating the maximum level likely to be reached by floodwaters on the land in question in a specified event.

Floor Area

The floor area of a building shall be taken as the sum of the roofed areas of the building at each floor level, measured over and including wall thicknesses, lift shafts and staircases.

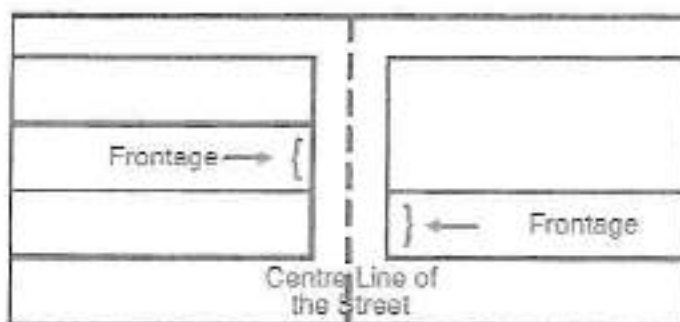
Floor Area Ratio

Subject to Clause 2.6, is the ratio of the total floor area of the buildings on an erf to the erf area and is expressed as a decimal, e.g. a Floor Area Ratio of 0.5 means that the floor area of the buildings on a particular lot is half the erf area.



Frontage

Is the length of the boundary of an erf, which is coincident with the boundary of an existing or proposed street.



Gross Office Area

Is the sum of the floor areas of the office space in a building including storage, corridors, lift shafts, staircases, kitchens, and conveniences, and shall include wall thicknesses and basements used other than for parking purposes.

Gross Shop Area

Is the sum of the floor areas of both the storage and retail areas of a shop and shall include wall thicknesses and basements used other than for parking purposes but shall exclude public conveniences.

Ground Floor

means the lowest floor of a building, which is not a basement.

Hardware

Means a building used for the sale of tools, machinery, and other durable equipment.

Height

Is the height of a building in storeys or floors and is expressed as a number.

Homeowners Association

Means a company registered in terms of Section 21 of the Companies Act, No. 61 of 1973, as amended, membership of which shall be exclusive to and compulsory for the freehold or registered leasehold owners of dwelling unit curtilages in a medium density housing site.

Hotel

Means a transient accommodation establishment primarily engaged in providing 7 or more rooms and/or suites for temporary lodging by the general public and which provides meals on the premises and which does have a liquor licence and which operates a lounge and/or bar where such liquor is sold and consumed on the premises.

Household

Means a group of people who live together, share living and eating expenses, and may consist of one family, together with or without staff and with or without a boarder or boarders.

Indigenous

refers to individuals whom originate naturally in a place.

Industrial Purposes

Means purposes normally or otherwise reasonably associated with the use of land primarily for the manufacture, altering, repairing, assembling or processing of a product, or the dismantling

or breaking up of a product, or the processing of raw materials including a noxious activity. See also Building and Land Use Definitions of Service, Light, General and Special Industrial Buildings.

Kennels

Means any erf where dogs, cats, or other small animals or birds in an aviary are kept for profit, breeding, or exhibiting, including places where said animals are boarded, kept for sale, or hire. Such use is regarded as an Agricultural Industry.

Kitchen

Means any room, all or part of which is designed and/or used for storage, refrigeration, cooking and the preparation of food.

Maisonette (or Pair of Maisonettes)

Means a two-storey building consisting of 2 dwelling units placed one above the other with separate entrances.

Mall

Means an area of land open to the air and reserved exclusively for pedestrian traffic but may include fountains, benches and other similar features as well as kiosks for, inter alia, the sale of refreshments.

Medium Density Housing Site

Means a defined area of land upon which medium density housing is established or is proposed to be established and which comprises dwelling unit curtilages and common land, but excludes any land required by the Municipality for public purpose.

Municipality

Means the Raymond Mhlaba Municipality or any other subsequently appointed authority.

Net Developable Area

Means the surveyed area of an erf less that area which by virtue of soil instability, liability to flooding, inaccessibility of topography or slopes steeper than 1:3 or the existence of an environmentally sensitive area, renders such area in the opinion of the Municipality as being undevelopable.

Occupant

Means any person occupying a building or land irrespective of whether such occupation is legal or not.

Outbuilding

Means a building or portion of a building ordinarily used in conjunction with a dwelling unit(s), and used for the garaging of private motor vehicles, storeroom, domestic workers' accommodation and ablution facilities, and workroom.

Premier

means the Premier of the Province of Eastern Cape.

Primary Use

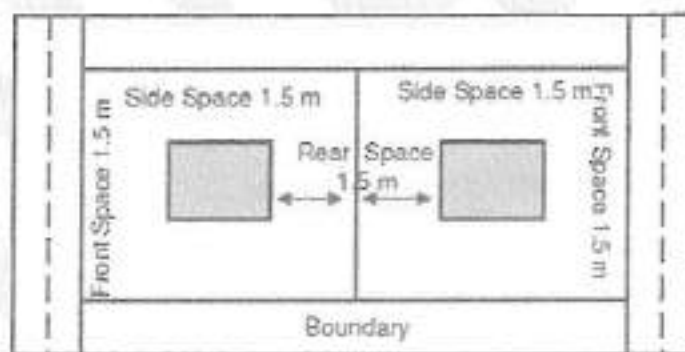
Means the predominant use of any erf, building or structure.

Private Open Area

Means a usable area, exclusive of utility areas, driveways and parking areas, which is open to the sky and which is adjacent to and has direct access from a dwelling unit on a medium density housing site, such private open area being reserved for the exclusive use of the occupants of the associated dwelling unit, but may include covered open areas (patios) and verandas.

Rear Boundary

Shall mean that boundary of an erf which is furthest from any street boundary, and which does not meet any street boundary.



Scheme

Is the Raymond Mhlaba Town Planning Scheme, as amended from time to time.

Scheme Map

Is the Map forming part of the Scheme as adopted by the Municipality.

Semi-Detached House

Is a building other than a dwelling house comprising 2 dwelling units contained in one building, both on the ground floor and each provided with a separate entrance.

Side Boundary

Is any boundary of an erf which meets a street boundary and any other boundary and which is neither a street boundary nor a rear boundary.

Special Consent

Is the consent of the Municipality.

Storey

Is a room or set of rooms at one level, including any room, the floor of which is split in two or more levels, and shall have the following implications:

(a) Basement shall not count as a storey provided it be used for parking vehicles, service installations or storage, and not for residential purposes, or as a shop, factory or work place.

(b) The ground floor may be on several levels.

(c) A pitched roof containing a habitable room and any other type or style of roof, which contains or supports any rooms, structures or features over and above those mentioned in paragraph (e) below and which the Municipality considers to be habitable shall count as a storey.

(d) A storey shall not be higher than 4, 5 metres. If a storey is higher than this, each 4, 5 metres or part thereof shall count as a storey.

(e) Lift, meter and similar rooms and architectural features, which are in proportion to the building, do not constitute a storey.

Street Line

Means a boundary of an erf, which is coincident with the boundary of an existing or proposed street.

Terrace House

Means a dwelling unit in a building comprising 3 or more dwelling units, each having a separate entrance on the ground floor with direct access to a private open area or areas.

Transient

Means a continuous period of 2 weeks or less.

Usable Common Open Space

Means the usable portion of the common land, which is not occupied by vehicular road carriageway, parking areas and communal facilities of a non-recreational nature, but includes walkways, structures intended for recreational use and a children's playing area or areas.

Utility Area

Means the outdoor private area adjacent to or associated with the kitchen side of a medium density housing unit, the screening of which shall be to the satisfaction of the Municipality and which includes patios, verandas and drying areas.

Watercourse

Means:

- a) a river or spring;
- b) a natural channel in which water flows regularly or intermittently
- c) a wetland, lake or dam into which water flows; and
- d) any collection of water which the Minister may, by notice in the gazette declare to be a watercourse,
- e) a reference to a watercourse includes, where relevant, its bed and banks. (Source: National Water Act (No. 36 of 1998), as amended)

Wetland

Means land which is transitional between terrestrial and aquatic systems where the water table is usually at or near the surface, or the land is periodically covered with shallow water, and which land in normal circumstances supports, or would support, vegetation, birdlife, etc. typically adapted to life in saturated soil. (Source: National Water Act (No. 36 of 1998), as amended).

Zone

Means a defined category of land use, which is shown on the zoning map of a land use scheme.

2.2 BUILDING AND LAND USE DEFINITIONS

Unless the context of this Scheme clearly indicates to the contrary, the following building types and Land Use types have the meaning and interpretation given below:

Abattoir: a place where animals are slaughtered for distribution to retail outlets.

Additional Dwelling Unit: Additional Dwelling Unit means a self-contained unit for residential habitation of limited size, which does not form part of medium density housing or chalets. It may be attached or detached to a dwelling house, but must be clearly associated with a dwelling house erected on an erf, and may include such outbuildings, garages and stoep areas as are customary used and incidental thereto, with the understanding that only one additional dwelling unit will be permitted on any one Erf unless Council allows otherwise.

Adult Entertainment Shop: a building or part thereof used for the sale, hiring, display, or viewing of material of an adult nature.

Adult Shop: a premise where publications and or films, classified as X18 by the Publications Board, or which fall within Schedule 2 (read with Schedule 5) of Act 65 of 1996, are exhibited and/or distributed. Such a shop or premises must also be licensed in terms of Section 2 of the Business Act (Act 71 of 1991) to conduct the business of adult shop or premises; or where the business of making the services of an escort available to any person is carried out, as described in the Business Act (Act 71 of 1991), and where the business is licensed in terms of Section 2 of the Business Act (Act 71 of 1991).

Agriculture: the cultivation of land for crops, plants, trees or the breeding of animals, or the operation of a game farm on natural veld or land; it includes only such activities and buildings which are reasonably connected with the main agricultural activity on the land, including a dwelling house(s), traditional dwelling and worker accommodation, but does not include abattoirs, feed-pen farming, aquaculture or defined consent uses.

On state owned land, administered by a Traditional Authority Structure, Agricultural Use includes the following activities:

- Infrastructure and buildings linked to supply of goods, services, advice to such area or the storage of produce from such area;
- Cultural and Social Ceremonies;
- Commonage.

Agricultural Industry: an enterprise or concern for the processing of agricultural products on land used for agricultural purposes owing to the nature, perishability and fragility of such products, but does not include service industry, industry or abattoir.

Agricultural Land: arable, meadow or pasture land, plantations, market gardens, poultry farm, nursery garden, and may include greenhouses or hydroponics, horticulture, permaculture, orchards and land used for the purpose of breeding or keeping of domestic animals and/or livestock and the grooming of such animals, poultry or bees and includes sale yards and any buildings connected therewith, provided that buildings connected with the housing of cats and/or dogs shall be deemed to be a Special Use. It excludes uses that could be classified/defined under "Agricultural Industry" and "Industry – High Impact".

Authority Usage: a use that is practiced by a public authority or on an agency basis on behalf of a public authority, of which the characteristics (including combination of uses) and locality factors are such that it cannot be classified or defined under other uses in these regulations, and includes uses practiced by:

- (a) The National Government, such as military training centres and installations, police stations, correctional facilities and associated utility services and accommodation that are directly related to the operation and maintenance of the primary function;
- (b) The Provincial Government, such as road camps; and
- (c) A Municipality, such as civic centres, municipal depots and fire stations (including associated accommodation that is required for staff to be on standby).

Bank: premises designated to a financial institution licensed to receive deposits and make loans.

Basement: that portion of a building, where such basement is not a habitable room, the finished floor level of which is at least 2m below, or the ceiling of which is at most 1m above the grade line applicable to the building.

Bed and Breakfast Establishment: an owner managed commercial accommodation establishment of not more than 5 guestrooms and which has as its primary source of business the supply of short-term accommodation and breakfast for resident guests.

Boarding House: any house, building or premises in which both lodging and either meals or communal cooking facilities are supplied by the proprietor, together with such outbuildings as are normally used therewith.

Bottle Store: a shop in which mainly alcoholic beverages are sold in the retail trade and includes an off-sales facility that is part of a hotel and under the same management as the hotel.

Boundary: of a land unit – means cadastral boundary, or where a land unit has not been surveyed, a reference or description as generally approved by the Municipality must be used.

Building: any structure or erection irrespective of its nature or size, i.e. any structure that complies with the National Building Regulations.

Bus Depot: the use of land and/or buildings at public transport facilities such as a bus for the purposes of dropping off and collecting passengers by public and private bus services and mini bus, and may include parking areas, shelter and seating for passengers, a ticket office, offices ancillary to the management of a bus, an informal trade area and ablution facilities.

Business Premises: a site or building or structure on or in which retail and wholesale business is done and includes uses such as shops, warehouses, offices, banks, bottle stores, restaurants, nurseries or buildings/structures/premises for similar purposes, but does not include institutions, service stations, industries or noxious trades.

Camping Site: a property or part thereof which can be utilised for the erection of tents or parking of caravans and includes ablution, braai, cooking and other facilities which, together with the amenity of the site, serve as features of attraction.

Caravan: any vehicle permanently fitted out for use by people for living or sleeping purposes, whether or not such vehicle is a trailer.

Caravan Park: any land used or intended to be used for the accommodation of caravans, including mobile homes.

Car Wash: land and buildings used for the washing, polishing and cleaning of vehicles.

Cemetery: a place, whether public or private, wherein human remains have been or are intended to be interred and includes a crematorium.

Ceremonial Workshop: a premise used for religious ceremonies to be carried out.

Clinic: a medical care facility for day patients with no overnight accommodation.

Commercial Premises: a building or land-usage whether it is a service industry, retail or wholesale, which is primarily involved in the rendering of a service, which can reasonably be regarded as being out of character in the residential or business area of the town. Commercial premises may include a warehouse.

Commercial Workshop: an activity which caters specifically for the local customer or provides a service directly to the retail customer and which is directly associated with the business premises to which the public has access and where such business premises comprise the frontage of the whole building except entrances and exits and may include panel beating, spray painting and cleaning of cars.

Commonage: land owned by the Municipality or state land under Traditional Authority administration on which residents have acquired / can acquire grazing rights or rights to arable lots, expressly for the purpose to benefit local inhabitants of a settlement or town.

Communal land: is held in trust by the Minister of Rural Development and Land Reform but also regarded by government as co-owned by the local community. It is considered to belong legally to the State. It is held by individuals under PTOs, under customary tenure, by quitrent grants, or rarely, by lease. Individuals rights on it are protected by the Interim Protection of Informal Land Rights Act (IPILRA).

Convenience Shop: a shop, including storage space, which is used for the purposes of carrying on a retail trade specifically directed at the supply of convenience goods (predominantly foodstuffs) to a localized area.

Conservation Area: an area of land and/or water within which the conservation of the scenic beauty, indigenous flora and fauna, other naturally occurring material, water courses, topographical features and places of historic or scientific interest is of primary importance.

Council: means a Local Municipal Council.

Cultural Ceremonies: means the practice of cultural and social ceremonies by a person or group belonging to a cultural, religious or linguistic community, provided that such ceremonies are lawful in terms of all applicable legislation and bylaws of the Municipality.

Customary tenure: persists from pre-colonial times in rural areas. State or trust land is allocated to heads of household by a hierarchy of traditional leaders. Government structures such as Tribal Authorities have been superimposed on the traditional system to administer customary tenure.

Day Care Centre: a building or a site, excluding a boarding house or educational institution, which is maintained and utilised on a profit or non-profit basis, for the acceptance, protection, and temporary caring of a maximum of 50 or less children on behalf of their parents and which building, or site is registered as a place of care in terms of the Child Care Act (Act 74 of 1983).

Dwelling House: a building containing only one dwelling unit complying with the National Building Regulations. In the event of a second dwelling unit on a Single Residential Erf (Residential Zone II), such dwelling house and second dwelling unit may be attached.

Dwelling Unit: a self-contained inter-leading group of rooms with not more than one kitchen, used only for living accommodation and housing at an occupation ratio not exceeding three persons per habitable room, together with such outbuildings as are ordinarily used therewith.

Dwelling Unit – Second: means an additional self-contained interleading group of rooms including not more than one kitchen designed for occupation by a single household or family and may include out buildings and domestic staff accommodation but excludes an ancillary unit(s).

Ecologically Sensitive Areas: a designated area of land which needs special protection because of its landscape, wildlife or historical value.

Educational Building: land and buildings used for instruction purposes such as a university, school, college, technical institute, crèche, nursery school, monastery, convent or similar uses and may include a research laboratory, art gallery, museum, academy, lecture, music or assembly hall or a library within the same site and incidental to such uses. It may further include ancillary uses normally associated with the primary use as an educational building, such as accommodation for students and staff, a canteen/restaurant, tuck shop (limited to 20m²) and sport / recreation facilities, but expressly excludes a Restricted Building.

Fast Food: premises used for the selling or supplying of meals or refreshments for consumption on or off the premises.

Flats: a building containing three or more dwelling units for human habitation, together with such outbuildings as are ordinarily used therewith; provided that in those zones where flats are permissible, fewer than three dwelling units shall also be permissible.

Funeral Parlour: the business of an Undertaker and may include a chapel, office, workshop, garage and/or warehouse. A Funeral Parlour does not include a mortuary.

Garage: a building for the storage of one or more motor vehicles and includes a carport but does not include a motor repair garage or service station.

Guest House: means an owner managed commercial accommodation establishment of not less than 6 guest-rooms and not more than 16 guest-rooms and which has as its primary source of business the supply of short-term accommodation and meals for resident guests.

Harvesting Medicinal Plants: means a building used to grow and cultivate medicinal plants for herbal remedies.

Home Activity: an activity or use established in, or in conjunction with a Dwelling Unit or a structure erected on the site of an existing Dwelling Unit which –

- (a) shall be restricted to one person who shall reside on the property;
- (b) shall occupy a minor portion of the Dwelling Unit, or shall, in the case of any structure erected for the purpose of the activity, be deemed to be associated with the Dwelling Unit and shall be not larger than 5% of the erf area but shall not, in any event, exceed 40m²
- (c) shall not involve any industrial or workshop activity;
- (d) shall not generate traffic sufficient to warrant the provision of additional parking;
- (e) shall not include the storage or display of any goods or items associated with the activity, nor the direct sale of goods or items from the site;
- (f) shall not involve the exhibition on the property of any notice or sign, nor the quoting of the residential address in any advertisement of the activity
- (g) shall, in the case of the keeping of livestock, be subject to the requirements of the Health Bylaws.

Home Business: the conduct of an occupational activity in, or in conjunction with, a Dwelling Unit or an approved structure erected on the Site of an existing Dwelling Unit which may be used for a home business, subject to certain conditions. In particular, such business may cause the employment of additional staff, which is necessary to conduct the business, but shall not have a negative impact on the residential character of the area.

Hospital: land and buildings used for the care and accommodation of patients, including specialised medical treatment and may include operating theatres, x-ray rooms, a convenience shop, pharmacy, offices and consulting rooms directly related to the hospital and may include staff accommodation and other associated uses.

Hotel: a property used as a temporary residence for guests, where lodging and meals are provided, and may include:

- (a) a restaurant;
- (b) conference and entertainment facilities that are secondary and directly linked to the dominant use of the property as a hotel; and

- (c) premises which are licensed to sell alcoholic beverages for consumption on the property but does not automatically include an off-sales facility.

Industry: an enterprise for the manufacture, wholesaling, warehousing, distribution, dispatching, assembly or processing of a product or the breaking up of a product or raw materials, which is not included under the definition of "Noxious Trade", and includes any place or site where any such trade is carried on, providing that retail on any such place or site shall be restricted to the selling of goods manufactured, processed or directly associated with the industrial activities on such place or site, as well as a caretaker's dwelling, an office or offices, an industrial café and any other use incidental to an industry.

Industry – General: means any other industrial use which is not defined elsewhere in terms of this set of definitions.

Industry – Light: means an industry which can be carried out without causing nuisance to other properties or to the public.

Industry – Service: means an enterprise which is:

- a) Primarily involved in the rendering of a service for the local community such as the repair of household appliances or the supply of household services; and
- b) Not likely to be a source of disturbance to surrounding properties.
- c) Not liable, in the event of fire, to cause excessive combustion, give rise to poisonous fumes or cause explosions; and
- d) Includes a builder's yard / hardware store and allied trades, laundry, bakery, dairy depot, distribution centres, storage purposes (excluding Bulk Storage as defined in the Scheme), laboratories, grooming parlour, transport and cartage activities and a workshop or other area used for the repair, restoration, lubrication and/or service of motor or leisure vehicles and/or parts thereof and/or electrical and/or mechanical equipment and may include facilities such as service bays, grease pits and wash bays, but shall not include facilities for panel beating or spray painting.

Informal Trading: the permitted selling of products in areas demarcated and approved by the Municipality specifically for this purpose, such as markets and other demarcated areas, provided that:

- (a) it does not interfere with pedestrian or vehicular movement, or with any municipal utility services; and

(b) there is no threat to public health or safety.

Institution: a property used as a welfare or private care facility such as an old age, frail or handicapped care facility, or a social facility such as a counselling centre, children's home or reformatory; and includes ancillary administrative, health care and support services for these facilities; but does not include a hospital, clinic or conventional correctional facility (prison).

Launderette: a building used for the purpose of washing and drying domestic clothing and household linen, where the machines used are electronically operated and quiet, and of the type of which processes each customer's articles individually, and which may be operated by the customer for a fee or be dropped off and picked up. The washing media used shall be of a type that shall not cause harmful effluent to be discharged into the sewerage system. A launderette is differentiated from a laundry in that the customer cannot operate the machines used in a laundry.

Marine Protected Areas: an area of the coast that is formally protected by law and managed mainly for biodiversity conservation, as recognised in terms of the National Environmental Management: Protected Areas Act, 2003 (Act 57 of 2003).

Mortuary: means a place where bodies are stored on a temporary basis.

Motor Display Area: premises used for the display, sale and/or hire of vehicles and may include uses incidental thereto but excludes a Motor Garage.

Motor Garage: premises used for the major servicing and repair of vehicles such as: the overhauling and testing of engines; the rebuilding and testing of engines; panel beating and spray painting. The following ancillary uses may also be included: display and sale of vehicles; washing, and cleaning of vehicles; and, the sale of motor spares and accessories.

Motor Vehicle: a vehicle designed or intended for propulsion by other than human or animal power, and includes a motorcycle and a trailer and caravan, but does not include a vehicle moving exclusively on rails or an aircraft.

Motor Workshop: Premises used for the general repair and servicing of light motor vehicles, including auto-electrical repairs, the fitting and sale of fitted motor spares and accessories, auto valet services, storage, and may also include an office, storeroom and display and sale of vehicles, or of towing broken down motor vehicles and excludes a Motor Garage.

Nature Reserve: a national park, provincial park or other nature park in public ownership, or that has been declared as such in terms of legislation and remains in private ownership; it includes

an area which is used as a game park or reserve for fauna or flora in their natural habitat and includes the provision of accommodation facilities for tourists or holidaymakers.

Noxious Use/Trade/Industry: means a use, trade or industry, performed by a public authority, public utility or private entity which constitutes a nuisance or a risk to health in neighbouring premises arising from vapours, effluvia, fluids, liquid waste matter, solid waste matter, noise, disturbance and dust, including but not limited to:

- (a) waste disposal site, waste-water treatment works;
- (b) enterprises associated with chemical, explosive or nuclear-based manufacturing, warehousing, packaging or distribution; and
- (c) the activities described in Annexure A hereto.

Occasional Use: a temporary activity such as craft markets, circuses, religious gatherings, or other outdoor events, even though these are not in accordance with the zoning of the property concerned.

Occupant: means any person who physically inhabits a building, a structure or land unit.

Offices: a room or set of rooms or a building that is used for the performance of an administrative function but excludes shops and business premises and does not include the storage, handling, distribution or sale of goods.

Office Building: a premise used for the administration of any business whether public or private.

Office District Authority: a premise designated to elected officials for one specific area for political or administrative purposes.

Office Government: premises used by or on behalf of the Government or Municipality for the purpose of carrying out Government or Municipal functions.

Office Local Authority: a premises designated for an organization that is officially responsible for all the public services and facilities in a particular area.

Office Public: a building used for purposes of Local, District, Provincial and/or National Government offices and includes a Town Hall, Court House, Police Station, Post Office, Public Library, Clinic and buildings ordinarily incidental thereto, but excluding an impoundment area.

Parking Garage: a building, or part of a building designed for the parking of motor vehicles with or without a fee and may include parking within a building.

Place of Assembly: a public hall, hall for social functions, music hall, concert hall, school hall or exhibition hall which is not directly related to a commercial undertaking, or a town hall or civic centre.

Place of Public Assembly: a building or land used for social meetings, gatherings, or indoor recreation, but does not include a place of entertainment.

Place of Entertainment: a theatre, dance hall, disco, amusement park, sports centre, billiard room, or similar use, but excludes an adult shop and adult entertainment.

Place of Instruction

- (a) a school, college, technical institute, industrial school, academy, university, lecture hall or other centre of instruction, whether public or private, and includes a boarding house for learners or students attached to such place of instruction and staff accommodation appertaining thereto, and
- (b) a convent, monastery, library, public art gallery, museum, gymnasium or day care centre, whether public or private, but does not include a building/complex used or intended to be used wholly or primarily as a certified reformatory or industrial school, or as a school for the mentally disabled.

Place of Worship: a church, synagogue, mosque, temple, chapel, or other place for practicing religion and includes any building in connection therewith but does not include a funeral parlour

Private Open Space: any land which has been set aside in this scheme for use as a primarily private site for club buildings, sport, play, rest or recreational facilities or as an ornamental garden or a pleasure garden and includes public land which is or will be leased on a long-term basis, whether public or private.

Private Recreational Area: sport and/or recreation facilities where access area may be reserved, such as a privately owned Golf Course, sports fields and clubs and associated sporting structures. It may include parking areas, club house, restaurant, or shop facilities ancillary to such sport and/or recreational use.

Professional Services: a vocation which is governed by the rules and conduct of a professional institution or body, and in which the practitioners offer their time and skills as a particular service to their clients, as distinct from the sale of a tangible commodity (e.g. medical, dental, veterinary, hairdressing and legal).

Public Authority: a government department (national or provincial), district or local municipality or other organ of state.

Public Garage: a building, including the site, for an undertaking that offers a complete range of services for motor vehicles, including sale of fuel, panel beating, spray-painting and a shop.

Public Open Space: land which falls under, or is intended to come under, the ownership of the Municipality, which is not leased or intended to be leased on a long-term basis and which is utilised or will be utilised as an open space, park, garden, playground, sports ground or square.

Public Parking: a site or building or part thereof that is accessible to the general public for parking purposes and excludes taxi ranks, bus termini and truck stops.

Public Road: any road or street for public use or any land intended for such purposes.

Public Street means:

- (a) any street that has at any time been
 - i. dedicated to the public; or
 - ii. used without interruption by the public for a period of at least thirty years; or
 - iii. declared or rendered such by a competent authority; or
- (b) any land with or without buildings or structures thereon, which is shown as a street on:
 - i. any plan or subdivision of a diagram approved by a competent authority and acted upon; or
 - ii. any general plan registered or filed in the Deeds Registry or
 - iii. the office of the Surveyor-General.

Public Utility: a company supplying utility infrastructure and/or services required for the proper functioning of the built environment.

Residential Building: a building (other than a dwelling-house, town house or block of flats) for human habitation, together with such outbuildings as are normally used therewith, and includes a boarding house, residential rooms, a hotel, a guest house, retirement village and a children's home, but does not include other buildings or uses mentioned whether by way of inclusion or exclusion in the definitions of "place of instruction" or "institution".

Recreational Area: sport and/or recreation facilities, such as a Golf Course, sports fields and clubs and associated sporting structures. It may include parking areas, club house, restaurant or shop facilities ancillary to such sport and/or recreational use.

Recreational Building: a clubhouse, gymnasium, squash court, pavilion, change room, stadium and any similar facility used in conjunction with a sport or recreational activity. A clubhouse may include dining facilities and lounges. It may include an open space or reserve which the public has a right to use and enjoy and includes any ancillary facilities but excludes a commercial gymnasium, which is defined under "Shop".

Recycling Depot: premises which receives, stores and processes pre-sorted single streams of waste and processes it into recycled products.

Residential Room: a habitable room, which forms part of a residential building, in which the proprietor provides lodging, but does not provide meals.

Resort: a resource-based holiday or recreational development that is accessible to the public (which may be subject to booking and fee arrangements).

Resort Accommodation: a number of dwelling or accommodation units belonging to one owner, which are only utilised for short term accommodation by travellers or tourists or holidaymakers and which comprise a single business enterprise, which is accessible to the public and of which the individual dwelling or accommodation units are marketed only by means of renting, and includes a caravan park and a camping site, but does not include a hotel.

Restaurant: a business establishment where meals and liquid beverages are prepared and/or served to paying customers for consumption on the property and may include licensed provision of alcoholic beverages for consumption on the premises.

Retail: means the sale and supply in any quantities of goods not manufactured nor produced to the order of any person and which are sold to any person for use or consumption by that person, and not for resale.

Retirement Village: a retirement community is a residential community or housing complex designed for older adults who are generally able to care for themselves; however, assistance from home care agencies is allowed in some communities

School: a premise used as an institutional for educating children.

Scrap Yard: means a building or land that is used for one or more of the following purposes:

- (a) the storing, depositing, or collecting of junk or scrap material or articles of which the value depend entirely or partially on the material out of which they are manufactured.
- (b) the dismantling of second-hand vehicles or machines to recover components or material, and

- (c) the storing or sale of second-hand pipes, poles, steel section, wire, lumber, tyres, bricks, containers, or other articles which are suitable to be left in the open without any serious damage being incurred.

Second Dwelling: a dwelling that may be erected in addition to the primary dwelling unit, with such an erection being a consent use in Residential Zone II and in Agricultural Zone I.

Service Industry: means the utilisation of a building or premises for an enterprise that is –

- (a) primarily involved in the rendering of a service for the local environs, such as the repair of household appliances and the supply of household services; and
- (b) which is not likely, in the event of fire, to cause excessive combustion or explosions, or give rise to poisonous fumes being released; and
- (c) but does not include an abattoir, a brickmaking site, sewerage works, a service station or public garage.

Service Station: a business or concern where motor vehicles are provided with fuel for payment or reward and includes trading in motor vehicles, oil, tyres and motor spares, the servicing or washing of motor vehicles or the operation of a restaurant or convenience shop, but excludes spray painting, panel beating or body or blacksmith work.

Shelter: a structure and unit of accommodation intended for human occupation, constructed of any material whatsoever, even though such structure or material may not comply with the standards or requirement for durability intended by the National Building Act.

Shop: a site or building or structure used for the purpose of carrying on a retail trade and includes a restaurant, launderette, a dry cleaner or a retail concern where goods which are sold in such concern are manufactured or repaired, provided that the floor area relating to such manufacture or repair, comprises not more than one third of the floor area of the shop. Shop does not include an industry, noxious use or trade or industry, service station, bottle store or supermarket.

Shopping Centre: a primarily retail development that is planned, built and managed as a single entity, comprising of a single or several retail concerns on a common site with a minimum gross leasable area (GLA) of 4 000 m². The retail space and walkways may be combined under a single or linked roof, separated from vehicular movement and parking (a Retail Mall) or accommodated in separate buildings integrated with the vehicular movement and parking. A shopping centre may include other business uses as permitted under "Business Premises".

Spaza shop/ Tuck Shop: means a shop that is operated from a dwelling house, provided that:

- (a) such activities are restricted to one room of the principal dwelling or a garage or outbuilding with such an area not exceeding 30m²;
- (b) the dwelling is to have a primarily residential function;
- (c) not more than two persons should be involved in the operating of such a shop
- (d) such a shop should not impact negatively on the surrounding neighbours; and
- (e) all signs of trade, including advertising, should be kept to a minimum as specified in item 3 in Annexure C.

Special Industrial Building: any buildings other than dwelling houses defines industrial buildings as factories and other premises used for manufacturing, altering, and repairing.

Special Use: means a building type or use of land either not included in these definitions or used for any use other than a use for which buildings or land, included in these definitions, may be used.

Subsistence Agriculture: the practise of self-sufficiency farming system in which the people focus on growing enough food to feed themselves and their entire families. The output is mostly for domestic requirements with little or no surplus trade.

Supermarket: a shop with a net retail floor space of not less than 350 m², which is utilised for sales on a basis of self-service.

Tavern: means a home-based business that provides for on-site consumption of food and liquor in a dwelling unit, provided that all provisions described in Annexure B are complied with.

Taxi Rank: the use of land and/or buildings at public transport facilities such as a taxi ranks for the purposes of dropping off and collecting passengers by public and private services and metered taxis, and may include parking areas, shelter and seating for passengers, a ticket office, offices ancillary to the management of a taxi rank, an informal trade area and ablution facilities.

Telecommunication Infrastructure: any part of the infrastructure of a telecommunication network for fixed line (fibre optic, copper or other cables) or wireless communication, including voice, data and video telecommunications, provided by telecommunication providers, including cellular network operators. This may include:

- (a) Antennas and satellite dish antennas
- (b) Any support structure;

- (c) Equipment room;
- (d) Radio equipment or optical communications equipment (laser or infra-red);
- (e) All ancillary structures needed for the operation of telecommunication infrastructure.

This definition excludes point-to-point fibre optic, copper or other cable installations.

Telecommunication Installation: an installation used to accommodate telecommunication infrastructure for the transmitting or receiving of communication signals. Such installation may include a freestanding support structure on land or may be attached to a building or structure.

Tourist Facilities: amenities for tourists or visitors such as a function venue, lecture rooms, restaurants, gift shops and restrooms, but does not include overnight accommodation.

Town House: a dwelling unit, which forms part of a town-housing scheme.

Traditional Activities: premises used for traditional rituals/ceremonies to be carried out.

Traditional Homestead: a self-contained inter-leading group of rooms, or free-standing rooms functioning in an integrated manner as a dwelling unit, grouped together on a land unit, with not more than one kitchen, used for living accommodation and housing of a family, together with such outbuildings as are ordinarily used therewith. The definition of Traditional Dwelling excludes free-standing rooms that function as Tenements of Flats.

Traditional Medicine: a building used for the sale of traditional remedies that have been developed over generations.

Transport Facility: a designated area with associated facilities that serves as a taxi rank, bus terminus or truck stop, but does not include public parking.

Transport Usage: a public or private transport undertaking based on the provision of a transport service such as railways, harbours and airports, and includes facilities for the handling and storage of freight.

Truck Stop: a building or premises in which, or upon which, a business, service, or industry is conducted mainly involving trucks or similar heavy commercial vehicles, and may include:

- a) the dispensing of motor fuel or other petroleum products, including associated office and storage areas;
- b) the temporary parking of trucks or similar heavy commercial vehicles;

- c) the cleaning, maintenance, servicing, or minor repairs of trucks or commercial heavy vehicles, but excluding panel beating and spray painting.

Utility Service: use or infrastructure provided by a public authority, private or public utility, that is required to provide engineering and associated services for the proper functioning of the built environment and includes a water reservoir and purification works, electricity substation and transmission lines, stormwater retention facilities, and a waste-water pump station. It may also include waste processing activities such as transfer stations, recycling centres, and composting installations) and a waste-water treatment works, only if no part of such facility or activity constitute a noxious use. "Utility service" does not include road, or transport use or telecommunication installations.

University: a building used for high-level educational institution in which students study for degrees and academic research is done.

Urban Edge: means a demarcated line (and interrelated policy) that defines the zone within which the Municipality will endeavour to upgrade levels of infrastructure over a period of time and according to available resources, to support higher densities of residential, industrial, and commercial development.

Veterinary Clinic: a place or building dedicated to the science and art of prevention, cure, or alleviation of disease and injury in animals and especially domestic animals.

Warehouse: either a site/building/room where goods are stored, or a wholesale business.

Wholesale: the sale and supply in any quantity of goods to a bona fide retailer for resale to the public.

3. SCHEME SUMMARY OF PRIMARY AND CONSENT USES

The table below illustrates the zoning categories supported by the visual representation to be used in future mapping. The primary uses, and special consent uses also support this table and are to be read in conjunction with the scheme controls.

ZONE	COLOR NOTATION			VISUAL REPRESENTATION	PRIMARY USE	SPECIAL CONSENT
	RGB CODES					
	R	G	B			
AGRICULTURAL ZONE	000	255	000		<ul style="list-style-type: none"> - Agriculture - Cultural Ceremonies - Dwelling House - Traditional Homestead 	<ul style="list-style-type: none"> - Additional Dwelling - Agricultural Industry - Day Care Centre - Place of Assembly
BUSINESS ZONE I	000	255	255		<ul style="list-style-type: none"> - Banks - Bed and Breakfast Establishment - Bottle Store - Clinic - Doctors Surgery - Dwelling House - Guest House (above ground floor) - Funeral Parlour - Hardware - Hotel - Launderette - Office Building - Place of Assembly - Place of Entertainment - Place of Worship - Public Office - Residential Building (above ground floor) - Residential Rooms - Restaurant - Supermarket - Shop - Shopping Centre 	<ul style="list-style-type: none"> - Adult Shop - Car Wash - Commercial Workshop - Day Care Centre - Mortuary - Parking Garage - Place of Instruction - Service Station - Warehouse
BUSINESS ZONE II	000	000	255		<ul style="list-style-type: none"> - Dwelling House - Flat - Guest House - Offices - Place of Worship - Professional Services - Public Office - Residential Building 	<ul style="list-style-type: none"> - Bed and Breakfast Establishment - Bottle Store - Clinic - Day Care Centre - Funeral Parlour - Parking Garage

					<ul style="list-style-type: none"> - Restaurant - Town House - Shop 	<ul style="list-style-type: none"> - Place of Public Assembly - Place of Instruction - Supermarket - Service Station - Warehouse
BUSINESS ZONE III	176	188	248		<ul style="list-style-type: none"> - Adult Shop - Car Wash - Commercial Workshop - Funeral Parlour - Launderette - Mortuary - Parking Garage - Place of Worship - Warehouse 	<ul style="list-style-type: none"> - Bed and Breakfast Establishment - Day Care Centre - Dwelling House - Educational Building - Home Business - Place of Public Assembly - Recreational Building - Service Station
BUSINESS ZONE IV	000	077	168		<ul style="list-style-type: none"> - Car wash - Convenience store - Service station - Motor workshop 	<ul style="list-style-type: none"> - Motor Display area - Motor Garage - Restaurant/ Fast Food
CULTURAL RURAL ZONE	070	040	030		<ul style="list-style-type: none"> - Additional use rights - Agriculture - Dwelling house - Institution - Hospital - Place of instruction - Place of worship - Place of assembly 	<ul style="list-style-type: none"> - Boarding house - Conference facility - Cemetery - Crematorium - Funeral parlour - Freestanding base telecommunication station - Wind turbine infrastructure - Urban agriculture
COMMUNITY ZONE I	137	112	068		<ul style="list-style-type: none"> - Day Care Centre - Place of Assembly - Private Recreational Area - School 	<ul style="list-style-type: none"> - Institution - Place of Worship - Residential Building
COMMUNITY ZONE II	158	215	194		<ul style="list-style-type: none"> - Day Care Centre - Place of Assembly - Place of Worship - Private Recreational Area 	<ul style="list-style-type: none"> - Place of Instruction - Institution
COMMUNITY ZONE III	230	152	000		<ul style="list-style-type: none"> - Clinic - Hospital - Institution - Place of Assembly - Private Recreational Area 	<ul style="list-style-type: none"> - Day Care Centre - Place of instruction - Place of Worship - Residential Building
INDUSTRIAL I	246	164	254		<ul style="list-style-type: none"> - Commercial Workshop - Funeral Parlour - Motor Workshop - Mortuary 	<ul style="list-style-type: none"> - Abattoir - Agricultural Industry - Parking Garage

					<ul style="list-style-type: none"> - Scrap Yard - Service station - Warehouse 	
INDUSTRIAL II	132	000	168		<ul style="list-style-type: none"> - Abattoir - Agricultural Industry - Dwelling House (for caretaker only) - General Industrial Building - Light Industrial Building - Office Building - Public Office - Recycling Depot - Service Industrial Building - Warehouse 	<ul style="list-style-type: none"> - Agricultural Land - Funeral Parlour - Noxious Industry* - Parking Garage - Special Industrial Building
NATURE RESERVE	034	156	100		<ul style="list-style-type: none"> - Amenity Area - Conservation Area - Conservation Purpose - Game Reserve - Heritage Conservancy - Heritage Purposes - Nature Reserve - Picnic Area - Bird Hide - Camping Ground - Coffee Shop/ Tea Garden - Protected Area - Special Landscapes - Special Nature Reserve - World Heritage Site - Office - General 	<ul style="list-style-type: none"> - Conference Facility - Lodges - Camping and Caravan Park - Dwelling House
OPEN SPACE ZONE I	118	238	000		<ul style="list-style-type: none"> - Public Open Space - Recreational Area 	Associated Structures and Activities
OPEN SPACE ZONE II	169	214	158		<ul style="list-style-type: none"> - Private Open Space - Private Recreational Area 	<ul style="list-style-type: none"> - Agriculture - Associated Structures and Activities - Cemetery
RESIDENTIAL ZONE I	255	255	115		<ul style="list-style-type: none"> - Dwelling House - Home Activity - Subsistence Agriculture - Traditional Homestead 	<ul style="list-style-type: none"> - Cultural Ceremonies - Day Care Centre - Second Dwelling House - Tuck Shop/Spaza
RESIDENTIAL ZONE II	255	209	000		<ul style="list-style-type: none"> - Dwelling House - Home Activity - Subsistence Agriculture - Traditional Homestead 	<ul style="list-style-type: none"> - Day Care Centre - Guest House - Place of Public Assembly - Private Recreation Area - Recreational Building

						- Tuck Shop / Spaza
RESIDENTIAL ZONE III	230	255	000		<ul style="list-style-type: none"> - Dwelling House - Home Activity - Subsistence Agriculture - Traditional Homestead - Residential Building 	<ul style="list-style-type: none"> - Day Care Centre - Guest House - Place of Public Assembly - Private Recreation Area - Recreational Building
RESIDENTIAL ZONE IV A	168	056	000		<ul style="list-style-type: none"> - Dwelling House - Home Activity - Private Open Space - Subsistence Agriculture - Town House - Traditional Homestead - Residential Building 	<ul style="list-style-type: none"> - Bed and Breakfast Establishment - Boarding House - Day Care Centre - Guest House - Recreational Building
RESIDENTIAL ZONE IV B	137	090	068		<ul style="list-style-type: none"> - Dwelling House - Flats - Home Activity - Private Open Space - Residential Rooms - Subsistence Agriculture - Town House - Traditional Homestead 	<ul style="list-style-type: none"> - Bed and Breakfast Establishment - Boarding House - Day Care Centre - Guest House - Hotel - Recreational Building - Retirement Village
RESIDENTIAL ZONE V	255	236	188		<ul style="list-style-type: none"> - Bed and Breakfast Establishment - Dwelling House - Guest House - Student Accommodation - Hotel - Residential Building - Private Open Space 	<ul style="list-style-type: none"> - Place of Public Assembly - Recreational Building
RESORT ZONE I	102	255	255		<ul style="list-style-type: none"> - Caravan Park - Camping Site - Private Open Space - Resort - Resort Accommodation - Shop 	<ul style="list-style-type: none"> - Hotel - Place of Assembly
SPECIAL ZONE	255	102	000		<ul style="list-style-type: none"> - Special Usage 	
TRANSPORT ZONE I	233	150	122		<ul style="list-style-type: none"> - Bus Depot - Taxi Rank - Transport Facility 	<ul style="list-style-type: none"> - Service Station
TRANSPORT ZONE II	226	115	076		<ul style="list-style-type: none"> - Public Road - Public Street - Public Parking 	<ul style="list-style-type: none"> - Telecommunication Installation
UTILITY ZONE I	212	207	203		<ul style="list-style-type: none"> - Local Authority Office - District Authority Office - Government Office - Utility Services 	<ul style="list-style-type: none"> - Place of Instruction - Institution - Telecommunication Installation

4. DEVELOPMENT POLICY: LAND USE ZONES

4.1 ZONES RELATED TO AGRICULTURE

ZONE: AGRICULTURAL ZONE I						
<p>SCHEME INTENTION:</p> <p>The objective of the zone is to promote and protect agriculture on large farms as an important economic, environmental and cultural resource. Limited provision is made for non-agricultural uses to provide the rural communities in more remote areas with the opportunity to increase the economic potential for their properties, provided these uses do not present a significant negative impact on the primary agricultural resource.</p>						
<p>MAP COLOR REFERENCE:</p>						
<p>PRIMARY USES</p> <ul style="list-style-type: none"> - Agriculture - Cultural Ceremonies - Dwelling House - Traditional Homestead - Conservation Area 			<p>SPECIAL CONSENT</p> <ul style="list-style-type: none"> - Additional Dwelling - Agricultural Industry - Day Care Centre - Place of Assembly 			
DEVELOPMENT PARAMETERS						
SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	At least 10m	As determined by the municipality	Within the Urban Edge - 0,8 ha	As determined by the municipality		
Side Building Line	At least 10m		Outside the Urban Edge – 20 ha			
Rear Building Line	At least 10m					
ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS						
<ul style="list-style-type: none"> • Refer to Parking Schedule • As permitted by the Municipality in consultation with the Traditional Authority. 						

4.2 ZONES RELATED TO BUSINESS

ZONE: BUSINESS ZONE I

SCHEME INTENTION:

The objective of the zone is to provide for intensive business and mixed-use development with relatively few restrictions in order to promote Urban Vitality and economic growth.

MAP COLOR REFERENCE:



PRIMARY USES

- Banks
- Bed and Breakfast Establishment
- Bottle Store
- Clinic
- Doctors Surgery
- Dwelling House
- Funeral Parlour
- Hardware
- Hotel
- Launderette
- Office Building
- Place of Assembly
- Place of Entertainment
- Place of Worship
- Public Office
- Residential Room
- Restaurant
- Supermarket
- Shop
- Shopping Centre

SPECIAL CONSENT

- Adult Shop
- Adult Entertainment
- Car Wash
- Commercial Workshop
- Day Care Centre
- Mortuary
- Parking Garage
- Place of Instruction
- Service Station
- Warehouse

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	2 m	Unrestricted	Unrestricted	4	80%	Unrestricted
Side Building Line	1 m					
Rear Building Line	1 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

- Refer to Parking Schedule
- Residential Building (above ground floor)
- Guest House (above ground floor)
- Activities linked to the Peoples Economy as permitted by the municipality

ZONE: BUSINESS ZONE II

SCHEME INTENTION:

The objective of this zone is to provide for the retail sale of goods and services to the public. The objective of the zone is also to provide an intermediate Zone, which can, if required, act as a buffer or interface between high and medium intensity business zones, retail activities are limited to those which are ancillary to the dominant permitted uses, namely offices and flats. In order to protect the amenity of adjacent residential areas, appropriate levels of landscaping and Environmental Management are required.

MAP COLOR REFERENCE:



PRIMARY USES	SPECIAL CONSENT
<ul style="list-style-type: none"> - Dwelling House - Flats - Guest House - Offices - Place of Worship - Professional Services - Public Office - Residential Building - Restaurant - Town House - Shop 	<ul style="list-style-type: none"> - Bed and Breakfast Establishment - Bottle Store - Clinic - Day Care Centre - Funeral Parlour - Parking Garage - Place of Public Assembly - Place of Instruction - Supermarket - Service Station - Warehouse

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	3 m	As determined by the municipality	450 m ²	3	80%	2.0
Side Building Line	2 m					
Rear Building Line	2 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

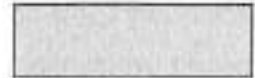
- Refer to Parking Schedule
- Activities linked to the Peoples Economy as permitted by the municipality

ZONE: BUSINESS ZONE III

SCHEME INTENTION:

The objective of this zone is to create an interface between general business and industrial zones. Certain uses permitted in this zone could have a negative impact on the surrounding area and therefore require to be accommodated in a separate zone from business.

MAP COLOR REFERENCE:



PRIMARY USES

- Adult Shop
- Car Wash
- Commercial Workshop
- Funeral Parlour
- Launderette
- Mortuary
- Parking Garage
- Place of Worship
- Warehouse

SPECIAL CONSENT

- Bed and Breakfast Establishment
- Day Care Centre
- Dwelling House
- Educational Building
- Home Business
- Place of Public Assembly
- Recreational Building
- Service Station

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	3 m	As determined by the municipality	450 m ²	2	80%	2
Side Building Line	2 m					
Rear Building Line	2 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

- Refer to Parking Schedule
- Activities linked to the Peoples Economy as permitted by the municipality

**ZONE: BUSINESS ZONE IV
SERVICE STATION**

SCHEME INTENTION:

The objective of this zone is to provide opportunities in urban areas for petrol filling stations, service stations Motor Repair garages and associated facilities which have specific vehicle access requirements and potential negative impacts on adjoining areas.

MAP COLOR REFERENCE:



PRIMARY USES

- Car wash
- Convenience shop
- Service station
- Motor workshop

SPECIAL CONSENT

- Motor Display area
- Motor Garage
- Restaurant/ Fast Food
- Truck Stop

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	3 m	As determined by the municipality	500 m ²	2	50%	2
Side Building Line	2 m					
Rear Building Line	2 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

- Refer to Parking Schedule
- Activities linked to the Peoples Economy as permitted by the municipality

4.2 ZONES RELATED TO COMMUNITY

ZONE: COMMUNITY ZONE I						
PLACE OF INSTRUCTION						
<p>SCHEME INTENTION: The objective of design is to provide for educational facilities of all kinds, but controlled provision is made for other compatible community uses.</p>						
<p>MAP COLOR REFERENCE:</p>						
PRIMARY USES			SPECIAL CONSENT			
<ul style="list-style-type: none"> - Day Care Centre - Place of Assembly - Private Recreational Area - School - University 			<ul style="list-style-type: none"> - Institution - Place of Worship - Residential Building 			
DEVELOPMENT PARAMETERS						
SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	5 m	As determine by the municipality	1000 m ²	2	50%	2.0
Side Building Line	3 m					
Rear Building Line	3 m					
ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS						
<ul style="list-style-type: none"> • Refer to Parking Schedule 						

**ZONE: COMMUNITY ZONE II
PLACE OF WORSHIP**

SCHEME INTENTION:

The objective of this zone is to provide for places where communities can congregate and worship according to the custom of their specific faith or religion.

MAP COLOR REFERENCE:



PRIMARY USES

- Place of Assembly
- Place of Worship
- Private Recreational Area

SPECIAL CONSENT

- Place of Instruction
- Institution

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	5 m	As determined by the municipality	500 m ²	2	50%	2.0
Side Building Line	3 m					
Rear Building Line	3 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

- Refer to Parking Schedule

ZONE: COMMUNITY ZONE III
INSTITUTION

SCHEME INTENTION:

The objective of this zone is to provide for a wide range of institutional uses including facilities for health.

MAP COLOR REFERENCE:



PRIMARY USES

- Clinic
- Hospital
- Institution
- Place of Assembly
- Private Recreational Area

SPECIAL CONSENT

- Day Care Centre
- Place of Instruction
- Place of Worship
- Residential Building

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	4.5 m	As determined by the municipality	200 m ²	3	50%	2.0
Side Building Line	4.5 m					
Rear Building Line	4.5 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

- Refer to Parking Schedule

4.3 ZONES RELATED TO INDUSTRIAL

ZONE: INDUSTRIAL ZONE I						
<p>SCHEME INTENTION:</p> <p>The objective of this zone is to accommodate industry users and service trades that may be carried out without nuisance to other properties or the general public. Uses may be located next to business uses and in close proximity to residential areas, and do not present a potential negative impact on the character or amenity of such areas.</p>						
<p>MAP COLOR REFERENCE:</p> <div style="border: 1px solid black; width: 100px; height: 20px; background-color: #cccccc; margin-left: auto;"></div>						
PRIMARY USES			SPECIAL CONSENT			
<ul style="list-style-type: none"> - Commercial Workshop - Funeral Parlour - Motor Workshop - Mortuary - Scrap Yard - Service station - Warehouse 			<ul style="list-style-type: none"> - Abattoir - Agricultural Industry - Parking Garage 			
DEVELOPMENT PARAMETERS						
SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	3 m	As determined by the Municipality	700	3	70%	1.5
Side Building Line	2 m					
Rear Building Line	2 m					
ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS						
<ul style="list-style-type: none"> • Refer to Parking Schedule 						

ZONE: INDUSTRIAL ZONE II

SCHEME INTENTION:

The objective of this zone is to accommodate all forms of industry, accept nauseous trade and risk activity, in order to promote the manufacturing sector of the economy. Some allowance is made for non-industrial activity, but these should not compromise the general use of this area zone for industry. It is accepted that the intensive nature of the industrial activity or the scale of the operation could generate some negative impact on adjacent Properties.

MAP COLOR REFERENCE:



PRIMARY USES

- Abattoir
- Agricultural Industry
- General Industrial Building
- Light Industrial Building
- Office Building
- Public Office
- Recycling Depot
- Service Industry
- Warehouse

SPECIAL CONSENT

- Agricultural Land
- Funeral Parlour
- Noxious Use/Trade/Industry
- Parking Garage
- Special Industrial Building
- Veterinary Clinic/Hospital

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	3 m	As determined by the Municipality	1 500	3	70%	1.5
Side Building Line	2 m					
Rear Building Line	2 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

- Refer to Parking Schedule
- Dwelling House (for caretaker only)
- -Location and Intensity to be determined by the local authority.

4.4 ZONES RELATED TO OPEN SPACE

ZONE: OPEN SPACE ZONE I PUBLIC OPEN SPACE						
<p>SCHEME INTENTION: The objective of this zone is to provide for active and passive recreational areas on the public land, in order to promote Recreation, and enhance the ask the aesthetic of an area.</p>						
<p>MAP COLOR REFERENCE:</p>						
<p>PRIMARY USES</p> <ul style="list-style-type: none"> - Public Open Space - Recreational Area 			<p>SPECIAL CONSENT</p> <ul style="list-style-type: none"> - Associated Structures and Activities 			
DEVELOPMENT PARAMETERS						
SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	10 m	As determined by the Municipality				
Side Building Line	10 m					
Rear Building Line	10 m					
ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS						
<ul style="list-style-type: none"> • Refer to Parking Schedule • The land use restrictions (building lines, floor area ratio, coverage, building lines, parking, height) and additional provisions applicable to this zone shall apply as for every site or use or type of building, as approved by the Municipality. • No structure shall be erected, or use practised except that which is compatible with the definition of "public open space" 						

ZONE: OPEN SPACE ZONE II

PRIVATE OPEN SPACE

SCHEME INTENTION:

The objective of the sun is to provide for active and passive recreational areas on private land, in order to promote Recreation and enhance the aesthetic appearance of an area.

MAP COLOR REFERENCE:



PRIMARY USES

- Private Open Space
- Private Recreational Area

SPECIAL CONSENT

- Agriculture
- Associated Structures and Activities
- Cemetery

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	10 m	As determined by the Municipality				
Side Building Line	10 m					
Rear Building Line	10 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

- Refer to Parking Schedule
- The land use restrictions (building lines, floor area ratio, coverage, building lines, parking, height) and additional provisions applicable to this zone shall apply as for every site or use or type of building, as approved by the Municipality.
- No structure shall be erected or use practised, except that which is compatible with the definition of "private open space"

**ZONE: OPEN SPACE ZONE III
NATURE RESERVE**

SCHEME INTENTION:

The objective of the zone is to provide for conservation of natural resource areas that have been proclaimed as nature areas (statutory conservation), in order to sustain flora and fauna and protect areas of undeveloped landscape including woodlands, ridges, wetlands and the coastline:

MAP COLOR REFERENCE:



PRIMARY USES

- Nature reserves
- Marine protected areas
- Conservation areas
- Ecologically sensitive areas

SPECIAL CONSENT

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	10 m	As determined by the Municipality				
Side Building Line	10 m					
Rear Building Line	10 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

4.5 ZONES RELATED TO RESIDENTIAL

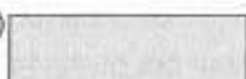
ZONE: RESIDENTIAL ZONE I						
<p>SCHEME INTENTION:</p> <p>Single residential Zone is to provide for residential development where the predominant type of accommodation is a dwelling house for a single family, where each dwelling has its own land unit, and adequate outdoor space for subsistence agriculture and cultural activities. Limited employment and additional accommodation opportunities are possible as primary, or consent uses, provided that the dominant use of the property remains residential and impacts of such uses do not adversely affect the quality and character of the surrounding living environment.</p>						
<p>MAP COLOR REFERENCE:</p>						
PRIMARY USES			SPECIAL CONSENT			
<ul style="list-style-type: none"> - Dwelling House - Home Activity - Subsistence Agriculture - Traditional Homestead 			<ul style="list-style-type: none"> - Cultural Ceremonies - Day Care Centre - Second Dwelling House - Tuck Shop/Spaza 			
DEVELOPMENT PARAMETERS						
SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	5 m	75 du/ha	200 m ²	2	60%	1
Side Building Line	3 m					
Rear Building Line	3 m					
ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS						
<ul style="list-style-type: none"> • Refer to Parking Schedule 						

ZONE: RESIDENTIAL ZONE II

SCHEME INTENTION:

The objective of this zone is to provide a high degree of low to medium density residential projects which have integrated site and design features, and which require individual design Solutions and individually tailored development control provisions. This zone should not accommodate resort, particularly suitable for residential Estates that are governed by a property Owners Association, with access control and Co-Ordinated design (such as Golf Estates Equestrian Estates and residential marinas)

MAP COLOR REFERENCE:



PRIMARY USES

- Dwelling House
- Home Activity
- Subsistence Agriculture
- Traditional Homestead

SPECIAL CONSENT

- Day Care Centre
- Guest House
- Place of Public Assembly
- Private Recreation Area
- Recreational Building
- Tuck Shop / Spaza

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	5 m	One dwelling house for every 400m ² of net site area.	500 m ²	2	40%	1.5
Side Building Line	3 m					
Rear Building Line	3 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

- Refer to Parking Schedule

ZONE: RESIDENTIAL ZONE III

SCHEME INTENTION:

The objective of this zone is to provide, preserve, use land or buildings for single residential use in a form of a dwelling house and ancillary uses. Protection of the quality and character of residential neighbourhood and the well-being of its residents. Business that comply with residential amenity such as a Bed and Breakfast Establishment, Guest House Establishment and Homes business are permitted at the discretion of the Municipality.

MAP COLOR REFERENCE:



PRIMARY USES

- Dwelling House
- Home Activity
- Subsistence Agriculture
- Traditional Homestead
- Residential Building

SPECIAL CONSENT

- Day Care Centre
- Guest House
- Place of Public Assembly
- Private Recreation Area
- Recreational Building

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	5 m	30 du/ha	1000 m ²	2	50%	2.0
Side Building Line	3 m					
Rear Building Line	3 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

- Refer to Parking Schedule

ZONE: GENERAL RESIDENTIAL ZONE IV A

SCHEME INTENTION:

The objective of this Zone is to provide, preserve, use land or buildings for single residential use and medium density housing developments in the form of dwelling houses and ancillary uses. Protection of the quality and character of residential neighbourhood and the well-being of its residents limiting multiple uses of buildings to minimize adverse impact on the residential environment.

MAP COLOR REFERENCE:



PRIMARY USES

- Dwelling House
- Home Activity
- Private Open Space
- Subsistence Agriculture
- Town House
- Traditional Homestead
- Residential Building

SPECIAL CONSENT

- Bed and Breakfast Establishment
- Boarding House
- Day Care Centre
- Guest House
- Recreational Building

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	5 m	50 du/ha	800 m ²	2	60%	2
Side Building Line	3 m					
Rear Building Line	3 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

- Refer to Parking Schedule

ZONE: GENERAL RESIDENTIAL ZONE IV B

SCHEME INTENTION:

The objective of this zone is to promote higher density residential development. The dominant use within this zone must be residential, but limited mixed-use development is possible with the municipality's consent. This zone has particular location requirements, such as proximity to transport and amenities, and should not be randomly located without due consideration of the availability of open space and community facilities.

MAP COLOR REFERENCE:



PRIMARY USES

- Dwelling House
- Flats
- Home Activity
- Private Open Space
- Residential Room
- Subsistence Agriculture
- Town House
- Traditional Homestead

SPECIAL CONSENT

- Bed and Breakfast Establishment
- Boarding House
- Day Care Centre
- Guest House
- Hotel
- Recreational Building
- Retirement Village

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	5 m	> 50 du/ha	1000 m ²	3	70%	3.0
Side Building Line	3 m					
Rear Building Line	3 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

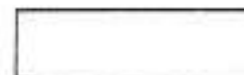
- Refer to Parking Schedule

ZONE: GENERAL RESIDENTIAL ZONE V

SCHEME INTENTION:

The objective of this Zone is to provide a temporary residence for transient guests in an appropriately skilled establishment where lodging and meals are provided, and which may include a small conferencing or training facility that also caters for business meetings.

MAP COLOR REFERENCE:



PRIMARY USES

- Bed and Breakfast Establishment
- Dwelling House
- Guest House
- Hotel
- Residential Building
- Private Open Space
- Student Accommodation

SPECIAL CONSENT

- Place of Public Assembly
- Recreational Building

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	5 m	As determined by the Municipality	500 m ²	2	50%	2.0
Side Building Line	3 m					
Rear Building Line	3 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

- Refer to Parking Schedule

ZONE: RESORT ZONE I

SCHEME INTENTION:

The objective of this zone is to promote tourist and holiday facilities in areas with special environmental or recreational attributes, and to encourage general public access to these facilities. At the same time, care should be exercised to minimise potential negative impacts of development on fragile environment. The Guiding Principles should be that a resort must not detract from the amenity that attracted the holiday facilities in the first place, no should it cause a public Nuisance for other people living and working in the vicinity. This zone should only be used in exceptional cases and is normally applicable to tourist developments outside established built-up areas.

MAP COLOR REFERENCE:



PRIMARY USES

- Caravan Park
- Camping Site
- Private Open Space
- Resort
- Resort Accommodation
- Shop

SPECIAL CONSENT

- Hotel
- Place of Assembly

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	15 m	As determined by the Municipality	As determined by the Municipality	2	50%	As determined by the Municipality
Side Building Line	15 m					
Rear Building Line	15 m					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

- Refer to Parking Schedule
- The land use restrictions (building lines, floor area ratio, coverage, building lines, parking, height) and additional provisions applicable to this zone shall apply as for every site or use or type of building, as approved by the Municipality.

ZONE: SPECIAL ZONE

SCHEME INTENTION:

This zone makes provision for situations where economic and spatial factors justify the creation of a "special zone" on the land use scheme map for a site or sites without justifying the creation of a new zone in the scheme regulations. The focus of the special zone is intended to promote economic growth within the identified areas through investment promotion and controlled development.

MAP COLOR REFERENCE:



PRIMARY USES

SPECIAL CONSENT

Special Usage

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS	DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	As determined by the Municipality	As determined by the Municipality			
Side Building Line					
Rear Building Line					

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

If special factors justify the creation of a new zone on the land use scheme map for a site or sites without justifying the creation of a new zone in the scheme regulations, such site shall be zoned as a Special Zone on the land use scheme map. Each Special Zone identified will need to conform a distinct set of guidelines as defined for that specific special zone. More than one special zone may be identified within the town based on the nature of land uses wanting to be promoted and the location of the zone.

4.6 ZONES RELATED TO TRANSPORT AND UTILITY

ZONE: TRANSPORT ZONE I						
<p>SCHEME INTENTION:</p> <p>The objective of this zone is to reserve land for transportation systems, excluding public streets, but including all other transport undertakings such as airports, heliports, harbours, railway lines, bus depots, taxi ranks, cable car stations, and model interchanges.</p>						
<p>MAP COLOR REFERENCE:</p>						
PRIMARY USES			SPECIAL CONSENT			
<ul style="list-style-type: none"> - Bus Depot - Taxi Rank - Transport Usage - Parking Garage 			<ul style="list-style-type: none"> - Service Station 			
DEVELOPMENT PARAMETERS						
SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	As determined by the Municipality	As determined by the Municipality				
Side Building Line						
Rear Building Line						
ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS						
<ul style="list-style-type: none"> • Refer to Parking Schedule • The land use restrictions (building lines, floor area ratio, coverage, building lines, parking, height) and additional provisions applicable to this zone shall apply as for every site or use or type of building, as approved by the Municipality. 						

ZONE: TRANSPORT ZONE II

SCHEME INTENTION:

The objective of the zone is to provide for public streets, weather constructed or still to be constructed, as well as infrastructure associated with such streets. Provision is also made for the temporary use of the land unit for other purposes as may be approved by the municipality.

MAP COLOR REFERENCE:



PRIMARY USES

- Public Road
- Public Street
- Public Parking

SPECIAL CONSENT

- Telecommunication Installation

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	As determined by the Municipality					As determined by the Municipality
Side Building Line						
Rear Building Line						

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

- Refer to Parking Schedule
- The land use restrictions (building lines, floor area ratio, coverage, building lines, parking, height) and additional provisions applicable to this zone shall apply as for every site or use or type of building, as approved by the Municipality.

ZONE: UTILITY ZONE I

SCHEME INTENTION:

The objective of this zone is to reserve land for use is normally undertaken by Central, provincial and municipal government agencies as well as land for Utility services as electrical substations, and which do not fall into another zoning category. Some flexibility for the use of land and development parameters is provided.

MAP COLOR REFERENCE:



PRIMARY USES

- Local Authority Office
- District Authority Office
- Government Office
- Utility Services

SPECIAL CONSENT

- Place of Instruction
- Institution
- Telecommunication Installation

DEVELOPMENT PARAMETERS

SPACE ABOUT BUILDINGS	DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO				
<table border="1" style="width: 100%;"> <tr> <td style="width: 20%;">Street Building Line</td> <td rowspan="3" style="text-align: center; vertical-align: middle;">As determined by the Municipality</td> </tr> <tr> <td>Side Building Line</td> </tr> <tr> <td>Rear Building Line</td> </tr> </table>	Street Building Line	As determined by the Municipality	Side Building Line	Rear Building Line					
Street Building Line	As determined by the Municipality								
Side Building Line									
Rear Building Line									

ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS

- Refer to Parking Schedule
- The land use restrictions (building lines, floor area ratio, coverage, building lines, parking, height) and additional provisions applicable to this zone shall apply as for every site or use or type of building, as approved by the Municipality.

ZONE: CULTURAL RURAL ZONE						
<p>SCHEME INTENTION:</p> <p>The objective of this zone is to promote the inherent rights of indigenous peoples which derive from their existing political, economic and social (value system, human experience, customs, beliefs) structures and from their cultures, spiritual traditions, histories and philosophies, especially their right to land, territories and resources. This zones further promotes the contribution of indigenous people to the diversity and richness of heritage and civilisation.</p>						
<p>MAP COLOR REFERENCE:</p> <div style="background-color: #cccccc; width: 100px; height: 20px; display: inline-block;"></div>						
PRIMARY USES			SPECIAL CONSENT			
<ul style="list-style-type: none"> • Cultural Ceremonies • Traditional activities; • Ceremonial worship; • Traditional Medicine ; • Harvesting Medicinal Plants; 						
DEVELOPMENT PARAMETERS						
SPACE ABOUT BUILDINGS		DWELLING UNITS PER HECTARE	MINIMUM ERF SIZE (m ²)	HEIGHT IN STOREYS	COVERAGE	FLOOR AREA RATIO
Street Building Line	As determined by the Municipality through local consultation	As determined by the Municipality through local consultation				
Side Building Line						
Rear Building Line						
ADDITIONAL CONTROLS – DEVELOPMENT PARAMETERS						
<ul style="list-style-type: none"> • Cultural rural zone boundaries to be demarcated upon extensive communal mapping exercises. • Controls and consent uses governing the zone to be agreed upon between the local authority, the traditional leadership and any other interested or affected organs of state including customary custodian; 						

This document is also supported by a zoning register and the scheme maps developed for the Zoning Scheme in the supporting annexures document. The intention of this document is to provide the municipality with a concise list of property zoning information which is at the municipality's disposal to

update amend and distribute as and when required. Ensuring that the registry is up to date at all times is vital in ensuring that development applications are monitored, and revenue is generated through monitoring and update of the registry. The ability of the municipality to continually update the registry is imperative in maintaining up to date spatial repository.

The municipal planning by-law states that the Municipality must keep and maintain a land use scheme register in a hard copy and electronic format as approved by the Council and it must contain the following but is not limited to:

- a) Date of application;
- b) name and contact details of applicant;
- c) type of application;
- d) property description and registration division;
- e) previous and approved zoning and existing land use;
- f) a copy of the approved site development plan referred to in section 53(2);
- g) item number;
- h) item date;
- i) decision (approved/on appeal/not approved);
- j) reasons for the decision; and
- k) decision date.

5. GENERAL DEVELOPMENT PARAMETERS AND REGULATIONS

5.1. FRONT SETBACKS

- i. The setback lines in respect of all lots and dwelling unit curtilage shall be as reflected in Development Parameters Tables, except where otherwise stated.
- ii. All lots shall be subject to the setback lines as per development controls provided that the Municipality may relax the building line restriction subject to the continuity of the shopping frontage not being disrupted. Notwithstanding the provisions of a) above, and where the applicant submits written support of adjoining property owners, the Municipality may, in its discretion:

Relax the Front Setback to nil in the Mixed-Use Zones with consideration of: -

- (i) The continuity of the shopping frontage not being disrupted; and
- (ii) There being no disruption to the free flow of pedestrian movement.

Relax the Front Setback to such extent as may be requested where: -

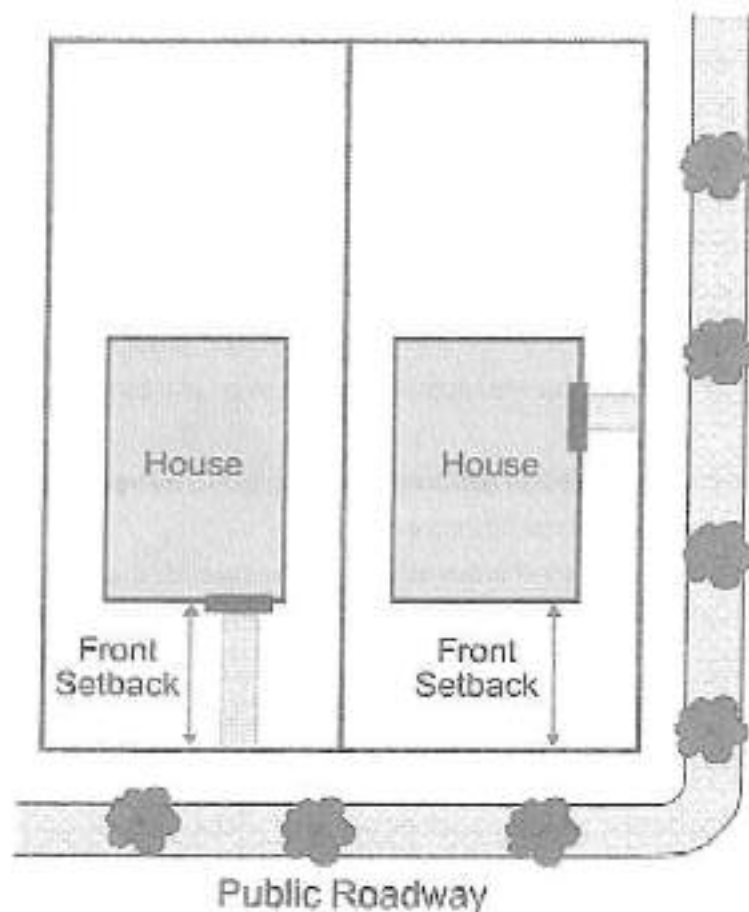
- i. on account of the levels of the lot or adjoining land, or the propinquity of buildings already in front of the Front Setback, or any other special circumstances, compliance with the Front Setback would seriously hamper the development of the lot; or
- ii. if it is demonstrated by the applicant that the architectural effect, as a consequence of the relaxation sought, will enhance the appearance of the street and contribute to public amenity;

Relax the Front Setback on corner lots in Residential only zones to 3 metres, provided that: -

- i. the relaxation is confined to one boundary only; and
- ii. any buildings which are erected forwards of the prescribed Front setback of 7.5 metres, as a consequence of the relaxation, may not be closer than 3 metres to the side boundary of the adjoining lot; or

All walls in excess of 2m require the submission of a relaxation application.

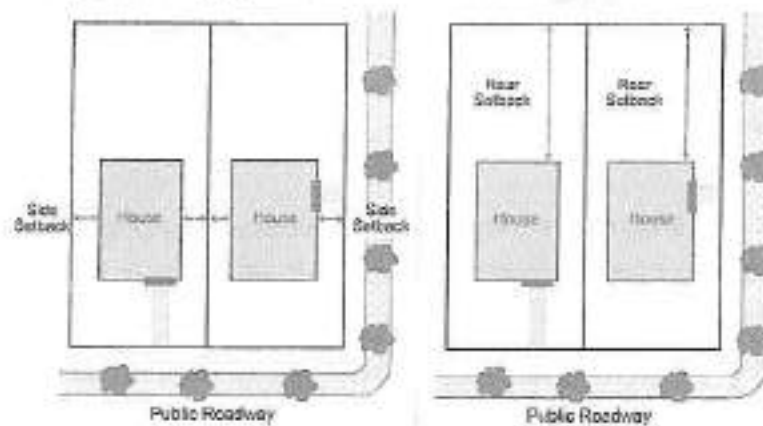
- i. Where a Front Setback is prescribed no building other than boundary walls, fences, pergolas or architectural and garden features, shall be erected between the building and the front boundary; provided that, where a new road or road widening is required, the Front Setback shall be set back in order to take into consideration any new road or road widening.
- ii. In addition, cognisance shall be taken of Front Setbacks imposed in terms of the Eastern Cape Roads Act (No. 3 of 2003 as amended) and the Municipality may not relax any building line below the restriction without first obtaining the consent of the Eastern Cape Department of Transport.



5.2. SIDE AND REAR SETBACKS

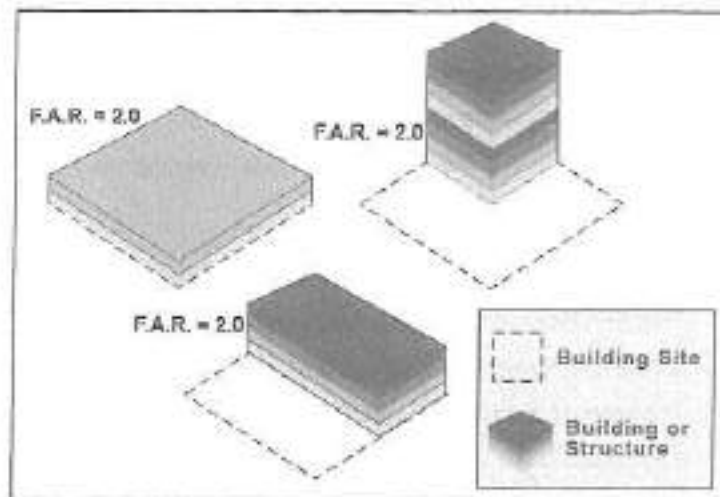
- i. The side and rear spaces in respect of all lots, except where otherwise stated, shall be as reflected in the Development Control Tables in Section Two.
- ii. Properties zoned Medium Density housing, multi-unit and caravan park sites, the side and rear spaces prescribed in Sub-clause b) above shall not apply to the individual lots or curtilages other than in respect of the side and rear boundaries of the sites.
 - (a) authorize the erection of single storey outbuildings in Residential zones, where the applicant demonstrates that the owners of the property or properties contiguous to the common boundary or boundaries, have consented in writing to the relaxation.
 - (b) Relax the side setback to zero where:
 1. the common boundary or boundaries in the development of semi-detached or row houses in the Residential Only Detached zones; provided that the party wall servitudes are registered against the respective properties in the KwaZulu- Natal Deeds Registry; or
 2. Commercial or industrial buildings, except where space is necessary to provide parking and loading areas; or

3. Where buildings adjoin lots zoned for residential purposes: v) any zone if, on account of the siting of existing buildings, or the shape, size and levels of the lot or dwelling unit curtilage, the enforcement of the side and rear setbacks requirements would, in the opinion of the Municipality, render the development of the property unreasonably difficult;
4. Provided that, before granting any relaxation sought, and where it is of the opinion that the relaxation may be detrimental to the amenity of adjoining properties, or that of the neighbourhood in which the lot is situated, the Municipality may call upon the applicant to apply to it for its Consent to do so.



5.3. FLOOR AREA RATIO, COVERAGE AND HEIGHT

- i. In any zone, the density of building development and the erection of buildings shall not exceed the maximum Floor Area Ratio (FAR), Coverage and Height figures for the zone as specified in the Development Parameters Tables.
- ii. In calculating the permissible floor area, as defined in area definitions of the General Definitions, "Erf Area, Floor Area, Floor Area Ratio"; the following floor areas are to be excluded:
 - Any area used exclusively for the parking of motor vehicles, except as provided for in the Design and Layout Requirements
 - Garages, carports, swimming pools, squash courts and tennis courts that are for private use only;
 - Covered public arcades and malls in commercial zones which are not used for retail purposes or for the display, sale or storage of goods;
 - The un-walled access ways and driveways covered by canopies of garages and service stations; and
 - Patios, verandas and decks enclosed on two sides only.
- iii. In calculating the permissible coverage as defined in the definitions only roofed or covered areas shall be included: (See the Definitions Coverage, Erf / Erven).



6.4. LOT AREA

- i. In any zone, except in cases where any the lot was in existence prior to the date of adoption, no lot shall be less in area than the minima prescribed in the development Control Tables in respect of the particular zone concerned.
- ii. Notwithstanding the provisions of the Clause above, the Municipality may require the minimum lot be increased where it is of the opinion that the method to be used for the disposal of sewerage and wastewater warrants such an increase. In determining the extent of the increase, the Municipality shall be advised by a professional engineer in accordance with the capabilities of the method of disposal to be used in relation to the particular lot, medium density housing site or curtilage.
- iii. Where, on the date of adoption, two dwelling houses existed lawfully on a single lot which is less in extent than double the minimum prescribed in Development Control Tables for the zone in which the dwelling occur, the Municipality may grant authority for the subdivision of the property into two separate portions, provided that:
 - The area of either of the subdivided portions shall not be less in extent than 12, 5% below the minimum area prescribed for the zone.
 - Each portion conforms to all of the other provisions of the Scheme; and
 - Arrangements for the disposal of sewerage and wastewater can be made to the satisfaction of the Municipality.
- iv. Provided further that, in giving any authority, the Municipality shall take into account the amenity of the locality and of the adjoining properties and it may call upon the applicant to apply to it first for its consent.
- v. Where and existing lot in any zone has been reduced in area by the expropriation or alienation of land for road widening and / or construction or public purposes as reserved in the Scheme, the Municipality may grant its authority for the construction of buildings thereon as contemplated in the zone, provided that :

- The remaining extent of the lot is not less in extent than 12, 5% below the minimum area prescribed for the zone; and
- Arrangements for the disposal of sewerage and wastewater can be made to the satisfaction of the Municipality.

5.5. RESTRICTIONS OF THE NUMBER OF DWELLINGS ON A LOT IN RESIDENTIAL ZONES

In the residential zones, not more than one dwelling house shall be erected on any lot or lot, provided that

- (a) if a lot is greater in extent than double the minimum prescribed in the development parameters (controls) for the zone in which it occurs, additional dwelling houses may be erected thereon, the number of which shall be determined by dividing the area of the lot by the prescribed minimum for the zone, any fraction thereof which shall be discounted; provided further that:
 - (i) the applicant shall first submit a drawing to the Municipality for its approval showing that the property on which the additional dwelling (or dwellings) is to be constructed is capable of being subdivided to create an lot for each dwelling which will conform to the provisions of the Scheme;
 - (ii) the applicant furnishes the Municipality with an undertaking to construct and maintain all internal services, roads and storm water drainage as the Municipality shall specify, which shall be to the Municipality's satisfaction until it is able to take over responsibility thereof upon the formal subdivision of the property; and
 - (iii) the applicant furnishes the Municipality with a further undertaking that any land required under the scheme for road construction, road widening or public purposes shall be transferred to the Municipality, and that all servitudes as may be required are registered in favour of the Municipality, or the authority, at dates to be determined by the Municipality and/or authority; and
- (b) A number of dwelling houses or units on individual lots may be grouped on a particular lot in the Residential zones, provided that:
 - (iv) The minimum area of a lot shall not be less than twice the minima specified for relevant zones in Development Control Tables; and
 - (v) the consent of the Municipality is applied for and obtained in respect of the siting of the buildings, the width and standard of all internal roads, access ways, services and landscaping of the property,
- (c) The number of which shall be determined as set out in (a) above.

5.6. ADDITIONAL DWELLING UNIT IN RESIDENTIAL ONLY DETACHED ZONES

The Local Municipality may permit the erection of an additional self-contained residential unit on any residential site of 650sqm or more.

- (a) For the purposes of this clause only, such self-contained residential unit shall comprise not more than one bedroom, a combined lounge and dining room, a kitchen, a bathroom and a toilet. The total floor area shall not exceed 90m
- (b) be architecturally compatible with the main dwelling house, attached directly to it or by means of a screen wall which will place the unit at a distance no greater than 5m from the main dwelling house, unless the applicant can demonstrate that exceptional circumstances exist which prevent such attachment;
- (c) be served by the same access to the public street or road which serves the main dwelling house, unless the applicant can demonstrate that exceptional circumstances exist to prevent such shared access; and
- (d) Be provided with adequate sewerage and wastewater disposal to the satisfaction of the Municipality, provided further that the Municipality may waive the need for a consent application where the applicant demonstrates that the owners of adjoining properties have consented in writing, that they would have no objection to the erection of the proposed additional dwelling.

5.7. THE SHAPE OF LOTS IN RESIDENTIAL ONLY DETACHED ZONES

Except in special circumstances, the depth of the lot in relation to the frontage shall not exceed the ratio of 3 to 1 in proportion, provided that where a lot is an irregular shape, it shall be capable of containing within its boundaries a rectangle not exceeding the ratio of 3 to 1, having an area of 75% of the minimum prescribed area for the zone in which it is situated.

5.8. PARKING, LOADING AND UNLOADING ACCOMMODATION

(This must be read together with Section 6 of this Scheme)

1. A person intending to erect, alter or extend a building, or develop or use any lot, medium density housing site or curtilage, must provide parking accommodation within the boundaries of the lot, site or curtilage and shall submit proposals to the extent specified in the Parking Standards and

Requirements and in accordance with the requirements set out hereunder and to the satisfaction of Municipality

2. In addition to the requirements of Sub-clause 1 above, and other than in respect of single dwellings within the Residential zones, adequate areas for the loading and unloading of vehicles shall be provided, the location, access, demarcation and surfacing of shall be to the satisfaction of the Municipality; provided further that on any lot, Medium Density Housing site or curtilage where commercial vehicles are accommodated shall, in addition, provide sufficient parking accommodation and turning space for such vehicles to the satisfaction of the Municipality.

5.9. EXISTING LAND USE RIGHTS

1. Any existing building or existing use which is not in conformity with this Scheme, but for which legal authority was obtained from the Municipality prior to the adoption date of the Raymond Mhlaba wall to wall Scheme, and which continued to be used for the purpose for which it was designed and/or was completed legally and is so used after the said adoption date, may continue to be so used, subject to compliance with any conditions which may have been imposed by the Municipality.
2. Any alteration or addition or change which materially alters the use of land or the character of an existing building shall automatically remove shall a use of land or building from the category of "existing land use" or "existing building" in terms of this Scheme.

5.10. NON-CONFORMING LAND USES

1. Any alteration or addition or change of use, which in the opinion of the Municipality alters the character of an existing building or use of land, shall automatically remove such building or land from the category of building or existing use.
2. Where the non-conforming existing use of any building or land is discontinued for a continuous period of 18 months or longer, such an existing use shall be deemed to have lapsed and shall not be recommenced.

5.11. THE SITING OF BUILDINGS AND ACCESS POINTS AND PROTECTION OF INDIGENOUS FLORA, FAUNA HABITATS AND NATURAL SYSTEMS

1. The siting of any buildings intended to be erected, or the development or use of any land, shall be subject to the approval of the Municipality.

2. Before commencing with any activity, persons intending to erect buildings or use land shall apply to the Municipality for approval of the siting, use or development and for the identification of this indigenous flora, fauna, habitats and natural systems which must be conserved and protected.
3. In terms of the provisions of this Scheme, the Municipality in considering any application submitted under Chapter 4 of the Spatial Planning and Land Use Management By-Laws (As amended) shall ensure that adequate provisions are made in regard:
 - (a) the siting of buildings and access ways for the conservation of indigenous flora and fauna
 - (b) the protection of habitats and natural systems,
 - (c) the replacement of trees and vegetation; by means of conditions qualifying the approval of such applications.

5.12. SITE DEVELOPMENT PLANS

1. In addition to the zonings that specifically require a site development plan, the Raymond Mhlaba Local Municipality may require a site development plan in respect of the following development types:
 - (i) shopping centres and shopping complexes;
 - (ii) business and office park developments;
 - (iii) industrial park developments;
 - (iv) developments in conservation areas;
 - (v) developments that will be sectionalised;
 - (vi) incremental residential developments; and
 - (vii) any other uses that the municipality deems it necessary to have a site development plan submitted;
 - (viii) minor / major developments where there are concerns relating to urban form, heritage, traffic, utility services or spatial planning in general.
 - (ix) Developments that require comments / approval from other sector departments such as the department of transport, department of education etc.

The Raymond Mhlaba Municipality may require some or all of the following information for a site development plan:

- (i) existing bio-physical characteristics of the property
- (ii) existing and proposed cadastral boundaries;
- (iii) the layout of the property, indicating the use of different portions thereof;
- (iv) the massing, position, use and extent of buildings;
- (v) sketch plans and elevations of proposed structures, including information about external finishes;

- (vi) cross-sections of the site and buildings on site;
 - (vii) the alignment and general specification of vehicle access, roads, parking areas, loading areas, pedestrian flow and footpaths;
 - (viii) the position and extent of private, public and communal space;
 - (ix) typical details of fencing or walls around the perimeter of the land unit and within the property;
 - (x) electricity supply and external lighting proposals;
 - (xi) provisions for the supply of water, management of stormwater, and disposal of sewage and refuse;
 - (xii) external signage details;
 - (xiii) general landscaping proposals, including vegetation to be preserved, removed or to be planted, external paving, and measures for stabilising outdoor areas where applicable;
 - (xiv) the phasing of a development;
 - (xv) the proposed development in relation to existing and finished ground levels, including excavation, cut and fill;
 - (xvi) statistical information about the extent of the proposed development, floor space allocations and parking supply;
 - (xvii) relationship of the proposed development to the quality, safety and amenity of the surrounding public environment;
 - (xviii) relationship of the proposed development to adjacent sites, especially with respect to access, overshadowing and scale;
 - (xix) illustrations in a three-dimensional form depicting visual impacts of the proposed development on the site and in relation to surrounding buildings; and
 - (xx) any other details as may reasonably be required by the municipality.
2. The municipality may require that the area covered by a site development plan shall extend beyond the site under consideration if, in its opinion, the proposed development will have a wide impact. The municipality may determine the extent of such area.
 3. When required in terms of this land use management scheme, a site development plan shall be submitted to the municipality for its approval before any development on a land unit may commence.
 4. A site development plan shall be refused / deferred / disapproved if it is not consistent with the development rules of a zoning, overlay zoning, condition of approval or any other external commenting / approving authority.

5. The municipality may require amendments of detail to the site development plan to address reasonable concerns relating to access, parking, architectural form, urban form, landscaping, environmental management, engineering services or similar concerns.
6. The following provisions shall apply with regard to site development plans:
 - i. Development of the property shall be in accordance with an approved site development plan;
 - ii. If the municipality considers it necessary, a transport or traffic impact statement or assessment may be required in conjunction with a site development plan, the extent of which shall be determined by the municipality depending on the magnitude of the development;
 - iii. If the municipality considers it necessary, a stormwater impact assessment and/or stormwater management plan may be required in conjunction with a site development plan, the extent of which shall be determined by the municipality depending on the magnitude of the development;
 - iv. In circumstances where a site development plan is required in terms of this development management scheme, no application for building plan approval in terms of the National Building Act shall be granted by the municipality, unless a site development plan has first been approved;
 - v. An approved site development plan shall be considered as setting additional development rules applicable to the base zoning, and any application for amendment shall comply with the municipality's requirements for such amendments.
 - vi. In the submission of a Site Development Plan, a developer or owner may be required by the Municipality to provide information related to the use of green technology in the development of site or building of the development.
 - vii. The Municipality may request the inclusion of information related to on site water storage and recycling measures in the Site Development Plan
 - viii. The municipality may impose any condition of approval for any Site Development Plan related to any services infrastructure upgrades required for any development related to internal business units comments or any other condition imposed by an external party
 - ix. The municipality reserves the right to refer any specialist studies submitted with any site development plan by the applicant or agent for review.

5.13. TELECOMMUNICATION BASE TOWERS

1. An application for the sub-division of land for a Telecommunication Base Tower which falls outside the designated boundary of the scheme adoption boundary is subject to the Sub-division

of Agricultural Land Act (No 70 of 1970) and requires approval from the national Department of Agriculture, Forestry and Fisheries

2. All applications for change of land use are subject to the relevant requirements of the National Environmental Management Act (Act No. 107 of 1998) which requires an Environmental Impact Assessment and Environmental Authorisation (EA) from the Department of Economic Development, Tourism and Environmental Affairs (EDTEA).
3. Any application for the establishment of a Telecommunication Base Tower will need to provide documentation and a detailed plan indicating that the facility is compliant with the requirements of section 24 the National Constitution Act (No. 108 of 1996), the Cellular Telecommunications Infrastructure regulated by the Electronic Communications Act (No 36 of 2005), the National Building Regulations and any other relevant legislation, bylaws and municipal policy.
4. Telecommunications Base Towers can be erected under any land use zone through a Special Consent application. Each application will be assessed and processed individually based on individual aspects and characteristics of the property and zone.
5. All applications for the establishment of Telecommunication Base Tower or mast shall submit to the Local Municipality a detailed report which includes the following items: -
 - (a) The proximity to other development.
 - (b) The possibility of using other appropriate structures rather than applying for a new site;
 - (c) The current state and usage of the site;
 - (d) The aesthetic compatibility with surrounding land uses;
 - (e) The proximity of the Telecommunication Base Tower to other communication installations;
 - (f) The proximity of the site to sensitive environment areas, wilderness areas, nature reserves, ecotourism destinations, Special Case Areas, and Nature Conservation or Biodiversity Reserves.
 - Any application for the erection of a cellular mast on the roof of a multi-storey building will show measures taken to reduce the visual impact of the mast.
 - The applicant shall provide a description of what measures are to be taken to improve the aesthetic impact of the Telecommunication Base Tower or mast.
 - The application will address what security measures are to be put in place to prevent the unauthorised access to the Telecommunication Base Tower, including fencing, access points and warning notices on site and along access roads.

Please also refer to Annexure for detail on telecommunication mast requirements.

5.14. ADVERTISEMENTS

- i. No advertisements shall be displayed, or signs or hoardings erected, without the written authority of the Municipality, provided that where it is of the opinion that a proposed advertisement or boards is likely to have a negative impact upon the amenities of the neighbourhood concerned, it may call upon the applicant to lodge a Consent application. Applications shall be accompanied by such drawings of the proposed advertisement, sign or boards and other information, which the Municipality may from time to time require.
- ii. This Clause shall not apply to casual advertisements for fund raising, entertainment, property sales, and auctions to be held on premises or meetings, provided that they are not, in the opinion of the Municipality, to be unduly ostentatious, in which event it may require that they be forthwith removed.
- iii.
- iv. Prior to the approval of any site development plan, the norms and standards of any affected Municipal, provincial and National entity must be complied with and written consent in terms of its policy/legislation must be submitted along with the development application for consideration. Any conditions imposed by any of the mentioned entities will be enforceable.

5.15. FLOOD LINES

1. No habitable portion of a building intended for residential purposes may be erected below the 1 in 100 years flood line, defined in terms of the relevant provisions of the **National Water Act, 1998 (No.36 of 1998)**, as amended, without the prior approval of the Municipality, to whom shall be produced a certificate, signed by a Professional Engineer, confirming that such proposed buildings are vertically clear of such flood level.

5.16. SUB-DIVISION AND CONSOLIDATION OF LAND

1. Nothing in this Scheme shall prohibit or restrict the subdivision of any lot in any use zone, provided that the effect of any subdivision shall not be contrary to the provisions of this Scheme.
2. Prior to the lodgement of any diagram in respect of the subdivision/consolidation of any lot with the Office of the Surveyor-General, Eastern Cape in terms of the relevant provisions of the Land Survey Act, 1927 (Act No. 9 of 1927, as amended), a plan illustrating said subdivision/consolidation shall first be submitted to Council for its approval.

5.17. DELEGATION OF DECISION MAKING

The delegation of decision making is ultimately up to the Local municipality. Through the establishment of a SPLUMA compliant Municipal Planning Tribunal the municipality has the authority to take decisions on development applications. Supporting the establishment of a tribunal is the need for the adoption of

5.18. DEVELOPMENT INCENTIVES

SPLUMA requires that a Land Use Scheme include land use and development incentives to provide the effective implementation of the Land Use Scheme. SPLUMA require municipalities to include land use and development incentive to promote the effective implementation and enforcement of the Land Use Scheme. The following incentivisation ideas come to therefore:

Time taken to approve a development application

The RMLM is to consider the possibility of fast tracking development applications in suitable areas. This is stipulated as a requirement for new SPLUMA compliant SDF's. The SDF is to identify the designation of areas in which shortened land use development procedures may be applicable and Land Use schemes may be so amended. Practically this could mean that these areas are identified in the SDF and then included in the scheme as an overlay.

Land Value Capturing

A key feature of the city is that it is located at a physical point in space, meaning that a city requires land. The value of land in a city or town is considered a good indication of the productive capacity or investment potential of city. Land is particularly unique factor of production. Unlike other factors of production such as capital and human resource, land (and the fixed structures constructed on it, or the mineral resources contained in it) is immovable and fixed in a particular location. Depending on the business cycle and ownership arrangements, land can further be viewed as either a capital investment good (for owners of land) or as consumption good with utility bearing properties. Economic actors will tend to view land a capital investment good in times of rapid growth and property price increases, and as a consumption good when prices are either stable or decline.

Based on this it is imperative that RMLM encourages higher order land use, land value capture and optimum land use. The highest an best use considers only the uses that are legally permissible (meeting zoning, health and public restrictions), physically possible (has adequate size, soil conditions, and accessibility), and is economically feasible (income anticipated). The use that meets these criteria and produces the greatest net earnings (best returns) is the highest and best use.

Tax incentives and rates arrangements

As in most countries, one of the main issues in terms of sustainability is the presence of urban sprawl resulting in extensive urban decay. In order to address these concerns governments internationally and nationally have utilised tax measures to support efforts aimed at regenerating these urban areas by attracting developers with a capital allowances to areas where interest would other wise be lacking with interests. It is advised the RMLM consider such measure to facilitate revenue generation.

Municipal Planning Financial Tools for Economic Development

The Urban Development Zones (UDZ's) programmes is one of the most critical tools that can be used for economic development in South Africa. UDZ's are based on the built environment and uses incentive packages to attract targeted investment and technology in the identified zones for infill development of development in order to prevent the city from future urban sprawl. Local government gives planning commission latitude to waive certain zoning requirements for infill projects. Infill incentives are offered for a number of reasons.

- Infill development reuses properties that may have been underutilised or blighted, helping to catalyse revitalisations;
- It also has the potential to boost jobs, purchasing power, and public amenities in urban core neighbourhoods and generate tax revenue for local governments;
- Infill housing is dense in comparison with housing in suburban areas and represents an effective way to meet a jurisdictions affordable housing or population growth needs;
- Located in proximity to existing transit routes or within walking distances of services and entertainment, infill development can reduce auto use and accompanying congestion and pollution. Prime locations for infill development include town centres, transit corridors and locations near employment, shopping and recreational and cultural amenities.

Innovative Development Incentives

The following are considered to be the most useful and important incentives for the repair of large commercial sites such a regional shopping centres and malls, which will be possible only if the underutilised parking lots are urbanised to support higher density, missed use development. Structured parking will be needed, and the investment for it can be considerable, making government financial support essential.

Tax Increment Financing (TIF)

This is an instrument used to underwrite redevelopment projects. Applied to a district , TIF is typically used to pay for on-site and off-site infrastructure improvements. Bonds are issued based on the projected future increase of the local taxes within a certain redevelopment area.

Business Improvement District (BID)

Also called a BIA (Business Improvement Area). This is an overlay area that can be funded through a special assessment collected from commercial property owners within the district area. The funds will pay for infrastructure improvements in the process of sprawl and repair. They generally require legislative authorization,

Reduce lot Sizes, Setbacks and Parking requirements

Many localities are updating their zoning code to address the challenges of developing smaller parcels. Key incentives to modify regulations to allow for reduced size residential lot sizes, reduced setback requirements, and reduces street and parking standards;

Zone for Mixed Use Development

Local government may put in place residential/mixed-use zoning designation to specifically encourage infill practices such as allowing housing development above stores. This is a strategy that RMLM can use to ensure affordable housing, the jurisdiction can amend the zoning regulation to establish overlay zone for the residential/mixed use district that permits the development for affordable housing "by-right" on the areas covered in the overlay.

Upgrading infrastructure and amenities

A key strategy for encouraging infill development, particularly housing, is a focused public investment strategy to improve antiquated infrastructure and add public amenities such as parks, libraries, and street scape.

Lowering of impact fees

Offering lower impact fees for infill project can more accurately reflect the true costs for providing services through existing infrastructure. The more calibrated approach makes infill parcels more attractive, and builds greater equity into metropolitan growth patterns.

Permitting by right

Fast track permitting, applied within targeted infill development areas, allows developers or infill parcels to get their application processed ahead of non-infill applications. Affordable housing projects with slim profit margins can benefit substantially from speedy development review and approval.

Increase density allowances

Higher densities permit more intensive development of a parcel and allow the developer the opportunity to spread development costs over more units. Local governments can also provide "density bonuses" to developers of infill sites that designate a certain percentage of housing units as affordable. In this way, localities can both encourage efficient use of the land and promote the inclusion of affordable housing units within a project.

5. PARKING REQUIREMENTS

USE	STANDARD	ADDITIONAL REQUIREMENTS
AGRICULTURE		
Abattoir	1 car space for every 140 m ² or major portion of the floor area	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Agricultural Industry	Up to 25 persons employed: 1 car space for every 5 persons Thereafter, for the next 25 persons employed: 1 car space for every 10 persons.	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Farm Stall	1 car space per Stall.	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
CIVIC AND SOCIAL / ADMINISTRATIVE		
Cemetery/Crematorium	2 Parking bays per 100m ² of the Gross Floor Area	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Clinic	3 Parking bays per 100m ² of the Gross Floor Area	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Community Hall / Multi-purpose centre	4 parking bays per 100m ² G of the Gross Floor Area	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Convention Centre	4 parking bays per 100m ² of the Gross Floor Area	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Institutional and Educational Building		
College/Technikon	1 Parking Bay per 4 students 1 Parking bay per classroom/ office	On-site loading and unloading access to be provided to the satisfaction of the municipality.
Primary / Secondary School		

Nursery School/crèche	Onsite drop off and pick up zone to the satisfaction of the Local Authority.	
Old Age Home	1.5 car space for every 2 units 2 car spaces per 100m ² (administrative) Parking bay dimension to be 2m x 4m	On-site loading and unloading accommodation to be provided to the satisfaction of the municipality
Government Municipal Building	For every public office there shall be provided 6bays/100m ² and an additional 15 bays for visitors.	On-site loading and unloading access to be provided to the satisfaction of the municipality.
Hospital	2 parking bay per bed and adequate on-site parking for staff together.	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Institution	1 car space per 50 m ² of the Gross Floor Area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the Municipality.
Place of Instruction	4 Parking bays per 100m ² of the Gross Floor Area	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Place of Worship	1 Parking bay per 6 seats	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
ENVIRONMENTAL AND RECREATION		
Camping ground	2 parking bays per unit and a trailer bay facility.	On-site loading and unloading accommodation to be provided to the satisfaction of the municipality.
Caravan Park	2 parking bays per unit and a trailer bay facility.	On-site loading and unloading accommodation to be provided to the satisfaction of the municipality.
Game Reserve	Adequate parking to be provided to the satisfaction of the Municipality.	On-site loading and unloading accommodation to be provided to

		the satisfaction of the municipality.
Nature Reserve	Adequate parking to be provided to the satisfaction of the Municipality.	On-site loading and unloading accommodation to be provided to the satisfaction of the municipality.
Private Recreational Use	1 parking bay per 4 seats	On-site loading and unloading accommodation to be provided to the satisfaction of the municipality.
Recreational building	2 parking bays per unit and a trailer bay facility.	On-site loading and unloading accommodation to be provided to the satisfaction of the municipality.
COMMERCIAL		
Betting depot	35 parking bays per establishment.	On-site loading and unloading area with suitable access to be provided to the satisfaction of the municipality.
4 Parking bays per 100m ² G.L.A	4 Parking bays per 100m ² of the Gross Floor Area	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Carwash	Minimum of 6 parking bays.	n/a
Commercial Workshop	4 car spaces per 100m ² of the Gross Floor Area.	On-site loading and unloading area with suitable access to be provided to the satisfaction of the municipality.
Conference Centre	4 car space per 100m ² of the Gross Floor Area	On-site loading and unloading access to be provided to the satisfaction of the municipality.
Convenience Shop	1 car space per 25 m ² of the Gross Floor Area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the municipality.
Flea Market	1 parking bay per stall	n/a
Funeral parlour.	2 parking bays per 100m ² of the Gross Floor Area	On-site loading and unloading area with suitable access to be

		provided to the satisfaction of the municipality.
Gambling premises	1 car space per 25m ² of the Gross Floor Area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the municipality.
Garden nursery	1 car space per 50m ² of the Gross Floor Area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the municipality.
Home business	1 car space per 25m ² of the Gross Floor Area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the municipality.
Kennel/Cattery	1 car space per 50m ² of the Gross Floor Area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the municipality.
Laundrette	1 car space per 50m ² of the Gross Floor Area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the municipality.
Motor Car Showroom	4 Parking bays per 100m ² of the Gross Floor Area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the Municipality.
Motor repair workshop	4 Parking bays per 100m ² of the Gross Floor Area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the Municipality.
Offices (Business Services, Professional, General, and medical)	1 car space per 100m ² of the Gross Floor Area	On-site loading and unloading access to be provided to the satisfaction of the municipality.
Pet Shop	1 car space per 50m ² of the Gross Floor Area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the municipality.

Place of amusement	4 Parking bays per 100m ² of the Gross Floor Area.	On-site loading and unloading area with suitable access to be provided to the satisfaction of the Municipality.
Restaurant	5 car spaces per 100 m ² of the Gross Floor Area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the Municipality
Restaurant, Fast-food	6 car spaces per 100m ² of the Gross Floor Area	On-site loading and unloading with suitable access to be provided to the satisfaction of the Municipality.
Service Station	1 car space per 50m ² of the Gross Floor Area	On-site loading and unloading access to be provided to the satisfaction of the municipality.
Shop	4 car spaces per 100m ² of the Gross Floor Area	On-site loading and unloading access to be provided to the satisfaction of the municipality.
Spaza shop/tavern	1 car space per 25 m ² of the Gross floor area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the municipality.
Showrooms	4 Parking bays per 100m ² of the Gross Floor Area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the Municipality.
Tea garden	1 car space per 25m ² of Gross floor area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the municipality.
Tuck-shop	1 car space per 25 m ² of the Gross floor area	On-site loading and unloading area with suitable access to be provided to the satisfaction of the municipality.
INDUSTRIAL		

Extractive Industry	1 per 140m ² or major portion of the floor area	On-site loading and unloading access to be provided to the satisfaction of the municipality.
Industry, High Impact Manufacturing	1 car space for every 140 m ² or major portion of the floor area	On-site loading and unloading access to be provided to the satisfaction of the municipality.
Industry, Large Scale Manufacturing	1 car space for every 140 m ² or major portion of the floor area	On-site loading and unloading access to be provided to the satisfaction of the municipality.
Industry, Large Scale Manufacturing	1 car space for every 140 m ² or major portion of the floor area.	On-site loading and unloading access to be provided to the satisfaction of the municipality.
Industrial building	Up to 25 persons employed: 1 car space for every 3 persons Thereafter, for the next 25 persons employed: 1 car space for every 5 persons. Thereafter, for any further number of persons employed: 1 car space for every 10 persons In addition, one car space for every commercial vehicle used in the industry.	On-site loading and off-loading accommodation to be provided to the satisfaction of the municipality "Persons employed" shall include management, office staff and factory employees. There shall at all times be a minimum of 2 car spaces and in no case shall the number of car spaces provided exceed the ratio of one car space per 150m ² gross industrial floor area. The number of car spaces to be provided may be reduced at the discretion of council in the case of unskilled labour and who rely on public transport
Light Industrial Building	1 car space for every 100 m ² or major portion of the floor area	On-site loading and unloading access to be provided to the satisfaction of the municipality.
Non Polluting Light Manufacturing	1 car space for every 140 m ² or major portion of the floor area	On-site loading and unloading access to be provided to the satisfaction of the municipality.
Noxious industry	1 car space for every 140 m ² or major portion of the floor area	On-site loading and unloading access to be provided to the satisfaction of the municipality

Salvage Yard	1 car space for every 140 m ² or major portion of the floor area	On-site loading and unloading access to be provided to the satisfaction of the municipality.
Service Industrial Building	2 car space for every 100 m ² or major portion of the floor area	On-site loading and unloading access to be provided to the satisfaction of the municipality.
Service Workshop	2 car space for every 100 m ² or major portion of the floor area	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Warehouse	1 car space for every 140 m ² or major portion of the floor area.	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Vehicle Repair Shop	1 car space for every 140 m ² or major portion of the floor area.	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Wholesaling Shop	4 per 100m ² of the Gross Floor Area	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Workshops and service outlets	1 per 100m ² of the Gross Floor Area	On-site loading and unloading access to be provided to the satisfaction of the Municipality
RESIDENTIAL		
Backpackers / Hostelling Establishment	1 car space for every 2 bedrooms 1 bus bay for every 25 rooms 2 mini-bus bays per 10 rooms 2 bays for the owner/manager/occupier 15 bays minimum for the general public	On-site loading and unloading accommodation to be provided to the satisfaction of the municipality
Bed and Breakfast Facility	1 car space per lettable room	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Student Accommodation/ Boarding House	1 car space for every bedroom 2 bays for the owner/manager/occupier Plus a minimum of 5 additional conveniently located car spaces	On-site loading and unloading access to be provided to the satisfaction of the Municipality.

Crèche	1 Parking bays per 6 children 2 Parking bays for office Onsite drop off and pick up zone to the satisfaction of the Local Authority.	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Day Care Centre	1 Parking bays per 6 children 2 Parking bays for office Onsite drop off and pick up zone to the satisfaction of the Local Authority.	On-site loading and unloading access to be provided to the satisfaction of the Municipality.
Dwelling House	1 garage or covered space per dwelling unit 1 garage or covered space per additional self-contained unit.	Site loading and unloading accommodation to be provided to the satisfaction of the municipality Visitor's parking to be conveniently Located to entrance to building
Extended Residential Building	1 garage or covered space per dwelling unit 1 garage or covered space per additional self-contained unit	Site loading and unloading accommodation to be provided to the satisfaction of the municipality Visitor's parking to be conveniently Located to entrance to building
Group Housing	1 parking bays or space per dwelling unit 1 parking bay or car space per 2 dwelling units for visitors	On-site loading and unloading accommodation to be provided to the satisfaction of the Municipality Visitor's parking to be conveniently located to dwelling units and not within private open areas
Guest House	1 car space for every bedroom 2 bays for the owner/manager/occupier 1 bay for every 2 conference seats	Site loading and unloading accommodation to be provided to the satisfaction of the municipality
Lodge	1 car space for every bedroom 1 Bay for every 25% of restaurant space 2 bays for the owner/manager/occupier 15 bays minimum for the public 1 bay for every 25 m ² of Conference	On-site loading and unloading accommodation to be provided to the satisfaction of the Municipality

Medium Density Housing	1 parking bays or space per dwelling unit 1 parking bay or car space per 2 dwelling units for visitors	On-site loading and unloading accommodation to be provided to the satisfaction of the Municipality Visitor's parking to be conveniently located to dwelling units and not within private open areas
Residential Building	1 parking bays or space per dwelling unit 1 parking bay or car space per 2 dwelling units for visitors	On-site loading and unloading accommodation to be provided to the satisfaction of the Municipality Visitor's parking to be conveniently located to dwelling units and not within private open areas
Retirement Village	1.5 car space for every 2 units 2 car spaces per 100m ² (administrative)	On-site loading and unloading accommodation to be provided to the satisfaction of the Municipality
Self-Catering Apartments and Villas	2 Parking bays per unit and a Trailer bay facility	On-site loading and unloading accommodation to be provided to the Satisfaction of the Municipality.

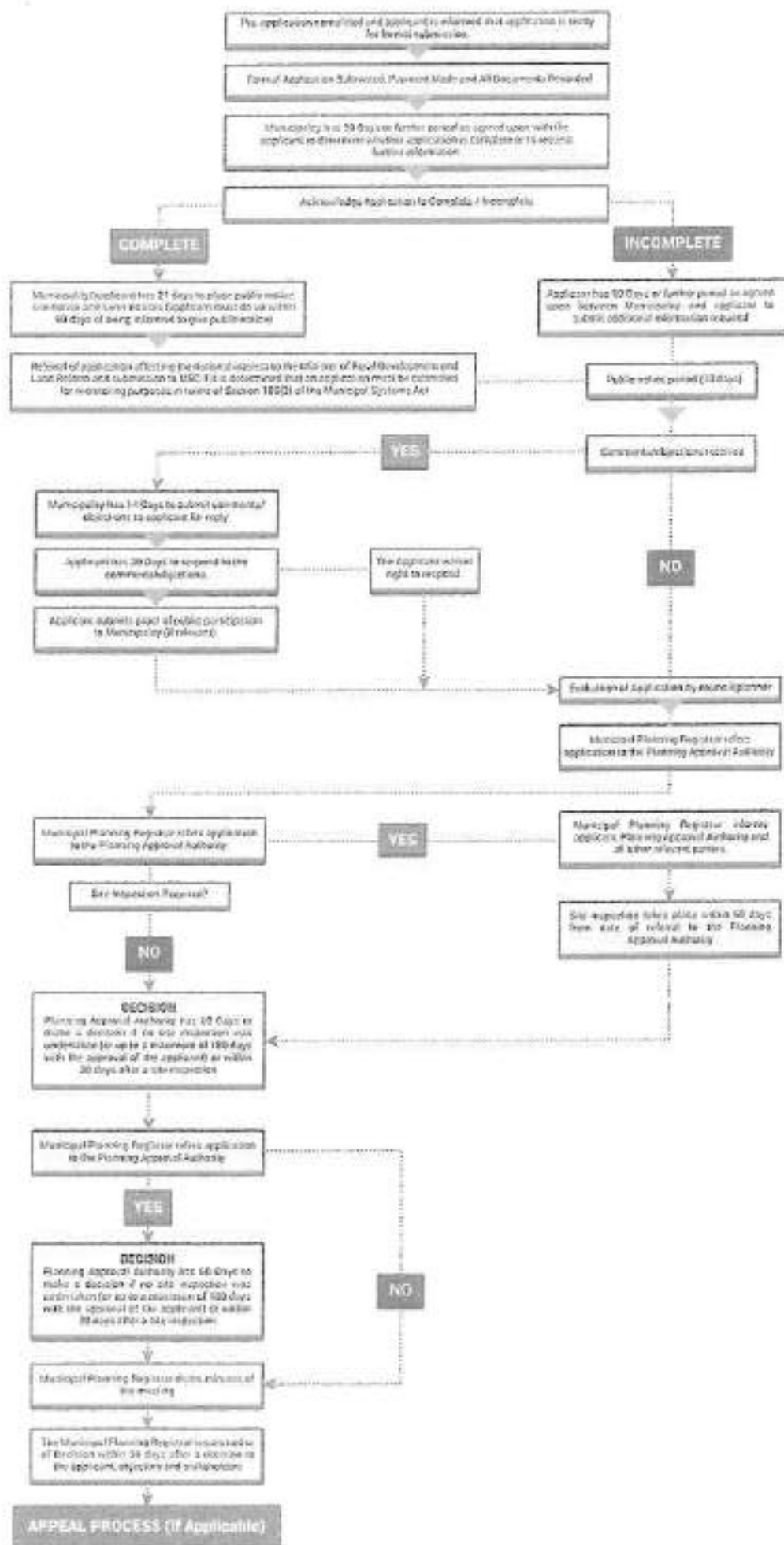
ANNEXURES

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ANNEXURE 1: APPLICATION PROCESS FOR THE MUNICIPAL
PLANNING APPROVAL FOR A LAND DEVELOPMENT APPLICATION

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RAYMOND MRLADA LOCAL MUNICIPALITY
APPLICATION PROCESS FOR MUNICIPAL PLANNING APPROVAL FOR LAND DEVELOPMENT OR USE



ANNEXURE 2: NOXIOUS USE/TRADE/INDUSTRY

The following activities are classified as noxious use/trade/industry:

- Any use, trade or industry which constitutes a nuisance or a risk to health in neighbouring premises arising from vapours, effluvia, fluids, liquid waste matter, solid waste matter, noise, disturbance and dust – or which carries a high risk in the event of a fire, natural disaster or accident;
- Any installation, which in terms of the Occupational Health and Safety Act No. 85 of 1993 is classified as a "major hazard installation". The act defines a "major hazard installation as follows:
 - o where more than the prescribed quantity of any substance is or may be kept, whether permanently or temporarily; or
 - o Where any substance is produced, processed, used, handled or stored in such a form and quantity that it has the potential to cause a major incident.
- Any activities which constitute a nuisance as envisaged in other applicable legislation (or amendments thereof) or new legislation (or regulations promulgated in terms of such legislation), including:

Approval of an application for establishment of a noxious use, trade or industry in terms of this Land Use Scheme does not exempt the owner from applying for permission in terms of other relevant legislation.

ANNEXURE 3: POLICY FOR INFORMAL ALCOHOL RETAIL OPERATIONS (TAVERNS)

The following activities are classified as noxious use/trade/industry:

Unless a property has the required business zoning that permits the sale of alcohol on the property, no retail of alcohol will be permitted. To accommodate the use of Informal Alcohol Retail, within that is commonly referred to as taverns, the Municipality will consider applications for temporary use of properties for this (where considered desirable):

The following actions are required:

- Application will have to be made as a departure, which is temporary and valid for a period to be determined by the Municipality (maximum five years), after which reapplication has to be made;
- Normal Departure application procedures need to be followed;
- The consent to a departure by the Municipality for a tavern shall apply to the applicant only while he/she resides on the property and operates the business. It is not be transferable in any form or manner;
- If the departure application is granted, the applicant must be advised by the Municipality to apply for a liquor licence within a timeframe agreed to by the municipality.

Detailed provisions:

- Only one room of a dwelling or garage or outbuilding with an area not exceeding 50m² is to be converted for tavern use;
- The house needs to retain a primarily residential function;
- The tavern should not impact negatively on the surrounding neighbours and measures should be taken to limit operating hours, to facilitate off-loading of goods and to ensure adequate refuse removal, etc. Operating hours should be controlled by relevant liquor trading bylaws or liquor trading licensing;
- A complete record of all taverns shall be kept by the Municipality;
- All taverns must be inspected on a regular basis to ensure compliance to health regulations.
- Any contravention of the guidelines mentioned above or any written complaints verified by officials of the Municipality could result in the closure of the tavern and the withdrawal of the departure rights.

ANNEXURE 4: POLICY FOR THE ERECTION OF A SECOND DWELLING UNIT

The erection of a second dwelling unit by way of a special consent application to the local authority shall be subject to the following conditions:

Size of Second Dwelling Unit	<ul style="list-style-type: none"> Maximum size will be determined by the permissible coverage and floor area ratio on the erf/land unit
Coverage	<ul style="list-style-type: none"> Maximum coverage in terms of the density zone.
Building Lines	<ul style="list-style-type: none"> As applicable to the prime dwelling unit.
Height	<ul style="list-style-type: none"> 2 Storeys No point of a building shall exceed a vertical distance above the grade line of: <ul style="list-style-type: none"> 6m – in the case of flat roofed buildings, 8m – in the case of inclined or pitched roofed buildings, and only the roof structure may exceed 6m above the grade line; Provided that: <ul style="list-style-type: none"> Chimneys and flues are exempt from this height restriction. Antennae, satellite dish antennae (of less than 1.5m diameter), external geysers or renewable energy apparatus attached to any surface of a building may not exceed the vertical height of the part of the building to which it is attached by more than 1.5m. If attached to a chimney or flue, it may not exceed the vertical height of the highest part of the building's roof by more than 1.5m
Parking	<ul style="list-style-type: none"> At least one on-site parking bay for second dwelling
Vehicular Access	<ul style="list-style-type: none"> Only one vehicular access per street frontage is to be permitted.

Outbuildings:	<ul style="list-style-type: none"> • Outbuildings normally incidental to a main dwelling will be permitted with a second dwelling unit on condition that the permissible coverage is complied with.
Municipal Services	<ul style="list-style-type: none"> • The construction of a second dwelling shall be subject to municipal services departments certifying that capacity is available on the services network in the specific area; • The second dwelling unit is required to make use of the existing Municipal service connections serving the primary unit on the site;
Ownership	<ul style="list-style-type: none"> • Separate ownership for the main and second dwelling shall not be permitted, except if a subdivision is approved, provided that with subdivisions both dwellings shall have direct access to public roadway and both dwellings shall have direct connections to Municipal infrastructure

ANNEXURE 5: POLICY FOR BED AND BREAKFAST ESTABLISHMENT ESTABLISHMENTS AND GUEST HOUSES

To accommodate the establishment of Bed and Breakfast Establishment and Guest Houses, the Municipality will apply the following provisions:

Definitions

A B&B is defined as an owner managed accommodation establishment of not more than 5 guestrooms, which supplies short-term accommodation for guests. Meals may be supplied to guests.

A Guest House is an owner managed accommodation establishment of 6 to 16 guestrooms which supplies short-term accommodation for guests. Meals may be supplied to guests.

Important provisions

- Guestrooms may not include kitchen facilities (should not be operating as self-catering units).
- Guestrooms may form part of the dwelling unit or may be provided as free-standing rooms. 2 persons (with 2 children) shall be allowed per guestrooms.
- Normal application procedures need to be followed for Special Consent or Rezoning approval.
- Health regulations must be complied with where applicable.
- The householder or a manager must be resident on the premises.
- These provisions are for Town Planning purposes only and their coming into effect will not constitute a repeal of other relevant regulations or policies.

Parking Provision

- Parking bay for the owner/manager
- 2 Additional parking bays shall be provided for every 3 guestrooms.
- The required number of parking bays must be provided for on the property.

Signage shall be in accordance to the Municipality's approved signage policy, or if not in place, one sign with a maximum size of 1 m², stating the name and details relating to the establishment.

ANNEXURE 6: POLICY FOR INFORMAL RETAILING OPERATIONS: HOUSE SHOPS (SPAZA SHOPS)

To accommodate the establishment of small home-based retail outlets, commonly referred to as spaza shops, the Municipality will consider applications for temporary use of properties for this (where considered desirable):

The following actions are required:

- Application to operate a house shop in a dwelling house will have to be made as a departure, which is temporary and valid for a period to be determined by the Municipality (maximum five years), after which re-application has to be made.
- Normal departure application procedures need to be followed.
- If the departure application is granted, the applicant must be advised to apply for such trade licence or permit as may be applicable.
- The consent to a departure by the Municipality for a house shop shall apply to the applicant only while he/she resides on the property and will not be transferable in any form or manner.

Detailed provisions

- Only one room of a dwelling, garage or outbuilding with an area not exceeding 30 m² may be converted for retail use.
- The dwelling must retain a primarily residential function.
- The house shop should not impact negatively on the surrounding neighbours and measures should be taken to limit operating hours, to facilitate off-loading of goods and to ensure adequate refuse removal.
- Not more than two people should be involved in operating a house shop.
- Should any foodstuffs be prepared for sale from the house shop, the premises need to comply with applicable health regulations of the municipality.
- A complete record of all house shops must be kept by the Municipality in this regard
- Any contravention of the guidelines mentioned above, or any written complaints verified by officials of the Municipality could result in the closure of the house shop and the withdrawal of the departure rights.

ANNEXURE 7: POLICY FOR PRACTICING OF AN OCCUPATION IN A RESIDENTIAL DWELLING

To accommodate the practicing of an occupation in a residential dwelling / on a residential property, the Municipality will apply the provisions described herein.

Where a portion of a dwelling unit is utilised for the purposes of occupational practice, the following conditions shall apply:

- The person practicing the profession, occupation, enterprise or trade, (excluding employees), whether or not such person is a tenant or owner of the dwelling unit, must reside on the property.
- The primary utilisation must remain as a dwelling unit.
- Such portion of the dwelling unit (dwelling house, flat or residential building) may not be utilised for the purpose of a shop, business premises, industry or noxious industry.
- No goods sold or traded should be openly displayed and the practicing of the occupational practice should not be visible, except for the display of a notice not projecting over the road reserve boundary and not exceeding 1 m² in size (indicating only the name and occupation of the occupant).
- No other advertising shall be displayed.
- No activities shall be carried out which are, or are likely to be, a source of disturbance or nuisance to occupants of surrounding properties.
- In Town Housing or Flat developments, prior permission is required from the Home Owner's Association / Body Corporate.
- If any person with a direct interest is of the opinion that any condition referred to in this policy or in the definition of "occupational practice" is being contravened, such person may lodge a written complaint with the Municipality requesting action.
- Adequate off-street parking, as may be required by the Municipality for staff vehicles and other vehicles associated with the occupational practice.

ANNEXURE 8: POLICY FOR PROVIDING HOME-BASED CARE IN A RESIDENTIAL DWELLING

The following conditions shall apply where a portion of a property is used for home-based care:

- The person providing the home-based care (excluding employees), whether or not such person is a tenant or owner of the dwelling unit, must reside on the property.
- The primary utilisation remains that of a dwelling unit
- In Residential Zone I, III and IV, prior permission from the Home Owner's Association (or Body Corporate) is required.
- No more than 5 persons shall be accommodated at the home-based care facility for elderly, sick or disabled persons at any time and
- no more than 6 children shall be enrolled at the home-based child care facility at any time;
- Services shall be primarily:
- Child day care or educational, or basic health care for disabled, elderly or sick and not medical;
- Services for home based child care shall not operate outside the hours of 07:00 to 18:00 on Mondays to Fridays, and from 08:00 to 13:00 on Saturdays;
- Indoor and outdoor play space shall be provided in accordance with any health requirement or a policy plan as might be approved by the Municipality from time to time, and outdoor play space shall be securely fenced;
- No advertising sign shall be displayed, other than a single un-illuminated sign or notice in accordance with signage policy of the Municipality, not projecting over a public street, and such sign shall not exceed 1 m² in area;
- At least one off-street parking bay shall be provided, plus one additional parking bay which is suitable for the use of parents to drop off or collect their children, unless the Municipality's approval is obtained to waive this requirement. The Municipality may at any stage require additional on-site parking where parking is deemed to be insufficient;
- If any person with a direct interest is of the opinion that any condition referred to in this policy or in the definition of "home-based care" has been or is being contravened, such person may lodge a written complaint with the Municipality requesting action; and

- The Municipality shall consider a complaint mentioned in (k) above, and if in the opinion of the Municipality a contravention of any condition referred to in this policy or in the definition of "home-based care" has occurred, the Municipality shall act in terms of its approved bylaws or as otherwise provided for by law.

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ANNEXURE 9: POLICY FOR TELECOMMUNICATIONS INSTALLATIONS

To accommodate the erecting of Telecommunication Installations (radio communication or cell masts), the Municipality will apply the provisions described herein. The following conditions shall apply:

Land Use Authorisation

- Permissible as primary right in Industrial Zones and Authority/Utility Zone
- Permissible by way of a Special Consent in all other Zones.
- Authorisation is subject to the relevant requirements of the National Environmental Management Act, Civil Aviation Act and Regulations and other applicable legislation.

Building Control

- Telecommunication Installations attached to any part of a building, may not extend above the part of the building that it is attached to without the prior approval of the Municipality.
- The following guideline heights will be applied:
 - 3m in height for buildings of 10m or less;
 - 6m in height for buildings of less than 20m;
 - 10m in height for buildings of 20 m or more.
- A freestanding Telecommunication Installation may not extend more than 6m above the maximum permitted height of a building in the zone within which it is approved without prior approval of the Municipality.

Conditions Applicable to decommissioning of Telecommunication Installations

Unless regulated in terms of other permitting or authorisation conditions, such as an Environmental Authorisation:

- When a Telecommunication Installation is scheduled to be decommissioned or operations have been discontinued or abandoned, the owner of the Telecommunication Installation must notify the Municipality by registered mail and submit timeframes for removal of the structure/s and associated infrastructure within 60 days after the operation ceased.
- The owner shall remove all decommissioned infrastructure. Where the site has been disturbed, the owner shall rehabilitate the site to its original state or to a state acceptable to Municipality.

- Where the owner fails to comply with these provisions or fails to carry out the agreed removal of structures, the Municipality may remove such infrastructure, and rehabilitate the site at the cost of the owner.

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ANNEXURE 10: POLICY FOR RENEWABLE ENERGY APPARATUS AND STRUCTURES

To accommodate the establishment of Renewable Energy Installations, the Municipality will apply the provisions described herein. The following conditions shall apply:

Relevant definitions

The following definitions will be used to describe elements that are associated purely with the establishment of Renewable Energy Facilities:

- **Renewable Energy Apparatus** – means any apparatus which captures and converts wind, hydro, solar radiation, bio mass or other renewable source into energy;
- **"Renewable Energy Structure"** – means any dedicated structure specifically designed and erected to accommodate apparatus such as wind turbines, hydro turbines, solar energy generating panels (including solar-voltaic and concentrated solar thermal) or bio mass equipment, or grouping thereof, which captures and converts wind, hydro, solar radiation, bio mass or other renewable source into energy for local consumption or commercial gain, irrespective of whether it feeds into an electricity grid or not. This may include associated structures, infrastructures or buildings directly related to the operation of the generation, transmission and distribution of electricity generated by the structure or grouping of structures. Associated structures and infrastructure may include pylons, poles, masts, transformers and sub-stations. Associated buildings may include, but are not limited to, workshops and stores, offices, site canteen, medical station, research facility, guard house and recreational facilities for staff.
- **"Renewable Energy Site"** - means the land utilised for the Renewable Energy Structure/s, inclusive of associated structures, infrastructure, buildings, and setback lines applicable to such, regardless of cadastral boundaries.

Land Use Authorisation

- No permission is required to install or attach a Renewable Energy Apparatus to any surface of a building, provided that it may not exceed the vertical height of the part of the building to which it is attached by more than 1.5m. If attached to a chimney or flue, it may not exceed the vertical height of the highest part of the building's roof by more than 1.5m. If such apparatus exceeds the vertical height provisions, it should be treated in the same manner as Renewable Energy Structures.

- Permission for erecting Renewable Energy Structures in all zonings in terms of these scheme regulations shall be obtained by way of a departure application.
- Such departures will be treated as permanent, unless the Renewable Energy Structure forms part of a commercial electricity generation enterprise that requires a license from the National Electricity Regulator of South Africa (NERSA) or similar body.
- In such event, the period of validity of the Departure will be for the duration of the validity of the license from the Regulator. Conditions of departures granted shall be to the discretion of the Municipality;
- A departure authorisation shall be subject to the relevant requirements of the National Environmental Management Act, Civil Aviation Act and Regulations and other applicable legislation.

DRAFT

ITEM 84/2022

STATUS REPORT – BUILDING PLANS APPROVAL

1. PURPOSE

The purpose of this report is for Council to note the progress achieved by the municipality in the development and implementation of the submitted Building Plans within Raymond Mhlaba Municipality.

2. BACKGROUND

The section helps in ensuring compliance with the applicable statutory framework, thus also ensuring coordinated development within the municipal urban areas, according to the National Building Regulations and Standards Act 103 of 1977 for every permanent structure to be erected in an urban area, building plans should be submitted for considerations by the relevant local authority.

3. PROGRESS MADE - BUILDING PLANS APPROVAL LIST.

PLAN NO.	RECEIVING DATE	REGISTERED OWNER	ERF/ FARM No.	PHYSICAL ADDRESS	BUILDING PLAN FEE	STATUS	COLLECTION DATE
RA-FBF/21/22/29	24/01/2022	Mrs & Mr Mlumbi	513	13 Durban Street, Fort Beaufort	R2,821.93	Approved	Not yet Collected.
RA-ALC/21/22/33	31/01/2022	Andisiwe Hempe	902	902 Smith Street, Alice, 5700	R7,400.85	Approved	08/03/2022
RA-FBF/21/22/34	01/03/2022	Mr & Mrs Von Der Decken.	708	49 Campbell Street, Fort Beaufort, 5720	R1,985.21	Approved	21/04/2022
RA-FBF/21/22/35	07/02/2022	Die Apsotolies Geloof Sendings Kerk Van Suid.	509	Mitchell & Durban Street, Fort Beaufort, 5720	R783.00	Not Yet Approved	Still Circulating for Approval
RA-ALC/21/22/36	03/03/2022	Inyama Rama Trust	491	Long market & Garden Street, Alice, 5700	R15,435.01	Not Yet Approved	Still Circulating for Approval.
RA-FBF/21/22/37	17/03/2022	Mzwamadoda Penisi	1484	31 Somerset Street, Fort Beaufort, 5720	R2,182.73	Approved	Waiting for Collection.
RA-FBF/21/22/38	17/03/2022	Nomkhitha Ngweventsha	6250	6250 Jackson Street, Fort Beaufort, 5720	R7,792.69	Not Yet Approved.	Still Circulating.
RA-ALC/21/22/39	31/03/2022	Nkosohlanga M Mkhiva	1378	1378 Dowell Street, Alice.	R3,600.74	Not Yet Approved.	Outstanding Information.
TOTAL AMOUNT FOR QUARTER 3					R38,401.42		

4. LEGAL FRAMEWORK

- National Building Regulations and Standard Act 103 of 1977
- Environmental Management Act (No. 107 of 1998)
- SPLUMA 16 OF 2013

5. FINANCIAL IMPLICATIONS

R 38 401. 42

6. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the Development and implementation of the Building Plan submission within Raymond Mhlaba Municipality.

ITEM 85/2022

REPORT ON THE ESTABLISHMENT OF THE MUNICIPAL PLANNING TRIBUNAL IN TERMS OF SPATIAL PLANNING AND LAND USE MANAGEMENT ACT (SPLUMA)

1. PURPOSE

The purpose of this report is for Council to approve the joint establishment of a planning tribunal in the form of the District Municipal Planning Tribunal (DMPT) with Amathole District Municipality, in terms of Spatial Planning and Land Use Act, Act 16 of 2013 (SPLUMA). This has emanated since the municipality does not have enough staff and financial muscle to fund the whole process of MPT to fully function.

2. BACKGROUND

The Spatial Development Framework as a strategic instrument for achieving an integrated and sustainable development within the Local Municipality, it is subject to reviews in line with the Integrated Development Planning processes of the Municipality. Raymond Mhlaba Municipality is in the process of reviewing its Spatial Development Framework to take note of the exogenous and endogenous factors that may have a spatial influence.

As such Raymond Mhlaba together with Amathole District Municipality (ADM) are facilitating the implementation of SPLUMA, Act 16 of 2013 with other five Local Municipalities within the District. This being a consultative process with such Municipalities on the implementation.

3. DISCUSSIONS

As mentioned Amathole District Municipality (ADM) is facilitating the implementation of SPLUMA, Act 16 of 2013 in five Local Municipalities within the District. Chapter 6 Part B of the Act, read with SPLUMA Regulations signed on 18 March 2015 published on Government Gazette Notice No. R239, dated 23 March 2015, mandates municipalities to Establish Municipal Planning Tribunals.

This, in consultation with the Local Municipalities in its area of jurisdiction, ADM resolved to invoke provision of a Joint (District) Municipal Planning Tribunal at District Municipality level in line with provisions of Section 34 of the Act. This process includes Municipal Planning Tribunal and Secretariat Services on a Shared Services Approach, where expenses for the sittings will be shared.

The planned Joint Municipal Planning Tribunal will cover the areas of the 5 Local Municipalities within ADM jurisdiction: - being Mngquma, Great Kei, Ngqushwa, Amahlathi and Raymond Mhlaba Local Municipalities.

In line with the provisions of the Shared Services Centre approach, additional Technical Structures will be in place aimed at providing a guide to the implementation as well as technical input.

The said structure will be the technical Advisory Committee, comprising of all officials from LMs, Provincial Sector Departments and the National Government.

It will have clear Terms of Reference being:

- Advising ADM and LMs on SPLUMA Implementation
- Advising ADM and LMs on activities Departments, Levels of Government and other bodies responsible for planning in so far as their impact on SPLUMA
- Advising ADM, and LMs on SPLUMA Implementation on any other appropriate methods of monitoring compliance with the implementation
- Advising ADM, and LMs on SPLUMA Implementation on how to facilitate and speed up the implementation of SPLUMA; and in so doing to lay down general guidelines governing land development throughout SPLUMA implementation
- Advising on any change in circumstances (legislation, policy or any matter connected with) that may impact on the Implementation of the Act

This process will ensure that no vacuum is left in the consideration of Land Development Applications. It must be noted that the Appeals Authority remains a Local Municipality's responsibility as per Section 51 of SPLUMA.

4. FINANCIAL IMPLICATIONS

None

5. LEGAL IMPLICATIONS

- Constitution of South Africa of 1996 as amended.
- Spatial Planning and Land Use Management Act 16 of 2013
- Municipal Finance Management Act No. 56 of 2003 and Regulations

6. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council approves the joint establishment of the tribunal to the (District) Municipal Planning Tribunal (DMPT) in terms of Chapter 6 of the Spatial Planning and Land Use Act, Act 16 of 2013.
- 2) Council delegates the authority to the **Accounting Officer** in approving all processes required in Section 35 (2) DMPT establishment and 36-38 of the Act, SPLUMA.
- 3) Council approves that Director responsible for Spatial Planning and Land Development and Engineering in Local Municipality as the **Authorized Official** in their Council appointing them following as per Section 35(2) of the SPLUMA Act.
- 4) The Raymond Mhlaba Municipal Council to perform the function of an Appeals Authority

ITEM 86/2022

STATUS REPORT - UPGRADING OF THE HEALDTOWN ACCESS ROAD

1. PURPOSE

The purpose of this report is for Council to note the progress achieved by the municipality in the implementation of the Upgrading of Healdtown Access Road Project in the 3rd Quarter of the 2021/22 Financial Year.

2. BACKGROUND

The Raymond Mhlaba Municipality received a request and an allocation from the Eastern Cape Department of Transport for the upgrading of the Healdtown Access Road, after a commitment by the Premier of the Eastern Cape Province for the upgrading of the access road from Fort Beaufort to Healdtown due to the historic nature of the area. A Service Level Agreement (SLA) was then signed between the department and the municipality for the implementation of the project.

4. PROGRESS MADE

As at the end of March 2022, the overall progress on the project is sitting 77%, where most of the remaining work on site is the work assigned to the local SMME's. All 9 SMME's for the project have been appointed and allocated their respective work packages. The anticipated completion date for the project is the end of May 2022.

5. LEGAL FRAMEWORK

- National Road Traffic Act (No. 93 of 1996)
- Environmental Management Act (No. 107 of 1998)
- Occupational Health and Safety Act of 1993
- Eastern Cape Roads Act (No. 3/2003) gazette No. 1027 – 5 June 2003

6. FINANCIAL IMPLICATIONS

Total grant allocation for the project is R44m

7. ANNEXURES

Annexure 1 – Upgrading of Healdtown Access Road Project Progress Report

8. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the Upgrading of Healdtown Access Road Project in the 3rd Quarter of the 2021/22 Financial Year.



**RAYMOND
MHLABA**

**MONTHLY PROGRESS REPORT NO. 11
FOR
UPGRADING OF HEALDTOWN ACCESS ROAD (TURN
KEY PROJECT): SCMU13/PMU/20/21**



March 2021

PREPARED FOR:

**RAYMOND MHLABA MUNICIPALITY
P.O. Box 13
Fort Beaufort
5720**

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PREPARED BY:



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1. PROJECT DETAILS

1.1 CONTRACT INFORMATION

The contractual information pertaining to the project is summarized in Table below:

Client	Raymond Mhlaba Municipality
Service Provider	Gilgal / Mtawelanga Consortium
Client's Project Number	SCMU13/PMU/20/21
Project Name	Upgrading of Healdtown Access Road
Appointment Date	01 February 2021
Service Level Agreement Date	09 February 2021
Awarded Amount	R 36 567 693.00
Approved Amount	R 41 105 142.53
Site Handover Date	19 February 2021
Estimated Construction Period	12 months
Original Completion Date	07 February 2022
Approved EoT	27 days
Revised Completion Date	16 March 2022

Introductory meeting with relevant stakeholders was held on 18 March 2021.

1.2 SCOPE OF WORKS

The scope of works is as follows:

- Site Establishment and Site clearance;
- Special maintenance or asphalt resurfacing 3km of the Cape College Road;
- Construction of 6m wide of 7km of 80mm block paving road and kerbing;
- Road stormwater drainage improvement;
- Installation of guardrails;
- Installation of subsoil drains and 600mm pipe crossings with new headwalls
- Replacement of damaged and additional signage

2. PROGRESS TO DATE

2.1 CONSULTANT:

	Service	Progress / Challenges / Recommendations	% Complete
1	Geotechnical Investigation	Appointed on 22 February 2021, report received on 18 March 2021.	100%
2	Topographic Survey	Appointed on 23 February 2021, data received on 08 March 2021.	100%
3	Road Visual Assessment	Commenced on 19 February 2021, completed on 26 February 2021.	100%
4	Designs & Report	Prelim design submitted to on 06 April 2021, got approval on 12 May 2021. Detail design submitted on 24 May 2021, still await formal approval of detail design.	100%
5	Contract Administration	On progress	90%
6	Construction Monitoring	On progress	90%
7	Close out		0%

GENERAL COMMENTS ON CONSULTANT'S PROGRESS:

- Late payment of invoices

2.2 CONTRACTOR:

	Portion of Works	Progress / Challenges / Recommendations	% Complete
1	Site Establishment	Completed on 21 April 2021.	100%
2	Site Setting Out	Completed	100%
3	Surfaced Section	Line marking outstanding	99%
4	Paved Section - earthworks	Completed	100%
5	Paved Section – roadbed preparation	On progress	100%
6	Paved Section – sub-base	On progress	100%
7	Paved Section - stormwater	On progress	100%
8	Paved Section - paving	Not yet started	00%
9	Paved Section - kerbing	Not yet started	57%
10	Paved Section - guardrails	Not yet started	00%
Overall Progress on the Project			77%

GENERAL COMMENTS ON CONTRACTOR'S PROGRESS:

- The community strikes due to unhappiness of the PSC and selection of local labour is affecting the project progress and budget.
- Contractor moved off site in November due to delay in payment of supplier which resulted to non-delivery of material on site.

- Contractor expected to submit claim for the EoT due to delays mentioned above.

3. CHALLENGES AND RISKS

Risks and challenges are listed in Table below:

No	Challenge and Risk	Impact	Mitigation plan
01	Community uprising	3 weeks delay on production and Extension of Time with cost	Project introduction to the community
02	Community uprising	1 week delay on production and Extension of Time with cost	ISD intervention
03	Community uprising	1 week delay on production and Extension of Time with cost	Client intervention
04	Delays to deliver material	Late completion	Suppliers to be paid on time

4. OUTSTANDING INFORMATION

Outstanding information related to the project is listed in Table below:

No	Description	Requested by	Responsible	Sorted
01	Approval of Prelim Design	Gilgal	Raymond Mhlaba	Yes
02	Approval of Detail Design	Gilgal	Raymond Mhlaba	No
03	Extension of Time Claim 01	Mtawelanga	Raymond Mhlaba	Yes
04	Extension of Time Claim 02	Mtawelanga	Raymond Mhlaba	Yes

5. PROJECT EXPENDITURE

Direct and indirect expenditure up to the end of December 2021 is summarized in Table below:

5.1 INDIRECT COSTS – PROFESSIONAL FEES (ALL INCLUSIVE)

Total Professional Value	Variation Orders	Claims Certified to date	Payments to date	Balance
R 4 822 497.00	R 0.00	R 4 296 774.53	R 3 932 265.70	R 525 722.47

5.2 DIRECT COSTS – CONSTRUCTION (ALL INCLUSIVE)

Total Construction Fees	Variation Orders	Claims Certified to date	Payments to date	Balance
R 36 282 645.53	R 0.00	R 31 418 140.54	R 27 202 257.79	R 4 864 504.99

6. EXPENDITURE REPORTS

EXPENDITURE – INDIRECT COST						
Date	Inv. No	Invoice Amount	Cumulative Amount	%	Balance	Invoice Paid
06 Apr 21	01	R 906 740.94	R 906 740.94	18.8%	R 3 915 756.06	Yes
25 May 21	02	R 1 45 604.13	R 2 452 346.07	50.9%	R 2 370 150.93	Yes
28 Jun 21	03	R 364 508.83	R 2 816 854.90	58.4%	R 2 005 812.10	No
28 Jul 21	04	R 278 579.77	R 3 095 264.67	64.2%	R 1 727 062.33	Yes
20 Aug 21	05	R 242 244.36	R 3 337 679.03	69.2%	R 1 484 817.97	Yes
22 Sep 21	06	R 262 161.89	R 3 599 840.92	74.7%	R 1 222 656.08	Yes
29 Oct 21	07	R 343 747.89	R 3 943 588.81	81.77%	R 878 908.19	Yes
23 Nov 21	08	R 105 800.00	R 4 049 388.81	83.97%	R 773 108.19	Yes
07 Dec 21	09	R 94 300.00	R 4 143 688.81	85.92%	R 678 808.19	Yes
25 Feb 22	10	R 153 085.72	R 4 296 774.53	89.1%	R 525 722.47	No

EXPENDITURE – DIRECT COST						
Date	Cert No	Invoice Amount	Cumulative Amount	%	Balance	Invoice Paid
21 Apr 21	01	R 4 301 177.26	R 4 301 177.26	11.8%	R 31 981 468.27	Yes
14 Jun 21	02	R 2 208 032.43	R 6 509 209.69	17.9%	R 29 773 435.84	Yes
28 Jun 21	03	R 11 817 176.91	R 18 326 386.60	50.5%	R 17 956 258.93	Yes
27 Jul 21	04	R 2 290 434.90	R 20 616 821.50	56.8%	R 15 665 824.03	Yes
20 Aug 21	05	R 1 539 515.20	R 22 156 336.70	61.1%	R 14 126 308.83	Yes
22 Sep 21	06	R 1 991 366.89	R 24 147 703.59	66.6%	R 12 134 941.94	Yes
29 Oct 21	07	R 1 360 014.20	R 25 507 717.79	70.30%	R 10 774 927.74	Yes
08 Dec 21	08	R 1 694 540.00	R 27 202 257.79	74.97%	R 9 080 387.74	Yes
28 Mar 22	09	R 4 215 882.75	R 31 418 140.54	86.6%	R 4 864 504.99	No

7. SITE PROGRESS PHOTOGRAPHS



Photo 1: Kerbing on progress



Photo 2: Kerbing and channel on progress

Report prepared by: V. Hoyi



04 April 2022

Vuyani Hoyi

Date

Project Manager

For Gilgal Development Consulting Engineers and Project Managers

ITEM 87/2022

STATUS REPORT - UPGRADING OF R63 BETWEEN FORT BEAUFORT AND ALICE

1. PURPOSE

The purpose of this report is for Council to note the progress made in the implementation of R63 between Fort Beaufort and Alice by SANRAL for the 3rd Quarter of 2021/22 Financial Year.

2. BACKGROUND

SANRAL funded the construction of the R63 between Fort Beaufort and Alice. The project implementation started in August 2020. This project is in the province of the Eastern Cape in the district municipality of Amatole and local municipality of Raymond Mhlaba. The upgrading includes;

- The upgrading of the existing road and construction of a new carriageway including passing lanes
- Major cuts and fills
- Replacement of old culverts, and construction of additional culverts
- Widening of 2 river bridges and construction of 3 new bridges (2 road-over-rail and 1 river bridge)
- Upgrading of water, sewer and storm water services and roadworks in Fort Beaufort main road (Campbell Street)

3. PROGRESS MADE

To this far, the progress sits at 55% construction work. The positive of the project is the appointment of the local SMME's. As at March 2022, the main contractor appointed 62 SMME's which translates to;

- 46 TE's from Fort Beaufort Area and from Alice Area
- 57 TE's from RMLM
- 5 TE's from outside RMLM, but in the EC
- 23 Women owned
- 17 Youth owned
- 1 Military owned
- 1 Disabled owned

In addition, 1 Community Liaison Officer (CLO) has been appointed from within the municipality and 473 general workers from within the municipality.

4. LEGAL FRAMEWORK

Constitution of the Republic of South Africa
Division of Revenue Act

5. FINANCIAL IMPLICATIONS

R 714 782 500.00 – Funded by SANRAL

6. ANNEXURES

Annexure J – Progress Report from SANRAL

7. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the Upgrading of R63 between Fort Beaufort and Alice by SANRAL for the 3rd Quarter of 2021/22 Financial Year.

1. *Where is the project*

This project is in the province of the Eastern Cape in the district municipality of Amatole and local municipality of Raymond Mhlaba. The project is located on the existing National Route R63 Section 13 starting at km 35.77 before Fort Beaufort and ends at km 58.86 at the Galloway Bridge in Alice. The road is part of the National Route R63 running in an easterly direction from the Western Cape Border north of Graaff Reinet to the N2 near Komga where it joins the N2. The approximate construction duration is 39 months. It is a CIDB contractor grading designation of 9CE.

2. *Aim of the project*

The project route is an undivided, surfaced, single carriageway road in a rural and urban area. The section of road under consideration was originally constructed in the 1960's by the former Cape Provincial Administration. The road is upgraded from a 6,0m wide cross section to 13,4m with passing lanes to improve the safety of the traveling public.

3. *Cost of the project*

The contractor was awarded the project for the amount of R714,000,000.00 inclusive of VAT excluding CPA and contingencies.

4. *Status of the project*

The project is currently in the construction phase.

5. *Progress (if it had started)*

The project is currently in the construction phase with 55% of the works completed.

6. *Number of SMMEs*

The approximate TE package values are inclusive of P&G's.

Description of Work No of Packages	No. of TE's appointed	Subcontracts Awarded Value	Approximate combined total of Subcontract Spent	EME CIDB Grading Designation
81	62	R103,704,656.23	R68,729,774.72	
	39			1 CE & 2 CE
	13			N/A
	2			3CE
	4			4CE
	3			5CE
	1			6CE

46 TE's from Fort Beaufort Area and from Alice Area

57 TE's from RMLM

5 TE's from outside RMLM, but in the EC

- 23 Women owned
- 17 Youth owned
- 1 Military owned
- 1 Disabled owned

The evaluation of the 7th round is completed, approved by SANRAL and acknowledged by the PLC.

The 8th round (T8) of TE tenders is in the process of advertising. The Round T7 also includes tenders for concrete side drains (X2), Pedestrian walkways (X2), Down chutes (x2), Cement Supply (X4), Landscaping, Guardrails, Supply of block pavers, Supply of fuel.

7. Value earned by SMMEs

Description	Amount (incl. VAT)
TE Tenders awarded	R 103,213,014.63
TE Expenditure to date	R 72,838,923.35
Labour Expenditure to date	R 19,511,483.39

8. Estimated completion date (if not complete).

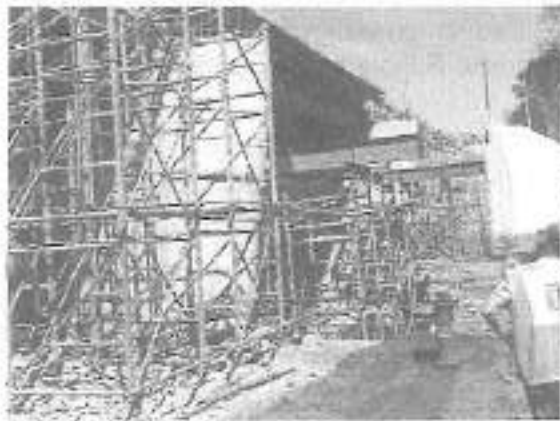
The estimated completion date for the project is 1st October 2023.

9. Photos

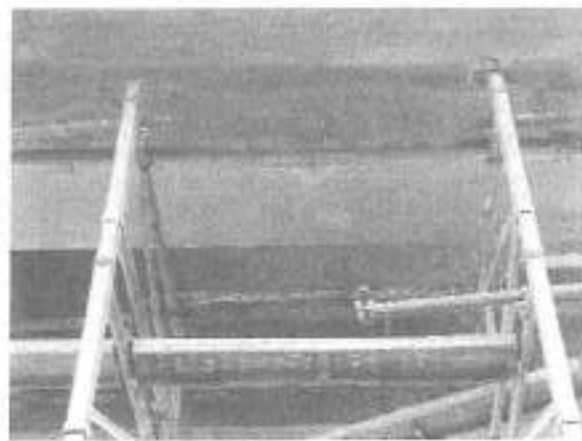
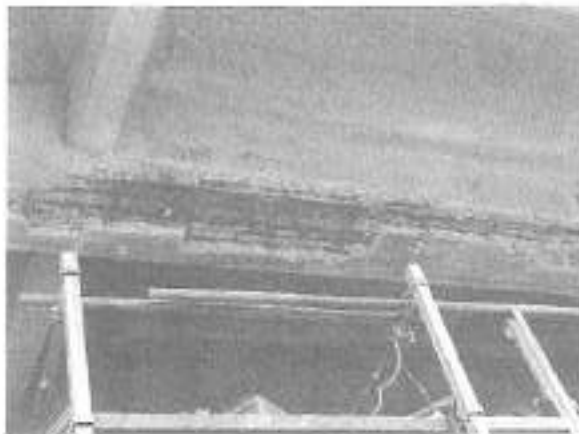
Structures:



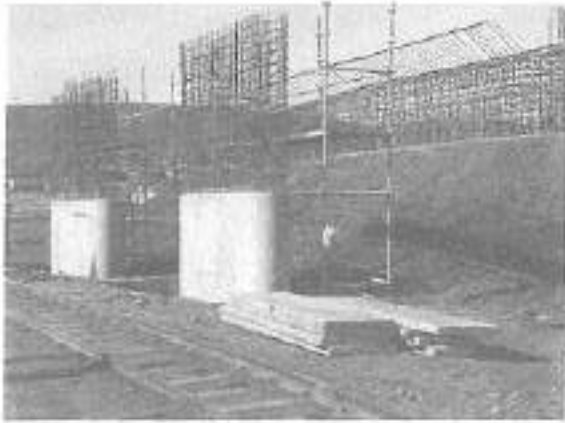
Brak River Widening: Before – Widening in Process



Kat River Bridge: Staging and Widening



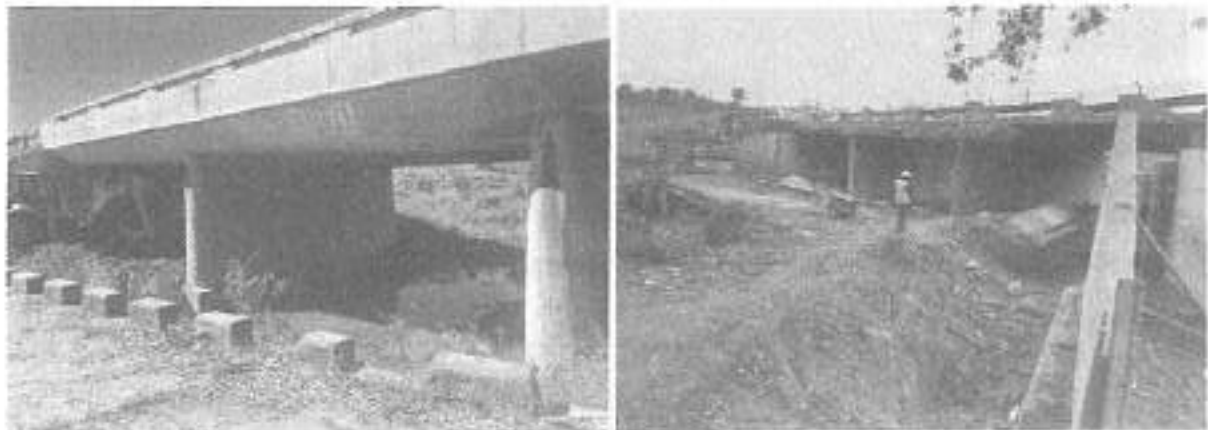
Katriver Bridge Repairs: Before - After



Kwatinidubu Road-over-Rail Bridge Foundations



Mxelo River Bridge



Brak River Bridge: Before – Widening in progress



Campbell Street: Box Cut - Water discharged from premises into street



Campbell Street Box cut done. SSG Layer processed



Grahamstown Road Box Cut and Widening



Stabilising subbase. TE's spreading cement



TE constructing Side Drains



Base Patches on Bypass done by TE Contractor

ITEM 88/2022

MONTHLY BUDGET STATEMENT FOR THE PERIOD ENDED 01 JANUARY 2022 TO 31 MARCH 2022

1. PURPOSE

To report to Council on the status of the Operating and Capital Budget with reference to the 2021/2022 financial year for the period ended 01 January to 31 March 2022.

2. BACKGROUND

Section 52 (d) and 71 of the Municipal Finance Management Act, 56 of 2003 and in terms of Section 28 of the Government Notice 32141 dated 17 April 2009, regarding the Local Government: Municipal Finance Management Act 2003 Municipal Budget and Reporting Regulations" necessitates that specific financial matters be reported on and in the format prescribed, hence this report to meet legislative compliance.

"The mayor of a municipality-

52(d)(MFMA) must, **within 30 days of the end of each quarter**, submit a report to council on the implementation of the budget and the financial state of the municipality,"

"The mayor of a municipality-

MFMA Section 71(1)- states that the accounting officer of a municipality must by no later than **10 working days after the end of each month** submit to the mayor of the municipality and relevant treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for the relevant month:"

- Actual revenue per revenue source
- Actual expenditure per vote
- Actual capital expenditure per vote
- Amount of any allocations received
- Actual expenditure on allocations received

3. LEGAL IMPLICATIONS

Local Government: Municipal Finance Management Act No. 56 of 2003

4. FINANCIAL IMPLICATIONS

SUMMARY: STATEMENT OF FINANCIAL PERFORMANCE AS AT 30 JANUARY 2022

	Budget	January Expenditure	Year to Date Expenditure	Projections	Balance	YTD % Spent
EMPLOYEE RELATED COST	196.703.048.00	17.746.028.00	118.034.979.00	114.743.444.67	78.668.069.00	60%
REMUNERATION OF COUNCILLORS	19.997.252.00	1.526.081.00	10.912.746.00	11.665.063.67	9.084.508.00	55%
DEBT IMPAIRMENT	25.000.000.00	-	-	14.683.333.33	25.000.000.00	0%
DEPRECIATION AND ASSET IMPAIRMENT	30.855.871.00	-	-	17.998.258.08	30.855.871.00	0%
FINANCE CHARGES	18.895.000.00	-	-	10.905.416.67	18.895.000.00	0%
BULK PURCHASES	45.600.000.00	6.263.724.37	14.664.116.84	26.600.000.00	30.935.863.18	32%
GRANTS AND SUBSIDY PAID AND OTHER EXPENDITURE	77.888.821.00	11.393.855.63	67.056.380.18	46.435.145.58	10.832.440.84	80%
TOTAL	414.739.992.00	36.929.489.00	210.668.222.00	241.931.662.00	204.071.770.00	51%

SUMMARY: STATEMENT OF FINANCIAL PERFORMANCE AS AT 28 FEBRUARY 2022

	Budget	February Expenditure	Year to Date Expenditure	Projections	Balance	YTD % Spent
EMPLOYEE RELATED COST	196.703.048.00	16.507.306.00	134.542.285.00	131.135.365.33	62.180.783.00	68%
REMUNERATION OF COUNCILLORS	19.997.252.00	1.540.069.00	12.452.815.00	13.331.501.33	7.544.437.00	62%
DEBT IMPAIRMENT	25.000.000.00	-	-	18.666.666.67	25.000.000.00	0%
DEPRECIATION AND ASSET IMPAIRMENT	30.855.871.00	-	-	20.570.580.67	30.855.871.00	0%
FINANCE CHARGES	18.895.000.00	-	-	12.463.333.33	18.895.000.00	0%
BULK PURCHASES	45.600.000.00	5.608.172.38	20.272.289.18	30.400.000.00	25.327.710.82	44%
GRANTS AND SUBSIDY PAID AND OTHER EXPENDITURE	77.888.821.00	7.870.481.62	74.926.861.78	51.928.880.67	2.961.959.22	96%
TOTAL	414.739.992.00	31.526.029.00	242.194.250.96	276.493.328.00	172.545.741.64	58%

SUMMARY: STATEMENT OF FINANCIAL PERFORMANCE AS AT 31 MARCH 2022

	Budget	March Expenditure	Year to Date Expenditure	Projections	Balance	YTD % Spent
EMPLOYEE RELATED COST	196.703.048.00	16.211.867.00	150.754.152.00	147.527.286.00	45.948.896.00	
REMUNERATION OF COUNCILLORS	19.997.252.00	1.532.460.00	13.985.284.00	14.997.939.00	6.011.968.00	70%
DEBT IMPAIRMENT	25.000.000.00	-	-	18.750.000.00	25.000.000.00	0%
DEPRECIATION AND ASSET IMPAIRMENT	30.855.871.00	-	-	23.141.903.25	30.855.871.00	0%
FINANCE CHARGES	18.895.000.00	-	-	14.021.280.00	18.895.000.00	0%
BULK PURCHASES	45.600.000.00	2.256.000.00	22.528.289.18	34.200.000.00	23.071.710.82	49%
GRANTS AND SUBSIDY PAID AND OTHER EXPENDITURE	77.888.821.00	10.053.121.00	84.979.982.78	58.416.615.75	7.091.161.78	109%
TOTAL	414.739.992.00	30.053.457.00	272.247.707.96	311.954.994.00	142.492.284.94	66%

Statement of Financial Performance

The actual operating expenditure to date, amounts to R 272 248 million as at end of March 2022. The overall expenditure actual to date against the budget amounts to 66%, this excludes Depreciation and Debt impairments as these items are calculated and recognized at year end. Employee cost year to date actual is more than year to date projection by 2,1%, this is the indication that the municipality is spending more on employee cost. The contributing factor on employee cost for the past months is mainly overtime.

SUMMARY ON GRANTS SPENDING AS AT 31 JANUARY 2022

	Budget	Received to Date	Jan Expenditure	Year to date Expenditure	Projections	Balance	YTD % Spent (Against Original)	YTD % Spent (Against Receipt)
FINANCE MANAGEMENT GRANT	2.600.000,00	2.600.000,00	646.667,83	1.976.613,72	1.516.666,67	621.386,28	70%	76%
MUNICIPAL INFRASTRUCTURE GRANT	41.330.000,00	14.721.000,00	330.978,19	20.796.372,06	24.110.016,67	20.537.627,94	56%	141%
EXTENDED PUBLIC WORKS	2.900.000,00	2.030.000,00	110.107,64	2.900.000,00	1.691.666,67	-	100%	143%
EPWP ALLIEN PLANT PROJECT	358.059,00	358.059,00	-	358.059,00	208.667,75	-	100%	100%
DEPT OF ROADS	14.743.590,00	30.743.590,00	-	21.523.954,60	8.600.427,50	9.219.635,40	146%	70%
TOTAL	61.934.649,00	60.462.649,00	1.087.765,86	47.556.998,38	36.128.545,25	30.378.646,62	77%	94%

SUMMARY ON GRANTS SPENDING AS AT 28 FEBRUARY 2022

	Budget	Received to Date	Feb Expenditure	Year to date Expenditure	Projections	Balance	YTD % Spent (Against Original)	YTD % Spent (Against Receipt)
FINANCE MANAGEMENT GRANT	2.600.000,00	2.600.000,00	47.537,40	2.026.151,12	1.733.333,33	673.848,88	78%	78%
MUNICIPAL INFRASTRUCTURE GRANT	41.330.000,00	14.721.000,00	1.724.149,63	22.510.520,89	27.555.333,33	18.813.479,11	54%	153%
EXTENDED PUBLIC WORKS	2.900.000,00	2.030.000,00	-	2.900.000,00	1.633.333,33	-	100%	143%
EPWP ALLIEN PLANT PROJECT	358.059,00	358.059,00	-	358.059,00	238.706,00	-	100%	100%
DEPT OF ROADS	14.743.590,00	30.743.590,00	-	21.523.954,60	9.829.080,00	9.219.635,40	146%	70%
TOTAL	61.934.649,00	60.462.649,00	1.771.686,23	49.327.686,61	41.269.766,00	28.696.963,39	80%	88%

SUMMARY ON GRANTS SPENDING AS AT 31 MARCH 2022

	Budget	Received to Date	March Expenditure	Year to date Expenditure	Projections	Balance	YTD % Spent (Against Original)	YTD % Spent (Against Receipt)
FINANCE MANAGEMENT GRANT	2.600.000,00	2.600.000,00	63.657,40	2.079.808,52	1.990.000,00	520.191,48	80%	80%
MUNICIPAL INFRASTRUCTURE GRANT	41.330.000,00	41.330.000,00	463.364,06	22.972.874,94	30.999.750,00	18.360.125,06	56%	69%
EXTENDED PUBLIC WORKS	2.900.000,00	2.030.000,00	-	2.900.000,00	2.175.000,00	-	100%	143%
EPWP ALLIEN PLANT PROJECT	358.059,00	358.059,00	-	358.059,00	208.544,25	-	100%	100%
DEPT OF ROADS	14.743.590,00	30.743.590,00	-	21.523.954,60	11.067.662,50	9.219.635,40	146%	70%
TOTAL	61.934.649,00	77.064.649,00	607.011,46	49.834.697,06	49.490.966,75	28.099.951,94	80%	65%

Capital and operational Grants

The municipality has spent an amount of R 49,8 million on conditional grants as at end of March 2022. However, an adjustment was done on grants due to revised allocation by Department of Roads. An additional amount of R16 million was received in November 2021. The actual to date against receipt to date amounts to 65%, and against original budget is 80%.

5. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the report on the Monthly Budget Statement for the period ended 1 January – 30 May 2022.

ITEM 89/2022

OPERATING CREDITORS REPORT MONTH ENDING 31 JANUARY 2022 TO 31 MARCH 2022

1. PURPOSE

To report to Council on the amounts committed by the municipality to creditors and the level of compliance with the relevant legislation for the period January 2022 to March 2022 for noting

2. BACKGROUND

The Creditors Report forms an integral part of indicating the level of compliance by the Municipality in applying the relevant section 65 in practise within the Municipality's daily operations. The MFMA's Chapter 8, section 65 states that all creditors should be paid within 30 days.

3. LEGAL IMPLICATIONS

Local Government: Municipal Finance Management Act No. 56 of 2003

4. FINANCIAL IMPLICATIONS

The breakdown for the amounts owed to Trade Creditors as of 31 January 2022 is categorized as follows:

180 Days	150 Days	120 Days	90 Days	60 Days	30 Days	Current	Balance
285 606 915,51	-400 401,61	11 198,17	-1 103,67	-1 430,42	196 374,28	-1 428,42	285 412 123,84

The breakdown for the amounts owed to Trade Creditors as of 28 February 2022
Categorized as follows:

180 Days	150 Days	120 Days	90 Days	60 Days	30 Days	Current	Balance
284 782 315,39	-45 779,83	-1 103,67	-1 430,42	197 802,70	-1 428,42	-2 856,84	284 927 518,91

The breakdown for the amounts owed to Trade Creditors as of 31 March 2022 is categorized as follows:

180 Days	150 Days	120 Days	90 Days	60 Days	30 Days	Current	Balance
283 758 210,68	-1 103,67	-1 430,42	196 374,28	0,00	75 666,02	59 334,09	284 087 050,98

5. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) EXCO notes the report on the operating creditors

TEM 90/2022

DEBT MANAGEMENT / BILLING OF MUNICIPAL ACCOUNTS

1. PURPOSE

To update Council on the consumer debtors' status for 3rd quarter of 2021/2022 FY

2. BACKGROUND

The main aim of the municipality is to ensure that all relevant properties as per the valuation roll, customers, services and financial transactions are accurately recorded in the Venus Financial System.

The table below is the reflection of the balances as per the Billing system.

AGE ANALYSIS ON SERVICE CATERGORY AS AT MARCH 2022

Service Type	January	February	March
Refuse	231 538 751.39	235 635 013.09	283 117 661.90
Electricity	42 446 026.98	43 767 206.71	44 366 521.47
Rates	301 008 098.86	300 281 785.80	300 890 254.18
TOTAL	574 992 877.23	579 684 005.60	583 374 437.55

DEBTORS: AGEING AS PER CUSTOMER GROUP ON MARCH 2022

TYPE	Current	30 days	60 days	90+ days	Total
BUSINESS	2 346 532.58	1 284 911.73	1 101 271.33	37 260 652.56	41 993 368.20
RESIDENTIAL	3 820 725.45	3 518 206.95	3 646 555.15	231 539 693.72	242 525 181.27
GOVERNMENT	2 316 785.65	3 055 165.57	2 751 528.43	189 785 488.43	197 908 968.08
FARMS	667 580.89	611 558.89	587 976.90	27 142 055.29	29 009 171.97
UNKNOWN	1 448 492.88	1 386 856.26	1 358 150.30	67 744 248.59	71 937 748.03
TOTALS	10 600 117.45	9 856 699.40	9 445 482.11	553 472 138.59	583 374 437.55

OUTSTANDING DEBTORS PER TOWN AS AT MARCH 2022

Town	January	February	March
Hogsback	42 174 296.09	39 709 133.73	40 153 518.23
Alice	92 431 704.42	94 140 197.56	95 664 653.42
Middledrift	46 435 382.77	47 168 473.06	46 504 510.46
Seymour	18 783 112.18	19 029 928.00	19 221 687.33
Fort Beaufort	246 543 751.73	248 764 098.41	250 393 801.23
Katberg	600 598.89	637 914.56	671 761.72
Adelaide	72 553 005.76	73 913 963.80	74 029 522.14
Bedford	55 471 025.39	56 320 296.48	56 734 983.02
Total	574 992 877.23	579 684 005.60	583 374 437.55

3. LEGAL IMPLICATIONS

- MSA Chapter 9, Credit Control & Debt Management
- MFMA 56 OF 2003, Section 64 Revenue Management

4. FINANCIAL IMPLICATIONS

None

5. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the report on the Debt Management.
- 2) Raymond Mhlaba Municipality to approach ESKOM for them to assist with the implementation of Credit Control Policy.
- 3) The municipality to take over the electricity in areas supplied by ESKOM.

ITEM 91/2022

REVENUE MANAGEMENT / CREDIT CONTROL IMPLEMENTATION

1. PURPOSE

To report to Council on consumer debtors' status for 3rd quarter of 2021/2022 financial year

2. BACKGROUND

In terms of Section 96 (a) of the Local Government Municipality Systems act 32 of 2000, the municipality must collect all money that is due and payable to it subject to this act and any related applicable legislation. A considerable amount of municipal revenue is obtained from levying services in order for the municipality to determine its stability, effectiveness and ability to finance municipal services into the future. In collecting the outstanding revenue, the Credit Control team of the BTO office strives to ensure sound internal controls and adherence to the municipal credit control and debt management policy.

The Actual Revenue –collected for January 2022 is R 7 613 155.97

The Actual Revenue –collected for February 2022 is R 7 952 754.15

The Actual Revenue –collected for March 2022 is R 6 741 471.31

Efforts and Action Plan for the month of January 2022

DEPARTMENT	ACHIEVEMENTS/EFFORTS FOR JANUARY 2022	CHALLENGES	ACTION PLAN FOR FEBRUARY 2022
Department of Roads and Public Works (Provincial)	The department promised to pay R 5,4 million before January ends.	The department is delaying payments due to budget constraints and RMLM is having a challenge on verifying the +- 4 thousand state land properties.	The municipality is still currently preparing other invoices amounting to R 5,5 million
University of Fort Hare	The University settled all acknowledged properties.	None	Issue Invoices monthly
Department of Public Works (National)	The department made a payment of R 220 000.00	None	Issue Invoices monthly
Department of Education	No payment received.	Schools are still closed for December holidays	Issue Invoices when school re open and to follow up on outstanding debt.
Department of Health	No payment received	The department is citing	To continue issuing

		their inability to pay until the CSD challenge that the municipality is currently facing has been sorted.	invoices on a monthly basis
All Businesses and Eskom Area	Businesses paid about R 223 236.59	Eskom Area: Inability to exercise cut-off measure due to electricity not being supplied by the Municipality	Implementation of credit control continues
Pre-paid Electricity	Municipal accounts and letters of demand issued	There is still a challenge whereby some accounts do not have meter numbers to enable the System to block purchase of electricity.	implementation of credit control continues
Department of Social Development	Department of Social Development paid an amount of R 37 935.55	None	To continue issuing municipal accounts monthly
Department of Rural development EC	The department paid an amount of R 725 210.58	The department is requesting a working session with the municipality to reconcile take-on balances from the municipality's previous financial System (VENUS).	To continue issuing municipal accounts monthly
Department of Rural Development and Agrarian Reform (formerly known as Agriculture)	No payment received.	The department is citing their inability to pay the municipality due to CSD's non-compliance.	To continue issuing municipal accounts monthly
Department of Roads and Transport	No payment received	The department would like to settle the outstanding balance but is currently unable to because of our CSD challenge.	To continue issuing municipal accounts monthly
Amathole District Municipality(ADM)	ADM paid an amount of R 279 673.49	ADM and RMLM are busy doing with reconciliations.	To continue issuing municipal accounts monthly

Efforts and Action Plan for the month of February 2022

DEPARTMENT	ACHIEVEMENTS/EFFORTS FOR FEBRUARY 2022	CHALLENGES	ACTION PLAN FOR MARCH 2022
Department of Roads and Public Works (Provincial)	The department will pay R 6,5 + R 3,5 Million from Rates in Arrears from 2014 to 2018	The department is currently delaying payments due to budget constraints and RMLM is having challenges in verifying the +- 4 thousand (4000) state owned land properties	The municipality issued a notice of disconnection to Cape Collage & Old Tower building.
University of Fort Hare	The University made a commitment of paying R 14, 6 Million for the 2022/ 2023 Rates in advance.	None	U.F.H to settle on the 22 nd of March 2022
Department of Public Works (National)	The department is going to make a payment of +- R 200 000.00	None	RMLM needs to allocate 4 out of 6 previous payments made by the department. 2 payments have already been allocated. The department has since verbally requested Interest charged to be written off. The municipality is awaiting a written request from the Department.
Department of Education	A total payment of R 35 389.3 6 was made by 3 out of 25 accounts.	The department does not produce a valid reason for non-payment.	The municipality disconnected all schools whose accounts are in arrears.
Department of Health	No payment received	The department is currently unable to make any payments to the municipality because of challenges with municipality's CSD. The department	Credit Control Section will continuously issue out municipal accounts to enable the department to keep track of its debt.

		owes that municipality about R 7 Million.	
All Businesses and Eskom Area	Letters of demand were issued in Adelaide, Alice, Bedford & Fort Beaufort areas. The municipality received a positive feedback from the businesses. Arrangements to pay were made by some businesses. Out of 47 businesses whose electricity was blocked/ disconnected, 39 was unblocked/ reconnected due to payments received. An emphasis of keeping and filing receipts/ proof of payments to cost the total of payments received.	Eskom Area inability to exercise cut-off measures due to electricity not being supplied by Raymond Mhlaba local Municipality,	Continuous Implementation of credit control.
Pre-paid Electricity	98 Consumers were blocked amounting to R 1 072 147.79	Some municipal accounts do not have meter numbers attached to enable the System to block electricity.	Continuous Implementation of credit control
Department of Social Development	The department paid an amount of R 54 204.10	None	Issuing Invoices on a monthly basis
Department of Rural development EC	The department made a payment of R 1,6 Million	DRDLR is requesting a reconciliation session on the take-on balances from the previous financial system (Venus).	RMLM to claim last batch of invoices.
Department of Rural Development and Agrarian Reform (formerly known as Agriculture)	No payment received.	DRDAR is currently unable make payments due to the municipality's challenges with CSD. The said department currently owes the municipality more than R 200 000.00	Issue Invoice monthly

Department of Roads and Transport	No payment received	The department is waiting for the municipality to sort the CSD challenge. The department currently owes the municipality an amount of R 182 094.14	Invoices are issued on a monthly basis.
Amathole District Municipality(ADM)	ADM paid R 800 000.00	ADM and RMLM are currently busy with reconciliations.	Credit Control Continues

Efforts and Action Plan for the month of March 2022

DEPARTMENT	ACHIEVEMENTS/EFFORTS FOR MARCH 2022	CHALLENGES	ACTION PLAN FOR APRIL 2022
Department of Roads and Public Works (Provincial)	The department has committed to pay an amount of R 17 million for Rates in Arrears from 2014 – 2018 and Electricity.	The department is delaying payments due to budget constraints and RMLM is having a challenge on verifying the +- 4 thousand state land properties.	RMLM issued notice of disconnection for Cape College & Old Tower building. The municipality will disconnect electricity on the said properties if payment is not received by 20 th April 2022
University of Fort Hare	The University committed to pay R 14,6 million for 2022 / 2023 Rates in advance.	None	U.F.H to settle on the 07 – April -2022.
Department of Public Works (National)	National Public Works paid an amount of R 210 401.88	None	The municipality is still in the process of allocating payments dating back from 2016
Department of Education	Department of Education Committed to paying an amount of R 3 858 987.20 in April 2022	The department has difficulties in paying due to budget constraints.	The municipality will disconnect electricity if payment is not received by the 20 th April 2022
Department of Health	No payment received.	RMLM is having challenges with CSD hence the department could not pay the R 7 million that is currently	Municipal Invoices to be issued monthly

		outstanding.	
All Businesses and Eskom Area	RMLM delivered letters of demand in Fort Beaufort & Alice. Businesses were blocked / disconnected and those that made payments were unblocked /reconnected. It is emphasized that copies of receipts must be kept to cost the total payments.	Eskom Area: Inability to exercise cut-off measure due to electricity not being supplied by RMLM Municipality	RMLM will deliver letters of demand in Adelaide, Bedford, Middledrift, Seymour and Balfour but after verification has been done in Middledrift, Seymour and Balfour areas.
Pre-paid Electricity	More than 100 Consumers were blocked amounting to more than R 1 072 147.79	Some accounts do not have meter numbers to enable the System to block.	Implement credit control
Department of Social Development	No payment received.	Credit Control Continues	Credit Control continues
Department of Rural development EC	The department paid R 1,6 million.	DRDLR is requesting reconciliations on the take-on balances from the previous Financial System (VENUS).	RMLM to claim last batch of invoices .
Department of Rural Development and Agrarian Reform (formerly known as Agriculture)	No payment received	The department is currently unable to pay the municipality because of the CSD challenge.	Issuing Invoices
Department of Roads and Transport	The department paid an amount of R 156,562.03	The department alleged their inability to pay until the CSD challenge has been sorted.	To continue issuing Invoices on a monthly basis.
Amathole District Municipality(ADM)	No payment received.	ADM and RMLM are busy doing reconciliations.	To continue issuing Invoices on a monthly basis.

3. LEGAL IMPLICATIONS

- MSA Chapter 9, Credit Control & Debt Management
- MFMA 56 OF 2003, Section 64 Revenue Management

4. FINANCIAL IMPLICATIONS

The Actual Revenue collected for January 2022 is R 7 613 155.97
The Actual Revenue collected for February 2022 is R 7 952 754.15
The Actual Revenue collected for March 2022 is R 6 741 471.31

5. ANNEXURES

Refer to Annexures attached

6. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the report on the Revenue Management for the period ended 1 January – 30 May 2022
- 2) A Special Standing Committee meeting be convened to look into the intricate details relating to institutional finances that threatens the life of the Municipality and come up with ways and means to turn the situation around.

ITEM 92/2022

CASH MANAGEMENT AND INVESTMENTS

1. PURPOSE

To report to Council on cash management and investments status for 3rd Quarter of 2021/2022 financial year

2. LEGAL IMPLICATIONS

- MSA Chapter 9, Credit Control & Debt Management
- MFMA 56 OF 2003, Section 64 Revenue Management

3. FINANCIAL IMPLICATIONS

None

4. ANNEXURES

None

5. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the report on the Cash Management and investments status for 3rd Quarter of 2021/2022 financial year.

ITEM 93/2022

FREE BASIC SERVICES

1. PURPOSE

To report to Council on the status of free basic services for the 3rd quarter of 2021/2022

2. BACKGROUND

The municipality is having responsibility to ensure that all households within Raymond Mhlaba local Municipality jurisdiction access free basic services. The indigent support policy must be applied consistently and the policy should be seen as a revenue management. Currently FBS is offered into two categories that is free basic refuse removal and free prepaid electricity. For 2021/2022 financial year FBS is budgeted at R14.9 million as follows:

BUDGET BREAKDOWN AS PER NUMBER OF BENEFECIARIES PER FINANCIAL YEAR

Description	No of beneficiaries	total budget for the year	Budget allocation/service
Electricity	17596	R 14 900 000	R 8 500 000.00
Refuse	9033		R 6 200 000.00
Alternative energy	274		R 200 000.00
Total	26903		R 14 900 000.00

Description	January expenditure	February expenditure	March expenditure
Electricity	1 397 337.24	1 316 119.95	1 397 337.24
Refuse	729 697.20	668 194.68	668 495.94
Alternative energy	-	-	-
Total	2 118 034.44	1 984 314.63	2 065 833.18

3. **LEGAL IMPLICATIONS**

- MFMA 56 OF 2003, Section 64 Revenue Management
- Constitution of the Republic of South Africa

4. **FINANCIAL IMPLICATIONS**

Subsidy for Indigent debtor for the month of January 2022	R 2 118 034.44
Subsidy for Indigent debtor for the month of February 2022	R 1 984 314.63
Subsidy for Indigent debtor for the month of March 2022	R 2 065 833.18

5. **ANNEXURES**

Refer to Annexures attached

6. **RECOMMENDATIONS**

EXCO RECOMMENDED that:

- 1) Council notes the report on free basic services for the 3rd quarter of 2021/2022.

ITEM 94/2022

DEVIATIONS

1. PURPOSE

To report to Council on deviations approved in the third quarter 21/22 for noting.

2. BACKGROUND

The municipality has procured goods and services through Supply Chain Regulations section 36. The Accounting Officer must report all deviations from the normal Supply Chain Regulations to the next council meeting.

3. LEGAL IMPLICATIONS

Constitution of the Republic of South Africa, Act No. 108 of 1996
Local Government: Municipal Finance Management Regulations (Published in terms of Act No. 56 of 2003).
Municipal Supply Chain Management Regulations 2005

4. FINANCIAL IMPLICATIONS

R 614,524.22

5. RECOMMENDATION

EXCO RECOMMENDED that:

- 1) Council notes the report on the Supply Chain Deviations for the quarter 3 of the 2021/22 financial year.

DEVIATIONS 30 MARCH 2022				
Reference	Account	Name	Description	Amount
RFQ0001023	MAAA0122368	LANDIS AND GYR	Request for payment of meters. They are sole suppliers of meters.	103,500.00
RFQ0000924	MAAA0095925	CFAO MOTORS	Request of service for speaker's vehicle. It is still under warranty that is why it must only be sent to Toyota for service.	11,593.30
RFQ0000925	MAAA0095925	CFAO MOTORS	Request of service for Mayor's vehicle. It is still under warranty that is why it must only be sent to Toyota for service.	10,588.92
RFQ0001035	MAAA0122368	LANDIS AND GYR	Request for meters in Adelaide. They are sole suppliers.	451,375.00
RFQ0000983	MAAA0189632	TFM MANUFACTURING	Request for repairs for Fuso Truck. They are the only agents that have the parts for the Fuso Truck.	37,467.00

614,524.22

ITEM 95/2022

BID AWARDS

1. PURPOSE

To report to Council on Bid Awards made in the third quarter 2021/22 for noting.

2. BACKGROUND

The Supply Chain Regulations section 6 subsection (3) requires that the Accounting Officer must within 10 days of the end of each quarter submit a report on the implementation of Supply Chain Management policy to the Mayor of the municipality.

3. LEGAL IMPLICATIONS

Constitution of the Republic of South Africa, Act No. 108 of 1996
Local Government: Municipal Finance Management Regulations (Published in terms of Act No. 56 of 2003).
Municipal Supply Chain Management Regulations 2005

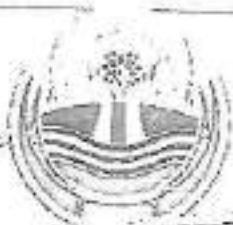
4. FINANCIAL IMPLICATIONS

Per Rates

5. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the report on the Bid awards for the third quarter of the 2021/22 financial year.



RAYMOND
MHLABA
MUNICIPALITY
PRAYASA SUPRDLING

Tel: 046 645 7400/7451 | Fax: 046 645 2562
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Gilgal Development Consulting Engineers & Project Managers
13 Suffolk Street
Richmond Hill
Port Elizabeth
6001

Sir/Madam

Call No: 041 582 2108 or 081 048 3375
Email: jamesn@gilgaleng.co.za

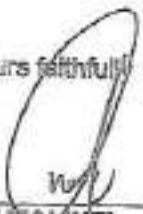
PROJECT NAME: PANEL OF CONSULTANTS FOR ENGINEERING PROJECTS
BID NO/SCMU02/CONS/21/22.

We are pleased to inform you that GILGAL DEVELOPMENT ENGINEERS & PROJECT MANAGERS has been appointed to form part of the panel of consultants for engineering projects in Raymond Mhlaba Municipality at 12% according to ECSA guidelines. Kindly take note that work will be allocated as and when the municipality requires to do so.

ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by signing the letter of acceptance. Your acceptance must be submitted to the SCM Manager: Corner of Campbell and Market Street, Fort Beaufort 5720.

Yours faithfully


U.T. MAKINZI
MUNICIPAL MANAGER

DATE: 26/11/21

RAYMOND MHLABA MUNICIPALITY

046 645 7400/7451 046 645 2562

8 Somerset Street Fort Beaufort, 5720 | P.O.Box 34, Fort Beaufort, 5720

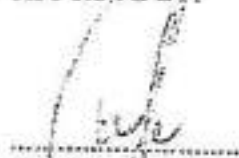
BID REPORT

COMPILED BY:



K. RAJTISI
MANAGER: SUPPLY CHAIN MANAGEMENT

APPROVE BY:



U. T. MALINZI

DATE: APRIL 2022

PROCUREMENT OF CELLPHONE, AIRTIME AND DATA SERVICES FOR A PERIOD OF 2 YEARS



**PROCUREMENT OF CELL PHONE,
AIRTIME AND DATA SERVICES FOR
24 MONTH PERIOD BID NO: SCMU02/
ADMIN/2021/2022**

Raymond Mhlaba Municipality wishes to enter into a 2-year agreement with a registered dealer or equivalent for the procurement of cell phones, laptop or tablets, airtime and data services. The minimum specifications are detailed in the Bid document available from the municipality.

Bid documents will be available from the Budget & Treasury Department upon payment of a non-refundable fee of R300 (Three Hundred Rand) for each document (either in cash or by means of a bank EFT) made payable to Raymond Mhlaba Municipality. The deposit is to be paid at the Budget and Treasury Office, Corner of Campbell and Market Street, Fort Beaufort Town Hall between 09h30 and 16h00 prior to the collection of the bid documents. The documents will be available on Wednesday, 10 November 2021.

Enquiries should be addressed to Mr A Tsewu at 046 046 7474 /0733174490

Completed bid documents are to be placed in a sealed envelope endorsed "Procurement of cell phone, laptop table, airtime and data services for a 24-month period Bid No: SCMU02/Admin/2021/2022" and must be deposited in the Bid Box at the Budget and Treasury Office, Corner of Campbell and Market Street, Fort Beaufort Town Hall, 5720, not later than 12h00pm on Monday 06 December 2021, at which time the bids will be opened in public.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Price	- 60 points
BBBEE status	- 20 points
TOTAL	- 100 points

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Raymond Mhlaba Municipality Supply Chain Management Policy will apply.
- The Raymond Mhlaba Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
- Bids which are late, incomplete, not completed in black ink, unsigned or submitted by facsimile or electronically, will not be accepted.
- Bids submitted are to hold good for a period of 90 days.
- Bids that do not meet a minimum of 70 points for functionality will not be considered further.
- Bidder must be registered with CSD.
- Bidder must submit their municipal rates and services account.

Ms U.T. Mellins
MUNICIPAL MANAGER



RAYMOND
MHLABA
MUNICIPALITY
MANYANO KUPHONISA

Tel: 046 645 7400/7451 | Fax: 046 645 2562
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Vodacom (Pty) Ltd
4 Stewart Street
Berea
East London
6241

Sir/Madam

Cell No: 043 492 0555 / 082 998 0063
Email: esithandile.kamanga@vodacom.co.za

PROJECT NAME: PROCUREMENT OF CELLPHONE, AIRTIME AND DATA SERVICES FOR A PERIOD OF 2 YEARS, BID NO(SCMU02/ADMIN/21/22).

We are pleased to inform you that VODACOM PTY) LTD has been appointed for the above mentioned project for a period of 24 months.

ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by signing the letter of acceptance. Your acceptance must be submitted to the SCM Manager: Corner of Campbell and Market Street, Fort Beaufort 5720.

Yours faithfully



U.T. MALINZI
MUNICIPAL MANAGER

DATE: 16/02/22

RAYMOND MHLABA MUNICIPALITY

PANEL OF CONSULTANTS FOR ENGINEERING SERVICES

Daily Dispatch Thursday September 2, 2021



RAYMOND MHLABA MUNICIPALITY

Bids are hereby invited for the following Projects:

Project No.	Project Name	QDB Bidding	Closing Date	Closing Time
1	Supply and installation of Highmast lights on turnay beels for Raymond Mhlaba Municipality SOMU01/HIGH/21/22	ACE or higher	04-10-2021	12:00 pm
2	Panel of Consultants for engineering projects SOMU02/CONS/21/22	N/A	04-10-2021	12:00 pm
3	Panel of service providers for supply and delivery of paving material SOMU03/PAVE/21/22	N/A	04-10-2021	12:00 pm
4	Panel of service providers to assist with revenue enhancement for Raymond Mhlaba SOMU04/REV/21/22	N/A	04-10-2021	12:00 pm

The minimum specifications are detailed in the Bid documents.

Bid documents will be available from the Budget & Treasury Department upon payment of a non-refundable fee of R300 (Three Hundred Rand) for each document (either in cash or by means of a bank guaranteed cheque) made payable to Raymond Mhlaba Municipality. The deposit is to be paid at the Budget and Treasury Office, Corner of Campbell and Market Street, Fort Beaufort, between 09:00 and 15:00 prior to the collection of the bid documents. The documents will be available on Friday, 10 September 2021.

Enquiries should be addressed to Mr D Mntshane at 046 646 7411 or email: dmntshane@raymondmhlaba.gov.za or alternatively Mr A Tanco 046 646 7411 or email: atanco@raymondmhlaba.gov.za

Completed bid documents are to be placed in a sealed envelope endorsed the relevant bid and must be deposited in the Bid Box at the Budget and Treasury Office, Corner of Campbell and Market Street, Fort Beaufort Town Hall, 5720, not later than 12:00pm at the dates indicated above.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPFPA) POINTS WILL BE AWARDED AS FOLLOWS:

Price	80 points
BSSEE status	20 points
TOTAL	100 points

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Raymond Mhlaba Municipality Supply Chain Management Policy will apply.
- The Raymond Mhlaba Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of its bid.
- Bids which are late, incomplete, not completed in black ink, unsigned or submitted by facsimile or electronically, will not be accepted.
- Bids submitted are to hold good for a period of 90 days.
- Bids that do not meet a minimum of 70 points will not be considered further.
- Bidders must submit their municipal rates and employee accounts or lease agreements (failure to submit will lead to disqualification).
- QDB Proof of registration.

Ms U T Mafini
Financial Manager



RAYMOND
MHLABA
MUNICIPALITY
EMANTYENI SIPHILENG

Tel: 046 645 7400/7451 | Fax: 046 645 2562
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

BVI Border (Pty) Ltd
1st Floor Esprit House
Triple Point
St Helena Road
Beacon Bay
East London
5241

Sir / Madam

Cell No: 043 722 2738 / 045 839 3115
Email: info@bvi.co.za


**PROJECT NAME: PANEL OF CONSULTANTS FOR ENGINEERING PROJECTS
BID NO(SCMU02/CONS/21/22).**

We are pleased to inform you that BVI BORDER has been appointed to form part of the panel of consultants for engineering projects in Raymond Mhlaba Municipality at 12% according to ECSA guidelines. Kindly take note that work will be allocated as and when the municipality requires.

ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by signing the letter of acceptance. Your acceptance must be submitted to the SCM Manager, Corner of Campbell and Market Street, Fort Beaufort 5720.

Yours faithfully



U.T. MALINZI
MUNICIPAL MANAGER

DATE: 26/11/21

RAYMOND MHLABA MUNICIPALITY



RAYMOND
MHLABA
MUNICIPALITY
EMANTYANO KUPHOBELISO

Tel: 046 645 7400/7451 | Fax: 046 645 2562
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Kukho Consulting Engineers
4 Belgrave Road
Belgravia
East London
5201

Sir/Madam

Cell No: 043 110 0218/082 438 0522
Email: info@kukhoconsulting.co.za or kukhoconsulting@gmail.com

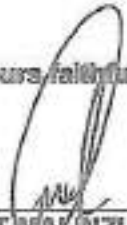
**PROJECT NAME: PANEL OF CONSULTANTS FOR ENGINEERING PROJECT
BID NO/SCMU02/CONS/21/22.**

We are pleased to inform you that KUKHO CONSULTING ENGINEERS has been appointed to form part of the panel of consultants for engineering projects in Raymond Mhlaba Municipality at 12% according to ECSA guidelines. Kindly take note that work will be allocated as and when the municipality requires.

ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by signing the letter of acceptance. Your acceptance must be submitted to the SCM Manager: Corner of Campbell and Market Street, Fort Beaufort 5720.

Yours faithfully



U.T. MALINZI
MUNICIPAL MANAGER

DATE:26/11/21.....

RAYMOND MHLABA MUNICIPALITY



Tel: 046 645 7400/7451 | Fax: 046 645 2562
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Leko Engineering Consultants
30 Blakeway Road
Mthatha
5099

Sir/Madam

Cell No: 047 531 0037 / 083 460 7614
Email: aubrey@leko.co.za

PROJECT NAME: PANEL OF CONSULTANTS FOR ENGINEERING PROJECTS
BID NO:(SCMU02/CONS/21/22).

We are pleased to inform you that LEKO ENGINEERING CONSULTANTS has been appointed to form part of the panel of consultants for engineering projects in Raymond Mhlaba Municipality at 12% according to ECSA guidelines. Kindly take note that work will be allocated as and when the municipality requires.

ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by signing the letter of acceptance. Your acceptance must be submitted to the SCM Manager: Corner of Campbell and Market Street, Fort Beaufort 5720.

Yours faithfully



U.T. MALINZI
MUNICIPAL MANAGER

DATE:26/11/21.....



RAYMOND
MHLABA
MUNICIPALITY
UMAYANG KUDOHLENG

Tel: 046 645 7400/7451 | Fax: 046 645 2562
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

IX Engineers (Pty) Ltd
Regus Business Centre
14 Steward Drive
Berea
East London
6241

Sir/Madam

Cell No: 043 783 9820 / 073 607 2337
Email: roaheen.a@ixengineers.co.za


PROJECT NAME: PANEL OF CONSULTANTS FOR ENGINEERING PROJECT
BID NO:SCMU02/CON6/21/22.

We are pleased to inform you that IX ENGINEERS (PTY) LTD has been appointed to form part of the panel of consultants for engineering projects in Raymond Mhlaba Municipality at 12% according to ECSA guidelines. Kindly take note that work will be allocated as and when the municipality requires.

ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by signing the letter of acceptance. Your acceptance must be submitted to the SCM Manager: Corner of Campbell and Market Street, Fort Beaufort 5720.

Yours faithfully



U.T. MAZINZI
MUNICIPAL MANAGER

DATE:26/11/21.....

RAYMOND MHLABA MUNICIPALITY



Tel: 046 645 7400/7451 | Fax: 046 645 2562
B Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Ibhotwe Lezizwe Consulting Jv Ziyanda Consulting
7 Tennyson Street
Quigney
East London
5201

Sir/Madam

Cell No: 083 279 0468

Email: mdendele@ibhotwelezizwe.co.za or info@ibhotwelezizwe.co.za


**PROJECT NAME: PANEL OF CONSULTANTS FOR ENGINEERING PROJECTS
BID NO:(SCM/U02/CONS/21/22).**

We are pleased to inform you that IBHOTWE LEZIZWE CONSULTING Jv ZIYANDA CONSULTING has been appointed to form part of the panel of consultants for engineering projects in Raymond Mhlaba Municipality at 12% according to ECSA guidelines. Kindly take note that work will be allocated as and when the municipality requires.

ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by signing the letter of acceptance. Your acceptance must be submitted to the SCM Manager: Corner of Campbell and Market Street, Fort Beaufort 5720.

Yours faithfully



U.T.MALINZI
MUNICIPAL MANAGER

DATE:26/11/21.....

RAYMOND MHLABA MUNICIPALITY



RAYMOND
MHLABA
MUNICIPALITY
RAYMOND MHLABA

Tel: 046 645 7400/7451 | Fax: 046 645 2562
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Triviron Project Management (PTY)
Whitby Manor Office Estate
167 14th Road
Noordwyk
Midrand
1687

Sir/Madam

Cell No: 011 318 8393
Email: pmadmin@triviron.co.za / www.triviron.co.za


**PROJECT NAME: PANEL OF CONSULTANTS FOR ENGINEERING PROJECT
BID NO(SCMU02/CONS/21/22).**

We are pleased to inform you that TRIVIRON PROJECT MANAGEMENT (PTY) has been appointed to form part of the panel of consultants for engineering projects in Raymond Mhlaba Municipality at 12% according to ECSA guidelines. Kindly take note that work will be allocated as and when the municipality requires to do so.

ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by signing the letter of acceptance. Your acceptance must be submitted to the SCM Manager: Corner of Campbell and Market Street, Fort Beaufort 5720.

Yours faithfully



U.T. MALINZI
MUNICIPAL MANAGER

DATE.....26/11/21.....

RAYMOND MHLABA MUNICIPALITY



RAYMOND
MHLABA
MUNICIPALITY
IKHANYA SIKHULULE

Tel: 046 645 7400/7451 | Fax: 046 645 2562
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Imbewula Civil Projects (Pty) Ltd
247 Oxford Street
Southernwood
East London
5200

Sir / Madam

Cell No: 043 722 6818 / 081 448 4485
Email: admin@imbawulecp.co.za

PROJECT NAME: PANEL OF CONSULTANTS FOR ENGINEERING PROJECTS
BID NO:(GCMU02/CONS/21/22).

We are pleased to inform you that IMBAWULA CIVIL PROJECTS (Pty) Ltd has been appointed to form part of the panel of consultants for engineering projects in Raymond Mhleba Municipality at 12% according to ECSA guidelines. Kindly take note that work will be allocated as and when the municipality requires.

ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by signing the letter of acceptance. Your acceptance must be submitted to the SCM Manager: Corner of Campbell and Market Street, Fort Beaufort 5720.

Yours Faithfully

U.T.MALINZI
MUNICIPAL MANAGER

DATE:26/11/21.....

RAYMOND MHLABA MUNICIPALITY



RAYMOND
MHLABA
MUNICIPALITY

IKHANYISO APOHOLESILE

Yell: 046 645 7400/7451 | Fax: 046 645 2562
B Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Khulanathi Consulting
83 Tuton Terrace
Quigney
East London
6201

Sir/Madam

Call No: 082 746 7739 / 073 434 5241
Email: jungelodiakavu@gmail.com or mxobi@yahoo.com


**PROJECT NAME: PANEL OF CONSULTANTS FOR ENGINEERING PROJECT
BID NO/SCMUB2/CONS/21/22.**

We are pleased to inform you that KHULANATHI CONSULTING has been appointed to form part of the panel of consultants for engineering projects in Raymond Mhlaba Municipality at 12% according to ECSA guidelines. Kindly take note that work will be allocated as and when the municipality requires.

ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by signing the letter of acceptance. Your acceptance must be submitted to the SCM Manager: Corner of Campbell and Market Street, Fort Beaufort 5720.

Yours faithfully



U.T. MALINZI
MUNICIPAL MANAGER

DATE: 26/11/21

RAYMOND MHLABA MUNICIPALITY



**RAYMOND
MHLABA
MUNICIPALITY**
CHAYANO KPHHLLISO

Tel: 046 645 7400/7451 | Fax: 046 645 2562
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

MBSA Consulting CC
8 Pine Parit Street
Vincent
East London
5247

Sir / Madam

Cell No: 043 726 6513
Email: info@mbsaconsultants.com


**PROJECT NAME: PANEL OF CONSULTANTS FOR ENGINEERING PROJECTS
BID NO(SCHU02/CONS/21/22).**

We are pleased to inform you that MBSA CONSULTING CC has been appointed to form part of the panel of consultants for engineering projects in Raymond Mhlaba Municipality at 12% according to ECSA guidelines. Kindly take note that work will be allocated as and when the municipality requires.

ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by signing the letter of acceptance. Your acceptance must be submitted to the SCM Manager: Corner of Campbell and Market Street, Fort Beaufort 5720.

Yours faithfully



U.T.MALINZI
MUNICIPAL MANAGER

DATE: 26/11/21



RAYMOND
MHLABA
MUNICIPALITY
CHANYANO APPOINTMENT

Tel: 046 645 7400/7451 | Fax: 046 645 2562
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Romh Consulting
51 Belfour Road
Vincent
East London
6247

Sir/Madam

Cell No: 043 748 0018
Email: info@romh.co.za or orsimnikowe@romh.co.za

**PROJECT NAME: PANEL OF CONSULTANTS FOR ENGINEERING PROJECTS
BID NO(9CMU82/CONS/21/22).**

We are pleased to inform you that ROMH CONSULTING has been appointed to form part of the panel of consultants for engineering projects in Raymond Mhlaba Municipality at 12% according to ECSA guidelines. Kindly take note that work will be allocated as and when the municipality requires to do so.

ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by signing the letter of acceptance. Your acceptance must be submitted to the SCM Manager: Corner of Campbell and Market Street, Fort Beaufort 5720.

Yours faithfully



U.T. MALINZI
MUNICIPAL MANAGER
DATE: 26/11/21

RAYMOND MHLABA MUNICIPALITY

ITEM 96/2022

PROGRESS ON BEEHIVE PROJECT

1. PURPOSE

To report to Council on the progress made on Beehives project.

2. BACKGROUND

The Mineworkers Development Agency (MDA) is a Non-Governmental Organisation formed in 1987 and registered in 1995 as an NPC (Section 21 Company). MDA is currently enjoying a Public Benefit Organizational status in terms of section 30 of the Income Tax Act 58 of 1962 (as amended), with a mandate to provide a sustainable socio-economic development initiatives to alleviate the negative impact of poverty, unemployment and inequality for former mineworkers and their communities in South Africa, Lesotho, Swaziland and recently in Botswana.

As part of its commitment to support emerging Bee Keepers at Amathole District Municipality, MDA and Raymond Mhlaba Municipality identified 20 beneficiaries who received Bee hives equipment in 2021, subsequent to that, On the 14 April 2022 MDA handed over an additional Personal Protective Clothing (BEE Suites) and Start up Equipment to 20 Beneficiaries. 100 Beehives were distributed amongst the beneficiaries where each beneficiary received 5 Beehives.

3. PROGRESS

In the Raymond Mhlaba Municipality, 10 Beneficiaries are currently producing honey through the support of the project and are operating in their respective areas. During the 3rd quarter, beneficiaries of the beehives received protecting clothing from the mining agency. The plan now is to visit other sites in other municipalities and areas to learn more about this type of business to assist communities of the Raymond Mhlaba.

4. **LEGAL IMPLICATIONS**

Section 152 of Constitution of the Republic of South Africa, of 1996
Local Government: Municipal Systems Act 32 of 2000, as amended
South Africa: Intergovernmental Fiscal Relations Act 97 of 1997

5. **FINANCIAL IMPLICATIONS**

None

6. **ANNEXURE**

None

7. **RECOMMENDATIONS**

EXCO RECOMMENDED that:

- 1) Council notes the progress made on Beehives project.

ITEM 97/2022

INTERNAL NEWSLETTER FOR JANUARY 2022

1. PURPOSE

To report to Council the progress on the implementation of the Communications Plan: Development of the Internal Newsletter.

2. BACKGROUND

National Framework for Government Communications (GCIS) mandates the Municipality to implement internal communications to ensure that all internal stakeholders are well informed as municipal primary messengers. The Insight is the Bimonthly internal newsletter that seeks to inform and educate Councillors, Management and employees regarding programmes, news and activities of the Municipality. The newsletter is sent through emails and posted on notice boards within Municipal buildings.

3. PROGRESS

The Insight newsletter is internally produced and was published on Thursday, 31 March 2022.

This issue covered the following stories

- Municipal Manager's Employee Breakfast
- Inaugural Council Meeting
- Councillor's Induction
- EPWP Councillors Workshop
- Raymond Mhlaba Municipality assist disaster hit communities.

4. LEGAL FRAMEWORK

The Constitution of the Republic of South Africa Act 108 of 1996

The National Framework for Government Communications, 2009 issued by Government Communication and Information System (GCIS).

Local Government: Municipal Systems Act 32 of 2000

Promotion of Access to Information, Act 2 of 2000

Local Government; The Municipal Structures Act 117 of 1998.
Intergovernmental Relations Framework Act of 2005

5. FINANCIAL IMPLICATIONS

None

6. ANNEXURES

Internal New Letter: January 2022 edition

7. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the progress on the implementation of the Communications Plan:
Development of the internal newsletter.



MUNICIPALITY
MTHATHA

INSIGHT

INTERNAL STAFF PUBLICATION

ISSUE 1 • DECEMBER / JANUARY 2022



MUNICIPAL MANAGER LAYS THE GROUND

The Municipal Manager, Ms Unathi Malinzi, hosted a breakfast Session for all employees on the 21st January 2022. The employees from all units attended the session.

The purpose of the session was to present and engage the employees on the institutional performance plans, the vision of the municipality and the role employees play in achieving the organisational mandate.

During the session, Directors presented the departmental performance plans for the remaining six months of the financial year 2021/22, challenges and opportunities. . - continues pg 2

INTERNAL
NEWSLETTER

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New Traditional Leaders
Sworn In - P. 4

RMM assist disaster hit areas -
P. 5

Gallery P. 6

Engineering Services' Director Mr Daluxolo Mlenzana presented his plans in maintaining municipal roads and stormwater, electricity infrastructure and EPWP Programme.

Community Services Director, Mrs Noluthando Majiba, tabled her plans in maintaining municipal facilities, refuse removal and law enforcement

Budget & Treasury Office, Acting CFO Mrs Ngcwelekazi Smith-Hill presented revenue management, new financial system, National Treasury compliance.

Corporate Services Director, Mr Mzwandile M... presented the progress on Job Evaluation, Code of Conduct, labour relations, Employee Wellness programmes and Information technology,

Lastly, Strategic Planning & LED Services & MM's Office, Dr Lulamile Hanabe presented the IDP & performance management, LED support plans, profiling RMM as a brand.

Ms Malinzi closed the session by encouraging employees to serve communities of Raymond Mhlaba and take the institution forward.



Director Mlenzana presenting his departmental plans



Employees from Adelaide Unit



Employees from Traffic Unit



Directors during the Employee Breakfast Session

INAUGURAL COUNCIL MEETING

Raymond Mhlaba Municipality held its Inaugural Council Meeting following the Local Government Elections on the 23rd November 2021.

The Municipal Manager, Ms Unathi Malinzi, convened the session of swearing-in of Councillors, where newly elected Speaker, Cllr Thozama Ngaye, took the chairing role. Executive Committee Members were also elected. Subsequently, the council elected Cllr Zingiswa Rasmeni as the new Mayor.

The newly elected Mayor, Councillor Rasmeni, thanked her predecessor, Former Mayor Cllr Bandile Ketelo and the previous leadership for their role and leadership qualities which they presented over the term, which took the municipality to the level where it is now.

Mayor Rasmeni committed to taking the municipality forward by improving service delivery to the communities and improving local economic development and job creation. Cllr Nonkazimle Mlamla - Chief Whip; Cllr Nonkholiseko Qawu Chairperson of the Women's Caucus, and Cllr Zikhona Tyali as the Municipal Public Account Committee (MPACC) Chairperson were also elected.



MM Malinzi assisting Mayor Rasmeni



Speaker Ngaye chairing the Inaugural Council Meeting



Councillors and community meeting



Newly elected Exco Members

RAYMOND MHLABA MUNICIPALITY COUNCILLORS READY TO SERVE

The Raymond Mhlaba Municipality Councillors attended a 5-day Induction Programme hosted by the South African Local Government Association (SALGA) and the Department of COGTA at the Kariberg Hotel.

The Induction Programme took the Councillors through relevant legislation and policies, municipal governance, procedures and protocol, planning and strategizing, municipal performance and accountability, etc.

This programme will assist in renewing and ushering in new and returning Councillors, capacitating them on their roles and responsibilities as they execute their mandate of servicing Raymond Mhlaba Communities.

During the induction programme, the Municipality handed over the Local Government Library (Booklets) and tools of trade to all Councillors



Speaker Ngaye hands over tools of trade to Ward Cllr Lento



Speaker Ngaye with the newly sworn in Traditional Leaders of the RMM Council

SPEAKER NGAYE SWEARS IN NEW TRADITIONAL LEADERS

On 18th January 2022, Honorable Speaker Cllr Thozama Ngaye sworn in new Traditional Leaders at Speaker's Office, Alice

Chief Xabise Zulu of Zulu Traditional Tribal Authority and Chief Sisanda Burns-Ncomashe of Amagwazi Traditional Tribal Authority took the oath. They pledged to serve their communities with diligence and excellence.

"You are here to serve your communities with respect and put all their needs as a priority, never forget to put people first", said Speaker Ngaye

EPWP COUNCILLORS WORKSHOP

The Raymond Mhlaba Municipality hosted an EPWP Workshop for Councillors at Alice's Municipal New Council Chambers.

The Portfolio Head of Engineering, Cllr Nomhle Sango, chaired the programme.

This session aimed to inform councillors on EPWP recruitment guidelines, Infrastructure edition, Phase 4 and current RMM performance.



Ms Ngcobo presenting the national guidelines for EPWP



Ms Anna Portia Ngcobo and Ms Florence Manazi



Mayor Rasmeni and Portfolio Head for Engineering Services Cllr Sango



Portfolio Head Cllr Sango, Director Mieszana and EPWP Unit



MPAC Chairperson Cllr Tyali & Chief Whip Cllr Miamla



Cllr Mandeka and Cllr Ngethu

RAYMOND MHLABA MUNICIPALITY ASSIST TO DISASTER-HIT COMMUNITIES

A hail storm hit Raymond Mhlaba Municipality (RMM) in December 2021, affecting mainly Adelaide, Fort Beaufort, Alice and Middledrift.

The hail storm damaged electricity connections, houses, schools, clinics, vehicles, municipal buildings but no fatalities.

RMM Disaster Team and ADM Disaster team hit the ground running and conducting an assessment to compile a report to source the necessary support for the affected communities.

Municipal teams removed trees, cleared roads, and restored electricity to all affected areas.

The Honorable Mayor Zingiswa Rasmeni accompanied by RMM Disaster Officials, Amathole District Municipality, Department of Human Settlements, and Department of Social Development, visited the affected areas.

The Gift Givers sponsored food parcels, mattresses and blankets to the affected areas.

Thanks to RMM Disaster Team, Electricity Team, and Civil Works for assisting all the affected areas.



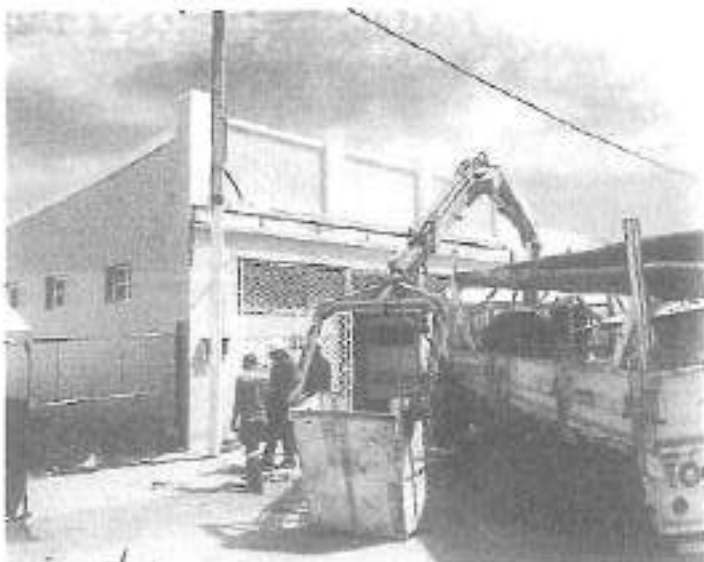
Mayor Rasmeni updating the SABC regarding the disaster in RMM



Gift of the Givers, Ward Councillors, Social Development Officials and beneficiaries



Clubs with Gift of the Givers



Electricity Teams replacing an electrical pole

RMM GALLERY MM'S BREAKFAST FOR EMPLOYEES



ITEM 98/2022

REPORT: PROGRESS ON APPROVED INTERNAL AUDIT PLAN 2021/22

1. PURPOSE

To present to Council the progress on the implementation of the approved Internal Audit plan 2021/22 status.

2. BACKGROUND

Raymond Mhlaba Municipality's ('RMM') Internal Audit was set up under section 165(1) of the Municipal Finance Management Act, Act 56 of 2003 ('MFMA'). The RMLM has three year rolling audit plan (based on the key areas of risk) which is approved by Audit Committee.

3. PROGRESS

As per the approved Internal Audit plan 2021/22, two audits were planned for the RMLM and one for the RMDA. In the 3rd quarter three audits were completed, this means more than 100% of planned audits for the 2021/2022 3RD quarter have been achieved.

No	Project as per plan	Project executed	Schedule Period	Status
1	Supply chain management (RMLM)	Supply chain management (RMLM)	3 rd quarter	Completed
2	Performance information (RMDA)	Performance information (RMDA)	3 rd quarter	Completed
3	Performance information (RMLM)	Performance information (RMLM)	3 rd quarter	Completed

4. LEGAL IMPLICATIONS

Raymond Mhlaba Municipality's ('RMM') Internal Audit was set up under section 165(1) of the Municipal Finance Management Act, Act 56 of 2003 ('MFMA').

In terms of Section 165(2)(a) of the MFMA, The internal audit unit (IAU) of a municipality or municipal entity must— prepare a risk-based audit plan and an internal audit program for each financial year

In addition, in terms of Sections 62(1)(c)(i) and 95(c)(i) of the MFMA, Accounting Officers to ensure that their municipalities and municipal entities have and maintain effective, efficient and transparent systems of risk management and internal control.

5. FINANCIAL IMPLICATIONS

None

6. ANNEXURES

- Approved Internal Audit Plan

7. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the progress report on the implementation of the Internal Audit plan for Quarter 3.



**RAYMOND
MHLABA**

UNIVERSITY OF TECHNOLOGY
SOUTH AFRICA
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Internal Audit plan

2021/2022

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1 INTRODUCTION

Raymond Nhlaba Municipality's ('RMM') Internal Audit (IAU) was established under section 165(1) of the Municipal Finance Management Act, Act 56 of 2003 ('MFMA'). The purpose of this plan is to provide the Internal Audit Manager and the management of RMM with a broad framework of understanding which, once approved by the Audit Committee and Municipal Manager, will serve as a mandate for the Internal Audit function. The internal audit unit is a shared service with the municipality's entity. Therefore procedures, policies and methodologies used by the parent municipality that wholly controls the entity will apply in the operations of the municipal entity.

Section 165(2)(a) of the MFMA, states that "The internal audit unit (IAU) of a municipality or municipal entity must—prepare a risk-based audit plan and an internal audit program for each financial year".

The plan has been developed based on the risk assessment performed and prior year external auditor's findings.

The IAU's scope by its very nature is extensive. The IAU serves as a catalyst for the institution in fulfilling its vision, mission, key performance areas, and objectives, while adhering to its core values, by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of enterprise-wide risk management, internal control systems, and governance processes. Internal audit will proactively partner with the Senior Management team on the performance, financial information and compliance with laws and regulations.

The objective of the audit planning process is to prioritise audit activities required and to ensure that sufficiently qualified and experienced audit employees are assigned to the highest priority assignments. The principles and procedures discussed in this document have been developed to provide a process for fulfilling these objectives.

The internal audit process provides oversight to obtain reasonable assurance regarding Management's assertions that objectives are achieved for effectiveness and efficiency of operations, controls, reliability of financial information, and compliance with laws and regulations.

2. INTERNAL AUDIT MANDATE

Internal auditors evaluate risks relating to the:

- Information system environment;
- Reliability and integrity of financial and operating information;
- Effectiveness and efficiency of operations;
- Safeguarding of assets; and
- Compliance with laws, regulations, and contracts.

Should it be required, assistance with respect to special services such as forensic matters, computer security (application and environment), computer implementations, financial risk management and general accounting assistance will be co-sourced on an ad-hoc basis as and when requested as approved by the Audit Committee.

3. SCOPE OF INTERNAL AUDIT

The scope of internal audit, based on paragraph above and limited to the fact that only samples of transactions are selected, is to determine whether the Municipality's designed and implemented risk management, systems, controls, and governance processes and policies, are adequate, appropriate, efficient and effective to ensure that:

- Risks are appropriately identified and managed;
- Interaction with the various governance groups occurs as required;
- Significant financial, managerial, and operating information is accurate and timely;
- Employees' actions are in compliance with policies, standards, procedures, and applicable laws and regulations;
- Resources are deployed sufficiently, efficiently and effectively;
- Programmes, projects, plans and objectives are achieved;
- Assets are adequately and appropriately safeguarded.

The internal audit scope is not limited to the areas indicated in the annual plan. Additional days will be allocated as approved by the Audit Committee which may include internal audit assignments, consulting services and special investigations.

Although investigating fraud and other irregularities are not the primary focus of an internal audit approach, internal audit should maintain close liaison with management should any such issues be identified.

Internal audit activities are planned with a reasonable expectation of detecting significant control weaknesses in the specific areas reviewed. However, internal audit procedures alone, even when carried out with due professional care, do not guarantee that errors, fraud or other irregularities will be detected. Management's attention is drawn to the fact that inherent limitations exist in the reliance on internal controls and procedures as errors and lapses in control can result from misunderstanding of or adherence to instructions, collusion between individuals, mistakes in judgment, carelessness or other personal factors as well as management's manipulation of controls.

The internal audit unit is NOT authorised to:

- Perform any operational duties for the municipality;
- Initiate or approve accounting transactions external to the internal audit function;
- Direct the activities of any municipal official not employed by the internal audit function, except to the extent that such official has been appropriately assigned to auditing teams or to otherwise assist the internal auditors in carrying out investigations.

This plan should be read in conjunction with the approved Internal Audit Charter.

4. REPORTING AND COMMUNICATIONS

Communication is an essential part of the internal audit process. The internal audit reports to management will include procedures performed, findings and recommendations for action. The implementation of recommendations will be monitored by the internal audit function.

Management are required to submit requested information and documentation within 3 working days and are required to respond to internal audit reports (findings & recommendations) within 5 working days.

Progress reports will be submitted to the Audit Committee on at least a quarterly basis or as required by the Audit Committee

5. QUALITY CONTROL

The quality of the internal audit assignments will be addressed by adhering to the International Standard for Professional Practice for Internal Auditing issued by the Institute of Internal Auditors ("the IIA International Standards") and available best practices.

The external auditor will also be engaged annually regarding their assessment of the quality of internal audit activities and their extent of reliance on such. Remedial actions will be implemented as recommended.

The internal audit function will complete an annual self-assessment of performance and present to the Audit Committee for review.

6. STRATEGIC INTERNAL AUDIT PLAN 2021 -2024

The Strategic three year rolling Audit Plan will be maintained and updated according to the annual risk assessments:

RMM:

Internal Audit Review	Year 1	Year 2	Year 3
	2021/2022	2022/2023	2023/2024
1. Performance Management System	✓	✓	✓
2. Payroll	✓	✓	✓
3. Property Plant and Equipment	✓		✓
4. Annual Financial Statements and Annual Performance Report	✓	✓	✓
5. Expenditure	✓	✓	✓
6. Supply Chain Management (Compliance with laws and regulations)	✓	✓	✓
7. IGT Governance and Controls	✓	✓	✓

Internal Audit review	Year 1	Year 2	Year 3
	2021/2022	2022/2023	2023/2024
8. Own Revenue	✓	✓	✓
9. Project Management	✓		✓
10. Fleet Management	✓		✓

Raymond Mhlabi Development Agency

Internal Audit Review	Year 1	Year 2	Year 3
	2021/2022	2022/2023	2023/2024
11. Property Plant and Equipment	✓		✓
12. Annual Financial Statements and	✓	✓	✓
13. Expenditure	✓	✓	✓
14. Supply Chain Management	✓	✓	✓
15. Receivables	✓	✓	✓

7. BRIEF SCOPE OUTLINE

#	Focus Area	Risks Identified	Audit Objectives	Scope of Work	Resources
1.	Supply chain management (compliance with laws and regulation)	1.Management could not prevent the occurrence of irregular expenditure. 2.Non-compliance with relevant legislation	To determine adherence to the SCM Policies and applicable legislations.	Review effectiveness and adequacy of internal controls in place to determine the following: <ul style="list-style-type: none"> • Tender Processes; • Contract and bid processes; • Managing of supplier database; • Declaration of interest; 	<ul style="list-style-type: none"> • 1 Manager, • 3 Internal Auditors

0	Risks Identified	Audit Objectives	Scope of Work	Resources	Focus Area
2.	Own revenue	Poor monitoring of own revenue collection	To evaluate internal controls systems are effective in own revenue collection.	<ul style="list-style-type: none"> Review the adequacy and effectiveness of controls in place. Review of revenue policies 	<ul style="list-style-type: none"> 1 Manager, 3 Internal Auditors
3	Expenditure Management	Suppliers are not paid within the legislated 30 days after the receipt of invoice.	To evaluate internal controls systems to ensure that suppliers are paid on time.	<p>Review effectiveness and adequacy of internal controls in place to determine the following:</p> <ul style="list-style-type: none"> Ordering processes Delegation of Authority and approval processes 	<ul style="list-style-type: none"> 1 Manager, 3 Internal Auditors
4	Payroll	<ol style="list-style-type: none"> 1.Payment of salaries to ghost employees/ duplicate of salary payments 2.Leakage of salary information, 3. 	To evaluate the effectiveness of internal controls for payroll	<ul style="list-style-type: none"> Review payroll monthly reconciliations. Determine the allowance given to employees 	<ul style="list-style-type: none"> 1 Manager, 3 Internal Auditors
5	ICT Governance and Controls	The municipality did not have adequate IT Governance Controls	To evaluate internal controls related IT is operating effectively.	<ul style="list-style-type: none"> Review adequacy and effectiveness of internal control on information and communication technology Review protection and safeguarding of municipal information; Review of IT policies; Review of the general controls (access, safeguarding, maintenance) over the computer environment; Data Migration and integration 	<ul style="list-style-type: none"> 1 Manager, 3 Internal Auditors
6	Fleet Management	<ol style="list-style-type: none"> 1.Poor safeguarding of Municipal fleet 2.Poor state of municipal fleet 3.Poor management of municipal fleet 	To evaluate the internal control system for maintaining and safeguarding of municipal fleet.	<ul style="list-style-type: none"> Review the implementation of Fleet Management policy. Review the adequacy and effectiveness of controls around fleet management. 	<ul style="list-style-type: none"> 1 Manager, 3 Internal Auditors

#	Risks Identified	Audit Objectives	Scope of Work	Resources	Focus Area
6	Review of AFS	Mandatory	To assess the processes used to prepare the annual financial statements, including the adequacy of the associated note disclosure.	<ul style="list-style-type: none"> • Compliance with National Treasury Framework, GRAP and circular 50 for accounting file • To assess the processes used to prepare the annual financial statements, including the adequacy of the associated note disclosure. • Explanations for all significant variances in the financial statements are given and disclosure notes are as required by GRAP. 	<ul style="list-style-type: none"> • 1 Manager, • 3 Internal Auditors
7	Performance Information Management	<ul style="list-style-type: none"> • Quarterly performance assessment of the senior managers reporting directly to Municipal Manager was not done. • Planned projects are taking longer than the duration of the contracts. • The actual spending on the project is more than the budget amount. • Planned target performance not well defined (some of the targets do not meet SMART principle). 	To verify that the indicators reported are in line with the SDSIP, Budget and IDP. Review integration of resolution to performance and in year monitoring, assessments and evaluations	<ul style="list-style-type: none"> • Reconciliations • Monitoring and evaluation • Compliance with MSA, MFMA • Performance Management and financial reporting integration 	<ul style="list-style-type: none"> • 1 Manager, • 3 Internal Auditors

9. PROJECTED HOURS FOR THE YEAR

Description	IA Manager	Internal Auditor	Internal Auditor	Internal Auditor	Total Available Hours
Total Calendar days	365	365	365	365	1095
Weekends	-53	-53	-53	-53	-159
Public Holidays	-14	-14	-14	14	-42
Total Working days	298	298	298	298	1192
Less:					
Annual leave	-16	-16	-16	-16	-64
Family Responsible Leave	-5	-5	-5	-5	-20
Study leave	-15	-15	-15	-15	-60
Net Working Days	262	262	262	262	1048
IIA Course					
Total training and education	-24	-24	-24	-24	-96
Total Available Man days 2021/22	238	238	238	238	958
Total Available Hour	1904	1904	1904	1904	7616
Meeting:					
Ordinary Audit Committee (4hr x 4)	-16	-16	-16	-16	-64
Special Audit Committee (5hr x 3)	-15	-15	-15	-15	-45
Council and EXCO Meeting (5hr x 10)	-50	-50	-50	-50	-150
Risk Committee (5hr x 4)	-20	-20	-20	-20	-80
Productivity apportionment	1803	1803	1803	1803	7212
Quality Assurance Review					
Review and update charters	-40	0	0	0	-40
Internal Audit Plan	-40	0	0	0	-40
Coordinate other assurance providers	-20	-20	-20	-20	-80
External Audit Liaison	-24	-24	-24	-24	-96
Ad Hoc Meeting/ Tasks	-20	0	0	0	-20
Total Surplus/ Deficit Hours	1659	1759	1759	1759	6936

9. BUDGETED HOURS

#	Focus Area	Resource Requirement	Period	IA Manager	Internal Auditor	Internal Auditor	Internal Auditor	Days	Location
1	Review Annual Financial Statement	1 IA Manager and 3 x Internal Auditor	1st quarter	40	40	40	40	5	RMM
2	Review Annual Financial Statement	1 IA Manager and 3 x Internal Auditor	1st quarter	40	40	40	40	5	Agency
3	Payroll	1 IA Manager and 3 x Internal Auditor	1 st quarter	80	160	160	160	20	RMM
4	Payroll	1 IA Manager and 3 x Internal Auditor	1 st quarter	40	80	80	80	10	Agency
5	Fleet management	1 IA Manager and 3 x Internal Auditor	2nd quarter	60	150	150	150	18	RMM
6	Expenditure Management	1 IA Manager and 3 x Internal Auditor	2nd quarter	60	150	150	150	15	RMM
7	Performance Management (AOPD)	1 IA Manager and 3 x Internal Auditor	3rd quarter	120	300	300	300	38	RMM
8	SCM	1 IA Manager and 3 x Internal Auditor	3rd quarter	250	400	400	400	50	RMM
9	SCM	1 IA Manager and 3 x Internal Auditor	3rd quarter	90	160	160	160	20	Agency
10	ICT Government	1 IA Manager and 3 x Internal Auditor	4th quarter	40	40	40	40	5	RMM
11	ICT Government	1 IA Manager and 3 x Internal Auditor	4th quarter	20	50	50	40	5	Agency
12	Project management	1 IA Manager and 3 x Internal Auditor	4 th quarter	120	300	300	300	38	RMM
	Total hours required			1650	1750	1750	1750		
	Less total available hours			1650	1750	1750	1750		

10. INTERNAL AUDIT UNIT STAFF

Rank	Number Required	Currently Available	Shortfall
Audit Manager	1	1	0
Senior Internal Auditors: General and IT	1	0	1
Internal Auditors	3	3	0
TOTAL	5	4	1

Note:

Currently the IAU requires ICT auditor in order to execute the work planned. Management has been engaged to assist in filling the post.

11. QUALIFICATIONS

Name	Qualifications	Experience
Lingiswa Dinakwe (Internal Audit Manager)	<ul style="list-style-type: none"> • Bachelor of Accounting Science • Registered Government Auditor (RGA) • Associate Member: The Institute of Internal Auditors South Africa 	<p>9 years auditing experience</p> <p>3 years in Internal audit unit</p>
Noluthando Mazinyo	<ul style="list-style-type: none"> • B Tech in Internal Auditing • Associate Member: The Institute of Internal Auditors South Africa 	<p>4 years in Pre audit unit</p> <p>3 years in Internal audit unit</p>
Lelethu Mzananda	<ul style="list-style-type: none"> • B Tech in Internal Auditing • Associate Member: The Institute of Internal Auditors South Africa 	<p>4 years in Financial Management</p> <p>2 years in Internal audit unit</p>
Lwandise Marutha	<ul style="list-style-type: none"> • National Diploma in Auditing 	<p>8 years in Financial Management</p>

12. CONTACT DETAILS

Internal Audit should liaise closely with the external auditors to avoid unnecessary duplication of audit work. Liaison with the external auditors will include holding regular meetings between the external auditors, the internal audit function and the Audit committee.

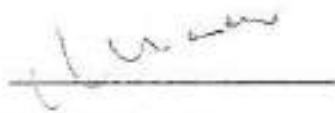
Office of the Auditor-General contact details for the current audit period are:

Name	Position	Contact Details
Chwayita Somsam	Manager (AGSA)	TEL : +27(0)43 709 7200 • Fax: +27(0)43 709 7300 • Email: cwvayites@agosa.co.za
Ingrid Harris	Senior Manager (AGSA)	• TEL : +27(0)43 709 7200 • Fax: +27(0)43 709 7300 • Email: ingridh@agosa.co.za

13. APPROVAL:



Date:
MUNICIPAL MANAGER



Date: 2022/01/31
AUDIT COMMITTEE CHAIRPERSON

ITEM 99/2022

REPORT: MONITORING OF STRATEGIC AND OPERATIONAL RISK REGISTERS

1. PURPOSE

To present to Council progress report on monitoring of Strategic and Operational Risk Registers.

2. BACKGROUND

The Accounting Officer has committed the Raymond Mhlaba Local Municipality (RMLM) to a process of risk management that is aligned to the principles of good corporate governance, as supported by the Municipal Finance Management Act (MFMA), no 56 of 2003 and other legislation applicable to local government.

Structured Risk Management is recognised as an integral part of management responsibility of the municipality, hence the municipality should adopt a comprehensive approach to the management of risk.

It is expected that all departments and sections in terms of their operations and processes will be subjected to the risk management policy. It is therefore intended that all departments and sections work together in a consistent and integrated manner, with the overall objective of preventing, reducing, avoiding and mitigating risk(s), as far as reasonably possible.

Effective risk management is imperative to the municipality to fulfil its mandate that is service delivery and expectations including the overall municipal performance.

3. PROGRESS

On monthly basis risk registers are discussed and updated on the departmental meetings. Subsequently, the same reports are consolidated, assessed, and discussed by IA and further by the Strategic Risk Management. The updated and assessed risk registers and recommendations are further discussed by the Audit Committee. During the third quarter, all departmental risk registers were assessed and discussed. The AC noted progress made in mitigating risks identified. The recommendations of the AC were sent to management for processing.

4. LEGAL IMPLICATIONS

Local Government: Municipal Finance Management Act No.56 of 2003

Internal Standards for the Professional Practice of Internal Auditing

Treasury Regulations

COSO framework

5. FINANCIAL IMPLICATIONS

None

6. ANNEXURE

7. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the progress report on monitoring of Strategic and Operational Risk Registers.

ITEM 100/2022

PROGRESS ON MTHONTSI LOGDE RESORT

1. PURPOSE

To report to Council progress made in the implementation of the Mthontsi Logde Resort project.

2. BACKGROUND

The National Department of Tourism on its mandate to increase investment in the tourism sector and contribution to job creation and economic growth has responded to the request made by Mount Pleasant community members to establish a resort in the area, as results, the construction of Mthontsi Lodge Resort started in 2014. Due to lack of funds in 2016 the project was put on hold, subsequently, the National Department of Tourism re-allocated funds to finalise the project in November 2021.

The Lodge consist of 13 chalets, restaurant which accommodates 150 people, back packers with an accommodation of 100 people, conference centre which accommodates 150 to 200 people.

The National Tourism Sector Strategy (NTSS) 2016 – 2026 requires the Government to recognise the critical importance of tourism in the economy as included as one of the priority areas in the initial Industrial Policy Action Plan (IPAP, 2007), the New Growth Path (NGP, 2010) and the National Development Plan (NDP, 2013). The sector is expected to make the requisite contribution to job creation and the continued growth of the economy.

3. PROGRESS

After the project was put on hold, the department appointed a consulting company (Liwane Consultant) was appointed by the Department of Tourism to facilitate the completion of the project. The liaison officer was deployed to the site by the Department and 8 security guards from Mount Pleasant community were also appointed, however, the main contractor still to be appointed. The structure of the building is partially completed, doors are not installed yet, there is no furniture, the sewer system is not completed, there is no water connection.

4. FINANCIAL IMPLICATIONS

None

5. LEGAL IMPLICATIONS

Section 152 of Constitution of the Republic of South Africa, of 1996
Local Government: Municipal Systems Act 32 of 2000, as amended
National Tourism Sector Strategy (NTTS) 2016 – 2026

6. ANNEXURE

None

7. RECOMMENDATION

EXCO RECOMMENDED that:

- 1) Council notes the update on Mthontsi Lodge Resort progress.

ITEM 101/2022

PROGRESS REPORT ON SMME'S SUPPORT

1. PURPOSE

To report to Council progress on support given to the SMME's in quarter 3

2. BACKGROUND

Department of Economic Development, Environmental Affairs and Tourism (DEDEAT) through its effective programs is mandated to promote and facilitate equitable, sustainable economic development and environmental management. Its primary strategic goal is innovation for sustainable development and improves organizational performance, local economic participation.

It is against this obligation that DEDEAT in partnership with Raymond Mhlaba Municipality resolved to conduct workshops for SMME's and Cooperatives on Local and Regional Economic Development Fund (LRED) 2021- 2022 financial year and tendering processes.

The workshop on tendering document was held in Middledrift Multi –Purpose on the 28th March 2022, subsequently to that, the workshop on (LRED funding) was held at Msobomvu Community Hall in Bedford on the 31 March 2022. LED Unit responded to the request that was made by Business forums from respective satellites. Communication was done through the secretaries of these business forums.

The objectives of the workshops was to promote and administer sustainable economic development and employment creation by supporting Eastern Cape based entities that aim to stimulate economic growth of the Province and also to afford SMME's an equal opportunity of competing in the tender processes and to enable to project costs over the life cycle of the project.

The 1996 Constitution of the Republic of South Africa, Section 152, mandates local government to ensure the provision of services to communities in a sustainable manner and further to promote social & economic development of the area.

3. PROGRESS

19 SMME's and Cooperatives attended the workshop on LRED Funding in Bedford while 6 SMME's attended the workshop on how to complete tender documents in Middledrift.

4. LEGAL IMPLICATIONS

Section 152 of Constitution of the Republic of South Africa, of 1996

Local Government: Municipal Systems Act No.32 of 2000, as amended

5. FINANCIAL IMPLICATIONS

None

6. ANNEXURES

None

7. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the progress on support given to the SMME's in quarter 3.

ITEM 102/2022

PROGRESS ON QUARTER 3 IMPLEMENTATION OF THE COMMUNICATIONS PLAN

1. PURPOSE

To report to Council progress on the implementation of the Communication plan for quarter 3

2. BACKGROUND

Municipal Systems Act, 32 of 2000, mandates the Municipal Manager to ensure an adopted approach to Communications that will ensure public participation by communities and stakeholders and provide rights for citizens in terms of developmental communication.

Due to the Covid- 19 pandemic, various planned activities could not occur. Strict regulations prohibited mass gatherings and the use of amenities. As a result, the following programmes on the Communications Plan (2021/ 2022) could not be fully implemented. In the process, the Communications Unit supported the following programmes on the Communications Plan (2021/2022).

- Condom Month Awareness
- Annual Report Roadshows
- IDP/ Budget Roadshows

3. PROGRESS

In terms of the implementation of the Communications Plan, the unit supported the following programmes: -

1. Municipal Manager's Employee Breakfast Session
2. EPWP Councillor's Workshop
3. Traditional Leader's Sworn In
4. National Condom Week
5. Nominations and Ward Committee Election
6. MPAC
7. Oversight Visits
8. Annual Report Roadshows
9. Provincial Human Rights Day

In addition, following support was rendered to the event:

- Look and feel (Brand)
- Publicity
- Photography
- Branding
- Social Media (Facebook & Website)
- Video Clip

4. LEGAL FRAMEWORK

The Constitution of the Republic of South Africa Act 108 of 1996

The National Framework for Government, 2009 issued by Government Communication and Information System (GCIS).

Local Government: Municipal Systems Act No.32 of 2000

Promotion of Access to Information, Act 2 of 2000

Local Government: Municipal Structures Act No.117 of 1998.

Intergovernmental Relations Framework Act of 2005

5. FINANCIAL IMPLICATIONS

Overtime- (R7 026.84)

6. ANNEXURES

- Communications Plan

7. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the report and progress made on the implementation of the Communication plan for quarter 3.

RAYMC MHLABA MUNICIPALITY 2021/22 COMMUNICATION PLAN

Event	Messenger	Channel & Product Development	Time Frame
Mandela Day Celebrations	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdw, Traditional Leaders, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing	July 2021
Golden Games	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdw, LED, Traditional Leaders, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing	July 2021
Career Exhibition	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdw, Traditional Leaders, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing	July 2021
Celebration Of Women's Month	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdw, Traditional Leaders, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing	August 2021
Women Empowerment Summit	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdw, Traditional Leaders, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing	August 2021
Cultural Week	Communications, Mayor, Portfolio Councillor, Ward And PR	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook,	September 2021

<p>Celebrating Heritage And Traditions Promotion Of Tourist Attractions</p>	<p>Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders</p>	<p>Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing</p>	
<p>Raymond Mhlabi Municipality National Heritage Rugby Tournament</p>	<p>Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders</p>	<p>Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing</p>	<p>September 2021</p>
<p>Mayor's Cup</p>	<p>Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders</p>	<p>Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing</p>	<p>October 2021</p>
<p>Bedford Garden Festival</p>	<p>Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders</p>	<p>Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing</p>	<p>October 2021</p>
<p>Disabled Indaba</p>	<p>Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders</p>	<p>Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing</p>	<p>Oct 2021</p>
<p>Elderly Month Celebrations Recognizing Elderly People As Role Models And Pioneers Of Community Development</p>	<p>Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders</p>	<p>Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing</p>	<p>October 2021</p>
<p>16 Days Of Activism</p>	<p>Communications, Mayor, Portfolio Councillor, Ward And PR</p>	<p>Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing</p>	<p>October/November 2021</p>

		Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing	
	MPAC Road Shows	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, NPAC, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing	November 2021
	Public Awareness About Government Programme - Information Sharing Weekly Mayoral Imbizo	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing	November 2021
	World AIDS Day HIV/AIDS Candle Memorial	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing	December 2021
	Community Builder Of The Year	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing	December 2021
	Ngumbela Tournament	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing	JANUARY 2022

Back To School Campaign	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Ccws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	Feb 2022
Condom Month Awareness	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Ccws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	Feb 2022
LED Month	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Ccws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	February 2022
Ward Championships	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Ccws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	Feb-March 2022
Co-Operatives Incaba	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Ccws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	March 2022
Mayoral Breakfast Meeting	Communications, Mayor, Portfolio Councillor, Ward And PR Councillors, MM, Speaker's office, Womens caucus, Mayor's office, Ccws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	APRIL 2022

IDP Public Hearings	Communications, Mayor, Portfolio Councilor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cds, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	April 2022
Children Awareness Act Campaign Children's Day Celebrations	Communications, Mayor, Portfolio Councilor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cds, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	May 2022
Sports Day	Communications, Mayor, Portfolio Councilor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cds, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	MAY 2022
Primary School Mini Tournament	Communications, Mayor, Portfolio Councilor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cds, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	JUNE 2022
SOMA/Budget/Council Open Day	Communications, Mayor, Portfolio Councilor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cds, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	June 2022
Youth Month Celebrations	Communications, Mayor, Portfolio Councilor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cds, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	June 2022

Njenje Soccer Tournament	Communications, Mayor, Portfolio Councilor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	June 2022
Intergovernmental Relations Forum Meeting	Communications, Mayor, Portfolio Councilor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	Quarterly
Disabled Forums	Communications, Mayor, Portfolio Councilor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	Quarterly
Service Delivery Talks	Communications, Mayor, Portfolio Councilor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	Quarterly
Service Delivery Mimi Drama Adverts	Communications, Mayor, Portfolio Councilor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	Quarterly
Umhali Community Newsletter	Communications, Mayor, Portfolio Councilor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cdws, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhali, Insight, Posters, Leaflets, Loudhailing	Quarterly

Homestays Marketing	Communications, Mayor, Portfolio Councillor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cds, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing	Quarterly
RMM Heritage Route Awareness Programmes	Communications, Mayor, Portfolio Councillor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cds, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing	Quarterly
RMM Tourism Marketing	Communications, Mayor, Portfolio Councillor, Ward And PR Councilors, MM, Speaker's office, Womens caucus, Mayor's office, Cds, Traditional Leaders, LED, Ward Committees, Other Internal And External Stakeholders	Radio, Print, Community Media, Meetings, Word Of Mouth, Facebook, Twitter, Youtube, Umhlali, Insight, Posters, Leaflets, Loudhailing	Quarterly

(for radio and newspaper (national, regional, community), marketing, marketing material and branding)

ITEM 103/2022

DISASTER MANAGEMENT REPORT

1. PURPOSE

To report to Council on applications submitted to National Department of Human Settlements for provision of 168 permanent solutions of houses, and 108 partially damaged houses.

2. BACKGROUND

Disaster continues to occur in the Raymond Mhlaba Municipal area leaving some community members homeless. An assessment is then conducted by both Raymond Mhlaba Municipality and Amathole District Municipality. A criterion was developed by the Amathole District Municipality in order to ascertain the status of each assessment, thus declaring three categories of findings: Homeless, destitute and partially damaged.

3. PROGRESS MADE

- Assessment conducted.
- Applications submitted to Department of Human Settlements

4. LEGAL FRAMEWORK

Occupational Health Safety Act
Fire Brigade Service Act 1987
Disaster Management Act, 2002
Disaster Management Amendment Act, 2015

5. FINANCIAL IMPLICATION

168 X R64 000 = R10 752 000.00 from the National Department of Human Settlements on temporal structures only

6. ANNEXURES

- List of assessed beneficiaries
- Application letters submitted to the department of Human Settlement

7. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the applications for permanent solution of houses and partially damaged houses repairs to Department of Human Settlement.

January List Of Beneficiaries: Homeless Damaged Houses.

NAME AND SURNAME	AREA	GENDER	WARD NO:
1. Bloom Mthuthuzeli Jackie	Guburha	M	6
2. Dadabele Nonyamelo	Lower Regu	F	14
3. Dlakamvu Nonta Minner	Eskolweni	M	5
4. Dyantyi Thulethu	Chris Hani Inf	F	3
5. Dyokwe Akhonke	Qibira	M	1
6. Hoga Andile	Tinisi	M	19
7. Jager Gaynor Yolanda	Newtown	F	8
8. Khepheyi Nomvuyiseko	Hillside	F	20
9. Kiliko Bulelwa Mirriam	Mgxotyeni	F	1
10. Luthuli Noluntu Glagys	Lamyeni	F	7
11. Macemba Nontsokolo Amelia	Tyotyorha	F	7
12. Mdayi Phuthumile	Ngwevu	M	7
13. Ndingi Ayanda Heavynstone	Mgquba	M	5
14. Ngalo Asanda Nomhle Beauty	Khulile	F	1
15. Ngcukana Mfusi Eric	Lamyeni	M	7
16. Ngwelo Thembisa	Dorington	F	19
17. Ntshoko Nombulelo Sylvia	Khulile	F	1
18. Ntsundushe Nozimasile	Zigodlo	F	1
19. Present Rene Kim	Newtown	F	8
20. Sithole Siyabulela	Khulile	M	1
21. Xhentsani Siyabonga	Qanda	M	17
22. Dini Nondumiso	Gqumashe	F	2
23. Mtwebana Nomakhaya	Bezville New Area	F	22
24. Toni Liziwe	Bezville New Area	F	22
25. Zweni Thozama Sybil	Bezville New Area	F	22
26. Dakuse Dideka Miriam	Bezville New Area	F	22
27. Zathu Noluntu	Lingeletu	F	22
28. Lolo Lufezo	Fairview Info Settlements	M	22
29. Mti Zoleka	Lingeletu	F	22
30. Mathondolo Simphiwe	Magaleni	M	20

February List Of Beneficiaries: Homeless Damaged Houses.

Name and Surname	Area	Gender	Ward No:
1) Jack Nobuhle	Fort Beaufort	F	19
2) Nozinyusa Diner Kahla	Fort Beaufort	F	19
3) Zikhona Adams	Fort Beaufort	F	19
4) Nonkahlumntu Regina Tsotsa	Fort Beaufort	F	19
5) Nikelo Ntombozuko	Ngcabaza	F	13
6) Hule Lulama	Qgibirha	F	13
7) Nelani Lindelwa	Qgibirha	F	13

8) Chopile Thembisa Miria	Qgibirha	F	13
9) Nyala Sanelisiwe	Qgibirha	F	13
10) Metula Nqubelizwe	Dish	M	12
11) Gulwa Bukiwe Sylvia	Nodyele	F	5
12) Futu Bonga	Daweti loc	M	19
13) Kwakwa Nomthandazo	Mxumbu loc	F	14
14) Kova Xola	Mxumbu loc	M	14
15) Sifatye Sinovuyo	Mxumbu loc	M	14
16) Kateni Mlondolozo	Mxumbu loc	M	14
17) Mngxe Lindiswa	Mxumbu loc	F	14
18) Mkolo Jostinah Deliwe	Trust 2	F	17
19) Matikinca Nomvuyo	Ngwabeni loc	F	5
20) Ntuzo Cynthia Noluthando	Thafeni	F	17
21) Makam Sinesipho	Thafeni	M	17
22) Mancotywa Siziwe	Nonaliti	F	17
23) Rooiland Sizeka	Zihlahleni loc	F	17
24) Jengele Yandiswa	Zihlahleni loc	F	17
25) Makafe Boneka Gladys	Zihlahleni loc	F	17
26) Thande Nomajuda Elma	Zihlahleni loc	F	17
27) Ngqele Gcobisa	Zihlahleni loc	F	17
28) Zono Ntombizandile	Zihlahleni loc	F	17
29) Zono Phindiswa	Zihlahleni loc	F	17
30) Nzube Neliswa	Zihlahleni loc	F	17
31) Takatha Chawe	Zihlahleni loc	M	17
32) Takathi Zuko	Zihlahleni loc	M	17
33) Bembe Kuni Funisile	Zihlahleni loc	M	17
34) Mthembu Mantombi	Ngcabaza	F	13
35) Tshona Zingisile	Ngcabaza	M	13
36) Lawana Phindeka	Ngqolowa	F	13
37) Sontshi Vuyani	Ngcabaza	M	13
38) Tenge Nosomi	Dikidikana	F	13
39) Bunga Boniswa Lena	Dikidikana	F	13
40) Joyi Sikhumbuzo Welcome	Dikidikana	M	13
41) Niyabo Nothandekile	Dikidikana	F	13
42) Zonke Nobantu	Golf Course	F	6
43) Twani Zingiwe	Ngcabasa	F	13
44) Ngwalangwala Mazizandile	Trust 1	M	13
45) Ngweye Sivuyile Gladstone	Trust 1	M	17
46) Oyisi Ncediwe	Trust 1	F	17
47) Denge Nomawushe Elizabeth	Trust 1	F	17
48) Mosi Thembile	Trust 1	M	17
49) Bukani Nomawethu Albertina	James	F	1
50) Gebengana N.Cynthia	Ndindwa	F	1

51) Jola Sebenzile	Ndindwa	M	1
52) Gaqo Phumla Eunice	Ndulini	F	13
53) Leve Ntombifuthi	Debe Marele	F	14
54) Ntsangani Mziyanda	Debe Marele	M	14
55) Bokolo Thembakazi	Zihlahleni loc	F	17
56) Nyama Nongetheni Eunice	Zihlahleni loc	F	17
57) Teyise Fikiswa	Zihlahleni loc	F	17
58) Majoni Nonabe	Zihlahleni loc	F	17
59) Koni Yoliswa	Zihlahleni loc	F	17
60) Ndzena Nomvumelwano	Zihlahleni loc	F	17
61) Dwane Siphamandla	Zihlahleni loc	M	17
62) Mbembeni Eddie Mlungiseleli	Zihlahleni loc	M	17
63) Mbembeni Buziwe Doris	Zihlahleni loc	F	17
64) Ngqentsu Msondezi Plet	Zihlahleni loc	M	17
65) Tshisumthi Mkhawuleli	Zihlahleni loc	M	17
66) Goni Thandeka	Zihlahleni loc	F	17
67) Ngcese Nyaniso	Zihlahleni loc	M	17
68) Ngcongwa Nombulelo Eunice	Zihlahleni loc	F	17
69) Takathi Philliswa F	Zihlahleni loc	F	17
70) Yona Nokwanele	Zihlahleni loc	F	17
71) Takati Bonani	Zihlahleni loc	M	17
72) Thwalingca Fuzile	Zihlahleni loc	M	17
73) Doyle Phumeza	Zihlahleni loc	F	17
74) Maseti Kholiwe Patricia	Zihlahleni loc	F	17
75) Dumiso Nomawethu Belinda	Zihlahleni loc	F	17
76) Dumiso Mandisa	Zihlahleni loc	F	17
77) Jezile Lindiswa	Zihlahleni loc	F	17
78) Nombali Sikela Rosey	Zihlahleni loc	F	17
79) Tyendiso Nomacebiso	Zihlahleni loc	F	17
80) Dukashe Nomgcobo	Zihlahleni loc	F	17
81) Nzima Zamxolo	Zihlahleni loc	F	17
82) Nkam Lubabalo	Zihlahleni loc	M	17
83) Ntozini Ncediwe Sylvia	Zihlahleni loc	F	17
84) Ngcongwa Nombulelo Eunice	Zihlahleni loc	F	17
85) Gidi Vulisango	Zihlahleni loc	M	17
86) Finca Moses	Zihlahleni loc	M	17
87) Mzwana Sivuyile	Zihlahleni loc	M	17
88) Platyi Mpucuko Island	Zihlahleni loc	M	17
89) Ngqutsela Nozakhe	Zihlahleni loc	F	17
90) Yazi Vuyiswa	Zihlahleni loc	F	17
91) Jaeka Siyanda	Mayipase	M	17
92) Mashava Mncedi	Mayipase	M	17
93) Booms Phiwo Okuhle	Mayipase	F	17

94)	Mayoli Phumla Priscilla	Mayipase	F	17
95)	Mayipase Sisonke	Mayipase	M	17
96)	Keswa Vuyokazi Primrose	Mayipase	F	17
97)	Poni Patricia Thozama	Mayipase	F	17
98)	Ndoya Noxolo Cynthia	Mayipase	F	17
99)	Ndlela Xolisile Richmond	Mayipase	M	17
100)	Ntia Uzile	Mayipase	M	17
101)	Ndoya Zozuko Cornelia	Mayipase	F	17
102)	Dyeshana Lwandile	Mayipase	M	17
103)	Sokopo Kwanele	Mayipase	M	17
104)	Buya Sorula	Mayipase	M	17
105)	Tongo Sylvia	Mayipase	F	17
106)	Kweya Lulamile	Mayipase	M	17
107)	Fasi Chwayita	Mayipase	F	17
108)	Nondonga Akhona	Nontonga	M	17
109)	Zenzile Nomandithini	Nontonga	F	17
110)	Dyalvani Songezo Lucas	Trust 2	M	18
111)	Ntshato Gwaqu	Quthubeni	M	13
112)	Nombulelo Eunice Ngcwangwa	Zihlahleni loc	F	17
113)	Fikelwa Makaluza	Khulle	F	1
114)	Rasi Sityebi Richman	Trust 1	M	17
115)	Cebisane Jeyi	Adelaleda	M	21
116)	Zono Bulelani	Zihlahleni loc	M	17
117)	Dlela Tembisa	Mayipase	F	17
118)	Jobo Nonfezeko	Mxumbu loc	F	14
119)	Mani Thandisiwe	Mayipase	M	17
120)	Nonhana Danisile	Mxumbu loc	F	14
121)	Ngwentsa Nosiphiwo	Mayipase	F	17
122)	Tongo Zalisile	Mayipase	M	17
123)	Mbava Ntombomzi	Mayipase	M	17
124)	Vuso Lindi Gxowa	Mayipase	M	17
125)	Desha Yolisa	Zihlahleni loc	F	17
126)	Dwani Siphamandla	Zihlahleni loc	M	17
127)	Ndzana Mthetheleli	Zihlahleni loc	M	17
128)	Linda Nomalungelo	Zihlahleni loc	F	17

March List Of Beneficiaries: Homeless Damaged Houses.

Name and Surname	Area	Gender	Ward No:
1. Nontsikelelo Nontshinga	Ntoleni	F	20
2. Ntombizodwa Ndohlo	Ngqolowa	F	13
3. Simphiwe Mathondolo	Magaleni FB	M	20
4. Mata Zikhona	Dyala Riverside	F	9
5. Gobongwana Thobeka	Dyala Riverside	F	9
6. Sowambi Siphosethu	Dyala Riverside	F	9
7. Xhayimbi Nompumelelo	Dyala Riverside	F	9
8. Gahe Vuyo Joseph	Dyala Riverside	M	9
9. Makinana Mtuzimele	Dyala Riverside	M	9
10. Lamane Unathi	Dyala Riverside	F	9
11. Badi Nosiphelo	Dyala Riverside	F	9
12. Klass Mandoyi	Dyala Riverside	M	9
13. Klamane Nomvuyo Elizabeth	Dyala Riverside	F	9
14. Nokrawuzana Thozama Vuyiswa	Dyala Riverside	F	9
15. Bangani Simamkele	Dyala Riverside	M	9
16. Nokrawuzana Siabonga	Dyala Riverside	M	9
17. Frank Nombuyiselo Joyce	Dyala Riverside	F	9
18. Zimba Linda	Dyala Riverside	F	9
19. Ntakana Nongetheni	Dyala Riverside	F	9
20. Mangali Bonakele James	Dyala Riverside	M	9
21. Ntsomboyi Lisiwe Gladys	Dyala Riverside	F	9
22. Meleni Zolani	Dyala Riverside	M	9
23. Fedashe Sisiskazi Ethel	Dyala Riverside	F	9
24. Boo! Andiswa	Dyala Riverside	F	9
25. Klass Phumeza	Dyala Riverside	F	9
26. Sminini Vuyiseka	Dyala Riverside	F	9
27. Klass Nontobeko	Dyala Riverside	F	9
28. Klass Nomhandazo Patricia	Dyala Riverside	F	9
29. Zenzile Andisile	Dyala Riverside	M	9
30. Nogqala Zanele	Kwa Gaga	F	5
31. Tyiwa Zukolwethu	Mlalandle	M	20

January List Of Beneficiaries: Partially Damaged Houses

Name and Surname	Area	Gender	Ward No
1) Qabaka Melmed Mhlawenkosi	Alice	M	6
2) Stofile Krisjan Siphokazi	Daweti	F	19
3) Madyongolo Nolungisile	Khulile	F	1
4) Mseleni Madoda Wilson	Kwezana	M	18
5) Francious Joseph Bill	Newtown	M	8
6) Ngetu Thanduxolo Moses	Daweti	M	19
7) Allison Stephenie	Newtown	F	8
8) Landu Mawethu	FB	M	19
9) Tesana Lungiswa	Golf Course	F	20

February List Of Beneficiaries: Partially Damaged Houses

Name and Surname	Area	Gender	Ward No:
1) Metula Sphiwo	Dish	M	12
2) Nondumo Mfundo	Mbewu Street	M	19
3) Mngqibisa Themba Sheperd	Dish	M	12
4) Nkwakwa Them bani	Mxumbu	M	14
5) Dyani Thembekile	Mxumbu	M	14
6) Fantl Mzukisi Dan	Thafeni	M	17
7) Mquye Mxolisi	Nonaliti	M	17
8) Skweyiya Nogayoyo	Nonaliti	F	17
9) Ntantiso Mongezi	Ngqolowa	M	13
10) Mtyholweni Bolekwa	Ngqolowa	F	13
11) Sontshi Mlondolozl	Ngcabaza	M	17
12) Namba Nonana Flora	Ngcabaza	F	17
13) Mreweqana Mondeliseli	Ngcabaza	F	17
14) Pete Gcobisa Sylvia	Ngcabaza	F	17
15) Mrweqana Nomathemba Nancy	Ngcabaza	F	17
16) Vela Lindiswa	Ngcabaza	F	17
17) Peter Nomathamsanqa Elizabeth	Ngcabaza	F	17
18) Maziko Sindiswa	Ngcabaza	F	17
19) Klass Ngeniswa	Ngcabaza	F	17
20) Gebe Nothem biso Virginia	Dikidikana	F	14
21) Boo! Khuselwa	Dikidikana	F	14
22) Badi Wodwa Gcobani	Dikidikana	F	14
23) Mgqwanci Ntsomikazi	Dikidikana	F	14
24) Mngokoca Novillage	Dikidikana	F	14
25) Gugu Busisiwe	Dikidikana	F	14
26) Sontshi Sicelo	Dikidikana	M	14
27) Yazl Vuyiswa	Zihlahleni Loc	F	17
28) Nela Mzukisi Augustine	Zihlahleni Loc	M	17
29) Msele Khonjiwe	Zihlahleni Loc	F	17

30) Nkalitshana Zandile W	Zihlahleni Loc	F	17
31) Magembe Nombulelo B	Zihlahleni Loc	F	17
32) Ntlangu Lidia Nolisten	Zihlahleni Loc	F	17
33) Gilili Mgcakameli A	Zihlahleni Loc	M	17
34) Thande Osmond Mthatheli	Zihlahleni Loc	M	17
35) Bozata Mzimasi	Zihlahleni Loc	M	17
36) Gilili Ncumisa Cynthia	Zihlahleni Loc	F	17
37) Ngqele Nolungile	Zihlahleni Loc	F	17
38) Jolingana Mmiseleli Hamilton	Zihlahleni Loc	M	17
39) Gilili Nolisango Simon	Zihlahleni Loc	M	17
40) Moko Nonceba	Zihlahleni Loc	F	17
41) Nkohla Normendile Irene	Zihlahleni Loc	F	17
42) Ntozini Thulani	Zihlahleni Loc	M	17
43) Rasi Thozamile Ebenezer	Trust 1	M	17
44) Jack Sipho Sydney	Trust 1	M	17
45) Xengxe Ndumiso Livingstone	Trust 1	M	17
46) Jack Getrude Tihise	Trust 1	F	17
47) Sam Nomvuyo Wilfred	James	F	1
48) Sam nozipho Caroline	James	F	1
49) Makiza Nomzamo	James	F	1
50) Gaqa Nomantombazana	James	F	1
51) Lekisi Thembile	Ndulini	M	13
52) Mtyeku Mncedisi Dennington	Debe Marele	M	13
53) Magele Caldwell Lunweleni	Debe Marele	M	13
54) Ntsangani Thembinkosi	Debe Marele	M	13
55) Ntsangani Noluthando	Debe Marele	F	13
56) Mbangi Nomakhaya	Zihlahleni Loc	F	17
57) Mkolweni Bangumzi Wilson	Zihlahleni Loc	M	17
58) Catazo Vuyani Wellington	Zihlahleni Loc	M	17
59) Dwala Chumani	Zihlahleni Loc	M	17
60) Mbangi Asanda	Zihlahleni Loc	F	17
61) Gidi Nomveliso Gladys	Zihlahleni Loc	F	17
62) Nela Nqabisa	Zihlahleni Loc	F	17
63) Koba Nomalanga	Zihlahleni Loc	F	17
64) Ngceshe Welile Livingstone	Zihlahleni Loc	M	17
65) Sigidi Nomalanga	Zihlahleni Loc	F	17
66) Tshisumthi Mkhawuleli	Zihlahleni Loc	M	17
67) Bheja Vuyiswa	Zihlahleni Loc	F	17
68) Xenge Zingisile Elvis	Zihlahleni Loc	M	17
69) Phumlani Moko	Zihlahleni Loc	M	17
70) Thwalingca Nosisi Mary	Zihlahleni Loc	F	17
71) Siyeni Nokwayiya	Zihlahleni Loc	F	17
72) Mbangi Weziwe	Zihlahleni Loc	F	17

73) Mkolweni Nonzukiso	Zihlahleni Loc	F	17
74) Yono Ndileka Recheal	Zihlahleni Loc	F	17
75) Sonamzi Mandla	Zihlahleni Loc	M	17
76) Tyadi Vezile	Zihlahleni Loc	M	17
77) Sitwayi Ndabantle Sixenxe	Zihlahleni Loc	M	17
78) Ngwashule Mosiphe Cordelwa	Zihlahleni Loc	F	17
79) Xujwa Lindiwe	Thafeni	F	17
80) Mtshaza Weziwe	Thafeni	F	17
81) Ndwalaza Nosicelo	Mayipase	F	17
82) Witbooi Kolisile Milton	Mayipase	M	17
83) Makhaphela Viwe	Mayipase	M	17
84) Magxola Vathiswa	Mayipase	F	17
85) Dyoba Ndilisa Monica	Mayipase	F	17
86) Kota Phumelelo	Mayipase	M	17
87) Mashicila Zukiswa	Mayipase	D	17
88) Thengwa Zuzeka Ethel	Nontonga	M	17
89) Thobani Lungiswa	Nontonga	F	17
90) Mkosana Cingiswa	Nontonga	F	17
91) Feni Nomcimbi	Nontonga	F	17
92) Feni Norman	Nontonga	F	17
93) Liwani Xolisile	Mxumbu	M	14
94) Dyeshana Luthando	Mayipase	M	17
95) Dyatyi Themba	Mayipase	M	17
96) Nazo Lidiya	Mayipase	F	17
97) Lobishe Nompumelelo	Mayipase	F	17
98) Myobo Lungisa	Mayipase	F	17
99) Matshaya Luyolo	Mayipase	M	17
100) Ngqoshana Bandulile	Mayipase	M	17
101) Mayoli Thembiso Victor	Zihlahleni Loc	M	17

March List Of Beneficiaries: Partially Damaged Houses

Name and Surname	Area	Gender	Ward No:
1) Nombulelo Kleinbool	Ngcabasa	F	17
2) Ndarana Mzimkhulu	Dyala	M	



MHLABA

Raymond Mhlaba Municipality

046 645 7400/7451

046 645 2562

8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

Enquiries: L.Mtyunyutho

11 January 2022

HOD
Dept. of Human Settlements
Private Bag X 0051
East London
5200

Dear Sir/Madam

RE: APPLICATION FOR 5 PERMANENT STRUCTURES IN RAYMOND MHLABA MUNICIPALITY

Raymond Mhlaba Municipality wishes to apply for 5 permanent housing structures for the following villages:

Name of the Beneficial	Village	Ward Councillor	Ward Number
Mongo Notshe Regina	Qumashe	Clr Matayo	2
Ntombetshe Dali	KwaKhulile	Clr Ruselo	1
Nomathamsanga Belani	KwaKhulile	Clr Ruselo	1
Malibongwe Madzo	KwaKhulile	Clr Ruselo	1
Notyindyilili Senti	KwaKhulile	Clr Ruselo	1

The municipality is hoping that the request for temporary structure will be approved and erected immediately.

U.T. MALINZI
Municipal Manager



MHLABA

046 645 7400/7451 046 645 2562
8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

ENQUIRIES: L. MTYUNDYUTHO

25 January 2022

HOD

Dept. of Human Settlements

Private bag X 0051

EAST LONDON

5200

Dear Sir/Madam

RE: APPLICATION FOR 34 HOMELESS BENEFICIARIES IN RAYMOND MHLABA MUNICIPALITY

Raymond Mhlaba Municipality wishes to apply for 34 homeless beneficiaries for the following villages:

Name of the Beneficiary	Village	Ward Councillor	Ward Number
1. Nolubabalo Nell	Gqumashe Loc.	Cllr. Matayo	2
2. Vuyiswa Peer	Gqumashe Loc.	Cllr. Matayo	2
3. Phindiwe Mxothwa	Gqumashe Loc.	Cllr. Matayo	2
4. Phumla Ntantiso	Ngwabeni Loc.	Clr. Tsotsa	5
5. Sebenzile Gulwa	Ngwabeni Loc.	Clr. Tsotsa	5
6. Solomzi Mandia	Ngwabeni Loc.	Clr. Tsotsa	5
7. Monica Ngabeni	Khayelitsha Loc.	Cllr. Gqokro	12
8. Mirriam N. Buntula	Khayelitsha Loc.	Cllr. Gqokro	12
9. Mzingisi Mehala	Khayelitsha Loc.	Cllr. Gqokro	12
10. Nombizanele Sebane	Khayelitsha Loc.	Cllr. Gqokro	12
11. Nomvuzo Noqelwa	Nondeye Loc.	Cllr. Gqokro	12
12. Nomhandazo Xeke	Khayelitsha Loc.	Cllr. Gqokro	12
13. Vuyisile Beki	Khayelitsha Loc.	Cllr. Gqokro	12
14. Lindiswa Mahala	Ntlini Loc.	Cllr. Sduli	7
15. Andile Ntlabathi	Ncera Loc.	Cllr. Klaas	15
16. Lungiswaa Beza	Ncera Loc.	Cllr. Klaas	15
17. Nokulunga James	Golf Course	Cllr. Ngcume	6
18. Monica P. Balangile	Tyoks Loc.	Cllr. Kley	3
19. Toni Dayimani	Tyoks Loc.	Cllr. Kley	3
20. Joyce Kula	3933 Gomma Gomma	Cllr. Tokwe	19
21. Yandiswa C. Kabla	Mike Valley	Cllr. Tokwe	19
22. Nomvula D. Mentsi	Mike Valley	Cllr. Tokwe	19
23. Vuyani Ntsangani	Mike Valley	Cllr. Tokwe	19
24. Nonceba Mvomvo	Daweti Loc.	Cllr. Tokwe	19

25. Lindiwe Ngrangane	Nkukwini Loc.	Clr. Tokwe	19
26. Nomvuyo Tafu	Zwellitsha Loc.	Clr. Tokwe	19
27. Nomzamo Sivona	Nkukwini Loc.	Clr. Tokwe	19
28. Lindiwe C. Nabo	Zwide Loc.	Clr. Tokwe	19
29. Siyamthanda Peros	4491 Dawti Loc.	Clr. Tokwe	19
30. Kalipile Ndulula	1868 Gontsi Loc.	Clr. Tokwe	19
31. Noluthando Mtana	Gomma Gomma	Clr. Tokwe	19
32. Lubisi	Mxelo	Clr. Tsotsa	5
33. Notshe R. Mongo	Lower Gqumashe	Clr. Matayo	2
34. Vincent Lundi Hela	Lower Gqumashe	Clr. Matayo	2

Hoping that you will find this in order.

Yours Truly

U.T. MALINZI
MUNICIPAL MANAGER



MHLABA

046 645 7400/7451 046 645 2562
8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

ENQUIRIES: L MTYUNDYUTHO

25 January 2022

HOD

Dept. of Human Settlements

Private Bag X 0051

EAST LONDON

5200

Dear Sir/Madam

RE: APPLICATION FOR 641 PARTIALLY DAMAGED AND ALTERNATIVE BENEFICIARIES IN RAYMOND MHLABA MUNICIPALITY

Raymond Mhlaba Municipality wishes to apply for 641 Partially damaged and Alternative beneficiaries for the following villages:

Name of the Beneficiary	Village	Ward Councillor	Ward Number
1. Ngenisile Afred Strayl	Emachibini	Clr. Xego	10
2. Fezeka Pita	2447 Mike Valley	Clr. Tokwe	19
3. Khaya Baartman	2510 Mike Valley	Clr. Tokwe	19
4. Nozuko Solwandle	Ntoleni Fort Beaufort	Clr. Lento	20
5. Qondiwe Nellie Toko	4329 Kanana, Fort Beaufort	Clr. Kley	3
6. Mzoxolo Charles Thengela	Kanana, Fort Beaufort	Clr. Kley	3
7. Nolusindiso Nxilayo	4366 Kanana, Fort Beaufort	Clr. Kley	3
8. Nomsa Daniels	3452 Kanana, Fort Beaufort	Clr. Kley	3
9. NontinamThembisa Hlanganyana	3386 Kanana, Fort Beaufort	Clr. Kley	3
10. Ntomboxolo Pati	3363 Kanana, Fort Beaufort	Clr. Kley	3
11. Bonani Biko	3247 Kanana, Fort Beaufort	Clr. Kley	3
12. Bulelwa Gwele	3503 Kanana, Fort Beaufort	Clr. Kley	3
13. Lusapho Patric Joja	Hillside, Fort Beaufort	Clr. Lento	20
14. Nombeko Tiny Mashiga	4377 Kanana, Fort Beaufort	Clr. Kley	3
15. Thozama Gxekwa	4336 Kanana, Fort Beaufort	Clr. Kley	3
16. Sibiyi Gantshu	4385 Kanana, Fort Beaufort	Clr. Kley	3
17. Nomakhaya Memani	2213 Dubu, Fort Beaufort	Clr. Tokwe	19
18. Fundiswa Kalmani	Kanana, Fort Beaufort	Clr. Tokwe	19
19. Nowesile Dayimani	2040 Matyhila Street	Clr. Tokwe	19
20. Mzimasi Rangula	Kanana, Fort Beaufort	Clr. Kley	3
21. Nonkosi Tom	Kanana, Fort Beaufort	Clr. Kley	3

22. Neluthando Nxawe	4264 Kanana, Fort Beaufort	Cllr. Kley	3
23. Ndumiso Stofile	4264 Kanana, Fort Beaufort	Cllr. Kley	3
24. Sandiswa Witbooi	4318 Kanana, Fort Beaufort	Cllr. Kley	3
25. Thotani Qolohle	4317 Kanana, Fort Beaufort	Cllr. Kley	3
26. Zandile Aethezi	4338 Kanana, Fort Beaufort	Cllr. Kley	3
27. Andile Mbilisa	4383 Kanana, Fort Beaufort	Cllr. Kley	3
28. Thembakazi Thengani	4389, Kanana, Fort Beaufort	Cllr. Kley	3
29. Thulani Smith	2053 Danster, Fort Beaufort	Cllr. Tokwe	19
30. Yandiswa Nyamande	4257 Kanana, Fort Beaufort	Cllr. Kley	3
31. Lindiwe Moeti	4259 Kanana, Fort Beaufort	Cllr. Kley	3
32. Makhi Jali	4335 Kanana, Fort Beaufort	Cllr. Kley	3
33. Zukiswa Mkwakwi	4309 Kanana, Fort Beaufort	Cllr. Kley	3
34. Nkosinathi Bless	4348 Kanana, Fort Beaufort	Cllr. Kley	3
35. Phumla Salimani	4344 Kanana, Fort Beaufort	Cllr. Kley	3
36. Phumlani Mpinana	4312 Kanana, Fort Beaufort	Cllr. Kley	3
37. Ndiliswa Majali	4267 Kanana, Fort Beaufort	Cllr. Kley	3
38. Nowest V. Mahala	4333 Kanana, Fort Beaufort	Cllr. Kley	3
39. Monica Mathesa	4274 Kanana, Fort Beaufort	Cllr. Kley	3
40. Siphiso Njodo	3265 Kanana, Fort Beaufort	Cllr. Kley	3
41. Lulama V. Tyanase	Hillside, Fort Beaufort	Cllr. Lento	20
42. Monica Siziwe Ngxangane	Hillside, Fort Beaufort	Cllr. Lento	20
43. Nomabisiyiya P. Danster	2293 Dubu, Fort Beaufort	Cllr. Tokwe	19
44. Mzwebongo M. Kaleni	2281 Dubu, Fort Beaufort	Cllr. Tokwe	19
45. Nombeso A. Ningiza	2279 Dubu, Fort Beaufort	Cllr. Tokwe	19
46. Mongezi Diepu	Ndaba, Fort Beaufort	Cllr. Lento	20
47. Nozibandla E. Manti	Ndaba, Fort Beaufort	Cllr. Lento	20
48. Nomfundiso Mgxashe	Ndaba, Fort Beaufort	Cllr. Lento	20
49. Noxolo Mashona	Ndaba, Fort Beaufort	Cllr. Lento	20
50. Nostsi E. Msceni	195 Kroomie	Cllr. Zizi	8
51. Zikhona Bless	130 Kroomie	Cllr. Zizi	8
52. Nakaya R. Zatu	Kroomie	Cllr. Zizi	8
53. Sibusiso Kula	Kroomie	Cllr. Zizi	8
54. Vuyisile Keyi	Kroomie	Cllr. Zizi	8
55. Sakhululeka Ngetu	Kroomie	Cllr. Zizi	8
56. Bukelwa Bless	Kroomie	Cllr. Zizi	8
57. Fezeka Tsobo	175 Mt. Pleasant	Cllr. Zizi	8
58. Ntomboxolo Fonk	99 Mt. Pleasant	Cllr. Zizi	8
59. Melton Fonk	99 Mt. Pleasant	Cllr. Zizi	8
60. Ngenani Bless	100 Mt. Pleasant	Cllr. Zizi	8
61. Nolusindiso Gaju	146 Mt. Pleasant	Cllr. Zizi	8
62. Noxolo Makeleni	144 Mt. Pleasant	Cllr. Zizi	8
63. Athenkosi Matshisi	191 Mt. Pleasant	Cllr. Zizi	8
64. Bonisile J. Bovana	102 Mt. Pleasant	Cllr. Zizi	8
65. Ntombizandile Pongwana	104 Mt. Pleasant	Cllr. Zizi	8
66. Siziwe Twalo	78 Mt. Pleasant	Cllr. Zizi	8
67. Nkohla Bongoletu	107 Mt. Pleasant	Cllr. Zizi	8
68. Boneka Nakani	Kroomie	Cllr. Zizi	8
69. Thembeka Ndilika	Kroomie	Cllr. Zizi	8
70. Ntombizanele Bless	Kroomie	Cllr. Zizi	8
71. Yvonne Roberts	Kroomie	Cllr. Zizi	8
72. Nolubabalo Nakani	Kroomie	Cllr. Zizi	8
73. Momvuzo Hlam	Kroomie	Cllr. Zizi	8
74. Kolisile Bless	Kroomie	Cllr. Zizi	8
75. Zamuxolo Ndayi	Kroomie	Cllr. Zizi	8
76. Thandeka Mkwayi	Kroomie	Cllr. Zizi	8
77. Mziyanda P. Matsha	Kroomie	Cllr. Zizi	8

78. Sandile Stofile	184 Kroomie	Cllr. Zizi	8
79. Ntombelchaya Mtyawozo	206 Kroomie	Cllr. Zizi	8
80. Mtyuru Khayi	197 Kroomie	Cllr. Zizi	8
81. Sinethemba Mana	207 Kroomie	Cllr. Zizi	8
82. Fundiswa Nkwalase	155 Kroomie	Cllr. Zizi	8
83. Sonwabo Nqandela	134 Kroomie	Cllr. Zizi	8
84. Hendricks Swartbooi	86 Kroomie	Cllr. Zizi	8
85. Yandani Mhlanga	158 Kroomie	Cllr. Zizi	8
86. Lambi Nqandela	16 Kroomie	Cllr. Zizi	8
87. Nokruya Dyantyi	96 Kroomie	Cllr. Zizi	8
88. Siyabulela Dyantyi	163 Mt. Pleasant	Cllr. Zizi	8
89. Nozuko Ngece	182 Mt. Pleasant	Cllr. Zizi	8
90. Noloyiso Kula	181 Mt. Pleasant	Cllr. Zizi	8
91. Nondumiso Zamani	Mt. Pleasant	Cllr. Zizi	8
92. Zolile Tsoho	172 Mt. Pleasant	Cllr. Zizi	8
93. Nobutho Jack	Njwaxa, Alice	Cllr. Mashengqana	14
94. Saraee N.G. Dyantyi	Bizana Day care	Cllr. Mashengqana	14
95. Phumzile Norman	Dikidikana	Cllr. Magxwalisa	13
96. Lindile Niyabo	Dikidikana	Cllr. Magxwalisa	13
97. Nothandekile Niyabo	Dikidikana	Cllr. Magxwalisa	13
98. Lonwabo Hono	Dikidikana	Cllr. Magxwalisa	13
99. Phumzile Sotha	Dikidikana	Cllr. Magxwalisa	13
100. Nolollao Joyi	Dikidikana	Cllr. Magxwalisa	13
101. Nobumbuluzu Kilimani	Dikidikana	Cllr. Magxwalisa	13
102. Dumisani Ngwawana	Debe Marele	Cllr. Mashengqana	14
103. Nokosana Balasana	Njwaxa Alice	Cllr. Mashengqana	14
104. Zolandile E. Geeibooi	Njwaxa	Cllr. Mashengqana	14
105. Lindiswa C. Nonyawo	Cwaru	Cllr. Zamo	16
106. Mhlange Mange	Ngele	Cllr. Zamo	16
107. Mlelele Mcoli	Ngele	Cllr. Zamo	16
108. Nozibele A. Mtshwane	Ngele	Cllr. Zamo	16
109. Nokuthula Mtshwane	Ngele	Cllr. Zamo	16
110. Sonwabile Biyashe	Ngele	Cllr. Zamo	16
111. Siyanda Boko	Ngele	Cllr. Zamo	16
112. Ntombeningi Mngcakani	Ngele	Cllr. Zamo	16
113. Cebisa Dliwani	Cildara	Cllr. Zamo	16
114. Bukelwa Grissel Ndzuze	Ngele	Cllr. Zamo	16
115. Nombuyiselo Mama	Cildara	Cllr. Zamo	16
116. Zongezile Magoqwana	Ngele	Cllr. Zamo	16
117. Thabisa Mlalandle	Ngele	Cllr. Zamo	16
118. Noncedo M. Mneko	Ngele	Cllr. Zamo	16
119. Nomakhaya Nqalase	Ngele	Cllr. Zamo	16
120. Alchona Dladla	Ngele	Cllr. Zamo	16
121. Ncumusa F. Ngele	Ngele	Cllr. Zamo	16
122. Bantu W. Mdinisa	Ngele	Cllr. Zamo	16
123. Ntombizodwa Dlodlo	Ngele	Cllr. Zamo	16
124. Sivuyile Mahlangabezi	Ngele	Cllr. Zamo	16
125. Balibapha I. Fani	Ngele	Cllr. Zamo	16
126. Mzinawa Mtshobeni	Ngele	Cllr. Zamo	16
127. Daliwonga Mde	Ngele	Cllr. Zamo	16
128. Mandia Nakani	Ngele	Cllr. Zamo	16
129. Mthandazo. A. Ncanywa	Ngele	Cllr. Zamo	16
130. Boniswa Camana	Cildarha	Cllr. Zamo	16
131. Bhamala Mpulu	Cildarha	Cllr. Zamo	16

132.	Nomboniso C. Badu	Ngele	Cllr. Zamo	16
133.	Nomhle Beauty Makangolo	Ngele	Cllr. Zamo	16
134.	Mhenge Mange	Ngele	Cllr. Zamo	16
135.	Mlekeleti Mcoli	Ngele	Cllr. Zamo	16
136.	Aviwe Fani	Ngele	Cllr. Zamo	16
137.	Thembile Mcoli	Ngele	Cllr. Zamo	16
138.	Nosipho E. Badu	Ngele	Cllr. Zamo	16
139.	Matilda Dlodlo	Ngele	Cllr. Zamo	16
140.	Ntombekhaya M. Sabane	Ngele	Cllr. Zamo	16
141.	Mthetheleli W. Nakani	Ngele	Cllr. Zamo	16
142.	Mongezi M. Ngele	Ngele	Cllr. Zamo	16
143.	Sakhe Makwabe	Ngele	Cllr. Zamo	16
144.	Ntomboxolo Koti	Cwaru	Cllr. Zamo	16
145.	Sibulele Nyangiwe	Kwezana	Cllr. Tsotsa	5
146.	Nosinda Slayi	Kwezana	Cllr. Tsotsa	5
147.	Portia Masiza	Kwezana	Cllr. Tsotsa	5
148.	Nkosiphile Goduka	Kwezana	Cllr. Tsotsa	5
149.	Sylvia B. Mabandela	Kwezana	Cllr. Tsotsa	5
150.	Mphumzi Ngxesha	Kwezana	Cllr. Tsotsa	5
151.	<i>Thandeka Dyantyi</i>	<i>Phumlani</i>	Cllr. Tsotsa	5
152.	Lungiswa S. Guzi	Phumlani	Cllr. Tsotsa	5
153.	Thobelani W. Nkobo	Phumlani	Cllr. Tsotsa	5
154.	Xolelwa Dayimani	Kwezana	Cllr. Tsotsa	5
155.	Thamba Ncence	Kwezana	Cllr. Tsotsa	5
156.	Thembisa Keyi	Kwezana	Cllr. Tsotsa	5
157.	Ntombekhaya Bushula	Kwezana	Cllr. Tsotsa	5
158.	Thenjtwe Innocent Slayi	Kwezana	Cllr. Tsotsa	5
159.	Thobeka Mbewu	Kwezana	Cllr. Tsotsa	5
160.	Phumla Feni	Melani	Cllr. Gqokro	12
161.	Buyiswa Mbawe	Melani	Cllr. Gqokro	12
162.	Luvuyo Ngamlana	Macfalan	Cllr. Gqokro	12
163.	Phumzile Matinyana	Macfalan	Cllr. Gqokro	12
164.	Philiswa Peter	Macfalan	Cllr. Gqokro	12
165.	Nkosiyethu Welem	Melani	Cllr. Gqokro	12
166.	Mbulelo Skonjana	Macfalan	Cllr. Gqokro	12
167.	Phindiwe Mhlawuli	Macfalan	Cllr. Gqokro	12
168.	Nozuko Jim	Macfalan	Cllr. Gqokro	12
169.	Amanda Fandesi	Macfalan	Cllr. Gqokro	12
170.	Wolekazi Ngwala	Macfalan	Cllr. Gqokro	12
171.	Yaziwe Y. Feni	Melani	Cllr. Gqokro	12
172.	Xolile Mxoli	Melani	Cllr. Gqokro	12
173.	Lulama Dick	Melani	Cllr. Gqokro	12
174.	Lunika Mcayi	Melani	Cllr. Gqokro	12
175.	Sesethu Buka	Melani	Cllr. Gqokro	12
176.	Cikiswa E. Cekisane	Melani	Cllr. Gqokro	12
177.	Singarwa Kotani	Melani	Cllr. Gqokro	12
178.	Nontsebezo Gube	Joji	Cllr. Mjo	18
179.	Vuyokazi V. Ngwentle	Joji	Cllr. Mjo	18
180.	Shalala Makalima	Joji	Cllr. Mjo	18
181.	James Lamani	Joji	Cllr. Mjo	18
182.	Ntombesipho Nyamezele	Joji	Cllr. Mjo	18
183.	Kholisile Khetyana	Joji	Cllr. Mjo	18
184.	Siphokazi Vulindlu	Joji	Cllr. Mjo	18
185.	Nontle P. Ngcowa	Joji	Cllr. Mjo	18
186.	Thobeka Mhlanga	Esigingqini	Cllr. Tsotsa	5
187.	Matoto Zweni	Skhutshwana Loc.	Cllr. Matayo	2

188.	Nozolile Mpothulo	Skhutshwana Loc	Cllr. Matayo	2
189.	Landezwa Makana	Skhutshwana Loc	Cllr. Matayo	2
190.	Dumile K. Kaytana	Skhutshwana Loc	Cllr. Matayo	2
191.	Abulele Kini	Skhutshwana Loc	Cllr. Matayo	2
192.	Phindiwe Aplein	Emajwareni Loc.	Cllr. Gqokro	12
193.	Mandisa Gxakuma	Emajwareni Loc.	Cllr. Gqokro	12
194.	Simpfhiwe Sibeko	Emajwareni Loc.	Cllr. Gqokro	12
195.	Phumzile Mali	Emajwareni Loc.	Cllr. Gqokro	12
196.	Simpfhiwe Makhaphela	Emajwareni Loc.	Cllr. Gqokro	12
197.	Nompumelelo Njana	Emajwareni Loc.	Cllr. Gqokro	12
198.	Nolwanda Simelela	Emajwareni Loc.	Cllr. Gqokro	12
199.	Sidima Mbane	Emajwareni Loc.	Cllr. Gqokro	12
200.	Nomonde Sibeko	Emajwareni Loc.	Cllr. Gqokro	12
201.	Nonkosi J. Mali	Emajwareni Loc.	Cllr. Gqokro	12
202.	Namse Gcume	Emajwareni Loc.	Cllr. Gqokro	12
203.	Zimasa Majaja	Emajwareni Loc.	Cllr. Gqokro	12
204.		Emajwareni Loc.	Cllr. Gqokro	12
205.	Nobomvu Genge	Emajwareni Loc.	Cllr. Gqokro	12
206.	Tingazwa S. Simelela	Emajwareni Loc.	Cllr. Gqokro	12
207.	Zoloka Socu	Emajwareni Loc.	Cllr. Gqokro	12
208.	Burbetina F. Sidumo	Emajwareni Loc.	Cllr. Gqokro	12
209.	Nompumelelo Mgidi	Emajwareni Loc.	Cllr. Gqokro	12
210.	Mabhubhula V. Mpayipheli	Emajwareni Loc.	Cllr. Gqokro	12
211.	Horatius W. Mabumbulu	Emajwareni Loc.	Cllr. Gqokro	12
212.	Nomvula E. Jozana	Emajwareni Loc.	Cllr. Gqokro	12
213.	Mluleki Gqokoma	Emajwareni Loc.	Cllr. Gqokro	12
214.	Thulani L. sIBEKO	Emajwareni Loc.	Cllr. Gqokro	12
215.	Leginah Z. Majaj	Emajwareni Loc.	Cllr. Gqokro	12
216.	Khayalethu Gabazana	Emajwareni Loc.	Cllr. Gqokro	12
217.	Nontanda S. Javu	Emabheleni Loc.	Cllr. Klaas	15
218.	Sonwabile Jali	Emabheleni Loc.	Cllr. Klaas	15
219.	Siziwe Njamela	Emabheleni Loc.	Cllr. Klaas	15
220.	Nomawisile Galeni	Emabheleni Loc.	Cllr. Klaas	15
221.	Thembeke Njamela	Emabheleni Loc.	Cllr. Klaas	15
222.	Nowrite Zali	Emabheleni Loc.	Cllr. Klaas	15
223.	Lindiwe Mdudo	Emabheleni Loc.	Cllr. Klaas	15
224.	Nosiphosethu Daniso	Emabheleni Loc.	Cllr. Klaas	15
225.	Zolani B. Hlayela	Emabheleni Loc.	Cllr. Klaas	15
226.	Ntomboxolo E. Hiti	Esigingqini Loc.	Cllr. Tsotsa	5
227.	Yivani I. Gaga	Esigingqini Loc.	Cllr. Tsotsa	5
228.	Busisiwe Ndzabela	Zibi Loc.	Cllr. Klaas	15
229.	Bulelwa A. Mbata	Zibi Loc.	Cllr. Klaas	15
230.	Ntombizandile Mbata	Zibi Loc.	Cllr. Klaas	15
231.	Thenjiwe E. Nontshinga	Zibi Loc.	Cllr. Klaas	15
232.	Nomvula M. Buzani	Zibi Loc.	Cllr. Klaas	15
233.	Litha Fayo	Zibi Loc.	Cllr. Klaas	15
234.	Mvuyisi Ntshantsha	Zibi Loc.	Cllr. Klaas	15
235.	Beauty N. Mkhuzangwe	Lower Gqumashe Loc.	Cllr. Matayo	2
236.	Nozuko Cumbe	Lower Gqumashe Loc.	Cllr. Matayo	2
237.	Bulelwa Buru	Lower Gqumashe Loc.	Cllr. Matayo	2
238.	Nonkululeko M. Peter	Lower Gqumashe Loc.	Cllr. Matayo	2
239.	Nozimasile Ntozini	Lower Gqumashe Loc.	Cllr. Matayo	2
240.	Vincent L. Hela	Lower Gqumashe Loc.	Cllr. Matayo	2
241.	Philiswa Jakatyana	Lower Gqumashe Loc.	Cllr. Matayo	2

242.	Maxwell Mali	Lower Gqumashe Loc.	Clr. Matayo	2
243.	Thandeka Cume	Lower Gqumashe Loc.	Clr. Matayo	2
244.	Mthuthuzeli J. Bika	Lower Gqumashe Loc.	Clr. Matayo	2
245.	Nkosinathi S. Mfengu	Lower Gqumashe Loc.	Clr. Matayo	2
246.	Thembakazi S. Hanabe	Lower Gqumashe Loc.	Clr. Matayo	2
247.	Robert Z. Mgoqi	Lower Gqumashe Loc.	Clr. Matayo	2
248.	Khayaletu Ntsele	Lower Gqumashe Loc.	Clr. Matayo	2
249.	Siseko Magwa	Loc Lower Gqumashe.	Clr. Matayo	2
250.	Bayanda Badi	Lower Gqumashe Loc.	Clr. Matayo	2
251.	Vuyelwa Magengelele	Lower Gqumashe Loc.	Clr. Matayo	2
252.	Akana Nigi	Lower Gqumashe Loc.	Clr. Matayo	2
253.	Pamela Nonkothwana	Makhuzeni Loc.	Clr. Gqokro	12
254.	Mcebisi Mboxela	Lower Ncera	Clr. Gqokro	12
255.	Thulethu Ngqola	Melani	Clr. Gqokro	12
256.	Nontobeko Boof	Melani	Clr. Gqokro	12
257.	Nontinam R. Ngcuka	Melani	Clr. Gqokro	12
258.	Mthuthuzeli W. Ngxcuka	Melani	Clr. Gqokro	12
259.	Vuyolwethu Mkhongo	Melani	Clr. Gqokro	12
260.	Mthuthuzeli H. Tshetshe	Melani	Clr. Gqokro	12
261.	Nomsa Qaza	Melani	Clr. Gqokro	12
262.	Vakele Thembani	Melani	Clr. Gqokro	12
263.	Nompucuko M. Helesi	Melani	Clr. Gqokro	12
264.	Mthuthuzeli E. Willy	Melani	Clr. Gqokro	12
265.	Mkhululi Ngqola	Melani	Clr. Gqokro	12
266.	Vuyelwa C. Ngcuka	Melani	Clr. Gqokro	12
267.	Mbulelo Tshoko	Melani	Clr. Gqokro	12
268.	Lulama Dick	Melani	Clr. Gqokro	12
269.	Wandisile Khaetshengane	Melani	Clr. Gqokro	12
270.	Xolisa Khweta	Melani	Clr. Gqokro	12
271.	Lungile Feni	Melani	Clr. Gqokro	12
272.	Veliswa V. Ngetshu	Melani	Clr. Gqokro	12
273.	Skhumbuzo Kelem	Melani	Clr. Gqokro	12
274.	Dideka P. Ntlangweni	Melani	Clr. Gqokro	12
275.	Teya Ngcuka	Melani	Clr. Gqokro	12
276.	Phumzile Ali	Melani	Clr. Gqokro	12
277.	Zodwa N. Ali	Melani	Clr. Gqokro	12
278.	Virginia N. Fundani	Melani	Clr. Gqokro	12
279.	Wandile Helesi	Melani	Clr. Gqokro	12
280.	Nobantu James	Melani	Clr. Gqokro	12
281.	Lundi Tokwe	Melani	Clr. Gqokro	12
282.	Diliza Gashe	Melani	Clr. Gqokro	12
283.	Nongazi F. Dyani	Melani	Clr. Gqokro	12
284.	Noluthando Majikela	Melani	Clr. Gqokro	12
285.	Macakela Mgciza	Melani	Clr. Gqokro	12
286.	Phumlani Feni	Melani	Clr. Gqokro	12
287.	Thembeka P. Koko	Melani	Clr. Gqokro	12
288.	Zolani Feni	Melani	Clr. Gqokro	12
289.	Thotyelwa Ngeju	Melani	Clr. Gqokro	12
290.	Nongabom Ngeju	Melani	Clr. Gqokro	12
291.	Nosithi E. Bool	Melani	Clr. Gqokro	12
292.	Bongiwe Jame	Melani	Clr. Gqokro	12
293.	Nomthandazo Betya	Melani	Clr. Gqokro	12
294.	Gaba N. Koko	Melani	Clr. Gqokro	12
295.	Nokuzola E. Majikela	Melani	Clr. Gqokro	12
296.	Portia N. Dlamini	Melani	Clr. Gqokro	12
297.	Thembinkosi Marjeman	Melani	Clr. Gqokro	12

298.	Nomphele Nocezo	Melani	Cllr. Gqokro	12
299.	Nomvuzo S. Nocezo	Melani	Cllr. Gqokro	12
300.	Nomfundo T. Sandla	Melani	Cllr. Gqokro	12
301.	Simphiwe Phuswayo	Melani	Cllr. Gqokro	12
302.	Neliswa C. Kameni	Melani	Cllr. Gqokro	12
303.	Wandisile Ngqoba	Melani	Cllr. Gqokro	12
304.	Nosipho Nziweni	Melani	Cllr. Gqokro	12
305.	Nomathemba M. Juku	Melani	Cllr. Gqokro	12
306.	Phindile Ndzube	Melani	Cllr. Gqokro	12
307.	Nompumolelo Kula	Melani	Cllr. Gqokro	12
308.	Nonzuko Xabanisa	Ngobe	Cllr. Tsotsa	5
309.	Nozipho Ganda	Ngobe	Cllr. Tsotsa	5
310.	Jongikhaya Zele	Ngobe	Cllr. Tsotsa	5
311.	Mkhusele Ganda	Ngobe	Cllr. Tsotsa	5
312.	Magaret K. Noqhekwa	Ngobe	Cllr. Tsotsa	5
313.	Nomzamo Tshisa	Ngobe	Cllr. Tsotsa	5
314.	Mambalu R. Mkhutuli	Ngobe	Cllr. Tsotsa	5
315.	Vivian V. Nondabula	Ngobe	Cllr. Tsotsa	5
316.	Nosimphiwe Jaza	Mggquba	Cllr. Tsotsa	5
317.	Mandisa Xeke	Mggquba	Cllr. Tsotsa	5
318.	Zoleka Peteni	Mggquba	Cllr. Tsotsa	5
319.	Buyisile Sam	Mggquba	Cllr. Tsotsa	5
320.	Neliswa Gqokoma	Mggquba	Cllr. Tsotsa	5
321.	Nomute E. SAM	Mggquba	Cllr. Tsotsa	5
322.	Phumla Mhlatyana	Mggquba	Cllr. Tsotsa	5
323.	Ehtel N. Masisa	Eskolweni	Cllr. Tsotsa	5
324.	Thabiso Thaele	Eskolweni	Cllr. Tsotsa	5
325.	Lindelwa M. Giyose	Eskolweni	Cllr. Tsotsa	5
326.	Siyabonga Tsotsa	Eskolweni	Cllr. Tsotsa	5
327.	Mabel B. Mayo	Eskolweni	Cllr. Tsotsa	5
328.	Siyathemba Mqubha	Eskolweni	Cllr. Tsotsa	5
329.	Lulamile Hlwaya	Eskolweni	Cllr. Tsotsa	5
330.	Zamuxolo F. Mafu	Eskolweni	Cllr. Tsotsa	5
331.	Mandisi Ntselu	Eskolweni	Cllr. Tsotsa	5
332.	Nomvuzo Nombiba	Emabheleni Loc.	Cllr. Klaas	15
333.	Sirulo Mondi	Emabheleni Loc.	Cllr. Klaas	15
334.	Nomasoru Mkolo	Emabheleni Loc.	Cllr. Klaas	15
335.	Nondumiso Sonya	Emabheleni Loc.	Cllr. Klaas	15
336.	Msingathi Diabantu	Mdlankomo Loc.	Cllr. Xego	10
337.	Nomaza C. Kwati	Mdlankomo Loc.	Cllr. Xego	10
338.	Ncebisi William	Mdlankomo Loc.	Cllr. Xego	10
339.	Monwabisi Dwane	Qhibira Loc.	Cllr. Magxwalisa	13
340.	Zamekile Blani	Qhibira Loc.	Cllr. Magxwalisa	13
341.	L. Hoho	Qhibira Loc.	Cllr. Magxwalisa	13
342.	Nosiphiwo Matholengwe	Qhibira Loc.	Cllr. Magxwalisa	13
343.	Violet Ngeshe	Qhibira Loc.	Cllr. Magxwalisa	13
344.	Zingisa Ngcayishe	Qhibira Loc.	Cllr. Magxwalisa	13
345.	Bongiwe Nelani	Qhibira Loc.	Cllr. Magxwalisa	13
346.	Nzondelelo Ngcayitshe	Qhibira Loc.	Cllr. Magxwalisa	13
347.	Thembalipheli Mkhuthuka	N. Qhibira Loc.	Cllr. Magxwalisa	13
348.	Malingisi Ngcayishe	Qhibira Loc.	Cllr. Magxwalisa	13
349.	Nkosiyabo Jam Jam	Nodyele Loc.	Cllr. Tsotsa	5
350.	Nomonde Mpepho	Nodyele Loc.	Cllr. Tsotsa	5
351.	Sylvia T. Boo!	Nodyele Loc.	Cllr. Tsotsa	5
352.	Yalelwa Stemelo	Nodyele Loc.	Cllr. Tsotsa	5

353.	Xolisaní Stemele	Nodyele Loc.	Cllr. Tsotsa	5
354.	Nonkangeleko Mphhepo	Nodyele Loc.	Cllr. Tsotsa	5
355.	Nomvuyiseko Mpaypheli	Nodyele Loc.	Cllr. Tsotsa	5
356.	Phumela Sigogo	Nodyele Loc.	Cllr. Tsotsa	5
357.	Nomxolisi Stemele	Nodyele Loc.	Cllr. Tsotsa	5
358.	Lelethu Stemele	Nodyele Loc.	Cllr. Tsotsa	5
359.	Boniswa Stemele	Nodyele Loc.	Cllr. Tsotsa	5
360.	Nomabhongo Lovedalia	Nodyele Loc.	Cllr. Tsotsa	5
361.	Ngegiwe Mfecane	Joji Loc.	Cllr. Mjo	18
362.	Thembekile Aba	Lloyd Loc.	Cllr. Mjo	18
363.	Nomakabiso V. Ngcuka	Lamyeni Loc.	Cllr. Sduli	7
364.	Siphosethu Nabe	Lamyeni Loc.	Cllr. Sduli	7
365.	Nosango R. Sigila	Lamyeni Loc.	Cllr. Sduli	7
366.	Nocwaka Nabe	Lamyeni Loc.	Cllr. Sduli	7
367.	Nocawe V. Smama	Lamyeni Loc.	Cllr. Sduli	7
368.	Nobom Mvuka	Lamyeni Loc.	Cllr. Sduli	7
369.	Nombuyiselo Tengani	Lamyeni Loc.	Cllr. Sduli	7
370.	Mbasa Matikinca	Lamyeni Loc.	Cllr. Sduli	7
371.	Nombuyiselo C. Fani	Lamyeni Loc.	Cllr. Sduli	7
372.	Phumla Ndlazi	Lamyeni Loc.	Cllr. Sduli	7
373.	Nganani D. Nondumo	Lamyeni Loc.	Cllr. Sduli	7
374.	Noxicele Hoyana	Krwakrwa Loc.	Cllr. Gqokro	12
375.	Mandisi Bara	Krwakrwa Loc.	Cllr. Gqokro	12
376.	Andiswa Platyi	Krwakrwa Loc.	Cllr. Gqokro	12
377.	Nonceba Lusizi	Krwakrwa Loc.	Cllr. Gqokro	12
378.	Nomisele Xeke	Krwakrwa Loc.	Cllr. Gqokro	12
379.	Nomimi Daweti	Krwakrwa Loc.	Cllr. Gqokro	12
380.	Lilian Swaartbooi	Krwakrwa Loc.	Cllr. Gqokro	12
381.	Luleka Mnguni	Krwakrwa Loc.	Cllr. Gqokro	12
382.	Ndileka Mnguni	Krwakrwa Loc.	Cllr. Gqokro	12
383.	Ntombekhaya Nkonywa	Krwakrwa Loc.	Cllr. Gqokro	12
384.	Morris Swaartbooi	Krwakrwa Loc.	Cllr. Gqokro	12
385.	Sandisiwe Daweti	Krwakrwa Loc.	Cllr. Gqokro	12
386.	Banele Zeyo	Healdtown	Cllr. Sduli	7
387.	Nocawe Nabe	Healdtown	Cllr. Sduli	7
388.	Nomthandazo Zeyo	Healdtown	Cllr. Sduli	7
389.	Nondumiso H. Ngana	Healdtown	Cllr. Sduli	7
390.	Zukiswa Ncapayi	Healdtown	Cllr. Sduli	7
391.	Nontombana Khulu	Healdtown	Cllr. Sduli	7
392.	Bakholise Ncapayi	Healdtown	Cllr. Sduli	7
393.	Nomahlano Mdlalo	Healdtown	Cllr. Sduli	7
394.	Nomathamsanqa Twala	Healdtown	Cllr. Sduli	7
395.	Zukile Lybosch	Healdtown	Cllr. Sduli	7
396.	Nomakhwezi Ncapayi	Healdtown	Cllr. Sduli	7
397.	Xoliswa Sokhanyile	Healdtown	Cllr. Sduli	7
398.	Beauty N. Mboxela	Lower Ncera	Cllr. Klaas	15
399.	Sivwe Mboxela	Lower Ncera	Cllr. Klaas	15
400.	Nomonde Socenywa	Lower Ncera	Cllr. Klaas	15
401.	Vuyelwa Mpini	Lower Ncera	Cllr. Klaas	15
402.	Sifundo Mtima	Lower Ncera	Cllr. Klaas	15
403.	Thando Lubhelwana	Lower Ncera	Cllr. Klaas	15
404.	Simphiwe Mfuku	Lower Ncera	Cllr. Klaas	15
405.	Zoliswa Nondabula	Lower Ncera	Cllr. Klaas	15
406.	Amanda Nondabula	Lower Ncera	Cllr. Klaas	15
407.	Nowethu T. Maziko	Lower Ncera	Cllr. Klaas	15
408.	Zoliswa Tukulu	Emajwareni Loc.	Cllr. Gqokro	12

409.	Mgcini A. Qabaka	Emajwareni Loc.	Cllr. Gqokro	12
410.	Siyanda Mali	Emajwareni Loc.	Cllr. Gqokro	12
411.	Sbongile Mali	Emajwareni Loc.	Cllr. Gqokro	12
412.	Gabazana Mzwanele	Emajwareni Loc.	Cllr. Gqokro	12
413.	Thabiso Mafu	Nkobonkobo Loc.	Cllr. Tsotsa	5
414.	Sakhiwe Mkaca	Nkobonkobo Loc.	Cllr. Tsotsa	5
415.	Ntombizanele Bere	Nkobonkobo Loc.	Cllr. Tsotsa	5
416.	Nomakaladi Nonkonyana	Ntselamanzi Township	Cllr. Matayo	2
417.	Aviwe Latsha	Ntselamanzi Khayamnandi	Cllr. Matayo	2
418.	Mzingisi Pama	Ntselamanzi Township	Cllr. Matayo	2
419.	Themba Mfumane	Ntselamanzi Ndokwenza	Cllr. Matayo	2
420.	Nosipho Poswa	Gomora	Cllr. Xego	10
421.	Andile Ndongeni	KwaMpundu Loc.	Cllr. Xego	10
422.	Nomathemba Tsotsa	Joji Loc.	Cllr. Mjo	18
423.	Khaya Jali	Tyatyora Loc.	Cllr. Sduli	7
424.	Joji M. Ndlazilwana	Tyatyora Loc.	Cllr. Sduli	7
425.	Nonzukiso Skhosana	Ngwevu Healdtown	Cllr. Sduli	7
426.	Xola Gwintsa	Ntsela Khayamnandi	Cllr. Matayo	2
427.	Thobile Mabelana	43 Ntselamanzi	Cllr. Matayo	2
428.	Sivuyile Boo!	Old Ntselamanzi Loc.	Cllr. Matayo	2
429.	Themba Matshikiza	Upper Ncera	Cllr. Gqokro	12
430.	Siziwe Hoga	Golf Course	Cllr. Ngcume	6
431.	Liziwe Stemele	Khayelitsha	Cllr. Gqokro	12
432.	Nontuthuzelo Ndiyane	Wezo	Cllr. Sduli	7
433.	Lindile Niyabo	Dikidikana Loc.	Cllr. Magxwalisa	13
434.	Uyanda Ngalo	Khulile Loc.	Cllr. Ruselo	1
435.	Themba Xayimpi	Khulile Loc.	Cllr. Ruselo	1
436.	Nonqaba Balfour	Esijongolweni Loc.	Cllr. Matayo	2
437.	Siyamthanda Jinja	Esijongolweni Loc.	Cllr. Matayo	2
438.	Zolani E. Lindi	Ngqolowa Loc.	Cllr. Magxwalisa	13
439.	Zandile Ftoll	Ejonini Loc.		
440.	Nolindile Windoel	Tyhali Loc.	Cllr. Klaas	15
441.	Nomfundo Daniel	Dyamala Loc.	Cllr. Klaas	15
442.	Thandiswa Makaphela	Dyamala Loc.	Cllr. Klaas	15
443.	Nombuyiselo Mama			
444.	Ntombizanele Rodolo	4700 Ntselamanzi	Cllr. Matayo	2
445.	Nkululeko Masuthu	Ntsela Khayamnandi	Cllr. Matayo	2
446.	Atehnkosi Manzana	Ntsela Khayamnandi	Cllr. Matayo	2
447.	Liziwe Munerotwa	Emabheleni Loc.	Cllr. Klaas	15
448.	Dambisa Z. S ihluku	Memela Loc.	Cllr. Tsotsa	5
449.	Iris Lindani	Ntsela Khayamnandi	Cllr. Matayo	2
450.	Linda Jack	4649 Ntsela Ndokwenza	Cllr. Matayo	2
451.	Nomvula Mngqangqa	Ntsela Khayamnandi	Cllr. Matayo	2
452.	Bethewell Mkhencel	Chamama Ka Mathole	Cllr. Xego	10
453.	Mnoneli Mpitiza	Chamama Ka Mathole	Cllr. Xego	10
454.	Bongani S. Mpitiza	Chamama Ka Mathole	Cllr. Xego	10
455.	Sibongile Peter	Mqayisa Loc.	Cllr. Xego	10
456.	Mveteli Makhuphula			
457.	Nozizwe L. Mfutho	KwaZixinene kaMathole	Cllr. Xego	10
458.	Zwelethemba Glyose	Chamama Kamathole	Cllr. Xego	10
459.	Cyilia Sodilashie	Chamama Kamathole	Cllr. Xego	10
460.	Nompumelelo Mxongwana	J. KwaZixinene kaMathole	Cllr. Xego	10
461.	Rachel Ngabeni	Emazotshweni Loc.	Cllr. Gqokro	12
462.	Phumza Tokwe	Emasobomvu Loc.	Cllr. Gqokro	12
463.	Nowatase Bangani	Emazotshweni Loc.	Cllr. Gqokro	12

464.	Sidima C.S. Lalendle	Emazotshweni Loc.	Cllr. Gqokro	12
465.	Monica S. James	Emazotshweni Loc.	Cllr. Gqokro	12
466.	Ntombizodwa Ntaka	Emazotshweni Loc.	Cllr. Gqokro	12
467.	Phillip M. Rali	Emazotshweni Loc.	Cllr. Gqokro	12
468.	Nomvula E. Langa	Emazotshweni Loc.	Cllr. Gqokro	12
469.	Eunice M. Hamse	Emazotshweni Loc.	Cllr. Gqokro	12
470.	Akhona Ngoloshe	Emazotshweni Loc.	Cllr. Gqokro	12
471.	Bongani Biko	Emazotshweni Loc.	Cllr. Gqokro	12
472.	Sister Ndoloshé	Emazotshweni Loc.	Cllr. Gqokro	12
473.	Mfundokazi Matiso	Emazotshweni Loc.	Cllr. Gqokro	12
474.	Sindiswa F. Nyakombi	Emazotshweni Loc.	Cllr. Gqokro	12
475.	Lindokuhle Mtshubeki	Emazotshweni Loc.	Cllr. Gqokro	12
476.	Nombulelo Shumpa	Emazotshweni Loc.	Cllr. Gqokro	12
477.	Thobeka Salusalu	Mqayisi Loc.	Cllr. Gqokro	12
478.	Mandisa P. Salusalu	Mqayisi Loc.	Cllr. Xego	10
479.	Simphiwe Hlambiso	Mqayisi Loc.	Cllr. Xego	10
480.	Gaynor Jagers	Newtown F.B.	Cllr. Zizi	8
481.	Nagen Swartbooi	Newtown F.B.	Cllr. Zizi	8
482.	Nancy Primo	Newtown F.B.	Cllr. Zizi	8
483.	Cleo Bantam	Newtown F.B.	Cllr. Zizi	8
484.	Lee Ann Schoeman	Newtown F.B.	Cllr. Zizi	8
485.	Willem Thomas	Newtown F.B.	Cllr. Zizi	8
486.	Daniel N. Foulie	Newtown F.B.	Cllr. Zizi	8
487.	Samson A. Toring	Newtown F.B.	Cllr. Zizi	8
488.	William Bantam	Newtown F.B.	Cllr. Zizi	8
489.	Ella M. Petersen	Newtown F.B.	Cllr. Zizi	8
490.	Thembsa P. Makadela	Majwareni Loc.	Cllr. Zizi	8
491.	Hendricks Christian	Newtown F.B.	Cllr. Zizi	8
492.	Sophia Abrams	Newtown F.B.	Cllr. Zizi	8
493.	Mieta Mentoor	Newtown F.B.	Cllr. Zizi	8
494.	Henry B. Joseph	Newtown F.B.	Cllr. Zizi	8
495.	Avril H. Jacobs	Newtown F.B.	Cllr. Zizi	8
496.	Lalzel Blanche	Newtown F.B.	Cllr. Zizi	8
497.	Michell Arnds	Newtown F.B.	Cllr. Zizi	8
498.	Edmund Gunn	Newtown F.B.	Cllr. Zizi	8
499.	Bongani Daniel	Majwareni Loc.	Cllr. Zizi	8
500.	Xoliswa Toti	Majwareni Loc.	Cllr. Zizi	8
501.	Desmond Bantom	Newtown F.B.	Cllr. Zizi	8
502.	Lettie Bruntjies	Newtown F.B.	Cllr. Zizi	8
503.	Prigell Reddiffe	Newtown F.B.	Cllr. Zizi	8
504.	Phakamisa Madwayi	Majwareni Loc.	Cllr. Gqokro	12
505.	Bonisiwe Makana	Macibini Loc.	Cllr. Xego	10
506.	Vuyiswa Boxongo			
507.	Ivy M. Booth	Newtown F.B.	Cllr. Zizi	8
508.	Mziwamadoda Nomahle			
509.	Ethen Nomabali Makhuphula	Mqayisi Location	Cllr. Xego	10
510.	Buyiswa Tobo	Mqayisi Location	Cllr. Xego	10
511.	Dorris N. Mhlambiso	Komkhulu Loc.	Cllr. Xego	10
512.	Daniel K. Botha	Newtown F.B.	Cllr. Zizi	8
513.	Nokulunga B. Giyose	Ngwangwane Loc.	Cllr. Xego	10
514.	Maggie Neli	Newtown F.B.	Cllr. Zizi	8
515.	Regenald Peters	Newtown F.B.	Cllr. Zizi	8
516.	Jeniel C. Swartz	Newtown F.B.	Cllr. Zizi	8
517.	Leticia A. Botha	Newtown F.B.	Cllr. Zizi	8
518.	Richard's Prisent	Newtown F.B.	Cllr. Zizi	8

519.	Patricia Boucher	Newtown F.B.	Cllr. Zizi	8
520.	Wessel Thomas	Newtown F.B.	Cllr. Zizi	8
521.	Maria S. Stuurman	Newtown F.B.	Cllr. Zizi	8
522.	Andrika Boo!	Newtown F.B.	Cllr. Zizi	8
523.	Angelina Damane	Newtown F.B.	Cllr. Zizi	8
524.	Thobeka Maseti	1450 Tyoks F.B.	Cllr. Kley	3
525.	Puniwe R. Zondant	1416 Tyoks F.B.	Cllr. Kley	3
526.	Nomboniso P. Yokwana	Chris Hani	Cllr. Kley	3
527.	Tobeka Nonguda	Gqumashe Loc.	Cllr. Matayo	2
528.	Bongiwe Piyo	Gqumashe Loc.	Cllr. Matayo	2
529.	Melisango Nanjeni	Gqumashe Loc.	Cllr. Matayo	2
530.	Nozibele E. Sopile	Gqumashe Loc.	Cllr. Matayo	2
531.	Noluthando Sopile	Gqumashe Loc.	Cllr. Matayo	2
532.	Nonkosi S. Somo	Gqumashe Loc.	Cllr. Matayo	2
533.	Bunu Marolong	Gqumashe Loc.	Cllr. Matayo	2
534.	Mati Mpachi	Gqumashe Loc.	Cllr. Matayo	2
535.	Nkuthalo Makhaphela	Upper Gqumashe	Cllr. Matayo	2
536.	Thamsanqa Thobi	Takalani Loc.	Cllr. Kley	3
537.	Nondumiso Nombona	Francis	Cllr. Klaas	15
538.	Gloria J.V. Mboxela	Francis	Cllr. Klaas	15
539.	Nomvuyo Donkile	Francis	Cllr. Klaas	15
540.	Ntsantsha Nyamela	Francis	Cllr. Klaas	15
541.	Nokwayintombi Gaga	Francis	Cllr. Klaas	15
542.	Bunu Marolong	Upper Gqumashe	Cllr. Matayo	2
543.	Boniswa Yawa	Upper Gqumashe	Cllr. Matayo	2
544.	Mzolisi Sityi	Golf Course	Cllr. Ngcume	6
545.	Thandiswa Balo	Upper Gqumashe	Cllr. Matayo	2
546.	Xoliswa Moli	Upper Gqumashe	Cllr. Matayo	2
547.	Vuyiswa Hela	Upper Gqumashe	Cllr. Matayo	2
548.	Monde Ntshakaza	Ncera	Cllr. Klaas	15
549.	Andile Mnguni	Ncera	Cllr. Klaas	15
550.	Thanduxolo Zuka			
551.	Talia Mathe	Gqumashe Loc.	Cllr. Matayo	2
552.	Mhlangani Noni	Gqumashe Loc.	Cllr. Matayo	2
553.	Bukelwa Langa	Ncera Loc.	Cllr. Klaas	15
554.	Bulelwa Sonjani	Ncera Loc.	Cllr. Klaas	15
555.	Vuani Noani	Ncera Loc.	Cllr. Klaas	15
556.	Luyanda Jwambi	Ncera Loc.	Cllr. Klaas	15
557.	Mzimkhulu Nojozi		Cllr. Klaas	15
558.	Noludwe Beza	Ncera	Cllr. Klaas	15
559.	Mkhawuleli Mabandla	Khwezana Loc.	Cllr. Tsotsa	5
560.	Mbuyiselo Nsiba	Ncera	Cllr. Klaas	15
561.	Mpumzi Langa	Ncera	Cllr. Klaas	15
562.	Zingiswa Dlanga	Khwezana Loc.	Cllr. Tsotsa	5
563.	Nonkuhakalo Mqalo	Khwezana Loc.	Cllr. Tsotsa	5
564.	Neni V. Nqabe	Khwezana Loc.	Cllr. Tsotsa	5
565.	Mnguni Ntombekhaya	Khwezana Loc.	Cllr. Tsotsa	5
566.	Bulelwa Dlanga	Khwezana Loc.	Cllr. Tsotsa	5
567.	Nomakhosazana Ngxoesha	Khwezana Loc.	Cllr. Tsotsa	5
568.	Nomonde Feni	Golf Course	Cllr. Ngcume	6
569.	Vuyelwa Qaba	Khwezana Loc.	Cllr. Tsotsa	5
570.	Nombulelo Masekwana	Khwezana Loc.	Cllr. Tsotsa	5
571.	Mphumzi Sibani	Khwezana Loc.	Cllr. Tsotsa	5
572.	Bulelwa E. Nogogo	Khwezana Loc.	Cllr. Tsotsa	5
573.	Ntobeko Qabaka	Khwezana Loc.	Cllr. Tsotsa	5
574.	Biuswa Nosthantsha	Khwezana Loc.	Cllr. Tsotsa	5

575.	Gladys K. Gebe	Khwezana Loc.	Clr. Tsotsa	5
576.	Zukiswa Piyo	Gqumashe Loc.	Clr. Matayo	2
577.	Msebenzi I. Mathiso	Mavuso Loc.	Clr. Tsotsa	5
578.	Mavis N. Nohamba	Mavuso Loc.	Clr. Tsotsa	5
579.	Veliswa Gqokoma	Gaga Loc.	Clr. Tsotsa	5
580.	Rose Jaji	Gaga Loc.	Clr. Tsotsa	5
581.	Makwedina P. Majola	Gaga Loc.	Clr. Tsotsa	5
582.	Bongiwe V. Mikhulu	Gaga Loc.	Clr. Tsotsa	5
583.	Luvuyo Bhesi	Gaga Loc.	Clr. Tsotsa	5
584.	Zukiswa Roseline	Gaga Loc.	Clr. Tsotsa	5
585.	Bonisiile Solakhe	Gqumashe Loc.	Clr. Matayo	2
586.	Julia Lobese	60 Mbewu F.B.	Clr. Tokwe	19
587.	Siphokazi Dasi	185 Mbewu F.B.	Clr. Tokwe	19
588.	Masixole Seyisi	Esigingqini	Clr. Tsotsa	5
589.	Nyameko Gqamane	Esigingqini	Clr. Tsotsa	5
590.	Nonkululeko Neli	Zwide Loc. F.B.	Clr. Tokwe	19
591.	Nanny Williams	Dubu Loc. F.B.	Clr. Tokwe	19
592.	Nombentsha Yapi	Takalani Loc.	Clr. Kley	3
593.	Margaret Ndika	Mpolweni Loc. F.B.	Clr. Kley	3
594.	Msingathi Langa		Clr. Matayo	2
595.	Phiwe Sonjani	Ncera Loc.	Clr. Klaas	15
596.	Nondumiso Dini	Gqumashe Loc.	Clr. Matayo	2
597.	Thembeke Kula	3933 Gomma Gomma	Clr. Tokwe	19
598.	Toni Dayimani	Tyoks Loc.	Clr. Kley	3
599.	Tizini Bobo	Gomma Gomma	Clr. Tokwe	19
600.	Linda Ngxoni	Gomma Gomma	Clr. Tokwe	19
601.	Aphiwe Sobethwa	Gomma Gomma	Clr. Tokwe	19
602.	Portia Z. Klein	Gomma Gomma	Clr. Tokwe	19
603.	Philisile Mama	Gomma Gomma	Clr. Tokwe	19
604.	Nomathemba Makalima	Gomma Gomma	Clr. Tokwe	19
605.	Nodlazi Nika	Gomma Gomma	Clr. Tokwe	19
606.	Thebeka Bless	Gomma Gomma	Clr. Tokwe	19
607.	Lulama Ndawa	Gomma Gomma	Clr. Tokwe	19
608.	Vuyiswa Ngqina	Gomma Gomma	Clr. Tokwe	19
609.	Thandokazi Madubedube	Gomma Gomma	Clr. Tokwe	19
610.	Sicelo P. Gazi	3982 Gomma Gomma	Clr. Tokwe	19
611.	Mzamo Mtana	Gomma Gomma	Clr. Tokwe	19
612.	Ntombesizwe Yengeni	Dubu Loc.	Clr. Tokwe	19
613.	Xolisa Zoti	Zwelitsha Loc.	Clr. Tokwe	19
614.	Nomfundo Gabashe	Daweti Loc.	Clr. Tokwe	19
615.	Nongaka Mata	Daweti Loc.	Clr. Tokwe	19
616.	Nomalungelo Ngetu	Daweti Loc.	Clr. Tokwe	19
617.	Nosound Daweti	Daweti Loc.	Clr. Tokwe	19
618.	Noyabalala Ngxochwa	Daweti Loc.	Clr. Tokwe	19
619.	Melikhaya Spaire	Mike Valley	Clr. Tokwe	19
620.	Nomvuzo Nqezane	Mike Valley	Clr. Tokwe	19
621.	Fezoka Pita	Mike Valley	Clr. Tokwe	19
622.	Lulama George	1945 Gontsi F.B.	Clr. Tokwe	19
623.	Funeka E. Yantolo	1920 Gontsi Loc.	Clr. Tokwe	19
624.	Nomalungelo L. Ngece	Gontsi Loc.	Clr. Tokwe	19
625.	Simon Ngalo	Nkukwini Loc. F.B.	Clr. Tokwe	19
626.	Nomakhaya Tyiwa	Zwide Loc. F.B.	Clr. Tokwe	19
627.	Buyisile Shuta	Zwide Loc. F.B.	Clr. Tokwe	19
628.	Lizitwe Ngqina	Zwide Loc. F.B.	Clr. Tokwe	19
629.	Nosipho Mpolweni	Daweti Loc. F.B.	Clr. Tokwe	19
630.	Sipho Mathe	Gomma Gomma	Clr. Tokwe	19

631.	Nosicelo Mwawa	Daweti Loc. F.B.	Clr. Tokwe	19
632.	Welile Hoga	Daweti Loc. F.B.	Clr. Tokwe	19
633.	Lucky August	Daweti Loc. F.B.	Clr. Tokwe	19
634.	Nonal Phahikhala	Gomma Gomma	Clr. Tokwe	19
635.	Mcontsi	Gontsi Loc.	Clr. Tokwe	19
636.	Nontuthuzelo Wankashe	Gomma Gomma	Clr. Tokwe	19
637.	Nonozanele Tiwa	Zwide Loc.	Clr. Tokwe	19
638.	Zoleka Kristian	Gomma Gomma	Clr. Tokwe	19
639.	Nomvuselelo Danster	175 Gontsi F.B.	Clr. Tokwe	19
640.	Madodana Lukhwe	Lower Gqumashe	Clr. Matayo	2
641.	Fezeka Magada	Lower Gqumashe	Clr. Tokwe	19

Hoping that you will find this in order.

Yours Truly

U.T. MALINZI
M



MHLABA

MUNICIPALITY OF HUMAN SETTLEMENTS

046 645 7400/7451 . 046 645 2562

8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

26 January 2022

HOD

Dept. of Human Settlements

Private bag X 0051

EAST LONDON

5200

Dear Sir/Madam

RE: APPLICATION FOR 1 HOMELESS BENEFICIARY IN RAYMOND MHLABA MUNICIPALITY

Raymond Mhlaba Municipality wishes to apply for 1homeless beneficiary for the following village:

Name of the Beneficiary	Village	Ward Councillor	Ward Number
1. Thenjiwe Makongololo	Trust No. 1 Debeneck	Clir. Matyolo	1

Hoping that you will considere this application as the beneficiary passed away.

Yours Truly

U.T. MALINZI
MUNICIPAL MANAGER



MHLABA

046 645 7400/7451 046 645 2562
8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

ENQUIRIES: L. MTYUNDYUTHO

28 January 2022

HOD

Dept. of Human Settlements

Private bag X 0051

EAST LONDON

5200

Dear Sir/Madam

RE: APPLICATION FOR 21 HOMELESS PARTIALLY DAMAGED AND ALTERNATIVE BENEFICIARIES IN RAYMOND MHLABA MUNICIPALITY

Raymond Mhlaba Municipality wishes to apply for 21 homeless beneficiaries for the following village:

Name of the Beneficiary	Village	Ward Councillor	Ward Number
1. Mthuthuzeli J. Bloom	Guburha	Cllr. Ngcume	6
2. Nonyameko Dadabele	Lower Regu	Cllr. Mzamo	16
3. Nonta M. Dlakamvu	Eskolweni	Cllr. Tsotsa	5
4. Thulethu Dyantyi	Chris Hani	Cllr. Kley	3
5. Akhonke Dyokwe	Qibira	Cllr. Primrose N. Ruselo	1
6. Andile Hoga	Tinis	Cllr. Tokwe	19
7. Gaynor Y. Jager	Newtown	Cllr. Zizi	8
8. Nomvuyiseko Khepheyi	Hillside	Cllr. Lento	20
9. Bulelwa M. Kiliko	Mgxotyeni	Cllr. Primrose N. Ruselo	1
10. Nohunbu G. Luthuli	Lamyeni	Cllr. Siduli	7
11. Nontsokolo N. Macemba	Tyatyora	Cllr. Siduli	7
12. Phuthumile Mdayi	Ngwevu	Cllr. Siduli	7
13. Ayanda H. Ndingi	Mgquba	Cllr. Tsotsa	5
14. Asanda N.B. Ngalo	Khulile	Cllr. Primrose N. Ruselo	1
15. Mfusi E. Ngcukana	Lamyeni	Cllr. Siduli	7
16. Thembisa Ngwelo	Dubu	Cllr. Tokwe	19
17. Nombulelo S. Ntshoko	Khulile	Cllr. Primrose N. Ruselo	1
18. Nozimasile Ntsundushe	Zigodlo	Cllr. Primrose N. Ruselo	1
19. Rene K. Present	Newtown	Cllr. Zizi	8
20. Siyabulela Sithole	Khulile	Cllr. Primrose N. Ruselo	1
21. Siyabonga Xhentsani	Qanda	Cllr. Liziwe F. Matyolo	17

Application for 9 Partially Damaged Beneficiaries in Raymond Mhlaba Municipality

Name of the Beneficiary	Village	Ward Councillor	Ward Number
Mhlawenkosi M. Qabuka	Alice	Clr. Ngcume	6
Siphokazi Stofile	Daweti	Clr. Tokwe	19
Nolungisile Madyongolo	Khulile	Clr. Ruselo	1
Madoda W. Mseleni	Kwezana	Clr. Mjo	18
Joseph B. Francious	Newtown	Clr. Zizi	8
Thanduxolo M. Ngetu	Daweti	Clr. Tokwe	19
Stephanie Allison	Newtown	Clr. Zizi	8
Mawethu Landa	F.B.		
Lungiswa Tesana	Golf Course	Clr. Lento	20

Hoping that you will find this in order.

Yours Truly

U.T. MALINZI
MUNICIPAL MANAGER



MHLABA

MUNICIPALITY

046 645 7400/7451

046 645 2562

8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

ENQUIRIES: L. MTYUNDYUTHO

02 February 2022

HOD

Dept of Human Settlements

Private bag X 0051

EAST LONDON

5200

Dear Sir/Madam

RE: APPLICATION FOR 8 HOMELESS BENEFICIARIES IN RAYMOND MHLABA MUNICIPALITY

Raymond Mhlaba Municipality wishes to apply for 8 homeless beneficiaries for the following village:

Name of the Beneficiary	Village	Ward Councillor	Ward Number
1. Nondumiso Dini	Gqumashe	Clir. Matayo	2
2. Nomakhaya Mtwebana	Bezville New Area	Clir. Yanta	22
3. Liziwe Toni	Bezville New Area	Clir. Yanta	22
4. Thozama S. Zweni	Bezville New Area	Clir. Yanta	22
5. Dideka M. Dakuse	Bezville New Area	Clir. Yanta	22
6. Noluntu Zathu	Lingeletu	Clir. Yanta	22
7. Lufezo Lolo	Flairview Info Settle	Clir. Yanta	22
8. Zoleka Mti	Lingeletu	Clir. Yanta	22

Hoping that you will find this in order.

Yours Truly

U.T. MALINZI
MUNICIPAL MANAGER



MHLABA

MUNICIPALITY OF
RAYMOND MHLABA

046 645 7400/7451 046 645 2562

8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

ENQUIRIES: L. MTYUNDYUTHO

07 February 2022

HOD

Dept. of Human Settlements

Private bag X 0051

EAST LONDON

5200

Dear Sir/Madam

RE: APPLICATION FOR 4 HOMELESS BENEFICIARIES IN RAYMOND MHLABA MUNICIPALITY

Raymond Mhlaba Municipality wishes to apply for 4 homeless beneficiaries for the following village:

Name of the Beneficiary	Village	Ward Councillor	Ward Number
1. Nozinyusa Diner Kahla	Kuwait F.B.	Clr. Tokwe	19
2. Zikhona Adams	Kuwait F.B.	Clr. Tokwe	19
3. Nonkahlamntu Tsotsa	Kuwait F.B.	Clr. Tokwe	19
4. Nobuhle Jack	Kuwait F.B.	Clr. Tokwe	19

Hoping that you will find this in order.

Yours Truly

U.T. MALINZI
MUNICIPAL MANAGER



MHLABA

MUNICIPALITY OF LONDON

046 645 7400/7451

046 645 2562

8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

ENQUIRIES: L. MTYUNDYUTHO

07 February 2022

HOD

Dept. of Human Settlements

Private bag X 0051

EAST LONDON

5200

Dear Sir/Madam

RE: APPLICATION FOR 6 HOMELESS BENEFICIARIES IN RAYMOND MHLABA MUNICIPALITY

Raymond Mhlaba Municipality wishes to apply for 6 homeless beneficiaries for the following village:

Name of the Beneficiary	Village	Ward Councillor	Ward Number
1. Nomfuneko Mketshane	MagsentLoc. (Special Attention)	Clr. Lento	20
2. Ntombozuko Nkelo	Ngcabaza	Clr. Magxwalisa	13
3. Lulama Hule	Qhibira	Clr. Magxwalisa	13
4. Lindelwa Nelani	Qhibira	Clr. Magxwalisa	13
5. Thembisa M. Chopile	Qhibira	Clr. Magxwalisa	13
6. Sanelisiwe Nyala	Qhibira	Clr. Magxwalisa	13

Hoping that you will find this in order.

Yours Truly

U.T. MALINZI
MUNICIPAL MANAGER



MHLABA

RAYMOND MHLABA MUNICIPALITY

046 645 7400/7451

046 645 2562

8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

ENQUIRIES: L. MTYUNDYUTHO

11 February 2022

HOD

Dept. of Human Settlements

Private bag X 0051

EAST LONDON

5200

Dear Sir/Madam

RE: APPLICATION FOR 2 HOMELESS TEMPORARY STRUCTURES AND 3 ALTERNATIVE IN RAYMOND MHLABA MUNICIPALITY

Raymond Mhlaba Municipality wishes to apply for 2 homeless housing structures for the following village:

Name of the Beneficiary	Village	Ward Councillor	Ward Number
1. Nqubelizwe Metula	Dish, Middledrift	Cllr. Gqokro	12
2. Bukiwe S. Gulwa	Nodyele Loc.	Tsotsa	5

Hoping that you will find this in order.

Yours Truly

U.T. MALINZI
MUNICIPAL MANAGER



MHLABA

046 645 7400/7451 046 645 2562
8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

ENQUIRIES: L. MTYUNDYUTHO

24 February 2022

HOD

Dept. of Human Settlements

Private bag X 0051

EAST LONDON

5200

Dear Sir/Madam

RE: APPLICATION FOR 98 HOMELESS HOUSES AND 92 PARTIALLY DAMAGED BENEFICIARIES IN RAYMOND MHLABA MUNICIPALITY

Name of Beneficiar	Village	Ward Councilor	Ward Number
1. Bunga Futu	Daweti Loc.	Clr. Tokwe	19
2. Normthandazo Kwalwa	Mxumbu Loc.	Clr. Mashenggana	14
3. Xola Kova	Mxumbu Loc.	Clr. Mashenggana	14
4. Sinovuyo Sifatye	Mxumbu Loc.	Clr. Mashenggana	14
5. Mlondolozu Kateni	Mxumbu Loc.	Clr. Mashenggana	14
6. Lindiswa Mngxe	Mxumbu Loc.	Clr. Mashenggana	14
7. Jostinah D. Mkolo	Trust 2	Clr. Matyolo	17
8. Nomvuyo Matikinca	Ngwabeni Loc.	Clr. Tsotsa	5
9. Cynthia N. Ntuzo	Thafeni	Clr. Matyolo	17
10. Sinesipho Makam	Thafeni	Clr. Matyolo	17
11. Siziwe Mancotywa	Nonaliti	Clr. Matyolo	17
12. Sizeka Roofland	Zihlahleni Loc.	Clr. Matyolo	17
13. Yandiswa Jengela	Zihlahleni Loc.	Clr. Matyolo	17
14. Boneka G. Makafe	Zihlahleni Loc.	Clr. Matyolo	17
15. Normajuda E. Thande	Zihlahleni Loc.	Clr. Matyolo	17
16. Gobisa Ngqele	Zihlahleni Loc.	Clr. Matyolo	17
17. Ntombizandile Zono	Zihlahleni Loc.	Clr. Matyolo	17
18. Phindiswa Zono	Zihlahleni Loc.	Clr. Matyolo	17
19. Neliswa Ndzube	Zihlahleni Loc.	Clr. Matyolo	17
20. Chawe Takatha	Zihlahleni Loc.	Clr. Matyolo	17
21. Zukco Takathi	Zihlahleni Loc.	Clr. Matyolo	17
22. Funisile K. Hembe	Zihlahleni Loc.	Clr. Matyolo	17
23. Maritombi Mthembu	Ngcabaza	Clr. Magxwalisa	13
24. Zingisile Tshona	Ngcabaza	Clr. Magxwalisa	13
25. Phindeka Lawana	Ngqolowa	Clr. Magxwalisa	13
26. Vuvani Sontshi	Ngcabaza	Clr. Magxwalisa	13

27. Nosomi Tenge	Dikidikana	Cllr. Magxwalisa	13
28. Boniswa L. Bunga	Dikidikana	Cllr. Magxwalisa	13
29. Sikhumbuzo W. Joyi	Dikidikana	Cllr. Magxwalisa	13
30. Nothandekile Niyabo	Dikidikana	Cllr. Magxwalisa	13
31. Nobantu Zonke	Golf Course	Cllr. Ngcume	6
32. Zingwe Twani	Ngcabasa	Cllr. Matyolo	17
33. Maxizandile Ngwalangwala	Trust 1	Cllr. Matyolo	17
34. Sivuyile G. Ngweye	Trust 1	Cllr. Matyolo	17
35. Ncediwe Oyisi	Trust 1	Cllr. Matyolo	17
36. Nomawushe E. Denge	Trust 1	Cllr. Matyolo	17
37. Thembile Mosi	Trust 1	Cllr. Matyolo	17
38. Nonawethu A. Bukani	James	Cllr. Ruselo	1
39. Nomfuneko C. Gebengana	Ndindwa	Cllr. Ruselo	1
40. Sebenzile Jola	Ndindwa	Cllr. Ruselo	1
41. Phumla E. Gqo	Ndulini	Cllr. Ruselo	1
42. Ntombifuthi Leve	Debe Marele	Cllr. Mashengqana	14
43. Mziyanda Ntsangani	Debe Marele	Cllr. Mashengqana	14
44. Thembakazi Bokolo	Zihlahleni Loc.	Cllr. Matyolo	17
45. Nongetheni E. Nyama	Zihlahleni Loc.	Cllr. Matyolo	17
46. Fikiswa Teyise	Zihlahleni Loc.	Cllr. Matyolo	17
47. Nonabe Majoni	Zihlahleni Loc.	Cllr. Matyolo	17
48. Yoliswa Koni	Zihlahleni Loc.	Cllr. Matyolo	17
49. Nomvumelwano Ndzena	Zihlahleni Loc.	Cllr. Matyolo	17
50. Siphamandla Dwane	Zihlahleni Loc.	Cllr. Matyolo	17
51. Mlungiseleli E. Mbembeni	Zihlahleni Loc.	Cllr. Matyolo	17
52. Buziwe D. Mbembeni	Zihlahleni Loc.	Cllr. Matyolo	17
53. Msondezi P. Ngeentsu	Zihlahleni Loc.	Cllr. Matyolo	17
54. Mkhawuleli Tshisumthi	Zihlahleni Loc.	Cllr. Matyolo	17
55. Thandeka Goni	Zihlahleni Loc.	Cllr. Matyolo	17
56. Nyaniso Ngcese	Zihlahleni Loc.	Cllr. Matyolo	17
57. Nombulelo E. Ngcongwa	Zihlahleni Loc.	Cllr. Matyolo	17
58. Philiswa F. Takathi	Zihlahleni Loc.	Cllr. Matyolo	17
59. Nokwanele Yona	Zihlahleni Loc.	Cllr. Matyolo	17
60. Bonani Takati	Zihlahleni Loc.	Cllr. Matyolo	17
61. Fuzile Thwalingca	Zihlahleni Loc.	Cllr. Matyolo	17
62. Phumeza Doyle	Zihlahleni Loc.	Cllr. Matyolo	17
63. Kholiwe P. Maseti	Zihlahleni Loc.	Cllr. Matyolo	17
64. Nomawethu B. Dumiso	Zihlahleni Loc.	Cllr. Matyolo	17
65. Mandisa Dumiso	Zihlahleni Loc.	Cllr. Matyolo	17
66. Lindiswa Jezile	Zihlahleni Loc.	Cllr. Matyolo	17
67. Sikela R. Nombali	Zihlahleni Loc.	Cllr. Matyolo	17
68. Nomgcobo Dukashe	Zihlahleni Loc.	Cllr. Matyolo	17
69. Zamxolo Nzima	Zihlahleni Loc.	Cllr. Matyolo	17
70. Lubabalo Nkam	Zihlahleni Loc.	Cllr. Matyolo	17
71. Ncediwe S. Ntozini	Zihlahleni Loc.	Cllr. Matyolo	17
72. Vulisango Gidl	Zihlahleni Loc.	Cllr. Matyolo	17
73. Moses Finca	Zihlahleni Loc.	Cllr. Matyolo	17
74. Sivuyile Mzwana	Zihlahleni Loc.	Cllr. Matyolo	17
75. Mpucuko L. Platyi	Zihlahleni Loc.	Cllr. Matyolo	17
76. Nozakhe Ngqutsela	Zihlahleni Loc.	Cllr. Matyolo	17
77. Vuyiswa Yazi	Zihlahleni Loc.	Cllr. Matyolo	17
78. Siyanda Jaeka	Mayipase	Cllr. Matyolo	17
79. Mncedi Mashava	Mayipase	Cllr. Matyolo	17
80. Phiwo O. Booms	Mayipase	Cllr. Matyolo	17
81. Phumla P. Mayoli	Mayipase	Cllr. Matyolo	17
82. Sisonko Mayipase	Mayipase	Cllr. Matyolo	17
83. Vuyokazi P. Keswa	Mayipase	Cllr. Matyolo	17
84. Thozama P. Poni	Mayipase	Cllr. Matyolo	17
85. Noxolo C. Ndoya	Mayipase	Cllr. Matyolo	17
86. Xolisile R. Ndlela	Mayipase	Cllr. Matyolo	17
87. Uzile Ntia	Mayipase	Cllr. Matyolo	17

88. Nozuko C. Ndoya	Mayipase	Cllr. Matyolo	17
89. Lwandile Dyeshana	Mayipase	Cllr. Matyolo	17
90. Kwanele Sokopo	Mayipase	Cllr. Matyolo	17
91. Sorula Buva	Mayipase	Cllr. Matyolo	17
92. Sylvia Tongo	Mayipase	Cllr. Matyolo	17
93. Lulamile Kweya	Mayipase	Cllr. Matyolo	17
94. Chwayita Fasi		Cllr. Matyolo	17
95. Alkhona Nondonga	Nontonga	Cllr. Matyolo	17
96. Nomandithini Zenzile	Nontonga	Cllr. Matyolo	17
97. Songexo L. Dyalvani	Trust 2	Cllr. Matyolo	17

PARTIALLY DAMAGED

Siphiwo Metula	Dish	Cllr. Gqokro	12
100. Mfundo Nondumo	Mbewu Str.	Cllr. Tokwe	19
101. Themba S. Mngqibisa	Dish	Cllr. Gqokro	12
102. Themani Nkwakwa	Mxumbu	Cllr. Mashengqana	14
103. Thembekile Dyani	Mxumbu	Cllr. Mashengqana	14
104. Mzukisi D. Fantl	Thafeni	Cllr. Matyolo	17
105. Mxolisi Mquye	Nonaliti	Cllr. Matyolo	17
106. Nogayoyo Skweyiya	Nonaliti	Cllr. Matyolo	17
107. Mongezi Ntantiso	Ngqolowa	Cllr. Magxwalisa	13
108. Bolekwa Mtyholweni	Ngqolowa	Cllr. Magxwalisa	13
109. Mlondolozu Sontshi	Ngcabaza	Cllr. Magxwalisa	13
110. Nonana F. Namba	Ngcabaza	Cllr. Magxwalisa	13
111. Mondeliseli Mreweqana	Ngcabaza	Cllr. Magxwalisa	13
112. Gcobisa S. Pete	Ngcabaza	Cllr. Magxwalisa	13
113. Nomathemba N. Mrweqana	Ngcabaza	Cllr. Magxwalisa	13
114. Lindiswa Vela	Ngcabaza	Cllr. Magxwalisa	13
115. Nomathamsanga E. Peter	Ngcabaza	Cllr. Magxwalisa	13
116. Sindiswa Maziko	Ngcabaza	Cllr. Magxwalisa	13
117. Ngeniswa Klass	Ngcabaza	Cllr. Magxwalisa	13
118. Nothembisvo V. Gebe	Dikidikana	Cllr. Magxwalisa	13
119. Khuselwa Booi	Dikidikana	Cllr. Magxwalisa	13
120. Wodwa G. Badi	Dikidikana	Cllr. Magxwalisa	13
121. Ntsomikazi Mgqwanci	Dikidikana	Cllr. Magxwalisa	13
122. Novillage Mngokoca	Dikidikana	Cllr. Magxwalisa	13
123. Busisiwe Gugu	Dikidikana	Cllr. Magxwalisa	13
124. Sicelo Sontshi	Dikidikana	Cllr. Magxwalisa	13
125. Vuyiswa Yaal	Zihlahleni Loc.	Cllr. Matyolo	17
126. Mzukisi A. Nela	Zihlahleni Loc.	Cllr. Matyolo	17
127. Khonjiwe Msele	Zihlahleni Loc.	Cllr. Matyolo	17
128. Zandile W. Nkalitshana	Zihlahleni Loc.	Cllr. Matyolo	17
129. Nombulelo B. Magembe	Zihlahleni Loc.	Cllr. Matyolo	17
130. Lidia N. Ntlangu	Zihlahleni Loc.	Cllr. Matyolo	17
131. Mgcakameli A. Gidli	Zihlahleni Loc.	Cllr. Matyolo	17
132. Osmond M. Thande	Zihlahleni Loc.	Cllr. Matyolo	17
133. Mzimasi Bozata	Zihlahleni Loc.	Cllr. Matyolo	17
134. Ncumisa C. Gidli	Zihlahleni Loc.	Cllr. Matyolo	17
135. Nolungile Ngqele	Zihlahleni Loc.	Cllr. Matyolo	17
136. Mmiseneli H. Jolingana	Zihlahleni Loc.	Cllr. Matyolo	17
137. Nolisango S. Gidli	Zihlahleni Loc.	Cllr. Matyolo	17
138. Nonceba Moko	Zihlahleni Loc.	Cllr. Matyolo	17
139. Nomendile I. Nkohla	Zihlahleni Loc.	Cllr. Matyolo	17
140. Thulani Ntozini	Zihlahleni Loc.	Cllr. Matyolo	17
141. Thozamile E. Rasi	Trust 1	Cllr. Matyolo	17
142. Sipho S. Jack	Trust 1	Cllr. Matyolo	17
143. Ndumiso L. Xengxe	Trust 1	Cllr. Matyolo	17
144. Getrude T. Jack	Trust 1	Cllr. Matyolo	17
145. Nomvuyo W. Sam	James	Cllr. Matyolo	17

146. Nozipho C. Sam	James	Cllr. Matyolo	17
147. Nomzamo Makiza	James	Cllr. Matyolo	17
148. Nomantombazana Gaga	James	Cllr. Matyolo	17
149. Thembile Lekisi	Ndulini	Cllr. Matyolo	17
150. Mncedisi D. Mtyeku	Debe Marele	Cllr. Mashengqana	14
151. Caldwell L. Magole	Debe Marele	Cllr. Mashengqana	14
152. Thembinkosi Ntsangani	Debe Marele	Cllr. Mashengqana	14
153. Noluthando Ntsangani	Debe Marele	Cllr. Mashengqana	14
154. Nomakhaya Mbangi	Zihlahleni Loc.	Cllr. Matyolo	17
155. Bangumzi W. Mkolweni	Zihlahleni Loc.	Cllr. Matyolo	17
156. Bangumzi W. Catazo	Zihlahleni Loc.	Cllr. Matyolo	17
157. Chumani Dwala	Zihlahleni Loc.	Cllr. Matyolo	17
158. Asanda Mbangi	Zihlahleni Loc.	Cllr. Matyolo	17
159. Nomveliso G. Gidi	Zihlahleni Loc.	Cllr. Matyolo	17
160. Nqabisa Neta	Zihlahleni Loc.	Cllr. Matyolo	17
161. NNomalanga Koba	Zihlahleni Loc.	Cllr. Matyolo	17
162. Welile L. Ngceshe	Zihlahleni Loc.	Cllr. Matyolo	17
163. Nomalanga Sigidi	Zihlahleni Loc.	Cllr. Matyolo	17
164. Mkhawuleli Tshisumthi	Zihlahleni Loc.	Cllr. Matyolo	17
165. Vuyiswa Bheja	Zihlahleni Loc.	Cllr. Matyolo	17
166. Zingisile E. Xenge	Zihlahleni Loc.	Cllr. Matyolo	17
167. Phumlani Moko	Zihlahleni Loc.	Cllr. Matyolo	17
168. Nosisi M. Thwalingca	Zihlahleni Loc.	Cllr. Matyolo	17
169. Nokwayiyo Siyeni	Zihlahleni Loc.	Cllr. Matyolo	17
170. Weziwe Mbangi	Zihlahleni Loc.	Cllr. Matyolo	17
171. Nonzuliso Mkolweni	Zihlahleni Loc.	Cllr. Matyolo	17
172. Ndileka R. Yono	Zihlahleni Loc.	Cllr. Matyolo	17
173. Mandla Sonamzi	Zihlahleni Loc.	Cllr. Matyolo	17
174. Vezile Tyadi	Zihlahleni Loc.	Cllr. Matyolo	17
175. Ndabantle S. Sitwayi	Zihlahleni Loc.	Cllr. Matyolo	17
176. Nosiphe C. Ngwashule	Zihlahleni Loc.	Cllr. Matyolo	17
177. Lindiwe Xujwa	Thafeni	Cllr. Matyolo	17
178. Weziwe Mtshaza	Thafeni	Cllr. Matyolo	17
180. Nosicele Ndwalaza	Mayipase	Cllr. Matyolo	17
181. Kolisile M. Witbooi	Mayipase	Cllr. Matyolo	17
182. Viwe Makhaphela	Mayipase	Cllr. Matyolo	17
183. Vathiswa Magxola	Mayipase	Cllr. Matyolo	17
184. Ndilisa M. Dyoba	Mayipase	Cllr. Matyolo	17
185. Phumelelo Kota	Mayipase	Cllr. Matyolo	17
186. Zukiswa Mashicila	Mayipase	Cllr. Matyolo	17
187. Zuzeka E. Thengwa	Nontonga	Cllr. Matyolo	17
188. Lungiswa Thobani	Nontonga	Cllr. Matyolo	17
189. Cingiswa Mkosana	Nontonga	Cllr. Matyolo	17
190. Nomcimbi Feni	Nontonga	Cllr. Matyolo	17
191. Norman Feni	Nontonga	Cllr. Matyolo	17

Hoping that you will find this in order.

Yours Truly

U.T. MALINZI
MUNICIPAL MANAGER



MHLABA

RAYMOND MHLABA MUNICIPALITY

046 645 7400/7451 046 645 2562

8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

ENQUIRIES: L. MTYUNDYUTHO

28 February 2022

HOD

Dept. of Human Settlements

Private bag X 0051

EAST LONDON

5200

Dear Sir/Madam

RE: APPLICATION FOR 1 TEMPORALLY STRUCTURE IN RAYMOND MHLABA MUNICIPALITY (URGENT ATTENTION)

Raymond Mhlaba Municipality wishes to apply for homeless housing structure for the following villages:

Name of the Beneficiary	Village	Ward Councillor	Ward Number
1. Cebisane [eyi]	Bezuidenhout ville, Adelaide	Cltr. Yanta	22

Hoping that you will find this in order.

Yours Truly

U.T. MALINZI
MUNICIPAL MANAGER



MHLABA

Raymond Mhlaba Municipality

046 645 7400/7451

046 645 2562

8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

ENQUIRIES: L. MTYUNDYUTHO

26 February 2022

HOD

Dept. of Human Settlements

Private bag X 0051

EAST LONDON

5200

Dear Sir/Madam

RE: APPLICATION FOR 2 TEMPORALLY STRUCTURES FOR HOMELESS IN RAYMOND MHLABA MUNICIPALITY

Raymond Mhlaba Municipality wishes to apply for homeless housing structures for the following villages:

Name of the Beneficiary	Village	Ward Councillor	Ward Number
1. Fikelewa Makaluza	Khulile	Cllr. Ruselo	1
2. Sityebi Richman Rasi	Trust 1	Cllr. Matyolo	17

Hoping that you will find this in order.

Yours Truly

U.T. MALINZI
MUNICIPAL MANAGER

ITEM 104/2022

PROGRESS REPORT ON FIRE SERVICES ACTIVITIES

1) PURPOSE

To report to the Council on incidents and activities attended by the section Fire and Rescue during third quarter, for noting.

2) BACKGROUND

The fire services, as mandated by the Constitution of the Republic, Act 108 of 1996 as amended, Schedule 4 part B, performs the function of firefighting and rescue services. The responsibility of the section thereof is to perform firefighting, conduct awareness campaign and fire compliance inspections. During the quarter in question the section conducted the following activities as attached.

PROGRESS MADE

Fire Services responded to call out as follow

TYPE OF INCIDENT	DATE	TIME	ESTIMATED DAMAGE	FULL ADDRESS OF INCIDENT
January 2022				
House fire	03.01.2022	02H30		18 Recreation Street, Alice
Municipal Old Building Fire	05.01.2022	21H30		Alice
Old Tower Building Fire	14.02.2022	17H00		Fort Beaufort
Informal House Fire	14.01.2022	02H15		Tyoks Fort Beaufort
Informal House Fire	18.01.2022	00h40		71 Myona Street Adelaide
February 2022				
Grass Fire	01.02.2022	17H00		Winterberg bridge Fort Beaufort
House Fire	05.02.2022	21H40		Mike valley Fort Beaufort
House Fire	07.02.2022	08H35	+30 000	Goma Goma Location Fort Beaufort
House Fire	12.02.2022	22H40		18202 Memela Location
House Fire	14.02.2022	22H40	+60 000	3597 Golf Course Alice

Disaster Assessment	20.02.2022	08H30		Ngcabasa, Ngqolowa ,Dikidikana Location
Disaster Assessment	21.02.2022	08H30		Debe Marhele, Ndulini, Ndindwa, James, Trust No 2
Disaster Assessment	22.02.2022	08H30		Zihlahleni Kwantonga, Qhuthubeni Location
House Fire	23.02.2022	01H30		837 Soko Street, Adelaide
Dilizintaba Primary School	25.02.2022	14H55		Trust No 2, Debenek
MARCH 2022				
House Fire	06.03.2022	06H00		No2 Bridge Street, Fort Beaufort
Informal House Fire	07.03.2022	21H00	+~10 000	Magaleni Fort Beaufort
APRIL				
Cleaning the road R67	01.03.2022	20H00		R67 Road
Grass Fire	05.03.2022	23H55		Happy Rest Alice
House Fire	07.03.2022	22H00		Magaleni location, For Beaufort
House Fire	08.03.2022	06H00		No 2 Bridge Street, For Beaufort
Old Tower Building	14.03.2022	14h30		Old Tower Building, For Beaufort
House Fire	15.03.2022	02H00		Ntoleni location, For Beaufort
House Fire	19.03.2022	20H40		Mlalandle location, Fort Beaufort
House Fire	20.03.2022	01H45		4310 Ntselamanzi location, Alice
Memorial Lecture	21.023.2022	07H45		Ntselamanzi Cricket Grounds Alice
House Fire	23.03.2022	16H55		KwaGaga Eskolweni , Alice
House Fire	26.03.2022	17H20		Newtown Fort

				Beaufort
Informal House Fire	30.03.2022	20H45		Golf Course Alice

3. LEGAL IMPLICATIONS

Constitution of the Republic, Act 108 of 1996
 Occupational Health and Safety, Act 85 of 1993
 Fire Brigade Service, Act 99 of 1987
 Disaster Management Act, 2002
 National Veld and Forest Fire Act, 1998
 Municipal Structures Act, 117 of 1998

4. FINANCIAL IMPLICATIONS

None

ANNEXURES

Statistics of incident and activities

5. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the Fire Service Activities report.

			INJU RIE	FATALITIES	DAMAGE
January 2022					
House fire	03.01.2022	02H30			18 Recreation Street ,Alice
Municipal Old Building Fire	05.01.2022	21H30			Alice
Old Tower Building Fire	14.02.2022	17H00			Fort Beaufort
Informal House Fire	14.01.2022	02H15			Tyoks Fort Beaufort
Informal House Fire	18.01.2022	00h40			71 Myona Street Adelaide
February 2022					
Grass Fire	01.02.2022	17H00			Winterberg bridge Fort Beaufort
House Fire	05.02.2022	21H40			Mike valley Fort Beaufort
House Fire	07.02.2022	08H35		+30 000	Goma Goma Location Fort Beaufort
House Fire	12.02.2022	22H40			18202 Mennela Location
House Fire	14.02.2022	22H40		+60 000	3597 Golf Course Alice
Disaster Assessment	20.02.2022	08H30			Ngcabasa, Ngqolowa ,Dikidikana Location
Disaster Assessment	21.02.2022	08H30			Debe Marhele, Ndutini, Ndindwa, James, Trust No 2
Disaster Assessment	22.02.2022	08H30			Zihlahleni Kwantonga, Quthubeni Location
House Fire	23.02.2022	01H30			837 Soko Street, Adelaide
Dilizintaba Primary School	25.02.2022	14H55			Trust No 2, Debenek
MARCH 2022					
House Fire	06.03.2022	06H00			No2 Bridge Street, Fort Beaufort
Informal House Fire	07.03.2022	21H00		+10 000	Magaleni Fort Beaufort
APRIL					
Cleaning the road R67	01.03.2022	20H00			R67 Road
Grass Fire	05.03.2022	23H55			Happy Rest Alice
House Fire	07.03.2022	22H00			Magaleni location, For Beaufort
House Fire	08.03.2022	06H00			No 2 Bridge Street, For Beaufort
Old Tower Building	14.03.2022	14h30			Old Tower Building, For Beaufort
House Fire	15.03.2022	02H00			Ntoleni location, For Beaufort
House Fire	19.03.2022	20H40			Mlalandle location, Fort Beaufort
House Fire	20.03.2022	01H45			4310 Ntselamanzi location, Alice
Memorial Lecture	21.023.2022	07H45			Ntselamanzi Cricket Grounds Alice
House Fire	23.03.2022	16H55			KwaGaga Eskolweni , Alice
House Fire	26.03.2022	17H20			Newtown Fort Beaufort
Informal House Fire	30.03.2022	20H45			Golf Course Alice

ITEM 105/2022

REGISTRATION AUTHORITY (RA) AND DRIVING LICENCE TESTING CENTRE (DLTC) REPORT

1. PURPOSE

To report to Council on Registration Authority (RA) and Driving Licence Testing Centre (DLTC) for noting

2. BACKGROUND

Department of Transport delegates the functions of registration and licensing of vehicles and driving licences to the municipality. A service level agreement has been signed between the two spheres of government and is reviewed annually. Registration Authority (RA) and Driving Licence Testing Centre (DLTC) service is responsible for the following transactions:

Applications for learners and driving licences

Driving licences renewals

Professional driving permits applications and renewals

Registration and licensing of Motor Vehicles

3. PROGRESS MADE

Adelaide office is continuing with registration, licensing of motor vehicle, testing of learners and driving licences. Fort Beaufort is currently conducting registration, licensing of motor vehicle and testing of learners' licences. Alice is conducting registration and licensing of motor vehicles. Alice has restarted taking bookings for Learners licences after this service was suspended. There are three learners licence test class conducted every week.

The Registration Authority (RA) and Driving Licence Testing Centre (DLTC) section has collected total amount of R1 217 098.81 for registration, licensing of vehicles, learners and driving licences testing.

JANUARY TO MARCH 2022

LEARNER'S LICENCE TESTS

NO. OF APPLICANTS	PASSED	FAILED	DID NOT TEST	POSTPONED
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805	456	272	24	53
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DRIVING LICENCE TESTS

NO. OF APPLICANTS	PASSED	FAILED	DID NOT TEST	POSTPONED
342	256	54	24	8

4. LEGAL FRAMEWORK

Constitution of the Republic of South Africa Act 108

National Road Traffic Act 93 of 1996

Municipal Finance Management Act 2003

Intergovernmental Relations Framework Act 2003

5) FINANCIAL IMPLICATIONS

R1 217 098.81 Payment received.

ANNEXURES

None

6) RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the Registration Authority (RA) and Driving Licence Testing Centre (DLTC) report

ITEM 106/2022

BY-LAW ENFORCEMENT

1) PURPOSE

To report to Council on By-Law Enforcement for noting

2) BACKGROUND

The Constitution of the Republic of South Africa gives the municipality powers to develop their own legislation for particular subject areas. Municipal by-laws form part of the legal foundation for effective service delivery within Municipal area of jurisdiction. Law Enforcement Officers are enforcing by-laws and business are enforced to operate with municipal business license permit. Verification and registration of Hawkers is being conducted.

3) PROGRESS MADE

The following activities were done:

- 3 operations conducted in Bedford, Alice and Fort Beaufort
- 17 by-law fines issued for Operating Business without permit, dumping of waste on road, display of building material for sale out the business premises
- 30 Business license applications.
- 51 Business license certificates issued, and 21 business license certificates were application that were not approved in the previous quarter due to non-compliance of the businesses.

4) LEGAL FRAMEWORK

Constitution of the Republic of South Africa Act 108
Criminal Procedure Act 51/1977
Municipal Systems Act
Municipal By-Laws
National Road Traffic Act 93 of 1996
Disaster Management Act 57 of 2002
Business Act 71 of 1991

5) FINANCIAL IMPLICATIONS

53 049.45 collected for business licenses

ANNEXURES

None

6) RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the By-Law enforcement report.

ITEM 107/2022

TRAFFIC LAW ENFORCEMENT REPORT

1) PURPOSE

To report to Council on Traffic Law Enforcement for noting

2) BACKGROUND

In terms of the Constitution of the Republic of South Africa, Traffic Law Enforcement is the function that is also designated to the municipality. The unit is responsible for conducting road awareness campaigns and execution of warrants of arrest within Raymond Mhlaba area of jurisdiction.

3) PROGRESS MADE

Traffic law enforcement section had conducted roadblocks across Raymond Mhlaba Municipality jurisdiction and there were 38 traffic fines issued

4) LEGAL IMPLICATIONS

Constitution of the Republic of South Africa Act 108

National Road Traffic Act 93 of 1996

Land Transportation Act 5 of 2009

Municipal By-Law

Municipal Finance Management Act 2003

5) FINANCIAL IMPLICATIONS

R79 874.77 payment received.

ANNEXURES

None

6) RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the Traffic By-Law enforcement report.

ITEM 108/2022

LIBRARY BUSINESS PLAN FOR 2022/23 FINANCIAL YEAR

1) PURPOSE

To report to Council the Library business plan for 2022/23 financial year and Memorandum of Agreement.

2) BACKGROUND

The municipalities are required to submit business plan for each and every financial year that will serve as tool to re-imburse municipalities for performing Library Services on behalf of DSRAC. The main objective of the submission of the business plan is to ensure the provision of an effective and efficient library and information services for the benefit of the communities that resides within the jurisdiction of Raymond Mhlaba Municipality.

3) PROGRESS MADE

A business plan detailing the activities to be funded by DSRAC has been completed and submitted to DSRAC for comments.

4) LEGAL IMPLICATIONS

Constitution of the Republic of South Africa Act 108

National Road Traffic Act 93 of 1996

Land Transportation Act 5 of 2009

Municipal By-Law

Municipal Finance Management Act 2003

5) FINANCIAL IMPLICATIONS

R1 650 000 to be funded by DSRAC

ANNEXURES

Business plan and memorandum of agreement

6) RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the Library Business Plan for 2022/23 financial year and Memorandum of agreement for noting.
- 2) Council mandates the Municipal Manager to sign the Business Plan and the Memorandum of Agreement on behalf of the Municipality

MEMORANDUM OF AGREEMENT

CONCLUDED BY AND BETWEEN

THE DEPARTMENT OF SPORTS, RECREATION, ARTS AND CULTURE
(Hereinafter referred to as the DSRAC)

Herein represented by SIBONGILE MPOFU in his duly authorised capacity as the Head of
DSRAC

ID Number...**7104020353085**

AND

RAYMOND LOCAL MUNICIPALITY
(Hereinafter referred to as the Municipality)

Herein represented byin his/her duly authorised
capacity as the **MUNICIPAL MANAGER**

ID number

On the other part, in respect of financial support granted by the Department of Sport,
Recreation, Arts & Culture

For the period **2022 to 2023**

Whereas schedules 4 & 5 of the Constitution of the Republic of South Africa Act 108 of 1996 provides that Libraries other than national libraries are functional areas of exclusive provincial legislative competence.

Whereas it is desirous to accelerate transformation in library services through community governance participation.

Whereas local government is the sphere of government that is closer to people and as such is the appropriate institution to enhance library service delivery.

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. DEFINITIONS

For the purpose of this agreement: unless the context otherwise indicates, the following words and phrases shall have the meaning assigned to them below and cognate expressions shall have corresponding meanings:

- 1.1 DSRAC shall mean Department of Sport, Recreation Arts & Culture
- 1.2 Municipality shall mean Raymond Mhlaba local Municipality, a Municipality established under Section 12 of the Municipal Structures Act 112 of 1998;
- 1.3 Essentialia shall mean things; which are of the essence of this contract; those things without which this contract cannot exist; for WANT OF WHICH there is either no contract or contract of different kind.
- 1.4 Naturalia shall mean things which form part of this contract without being expressly mentioned; those things which without being the essence; Join part of this contract.
- 1.5 Conduct shall have the meaning assigned to it by the law (both commission/positive act & omission/negative act).
- 1.6 The Beneficiary shall mean Raymond Mhlaba Local Municipality

2. INTERPRETATION

- 2.1 In construing this agreement the grammatical and ordinary sense of the words is to be adhered to; unless that would lead to some absurdity, or some repugnance or inconsistency with the rest of the terms of this contract.
- 2.2 Where the grammatical and ordinary sense of the words leads to some absurdity; some discrepancy, or some inconsistency with the rest of the terms of this contract the grammatical and ordinary sense of the words may be modified; so as to avoid that absurdity and Inconsistency but no further.
- 2.3 The rules of interpretation in terms of South Africa Law shall be applicable if clauses 2.1 & 2.2 above are applied in vain.
- 2.4 The headings of the clauses in this agreement shall be merely for reference purposes & shall not affect the interpretation of the clauses thereto.

3. ESSENTIALIA

3.1. TRANSFER OF FUNDS TO THE BENEFICIARY

Funds will only be transferred to the beneficiary after the following obligations have been met:

3.1.1 BENEFICIARY'S OBLIGATIONS

- ✓ A 3-5 year strategic plan / IDP document
- ✓ Confirmation of internal controls
- ✓ Detailed and costed business plan
- ✓ Audited annual financial statements
- ✓ Audit action plan
- ✓ Annual report
- ✓ Three months bank statement

3.1.2 DSRAC'S OBLIGATIONS

- (a) To make available an amount of R1,650,000.00 to the beneficiary within a period of 30 days on receipt and verification of documents required in terms of clause 3.1.1.

- (b) To make the payment by direct bank transfer into the account specified by the beneficiary in terms hereof.

4. BUSINESS OBJECTIVES

The objective of this memorandum of agreement described in this document is to ensure the provision of an effective and efficient library and information services for the benefit of the communities of all libraries in the Raymond Mhlaba local municipality.

5. OUTCOME STATEMENTS

- Improved coordination and collaboration between provincial and local government on library services.

- Transformed and equitable library and information services delivered to all rural and urban communities.

- Maintained library infrastructure and services that reflect the specific needs of the communities they serve.

- Improved staff capacity at libraries to respond appropriately to community knowledge and information needs.

- Improved culture of reading.

6. OUTPUTS

- o Signed agreements between provincial and local governments on the planning, management and maintenance of community libraries.
- o Maintained Library Information and Communication Technology (ICT).
- o Tele-communication (telephones and fax) infrastructure.
- o Items of library materials (periodicals, newspapers).
- o Security personnel; cleaning and garden services.
- o Operational costs: Payment of electricity; water; rates; telephone; transport.
- o Library awareness programs.
- o Administration costs: Subsidization of salaries for existing municipal library staff and stationery.

7. PRIORITY OUTCOME OF THIS GOVERNMENT THAT THIS GRANT PRIMARILY CONTRIBUTES TO:

Outcome 12: An efficient, effective and development oriented public service and an empowered, fair and inclusive citizenship.

8. CONDITIONS

- The Municipal business plans must be developed in accordance with identified priority areas
- The funding must not be used as a replacement funding that municipality has to allocate to other projects other than libraries.
- Funding should be used strictly for service delivery related activities.

9. ALLOCATION CRITERIA

The distribution formula is based on evaluation conducted by the department on identified community library needs and priorities contained in each business plan.

10. PAYMENT SCHEDULE

10.1 On compliance, a once off payment will be made to the beneficiary by the beginning of the Municipal financial year, July 2022 via an electronic bank payment into the Bank Account of the Beneficiary, details of which appear in clause 10.2 below

10.2 Beneficiary Bank Details:

Account Holder: Raymond Mhlaba Local Municipality
Bank Name: ABSA Bank
Type of Account: Cheque Account
Account Number: 04081716725
Branch: Fort Beaufort

11. REVENUE COLLECTION

Revenue that will be collected from public libraries for photocopiers, fines, lost and damaged library materials, printing and faxing will be deposited into the departmental (DSRAC) bank account, details of which appear in clause 11.1 below

11.1

DSRAC bank details:

Account holder: Department of Sport, Recreation, Arts and Culture
Bank name: Standard Bank
Type of account: Cheque Account
Account number: 273021672
Branch: King William's Town

12. ROLES AND RESPONSIBILITIES

12.1 DSRAC

- Appointment of professional staff where necessary.
- ICT infrastructure and equipment.
- Capacity building programs.
- Renovate existing library structures; provide security of library materials – detection systems and CCTV cameras.
- Purchase and process library materials
- Build new libraries and provide modular library structures to rural areas and hand them over to the Municipality.
- Purchase library furniture where necessary.
- Provide domestic equipment where necessary.
- Co-ordinate and support establishment of library structures
- Monitoring and evaluation.

12.2. MUNICIPALITY

- Provide land for the establishment of a new library
- Maintain existing library facilities
- Assist in supervision and administration of staff in public libraries.
- Establish Library structures: Friends; Committees
- Support Library awareness programs
- Provide general workers, cleaners & security personnel
- Provide quarterly reports

13. DURATION

This agreement & the provision of services thereof shall commence on the date of signature & shall continue for the period of one-year subject to review; which shall take place annually.

14. VARIATION

No variation, modification or relinquishment of any provision of this agreement or consent to deviation there from; unless it is in writing and has been signed by both parties and such variation; modification or relinquishment or consent shall be valid only for specific cases and only for the purpose for which an extent to which it was made or given.

15. BREACH OF CONTRACT

The obligations imposed by the terms of this contract are meant to be performed and if they are not performed at all or performed late or performed in the wrong manner the party on whom the duty of performance lay would be said to have committed breach to this agreement.

16. REMEDIES FOR BREACH

16.1 Where the conduct which amounts to breach of this agreement has been committed by any of the parties, the injured party shall consider resolving the matter in an amicable manner.

16.2 The remedies available at the instance of the injured party in a contract and in terms of South Africa law of contract will also be available at the instance of the injured party in terms hereof either in alternating or together, subject to the general principle that a person may not claim, inconsistent remedies and may not be overcompensated.

SIGNATURES AND EXECUTION

For the Municipality and duly authorized thereto

Thus done and signed aton thisday of2022

.....
MUNICIPAL MANAGER

1.....
AS WITNESS

2.....
AS WITNESS

For the Department of Sport, Recreation, Arts and Culture Eastern Cape and Duly Authorized thereto

Thus done and signed aton thisday of 2022

.....
HEAD OF DEPARTMENT

1.....
AS WITNESS

2.....
AS WITNESS

RAYMOND MHLABA MUNICIPALITY

LIBRARY BUSINESS PLAN 2022/2023



Municipality	Raymond Mhlaba Municipality	Area/Locality :	BEDFORD / ADELAIDE / FORT BEAUFORT / ALICE / SEYMOUR
Project Name	Library Subsidy	Type of Project	<ul style="list-style-type: none"> ➤ Subsidization of Salaries for Library staff ➤ Library vehicle ➤ Cleaning material ➤ Stationary ➤ Operational/running costs ➤ Library equipment

BUSINESS PLAN COMPILED BY

Name of person responsible for libraries	Ms N Speelman (Acting)
Business plan compiled by:	Ms T. Ntsimango, Ms B. Dayimani

CONTACT DETAILS

Title	Ms	Surname	Speelman	Initials:	N	Position	Acting Director: Community Services Librarian Librarian
	Ms Mrs		Ntsimango Dayimani		T B		

Address			
Physical Address	Market Street Fort Beaufort	Postal Address (if different from Physical)	P.O. Box 36 Fort Beaufort
Postal Code	5720	Postal Code	5720
E-Mail address	nspeelman@raymondmhlab.gov.za tandotobo@gmail.com bulelwadavani@gmail.com	Fax	N/A
Cellular	0609634674 0735252967 0732105822	Tel (Office)	046 645 7562 046 645 7565 046 645 7424

Estimated Duration (weeks):
52 weeks
Detailed Project Description:
<p>Security in all libraries Purchase of Library Equipment Purchase of Library Material Educational and Social Library Programmers Library Awareness Projects Staff training, workshops, conferences and Advisory committee workshops Salaries for library staff Buying of a library vehicle Operational costs: Accommodation, Electricity, Water, Stationery, Stores & Materials, Subsistence & Travelling, Telephone/Fax, Fuel & Oil, Vehicle License, Cleaning Material, administration fees. Newtown Public Library-major renovations Seymour Public Library electrical appliances (fridge, kettle, heater, microwave) Washington Bongco: Fencing, roof leakage, windows, buglars Fort Beaufort Library: under renovations</p>

Project Motivation :**PURPOSE:**

To equip the Libraries within the Raymond Mhlaba Municipality with adequate Library Equipment, Library Material, Library Security and Library Computer System for their effective functioning.
To uplift Library standard for rendering better services to the community.

LEGAL/STATUTORY: REASONING:

Department of Sport, Recreation, Arts and Culture provides subsidy for Municipal Public Libraries (Library and Information Service Act 2003 (Eastern Cape) Act No. 6 of 2003

Project Category :

If Other please specify	Infrastructure	
	Other	Bedford Public Library: Study room, library hall, activities room, office, kitchen, additional toilets and water dispenser. Bezuidenhout Public Library: Study room, book shelves, window blinds, and ramp for disabled people, air conditioning and water dispenser. Adelaide Public Library: Book shelves, air conditioning, fixing of the roof and water dispenser. Fort Beaufort Public Library: under renovations Newtown Public Library: need major renovations Seymour Public Library: Water dispenser, telephone Washington Bongco: need renovations and fencing

Project Environment	Rural	✓	Urban	✓
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* Municipalities that fall within a rural context and setting, i.e. : >50km from an urban center, are also considered to be rural.

Project Location :

Municipality	Raymond Mhlaba Municipality				
+					
Suburb	Bedford/Adelaide/Fort Beaufort/ Seymour and Alice				

PROJECT & TARGETED DATES

Status description/stage	Start date	Estimated Amount
Project identification	July 2022 to June 2023	
Project application/BP		
Salaries	July 2022 – June 2023	R1,650, 000 000

Estimated Costs					
Status description/stage			Current Status		
SALARIES			R 1,650,000 000 (benefits)		
RUNING COSTS			R1,650,000 000		

FUNDING

Total Subsidy Amount						
		Present Phase				
Source of funds	Year	Amount	VAT	Total		
DSRAC	22/23	R1,650,000 00		R1,650,000 00		
Total		R1,650,000 00		R1,650,000 00		

7.3 Funding Recommended:				
	Year	Amount	VAT	Total
Projects	22/23	R1,650,000 00		R1,650,000 00

DECLARATION (To be completed by the Municipal Manager)

I declare that we will implement the Project based on:

Declaration		Yes	No
5. Submitting Quarterly Reports at the end of each quarter	<i>Report in prescribed format?</i>	Yes	

Once off comprehensive project report will be submitted to the Department signaling the completion of the project.

		Yes	No
8. Does municipality maintain the assets?		Yes	

Raymond Mhlaba Municipality will be responsible for maintenance of the equipment purchased.

CERTIFICATION BY MUNICIPAL MANAGER

Who warrants that he is authorized to do so and confirms that!

1. All details contained in this application are correct
2. The Municipality will immediately advise the Municipal Manager and Head of Department DSRAC if the project above receives funding from another sources, and that should funds be granted on this programme then, they will withdraw their funding application to other grant funding programme. It is not illegal to "apply" for funds from two sources; however, it is illegal to accept money from two Government funding mechanisms for the same project. This is known as double funding.
3. The project must be added to the Municipality's budget after approval.
4. The project has been approved by Council.

Signed by:		on behalf of:		RAYMOND MHLABA MUNICIPALITY	Date signed
Title :	Ms.	Surname :	Malinzi		Initials :
Signature:					
Email address mmoffice@raymondmhlaba.gov.za					
Fax No					
Cellular No 0825635106					
Tel (office) 046 645 7451					

ITEM 109/2022

RAYMOND MHLABA MUNICIPALITY WARD CHAMPIONSHIPS TOURNAMENT 2022

1. PURPOSE

To report to Council on the Raymond Mhlaba Municipality Ward Championships Tournament

2. BACKGROUND

The Ward Championships Tournament seeks to create mass participation opportunities through sport and to promote sport development in Football, Netball and Rugby. The participating codes offer the widest participation spread at ward level within the municipal boundaries. Other tournament objectives are;

- o To promote structured sport in Raymond Mhlaba Municipality;
- o To promote coaching, officiating and administration skills of officials;
- o To create talent identification opportunities for athletes.

3. LEGAL AUTHORITY

According to Chapter 7, Section 151 of the Constitution, the executive and legislative authority of a municipality is vested in its Municipal Council. A municipality has the right to govern, on its own initiative, the local government affairs of its community, subject to national and provincial legislation, as provided for in the Constitution. National or provincial government may not compromise or impede a municipality's ability or right to exercise its powers or perform its functions.

Furthermore, the White Paper on Sport and Recreation of 2012 as amended, under its **Strategic Objective**: To improve the health and well-being of the nation by providing mass participation opportunities through active recreation, states that 'Government has a responsibility to ensure that opportunities are provided for more people to participate in recreation.'

To highlight the coloration between the terms 'Sport' and 'Active Recreation' the UN Inter- Agency Task Force on Sport for Development and Peace defined sport, for the purposes of development as ' all forms of physical activity that contribute to physical fitness, mental well-being and social interaction, such as, play, recreation, organised or competitive sport and indigenous sports and games'. 2008.

4. DELIBERATIONS

In its inaugural year the tournament is taking place from the 07th of May to the 18th of June 2022 in various venues [starting at ward level] according to the following phases:

- o Preliminary round started on 07th May 2022 at various areas around Raymond Mhlaba Municipality,
- o Cluster games from the weekend of 21st & 22nd May 2022 at a venue deemed to be central per cluster,
- o Group stages will be played on 04th & 05th May 2022 at (venue to be confirmed),
- o Semi-finals and Finals on the 18th May 2022.

In its initial planning, the targeted age group for participation was Under 19s but after discussions with the participating federations i.e. Raymond Mhlaba Football Association, Raymond Mhlaba Netball Association and Raymond Mhlaba Rugby, who are part of the Local Organising Committee it was modified to Under 21s and the documents used for identification of a player is the green barcoded I.D/ Identity Card and/or Passport which has posed as a limitation to clubs/ teams participating as most do not have the age group or players do not have the required documents.

Due to the above mentioned, the LOC approved the use of a quota system (55% of a team to be U21s and the rest may be Open/ seniors) except for Rugby which maintained the U21 age group because of Boksmart regulations and allowed the use of birth certificates for U21 Netball players. This highlights the lack of commitment from individuals, parents and clubs to ensure that everyone eligible for an ID receives one. This has dire consequences for the development of our players as they cannot be considered to represent even at district level let alone attend trials, limiting their exposure outside of their local teams.

The table below highlights the winners per ward. Outstanding matches are scheduled for the 22nd of May 2022.

WARD	FOOTBALL	NETBALL	RUGBY
1	-		Young Brothers RFC
2	Young Chiefs FC	Tornado NC	Outstanding Match

3	Teenagers FC	Outstanding Match	-
4	Teenagers FC	Seymour Blues	-
5	Amania FC	All Stars NC	-
6	Demonstrators FC	Alice Demonstrators NC	Alice Hurricanes RFC
7	U. Teenagers FC	-	-
8	Shooting Stars FC	-	Good Hope RFC
9	Sasko FC	Sasko NC	-
10	AC Tornado FC	-	-
11	UPH FC	-	-
12	Young Chiefs FC	-	-
13	-		-
14	Young Blues FC		-
15	-	-	Outstanding Match
16	Moonlight FC		Outstanding Match
17	-		Ever Greens RFC
18	Galaxy FC	Two for Joy NC	-
19	Cosmos FC	Outstanding Match	Outstanding Match
20	D. Darkies FC	Cheetahs	-
21	Young ideas FC	City Spurs NC	-
22	-	Wild Boys NC	-
23	-	Templeton Sport Club	-

5. LEGAL IMPLICATIONS

Constitution of the Republic of South Africa 1996

White paper on sport and recreation of 2012, as amended

National Sport and Recreation Act (Act No. 110 of 1998)

Safety at Sports and Recreation Events Act 2 of 2010

National Sport & Recreation Plan of 2012

6. FINANCIAL IMPLICATIONS

R281 900.00 (for prizes, catering and refreshments, officiating fees, EMS, First Aiders and equipment, tents, PA system, Toilets, Field preparations)

7. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the report on the Raymond Mhlaba Municipality Ward Championships Tournament.

ITEM 110/2022

APPOINTMENT OF THE CEO FOR RAYMOND MHLABA ECONOMIC DEVELOPMENT AGENCY

1. PURPOSE

- (a) To request Council to note the progress made in the recruitment of the CEO for the RMEDA.
- (b) To request council to consider the revised plan on secondment of an individual to RMEDA.

2. LEGAL REQUIREMENT

The Local Government: Municipal Systems Act

The Local Government: Municipal Financial Management Act

3. AUTHORITY

In terms of the Municipal Systems Act, the appointment of the chief executive officer is executed by the board of directors appointed by the municipal council. The Companies Act, 2008 do allow the board of directors to pass a resolution without a formal meeting.

In addition, in terms of the Municipal Finance Management Act, section 89, the parent municipality of a municipal entity must- ((1) determine the upper limits of the salary, allowances and other benefits of the chief executive officer and senior managers of the entity; and (h) monitor and ensure that the municipal entity reports to the council on all expenditure incurred by that municipal entity on directors and staff remuneration matters.

4. BACKGROUND

The office of the Mayor has received the attached report from the chairperson of the board on the recruitment of the CEO. The EXCO deliberated on the matter considering the cash challenges of the municipality and how to move forward in

ensuring that the agency remains competitive and is well functioning. Based on the current state of financial affairs of the municipality the following is proposed to ensure that the agency functions:

- To recall the Director Strategic Planning
- Second an individual at a managerial level with project management skill.

Currently, the municipality transfer funds to the total amount of R250 000 per month to pay salaries of the employees and for any additional budget, the municipality will not be able to fund.

3. FINANCIAL IMPLICATIONS

None

4. ANNEXURES

None

5. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes progress made in the recruitment of the Chief Executive Officer of the agency.
- 2) Council seconds an official within the Municipality with project management skills at no cost for the period of six months until such time the Agency is able to fund the position of the CEO.

ICT REPORT – TELEPHONE SYSTEM UPGRADE

1. PURPOSE

To report to Council on the Telephone system upgrade progress.

2. BACKGROUND

ICT Unit is responsible for ICT Management, provision of Technology for effective functioning of the municipality, the development and maintenance of the municipal website and also designing the ICT infrastructure.

The current telephone system is almost obsolete, it is not a managed system and is incompatible with the current technologies

3. PROGRESS TO DATE

3.1 TELEPHONE SYSTEM UPGRADE

Subsequent to the environmental scan conducted by the ICT section, it was resolved that the municipality should have a single integrated telephone system installed in all offices. The need for an Internet upgrade is to also cater for the telephone service that will function on a single integrated network, with the latest technological features, which in turn will reduce the cost and improve the quality of communication both internally and externally.

Subsequent to the failure of Telkom to provide the telephone system service, the municipality had to look for other alternatives.

A new process to appoint a suitable service provider was initiated. Specifications were submitted to the Bid Specification committee for advertisement.

4. LEGAL IMPLICATIONS

- Local Government Municipal Systems Act 32 of 2000 (As amended)
- Local Government Municipal Finance Management Act 56 of 2003
- Public Administration Management Act 11 of 2014
- Corporate Governance of ICT Policy Framework
- Approved ICT Policies

5. FINANCIAL IMPLICATIONS

Budgeted amount for telephone system upgrade (R960 000.00)

6. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the ICT report on Telephone System Upgrade.

ICT REPORT – INTERNET UPGRADE

1. PURPOSE

To report to Council on the Internet upgrade progress.

2. BACKGROUND

ICT Unit is responsible for ICT Management, provision of Technology for effective functioning of the municipality, the development and maintenance of the municipal website and also designing the ICT infrastructure

In the wake of the Covid-19 pandemic, the way in which the municipal operations were carried out was severely challenged. The municipal network infrastructure and bandwidth was insufficient. It is against this background that an upgrade of the Internet was necessary.

3. PROGRESS TO DATE

3.1 INTERNET UPGRADE

The project is underway, however there is slow movement from Telkom in terms of the implementation.

Below is the table indicating the progress to date on each site:

Site Name	Bandwidth of Primary Service	Primary Service e.g Fibre, Microwave, VSAT	Supplier	Status
Fort Beaufort	50 Mbps	Fibre	Telkom	Completed
Alice Council Chambers	10 Mbps	Microwave	MTN	Completed
Middledrift	10 Mbps	Fibre	Telkom	Installation completed, awaiting line activation
Adelaide Council	10 Mbps	Microwave	Vodacom	Completed

Chambers				
Bedford	10 Mbps	Microwave	Vodacom	Telkom informed the municipality that the fibre connection is not feasible, it will be changed to a microwave connection. Assessment completed. Waiting for installation
Seymour	10 Mbps intended	Microwave		No Line of Sight (LOS) with all major service providers. Telkom to consider an LTE (Cellphone) connection
Hogsback Information Centre	10 Mbps intended	Microwave		No Line of Sight (LOS) with all major service providers. Telkom to consider an LTE (Cellphone) connection

4. LEGAL FRAMEWORK

- Local Government Municipal Systems Act 32 of 2000 (As amended)
- Local Government Municipal Finance Management Act 56 of 2003
- Public Administration Management Act 11 of 2014
- Corporate Governance of ICT Policy Framework
- Approved ICT Policies

5. FINANCIAL IMPLICATIONS

R 8 231.00 monthly (50 Mbps Internet speed)

R 5058.00 monthly (10 Mbps Internet speed)

6. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the ICT report ICT on Internet Upgrade.

ITEM 113/2022

ICT REPORT – MICROSOFT EMAIL SYSTEM

1. PURPOSE

To report to Council on the Microsoft Email system installation progress

2. BACKGROUND

ICT Unit is responsible for ICT Management, provision of Technology for effective functioning of the municipality, the development and maintenance of the municipal website and also designing the ICT infrastructure

The municipal email system was not proper to serve the institution of this large magnitude as it lacked the functions required for effective communication, especially in the wake of the Covid 19 which demanded remote access to systems.

3. PROGRESS TO DATE

3.1 MICROSOFT SOFTWARE LICENCES (MS O365 Business Standard Package)

The municipality appointed H-Solutions to provide the Microsoft Software Licences in the form of Office 365 package. This is a cloud-based system that also includes Exchange online module. The exchange online module allows the user to access their emails anytime anywhere provided there is internet connection available. This system will register both the Councillors and officials into a single domain.

This project was expected to be completed by February 2022 after experiencing many difficulties with the service provider since the commencement of the project. As per the agreement with the service provider, 270 licences were to be provided. By January 2022, only 203 out of 270 licences were provided by the service provider. Unfortunately, the number of licences has since decreased to 135 from 203. Below is the screenshot from the Microsoft system with the number of current licences.

6. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the ICT report on Microsoft Email System.

ITEM 114//2022

REPORT ON JOB DESCRIPTIONS

1. PURPOSE

To report to Council on the status of the Job Descriptions for the Third quarter of 2021/2022

2. BACKGROUND

The approved organogram of the Municipality consist of 630 positions. Five hundred and two (502) positions are budgeted & filled; One hundred and twenty eight (128) positions are vacant and funded. The Municipality is in progress of developing the Job Descriptions for all the positions which appear on the approved organogram. Seventy five (7) Job Descriptions were submitted to the Internal Job Evaluation Committee.

3. PROGRESS TO DATE

Seventy five (75) job descriptions were be submitted to the District Job Evaluation Grading Committee. Nineteen (19) Jobs were signed by the member involved and graded , Forty seven (47) jobs have been quality assured by the District.

The breakdown is as follows:

DEPARTMENT	NUMBER OF JOBS SUBMITTED TO THE DJEC
Corporate Services	23
Engineering	10
Community Services	14
MM	7
Strategic Planning & LED	3
BTO	18
TOTAL	75

4. LEGAL IMPLICATIONS

- Municipal Systems Act No.32 of 2000
- Labour Relations Act No.66 of 1995

- SALGBC Main Collective Agreement on Condition of Service
- Basic Conditions of Employment Act,75 of 1997

5. FINANCIAL IMPLICATIONS

None

6. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the report on Job descriptions.

ITEM 115/2022

SALARY AND WAGE INCREASE FOR 2022/23 FINANCIAL YEAR

1. PURPOSE

To update Council on the Salary and Wage increase for the 2022/23 financial year

2. BACKGROUND AND DISCUSSIONS

Parties in the South African Local Government Bargaining Council during the 2021 salary and wage negotiations agreed on a multi-year salary agreement. The first part of their agreement will come to an end at the 30th June 2022. There after the second part of the agreement kicks in on the 1st of July 2022.

3. PROGRESS TO DATE

Parties, SALGA, SAMWU and IMATU, at the Executive Committee meeting held on the 7th March 2022 resolved that the salary and wage increase for the 2022/23 financial year as per the Salary and Wage Collective Agreement dated 15 September 2021 shall be as follows:

- The salary and wage increase shall be 4,9% (four comma nine percent) with effect from 1 July 2022
- Any linked benefits or conditions of service, as per clause 11.3 of the Collective Agreement shall increase by the same rate of 4,9% with effect from 1 July 2022
- The minimum wage as stipulated in clause 7.2 of the Collective Agreement shall increase by the rate of 4,9% from R8 620, 79 to R9 043, 23 with effect from 1 July 2022
- Home owners Allowance shall increase by 4.9% from R964,51 to R1 011 21 with effect from 1 July 2022
- Medical Aid maximum employer contribution to accredited Medical Schemes shall increase by the rate of 4.9% from R4.773 12 to R5 007 00 with effect from 1 July 2022

4. LEGAL FRAMEWORK

Salary and Wage Collective Agreement of 2021

The MFMA (56 OF 2003)

Local Government Municipal Systems Act 32 of 2000

Labour Relations Act of 1995

5. FINANCIAL IMPLICATIONS

An addition of 4.9% in the Cost to Company for all employees

Plus an additional 2.5% Notch increase for qualifying employees

6. ANNEXURES

Circular NO: 01/2022 SALARY AND WAGE INCREASE FOR THE PERIOD
1JULY 2022 TO 30 JUNE 2022

7. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the report on Salary and Wage Increase for 2022/23 Financial Year



SOUTH AFRICAN LOCAL GOVERNMENT BARGAINING COUNCIL

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9 MARCH 2022

To All Municipal Managers

The Parties:

SALGA	Mr. X George	(012) 369-8001
SAMWU	Mr. D Magagula	Per Email
IMATU	Mr. J Koen	(012) 460-8444

And To:

Regional Secretaries:		
Gauteng/Johannesburg/Tshwane Division	Ms. E. Sekgweliso	(012) 665 1014
Eastern Cape Division	Mr. C Gqoke	(041) 581 3618
KwaZulu-Natal/eThekweni Division	Mr. V. Nzuza	(031) 201 9752
Western Cape/ Cape Metro Division	Mrs. W Briak	(021) 917 1145
Northern Cape/Free State Division	Mr. T Mqobongo	(053) 831 3608
North West/Wpumalanga/Limpopo Division	Ms. N Hlangwani	(012) 342-7015

Dear Sir/Madam:

CIRCULAR NO.: 01/2022

SALARY AND WAGE INCREASE FOR THE PERIOD 1 JULY 2022 TO 30 JUNE 2023

The parties, SALGA, IMATU and SAMWU, at the Executive Committee meeting held on 7 March 2022, agreed that the salary and wage increases for the 2022/2023 financial year as per the Salary and Wage Collective Agreement dated 15 September 2021 shall be, as follows:

1. The salary and wage increase, in terms of clauses 6.4 and 6.5 of the Collective Agreement shall be four comma nine percent (4.9%), with effect from 1 July 2022.
2. Any linked benefits or conditions of service, as per clause 11.1 of the Collective Agreement shall increase by the same rate of four comma nine percent (4.9%), with effect from 1 July 2022.
3. The Minimum Wage as stipulated in clause 7.2 of the Collective Agreement shall increase by the same rate of 4.9%, from R 6 628.79 to R9,043.21. The new Minimum Wage shall be R9,043.21, with effect from 1 July 2022.
4. The flat rate Homeowners Allowance, in terms of clause 9.1.2 of the Collective Agreement, shall increase by the same rate of 4.9%, from R854.51 to R1,012.77, with effect from 1 July 2022.

ITEM 116/2022

STAFF TURNOVER

1. PURPOSE

The report is to update Council on the Staff Turnover for the Third quarter 2021/2022

2. BACKGROUND

The Municipality employs employees for a period of time. The marriage between the Municipality and its staff may end in different ways, such as Death, Abscondment, Dismissal, Expiry of Contract, Retirement, Retrenchment, Medical Boarding and Resignation.

In this quarter under review, we had eleven (11) cases on Service Termination. Four (4) of those were retirement cases; four (4) Death; Two (2) Resignations and one (1) abscondment.

3. PROGRESS TO DATE

On Death cases the funeral and death benefit is paid by the Pension Fund direct into the beneficiaries account. In cases where there is a Minor child involved; the Board of Trustees appoints a Trust Fund. Leave gratuity is paid by the Municipality to the employee's beneficiary or dependants who have leave credits.

3.1 Leave Gratuity pay outs applies to all the other types of Service Termination.

Leave Gratuity was paid to seven (7) employees. Four (4) employees were not paid ie.

1. Mr W. Dlomo (was not paid because he has not yet submitted the Municipal Assets (Laptop and Cell phone).
2. Mrs NT. Majiba – Still waiting for Costing (damages laptop and a charger)
3. Mr S. Nomala- Waiting for Guardian to bring the Letter of Authority
4. Ms. L. Mdyova- Waiting for the Guardian to bring the Letter of Authority

SURNAME & INITIAL	EMPLOYEE CATEGORY	DEPARTM ENT	REASON	SERVICE TERMINATIONDATE
1. DLOMO W	ADMINISTRATOR : BEDFORD	CORPORATE SERVICES	RETIREMENT	31/01/ 02022
2. SIGANGANA	SUPERVISOR : WASTE	COMMUNITY	RETIREMENT	31/01/ 2022

	MANAGEMENT	SERVICES		
3. BABA M.	G/A CIVIL	ENGINEERING	DEATH	27/01/2022
4. NOMALA S	MESSENGER	CORPORATE SERVICES	DEATH	01/2022
5. MBETHE K.	G/A	ENGINEERING	DEATH	09/01/2002
6. MDYOVAL.	G/ASSISTANT	CORPORATE SERVICES	DEATH	22/03/2022
7. MDUNYELWA M.A.	PLANT OPERATOR	ENGINEERING	RETIREMENT	28/02/2022
8. BUDLELA B.	G/A MESSANGER / CLEARNER	COMMUNITY SERVICES	RETIREMENT	28/02/2022
9. BESMAN LC.	ELECTRICIAN	ENGINEERING	ABSCONDMENT	28/02/2022
10. MZANA S.	ASSET MANAGER	BTO	RESIGNED	15/03/2022
11. MAJIBANT.	DIRECTOR: COMMUNITY SERVICES	COMMUNITY SERVICES	RESIGNED	18/03/2022

4. LEGAL FRAMEWORK

- Municipal Systems Act No.32 of 2000
- Labour Relations Act No.66 of 1995
- SALGBC Main Collective Agreement on Condition of Service
- Basic Conditions of Employment Act,75 of 1997

5. FINANCIAL IMPLICATIONS

The total amount paid for Leave Gratuity payments is R314 430.09.

6. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the report for Quarter 3 of the 2021/22 financial year.

ITEM 117/2022

CASES AND LITIGATIONS

1. PURPOSE

To report to Council on the progress of Cases and Litigations for the third quarter 2021/2022

2. BACKGROUND

By virtue of Raymond Mhlaba Local Municipality being a member of SALGA same is automatically a member of the SALGBC which is the custodian of the Disciplinary Procedure and Code Collective Agreement. The said agreement provides various mechanisms for dispute resolution within the Municipality. It is only when such mechanisms have been exhausted that the aggrieved employee may approach SALGBC itself.

Litigation register is in place. There are twelve cases and five (5) cases have been finalised and files are closed. Six (6) are still in progress, one (1) has been referred to Labour court for review. Six cases are still in progress. Cases are reported to Council. See the Attachment

3. LEGAL FRAMEWORK

- Local Government Municipal Systems Act No.32 of 2000
- Labour Relations Act No.66 of 1995 as amended
- SALGBC Main Collective Agreement on Condition of Service
- Basic Conditions of Employment Act,75 of 1997

4. FINANCIAL IMPLICATIONS

None

5. RECOMMENDATIONS

EXCO RECOMMENDED that:

- 1) Council notes the report on Cases and Litigations.
- 2) The legal Unit be enhanced to assist the Legal Manager
- 3) A qualification audit be undertaken to look for internal employees who possess legal qualifications to assist in the Legal Unit and if there is no suitable candidate found, the post be advertised externally.
- 4) Council permits management to pursue the matter of Mr. Khoeloane further and report back to Council.

REPORT ON DISCIPLINARY MATTERS AND OTHER RELATED DISPUTES

<u>Name of Employee</u>	<u>Brief Description</u>	<u>Date of Hearing</u>	<u>Status of the Case</u>	<u>Date of Set Down</u>	<u>Financial Implications</u>
Raymond Mhlaba Municipality vs Nozuko Nomnqa	The employee is a Payroll Clerk and was suspended on 23 Feb 2018 and subsequently charged and dismissed for insubordination and failure to facilitate the payment of salaries for EPWP workers. She never attended the hearing continuously submitting sick notes until the chairperson decided to continue with the case in her absence. She was found guilty and dismissed. She filed for unfair dismissal in the SALGBC	02 September 2021	An unfair dismissal dispute was referred to SALGBC Conciliation and arbitration but remained unresolved in 2018. The case set on the 2 nd of September 2021. Virtually, the case is continuing	Case set on the 4 th of February 2022 To sit again on 5 July 2022	None yet
Raymond Mhlaba Municipality vs Kelebone Khoaelane	The employee was a Chief Security Officer and was charged for contravening the Public Gathering Act by leading an IMATU protest to Municipal buildings while on suspension and assault of a fellow employee.	6- 7 May 2021	The dispute was arbitrated and the employer lost. The Municipality has filed for the review of the Arbitration to the Labour Court	Date to be communicated	None yet
Ms Yandiswa Maqungu Versus Raymond Mhlaba Municipality	The employee was employed as a EPWP Co-ordinator in a three year contract starting from 1 August 2015 ending 31 July 2018. In August 2018 charged with: -	04 July 2018	The matter was heard on 30-31 March 2021 and the case continued with the employer representative not present and the case was lost and the SALGBC	The Review Application has been filed with the Labour Court	None yet

	<p>i. Dishonesty ii. Negligence iii. Fraud</p> <p>The hearing outcome was a dismissal contract also not renewed Simultaneously EPWP contract expired She filed for unfair dismissal</p>			ordered her permanent reinstatement. The employer filed for review		
<p>SAMWU Obo Members Vs Raymon Mhlaba Municipality</p>	<p>The union referred a S198 dispute to SALGBC for the absorption of contract workers into the establishment</p>	28 April 2021		<p>The matter was conciliated virtually on 28 April 2021 and remained unresolved. It will now go for arbitration on a date to be fixed by the Bargaining Council</p>	No date of set down yet	<u>None</u>
<p>Welcome Diomo Vs Raymond Mhlaba Local Municipality</p>	<p>Mr Diomo was employed as a Unit Administrator for Bedford. He contested his placement to the same position indicating that he was employed by Nxuba Municipality as a Labour Relations Officer, a post that doesn't appear in the former Nxuba Municipality. He referred the matter to the SALGBC for unfair labour practice. Mr Diomo has since retired in January 2022</p>		<p>The matter was Conciliated on the 24 February 2022 and remained unresolved.</p>	<p>A Certificate of non resolution was issued and is now awaiting Arbitration</p>	No date set yet	<u>None</u>
<p>Mr Qondile Maloni Vs RMLM</p>	<p>Mr Maloni was employed as political contract employee attached to the</p>		<p>The matter set down on the 21 February 2022 for Conciliation and remained</p>	<p>A Certificate of Non Resolution was issued and is awaiting Arbitration</p>	No date set yet	<u>None yet</u>

	office of the Speaker in the capacity of Record Clerk. His contract ended at the end of the Council term in November 2021. He referred the matter to the SALGBC for unfair dismissal	unresolved				
Raymond Mhlaba Municipality VS Ayanda Velebhayi	The employee is employed as a Payroll Officer and was charged for Fraud and Corruption. The employee is on suspension	The case set in January 2022. The employee pleaded guilty to the charges. There is also a criminal case opened by the Municipality against the employee	Case set and awaiting for sanction from the Chairperson.	No date yet	S&T	
Raymond Mhlaba Municipality VS Ayanda Mizileni	The employee is employed as a HR Manager charged with failure to follow recruitment policy. The employee is on suspension	Hearing set in March 2022	Case set in March 2022 and the employee requested a postponement which was granted. She has subsequently submitted a representation to the Municipal Manager begging forgiveness	End May 2022	Not yet	