



**RAYMOND  
MHLABA**  
MUNICIPALITY  
\*\*\*\*\*  
UMANYANO, KUPHULISO.

## ***AGENDA***

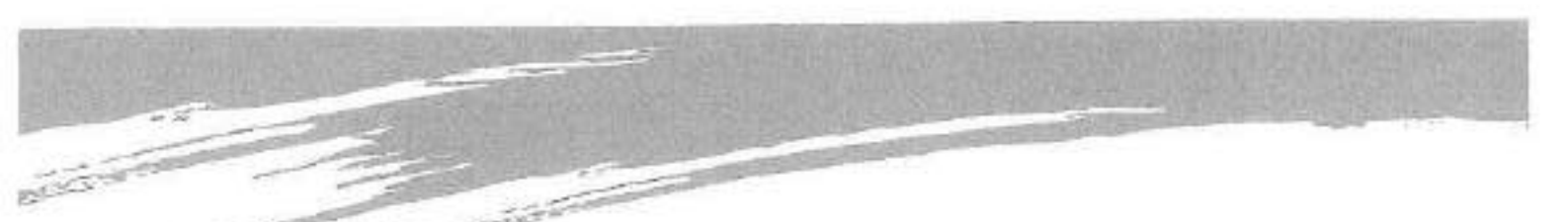
### ***ORDINARY EXCO MEETING***

**DATE:** 18 MARCH 2022

**TIME:** 10H00

**VENUE:** MAYOR'S BOARDROOM, ALICE



- 
1. **OPENING**

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  2. **NOTICE OF THE MEETING**

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  3. **CONSIDERATION OF APPLICATIONS FOR LEAVE OF ABSENCE**

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  4. **ADOPTION OF THE AGENDA**

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  5. **COMMUNICATION BY THE CHAIRPERSON**

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  6. **CONFIRMATION OF PREVIOUS MINUTES**

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  7. **REPORTS**

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  8. **CLOSURE**

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**RAYMOND  
MHLABA**  
MUNICIPALITY  
\*\*\*\*\*  
[MAYANG KUPHIBELAN]

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**NOTICE OF THE MEETING**

NOTICE IS HEREBY GIVEN THAT AN ORDINARY EXECUTIVE COMMITTEE MEETING OF RAYMOND MHLABA LOCAL MUNICIPALITY WILL BE HELD ON FRIDAY, THE 18<sup>TH</sup> MARCH 2022 AT 10H00 IN THE MAYOR'S BOARDROOM, ALICE

\_\_\_\_\_  
CLLR. ZM. RASMENI  
CHAIRPERSON:  
EXECUTIVE COMMITTEE

14 March 2022  
DATE



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**ITEM 5/2022**

**CONFIRMATION OF PREVIOUS MINUTES OF A MEETING HELD ON TUESDAY, 21  
SEPTEMBER 2021**

**1. PURPOSE**

To table before EXCO minutes of the ordinary meeting that was held on 21 September 2021 to be confirmed as a true reflection of what was discussed.

**2. BACKGROUND**

EXCO meetings sit monthly to discuss the items tabled in the agenda and resolve accordingly. Such meetings are recorded and the minutes are tabled in the next meeting to be confirmed.

**3. LEGAL IMPLICATIONS**

Standing Rules of the Council  
Local Government: Municipal Structures Act NO. 117 of 1998

**4. FINANCIAL IMPLICATIONS**

None

**5. RECOMMENDATION**

It is **RECOMMENDED** that:

- 1) EXCO considers the minutes tabled for the meeting held on 21 September 2021 and confirm them as the true reflection of what was discussed.

## MINUTES

### ORDINARY EXCO MEETING

Held on Tuesday, the 21<sup>st</sup> September 2021 at 10h00 in Alice Council Chamber

#### PRESENT:

Hon Mayor: B. Ketelo	-	Chairperson
Cllr. S. Mjakuca	-	Portfolio Head: Engineering Services
Cllr. P. Sabane	-	Portfolio Head: Strategic Planning & LED
Cllr. M. Makaleni	-	Portfolio Head: Finance
Cllr. X. Badi	-	Portfolio Head: Corporate Services
Cllr. P. Jack	-	Portfolio Head: Community Services
Cllr. E. Lombard	-	EXCO Member without Portfolio

#### IN ATTENDANCE:

Ms. U. Malinzi	-	Municipal Manager
Ms. N. Hill	-	Acting: Chief Financial Officer
Dr. L. Hanabe	-	Director: Strategic Planning & LED
Mr. MP. Nini	-	Director: Corporate Services
Ms. NT. Majiba	-	Director: Community Services
Mr. D. Mlenzana	-	Director: Engineering Services
Mr. M. Pikini	-	Manager: Mayor's Office
Mr. M. Dywili	-	Council Support Officer

#### 1. OPENING

A moment of silence, prayer and meditation was observed at 10h30.

#### 2. NOTICE OF THE MEETING

The Municipal Manager read the notice convening the meeting.

#### 3. CONSIDERATION OF APPLICATIONS FOR LEAVE OF ABSENCE

##### 3.1 Leave with apology

None

##### 3.2 Leave without apology

Cllr. Mavuso and Cllr. Kley

#### 4. ADOPTION OF THE AGENDA

Cllr. Makaleni moved for adoption of the agenda, seconded by Cllr. Badi.

## **5. COMMUNICATION BY CHAIRPERSON**

Following his welcoming address, the Chairperson reminded the members of EXCO that this was their last meeting for the Term. He also thanked all members for their corporation and tolerance in managing to deal with the Amalgamation challenges in both Municipalities. He emphasized that they have ended this term as a unity as EXCO members. He also reminded members that they are heading to elections and they must expect visitors from Journalists and media houses to gauge the progress made by the Municipality. He mentioned the Department of Community Service and Engineering Department that will be on the forefront for doing service delivery such as Pothole patching and taking of refuse. He also mentions that the Municipality has appointed the Board of RMEDA and its Chairperson, so they need to invite the whole Board to introduce the members and take them through with RMEDA processes. Lastly, he apologised for the late dispatching of the AGENDA.

### **ITEM 133/2021**

#### **STATUS REPORT – CIVIL WORKS**

The Chairperson of Engineering Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the Civil Works report for the fourth quarter of the 2020/21 financial year.

### **ITEM 134/2021**

#### **STATUS REPORT – ELECTRICITY SERVICES**

The Chairperson of Engineering Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the Electricity report for the fourth quarter of the 2020/21 financial year.

### **ITEM 135/2021**

#### **STATUS REPORT – PROJECT MANAGEMENT UNIT (PMU)**

The Chairperson of Engineering Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) Council notes the PMU report for the fourth quarter of the 2020/21 financial year.

**ITEM 136/2021**

**APPLICATION TO SUBDIVIDE ERF 770 IN ADELAIDE IN ORDER FOR PEOPLE TO PURCHASE LAND PARCELS**

The Chairperson of Engineering Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To approve the subdivision and rezoning of erf 770 into six portions each measuring into 651 sqm to accommodate those interested.
- 2) That the cost for the subdivision and rezoning shall be borne by the applicant.

**ITEM 137/2021**

**LAND USE APPLICATIONS- REZONING AND CONSOLIDATION OF ERVEN 171,172,187,189,191/197- ALICE**

The Chairperson of Engineering Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To approve the Rezoning and Consolidation of erven 171,172,187,189,191-197 in Alice from Single Residential Class 1 to Residential Class 4 for the purpose of developing student accommodation.
- 2) That the cost for the subdivision and rezoning shall be borne by the applicant.

**ITEM 138/2021**

**STATUS REPORT - EPWP REPORT**

The Chairperson of Engineering Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) Council notes the EPWP report for the fourth quarter of the 2020/21 financial year.

**ITEM 139/2021**

**MONTHLY BUDGET STATEMENT FOR THE PERIOD ENDED 01 APRIL TO 30 JUNE 2021**

The Chairperson of Finance Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) That the tabled report be accepted as a true reflection of financial events during the period reported by the Chairperson.

**ITEM 140/2021**

**OPERATING CREDITORS REPORT MONTH ENDING 30 APRIL 2021 TO 30 JUNE 2021**

The Chairperson of Finance Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) That the tabled report be accepted as a true reflection of financial events during the period reported by the Chairperson.

**ITEM 141/2021**

**DEBT MANAGEMENT**

The Chairperson of Finance Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) That the tabled report be accepted as a true reflection of financial events during the period reported by the Chairperson.

**ITEM 142/2021**

**REVENUE MANAGEMENT**

The Chairperson of Finance Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) That the tabled report be accepted as a true reflection of financial events during the period reported by the Chairperson.

**ITEM 143/2021**

**CASH MANAGEMENT AND INVESTMENTS**

The Chairperson of Finance Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) That the tabled report be accepted as a true reflection of financial events during the period reported by the Chairperson.

**ITEM 144/2021**

**FREE BASIC SERVICES**

The Chairperson of Finance Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) That the tabled report be accepted as a true reflection of financial events during the period reported by the Chairperson.

**ITEM 145/2021**

**DEVIATIONS**

The Chairperson of Finance Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) That the tabled report be accepted as a true reflection of financial events during the period reported by the Chairperson.

**ITEM 146/2021**

**BID AWARDS**

The Chairperson of Finance Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) That the tabled report be accepted as a true reflection of financial events during the period reported by the Chairperson.

**ITEM 147/2021**

**PROPOSED REVISED CUSTOMER CARE POLICY AND CUSTOMER CARE STRATEGY**

The Mayor elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To approve the revised customer care strategy and policy.
- 2) That Councilors be work shopped on the approved customer care strategy and policy.

**ITEM 148/2021**

**PROGRESS: THE IMPLEMENTATION OF COMMUNICATION'S PLAN AND CUSTOMER CARE**

The Mayor elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the implementation of the communication plan and customer care.

**ITEM 149/2021**

**REPORT: PROGRESS ON APPROVED INTERNAL AUDIT PLAN 2020/21**

The Mayor elaborated on the report.

- 1) To note the progress on the implementation of the approved internal audit plan 2020/2021 financial year.

**ITEM 150/2021**

**ALLIEN PLANT REMOVAL EPWP PROJECT ITEM: CLOSE OUT REPORT**

The Chairperson of Strategic Planning & LED Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note progress report on Alien Plant Removal EPWP Project in Ward 18.

**ITEM 151/2021**

**PROGRESS REPORT: SMALL TOWN REVITALISATION**

The Chairperson of Strategic Planning & LED Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the progress made on Small Town Revitalization.

**ITEM 152/2021**

**PROGRESS REPORT ON CAPACITY BUILDING PROGRAMME**

The Chairperson of Strategic Planning & LED Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the progress made on capacity building programs.

**ITEM 153/2021**

**PROGRESS REPORT ON LED UNIT PERFORMANCE FOR THE FOURTH QUARTER**

The Chairperson of Strategic Planning & LED Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the progress made by LED Unit in the Fourth Quarter.

**ITEM 154/2021**

**AGRONOMIC BUSINESS MODEL FOR CITRUS DEVELOPMENT**

The Chairperson of Strategic Planning & LED Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To approve the Draft Citrus Business Model and further recommend to Council for approval.

**ITEM 155/2021**

**LIBRARY BUSINESS PLAN FOR 2020/21 FINANCIAL YEAR**

The Chairperson of Community Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the Library Business Plan for 2020/21 financial year
- 2) To ratify the actions of the Municipal Manager on signing of the business plan

**ITEM 156/2021**

**REPORT ON THE REHABILITATION OF BEDFORD AND ALICE WASTE DISPOSAL SITES**

The Chairperson of Community Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) Council notes the report on the rehabilitation of the Bedford and Alice waste disposal sites.

**ITEM 157/2021**

**DEVELOPMENT OF INTEGRATED WASTE MANAGEMENT PLAN**

The Chairperson of Community Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To accept the assistance from the Department of Forestry, Fisheries and Environment.

**ITEM 158/2021**

**RENOVATIONS OF BEDFORD HALL (MSOBOMVU) BY AMAKHALA EMOYENI WINDFARM**

The Chairperson of Community Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the report on the renovation of the Bedford Hall by Amakhala Emoyeni Windfarm.
- 2) That Raymond Mhlaba Municipality to write a letter of appreciation to Amakhala Emoyeni for assisting the Municipality with the renovations of the Msobomvu Hall.

#### **ITEM 159/2021**

#### **PROGRESS REPORT ON FIRE SERVICES ACTIVITIES**

The Chairperson of Community Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the report on incidents and activities attended by the section Fire and Rescue.

#### **ITEM 160/2021**

#### **e-NaTIS LICENCES REPORT**

The Chairperson of Community Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the report on e-Natis Licences for the fourth quarter of 2020/21 Financial year.

#### **ITEM 161/2021**

#### **TRAFFIC LAW ENFORCEMENT REPORT**

The Chairperson of Community Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the report on the Traffic Law Enforcement.

#### **ITEM 162/2021**

#### **BY-LAW ENFORCEMENT**

The Chairperson of Community Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the By Law Enforcement report.

**ITEM 163/2021**

**RENAMING OF FORT BEAUFORT MUSUEM**

The Chairperson of Community Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To mandate the Municipal Geographical Names Change Committee to conduct public participation process in relation to the renaming of Fort Beaufort Museum

**ITEM 164/2021**

**STATUS REPORT - UPGRADING OF R63 BETWEEN FORT BEAUFORT AND ALICE**

The Mayor elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the report on the upgrading of the R63 between Fort Beaufort and Alice.

**ITEM 165/2021**

**STATUS OF INFORMATION COMMUNICATION TECHNOLOGY- INTERNET UPGRADE**

The Chairperson of Corporate Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the report on the Internet Upgrade.

**ITEM 166/2021**

**STATUS OF INFORMATION COMMUNICATION TECHNOLOGY – TELEPHONE SYSTEM UPGRADE**

The Chairperson of Corporate Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the report on the telephone system upgrade.

**ITEM 167/2021**

**STATUS OF INFORMATION COMMUNICATION TECHNOLOGY-MICROSOFT SOFTWARE**

The Chairperson of Corporate Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) Council notes the report on the Microsoft Software installation.

**ITEM 168/2021**

**STATUS OF SATELLITE UNITS AS AT AUGUST 2021.**

The Chairperson of Corporate Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the report on the status of satellite offices.

**ITEM 169/2021**

**REPORT ON USAGE OF PETROL CARDS FOR APRIL TO JUNE 2021**

The Chairperson of Corporate Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the report on the usage of petrol cards.

**ITEM 170/2021**

**VEHICLE CONDITION AND PROGRESS REPORT**

The Chairperson of Corporate Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the report on the list and condition of vehicles.

**ITEM 171/2021**

**EMPLOYEE ASSISTANCE PROGRAM**

The Chairperson of Corporate Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the report on Employee Assistance Program for quarter four of 2020/21.

**ITEM 172/2021**

**REPORT ON STAFF TURNOVER**

The Chairperson of Corporate Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the report on the staff turnover for quarter four of the 2020/21 financial year.

**ITEM 173/2021**

**REPORT ON DISCIPLINARY MATTERS AND OTHER RELATED DISPUTES FOR  
QUARTER FOUR**

The Chairperson of Corporate Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To note the report on disciplinary matters and other related disputes.

**ITEM 174/2021**

**ANNUAL SALARY AND WAGE INCREASE: 2021 -2024 FINANCIAL YEARS**

The Chairperson of Corporate Services Standing Committee elaborated on the report.

EXCO Resolved to RECOMMEND:

EXCO RECOMMENDED that:

- 1) To note the following:
  - In terms of South African Local Government Bargaining Council, an across the board increase of 3.5% be implemented as an annual salary and wage increase for employees for the financial year 2021/2022 with effect from 1 July 2021.

- Minimum Wage with effect from 1 July 2021, payable increase by 3.5% to R8 620.79 per month.
  - Implementation of 2, 5% notch increase for qualifying employees for financial year 2021/2022 backdated from 1 July 2021.
  - Employees earning a basic salary of R12 500 or less as at 1 July 2021 shall receive an amount of R4000.
  - Employees earning a basic salary of R12 501 or more as at 1 July 2021 shall receive an amount of R3000.
  - Payment of this once off pensionable cash allowance shall be made on 31 December 2021, where not possible, by no later than 31 March 2022.
  - In respect of the medical aid subsidy, the maximum employer contribution to an employee's accredited medical scheme asset out in the Collective Agreement shall increase by 0%, which means the maximum employer contribution remain at 60 40 principles with the ceiling of R4 773,12.
  - In terms of the Collective Agreement, homeowners allowance shall be increased by 0% and shall remain at R964,51 per month.
  - The municipality will afford agreed upon the 3.5% as the budgeted salary increase sits at 6%.
- 2) To mandate the Municipal Manager to discuss with labor a moratorium on staff who received salary adjustment through benchmarking done in 2013 by the erstwhile Nkonkobe Municipality.

## 6. CLOSURE

The Chairperson thanked members for their presence in the meeting.  
(The meeting adjourned at 13h49)

MINUTES WERE CONFIRMED AND SIGNED BY:

\_\_\_\_\_  
**Chr. B. KETELO**  
**CHAIRPERSON:**  
**EXECUTIVE COMMITTEE**

\_\_\_\_\_  
**DATE**

ITEM 6/2022

**CONFIRMATION OF PREVIOUS MINUTES OF A MEETING HELD ON TUESDAY, 7 DECEMBER 2021**

**1. PURPOSE**

To table before EXCO minutes of the ordinary meeting that was held on 7 December 2021 to be confirmed as a true reflection of what was discussed.

**2. BACKGROUND**

EXCO meetings sit monthly to discuss the items tabled in the agenda and resolve accordingly. Such meetings are recorded and the minutes are tabled in the next meeting to be confirmed.

**3. LEGAL IMPLICATIONS**

Standing Rules of the Council  
Local Government; Municipal Structures Act NO. 117 of 1998

**4. FINANCIAL IMPLICATIONS**

None

**5. RECOMMENDATION**

It is **RECOMMENDED** that:

- 1) EXCO considers the minutes tabled for the meeting held on 7 December 2021 and confirm them as the true reflection of what was discussed.

## MINUTES

### SPECIAL EXCO MEETING

Held on Tuesday the 7<sup>th</sup> December 2021, at 14h00

#### PRESENT:

Hon. Mayor; Cllr: ZM. Rasmeni	-	Chairperson
Cllr. AW. Ntsangani	-	Finance Portfolio Head
Cllr. P. Sabane	-	Portfolio Head: Sports, Arts & Culture
Cllr. N. Sango	-	Portfolio Head: Engineering Services
Cllr. B. Tyhali	-	Portfolio Head: Corporate Services
Cllr. S. Mjakuca	-	Portfolio Head: Strategic Planning & LED
Cllr. S. Zuka	-	Portfolio Head: Community Services
Cllr. E. Lombard	-	EXCO Member Without Portfolio
Cllr. M. Nombombo	-	EXCO Member Without Portfolio

#### ALSO IN ATTENDANCE

Ms. UT. Malinzi	-	Municipal Manager
Ms. NT. Majiba	-	Director: Community Services
Dr. LD. Hanabe	-	Director: Strategic Planning & LED
Mr. MP. Nini	-	Director: Corporate Services
Mr. D. Mlenzana	-	Director: Engineering Services
Ms. N. Smith	-	Acting Chief Financial Officer
Mr. M. Langa	-	Manager: Council Support & Records

#### 1. OPENING

The Director: Strategic Planning & LED, led the meeting in a short prayer.

#### 2. NOTICE OF THE MEETING

The Municipal Manager read the notice convening the meeting.

#### 3. CONSIDERATION OF APPLICATIONS FOR LEAVE OF ABSENCE

None

#### 4. ADOPTION OF THE AGENDA

Cllr. Tyhali moved for adoption of the agenda, seconded Cllr. Sabane.

#### 5. COMMUNICATION BY THE CHAIRPERSON

Following her welcoming address, the Chairperson acknowledged the fact that the meeting in session was the first EXCO meeting after the induction of Councillors. She urged all members to actively participate in decision making for the benefit and betterment of the

communities. She said that information sharing by all role players was key to the success of the Municipality as that would ensure that the set goals of the Municipality were achieved.

#### **ITEM 175/2021**

##### **WORK SHUTDOWN FOR DECEMBER HOLIDAYS**

The Mayor elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) That the Municipality should shut down from the 15<sup>th</sup> December 2021 to 03<sup>rd</sup> January 2022.
- 2) That Departmental heads should submit to the Municipal Manager those services that are needed and employees who will be needed during this period.
- 3) To close Municipal offices by 12:00 noon on the 24<sup>th</sup> and 31<sup>st</sup> respectively.
- 4) That salaries for December month should be paid on the 15<sup>th</sup> December 2021.
- 5) That salaries for January month should be paid on the 15<sup>th</sup> January 2022.
- 6) That salaries for December month for contract workers should be paid on 22 December 2021
- 7) That from February onwards, salaries should be paid on the 25<sup>th</sup> of each month

#### **ITEM 176/2021**

##### **REZONING AND CONSOLIDATION OF ERF 160 FROM RESIDENTIAL TO BUSINESS ZONE**

The Mayor elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To approve the land rezoning of Erf 160 from residential purpose to business.

#### **ITEM 177/2021**

##### **WITHDRAWAL OF BOND SECURITY DEPOSIT FROM NTSIKI PAKADE ATTORNEYS**

The Mayor elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To instruct the municipal manager to withdraw the security deposit to the amount of R5 000 000 paid to Ntsiki Pakade Attorneys.
- 2) That the said security deposit plus interest earned should be paid directly to the bank account of the municipality within 7 days.
- 3) To take legal action against Ntsiki Pakade Attorneys should the firm refuse to pay back the R5 000 000.00 plus interest into the Municipal bank account.

**ITEM 178/2021**

**RATIFICATION: APPOINTMENT OF THE ACTING CHIEF FINANCIAL OFFICER**

The Mayor elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To ratify the extension of the acting period contract of the Acting Chief Financial Officer, from July to September 2021.
- 2) To extend the appointment of the Acting Chief Financial Officer until the position is filled.
- 3) That the recruitment process for the appointment of the Chief Financial Officer should be finalized within three (3) months.

**CLOSURE**

The Chairperson thanked all members for their attendance.  
(The meeting adjourned at 09h35)

MINUTES WERE CONFIRMED AND SIGNED BY:

\_\_\_\_\_  
CLLR. ZM. RASMENI  
CHAIRPERSON:  
EXECUTIVE COMMITTEE

\_\_\_\_\_  
DATE

**CONFIRMATION OF PREVIOUS MINUTES OF A MEETING HELD ON THURSDAY, 23 DECEMBER 2021**

**1. PURPOSE**

To table before EXCO minutes of the Special meeting held on 23 December 2021 to be confirmed as a true reflection of what was discussed.

**2. BACKGROUND**

EXCO meetings sit monthly to discuss the items tabled in the agenda and resolve accordingly. However, in certain instances compliance and urgent issues need to be considered and special meetings are convened to address those issues. Such meetings are recorded and the minutes are tabled in the next meeting to be confirmed.

**3. LEGAL IMPLICATIONS**

Standing Rules of the Council  
Local Government: Municipal Structures Act NO. 117 of 1998

**4. FINANCIAL IMPLICATIONS**

None

**5. RECOMMENDATIONS**

It is **RECOMMENDED** that:

- 1) EXCO considers the minutes tabled for the meeting held on 23 December 2021 and confirm them as the true reflection of what was discussed.

## MINUTES

### VIRTUAL SPECIAL EXCO MEETING

Held on Thursday the 23<sup>rd</sup> December 2021, at 16h00

#### PRESENT:

Hon. Mayor; Cllr: ZM. Rasmeni	-	Chairperson
Cllr. A.W. Ntsangani	-	Finance Portfolio Head
Cllr. N. Sango	-	Portfolio Head: Engineering Services
Cllr. B. Tyhali	-	Portfolio Head: Corporate Services
Cllr. S. Mjakuca	-	Portfolio Head: Strategic Planning & LED
Cllr. E. Lombard	-	EXCO Member Without Portfolio

#### ALSO IN ATTENDANCE

Ms. UT. Malinzi	-	Municipal Manager
Ms. NT. Majiba	-	Director: Community Services
Dr. LD. Hanabe	-	Director: Strategic Planning & LED
Mr. MP. Nini	-	Director: Corporate Services
Mr. D. Mlenzana	-	Director: Engineering Services
Ms. N. Smith	-	Acting Chief Financial Officer
Mr. M. Langa	-	Manager: Council Support & Records

#### 1. OPENING

A moment of silence, prayer and meditation was observed.

#### 2. NOTICE OF THE MEETING

The Municipal Manager read the notice convening the meeting.

#### 3. CONSIDERATION OF APPLICATIONS FOR LEAVE OF ABSENCE

##### 3.1 With Apology

Cllrs. Sabane and Zuka

##### 3.2 Without Leave

Cllr. Nombombo

#### 4. ADOPTION OF THE AGENDA

Cllr. Mjakuca moved for adoption of the agenda, seconded Cllr. Ntsangani.

## 5. COMMUNICATION BY THE CHAIRPERSON

Following her welcoming address, the Chairperson apologized for starting the meeting late due to technical glitches. She further extended her apology for convening the meeting during the festive season to address problems caused by the hailstorm that hit the Raymond Mhlaba Municipal area on 13 December 2021.

### ITEM 179/2021

#### **DECLARATION OF DISASTER: RAYMOND MHLABA MUNICIPAL AREA**

The Mayor elaborated on the report. She reflected on the Inter Ministerial meeting organized by Cogta regarding the hail storm that took place on 13 December 2021. She reported that in that meeting it was resolved that all Municipalities that had been affected by the incident should urgently convene meetings to declare such incidents a disaster to allow Cogta to access funding to mitigate the damage caused.

Various inputs were made by members and it transpired that some wards were not on the list despite that they were reflected on the report.

The Municipal Manager informed the meeting that all details were readily available and that all affected Municipalities should submit the reports for the to access funding from National.

#### **Council Resolved:**

- 1) To note the incident report that took place on the 13 December 2021.
- 2) To declare the incident occurred on the 13<sup>th</sup> December 2021 in the Municipal area as a disaster.
- 3) That a delegation comprising of the Mayor, Finance Portfolio Head, Portfolio Head: Engineering Services, the Municipal Manager and Director: Engineering Services to approach ESKOM to address electricity problems in villages affected by the hail storm.

#### **CLOSURE**

The Chairperson thanked all members for their attendance.

(The meeting adjourned at 17h55)

#### **MINUTES WERE CONFIRMED AND SIGNED BY:**

\_\_\_\_\_  
CLLR. ZM. RASMENI  
CHAIRPERSON:  
EXECUTIVE COMMITTEE

\_\_\_\_\_  
DATE

## ITEM 8/2021

### **CONFIRMATION OF PREVIOUS MINUTES OF A MEETING HELD ON MONDAY, 24 JANUARY 2022**

#### **1. PURPOSE**

To table before EXCO minutes of the Special meeting held on 24 January 2022 to be confirmed as a true reflection of what was discussed.

#### **2. BACKGROUND**

EXCO meetings sit monthly to discuss the items tabled in the agenda and resolve accordingly. However, in certain instances compliance and urgent issues need to be considered and special meetings are convened to address those issues. Such meetings are recorded and the minutes are tabled in the next meeting to be confirmed.

#### **3. LEGAL IMPLICATIONS**

Standing Rules of the Council  
Local Government: Municipal Structures Act NO. 117 of 1998

#### **4. FINANCIAL IMPLICATIONS**

None

#### **5. RECOMMENDATIONS**

It is **RECOMMENDED** that:

- 1) EXCO considers the minutes tabled for the meeting held on 24 January 2022 and confirm them as the true reflection of what was discussed.

## MINUTES

### SPECIAL EXCO MEETING

Held on Monday the 24<sup>th</sup> January 2022, at 10h00 in the Mayor's Boardroom, Alice

#### PRESENT:

Hon. Mayor; Cllr: ZM. Rasmeni	-	Chairperson
Cllr. A.W. Ntsangani	-	Finance Portfolio Head
Cllr. P. Sabane	-	Portfolio Head: Sports, Arts & Culture
Cllr. N. Sango	-	Portfolio Head: Engineering Services
Cllr. B. Tyhali	-	Portfolio Head: Corporate Services
Cllr. S. Zuka	-	Portfolio Head: Community Services

#### ALSO IN ATTENDANCE

Ms. UT. Malinzi	-	Municipal Manager
Ms. NT. Majiba	-	Director: Community Services
Dr. LD. Hanabe	-	Director: Strategic Planning & LED
Mr. MP. Nini	-	Director: Corporate Services
Mr. D. Mlenzana	-	Director: Engineering Services
Ms. N. Smith	-	Acting Chief Financial Officer
Mr. M. Langa	-	Manager: Council Support & Records

#### 1. OPENING

A moment of silence, prayer and meditation was observed.

#### 2. NOTICE OF THE MEETING

The Municipal Manager read the notice convening the meeting.

#### 3. CONSIDERATION OF APPLICATIONS FOR LEAVE OF ABSENCE

##### 3.1 With Apology

None

##### 3.2 Without Leave

Cllr. Nombombo, Lombard and Mjakuca.

#### 4. ADOPTION OF THE AGENDA

Cllr. Tyhali moved for adoption of the agenda, seconded Cllr. Sabane.

## **5. COMMUNICATION BY THE CHAIRPERSON**

Following her welcoming address, the Chairperson acknowledged that the meeting in session was a first meeting in the New Year and expressed gratitude at the fact that all members were back safely. She reflected on the December, 13 2021 hail storm and hoped that the Municipality would adequately assist community members who had been affected by the storm. She informed the meeting about commitments made by other departments in the form of Social Development and others to assist communities by providing food parcels and other necessities around Raymond Mhlaba.

### **ITEM 1/2022**

#### **REPORT: MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT**

The Mayor elaborated on the report.

Various inputs were made by members on the item and EXCO commended management for doing such a sterling work. However, issues such as slow collection rate for service charges and unspent conditional grant were a concern and EXCO requested management to urgently address those.

The Acting Chief Financial Officer explained the new payment arrangement with Eskom and once again EXCO commended management thereon.

EXCO Resolved to RECOMMEND:

- 1) To note the Mid – Year Performance Assessment and Financial Performance Report for 2021/
- 2) To adjust the 2021/2022 MTREF Budget.
- 3) That the 2021/2022 section 72 Report should be made public, for public viewing in all municipal offices and public amenities.

### **ITEM 2/2022**

#### **ADJUSTMENT OF MUNICIPAL BUDGET: 2021/22 FINANCIAL YEAR**

The Mayor elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To approve the ADJUSTMENT BUDGET for 2021/22 financial year.

## CLOSURE

The Chairperson thanked all members for their attendance.  
(The meeting adjourned at 10h48)

MINUTES WERE CONFIRMED AND SIGNED BY:

\_\_\_\_\_  
CLLR. ZM. RASMENI  
CHAIRPERSON:  
EXECUTIVE COMMITTEE

\_\_\_\_\_  
DATE

ITEM 9/2021

**CONFIRMATION OF PREVIOUS MINUTES OF A MEETING HELD ON MONDAY, 7 MARCH 2022**

**3. PURPOSE**

To table before EXCO minutes of the Special meeting held on 7 March 2022 to be confirmed as a true reflection of what was discussed.

**4. BACKGROUND**

EXCO meetings sit monthly to discuss the items tabled in the agenda and resolve accordingly. However, in certain instances compliance and urgent issues need to be considered and special meetings are convened to address those issues. Such meetings are recorded and the minutes are tabled in the next meeting to be confirmed.

**3. LEGAL IMPLICATIONS**

Standing Rules of the Council  
Local Government: Municipal Structures Act NO. 117 of 1998

**4. FINANCIAL IMPLICATIONS**

None

**5. RECOMMENDATIONS**

It is **RECOMMENDED** that:

- 1) EXCO considers the minutes tabled for the meeting held on 7 March 2022 and confirm them as the true reflection of what was discussed.

## MINUTES

### SPECIAL EXCO MEETING

Held on Monday the 7 March 2022, at 10h00 in the Mayor's Boardroom, Alice

#### PRESENT:

Hon. Mayor; Cllr: ZM. Rasmeni	-	Chairperson
Cllr. A.W. Ntsangani	-	Finance Portfolio Head
Cllr. N. Sango	-	Portfolio Head: Engineering Services
Cllr. P. Sabane	-	Portfolio Head: Sports, Arts & Culture
Cllr. S. Mjakuca	-	Portfolio Head: Strat Planning & LED

#### ALSO IN ATTENDANCE

Ms. UT. Malinzi	-	Municipal Manager
Ms. NT. Majiba	-	Director: Community Services
Dr. LD. Hanabe	-	Director: Strategic Planning & LED
Mr. MP. Nini	-	Director: Corporate Services
Mr. D. Mlenzana	-	Director: Engineering Services
Ms. N. Smith	-	Acting Chief Financial Officer
Mr. M. Langa	-	Manager: Council Support & Records
Mr. M. Kata	-	Manager: Mayor's Office

#### 1. OPENING

A moment of silence, prayer and meditation was observed.

#### 2. NOTICE OF THE MEETING

The Municipal Manager read the notice convening the meeting.

#### 3. CONSIDERATION OF APPLICATIONS FOR LEAVE OF ABSENCE

##### 3.1 With Apology

Cllrs. Tyhali and Nombombo

##### 3.2 Without Leave

Cllrs. Lombard and Zuka.

#### 4. ADOPTION OF THE AGENDA

Cllr. Mjakuca moved for adoption of the agenda, seconded Cllr. Sabane.

## **5. COMMUNICATION BY THE CHAIRPERSON**

Following her welcoming address, the Chairperson reflected on the legislation that authorizes Municipalities to govern in their own space in as far as structuring of administration and ability to govern were concerned. She praised the unity within the institution taking into consideration the fact that other Municipalities were struggling to carry out their programs owing to lack of unity. She appealed to members to pull all stops and address challenges faced by communities through public participation.

### **ITEM 3/2022**

#### **REQUEST TO ADVERTISE THE POSITION OF THE DIRECTOR COMMUNITY SERVICES AND THE APPOINTMENT OF THE SHORTLISTING AND INTERVIEWING PANEL**

The Mayor elaborated on the report.

Various inputs were made by members on the item and EXCO raised a concern at the departure of senior management almost at the same time. EXCO entertained fears as to what would become of the institution should top management leave due to expiration of contracts and others through resignation as they feel uncertain. It was said that should such happen, the Municipality would have to start from scratch and operate without top management but only individuals in acting positions. In view of the of the above named, EXCO felt that the Municipality should seek legal opinion on the processes to follow if it wishes to retain management without following the normal recruitment process.

EXCO Resolved to RECOMMEND:

- 1) To accept the resignation of the Director: Community Services.
- 2) To approve that the position of the Director Community Services be advertised.
- 3) To appoint the Shortlisting and interviewing panel for the position of Director Community Services.
- 4) To appoint Ms N Speelman as acting Director of the Community Services department.

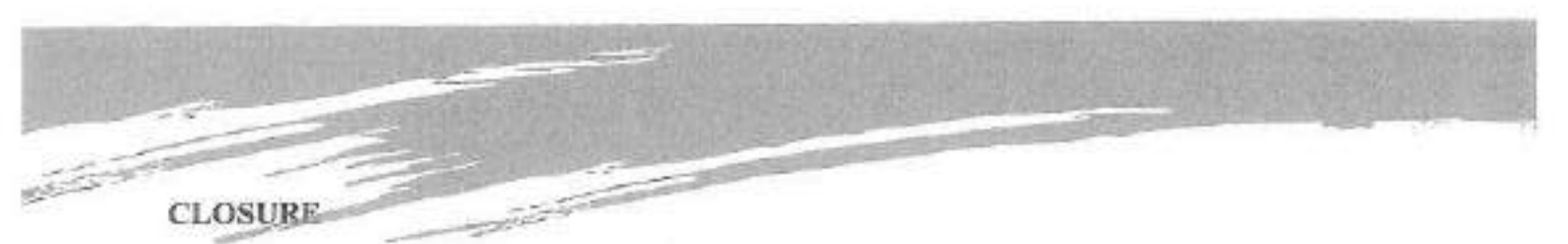
### **ITEM 4/2022**

#### **REPORT OF THE CFO INTERVIEWS THAT WERE HELD ON THE 28<sup>TH</sup> DECEMBER 2021 IN ALICE COUNCIL CHAMBERS BUILDING**

The Mayor elaborated on the report.

EXCO Resolved to RECOMMEND:

- 1) To appoint Mr M. Ngxowa as the Chief Financial Officer of Raymond Mhlaba Municipality
- 2) That if he declined the appointment, the post be re advertised as the other two candidates are below 60%.



**CLOSURE**

The Chairperson thanked all members for their attendance.  
(The meeting adjourned at 10h55)

MINUTES WERE CONFIRMED AND SIGNED BY:

\_\_\_\_\_  
CLLR. ZM. RASMENI  
CHAIRPERSON:  
EXECUTIVE COMMITTEE

\_\_\_\_\_  
DATE

## ITEM 10/2022

DIRECTOR: N HILL – ACTING CFO

### MONTHLY BUDGET STATEMENT FOR THE PERIOD ENDED 01 JULY 2021 TO 31 DECEMBER 2021

#### 1. PURPOSE

The purpose of this report is to comply with section 71 of the MFMA and the requirements as promulgated in the Government Gazette No 32141 of 17 April 2009.

To table before EXCO status of the Operating and Capital Budget with reference to the 2021/2022 financial year for the period ended 01 January to 31 December 2021 for noting.

#### 2. BACKGROUND

Section 52 (d) and 71 of the Municipal Finance Management Act, 56 of 2003 and in terms of Section 28 of the Government Notice 32141 dated 17 April 2009, regarding the Local Government: Municipal Finance Management Act 2003 Municipal Budget and Reporting Regulations” necessitates that specific financial matters be reported on and in the format prescribed, hence this report to meet legislative compliance.

“The mayor of a municipality-

52(d)(MFMA) must, **within 30 days of the end of each quarter**, submit a report to council on the implementation of the budget and the financial state of the municipality,”

“The mayor of a municipality-

MFMA Section 71(1)- states that the accounting officer of a municipality must by no later than **10 working days after the end of each month** submit to the mayor of the municipality and relevant treasury a statement in the prescribed format on the state of the municipality’s budget reflecting the following particulars for the relevant month:”

- Actual revenue per revenue source
- Actual expenditure per vote
- Actual capital expenditure per vote
- Amount of any allocations received
- Actual expenditure on allocations received

#### 3. LEGAL IMPLICATIONS

Local Government: Municipal Finance Management Act No. 56 of 2003

#### 4. FINANCIAL IMPLICATIONS

**SUMMARY: STATEMENT OF FINANCIAL PERFORMANCE AS AT 30 JULY 2021**

	Budget	July Expenditure	Year to Date Expenditure	Projections	Balance	YTD % Spent
EMPLOYEE RELATED COST	196.703.048.00	16.429.308.00	16.429.308.00	16.391.920.67	180.273.740.00	8%
REMUNERATION OF COUNCILLORS	19.997.252.00	1.603.256.00	1.603.256.00	1.666.437.67	18.393.996.00	8%
DEBT IMPAIRMENT	25.000.000.00	-	-	2.083.333.33	25.000.000.00	0%
DEPRECIATION AND ASSET IMPAIRMENT	30.855.871.00	-	-	2.571.322.58	30.855.871.00	0%
FINANCE CHARGES	18.695.000.00	-	-	1.557.916.67	18.695.000.00	0%
BULK PURCHASES	45.600.000.00	-	-	3.800.000.00	45.600.000.00	0%
GRANTS AND SUBSIDY PAID AND OTHER EXPENDITURE	77.888.821.00	242.398.00	242.398.00	6.490.735.08	77.646.423.00	0%
TOTAL	414.739.992.00	18.274.962.00	18.274.962.00	34.581.666.00	396.465.030.00	4%

#### SUMMARY: STATEMENT OF FINANCIAL PERFORMANCE AS AT 31 AUGUST 2021

	Budget	August Expenditure	Year to Date Expenditure	Projections	Balance	YTD % Spent
EMPLOYEE RELATED COST	196.703.048.00	15.793.243.00	32.222.551.00	32.783.841.33	164.480.497.00	16%
REMUNERATION OF COUNCILLORS	19.997.252.00	1.618.005.00	3.221.261.00	3.332.875.33	16.775.991.00	16%
DEBT IMPAIRMENT	25.000.000.00	-	-	4.166.666.67	25.000.000.00	0%
DEPRECIATION AND ASSET IMPAIRMENT	30.855.871.00	-	-	5.142.645.17	30.855.871.00	0%
FINANCE CHARGES	18.695.000.00	-	-	3.115.833.33	18.695.000.00	0%
BULK PURCHASES	45.600.000.00	-	-	7.800.000.00	45.600.000.00	0%
GRANTS AND SUBSIDY PAID AND OTHER EXPENDITURE	77.888.821.00	1.918.648.00	2.161.048.00	12.981.470.17	75.727.775.00	3%
TOTAL	414.739.992.00	19.329.896.00	37.604.858.00	69.123.332.00	377.135.134.00	9%

#### SUMMARY: STATEMENT OF FINANCIAL PERFORMANCE AS AT 30 SEPTEMBER 2021

	Budget	September Expenditure	Year to Date Expenditure	Projections	Balance	YTD % Spent
EMPLOYEE RELATED COST	196.703.048.00	16.594.680.00	48.817.231.00	49.175.762.00	147.885.817.00	25%
REMUNERATION OF COUNCILLORS	19.997.252.00	1.609.205.00	4.830.466.00	4.999.313.00	15.166.786.00	24%
DEBT IMPAIRMENT	25.000.000.00	-	-	6.250.000.00	25.000.000.00	0%
DEPRECIATION AND ASSET IMPAIRMENT	30.855.871.00	-	-	7.713.967.75	30.855.871.00	0%
FINANCE CHARGES	18.695.000.00	-	-	4.673.750.00	18.695.000.00	0%
BULK PURCHASES	45.600.000.00	-	-	11.400.000.00	45.600.000.00	0%
GRANTS AND SUBSIDY PAID AND OTHER EXPENDITURE	77.888.821.00	3.615.845.00	5.776.891.00	19.472.205.25	72.111.930.00	7%
TOTAL	414.739.992.00	21.819.730.00	59.424.588.00	103.684.988.00	355.315.404.00	14%

**SUMMARY: STATEMENT OF FINANCIAL PERFORMANCE AS AT 30 OCTOBER 2021**

	Budget	October Expenditure	Year to Date Expenditure	Projections	Balance	YTD % Spent
EMPLOYEE RELATED COST	196,703,048.00	16,625,863.00	65,443,094.00	65,567,682.67	131,259,954.00	33%
REMUNERATION OF COUNCILLORS	19,997,252.00	1,609,237.00	6,439,703.00	6,665,750.67	13,557,549.00	32%
DEBT IMPAIRMENT	25,000,000.00	-	-	8,333,333.33	25,000,000.00	0%
DEPRECIATION AND ASSET IMPAIRMENT	30,855,871.00	-	-	10,285,290.33	30,855,871.00	0%
FINANCE CHARGES	18,695,000.00	-	-	6,231,666.67	18,695,000.00	0%
BULK PURCHASES	45,600,000.00	-	-	15,200,000.00	45,600,000.00	0%
GRANTS AND SUBSIDY PAID AND OTHER EXPENDITURE	77,888,821.00	19,928,201.00	25,705,092.00	25,962,940.33	52,183,729.00	33%
<b>TOTAL</b>	<b>414,739,992.00</b>	<b>38,163,301.00</b>	<b>97,587,889.00</b>	<b>138,246,664.00</b>	<b>317,152,103.00</b>	<b>24%</b>

**SUMMARY: STATEMENT OF FINANCIAL PERFORMANCE AS AT 30 NOVEMBER 2021**

	Budget	November Expenditure	Year to Date Expenditure	Projections	Balance	YTD % Spent
EMPLOYEE RELATED COST	196,703,048.00	16,558,681.00	62,001,775.00	81,959,603.33	114,701,273.00	42%
REMUNERATION OF COUNCILLORS	19,997,252.00	1,402,541.00	7,842,244.00	8,332,188.33	12,155,008.00	36%
DEBT IMPAIRMENT	25,000,000.00	-	-	10,416,666.67	25,000,000.00	0%
DEPRECIATION AND ASSET IMPAIRMENT	30,855,871.00	-	-	12,856,612.92	30,855,871.00	0%
FINANCE CHARGES	18,695,000.00	-	-	7,769,563.33	18,695,000.00	0%
BULK PURCHASES	45,600,000.00	2,256,000.00	2,256,000.00	19,000,000.00	43,344,000.00	5%
GRANTS AND SUBSIDY PAID AND OTHER EXPENDITURE	77,888,821.00	7,945,034.00	33,650,126.00	32,453,675.42	44,238,695.00	43%
<b>TOTAL</b>	<b>414,739,992.00</b>	<b>28,162,256.00</b>	<b>125,750,145.00</b>	<b>172,808,330.00</b>	<b>288,989,847.00</b>	<b>30%</b>

**SUMMARY: STATEMENT OF FINANCIAL PERFORMANCE AS AT 31 DECEMBER 2021**

	Budget	December Expenditure	Year to Date Expenditure	Projections	Balance	YTD % Spent
EMPLOYEE RELATED COST	196,703,048.00	18,287,176.00	100,288,951.00	98,351,524.00	96,414,097.00	51%
REMUNERATION OF COUNCILLORS	19,997,252.00	1,544,421.00	9,386,665.00	9,998,626.00	10,610,587.00	47%
DEBT IMPAIRMENT	25,000,000.00	-	-	12,500,000.00	25,000,000.00	0%
DEPRECIATION AND ASSET IMPAIRMENT	30,855,871.00	-	-	15,427,935.50	30,855,871.00	0%
FINANCE CHARGES	18,695,000.00	-	-	9,347,500.00	18,695,000.00	0%
BULK PURCHASES	45,600,000.00	6,144,362.47	8,400,392.47	22,800,000.00	37,199,607.53	18%
GRANTS AND SUBSIDY PAID AND OTHER EXPENDITURE	77,888,821.00	22,012,596.53	55,662,724.53	38,644,410.50	22,226,096.47	71%
<b>TOTAL</b>	<b>414,739,992.00</b>	<b>47,988,566.00</b>	<b>173,738,733.00</b>	<b>207,369,996.00</b>	<b>241,001,259.00</b>	<b>42%</b>

## Statement of Financial Performance

The actual expenditure to date amounts to R 173 738 million as at end of December 2021. The overall expenditure actual to date against the budget amounts to 42%, this excludes Depreciation and Debt impairments as these items are calculated and recognized at year end. Employee cost year to date actual is more than year to date projection by 1%, this is the indication that the municipality is spending more on employee cost. The contributing factors on employee cost - overtime.

### SUMMARY ON GRANTS SPENDING AS AT 30 JULY 2021

	Budget	Received to Date	July Expenditure	Year to date Expenditure	Projections	Balance	YTD % Spent (Against Original)	YTD % Spent (Against Receipt)
FINANCE MANAGEMENT GRANT	2 000 000.00	-	27 567.95	27 567.95	216 886.67	2 572 432.04	1%	1%
MUNICIPAL INFRASTRUCTURE GRANT	41 333 000.00	5 391 000.00	157 989.05	157 989.05	3 064 416.67	41 175 030.95	0%	3%
EXTENDED PUBLIC WORKS	2 900 000.00	-	49 904.20	49 904.20	241 606.67	2 850 095.80	2%	#DIV/0!
EPWP ALLIEN PLANT PROJECT	358 059.00	-	281 019.32	281 019.32	29 036.25	76 439.68	79%	#DIV/0!
DEPT OF ROADS	14 743 590.00	-	-	-	1 228 032.50	14 743 590.00	0%	#DIV/0!
<b>TOTAL</b>	<b>61 934 649.00</b>	<b>5 391 000.00</b>	<b>517 080.53</b>	<b>517 080.53</b>	<b>5 161 320.75</b>	<b>61 417 588.47</b>	<b>1%</b>	<b>10%</b>

### SUMMARY ON GRANTS SPENDING AS AT 31 AUGUST 2021

	Budget	Received to Date	Aug Expenditure	Year to date Expenditure	Projections	Balance	YTD % Spent (Against Original)	YTD % Spent (Against Receipt)
FINANCE MANAGEMENT GRANT	2 000 000.00	2 000 000.00	27 567.98	55 135.92	433 333.33	2 544 864.08	2%	2%
MUNICIPAL INFRASTRUCTURE GRANT	41 333 000.00	5 391 000.00	3 835 795.07	3 993 794.62	6 888 533.33	37 339 235.38	10%	74%
EXTENDED PUBLIC WORKS	2 900 000.00	-	102 791.00	152 685.20	483 333.33	2 747 314.80	5%	#DIV/0!
EPWP ALLIEN PLANT PROJECT	358 059.00	-	76 439.68	358 059.00	89 675.50	-	100%	#DIV/0!
DEPT OF ROADS	14 743 590.00	14 743 590.00	2 683 374.62	2 683 374.52	2 457 295.00	12 060 215.48	18%	18%
<b>TOTAL</b>	<b>61 934 649.00</b>	<b>22 734 590.00</b>	<b>6 728 968.73</b>	<b>7 283 019.28</b>	<b>10 322 461.90</b>	<b>54 691 629.74</b>	<b>12%</b>	<b>32%</b>

### SUMMARY ON GRANTS SPENDING AS AT 30 SEPTEMBER 2021

	Budget	Received to Date	Sept Expenditure	Year to date Expenditure	Projections	Balance	YTD % Spent (Against Original)	YTD % Spent (Against Receipt)
FINANCE MANAGEMENT GRANT	2 000 000.00	2 000 000.00	30 469.68	85 595.58	660 000.00	2 614 404.42	3%	3%
MUNICIPAL INFRASTRUCTURE GRANT	41 333 000.00	5 391 000.00	109 723.20	4 163 487.82	10 333 250.00	37 169 512.18	10%	77%
EXTENDED PUBLIC WORKS	2 900 000.00	725 000.00	879 773.97	832 458.17	725 000.00	2 067 540.83	29%	115%
EPWP ALLIEN PLANT PROJECT	358 059.00	-	-	358 059.00	89 014.75	-	100%	#DIV/0!
DEPT OF ROADS	14 743 590.00	14 743 590.00	3 773 126.45	6 456 500.97	3 685 887.50	8 287 089.03	44%	44%
<b>TOTAL</b>	<b>61 934 649.00</b>	<b>23 489 590.00</b>	<b>4 693 983.26</b>	<b>11 898 102.54</b>	<b>15 483 862.25</b>	<b>60 038 546.46</b>	<b>19%</b>	<b>61%</b>

### SUMMARY ON GRANTS SPENDING AS AT 30 OCTOBER 2021

	Budget	Received to Date	Oct Expenditure	Year to date Expenditure	Projections	Balance	YTD % Spent (Against Original)	YTD % Spent (Against Receipt)
FINANCE MANAGEMENT GRANT	2.600.000.00	2.600.000.00	1.151.254.91	1.236.850.49	866.666.67	1.363.140.51	48%	#DIV/0!
MUNICIPAL INFRASTRUCTURE GRANT	41.333.000.00	6.391.000.00	2.201.917.90	6.965.005.72	13.777.805.07	34.967.894.26	15%	118%
EXTENDED PUBLIC WORKS	2.900.000.00	725.000.00	656.031.47	1.499.490.64	966.666.67	1.411.509.36	51%	205%
EPWP ALLIEN PLANT PROJECT	358.059.00	-	-	358.059.00	119.353.00	-	100%	#DIV/0!
DEPT OF ROADS	14.743.590.00	14.743.590.00	2.932.106.95	8.988.609.52	4.914.330.00	5.754.960.46	61%	61%
<b>TOTAL</b>	<b>61.934.649.00</b>	<b>23.469.690.00</b>	<b>6.940.912.83</b>	<b>18.437.015.37</b>	<b>20.644.965.00</b>	<b>43.487.633.63</b>	<b>30%</b>	<b>79%</b>

### SUMMARY ON GRANTS SPENDING AS AT 30 NOVEMBER 2021

	Budget	Received to Date	Nov Expenditure	Year to date Expenditure	Projections	Balance	YTD % Spent (Against Original)	YTD % Spent (Against Receipt)
FINANCE MANAGEMENT GRANT	2.600.000.00	2.600.000.00	47.558.00	1.294.408.49	1.093.333.33	1.315.681.61	48%	#DIV/0!
MUNICIPAL INFRASTRUCTURE GRANT	41.333.000.00	5.391.000.00	3.170.377.63	6.535.369.26	17.222.083.33	31.797.616.75	23%	177%
EXTENDED PUBLIC WORKS	2.900.000.00	725.000.00	625.534.68	2.114.025.20	1.208.333.33	785.974.80	73%	292%
EPWP ALLIEN PLANT PROJECT	358.059.00	-	-	358.059.00	149.191.25	-	100%	#DIV/0!
DEPT OF ROADS	14.743.590.00	14.743.590.00	-	8.988.509.52	6.143.162.50	5.754.960.46	61%	20%
<b>TOTAL</b>	<b>61.934.649.00</b>	<b>23.469.690.00</b>	<b>3.843.470.09</b>	<b>22.280.485.46</b>	<b>25.808.103.75</b>	<b>39.664.163.64</b>	<b>36%</b>	<b>66%</b>

### SUMMARY ON GRANTS SPENDING AS AT 31 DECEMBER 2021

	Budget	Received to Date	Dec Expenditure	Year to date Expenditure	Projections	Balance	YTD % Spent (Against Original)	YTD % Spent (Against Receipt)
FINANCE MANAGEMENT GRANT	2.600.000.00	2.600.000.00	47.637.40	1.331.045.89	1.300.000.00	1.258.054.11	51%	#DIV/0!
MUNICIPAL INFRASTRUCTURE GRANT	41.333.000.00	14.721.000.00	10.929.010.62	20.469.393.87	20.666.500.00	20.865.005.13	50%	139%
EXTENDED PUBLIC WORKS	2.900.000.00	2.030.000.00	676.866.06	2.789.892.16	1.450.000.00	110.107.84	90%	157%
EPWP ALLIEN PLANT PROJECT	358.059.00	-	-	358.059.00	176.029.50	-	100%	#DIV/0!
DEPT OF ROADS	14.743.590.00	14.743.590.00	12.535.345.00	21.523.854.00	7.371.796.00	9.210.636.40	146%	70%
<b>TOTAL</b>	<b>61,934,649.00</b>	<b>50,094,690.00</b>	<b>24,197,790.06</b>	<b>46,668,248.82</b>	<b>30,967,324.80</b>	<b>31,466,403.48</b>	<b>79%</b>	<b>83%</b>

### Capital and operational Grants

The municipality has spent an amount of R42 million on conditional grants as at end of December 2021. However, an adjustment was done on grants due to revised allocation by Department of Roads. An additional amount of R16 million was received in November 2021. The actual to date against receipt to date amounts to 75%, and against original budget is 93%. The municipality has received a letter of intention to withhold MIG Grant of R 16 million from COGTA. However, there is an allocation of R9,3 million for MIG that was not transferred in September 2021.

## 5. RECOMMENDATIONS

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the report on the monthly budget statement.

ITEM 11/2022

AUTHOR: MR K.KOIKOI

**OPERATING CREDITORS REPORT MONTH ENDING 01 JULY 2021 TO 30 DECEMBER 2021**

**1. PURPOSE**

The purpose of the report is to table before EXCO the amounts committed by the municipality to creditors and the level of compliance with the relevant legislation for the period July 2021 to December 2021 for noting

**2. LEGAL FRAMEWORK**

Section 65 of the Municipal Finance Management Act, Act 56 of 2003 refers to step for Expenditure Management to be undertaken by the Accounting Officer.

**3. AUTHORITY**

Section 65 of the Municipal Finance Management Act No 56 of 2003 instructs the Accounting Officer to take all necessary steps to ensure that the municipality has and maintains an effective system of expenditure control, including procedures for the approval, authorization, withdrawal and payments of funds.

**4. BACKGROUND**

The Creditors Report forms an integral part of indicating the level of compliance by the Municipality in applying the relevant section 65 in practise within the Municipality's daily operations. The MFMA's Chapter 8, section 65 states that all creditors should be paid within 30 days.

**5. STRATEGIC IMPLICATIONS**

Ensuring the Municipality is financially sustainable and meets its financial obligations

**6. FINANCIAL IMPLICATIONS**

**31 July 2021**

Current	30 days	60 Days	90 Days	120 Days
-	-	-	-	-

**31 August 2021**

Current	30 days	60 Days	90 Days	120 Days
21 950,25				

**30 September 2021 is categorized as follows:**

Current	30 days	60 Days	90 Days	120 Days
2 902 051,23	21 950,25			

### 31 October 2021

120 Days	90 Days	60 Days	30 Days	Current	Balance
226 037,56	738 318,17	450 946,44	772 892,03	551 586,20	2 739 780,40

### 30 November 2021

180 Days	120 Days	90 Days	60 Days	30 Days	Current	Balance
226 037,56	738 318,17	450 946,44	772 892,03	551 586,20	312 922,69	3 052 703,09

### 31 December 2021

180 Days	150 Days	120 Days	90 Days	60 Days	30 Days	Current	Balance
226 037,56	738 318,17	450 946,44	772 892,03	551 586,20	577 838,44	314 314,68	3 631 933,52

## 7. RECOMMENDATIONS

The Standing Committee **RECOMMENDED** that:

- 1) EXCO recommends to Council to note the report on the operating creditors.

**ITEM 12/2022**

**AUTHOR: REVENUE MANAGER/N CEBU-VENA**

**DEBT MANAGEMENT**

**1. PURPOSE**

To report to EXCO on the status of consumer debtors for the period 31 July 2021 to 31 December 2021 for noting.

**2. LEGAL FRAMEWORK**

- MSA Chapter 9, Credit Control & Debt Management
- MFMA 56 OF 2003, Section 64 Revenue Management

**3. AUTHORITY**

Municipal Finance Management Act 64 mandates the Municipal Manager to raise and collect all monies due to the municipality and must ensure that there is a system of internal controls in place for management and reporting of these monies.

**4. BACKGROUND**

The main aim of the municipality is to ensure that all relevant properties as per the valuation roll, customers, services and financial transactions are accurately recorded in the Venus Financial System.

The use of the table below is the reflection of the balances as per the Billing system.

**AGE ANALYSIS ON SERVICE CATERGORY AS AT 01 JULY TO SEPTEMBER 2021**

Service Type	July	August	September
Refuse	217 583 194.85	219 376 103.68	221 753 946.44
Electricity	41 301 110.03	42 251 305.61	40 854 697.71
Rates	302,648 064.70	305 504 853.60	308 995 942.21
<b>TOTAL</b>	<b>561 532 369.58</b>	<b>567 132 262.89</b>	<b>571 604 586.36</b>

**AGE ANALYSIS ON SERVICE CATERGORY AS AT 01 OCTOBER TO DECEMBER 2021**

Service Type	October	November	December
Refuse	224,445 968.80	225,732 975.81	225,355 461.61
Electricity	43,079 432.78	41,279 559.06	42,695 570.76
Rates	297 059 505.91	297,318 097.48	300,477 165.38
<b>TOTAL</b>	<b>564 584 907.49</b>	<b>564 330 632.35</b>	<b>568 528 197.75</b>

**DEBTORS: AGEING AS PER CUSTOMER GROUP AS AT 01 JULY TO 30 SEPTEMBER 2021**

TYPE	Current	30 days	60 days	90+ days	Total
BUSINESS	1 175 539.70	785 115.34	1 225 728.33	21 593 866.26	24 780 249.63
RESIDENTIAL	3 893 009.40	3 698 028.97	5 927 344.86	212 396 879.59	225 915 262.82
GOVERNMENT	3 269 389.18	4 004 865.91	34 491 952.31	185 140 594.72	226 906 802.12
FARMERS	875 588.15	464 069.61	4 167 121.92	24 720 826.01	30 027 605.69
UNKNOWN	-207 016.20	-339 997.70	1 583 320.01	62 938 359.99	63 974 666.10
<b>TOTALS</b>	<b>8 806 510.23</b>	<b>8 612 082.13</b>	<b>47 395 467.43</b>	<b>506 790 526.57</b>	<b>571 604 586.36</b>

**DEBTORS: AGEING AS PER CUSTOMER GROUP AS AT 01 OCTOBER TO 30 DECEMBER 2021**

TYPE	Current	30 days	60 days	90+ days	Total
BUSINESS	2,633 817.66	1,143 428.05	1,227 805.01	37,007 444.53	42,612 495.15
RESIDENTIAL	3,772 384.74	3,663 350.73	3,621 475.23	222,094 993.74	233,152 204.44
GOVERNMENT	-1,417 685.53	2,688 305.70	2,561 579.00	190,714 541.11	194, 546 740.28
FARMS	606,453.62	598,871.11	479,999.20	28,619 841.41	30,305 265.34
UNKNOWN	1,390 411.55	1,363 125.55	1,330 976.49	63,826 978.96	67, 911 492.54
<b>TOTALS</b>	<b>6,985 381.94</b>	<b>9,457 081.14</b>	<b>9,221 834.93</b>	<b>542,863 899.74</b>	<b>668 528 197.75</b>

**OUTSTANDING DEBTORS PER TOWN AT 01 JULY TO 30 SEPTEMBER 2021**

Town	July	August	September
Hogsback	38 879 571.66	45 352 668.85	45 925 591.29
Alice	84 719 355.81	90 707 788.80	88 710 294.11
Middledrift	20 757 044.14	43 711 873.06	45 008 569.63
Seymour	16 202 283.85	18 124 680.67	18 365 490.50
Fort Beaufort	275 259 145.16	228 987 708.14	225 010 007.36
Katberg	620 426.39	490 221.40	497 790.21
Adelaide	70 961 282.12	72 205 786.74	72 102 416.72
Bedford	54 133 260.45	54 851 718.50	54 923 177.03
<b>Total</b>	<b>561 532 369.58</b>	<b>567 132 262.89</b>	<b>571 604 586.36</b>

**OUTSTANDING DEBTORS PER TOWN AT 01 OCTOBER TO 31 DECEMBER 2021**

Town	October	November	December
Hogsback	40 818 019.30	41 363 685.66	41 383 956.25
Alice	98 594 419.06	100 291 333.79	101 961 394.35
Middledrift	46 009 183.40	45 580 812.74	45 799 225.70

Seymour	18 070 434.05	18 302 960.19	18 541 784.00
Fort Beaufort	234 122 883.74	231 942 540.94	231 936 662.01
Katberg	518 675.04	537 536.65	573 326.04
Adelaide	71 756 572.03	72 113 032.10	73 544 172.45
Bedford	54 694 720.87	54 198 730.28	54 787 676.95
Total	584,584 907.49	564,330 632.35	568, 528 197.75

## 5. HUMAN RESOURCE IMPLICATIONS

Revenue section will have to allocate more people to the credit control initiative in order to enhance collection efforts as the debt book grows.

## 6. STRATEGIC IMPLICATIONS

Revenue management (revenue) is key to funding the objectives of the SDBIP, therefore being an enabler for the implementation of municipal objectives.

## 7. FINANCIAL IMPLICATIONS

## 8. RECOMMENDATIONS

The Standing Committee **RECOMMENDED** that:

- 1) EXCO recommends to Council to note the report on the Debt Management

## ITEM 13/2022

**AUTHOR: REVENUE MANGER**

### **REVENUE MANAGEMENT**

#### **1. PURPOSE**

To report to EXCO on revenue management activities undertaken for the period 31 July 2021 to 31 December 2021.

#### **2. LEGAL FRAMEWORK**

- MSA Chapter 9, Credit Control & Debt Management
- MFMA 56 OF 2003, Section 64 Revenue Management

#### **3. AUTHORITY**

Municipal Finance Management Act mandates the Municipal Manager to raise and collect all monies due to the municipality and must ensure that there is a system of internal controls in place for management and reporting of these monies.

#### **4. BACKGROUND**

In terms of Section 96 (a) of the Local Government Municipality Systems act 32 of 2000, the municipality must collect all money that is due and payable to it subject to this act and any related applicable legislation. A considerable amount of municipal revenue is obtained from levying services in order for the municipality to determine its stability, effectiveness and ability to finance municipal services into the future. In collecting the outstanding revenue, the credit control team of the BTO office strives to ensure sound internal controls and adherence to the municipal credit control and debt management policy.

The Actual Revenue –collected for July 2021 is R 5 299 419.36

The Actual Revenue –collected for August 2021 is R 7 676 245.46

The Actual Revenue –collected for September 2021 is R 4 112 381.53

The Actual Revenue –collected for October 2021 is R21 649 205.55

The Actual Revenue –collected for November 2021 is R8 379 416.98

The Actual Revenue –collected for December 2021 is R10 119 469.98

**Efforts and Action Plan for the month of July 2021**

<b>Department of Roads and Public Works (Provincial)</b>	No payment received	The department is delaying payments due to valuation certificates that we need to print every time we submit a claim.	Credit Control Continues
<b>University of Fort Hare</b>	The account is up to date.	None	None
<b>Department of Public Works (National)</b>	No payment received.	None	Credit Control Continues
<b>Department of Education 25 accounts</b>	No payment received.	Accounts are within 30 days	Credit Control Continues
<b>Department of Health 7 accounts</b>	The department paid	Health is having budget problems hence there is a delay in payments.	Credit Control Continues
<b>All Businesses and Eskom Area</b>	Implementation of credit control- letters of demand issued to ALice and Middledrift, subsequent recovery steps to follow based on response to the letter of demand.	Eskom Area: Inability to exercise cut-off measure due to electricity not being supplied by RMLM Municipality,	Implementation of credit control
<b>Pre-paid Electricity</b>	Blocking of consumers is still continuing and arrangements to pay are being made on a daily basis		Implement credit control
<b>Dept of Social Development</b>	No payment received.	Credit Control Continues	Credit Control Continues

Department of Rural development EC	No payment	Slow process of making payments due to small budget, however request for additional funding has been made to National DRDLR. Letter of demand was emailed to DRDLR amounting to R 9,9 million.	
Amathole District Municipality(ADM)	No payment received.	ADM still delaying payments with no valid reason.	Credit Control Continues

#### **Efforts and Action Plan for the month of August 2021**

Department of Roads and Public Works (Provincial)	The department paid	The department is delaying payments due to valuation certificates that we need to print every time we submit a claim.	Credit Control Continues
University of Fort Hare	The account is up to date.	None	None
Department of Public Works (National)	No payment received.	None	Credit Control Continues
Department of Education 25 accounts	No payment received.	Accounts are within 30 days	Credit Control Continues
Department of Health 7 accounts	The department paid	Health is having budget problems hence there is a delay in payments.	Credit Control Continues
All Businesses and Eskom Area	Implementation of credit control- letters of demand issued to ALice and Middledrift, subsequent recovery steps to follow based on response to the letter of demand.	Eskom Area: Inability to exercise cut-off measure due to electricity not being supplied by RMLM Municipality,	Implementation of credit control

<b>Pre-paid Electricity</b>	Blocking of consumers is still continuing and arrangements to pay are being made on a daily basis		Implement credit control
<b>Dept of Social Development</b>	No payment received.	Credit Control Continues	Credit Control Continues
<b>Department of Rural development EC</b>	The department paid	Slow process of making payments due to small budget, however request for additional funding has been made to National DRDLR. Letter of demand was emailed to DRDLR amounting to R 9,9 million.	
<b>Amathole District Municipality(ADM)</b>	No payment received.	ADM still delaying payments with no valid reason.	Credit Control Continues

**Efforts and Action Plan for the month of September 2021**

<b>Department of Roads and Public Works (Provincial)</b>	No payment received	The department is delaying payments due to valuation certificates that we need to print every time we submit a claim.	Credit Control Continues
<b>University of Fort Hare</b>	The account is up to date.	None	None
<b>Department of Public Works (National)</b>	No payment received.	None	Credit Control Continues
<b>Department of Education 25 accounts</b>	No payment received.	Accounts are within 30 days	Credit Control Continues
<b>Department of Health 7 accounts</b>	No payment received	Health is having budget problems hence there is a delay in payments.	Credit Control Continues
<b>All Businesses and Eskom Area</b>	Implementation of credit control- letters of	Eskom Area: Inability to exercise cut-off measure	Implementation of credit control

	demand issued to ALice and Middledrift, subsequent recovery steps to follow based on response to the letter of demand.	due to electricity not being supplied by RMLM Municipality,	
<b>Pre-paid Electricity</b>	Blocking of consumers is still continuing and arrangements to pay are being made on a daily basis		Implement credit control
<b>Dept of Social Development</b>	No payment received.	Credit Control Continues	Credit Control Continues
<b>Department of Rural Development EC</b>	No payment received	Slow process of making payments due to small budget, however request for additional funding has been made to National DRDLR. Letter of demand was emailed to DRDLR amounting to R 9,9 million.	
<b>Amathole District Municipality(ADM)</b>	No payment received.	ADM still delaying payments with no valid reason.	Credit Control Continues

#### Efforts and Action Plan for the month of October 2021

<b>Department</b>	<b>Achievements/efforts for October</b>	<b>Challenges</b>	<b>Action Plan For November 2021</b>
Department of Roads and Public Works (Provincial)	RMLM engaged PDPW and the department promised to request budget to the C.F.O	PDPW is requesting RMLM to verify properties before making a payment	RMLM to engage the department on Rates & services owing.
University of Fort Hare	Up to date	U.F.H accounts with are those years which the municipality never promulgated the tariffs.	Up to date
Department of Public Works (National)	NDPW paid R 154 030.28	Police station in Adelaide has unallocated old payment .	RMLM to engage the department on Rates & services

Department of Education 25 accounts	Letter of demand was served.	Department claims to be given very little budget for the year.	RMLM to engage the schools & the department.
Department of Health 7 accounts	None	Department cannot settle due to RMLM CSD non-compliance.	RMLM to engage the department for electricity owing.
All Businesses and Eskom Area	Some businesses came to pay and make arrangements , also to pay deposits.	Some are selling electricity without licence. Cannot block Eskom areas for rates in arrears.	To block all businesses with arrears & no deposit paid.
Pre-paid Electricity		Some clients do not have their account numbers linked to prepaid system.	To block consumers in arrears
Dept of Social Development			
Department of Rural development EC	DRDLR paid R 6 540 876.44	DRDLR is requesting reconciliation on all opening balances.	RMLM to engage the department.
Amathole District Municipality(ADM)	No payment	RMLM & ADM to reconcile the age analysis.	RMLM management to engage with ADM management.

#### Efforts and Action Plan for the month of November 2021

Department	Achievements/efforts for November	Challenges	Action Plan For December 2021
Department of Roads and Public Works (Provincial)	PDPW paid R 463 560.29	PDPW is waiting for Treasury to provide funds.	RMLM to engage the department
University of Fort Hare	No payment	No promulgation on accounts with balances.	N/A
Department of Public Works (National)	No payment but the department has requested payments section to process.	Prison accounts with unallocated payments.	RMLM to engage with department
Department of Education 25 accounts	No payments received but letter of demand served.	No budget as claimed by the schools.	RMLM to engage the department & schools
Department of Health 7 accounts	No payments received.	RMLM CSD non-compliance.	RMLM to engage the department.
All Businesses and Eskom Area	Some businesses made arrangements and payments.	RMLM is having very old accounts for previous tenants.	RMLM to visit businesses .
Pre-paid	RMLM is continuing	Insufficient debtor	RMLM to block accounts in

Electricity	blocking the debtors with arrears.	information on the Contour system.	arrears
Dept of Social Development			
Department of Rural development EC	DRDLR paid R 1 274 341.75	DRDLR is requesting the reconciliations for payment.	RMLM to engage the department.

### Efforts and Action Plan for the month of December 2021

<u>Department</u>	<u>Achievements/efforts for December</u>	<u>Challenges</u>	<u>Action Plan For January 2022</u>
Department of Roads and Public Works (Provincial)	PDPW paid R 4,5 million	PDPW is requesting RMLM to verify with them the properties before making the payments.	RMLM to engage the department.
University of Fort Hare	No payment received	No promulgation on accounts with balances	Up to date
Department of Public Works (National)	NDPW paid R 44 617.88	Unallocated payments on Adelaide police station.	RMLM to engage the department
Department of Education 25 accounts	No payment received. Letter of demand served but there was an arrangement with RMLM management.	To little budget provided by department as claimed by schools.	RMLM to engage schools & department
Department of Health 7 accounts	No payment received	CSD non-compliance	RMLM to engage the department
All Businesses and Eskom Area	Some businesses made payments and the other businesses were blocked.	Cannot block eskom areas for rates in arrears	RMLM to visit businesses in RMLM areas.
Pre-paid Electricity	Blocking is continuing	Consumers are complaining about poor service delivery.	RMLM to block consumers with arrears.
Dept of Social Development			
Department of Rural development EC	DRDLR paid R 393 715.35	DRDLR is requesting the Remittance Advice.	RMLM to engage the department.
Amathole District Municipality(ADM)			

## 5. HUMAN RESOURCE IMPLICATIONS

In order to enhance collection levels the section will have to allocate more credit controllers to the credit control system.

## 6. STRATEGIC IMPLICATIONS

Revenue management (revenue) is key to funding the objectives of the SDBIP, therefore being an enabler for the implementation of and achieving municipal objectives.

## 7. FINANCIAL IMPLICATIONS

None

## 8. RECOMMENDATIONS

The Standing Committee **RECOMMENDED** that:

- 1) EXCO recommends to Council to note the report on the Revenue management.
- 2) All the reasonable steps and measures should be taken to apply the credit control policy of the Municipality as much as possible.

## ITEM 14/2022

**AUTHOR: DIRECTOR: N HILL- ACTING CFO**

### **CASH MANAGEMENT AND INVESTMENTS**

#### **1. PURPOSE**

To report to EXCO on the status of Cash Management and Investments for the period July 2021 to 31 December 2021 for noting

#### **2. LEGAL FRAMEWORK**

- MFMA 56 OF 2003, Section 64 Revenue Management

#### **3. AUTHORITY**

Municipal Finance Management Act mandates the Municipal Manager to raise and collect all monies due to the municipality and must ensure that there is a system of internal controls in place for management and reporting of these monies.

#### **4. BACKGROUND**

The MFMA requires a municipality must have and maintain one primary or main bank account for all money received and transaction of payment to be paid into this account for control purposes, The municipality should be in position to investment for the purpose to promote robust revenue collections The primary goal of investing is to obtain a market return on investment.

#### **5. HUMAN RESOURCE IMPLICATIONS**

There are no direct human resource implications

#### **6. STRATEGIC IMPLICATIONS**

Revenue management (revenue) is key to funding the objectives of the SDBIP, therefore being an enabler for the implementation of and achieving municipal objectives.

#### **7. FINANCIAL IMPLICATIONS**

There were no investments made on the month of July 2021 to December 2021

#### **8. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) EXCO recommends to Council to note the report on the cash management

## ITEM 15/2022

**AUTHOR : REVENUE MANAGER**

### **FREE BASIC SERVICES**

#### **1. PURPOSE**

To table before EXCO the status of Free Basic Services for the period of July 2021 to December 2021 for noting

#### **2. LEGAL FRAMEWORK**

- MFMA 56 OF 2003, Section 64 Revenue Management
- Constitution of the Republic of South Africa

#### **3. AUTHORITY**

Municipal Finance Management Act mandates the Municipal Manager to raise and collect all monies due to the municipality and must ensure that there is a system of internal controls in place for management and reporting of these monies.

#### **4. BACKGROUND**

The municipality is having responsibility to ensure that all households within Raymond Mhlaba Municipality jurisdiction access free basic services. The indigent support policy must be applied consistently and the policy should be seen as a revenue management. Currently FBS is offered into two categories that is free basic refuse removal and free prepaid electricity. For 2021/2022 financial year FBS is budgeted at R15 million as follows.

#### **BUDGET BREAKDOWN PER CATEGORY OF SERVICE**

<b>Description</b>	<b>No of beneficiaries</b>	<b>total budget for the year</b>	<b>Budget allocation/service</b>
Electricity	17596	R14 900 000	R8 500 000
Refuse	5625		R6 200 000
alternative energy	242		R 200 000
<b>Total</b>	<b>23463</b>		<b>R14 900 000</b>

## FBS BUDGET MOVEMENT FOR THE PERIOD JULY 2021 TO DECEMBER 2021

Description	July expenditure	August expenditure	September expenditure
Electricity	1 594 838.16	1 545 612.71	1 489 538.56
Refuse	696 123.42	696 123.42	696 123.42
Alternative energy	-	-	-
<b>Total</b>	<b>2 290 961.53</b>	<b>2 241 736.13</b>	<b>2 185 661.98</b>

Description	October expenditure	November expenditure	December expenditure
Electricity	1 434 682.35	1 377 097.97	1 482 433.94
Refuse	333 494.82	333 494.82	334 097.34
Alternative energy	-	-	-
<b>Total</b>	<b>1 768 177.17</b>	<b>1 710 592.79</b>	<b>1 816 531.28</b>

### 5. HUMAN RESOURCE IMPLICATIONS

The increasing number of indigent beneficiaries warrants allocation of more free basic services data capturers for Alice area.

### 6. STRATEGIC IMPLICATIONS

Revenue management (revenue) is key to funding the objectives of the SDBIP, therefore being an enabler for the implementation of and achieving municipal objectives.

### 7. FINANCIAL IMPLICATIONS

R 2 290 961.84 - JULY 2021

R 2 241 736.13 - AUGUST 2021

R 2 185 661.98 - SEPTEMBER 2021

R 1 768 177.17 - OCTOBER 2021

R 1 710 592.79 - NOVEMBER 2021

R 1 816 531.28 - DECEMBER 2021

### 8. RECOMMENDATIONS

The Standing Committee **RECOMMENDED** that:

- 1) EXCO recommends to Council to note the report on the free basic services.

ITEM 16/2022

**AUTHOR: MANAGER SUPPLY CHAIN MR X PHANTSI**

**SUPPLY CHAIN DEVIATIONS**

**1. PURPOSE**

To table before EXCO the Supply Chain Deviations approved in the First and second quarter 21/22 for noting.

**2. LEGAL FRAMEWORK**

Constitution of the Republic of South Africa, Act No. 108 of 1996  
Local Government: Municipal Finance Management Regulations (Published in terms of Act No. 56 of 2003).  
Municipal Supply Chain Management Regulations 2005

**3. AUTHORITY**

Section 36 stipulates that the Accounting Officer may dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process under certain conditions and report such to council.

**4. BACKGROUND**

The municipality has procured goods and services through Supply Chain Regulations section 36. The Accounting Officer must report all deviations from the normal Supply Chain Regulations to the next council meeting.

**5. HUMAN RESOURCE IMPLICATIONS**

N/A

**6. STRATEGIC IMPLICATIONS**

SCM Regulation 36

**7. FINANCIAL IMPLICATIONS**

R104 399.74 – July 2021 to September 2021  
R225,407.88 - October 2021 to December 2021

**8. RECOMMENDATION**

The Standing Committee **RECOMMENDED** that:

- 1) EXCO recommends to Council to note the report on deviations.

DEVIATIONS

Reference	Account	Name	Description	Amount
RFQ0000230	MAAA046830	THAHLA NONGWADLA SERVICES	Hiring Lowbed truck by Engineering	R 15,599.74
RFQ0000180	MAAA1103102	SITANDILE	Hire TLB for 4days & Lowbed for 3days	R 88,800.00
				<u>R 104,399.74</u>

DEVIATIONS 30 Dec 21

Reference	Accession	Name	Description	Amount	Address	Contact details
RFC00003509	MAMA00035925	CFAD MOTORS	Toyota Landcruiser was sent for service. It is still under warranty that is why it must only be sent to Toyota for service	12,899.69	932 Eales Street King Williams Town	
RFC0000351	MAMA0242482	CASHBUILD (SOUTH AFRICA)	Purchase of building materials for the renovations of voting stations. The procurement was urgent as there was not enough time to go on the normal procurement processes	382,797.50	50 Campbell Street Fort Beaufort	083 427 3874
RFC0000466	MAMA0009417	RONNIES MOTORS TRUST (via TRACTOR WORLD	FUSO TRUCK slip truck was sent to Ronnies Motors for service. They are the only agents that have the parts for the Fuso Truck	29,710.69	P.O. BOX 5482 Greenfields East London	082 696 9996
				225,407.88		083 598 0413

ITEM 17/2022

**AUTHOR: MANAGER SUPPLY CHAIN MR X PHANTSI**

**BID AWARDS**

**1. PURPOSE**

To table before EXCO a report on the Bid Awards made in the First and second quarter 21/22 Financial Year for noting.

**1. LEGAL FRAMEWORK**

Constitution of the Republic of South Africa, Act No. 108 of 1996

Local Government: Municipal Finance Management Regulations (Published in terms of Act No. 56 of 2003).

Municipal Supply Chain Management Regulations 2005

**1. AUTHORITY**

The Supply Chain Regulations section 6 subsection (3) requires that the Accounting Officer must within 10 days of the end of each quarter submit a report on the implementation of Supply Chain Management policy to the Mayor of the municipality.

**3. BACKGROUND**

The Supply Chain Regulations section 6 subsection (3) requires that the Accounting Officer must within 10 days of the end of each quarter submit a report on the implementation of Supply Chain Management policy to the Mayor of the municipality.

**4. STRATEGIC IMPLICATIONS**

SCM policy

**4. FINANCIAL IMPLICATIONS**

R3 785 109.84

**6. ANNEXURES**

ATTACHMENTS

**7. RECOMMENDATION**

The Standing Committee **RECOMMENDED** that:

- 1) EXCO recommends to Council to note the report on the Bid Awards.

046 645 7400/7451      046 645 2562  
8 Somerset Street Fort Beaufort, 5720      P.O.Box 36, Fort Beaufort, 5720

## BID REPORT

COMPLIED BY:



K. PATEL  
MANAGER: SUPPLY CHAIN MANAGEMENT



APPROVED/ NOT APPROVED

U T MALINZI  
MUNICIPAL MANAGER

JANUARY 2022

SCMU02/AUCT/21/22: PROVISION OF AUCTION SERVICES FOR RAYMOND  
MHLABA

Classified 13

Portrait of a woman with text: Michael Collins, Personalized, Professional, Affordable...

Advertisement for a business or service, including contact information.

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CONDITIONS OF ACCEPTANCE
A person who is accepted for an insurance policy...

WARNING
A person who is accepted for an insurance policy...

Med. TruSted. Targeted.
Let us help you reach the markets you need to increase your business success.

Med. TruSted. Targeted.
Let us help you reach the markets you need to increase your business success.



RAYMOND  
MHLABA  
MUNICIPALITY  
TRANSVALE PROVINCE

Tel: 046 645 7400/7451 | Fax: 046 645 2562  
8 Somerset Street : Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

13 October 2021

Riley Auctioneers Pty Ltd  
28 Magnolia Road  
Brayton  
East London  
6201

Attention: Kwenele Botina  
Call No: 082 532 8888  
Email: kwenele@rileyauctions.co.za

**PROJECT NAME: PROVISION OF AUCTIONEERING SERVICES: SCMU02/AUCT/2/1/22**

We are pleased to inform you that Messrs Riley Auctioneers Pty (Ltd) has been appointed for the provision of auctioneering services as and when required from date of appointment until 13 October 2024 at a buyers commission of 3% (VAT Inclusive). Please take note of the following:

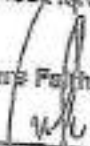
1. That the percentage commission must be firm and fixed for the duration of contract and payable by the buyer
2. That all proceeds from the auction must be paid into Raymond Mhlaba Municipality bank account with 30 working days from date of auction by the auctioneer
3. That a report must be submitted after each auction on the proceeds of sale as well as the breakdown of advertising fees.

**ACCEPTANCE OF APPOINTMENT**

Kindly formalise our agreement by confirming your acceptance of the conditions contained in this appointment in writing within seven (7) calendar days of the date of this letter. Your acceptance must be submitted to the Supply Chain Manager, Corner of Campbell and Market Street, Fort Beaufort 5720.

We look forward to your participation in the project and to its successful completion.

Yours Faithfully

  
U. T. MALINZI  
MUNICIPAL MANAGER

RAYMOND MHLABA MUNICIPALITY

LB

ACCEPTANCE OF APPOINTMENT

PROJECT NAME: PROVISION OF AUCTIONEERING SERVICES; BOMU02/AUG/21/22

I, Lutha Boko, the authorised representative of Riley Auctioneers hereby accept the appointment for the above project in accordance with the terms and conditions detailed in the Letter of Appointment.

Our representative on the project team responsible for the implementation of the project is Lutha Boko (NAME AND SURNAME)

Signed: [Signature]

Date: 03/11/21

Witness: [Signature]

Date: 03/11/2021

*[Faint stamp or text]*

RAYMOND MHLABA MUNICIPALITY

CB



Tel: 046 645 7400/7451 | Fax: 046 645 2562  
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Manziwa Group  
Unit 1 Portion 062 of 66  
Farm 817 R6  
Stutterheim Rd

**PROJECT NAME: SUPPLY AND INSTALLATION OF HIGH MAST LIGHTS ON TURNKEY FOR RAYMOND MHLABA MUNICIPALITY - BID NO: SCMUB1/HIGH/21/22.**

We are pleased to inform you that Messrs Manziwa Group has been appointed for the above mentioned project for an amount of R3 785 108.84.

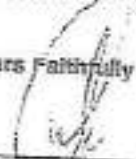
**ACCEPTANCE OF APPOINTMENT**

Kindly formalise our agreement by confirming your acceptance of the conditions contained in this appointment in writing within seven (7) calendar days of the date of this letter. Your acceptance must be submitted to the Chief Financial Officer, Corner of Campbell and Market Street, Fort Beaufort 5720.

Your acceptance of this appointment will render this letter a formal instruction to commence work on the project.

We look forward to your participation in the project and to its successful completion.

Yours Faithfully

  
\_\_\_\_\_  
U.T. MALINZI  
MUNICIPAL MANAGER

DATE: 05/11/21

**RAYMOND MHLABA MUNICIPALITY**

Bids are hereby invited for the following Projects:

Project No.	Project Name	ODS Grading	Closing Date	Closing time
1.	Supply and installation of Highmast lights on turney basis for Raymond Mhlaba Municipality SCMU01/HIGH/21/22	4CE or higher	04-10-2021	12:00 pm
2.	Panel of Consultants for engineering projects SCMU02/CONS/21/22	N/A	04-10-2021	12:00 pm
3.	Panel of service providers for supply and delivery of paving material SCMU03/PAVE/21/22	N/A	04-10-2021	12:00 pm
4.	Panel of service providers to assist with revenue enhancement for Raymond Mhlaba SCMU01/REV/21/22	N/A	04-10-2021	12:00 pm

The minimum specifications are detailed in the Bid document.

Bid documents will be available from the Budget & Treasury Department upon payment of a non-refundable fee of R300 (Three Hundred Rand) for each document (either in cash or by means of a bank guaranteed cheque) made payable to Raymond Mhlaba Municipality. The deposit is to be paid at the Budget and Treasury Office, Corner of Campbell and Market Street, Fort Beaufort, between 09h30 and 14h00 prior to the collection of the bid documents. The documents will be available on Friday, 10 September 2021.

Enquiries should be addressed to Mr D. Mtenzana at 048 645 7411 or email: dmtenzana@raymondmhlaba.gov.za or alternatively Mr A. Tince 048 645 7411 or email: atince@raymondmhlaba.gov.za

Completed bid documents are to be placed in a sealed envelope endorsed the relevant bid and must be deposited in the Bid Box at the Budget and Treasury Office, Corner of Campbell and Market Street, Fort Beaufort Town Hall, 5720, not later than 12h00pm at the dates indicated above.

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPFA) POINTS WILL BE AWARDED AS FOLLOWS:**

Price	80 points
BBBEE status	20 points
<b>TOTAL</b>	<b>100 points</b>

**BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- The Raymond Mhlaba Municipality Supply Chain Management Policy will apply.
- The Raymond Mhlaba Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
- Bids which are late, incomplete, not completed in black ink, unsigned or submitted by facsimile or electronically, will not be accepted.
- Bids submitted are to hold good for a period of 90 days.
- Bids that do not meet a minimum of 70 points will not be considered further.
- Bidders must submit their municipal rates and services accounts, or lease agreements (failure to submit will lead to disqualification).
- ODS Proof of registration.

Mr U. T. Mafuza  
Municipal Manager



**SCMU01/REV/21/22: PANEL OF SERVICE PROVIDERS TO ASSIST WITH  
REVENUE ENHANCEMENT FOR RAYMOND MHLABA**



## RAYMOND MHLABA MUNICIPALITY

Bids are hereby invited for the following Projects:

Project No.	Project Name	ODS Grading	Closing Date	Closing Time
1	Supply and installation of Highmast lights on turnkey basis for Raymond Mhlaba Municipality SCMU07/HIGH/21/22	4CE or higher	04-10-2021	12:00 pm
2	Panel of Consultants for engineering projects SCMU02/CONS/21/22	N/A	04-10-2021	12:00 pm
3	Panel of service providers for supply and delivery of paving materials SCMU03/PW/21/22	N/A	04-10-2021	12:00 pm
4	Panel of service providers to assist with revenue enhancement for Raymond Mhlaba SCMU01/RS/21/22	N/A	04-10-2021	12:00 pm

The minimum specifications are detailed in the Bid document.

Bid documents will be available from the Budget & Treasury Department upon payment of a non-refundable fee of R300 (Three Hundred Rand) for each document either in cash or by means of a bank guaranteed cheque made payable to Raymond Mhlaba Municipality. The deposit is to be paid at the Budget and Treasury Office, Corner of Campbell and Market Street, Fort Beaufort, between 09:30 and 13:00 prior to the collection of the bid documents. The documents will be available on Friday, 10 September 2021.

Enquiries should be addressed to Mr D Mientz at 046 645 7411 or email: [dmentz@raymondmhlaba.gov.za](mailto:dmentz@raymondmhlaba.gov.za) or alternatively Mr A. Tunce 046 645 7411 or email: [atunce@raymondmhlaba.gov.za](mailto:atunce@raymondmhlaba.gov.za)

Completed bid documents are to be placed in a sealed envelope endorsed the relevant bid and must be deposited in the Bid Box at the Budget and Treasury Office, Corner of Campbell and Market Street, Fort Beaufort Town Hall, 6720, not later than 12:00pm at the dates indicated above.

### PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPFPA) POINTS WILL BE AWARDED AS FOLLOWS:

Price	80 points
BBBEE status	20 points
<b>TOTAL</b>	<b>100 points</b>

### BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Raymond Mhlaba Municipality Supply Chain Management Policy will apply.
- The Raymond Mhlaba Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
- Bids which are late, incomplete, not completed in black ink, unsigned or submitted by facsimile or electronically will not be accepted.
- Bids submitted are to hold good for a period of 90 days.
- Bids that do not meet a minimum of 70 points will not be considered further.
- Bidders must submit their municipal rates and services accounts or lease agreements (failure to submit will lead to disqualification).
- ODS Proof of registration.

Mr U T. Makhali  
Municipal Manager



046 645 7400/7451 Fax: 046 645 2562  
8 Somerset Street : Fort Beaufort, 5720 : P.O.Box 36, Fort Beaufort, 5720

29<sup>th</sup> November 2021

Brandrive Trading (Pty) Ltd  
P. O Box 47  
Tsomo  
5400

Sir / Madam

Cell No: 072 088 0184  
Email: brandrive045@gmail.com

PROJECT NAME: PANEL OF SERVICE PROVIDERS TO ASSIST WITH REVENUE ENHANCEMENT FOR RAMONDI MHLABA BID NO(RGMU01/RE/21/22).

We are pleased to inform you that Brandrive Trading (PTY) LTD has been appointed to form part of the panel to assist with revenue enhancement for Raymond Mhlaba municipality ,for a period of 24 months at 10% commission.

ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by confirming your acceptance of the conditions contained in this appointment in writing within seven (7) calendar days of the date of this letter. Your acceptance must be submitted to the Chief Financial Officer, Corner of Campbell and Market Street, Fort Beaufort 5720.

Your acceptance of this appointment will render this letter a formal instruction to commence work on the project.

We look forward to your participation in the project and to its successful completion.

Yours faithfully

  
U.T. MALINZI  
MUNICIPAL MANAGER

RAYMONDI MHLABA MUNICIPALITY



ACCEPTANCE OF APPOINTMENT

PROJECT NAME: PANEL OF SERVICE PROVIDERS TO ASSIST WITH REVENUE ENHANCEMENT  
FOR RAMONDI NHLABA  
BID NO/SCM01/REV/21/22

I, Tozama Ngona the authorised representative of BRANDRIVE hereby accept the appointment for the above project in accordance with the terms and conditions detailed in the Letter of Appointment.

Our representative on the project team responsible for the implementation of the project is

Tozama Ngona (NAME AND SURNAME)

Signed: 

Date: 14 DEC. 2021

Witness: 

Date: 14 DEC. 2021



046 645 7400/7445      046 645 2562  
8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

29<sup>th</sup> November 2021

Upsurge Construction and Projects (Pty) Ltd  
P. O Box 12158  
Brandhof  
Bloemfontein  
Free State  
9301

Sir / Madam

Cell No: 078 803 1781  
Email: [upsurgecon@gmail.com](mailto:upsurgecon@gmail.com)

**PROJECT NAME: PANEL OF SERVICE PROVIDERS TO ASSIST WITH REVENUE ENHANCEMENT FOR RAYMOND MHLABA :BID NO(SCM)01/REV/21/22.**

We are pleased to inform you that Upsurge Construction and Projects (PTY) LTD has been appointed to form part of the panel to assist with revenue enhancement for Raymond Mhlaba municipality for a period of 24 months at 18% commission.

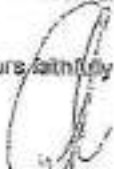
**ACCEPTANCE OF APPOINTMENT**

Kindly formalise our agreement by confirming your acceptance of the conditions contained in this appointment in writing within seven (7) calendar days of the date of this letter. Your acceptance must be submitted to the Chief Financial Officer, Corner of Campbell and Market Street, Fort Beaufort 5720.

Your acceptance of this appointment will render this letter a formal instruction to commence work on the project.

We look forward to your participation in the project and to its successful completion.

Yours faithfully

  
\_\_\_\_\_  
U.T. MALINZI  
MUNICIPAL MANAGER



046 645 7400/7451      046 645 2562  
8 Somerset Street Fort Beaufort, 6720 P.O.Box 36, Fort Beaufort, 6720

## BID REPORT

COMPLIED BY:



X. BANTSI  
MANAGER: SUPPLY CHAIN MANAGEMENT

RECOMMENDED BY:



U.T. MALINZI  
MUNICIPAL MANAGER

DATE: SEPTEMBER 2021

**PANEL OF SERVICE PROVIDERS FOR PLANT HIRING**

**SCMU25/PAN/20/21**

No.	Date	Name of Project	Name of Service Provider	Amount	Address
1	03 August 2021	Panel of Service Providers for Plant Hiring	Soyens Construction Services	R 4 107.80 p/h	13 Beacon Park 21 Pell Street Beacon Bay 5241
2	03 August 2021	Panel of Service Providers for Plant Hiring	Alanya Construction and Plant Hire	R 4 118.25 p/h	16 Nimrod Street Amalinda East London 5252
3	03 August 2021	Panel of Service Providers for Plant Hiring	Indimar Plan Hire cc	R 5 657.86 p/h	18 Alexander Road Westmead 3610
4	03 August 2021	Panel of Service Providers for Plant Hiring	Ebone Investments cc	R 4 662.10 p/h	11 Fan610 Place Westmead 3610
5	03 August 2021	Panel of Service Providers for Plant Hiring	More Tone Pty Ltd	R 4 45.50 p/h	20 West Kipling Road Wilburia East London 5247

Phone: 043 743 5533
Fax: 043 743 5532
Web: www.dailydispatch.com

Classified

WARRIOR LUTHERA
0212 2222
043 743 5533
043 743 5532

THE GREAT GARDEN
FOR THE LADY
043 743 5533

THE GREAT GARDEN
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Port St Johns Municipality
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HOLLANDS LOCAL MUNICIPALITY
PORT ALFRED
NOTICE

RAMONHO MELADA MUNICIPALITY
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NOTICE

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Municipality of Fort Beaufort  
P.O. Box 36, Fort Beaufort, 5720

+ 046 645 7400/7451 046 645 2562  
8 Somerset Street Fort Beaufort, 5720 P.O. Box 36, Fort Beaufort, 5720

Mtano Tane (Pty) Ltd  
20 Bert Kipling road  
Wilsonia  
East London  
6247

Sir/Madam

Cell No: 060 525 7197  
Email: info@mantane.com

PROJECT NAME: PANEL OF SERVICE PROVIDERS FOR PLANT HIRING  
BID NO: (SCHULZSPAN/20/21)

This letter serves to inform you that, Messrs Mtano Tane (Pty) Ltd has been appointed to form part of the panel to render plant hiring services for the period of 3 years from the date of this letter. As per your proposal, the total appointment amount value is R 4 496.50 per year. In addition, the municipality offers 10% of the markup as it was a requirement for items other than those set out in the pricing schedule.

ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by confirming your acceptance of the conditions contained in this appointment in writing within seven (7) calendar days of the date of this letter. Your acceptance must be submitted to the Chief Financial Officer, Corner of Campbell and Market Street, Fort Beaufort 5720.

Your acceptance of this appointment will render this letter a formal instruction to commence work on the project.

We look forward to your participation in the project and to its successful completion.

Yours Faithfully

  
\_\_\_\_\_  
MS. U. ZIKALINI  
MUNICIPAL MANAGER

DATE... 03/08/2021

SA TANCHE'S COMMERCIAL AND INDUSTRIAL

ACCEPTANCE OF APPOINTMENT

PROJECT NAME: PANEL OF SERVICE PROVIDERS FOR PLANT HIRING,  
BID NO: (SCR/25/PAN/20/21)

I, LERATO TAMARLOE, the authorised representative of MANE TANG (PTY) LTD hereby accept the appointment for the above project in accordance with the terms and conditions detailed in the Letter of Appointment.

Our representative on the project team responsible for the implementation of the project is

JANINE ESCEND (NAME AND SURNAME)

Signed: [Signature] Date: 29/09/2021

Witness: [Signature] Date: 29/09/2021

*[Faint signature]*



Fort Beaufort Municipality

Fort Beaufort Municipality

046 645 7400/7451

046 645 2562

8 Somerset Street Fort Beaufort, 5720 P.O. Box 34, Fort Beaufort, 5720

Ekens Investment cc  
11 Fen810 Place  
Wesimeza  
3610

Sir/Madam

Cell No: 0884848157  
Email: tenders@ekensinvestment.co.za

PROJECT NAME: PANEL OF SERVICE PROVIDERS FOR PLANT HIRING.  
BID NO(SCMU28/PAN/20/21).

This letter serves to inform you that, Messrs Ekens Investment cc has been appointed to form part of the panel to render plant hiring services for the period of 3 years from the date of this letter. As per your proposal, the total appointment amount value is R 4882.10 per hour.

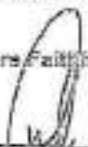
ACCEPTANCE OF APPOINTMENT

Kindly formalise our agreement by confirming your acceptance of the conditions contained in this appointment in writing within seven (7) calendar days of the date of this letter. Your acceptance must be submitted to the Chief Financial Officer, Corner of Campbell and Market Street, Fort Beaufort 5720.

Your acceptance of this appointment will render this letter a formal instruction to commence work on the project.

We look forward to your participation in the project and to its successful completion.

Yours Faithfully

  
\_\_\_\_\_  
MS. G. T. MALINZI  
MUNICIPAL MANAGER

DATE ..... 03/08/2021 .....

ACCEPTANCE OF APPOINTMENT

PROJECT NAME: PANEL OF SERVICE PROVIDERS FOR PLANT HIRING.  
BID NO: SCMU25/PAN/20/21.

I, AGUN WAICKEE, the authorized representative of BRENE INVESTMENTS CO. hereby accept the appointment for the above project in accordance with the terms and conditions detailed in the Letter of Appointment.

Our representative on the project team responsible for the implementation of the project is

DESMOND MUSAHA.....(NAME AND SURNAME)

Signed: [Signature]

Date: 30-09-2021

Witness: [Signature]

Date: 30-09-2021

For use by the Bidder only



046 645 7400/7451      046 645 2562  
8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

Soyama Construction Services cc  
13 Beacon Park  
21 Pell Street  
Beacon Bay  
5241

Sir/Madam

Cell No: 0833173833  
Email: [soyamagroup26@gmail.com](mailto:soyamagroup26@gmail.com)

**PROJECT NAME: PANEL OF SERVICE PROVIDERS FOR PLANT HIRING.**  
**BID NO(SCMU26/PAN/20/21).**

This letter serves to inform you that, Messrs Soyama Construction Services cc has been appointed to form part of the panel to render plant hiring services for the period of 3 years from the date of this letter. As per your proposal, the total appointment amount value is R 4 107.80 per hour. In addition, the municipality offers 10% of the markup as it was a requirement for items other than those set out in the pricing schedule.

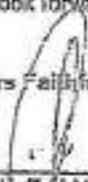
**ACCEPTANCE OF APPOINTMENT**

Kindly formalise our agreement by confirming your acceptance of the conditions contained in this appointment in writing within seven (7) calendar days of the date of this letter. Your acceptance must be submitted to the Chief Financial Officer, Corner of Campbell and Market Street, Fort Beaufort 5720.

Your acceptance of this appointment will render this letter a formal instruction to commence work on the project.

We look forward to your participation in the project and to its successful completion.

Yours Faithfully

  
\_\_\_\_\_  
MS. U. T. MALINZI  
MUNICIPAL MANAGER

DATE 03/08/2021

ACCEPTANCE OF APPOINTMENT

PROJECT NAME: PANEL OF SERVICE PROVIDERS FOR PLANT HIRING,  
BID NO: (SCM/26/PAN/20/21)

I, WS Malusi, the authorised representative of Sayma Construction Services, hereby accept the appointment for the above project in accordance with the terms and conditions detailed in the Letter of Appointment.

Our representative on the project team responsible for the implementation of the project is

Wonga Sintonbete Malusi (NAME AND SURNAME)

Signed: [Signature] Date: 30 Sept 2021

Witness: [Signature] Date: 30/09/2021

RAYMOND AMLAGA MUNICIPALITY

ITEM 18/2022

**AUTHOR: ACTING CFO – N HILL**

**UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE  
PREVENTION STRATEGY**

**1. PURPOSE**

To report to EXCO on the Prevention Strategy in place for Unauthorised, Irregular, Fruitless and Wasteful expenditure for noting.

**2. LEGAL FRAMEWORK**

Section 62 of the Municipal Finance Management Act, Act 56 of 2003

**AUTHORITY**

Section 62 of the Municipal Finance Management Act No 56 of 2003 instructs the Accounting Officer to take all necessary steps to ensure that the municipality has and maintains an effective system of expenditure control, including procedures for the approval, authorization, withdrawal and payments of funds to avoid UIFW expenditure.

**3. BACKGROUND**

In terms of section 62 of the Municipal Finance Management Act No. 56 of 2003 (herein referred to as "MFMA"), the accounting officer is responsible for managing the financial affairs of Raymond Mhlaba Municipality and must, for this purpose, inter alia:

- Take all reasonable steps to ensure that unauthorised, irregular, or fruitless and wasteful expenditure and other losses are prevented; and
- Ensure that disciplinary or, when appropriate, criminal proceedings are instituted against any official or councillor who has allegedly committed an act of financial misconduct or an offence in terms of Chapter 15 of the MFMA.
- This is to ensure the effective, efficient, and transparent systems of financial, risk management and internal control.

**4. STRATEGIC IMPLICATIONS**

Ensuring the Municipality is financially sustainable and meets its financial obligations

**5. FINANCIAL IMPLICATIONS**

None

**6. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) EXCO recommends to Council to note the report on the Unauthorised, Irregular, Fruitless and Wasteful expenditure prevention strategy.



# **RAYMOND MHLABA EC129**

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**UNAUTHORISED, IRREGULAR, FRUITLESS AND  
WASTEFUL EXPENDITURE PREVENTION AND POLICY**

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## 1. ACRONYMS

1.1 Except if otherwise stated in this policy, the following abbreviations will represent the following words:

- 1.1.1. CFO - Chief Financial Officer
- 1.1.2. MBRR - Municipality Budget and Reporting Regulations
- 1.1.3. MFMA - Local Government: Municipal Finance Management Act, No. of 2003
- 1.1.4. MIG - Municipal Infrastructure Grant
- 1.1.5. MM or AO - Municipal Manager or Accounting Officer appointed in terms of section 54A of the MSA
- 1.1.6. MSA - Local Government: Municipal Systems Act, No. Act 32 of 2000
- 1.1.7. MSCMR - Municipal Supply Chain Management Regulations
- 1.1.8. RMLM – Raymond Mhlaba Local Municipality
- 1.1.9. POLICY - Policy on unauthorised, Irregular or Fruitless and Wasteful expenditure
- 1.1.10. RPOBA - Remuneration of Public Office Bearers Act, No. Act 20 of 1998
- 1.1.11. SAPS - South African Police Services
- 1.1.12. SCM - Supply Chain Management
- 1.1.13. SM – Senior Managers appointed in terms of section 56 of the MSA
- 1.1.14. Structures Act - Local Government: Municipal Structures Act, Annually Gazetted
- 1.1.15. UIFW – Unauthorised irregular, Fruitless and wasteful expenditure

## 2. DEFINITIONS

Except if otherwise indicated:

1. "Councillor" means member of the municipal council of RMLM.
2. "Financial Misconduct" means any misappropriation, mismanagement, waste or theft of the finances of RMLM, and also includes any form of financial misconduct specifically set out in sections 171 and 172 of the MFMA.
3. "Political Office Bearer" in relation to a municipality, means
  - a) the Speaker or Mayor or a councillor referred to in section 57(1) of the MFMA;
4. "Prohibited expenditure" in relation to this policy means unauthorised, irregular, or fruitless and wasteful expenditure;
5. "Senior Manager" has the meaning assigned to it in section 1 of the MFMA .
6. Unauthorised expenditure means:

"Overspending of approved budget per vote. Spending not in line with the approved original budget item and expenditure incurred without the appropriate approval."
7. Irregular expenditure means : "expenditure, other than unauthorised expenditure, that is incurred in contravention of, or not in accordance with, any applicable legislation."
8. Fruitless and wasteful expenditure means : "expenditure that was made in vain and would have been avoided had reasonable care been exercised. The meaning is straight forward, although at times one will have to exercise one's judgement in determining whether or not a given expense is or has become fruitless and wasteful. Expenditure may be of an operational or capital nature"

9. "Vote" means:

- a) One of the main segments into which a budget of a municipality is divided for the appropriation of money for the different directorates or functional areas of the municipality; and
- b) which specifies the total amount that is appropriated for the purposes of the directorate or functional area concerned.

### **3. INTRODUCTION**

3.1. In terms of section 62 of the Municipal Finance Management Act No. 56 of 2003 (herein referred to as "MFMA"), the accounting officer is responsible for managing the financial affairs of Raymond Mhlaba Municipality and must, for this purpose, inter alia:

- a. Take all reasonable steps to ensure that unauthorised, irregular, or fruitless and wasteful expenditure and other losses are prevented; and
- b. Ensure that disciplinary or, when appropriate, criminal proceedings are instituted against any official or councillor who has allegedly committed an act of financial misconduct or an offence in terms of Chapter 15 of the MFMA.

3.2. This is to ensure the effective, efficient, and transparent systems of financial, risk management and internal control.

### **4. OBJECTIVE**

4.1. This document sets out Raymond Mhlaba municipality's policy and procedures with regards to prevention of unauthorised, irregular or fruitless and wasteful expenditure.

### **5. ENABLING LEGISLATION**

The following enabling legislation sets the precedent for the development of RMLM's policy on prevention of Unauthorised, Irregular or Fruitless and Wasteful Expenditure:

- a. The Constitution of the Republic of South Africa, Act No 108 of 1996;
- b. The Local Government: Municipal Finance Management Act, No 56 of 2003.
- c. The Remuneration of Public Office Bearers Act, No 20 of 1998;
- d. The Local Government: Municipal Systems Act, No 32 of 2000;

- e. Municipal Budget and Reporting Regulations;
- f. Municipal Supply Chain Management Regulations;
- g. Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings;
- h. The Local Government: Municipal Structures Act No. 117 of 1998;
- i. Any other legislation or regulation or circular that may impact this policy.

## **6. APPLICATION OF THIS POLICY**

6.1 This policy applies to all municipal officials and councillors

6.2 This policy should be read in conjunction with the following documents:

- a. Delegations of Authority;
- b. Financial misconduct regulations and Policy
- c. Procedure Manuals for unauthorised, irregular, fruitless and wasteful expenditure
- d. Codes of Conduct for Municipal Staff Members and Councillors, as provided for in Schedules 1 and 2 of the MSA.
- e. Policy for unauthorised, irregular, fruitless and wasteful expenditure

6.3 Officials and Councillors must ensure that all instances of unauthorised, irregular as well as fruitless and wasteful expenditure is prevented where possible and detected and reported in a timely manner.

## **7.PRINCIPLES FOR REDUCING IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE**

Management must, within their individual areas of responsibility, ensure that:

7.1 They do not intentionally disregard their duties and responsibilities or carry them out negligently

7.2 Due care and diligence is exercised in all their decisions. They must receive all relevant information and use common business sense

7.3 They act rationally and reasonably in the best interest of RMLM

7.4 They are ethical

7.5 Sound financial management principles are applied

7.6 They are effective, efficient, transparent, and economical at all times

7.7 They act immediately to reduce losses and do not let matters slide

7.8 Appropriate action (including disciplinary action) is taken where necessary

7.9 The process of financial management and internal controls is carried out

7.10 The assets are safeguarded

7.11 The assets and liabilities are properly managed

7.12 The financial and other resources are used effectively, efficiently, economically, and transparently

7.13 The provisions of the MFMA are complied with to the extent applicable to them, including any delegations made and instructions to exercise any powers or perform any duties

7.14 Effective and appropriate steps are taken to proactively prevent

7.14.1 Irregular expenditure;

7.14.2 Fruitless and wasteful expenditure; and

7.14.3 Unauthorised expenditure

## **8. CREATING A CULTURE OF RECORDING AND REPORTING**

Raymond Mhlaba municipality must encourage all staff to be alert to incidents of irregular, unauthorised or fruitless and wasteful expenditure and to report incidents in accordance with the documented policy and procedure on fraud reporting

## **9. EVALUATION OF EXPENDITURE**

9.1 The Audit and Risk Committees are responsible for monitoring the relevant controls that have been implemented to ensure the prevention of any losses caused by irregular, unauthorised, fruitless, and wasteful expenditure.

9.2 Evaluations are also conducted throughout the decision making process if interim decisions also caused money to be spent.

**The municipality need to answer the following questions:**

9.2.1 Did RMLM Overspend on an approved budget or budget item without approval?

9.2.2 Did RMLM spent on items not in line with the original approved budget?

9.2.3 Did RMLM incur expenditure without the appropriate approval? (this will address the issue of unauthorised expenditure)

9.2.4 Was the expenditure incurred in contravention of the MFMA or any other relevant legislation? This will address the issue of irregular expenditure.

9.2.5 Was the expenditure made in vain? Namely:

9.2.5.1 With no objective;

9.2.5.2 In contradiction of the approved objective;

9.2.5.3 With an objective not in the best interest of the RMLM; or

9.2.5.4 With an objective not in terms of an approved plan.

9.2.6 Could the expenditure have been avoided had reasonable care been taken?

9.2.6.1 Was all the available information at the time considered?

9.2.6.2 Were correct policies and proper procedures followed?

9.2.6.3 Were the necessary approvals obtained?

9.2.6.4 Were the principles as outlined in point 4 above followed?

This will address the issue of fruitless and wasteful expenditure.

9.3 Expenditure can be found to be fruitless and wasteful even if it was made within a given delegation of authority. This would be the result of a poor decision to spend (a decision causing a loss but that was made rationally, having regard to all the relevant information at hand at the time the decision was taken, would not be classified as fruitless and wasteful).

9.4 Potential losses or losses that are not quantifiable should only be reported on once actually incurred. In such instances, active steps must be taken where possible to reduce or eliminate the potential loss.

9.5 If reasonable care was indeed exercised, but the expenditure turns out to be fruitless and wasteful, then it would not be reportable in terms of this procedure.

9.6 As long as a person acted reasonably in the light of all the relevant available information at the time that the decision to incur the costs was made, then such expenditure would not subsequently be regarded as reportable if it turns out to be fruitless and wasteful.

9.7 However, acting reasonably presumes that, where possible, steps are taken to stop or minimise any further losses once it becomes apparent that the expenditure is likely to be fruitless and wasteful. If not, the further losses arising because of a failure to take corrective action will consequently become reportable.

## **10. REPORTING ON UNAUTHORISED, IRREGULAR OR FRUITLESS AND WASTEFUL EXPENDITURE**

10.1 Reporting of unauthorised, irregular or fruitless and wasteful expenditure must be done at the appropriate level, as follows:

10.1.1 A Councillor of the RMLM, must be reported to the Speaker of the Council;

10.1.2 the MM and Speaker, must be reported to the Mayor;

10.1.3 all other municipal officials, must be reported to the MM;

10.2 All reports made by officials and councillors must be treated with the utmost confidentiality.

10.3 The MM must promptly inform the Mayor, the Provincial Minister for Local Government and the Auditor-General, in writing:

10.3.1 of any unauthorised, irregular or fruitless and wasteful expenditure incurred by the municipality;

10.3.2 whether any person is responsible or under investigation for such unauthorised, irregular or fruitless and wasteful expenditure; and

10.3.3 the steps that have been taken to:

10.3.3.1 recover or rectify such expenditure; and

10.3.3.2 prevent a recurrence of such expenditure.

10.4 All expenditure classified as unauthorised, irregular or fruitless and wasteful expenditure must be reported to:

10.4.1 The MM as AO on a quarterly basis;

10.4.2 The Council on a quarterly basis; and

10.5 In accounting for unauthorised, irregular or fruitless and wasteful expenditure, the MM or delegated officials must ensure that all such expenditure is disclosed in the annual financial statements as required by the MFMA.

## **11. SHORT TITLE AND COMMENCEMENT**

This policy is called Raymond Mhlaba Prevention and reduction of Unauthorised, Irregular or Fruitless and Wasteful Expenditure Policy.

This policy will come into effect on 1 July 2021 and will be reviewed at least annually with other budget related policies

**ITEM 19/2022**

**PROGRESS ON APPROVED INTERNAL AUDIT PLAN 2021/22**

**AUTHOR: INTERNAL AUDITORS  
STRAT PLANNING AND LED STAND:  
MARCH 2022  
EXCO MEETING: MARCH 2022  
COUNCIL: MARCH 2022**

**1. PURPOSE**

To present the progress on the status of the implementation of the approved internal audit plan for quarter two of the 2021/2022 financial year for noting.

**2. LEGAL IMPLICATIONS**

Local Government: Municipal Finance Management Act No 56 of 2003  
Internal Standards for the Professional Practice of Internal Auditing  
Treasury Regulations

**3. AUTHORITY**

Section 165 (1) of the MFMA, states that each municipality must have an internal audit unit. Section 165 (2) states that the internal audit unit of a municipality must:

- (a) Prepare a risk-based audit plan and an internal audit program for each financial year;
- (b) Advise the accounting officer and report to the audit committee on the implementation of the internal audit plan and matters relating to:
  - (i) Internal audit

- (ii) Internal controls
- (iii) Accounting procedures and practice
- (iv) Risk management
- (v) Performance management
- (vi) Loss control
- (vii) Compliance with this Act (Annual Division of Revenue Act and any other applicable legislation) and
- (VIII) Perform any other duties as may be assigned by the Accounting Officer

#### **4. BACKGROUND**

The RMLM has three year rolling audit plan (based on the key areas of risk) which is approved by Audit Committee. The primary objective of the plan is to provide an independent and objective assurance and consulting services designed to add value and improve Raymond Mhlaba municipality's administration operations through a systematic, disciplined approach to evaluate and improve the effectiveness of the systems of Internal control, risk management and governance processes.

#### **5. STATUS ON INTERNAL AUDIT PLAN**

As per the approved Internal Audit plan 2021/22, two audits were planned for the RMLM and one for the RMDA. In the 2nd quarter three audits were completed, these audits include Expenditure Management (RMLM), Fleet Management RMM and Expenditure Management RMDA, this means 100% of planned audits for the 2020/2021 second quarter have been achieved.

No	Project	Schedule Period	Status
1	Expenditure Management (RMLM)	2nd <sup>quarter</sup>	Completed
2	Expenditure Management (RMDA)	2nd quarter	Completed
3	Fleet Management (RMLM)	2nd quarter	Completed

6. **FINANCIAL IMPLICATIONS**

None

7. **RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) The progress on the implementation of the approved internal audit plan for quarter two of the 2021/2022 financial year be noted.

ITEM 20/2022

**PROGRESS: THE IMPLEMENTATION OF SPECIAL PROGRAMMES PLAN**

**AUTHOR: STRAT & LED DIRECTOR**  
**STANDING COMMITTEE: MARCH 2022**  
**EXCO: MARCH 2022**  
**COUNCIL: MARCH 2022**

**1. PURPOSE**

To present to EXCO the progress made in the Implementation of the Special Programmes Plan for Quarter 2 ending December 2021.

**2. LEGAL FRAMEWORK**

Local Government: Municipal Systems Act No.32 of 2000 as amended.

**3. AUTHORITY**

Municipal Systems Act 32 of 2000 instructs the Municipal Manager to ensure there is an adopted approach in assisting vulnerable groups.

**4. BACKGROUND**

The South African Government and the Gender Machinery in particular, supports the international notion of setting aside of 16 days every year. This period is set to identify and highlight the conditions under which women and children survive in their homes, in their areas of living, at workplace and on the street. The high rate of gender-based violence and the alarming rate of rape to women and girl child were the driving force behind the creation of this period.

Raymond Mhlaba Municipality in partnership with Raymond Mhlaba NGO Coalition has joined the rest of the world to take it to the communities to show support to the "16 Days of Activism against women violence and child abuse as well to commemorate World Aids Day. The following are the stakeholders engaged; Disability Sector, All Religious associations, Government Departments and ADM

**Aids day**

Aids day was also commemorated at Bedford community hall on the same day after a door-to-door campaign by volunteers. It was commemorated by candlelight moment and remembering service for those whose past away. There

was also a demonstration of how to use male and female condoms and their importance in particular women condoms.

#### **4 HUMAN RESOURCE IMPLICATIONS**

None

#### **5 STRATEGIC IMPLICATIONS**

The implementation of the Special Programmes cements the commitment of the municipality ensuring that vulnerable groups are attended to.

#### **6 FINANCIAL IMPLICATIONS**

None – Wind Farms funded the programme with other stakeholders

#### **7 RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the progress made in Implementing Special Programmes activities for quarter two.

ITEM 21/2022

**REPORT: MONITORING OF STRATEGIC AND OPERATIONAL RISK  
REGISTERS**

**AUTHOR: INTERNAL AUDITORS  
STRAT PLANNING AND LED STAND: MARCH  
EXCO MEETING: MARCH 2022  
COUNCIL: MARCH 2022**

**1. PURPOSE**

To present to EXCO progress report on monitoring of Strategic and Operational Risk Registers for noting for quarter two.

**2. LEGAL IMPLICATIONS**

Local Government: Municipal Finance Management Act No. of 2003  
Internal Standards for the Professional Practice of Internal Auditing  
Treasury Regulations

**3. AUTHORITY**

Section 165 (1) of the MFMA, states that each municipality must have an internal audit unit. Section 165 (2) states that the internal audit unit of a municipality must:

- (a) Prepare a risk-based audit plan and an internal audit program for each financial year.
- (b) Advise the accounting officer and report to the audit committee on the implementation of the internal audit plan and matters relating to:
  - (i) Internal audit
  - (ii) Internal controls
  - (iii) Accounting procedures and practice

- (iv) Risk management
- (v) Performance management
- (vi) Loss control
- (vii) Compliance with this Act (Annual Division of Revenue Act and any other applicable legislation) and
- (VIII) Perform any other duties as may be assigned by the Accounting Officer

#### 4. STATUS ON RISK ASSESSMENTS

On monthly basis risk registers are discussed and updated on the departmental meetings. Subsequently, the same reports are consolidated, assessed, and discussed by IA and further by the Strategic Risk Management. The updated and assessed risk registers and recommendations are further discussed by the Audit Committee. During the second quarter, all departmental risk registers were assessed and discussed. The AC noted progress made in mitigating risks identified. The recommendations of the AC were sent to management for processing.

#### 5. FINANCIAL IMPLICATIONS

None

#### 6. RECOMMENDATIONS

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the progress report on monitoring of Strategic and Operational Risk Registers as at end December 2021.

**ITEM 22/2022**

**MEC COMMENTS FOR THE 2021/2022 INTEGRATED DEVELOPMENT PLAN**

**AUTHOR: DIRECTOR STRATEGIC PLANNING & LED**

**STANDING COMMITTEE: MARCH 2022**

**EXCO MEETING: MARCH 2022**

**COUNCIL: MARCH 2022**

**1. PURPOSE**

To present to EXCO the MEC comments on the reviewed Integrated Development Plan for the 2021/22 Financial Year.

**2. LEGAL IMPLICATION**

Local Government: Municipal Systems Act No.32 of 2000

**3. AUTHORITY**

The Municipal Systems Act, section 32 requires the Municipal Manager to submit a copy of the IDP as adopted by Council to the MEC of local government within 10 days of the adoption or amendment of the plan.

Furthermore, section 32 (2) of the same act, state that the MEC for local government in the province may within 30 days or within such reasonable period of receiving a copy of the IDP request the Council to adjust the plan in accordance with MEC's proposal, if the plan does not comply with the requirement of the Systems Act.

**4. BACKGROUND AND DELIBERATIONS**

Council of Raymond Mhlaba Municipality adopted the reviewed 2021/2022 IDP in May 2021 as mandated by Municipal Systems Act 32 of 2000. Subsequently, the reviewed IDP copy was submitted to COGTA MEC within 10 days of adoption. The plan was then assessed by COGTA MEC inconjunction with relevant Sector Departments using an IDP assessment tool designed by

Department of Corporative Government and Traditional Affairs (CoGTA) to assess the credibility of the municipality's IDP. Six key performance areas were assessed according to Local Government Strategic Agenda. The MEC comments are basically meant to ensure that priorities of government spheres are clearly articulated and aligned by all spheres to ensure the optimal utilization of government resources to accelerate service delivery. This could only be achieved through the crafting of credible IDP's.

## 5. KPA RATINGS

An overview of the detailed assessment is attached to provide the municipality with a synopsis of scoring per each key performance area ( KPA).

The 2021/2022 IDP KPA's Assessment Ratings are as follows:

Municipality	KPA 1 – Spatial Planning	KPA 2 - Service Delivery	KPA 3 - Financial Viability	KPA 4 - Local Economic Development	KPA 5 - Good Governance	KPA 6 - Institutional Arrangements	Overall Rating
Raymond Mhlaba LM	High	Medium	High	High	High	High	HIGH

In conclusion, as per the above table the municipality scored an overall HIGH rating.

## 6. FINANCIAL IMPLICATIONS

None

## 7. RECOMMENDATIONS

The Standing Committee RECOMMENDED that:

- 1) The MEC comments on the IDP for 2021/2022 be noted.



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**Inquiries: Ms F Gxabuza – 072 460 2743**

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**The Honourable Mayor**  
**Raymond Mhlaba Local Municipality**  
**P.O. Box 36**  
**Fort Beaufort**  
**5720**

Dear Cllr. Z. Rasmeni

**COMMENTS BY THE MEMBER OF THE EXECUTIVE COUNCIL (MEC) ON THE  
INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW: 2021 - 2022**

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**1. Introduction**

Annual assessment of Integrated Development Plans (IDPs) is the outcome of Provincial monitoring and support prescribed by Section 31 of the Municipal Systems Act (MSA), 32 of 2000. This particular Section requires the Member of the Executive Council (MEC) for Local Government in the province to monitor processes followed by the municipality to draft/develop/ review IDPs in accordance with predetermined timeframes and appropriate mechanisms of community consultation. The outcome of provincial monitoring is measured by IDPs submitted by municipalities to the MEC for Local Government in accordance with Section 32(2) of the MSA. In compliance with the above legislative imperative, the department together with relevant stakeholders on an annual basis conduct assessment of IDPs. This process entails assessment if processes towards the development of the IDPs have been complied with. In fulfilling this requirement, municipalities of the Eastern Cape Province were assessed in accordance with the District Cluster Approach where all municipalities were assessed per district municipal area.

## 2. Implementation of IDP Assessment

The assessment of IDPs adhered to COVID 19 protocols specifically Section 36 (3) of the Amended Regulations of the Disaster Management Act, 2002 issued in terms of the Government Gazette No. 44895 dated 25 July 2021 that subjected the gatherings to a maximum of 50 persons. Against this legislative background (MSA), pursuant to District Cluster approach and in compliance with the COVID 19 Regulations, IDP assessment was limited to one day per District Municipality and its Local Municipalities. Resultant to the compliance with COVID 19 protocols the participants invited were:

- One IDP Manager per municipality
- Municipal Director responsible for Technical Services
- Officials from the sector departments
- One official from State Owned Enterprise (SOE)
- One official from ECSECC

As a prerequisite to the assessment, all municipalities were requested to respond to the IDP Analysis and Assessment Framework prior the session. There was a poor turnout by sector departments and relevant stakeholders that were invited. Owing to sector departments that have not played an active role in interfacing their respective plans, strategies and programmes within municipalities during the IDP assessment, COGTA has initiated an IDP Phase-In Approach. The main purpose of IDP Phase-In Approach is to strengthen the process of facilitating the implementation of an IDP Phased-In Assessment Approach aligned to the IDP development phases (Phase 1: *Preparation, Situational Analysis Phases* combined with Phase 2: *Strategies*; Phase 3: *Project Phase* combined with Phase 4: *Integration and Approval*).

The Key Performance Areas (KPA) assessed are outlined below:

- KPA 1: Spatial Planning; Compliance; Spatial rationale; SPLUMA implementation; Access to Land and Human Settlements; Air Quality Management; Climate Change and Natural Environmental analysis.
- KPA 2: Service Delivery; Public Transport; Waste Management Services; Safe and Secured Environment; Disaster Management; Energy; Emergencies & Fire Services; Water and Sanitation.
- KPA 3: Financial Planning and Budgets; Compliance; Expenditure; Revenue Management; Alignment; Valuation; Supply Chain Management; Financial Reporting and Free Basic Services.
- KPA 4: Local Economic Development

**COMMENTS BY THE MEMBER OF THE EXECUTIVE COUNCIL (MEC) ON THE INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW: 2021 - 2022**

- **KPA 5: Good Governance and Public Participation:** Public Participation; Social Cohesion; Complaints and Fraud Management; Council and other Governance Structures; Special Groups and Populations Issues.
- **KPA 6: Institutional Arrangements:** Organisational Development; Information Communication and Technology.

**3. Overall KPA ratings**

Each Key Performance Area was allocated an overall rating within the following context:

Levels of performance	Scores	Performance description	Action required
Low		Poor	Immediate and intensive intervention
Medium	34 - 66%	Satisfactory	Minimum support required
High		Good	Benchmarking

The table below displays comparative ratings of your municipality over a three-year period:

KPAs	Ratings 2019/2020 IDP review	Ratings 2020/2021 IDP review	Ratings 2021/2022 IDP review
KPA1: Spatial Planning, Land Human Settlement and Environmental Management		MEDIUM	
KPA2: Service Delivery & Infrastructure Planning	MEDIUM	MEDIUM	MEDIUM
KPA 3: Financial Planning & Budgets		MEDIUM	
KPA 4: Local Economic Development			
KPA 5: Good Governance and Public Participation			
KPA 6: Institutional Arrangements	MEDIUM		
Overall Rating			

#### **4. Specific Assessment Findings on the 2021/2022 Final IDP**

This report provides a summary of findings in all six KPAs. The municipality should refer to the IDP Analysis and Assessment Report in relation to the details of findings on gaps. The overall findings and areas of concern on the 2021/2022 Final IDP can be summarized as follows:

##### **KPA1: Spatial Planning, Land, Human Settlement and Environmental Management - Overall Rating HIGH**

- The municipality must develop a land audit report as well as a land invasion policy to better manage land development in the municipal area.
- The municipality must develop an Air Quality Management Plan.
- The municipality must develop a Climate Change Response Strategy.
- The municipality must reflect on its plan to address land degradation and revitalisation.

##### **KPA 2: Service Delivery and Infrastructure Planning - Overall Rating MEDIUM**

- The municipality must develop a 3 Year Capital Plan that includes roads planning.
- The municipality must indicate budget for roads maintenance.
- The municipality must reflect on plans and budget for non-motorised roads facilities.
- The municipality must develop and adopt Integrated Waste Management Plan and appoint a dedicated Waste Management Officer.
- The municipality must develop a Trade Effluent Policy and budget for its operations and maintenance.
- The municipality must establish a Waste Management Forum.
- The municipality must reflect on the emergency procurement measures contained in the Disaster Management Plan.
- The municipality must consider implementing tariffs to improve fire services.
- The municipality must reflect on the provision for infrastructure reticulation or bulk infrastructure for electricity.
- The municipality must make provision for maintaining electricity facilities.

##### **KPA 3: Financial Planning and Budgets - Overall Rating HIGH**

- The municipality must incorporate in the IDP an Annual Financial Statement/ Year-end Preparation Plan.

- The municipalities must reflect whether there is a separate bank account for projects, if not separate bank account must be opened for conditional grants.
- The municipality must report its conditional grants according to DoRA requirements.
- The municipality must reflect on the MIG spending
- The municipality must reduce salary budget to meet norms and standards
- The municipality must develop data cleansing strategies and bill its consumers on a monthly basis.
- The municipality must reflect on the Free Basic Services integration plans with the district.

**KPA 4: Local Economic Development (LED) - Overall Rating HIGH**

- The municipality must reflect on the mechanisms for attracting investments into township economics.

**KPA 5: Good Governance and Public Participation - Overall Rating HIGH**

- The municipality must develop Ward Based Plans and reflect in the IDP
- reflect on the complaints management System and a clear system of channelling petitions.
- The municipality must develop a Legal Management System.

**KPA 6: Institutional Arrangements - Overall Rating HIGH**

- The municipality must reflect on the status of cascading of the Performance Management System.

**5. Conclusion**

Let me now take this opportunity to congratulate you for developing a legally compliant IDP and maintaining a trend of obtaining overall High ratings over the period of IDP assessment cycle of 2017/2022. Given the commendable achievement, you are encouraged to improve on KPA 2 where a Medium rating has been obtained.

**COMMENTS BY THE MEMBER OF THE EXECUTIVE COUNCIL (MEC) ON THE  
INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW: 2021 - 2022**

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I trust that the above submission will be of great value to your institution. You are therefore advised to develop an action plan with remedial measures for all the areas of concern to avoid repeat findings during the subsequent Financial Year.

Yours faithfully



**MR. X.E. NQATHA**

**MEMBER OF THE EXECUTIVE COUNCIL**

**DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

**DATE: 10/12/2021**

ITEM 23/2022

**RENAMING OF NKONKOBÉ GARDEN OF REMEMBRANCE**

**AUTHOR: STRATEGIC PLANNING&LED: DR L. HANABE**

**STRAT&LED STANDING COMMITTEE: MARCH 2022**

**EXCO: MARCH 2022**

**COUNCIL: MARCH 2022**

**1. PURPOSE**

To request the Executive Committee to consider the proposal to rename the Nkonkobe Garden of Remembrance.

**2. LEGAL FRAMEWORK**

Tourism Development White Paper of 1996  
Arts and Culture White Paper of 1998

**3. AUTHORITY**

Arts and Culture White Paper of 1998 recommends the maintenance and promotion of the heritage sites in South Africa.

**4. BACKGROUND**

The Nkonkobe Garden of Remembrance which is situated in Alice, it's a memorial garden and a historical site which was built in order to honour all those who lost their lives in the struggle for freedom in the area.

The former erstwhile Nkonkobe Local Municipality and Inxuba Local Municipality were amalgamated on August 2016 to establish Raymond Mhlaba Municipality. As the memorial garden of remembrance is named Nkonkobe Garden of Remembrance, the naming of the site may be perceived as not relevant to its location and may hinder endeavors to promote the site.

**5. FINANCIAL IMPLICATIONS**

Not for known now, the actual material change can be budgeted for in the next financial year.

**6. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) The Executive Committee to consider the approval of renaming the Nkonkobe Gardens of Remembrance situated in Alice and further recommend to the Council.
- 2) The Executive Committee recommends to Council to mandate the name changing committee to start a process of public consultation.

ITEM 24/2022

**RENAMING OF NKONKOBÉ MUSEUM**

**AUTHOR: STRATEGIC PLANNING&LED: DR L. HANABE**

**STRAT&LED STANDING COMMITTEE: MARCH 2022**

**EXCO: MARCH 2022**

**COUNCIL: MARCH 2022**

**1. PURPOSE**

To request Executive Committee to consider the proposal to rename the Nkonkobe Museum.

**2. LEGAL FRAMEWORK**

Tourism Development White Paper of 1996  
Arts and Culture White Paper of 1998

**3. AUTHORITY**

Arts and Culture White Paper of 1998 recommends the maintenance and promotion of the heritage sites in South Africa.

**4. BACKGROUND**

The municipality has built the Nkonkobe Museum in Alice, in order to commemorate and preserve the history of the area, the home to the legends like ZK Jabavu, John Knox Bokwe and other unsung legends, some of the legends have studied in Nkonkobe, they became African leaders. They have put the area in the world map with a perceived view that the area is the intellectual home of African Renaissance.

The museum is showcasing the exhibitions depicting the biographies of important men and women who came from the area and of those who came to study in the area, with the view that the exhibitions will place the area as a centre of learning.

The former erstwhile Nkonkobe Local Municipality and Inxuba Local Municipality were amalgamated on August 2016 to establish Raymond Mhlaba Municipality. As the site is named Nkonkobe Museum, the naming of the site may be perceived as not relevant to its location and may hinder endeavors to promote the museum.

#### 5. FINANCIAL IMPLICATIONS

Not for known now, the actual material change can be budgeted for in the next financial year.

#### 6. RECOMMENDATIONS

The Standing Committee **RECOMMENDED** that:

- 1) The Executive Committee to consider the approval renaming the Nkonkobe Museum situated in Alice and further recommend to the Council.
- 2) The Executive Committee recommends to Council to mandate the name changing committee to start a process of public consultation.

ITEM 25/2022

**TOURISM MASTER PLAN DEVELOPMENT**

**AUTHOR: STRATEGIC PLANNING&LED DR L. HANABE**

**STRAT&LED STANDING COMMITTEE: MARCH 2022**

**EXCO: MARCH 2022**

**COUNCIL: MARCH 2022**

**1. PURPOSE**

To present to the Executive Committee the Draft Municipal Tourism Master Plan for approval

**2. LEGAL FRAMEWORK**

Local Government: Municipal Financial Management Act No 56 of 2003  
Tourism Development White Paper of 1996

**3. AUTHORITY**

The Tourism White Paper of 1996 recommends the development of Tourism Master Plan in order to have a comprehensive long-term plan on tourism development and marketing the destination.

**4. BACKGROUND**

The Integrated Development Plan of Raymond Mhlaba Municipality regards tourism as one of the sectors that plays a distinct role in broadening the economic development of the area. Raymond Mhlaba Municipality through the Department of Strategic Planning and LED has facilitated and coordinated the development of the Tourism Master Plan.

The plan will enable the tourism role players to develop a common vision for Raymond Mhlaba Municipality tourism future, enable the municipality to achieve its potential as unique and competitive destination within Amathole District Municipality, increase tourism visitation and spending.

5. **PROGRESS MADE**

The municipality has developed a draft Tourism Master Plan, which is subjected to an on-going stakeholder's consultations, submission of inputs and recommendations.

6. **FINANCIAL IMPLICATIONS**

None – The development funded by GIZ

7. **RECOMMENDATIONS**

It is **RECOMMENDED** that:

- 1) The Executive Committee recommends to Council to approve the Tourism Master Plan.



**RAYMOND**  
**MHLABA**  
MUNICIPALITY  
\*\*\*\*\*  
UMANYANO KUPHULISO

**RAYMOND MHLABA MUNICIPALITY**  
**TOURISM DEVELOPMENT PLAN**  
**2021 – 2027**

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## 1. BACKGROUND

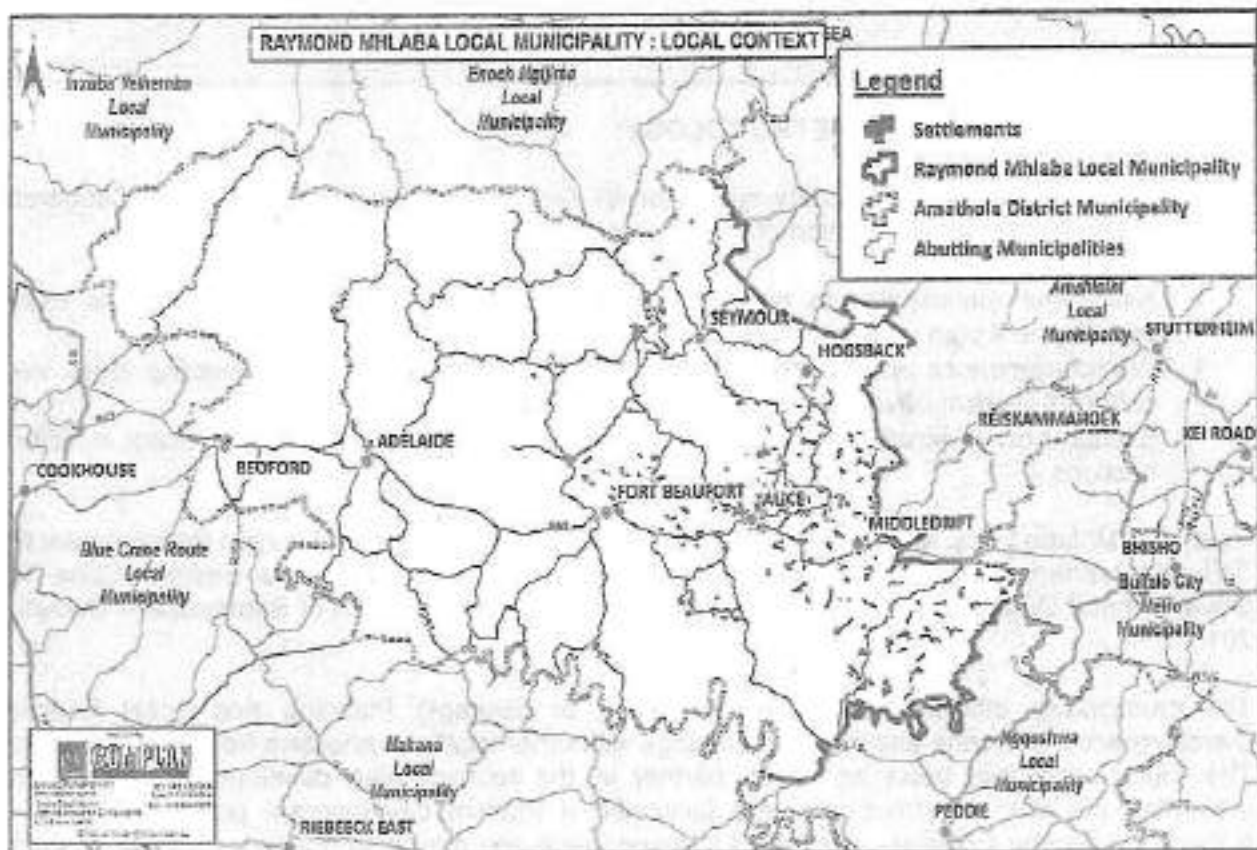
The legendary Tata Raymond Mphakamisi Mhlaba, was born on the 12 February 1920 in a village known as Mazoka in KwaNondyola, Fort Beaufort, he is the son of the soil of the Eastern Cape. In 1994, Raymond Mhlaba became the first Premier of the Eastern Cape Province.

Raymond Mhlaba Local Municipality is named after this legendary; the municipality was established by the amalgamation of former Nkonkobe Local Municipality and Nxuba Local Municipality on August 2016. Raymond Mhlaba Municipality, comprise of the following historical towns of Adelaide, Alice, Balfour, Bedford, Fort Beaufort, Hogsback, Middledrift and Seymour.

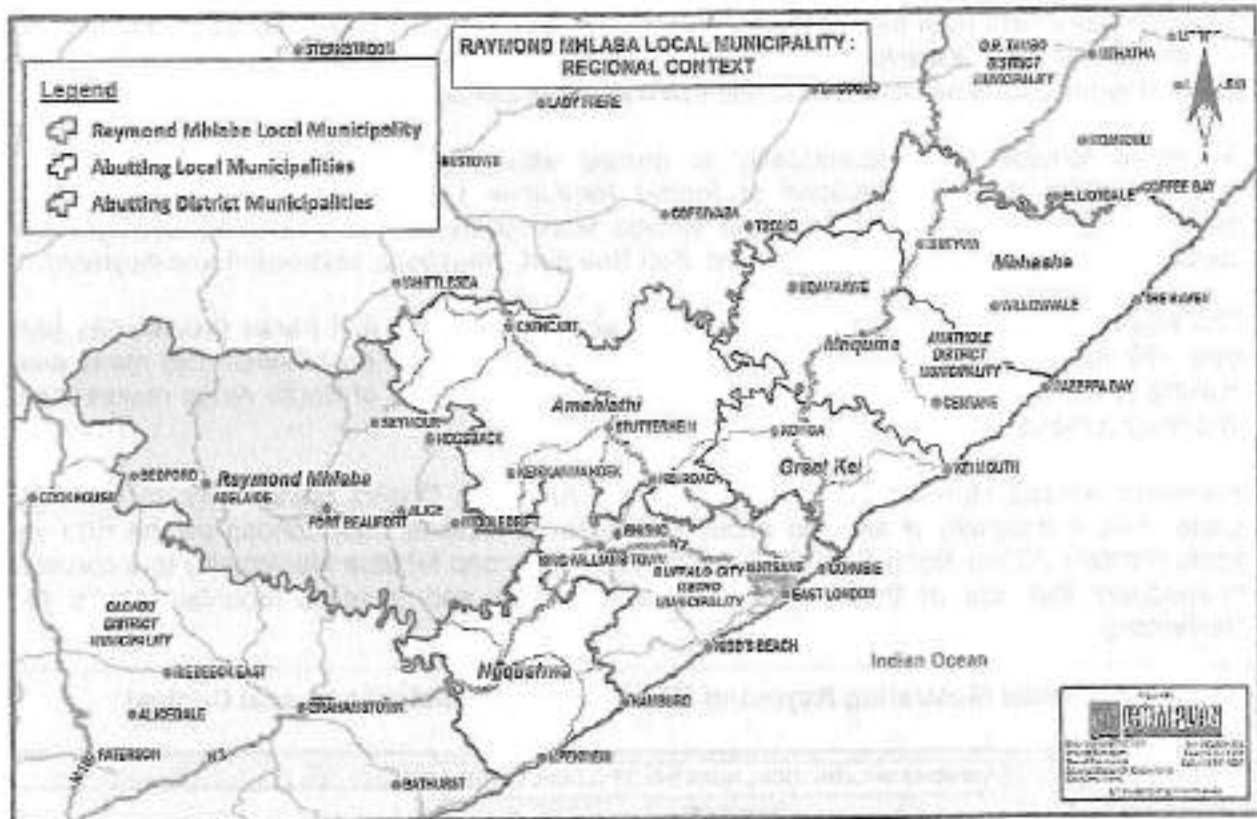
The municipality boasts small towns that have significant history that traces their stories back to over 150 years. The rich heritage of these historic towns and the contribution they made and are making to the political, social, business and academic landscape of South Africa makes them an important national asset.

Raymond Mhlaba Municipality forms part of the Amathole District Municipality, in the Eastern Cape. This municipality is situated about 140km North-West of East London on the R63 and is approximately 200km North-East of Port Elizabeth. Raymond Mhlaba Municipality is a countryside municipality that sits at the foot of the ever-imposing and majestic mountain range of the Winterberg.

**A map illustrating Raymond Mhlaba Local Municipality: Local Context**



## A map illustrating Raymond Mhlaba Local Municipality: Regional Context



## 2. INTRODUCTION AND METHODOLOGY

Raymond Mhlaba Local Municipality supported by German Agency for International Cooperation (GIZ), commissioned the production of the Tourism Development Plan in order to:

- Assist the municipality to produce a process outline on how to develop the tourism development plan in – house.
- Provide guidance on which steps to take in further developing the existing ideas into a coherent tourism development plan
- Explain how to structure the strategy document and which content to present in different sections.

Raymond Mhlaba Local Municipality initiated the idea of developing the Tourism Development Plan during a leadership training offered by the GIZ in partnership with the Eastern Cape Non-Governmental Organization Coalition at Katberg Resort on the month of September – December 2018.

The municipality officials from the Department of Strategic Planning and Local Economic Development Directorate attended the trainings with other local stakeholders from different sectors. The municipality has been an active partner in the tourism plan development deliberations, presented the tourism status quo and facilitated a tourism development prototype during the workshop whereby GIZ also contributed its experience and expertise on issues related to tourism industry development.

The introduction process summarized the work carried out during the workshop and recommendations based on the tourism development plan whereby the GIZ committed to support and facilitate a Tourism Development Plan multi stakeholder's workshop, which was held on the 23rd January 2019. The workshop focused on four following areas:

- A positioning statement or vision for Raymond Mhlaba Local Municipality
- Presentation of case studies or examples of Tourism Development Plan
- Identification and discussion of the key thematic areas, and
- Allocation of participants into task teams to collect and consolidate tourism information for the Tourism Development Plan

The following thematic areas were discussed at length during the workshop and were allocated to the task teams as an assignment for the Tourism Development Plan, which are as follows:

- Research and Data Collection
- Destination Offerings
- Visitors Mix
- Marketing Communications
- Partnership Formations

The workshop took a resolution that all the information collected and consolidated by the participants will be submitted to the municipality for capturing purposes and preparations for the Tourism Development Plan Process.

Raymond Mhlaba Local Municipality facilitated, coordinated and participated in various public participations meetings in order to engage the local stakeholders to participate on the Tourism Development Plan Process; through the following:

- Representation and participation in steering committee and task teams
- Community Tourism Organization Meetings
- Stakeholders Workshop
- Interviews with various tourism product owners and stakeholders
- Feedback with reference from Integrated Development Planning Roadshow Meetings
- With reference to Raymond Mhlaba Local Municipality Spatial Development Framework

### 3. RATIONALE FOR TOURISM DEVELOPMENT PLAN

Tourism remains one of the key priority sectors to create jobs and grow the economy in South Africa, the Eastern Cape Province and, in particular the Raymond Mhlaba Municipal area. The municipality is facilitating and coordinating the Tourism Development Plan Process in partnership with the local stakeholders. The purpose of initiating the process of Developing the Tourism Plan is basically to achieve the following objectives:

- To enable the tourism role players to develop a common vision for Raymond Mhlaba Municipality tourism future.
- To provide a strategic framework and outline action in order for the municipality to have a comprehensive - long term plan on tourism development and marketing.
- To provide a framework for meaningful community involvement and beneficitation from sustainable tourism development.
- To provide a framework for the implementation of responsible tourism policies.
- To provide a strategic framework for tourism institutional structuring and capacity building.
- To package an integrated tourism experience and enhancing marketing.
- To enable Raymond Mhlaba to achieve its potential as a unique and competitive destination within Amathole District Municipality.
- Increase tourism visitation and spending

### 3.1 NATIONAL POLICIES AND LEGISLATIVE FRAMEWORK

The overall document has been developed based on and within the context of the existing of National Policies and Legislative framework on tourism development and marketing. Policies and legislation examined for the purpose of developing this document include the following:

- Tourism White Paper on the development and promotion of tourism in South Africa, 1996
- Arts and Culture White Paper of 1998
- Tourism Infrastructure Investment Framework, 1999
- National Responsible Tourism Guidelines for South Africa, 2002
- National Tourism BEE Charter and Scorecard
- National Environmental Management Act
- National Heritage Resources Act, 1999 (Act No. 25 of 1999) [NHRA]
- Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000)
- Local Government: Municipal Financial Management Act No 56 of 2003
- The Traditional Leadership & Governance Framework Act (Act No 41 of 2003)

### 3.2 STRATEGIC FRAMEWORK

Legislation and policies examined for the purpose of developing this document includes the following:

- Provincial Development Plan – Eastern Cape Vision 2030
- Eastern Cape Tourism Development Plan
- Amathole District Municipality Tourism Development Plan

## 4. TOURISM SECTOR STATUS IN RAYMOND MHLABA

The tourism sector status is presented in this document in order to provide a brief synopsis with regards to tourism development in the following respective towns:

### ADELAIDE

The town history is reflected in various historic homes, graceful churches and monuments while the large "square" – actually more of an inland, gardens and shady palm trees lining the streets which makes a fine center piece to the town, which impart a character of its own to Adelaide. Adelaide museum was the parsonage of the Dutch Reformed Church from 1860 to 1964 and is a fine example of a two storey colonial era house. It is a national monument, which houses numerous collections of glass, porcelain, silver and more, showing how people lived in those days.

Numerous game viewing opportunities and hunting lodges are situated in the area. Hunting forms an important part of the local economy. The local crafters are highly skilled and offer visitors unique, handmade practical and ornamental products from the region. For the glimpse of the traditions, culture and a way of life of the local people, one can visit the township taverns and local traditional cuisine spots whereby someone can taste the traditional cooking and township cultural experience. Adelaide has marvelous hospitality places whereby visitors can book a place to stay for a night and have all the meals provided on request during the stay in the area.

### BEDFORD

Bedford is a small town tucked against the Kagaberg (part of the Winterberg range). It is a vibrant town with stylish facilities and friendly fun – loving people who create events that draw visitors to

return again and again from far wide. The newly developed Duke of the Bedford Inn, the town is now a popular choice for conferencing and for weddings.

It has been known nationally for its excellent conditions for growing roses, Bedford was chosen as a site for South African Rosarium (a national collection of old roses). The garden is open to visitors all year, but the peak time is October – the same month as Bedford Garden Festival. The area hosts township garden tours every year during the Bedford Garden Festival. The area is rich in stories and architectural gems that bear mute testimony to events of the past. Tourists interested in local and/ or family history can arrange walks and talks on demand with Bedford's historical guide. The Bedford is known for fine cuisine using local seasonal fresh produce including local veld – grazed beef and lamb. Bedford hosts various hospitality establishments ranging from B&B's , Lodges, hotel and Country Farm Lodges.

Visitors are always welcome to play golf, tennis or bowls. The mountains and wide opens plains make the Bedford area ideal for extreme outdoor sports. The mountain behind the town is popular with paragliding activities. The Kudu Classic train run is on the national diary and increasing numbers of mountain bikers are catered for small groups.

### **BALFOUR & SEYMOUR**

The area is a home to the Chief Jongumsobomvu Maqoma; his royal lineage can be traced back to the origins of the Xhosa people. The great place whereby visitors receive guided tours, historical information about the area and experience the culture and traditions of the area. The area is endowed with heritage sites, beautiful dams and is a perfect spot for agri-tourism. The area hosts Katberg Resort and Mpofu Game reserves, whereby visitors to the area can play golf, embark on hiking trails, horse riding tours, outdoor activities and game viewing. The two hospitality establishments can hosts conferences, weddings, team building activities, camping and provide hunting experiences as well. The area is a famous with heritage attraction route, which commence from Balfour, which is called Maqoma Heritage Route.

### **FORT BEAUFORT**

Fort Beaufort area became the centre of the majority of the conflicts that took place between the British and the Xhosa during the 8th War of Land Dispossession from 1850 to 1853. The area is endowed with rich heritage sites, historical educational schools, museum, a fort and hosts local handmade craft centre. Township and cultural tours are conducted by accredited tourist guides; visitors can take walking tours and historical tours of the town. Fort Fordyce Nature Reserve provide a friendly game viewing experience for visitors, it is a suitable area for team building activities, camping, hunting and outdoor activities. The area has hospitality establishments and restaurants which visitors can utilize during their stay in the area. The area has beautiful features of Rock Paintings and Caves.

### **ALICE**

Alice is a home to University of Fort and Lovedale College, which produced internationally and national leaders. The area is endowed with rich heritage, museums, art galleries, forts and craft centers. The area hosts conferences, sport tourism activities, festivals, major educational activities and events which attracts many visitors to the town. Alice has hospitality establishments and homestays which provide accommodation and authentic cultural experience for the visitors. Alice has magnificent places to eat, which they cater for all the visitors needs when visiting the area, which are as follows: coffee shops, local cuisine, restaurants and tshisanyama. Alice is surrounded by villages whereby visitors can embark on hiking trails, bush camping and outdoor activities.

### **HOGSBACK**

Hogsback which is situated on the mountains, with beautiful waterfalls, landscape and scenic view, is a perfect place for hiking, mountain biking, horse riding, cultural tours and outdoor activities. The area is the perfect destination for those that love the outdoors, head for the trails on foot and exploring the scenic view of the beautiful mountains.

The area is famous for snow during the winter and XMAS in July Festival, it attracts visitors from abroad and nationally, it is a perfect resort for weddings, celebrations, conferences, festivals, team building, educational tours and historical tours. The area hosts various hospitality establishments, restaurants, local cuisine places and craft centers.

## **MIDDLEDRIFT**

The area is endowed with rich heritage sites, memorial monuments and a craft center. The area is a home to the Double Drift Game Reserve, whereby visitors can go on game drive and view the scenic beauty of the area. The area hosts annually horse riding events, which attracts visitors to the area. The area has the hospitality accommodation whereby visitors can book a place to stay and have meals on request during their stay in the area. Visitors can be taken to a township tour and rural visit tours whereby visitors can experience the local life and taste the local cuisine.

### **4.1 TOURISM INFORMATION OFFICES**

Raymond Mhlaba Local Municipality has established five tourism information offices on the following towns: Adelaide, Alice, Balfour, Bedford and Hogsback. The objective of developing the tourism information offices' is as follows:

- To disseminate tourism information to the visitors, in order to promote Raymond Mhlaba.
- Assist travel agents and tour operators in preparing itineraries for tourists.
- Put together statistics concerning the number and nature of tourism related enquiries.
- Preparing publicity and displays, maintain literature and brochure stock.
- Keep a current database of tourism attractions and heritage sites.
- Dealing with telephonic, postal and facsimile enquiries.
- Record and filing of the tourism and heritage documents.
- Provision of secretariat services on Community Tourism Organization meetings and tourism related workshops.

### **4.2 CRAFT CENTRES**

Raymond Mhlaba Municipality in partnership with the Community Tourism Organization's has established arts and craft curio shop in Alice and Hogsback Tourism Information Offices, whereby the local crafters can display and sell their products.

### **4.3 TOURIST GUIDES**

Raymond Mhlaba Municipality has trained six local youth to become accredited and registered tourist guides; the municipality supports the tourist guides with technical and financial support. The tourist guides serves as tourism ambassadors, they promote the area in terms of conducting historical tours, walking tours, cultural and nature based tours.

### **4.4 HOSPITALITY SECTOR**

The accommodation establishments which are listed in this document comprise of Hotels, Guest Houses, Lodges, Bed and Breakfast, Backpackers and Homestays.

### LIST OF ACCOMMODATION ESTABLISHMENTS

Town	Number of establishments	Graded	Not Graded	Total
Adelaide	6	2	4	6
Alice	12	2	10	12
Bedford	4	2	2	4
Fort Beaufort	7	3	4	7
Hogsback	27	12	15	27
Middledrift	1		1	1
Total				57

#### 4.5 GAME RESERVES

Raymond Mhlaba Municipality is a home to two game reserves, which falls under Great Fish Nature Reserves under the Eastern Cape Parks and Tourism Agency.

Town	Number of game reserves	Total
Balfour	1	1
Fort Beaufort	1	1
Total		2

#### 4.6 PLACES TO EAT

Raymond Mhlaba Municipality has a variety of places to eat whereby guests can enjoy a delicious meal, lunch, braai and local cuisine.

Town	Number of Restaurant	Number of Coffee Shop	Total
Adelaide		1	1
Alice	5	1	6
Bedford	5	1	6
Fort Beaufort	7	1	8
Hogsback	10	4	14
Middledrift	0	0	0
Total			35

#### 4.7 TOURISM EVENTS FACILITATED BY RAYMOND MHLABA LOCAL MUNICIPALITY

Raymond Mhlaba Local Municipality is facilitating the following events in order to develop and promote tourism and to stimulate the Local Economic Development in the area.

NAME OF THE EVENT	LOCATION	DATE
XMas In July Festival	Hogsback	July
Cultural Heritage Festival	Alice	September
National Heritage Rugby Festival	Alice	September
Bedford Garden Festival	Bedford	October
Community Builder of the Year Awards	Rotating around the RMM towns	December

#### 4.8 RAYMOND MHLABA TOURIST MARKETS

The below information have been collected from the Fort Beaufort Museum Visitors Register Book, it excludes visitor statistics information from other tourism products and tourism services institutions in Raymond Mhlaba Municipality. (This information is subjected to be reviewed during the multi stakeholder's workshop which will be facilitated by the municipality)

INTERNATIONAL MARKET	DOMESTIC MARKET
Germans, Netherlands and Euro Zone	Eastern Cape and country wide
Budget Travellers, Young and Middle and Old Age Families	Families and Group of friends, students Age varies
Interested on History, Culture, Adventure, Discovery and Natural Landscape	Interested on scenic beauty, landscape, heritage, research and adventure

#### 5. SWOT ANALYSIS

Information on the strengths, weaknesses, opportunities and threats with regards to Tourism Development and Marketing was gathered through a stakeholder consultation processes as indicated in the background. It is critically important for the municipality and partners to clearly identify Strengths, Weaknesses, Opportunities and Threats (SWOT) that will serve as a basis of providing a reliable information to assist in tourism development planning and marketing.

##### 5.1 STRENGTHS

- Branding of Raymond Mhlaba Municipality with the heritage icon (Tata Raymond Mhlaba)
- Draft Tourism Development Plan

- The availability of Raymond Economic Development Agency
- Cultural Diversity
- Beautiful Natural Landscape and arable land for Agri-tourism
- Rich Cultural Heritage and Community tourism
- Existence of development initiatives aimed at promoting heritage and tourism
- Already existing tourism related events
- Quality handmade arts and craft products
- Tourist Information Offices are in place and strategically positioned in tourist routes
- Existence of tourism products and supporting activities
- Availability of registered tour operators
- Availability of government sector departments
- Existence and Availability of University of Fort Hare and Lovedale College
- Diversity of arts forms (Dance, Music, Drama, Poetry and etc.)
- Existence and availability of Community Tourism Organizations

## 5.2 WEAKNESSES

- No Local Tourism Organization Committee or Association
- Lack of accessibility and maintenance of the existing infrastructure for tourism attractions
- No available information on market research with regards to tourists visiting the destination
- Inadequate budget allocation for tourism development, marketing and tourism events
- Inability of the local crafters to take advantage of the tourism industry due to lack of support programmes
- Limited facilities for upmarket tourists
- Majority of facilities not graded
- Lack of support for Tourism Information Offices
- Poor state of the Tourism Information Offices
- Lack of tourism signage and branding
- Very limited information on the culture & artifacts of indigenous people

## 5.3 OPPORTUNITIES

- Development of Raymond Mhlaba Statue
- Amatola Trail and Maqoma Heritage Route
- Availability of capacity building institutions
- Establish partnerships with the local private sector and local tourism stakeholders to undertake periodic market research on various areas of tourist's demands, which could be utilized as baseline for tourism marketing information
- Enhancing collaboration and partnership with government departments and private sector
- Land availability for tourism development
- Availability of dams for water sports
- Availability of community game reserves for hunting and game viewing
- Availability of local performers for entertainment
- Establish educational tours for local schools and improve awareness programmes on biodiversity of the area
- Identification, packaging & marketing of cultural and liberation heritage routes
- Promote community tourism initiatives to enhance township economy
- Opportunity for indigenous people of the region to tell their stories
- Develop support programmes for crafters
- Development of tourist accommodation for up-market tourists
- Development of tourism products to support the tourism vision and brand
- To improve service excellence in the hospitality industry
- Marketing the area as a destination of choice within ADM

## 5.4 THREATS

- Inability to respond effectively to tourist or client needs
- Loss of confidence by potential private sector investors
- Continue to loose-out on the market share of tourists from other destinations within the Amathole District Municipality
- Vandalism & deterioration of the existing tourism and heritage sites
- Perception (crime levels in townships)
- Overcrowding of the local markets by the foreign craft thereby closing opportunities for local crafters
- Competition with other destinations within the Amathole District Municipality on the service excellence
- Poor Infrastructure

## 6. STRATEGIC FRAMEWORK

The purpose of this section is to present the development framework for the Raymond Mhlaba Tourism Development Plan and outline the methodology and/or rationale for the composition of each element. The strategic framework builds on the foundation of the Situation Analysis and SWOT Analysis to provide a framework for achieving the required changes in the tourism industry.

It identifies the vision to guide the direction of tourism development, goals and objectives to contextualise the vision and measure achievements. The strategic framework rests on key pillars which form the structure of the plan whereby the projects and programmes are identified; these can be interventions which require direct action, facilitation or coordination from the municipality in partnership with the local tourism stakeholders and the private sector.

The strategic framework therefore contains the key priorities for tourism development, management and marketing for Raymond Mhlaba municipal area and creates consensus among stakeholders on the fundamental actions going forward. The following figure from 5.1 – 5.3 provides the outline of the strategic framework.

### 6.1 DRAFT VISION STATEMENT

The vision of the Raymond Mhlaba Tourism Sector plan was developed through a visioning exercise which was undertaken during stakeholder workshops which was facilitated by GIZ.

"Raymond Mhlaba Municipality is a scenic destination for adventure, culture, cuisine and agritourism"

The draft vision statement is subjected for a review based on the Final Tourism Development Plan Multi Stakeholders workshop which will be facilitated by the municipality.

### 6.2 TOURISM DEVELOPMENT GOALS

#### TOURISM GOALS

- Increase visitation and tourism spending in Raymond Mhlaba Municipality
- Create a competitive responsible cultural tourist destination
- Accessibility and marketing the destination
- Develop and facilitate support for tourism development institutions

### 6.3 TOURISM DEVELOPMENT OBJECTIVES

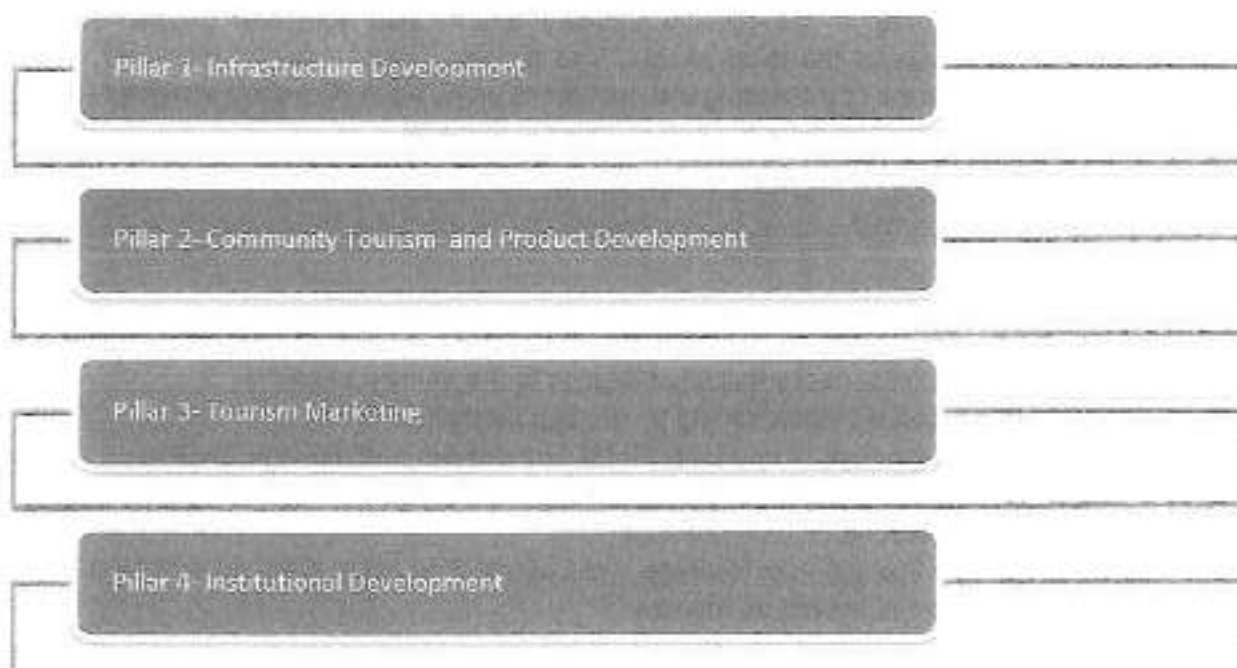
OBJECTIVES			
PILLAR 1	PILLAR 2	PILLAR 3	PILLAR 4
INFRASTRUCTURE DEVELOPMENT	COMMUNITY TOURISM AND PRODUCT DEVELOPMENT	TOURISM MARKETING	INSTITUTIONAL DEVELOPMENT

### 7. STRATEGIC PILLARS

The tourism vision, goals and objectives influences the formulation of strategic development pillars. Four strategic pillars have been identified under which projects are grouped, namely:

- Pillar 1- Infrastructure Development
- Pillar 2- Community Tourism & Product Development
- Pillar 3- Tourism Marketing
- Pillar 4- Institutional Development

#### 7.1 STRATEGIC PILLARS



#### Pillar 1- Infrastructure Development

The pillars cascade from the vision, goals and objectives set out in the preceding sections and are the specific actions which need to be undertaken. The pillars were identified based on the opportunities and threats identified in the SWOT and from the workshop activities; this is in line to position the Raymond Mhlaba Municipality to be the most efficient and effectively on tourism development opportunities and mitigate threats.

## 7. 2 PILLAR 1: INFRASTRUCTRE DEVELOPMENT

### 7.2.1 RATIONALE

As part of the tourism systems approach, certain infrastructure and maintenance is required for the tourism industry to develop in an effective manner. This includes the provision of infrastructure such as tourism facilities, Information and Communication Technology, telecommunications, signage, tourism offices, heritage and tourism sites etc. The presence of this infrastructure is important to the further development of Raymond Mhlaba tourism industry as accommodation establishments, tour operators, crafters, restaurants and businesses also rely on these services to operate efficiently. Currently the infrastructure and maintenance in Raymond Mhlaba is one of the key challenges which results in poor quality services and access to tourism sites.

### 7. 2.2 PILLAR 1: INFRASTRUCTRE DEVELOPMENT RECOMMEDNATIONS

The following projects and programmes have been identified with the following recommendations:

- Development and maintenance of tourism infrastructure
- Enhance improvement and maintenance of the roads and tourist sites
- Facilitate and coordinate tourism signage

## 7. 2.3 PILLAR 2: COMMUNITY TOURISM AND PRODUCT DEVELOPMENT

### 7.2.4 RATIONALE

The development and support of community tourism offers opportunities for emerging tourism entrepreneur's to participate in the tourism industry and it also stimulate greater economic transformation and benefits to the local people. The tourism product development will form an essential component in terms of increasing the number of products in Raymond Mhlaba in order to offer attractive cultural tourism experience and services in the area.

### 7. 2.5 PILLAR 2: COMMUNITY TOURISM AND PRODUCT DEVELOPMENT RECOMMENDATIONS

The following projects and programmes have been identified with the following recommendations:

- Facilitate provision of capacity building trainings to the tourism products
- Develop and support a greater variety of tourism products
- Facilitate the development of feasibility studies for tourism and heritage projects
- Facilitate mentorships programmes with established tourism businesses
- Promotion of the existing tourism products
- Development and Promotion of Heritage and Cultural Precinct to promote cultural diversity
- Enhance promotion of adventure tourism

## 7. 2.6 PILLAR 3: TOURISM MARKETING

### 7.2.7 RATIONALE

The effective marketing of the tourism sector is an essential element for the success and attractiveness of the destination, as it is through marketing initiatives that is possible to promote

brand awareness. The limited budget towards tourism marketing initiatives and lack of tourism linkages has a negative effect on tourism development in the destination.

## **7.2.8 PILLAR 3: TOURISM MARKETING RECOMMENDATIONS**

The following projects and programmes have been identified with the following recommendations:

- Facilitate marketing linkages and partnership with other tourism stakeholders
- Update tourism database information and statistics
- Resourcing of Tourism Information Offices
- Facilitate tourism awareness promotional material
- Launch the Local Tourism Organisation and Tourism Vision
- Facilitate the development of marketing material for tourism products
- Facilitate participation on tourism trade shows, tourism indaba, conferences and awareness programmes
- Facilitate tourism educational programmes and brand awareness campaigns
- Utilize digital marketing systems

## **7.2.9 PILLAR 4: INSTITUTIONAL DEVELOPMENT**

### **7.2.10 RATIONALE**

The municipality will not be able to give effect to this plan without the appropriate institutional arrangements in place. Below is an outline of the recommended institutional arrangements to ensure the successful implementation this plan.

#### **7.2.11 (a) ROLE OF RAYMOND MHLABA MUNICIPALITY**

Raymond Mhlaba Municipality primary responsibilities are tourism planning and infrastructure development, strategic co-ordination, facilitating skills development, stakeholder relationship management and tourism regulation. The municipality in partnership with other tourism stakeholders is responsible for the implementation of Tourism Development Plan and providing financial and technical support to the Local Tourism Organization. The municipality will exercise oversight and participate on the Local Tourism Organization programmes.

#### **7.2.11 (b) ROLE OF THE LOCAL TOURISM ORGANISATION**

The Local Tourism Organization is responsible for driving tourism development and marketing in partnership with government and other tourism stakeholders. The organizations facilitate tourism product development and coordinate various marketing initiatives in order to promote the destination. The overarching role of the Local Tourism Organization is to promote the destination area in its entirety which includes the following:

1. Marketing the destination
2. Attending regional (Eastern Cape) consumer shows
3. Facilitate community tourism awareness programmes/initiatives
4. Attending national consumer and trade shows
5. Establishing and coordinating community tourism forums
6. Co-coordinating bids for conferences and tourism events
7. Lobbying for improvements in infrastructure, e.g. road upgrades
8. Facilitate development of feasibility studies and funding applications
9. Facilitate and mobilize business investment's programmes

10. Providing input to municipal tourism policy
11. Undertaking tourism research
12. Providing input to municipal planning for tourism development in the area
13. Coordinating and disseminating tourism market research to members
14. Providing advice and information to tourism entrepreneurs
15. Facilitate tourism awareness campaigns, trade & media
16. Assisting with tourism business skills development

#### 7.2.11 (c) PARTNERSHIPS

The success of the Tourism Development Plan is by and largely driven by effective and sustainable partnerships with the following government departments and business support institutions:

- National Department of Tourism
- Eastern Cape Department of Economic Development, Environmental Affairs and Tourism
- Department of Sport, Recreation, Arts and Culture
- Amathole District Municipality
- Eastern Cape Development Corporation
- Eastern Cape Parks and Tourism Agency
- Small Enterprise Development Agency
- Culture, Art, Tourism, Hospitality, and Sport Sector Education and Training Authority

#### 7.2.12 PILLAR 4: INSTITUTIONAL DEVELOPMENT RECOMMENDATIONS

The following projects and programmes have been identified with the following recommendations:

- Government to support tourism development
- Facilitate establishment of the Local Tourism Organization
- Facilitate capacity building programmes and support the Local Tourism Organization
- Facilitate the development of feasibility studies and business plans for tourism projects
- Enhance collaboration and partnership with other stakeholders on tourism development and marketing
- Facilitate business investment programmes and mobilize private sector investors
- Facilitate capacity building trainings for the tourism practitioners

### 8. IMPLEMENTATION PLAN

The strategic framework developed identified programmes and projects as per strategic pillar, these projects are required to be developed further and direction provided on their implementation. Therefore, the expected economic benefits associated with tourism are unlikely to materialise unless there is an effective implementation of the actions. The purpose of the implementation plan is to provide tools to direct the relevant stakeholders in the implementation of the tourism strategy.

The key stakeholders which are expected to provide support and collaborate to implement projects and programmes within Raymond Local Municipality include the following partners: Amathole District Municipality, Department of Economic Development, Environmental Affairs and Tourism, Eastern Cape Development Corporation, Small Enterprise Development Agency, Eastern Cape Parks and Tourism Agency, the Culture, Art, Tourism, Hospitality, and Sport Sector Education and Training Authority, Department of Sport, Recreation, Arts and Culture, the private sector etc. It is also recommended that Raymond Mhlaba Municipality Tourism Development Plan be incorporated into the Amathole District Municipality planning.

## 9. PROJECTS AND PROGRAMMES IMPLEMENTATION PLAN

SERIAL NUMBER	PROJECTS, PROGRAMME AND INITIATIVES	POSSIBLE SUPPORT FROM PARTNERS	TIME FRAMES
1.	Establish Local Tourism Organization	ADM, ECPTA	September 2022
2.	Resourcing of all the Tourism Information Offices	ECPTA, NDT	2022 - 2023
3.	Conduct and audit the tourism and heritage attractions	ADM, ECPTA, NDT	2022 - 2023
4.	Conduct and audit the existing tourism signage in RMM	ECPTA	2022 - 2023
5.	Develop a feasibility study for Maqoma Caves and Heritage Interpretive Centre in Balfour.	ADM, ECPTA, DEDEAT, NDT, DSRAC, DAC, NHC, UFH	2022 - 2023
6.	Conduct Tourism Skills Development Training for tourism products	SEDA, ECDC, CATHSSETA, ECPTA, TEP	2022 - 2023
7.	Participate and Exhibit on Tourism Indaba	ECPTA, ADM, DEDEAT	2022 - 2027
8.	Develop a feasibility study for big swing (Zipline) in Raymond Mhlaba Municipality	ADM, ECPTA, DEDEAT, NDT	2022 - 2023
9.	Development of the Local Tourism Organization Constitution and Registration	ADM, ECPTA	2021 - 2022
10.	Development and implementation of tourism awareness and educational programme	ADM, ECPTA,	2021 - 2022
11.	Develop promotional material for the destination marketing	ECPTA, NDT	2022 - 2023
12.	Develop a craft centre at Bedford Tourism Information Office	SEDA	2022 - 2023
13.	Develop a feasibility study for the development of water sport activities in Raymond Mhlaba	ADM, ECPTA, DEDEAT, NDT	2023 - 2024

	Municipality		
14.	Develop a feasibility study for the development of horse riding trails in Middledrift	ADM, ECPTA, DEDEAT, NDT	2021 - 2022
15.	Facilitate an office and branding for Raymond Mhlaba Tour Operators at Alice Tourism Information Offices	ADM, ECPTA, SEDA, TEP	2021 - 2022
16.	Develop a feasibility study for the development of Foxwood Dam Cultural Heritage in Adelaide	ADM, ECPTA, DEDEAT, NDT	2023- 2024
17.	Development and implementation of craft market programmes	SEDA, ECDC, ECPTA, ADM	2021 - 2022
18.	Resource the Raymond Mhlaba Museum in Alice	DSRAC, NHC	2022 - 2023
19.	Develop and implement the skills development programme for tourism practitioners	SEDA, ECPTA, NDT	2021 - 2022
20.	Develop mentorship programme for the emerging tourism products	ADM, ECPTA	2021 - 2022
21.	Support of emerging tourism products and events	ADM, ECPTA, NDT, DSRAC	2021 - 2025
22.	Concept Document		2021 – 2022
	Feasibility Study for War of Resistance	ADM, ECPTA, NDT, DSRAC	2022 - 2023

## 10. CONCLUSION

There is no doubt that tourism can play a significant role in supporting economic development in Raymond Mhlaba Municipality. The municipality must take a lead in coordinating the tourism development and management of the area in partnership with the private sector, which has a role to drive tourism marketing in Raymond Mhlaba Municipality.

The Tourism White Paper further specifies that tourism development in South Africa should be government led, private sector driven, community based and labour conscious. These various sectors are committed to partnership with people of South Africa to develop and market good quality, sustainable tourism experiences that demonstrate the countries commitment to social, economic, environmental, technical, institutional and financial responsibility. To this end, tourism sector stakeholders must ensure that tourism contributes equitably to the socio-economic upliftment of Raymond Mhlaba.

ITEM 26/2022

**IMPLEMENTATION OF THE COMMUNICATION PLAN**

**AUTHOR: Strategic and LED Services Dr L. Hanabe**  
**STG COMMS: FEBRUARY 2022**  
**EXCO: MARCH 2022**  
**COUNCIL: MARCH 2022**

**1. PURPOSE**

To present before the Executive Committee the implementation of the Communication plan for noting.

**2. LEGAL FRAMEWORK**

The Constitution of the Republic of South Africa Act 108 of 1996.  
The National Framework for Government, 2009 issued by Government Communication and Information System (GCIS).  
Local Government: Municipal Systems Act No.32 of 2000 as amended  
Promotion of Access to Information, Act 2 of 2000  
Local Government: Municipal Structures Act 117 of 1998.  
Intergovernmental Relations Framework Act of 2005.

**3. AUTHORITY**

Municipal Systems Act 32 of 2000 instructs the Municipal Manager to ensure there is an adopted approach on Communications that will ensure public participation by communities, stakeholders and provide rights for citizens in terms of developmental communication.

**4. BACKGROUND**

Due to Covid- 19 pandemic and Local Government Election 2021, various planned activities could not take place. Strict regulations prohibited mass gatherings, use of amenities and election period. As a result, these following activities on the Communications Plan could not be implemented: -

- Mayor's Cup
- Bedford Garden Festival
- Disabled Indaba

- Elderly Month Celebrations
- 16 Days of Activism
- MPAC Roadshows
- Mayoral Imbizos
- World Aids Day
- Ngumbela Tournament

**1. Official Memorial service of the late Dr Advocate Mthetheleli Ngumbela**  
Raymond Mhlaba Municipality held a befitting memorial service to bid farewell to the Icon, distinguished entrepreneur and sports developer par excellence, Dr Advocate Mthetheleli Ngumbela. The event was held on the 21<sup>st</sup>, Thursday October 2021, at Fort Beaufort, Cape College at 12h00.

The Council Speaker, Cllr Anele Ntsangani was the programme director of the day. Present, the Hon Mayor Cllr Bandile Ketelo, MP Sakhumzi Somyo, Nkosi Ndlazi, Municipal Manager Ms Unathi Malinzi and all directors. The Ngumbela family got comforted with this initiative made by the municipality.

Communication Unit rendered the following support to the event

Support rendered

- Notices were placed in all Municipal Building and strategic notice boards.
- Internal Memo informing the internal stakeholders was sent through emails.
- Branding and photography

**2. Official opening and renaming of the Middledrift Multipurpose Centre**  
Raymond Mhlaba Municipality held a remarkable event on the 27<sup>th</sup> October 2021, at Middledrift Town, where an official opening and renaming of the Middledrift Multipurpose Centre. The centre officially was named after Bonakele Milner Ntsangani, a freedom fighter and a liberator, who was born at Debe, Marele location. The Ntsangani family paid respect by their presence to witness on their own, the respect bestowed to Bonakele Milner Ntsangani for the immense

contribution he made to the people of Raymond Mhlaba and Eastern Cape and South Africa as a whole.

Those who graced the event include Amathole District Executive Mayor Cllr Khanyile Maneli, Deputy Mayor of the District Cllr Nomfusi Nxawe, Raymond Mhlaba Mayor Cllr Bandile Ketelo, Chief Whip Cllr Nonkazimlo Mlamla, Raymond Mhlaba Councillors, Amagqunukwebe Tribe Chief Nkosi Nokwandisa Kama and Miss SA 2<sup>nd</sup> Runner up, Zimi Mabunzi. During event, there was the unveiling of the plaque by District Exec Mayor Cllr K.C Maneli alongside with RMLM Mayor Cllr B. Ketelo and Miss SA 2<sup>nd</sup> Runner up, Zimi Mabunzi.

On this day, also a memorial lecture on the life and times of Bonakele Milner Ntsangani was delivered by Mr Mzandile Masala, a well-known figure on the liberation fight against the apartheid.

Communication unit rendered the following support to the event:

- Media invite
- Video clip
- Live interview slot on Radio (FORTE FM) for Municipal Manager, Ms U. Malinzi on the 26<sup>th</sup> October at 13h10.
- Branding
- Media release
- Poster

### **3. Inaugural Council Meeting and Swearing-In of newly elected Council**

Raymond Mhlaba Municipality conducted its Inaugural Council Meeting following the Local Government Elections held on the 1<sup>st</sup> November 2021. The Municipal Manager, Ms Unathi Malinzi convened the session of swearing-in of Councillors where TROIKA members were elected. Council Speaker, Cllr Thozama Ngaye, Mayor, Cllr Zingiswa Rasmeni and Chief Whip Cllr Nonkazimlo Mlamla. The Chairperson of MPACC is Cllr Zikhona Tyali.

The council meeting was held on the 23<sup>rd</sup> November, Tuesday 2021, at the New Council Chambers in Alice.

Communication Unit rendered the following support to the Inauguration:

- Video Clip
- Media Invite
- Branding
- Accreditation
- Photography
- Announcement on radio. (FORTE FM)
- Branding
- Media release

**4. Public notices, Mayor's message and Media Release issued**

- Public Notice - Special Council Meetings (10/12/2021 & 28/01/2022), Municipal Shutdown for December Holidays, Electricity Outages Updates.
- Mayor's Messages (World Aids Day, Seasons Greetings, Matric Class Of 2021)
- Media Release - Official opening and renaming of Middledrift Multipurpose Center, Inaugural Council Meeting, Raymond Mhlaba hit by hailstorm

**5. HUMAN RESOURCE IMPLICATIONS**

Overtime

**6. STRATEGIC IMPLICATIONS**

The implementation of the Communications plan will assist the municipality in delivering its information and services delivery achievements to the targeted stakeholder/ communities.

**7. FINANCIAL IMPLICATIONS**

None

**8. RECOMMENDATIONS**

It is **RECOMMENDED** that:

- 1) The report on the implementation of the communication plan be noted.

ITEM 27/2022

**DISASTER MANAGEMENT REPORT**

[Author: DIRECTOR: CS/MJ]

[Management: Feb2022]

[Standing Committee:  
Feb2022]

[EXCO: March2022]

[Council: March2022]

**1. PURPOSE**

To report to the Standing Committee about applications that was submitted to National Department of Human Settlements for provision of 379 permanent solution structures and 641 partially damaged and alternative alterations.

**2. LEGAL FRAMEWORK**

OHSA  
Fire Brigade Service Act 1987  
Disaster Management Act, 2002  
Disaster Management Amendment Act, 2015

**3. AUTHORITY**

Section 49(1) When a disastrous event occurs or is threatening to occur in the area of a Municipality

**4. BACKGROUND**

Disaster continues to occur in the Raymond Mhlaba Municipal area leaving some community members homeless. An assessment is then conducted by both Raymond Mhlaba Municipality and Amathole District Municipality. A criterion was developed by the Amathole District Municipality in order to ascertain the status of each assessment, thus declaring three categories of findings: Homeless, destitute and partially damaged.

During the month of October to December 2021 severe thunderstorms hit the communities of Raymond Mhlaba Villages. An assessment was conducted on assessing damages on properties. Applications were submitted to Department of Human Settlement during November and December 2021 for the provision of 379 permanent solution structures, and 641 partially damaged and alternative alterations.

## 5. **PROGRESS MADE**

- Assessment conducted.
- An application to Department of Human Settlements for 379 homeless households and 641 partially damaged and alternative alterations.
- Application for SDR to Department of Social Services
- Application for SDR to Red Cross South Africa

## 6. **STRATEGIC IMPLICATION**

To ensure a safe and friendly and sustainable environment

## 7. **HUMAN RESOURCE IMPLICATION**

Effective, efficient and functional Disaster Management Unit.

## 8. **FINANCIAL IMPLICATIONS**

379 X R64 000 = R 24 256 000.00 from the National Department of Human Settlements on temporal structures only

## **ANNEXURES**

- Application letters with list of beneficiaries to Department of Human Settlements
- Application letters to both Department of Social Development and Red Cross South Africa

## 9. **RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the applications for permanent solution and partially structural repairs to Department of Human Settlements,

			INJURIES	FATALITIES	DAMAGE	
<b>October 2021</b>						
House Fire	05.10.2021	15H05			+50 000	Gaga location, Alice
Grass Fire	08.10.2021	16H05				Next to the Council Chamber, Alice
Accident	09.10.2021	19H20			+1m	R67 -3 10 ON Seymour Road
Grass Fire	13.10.2021	14H20				Elundini Village Seymour
Grass Fire	17.10.2021	15H40				Bedford Dumping Site
Grass Fire	18.10.2021	00H01				Adelaide
Assessment	22.10.2021	13H10				Mayipase location, Debenek
Accident	22.10.2021	14H20				Hogsback Junction R63-14 04,20E
Ngunbhela Funeral Services	23.10.2021	09H00				Nxukhwebe location, Fort Beaufort
Informal House Fire	24.10.2021	09H40				16 Silvia Street Newtown, Fort Beaufort
House Fire	24.10.2021	13h30				Phakamisa location, Seymour
<b>November 2021</b>						
House Fire	01.11.2021	08H30				Makhamle Primary School, Emabheleni, Alice
Community Protest	22.11.2021	08H00				Main Road Adelaide
Vehicle on fire	24.11.2021	08H05				R63 Middledrift Debe
<b>December 2021</b>						
Disaster Assessment	11.12.2021				+ 80 000	Chwarru, Middledrift
Disaster Assessment	12.12.2021				+30 000	Trust 3 /Khuille Debenek
House fire	16.12.2021					593 Group 5 Fort Beaufort
Disaster Assessment	13.12.2021					Hillside, Takalani location Fort Beaufort
Disaster	13.12.2021					Ranmond Mhlabisa Area
Disaster Assessment	14.12.2021					Hillside, Tyoks, Gonsti, Goma Goma
Disaster Assessment	15.12.2021					Melani, Macfahen, Alice
Disaster Assessment	16.12.2021					Middledrift/ Debenek/ Mkhelo / Jaji location
Disaster Assessment	17.12.2021					Kwanathole Alice
Disaster Assessment	18.12.2021					Kwanathole Alice /Seymour
Disaster Assessment	19.12.2021					Fort Beaufort location, Newtown, Kwepieni
Disaster Assessment	20.12.2021					Alice Area / Middledrift
Disaster Assessment	21.12.2021					For Beaufort location/ Villages
Accident	21.12.2021					R63 Alice
House Fire	23.12.2021					Bedford Goodwin Park
Accident	23.12.2021					R67 Seymour Rd R67-3 ,9-4N



**RAYMOND  
MHLABA**  
MUNICIPALITY  
EASTERN SUPERIOR

Tel: 046 645 7400/7451 | Fax: 046 645 2562

8 Somerset Street Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Enquiry: Mrs N Majiba

The Director  
Red Cross South Africa  
Raymond Mhlaba Region

Dear Sir

**RE: LEVEL 4 SEVERE THUNDERSTORMS HIT RAYMOND MHLABA  
MUNICIPALITY AREA**

On the 13 of December 2021, severe thunderstorms hit the areas of Raymond Mhlaba Municipality communities, affecting a number of households and left them without homes. Roofs and walls got destroyed and this affected the most vulnerable communities of the above Municipality.

An assessment was conducted as from the 13<sup>th</sup> December 2021 as per the list attached.

As an affected municipality, we request your intervention in any form of relief especially food parcels and other items necessary to ease the situation.

Yours truly,

**U.T. MALINZI**  
MUNICIPAL MANAGER

Date: 14/01/22



**RAYMOND  
MHLABA  
MUNICIPALITY**  
AMANTLANO SOKUBHLISO

(tel) 046 645 7400/7451 | Fax: 046 645 2562

8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Enquiry: Mrs N Majiba

The Director  
Department of Social Services  
Raymond Mhlaba Region

Dear Sir

**RE: LEVEL 4 SEVERE THUNDERSTORMS HIT RAYMOND MHLABA  
MUNICIPALITY AREA**

On the 13 of December 2021, severe thunderstorms hit the areas of Raymond Mhlaba Municipality communities, affecting a number of households and left them without homes. Roofs and walls got destroyed and this affected the most vulnerable communities of the above Municipality.

An assessment was conducted as from the 13<sup>th</sup> December 2021 as per the list attached.

As an affected municipality, we request your intervention in any form of relief especially food parcels and other items necessary to ease the situation.

Yours truly,

**U.T. MALINZI  
MUNICIPAL MANAGER**

Date: 4/01/22

<u>Name and Surname</u>	<u>Id number</u>	<u>Area</u>	<u>Ward No Area</u>
Nobatana Phumza	740303 1792 087	3076 Nazo Street Fort Beaufort	W19 Fort Beaufort
Kakana Tamsanga	800120 5338 080	3078 Nazo Street Mikevalley Fort Beaufort	W19 Fort Beaufort
Wakasha Nontuthuzelo Sophia	430311 0246 081	2516 Nazo Street Mikevalley Fort Beaufort	W19 Fort Beaufort
Nakani Bonisile	621214 5697 087	Ntoleni Location Fort Beaufort	W20 Fort Beaufort
Nziba Bonisile Virginia	681230 0877 083	Ntoleni Location Fort Beaufort	W20 Fort Beaufort
Mkolo Sikhumbuzo	611230 5778 083	Ntoleni Location Fort Beaufort	W20 Fort Beaufort
Nziba Bubele	820118 6013 088	Ntoleni Location Fort Beaufort	W20 Fort Beaufort
Lorzi Thembalakhe	560310 6306 084	Nodyele location Ward 5	W5 Alice
Stemele Zolile	680512 5788 089	Nodyele location Ward 5	W5 Alice
Ntsimango Xolani	641228 5790 086	Nodyele location Ward 5	W5 Alice
Mbusi Sivuyile Clement	620929 5938 089	Nodyele location Ward 5	W5 Alice
Mbusi Mbuyiselo	671228 5846 089	Nodyele location Ward 5	W5 Alice
Tshikila Nolusindiso	890908 1072 088	Nodyele location Ward 5	W5 Alice
Ncama Khungeka	600920 0249 089	Mgquba location ward 5	W5 Alice
Ncumisa Bonga	820818 0601 081	Mgquba location ward 5	W5 Alice
Majola Sakhumzi	850927 5383 083	Mgquba location ward 5	W5 Alice
Jaza Abongile	921011 5487 080	Mgquba location ward 5	W5 Alice
Tali Phindwe	771231 0916 088	Khayelitsha	W5 Alice
Mabudla Sofiwe Lilam	531208 0186 087	Khayelitsha	W5 Alice
Gxakuma Vuyiswa	641202 0951 084	Khayelitsha	W5 Alice
Bunzi Cynthia Thabisa	580811 1027 083	Khayelitsha	W5 Alice
Mzongwana Noziphiwo	920919 1349 081	Khayelitsha	W5 Alice
Maki Songezo	761110 5456 088	Khayelitsha	W5 Alice
Nqabeni Richard Danile	550206 5213 084	Khayelitsha	W5 Alice
Ngwabeni Mazukisi	800525 5787 088	Nondyenga Location Ward 5	W5 Alice
Njenje Lindelwa	730709 0371 081	2226 Mlonjeni Street Mpolweni Fort Beaufort	W3 Fort Beaufort
Mene siphosethu		2212 Dorington Loc Fort Beaufort	W19 Fort Beaufort
Canda Montortisi	811212 0445 080	Takalani location Fort Beaufort	W3 Fort Beaufort
Nzwane Mbuyiselo	670614 5868 085	Takalani location Fort Beaufort	W3 Fort Beaufort
Mcarnda Nomthandazo	900731 0247 081	Dorington Loc Fort Beaufort	W19 Fort Beaufort
Guzi Vuyelwa	400104 0612 081	Takalani location Fort Beaufort	W3 Fort Beaufort
Nombayeke Anelisa	000522 0228 083	2218 Bless Str. Dorington Loc Fort Beaufort	W19 Fort Beaufort

William Zinkele Ben	470610 5731 085	2021 Matyila Street Fort Beaufort	W19 Fort Beaufort
Nombayeka Thembakazi Nosimphiwe	740224 0923 087	2318 Nohashe Street Dorington Loc Fort Beaufort	W19 Fort Beaufort
Ndithlwani Meikhaya	790526 5236 086	538 Mbevu Street Fort Beaufort	W19 Fort Beaufort
Mtshobele Mkosiyawo Maxwell	710202 6249 083	2215 dorington loc Fort Beaufort	W19 Fort Beaufort
Ndika Zamile Freddie	5001001 7004 089	Mpolweni Soyaya Street Fort Beaufort	W3 Fort Beaufort
Rulashie Thando	770115 5815 083	Mbengashe Street Dorington Fort Beaufort	W19 Fort Beaufort
Mblashie Andile	660712 5821 089	Kanana Location Fort Beaufort	W3 Fort Beaufort
Dayimani Cikizwa		Matyihla Street Fort Beaufort	W19 Fort Beaufort
Tesani Lungiswa	780404 0036 087	Hillside Location Fort Beaufort	W20 Fort Beaufort
Maziko Nckhurnunu	631009 0552 081	Hillside Location Fort Beaufort	W20 Fort Beaufort
Kepeyi Nomwuyiseko	850324 1154 082	Hillside Location Fort Beaufort	W20 Fort Beaufort
Kharamde Thandile Rosy	370602 0350 087	Kwa Ndaba location	W20 Fort Beaufort
Ngqo Vuyelwa Mavis	630922 0802 085	2283 Mama Street Dorington Loc Fort beaufort	W19 Fort Beaufort
Gxabashe Noluthando	830321 1061 081	Kwa Ndaba location	W20 Fort Beaufort
Gosani Dumnisa	851016 5398 082	Mlalandle	W20 Fort Beaufort
Likubana Nomfanelo Dinah	370510 0310 086	Mlalandle	W20 Fort Beaufort
Myeke Elvis Mntukanti	600906 5748 084	Mlalandle	W20 Fort Beaufort
Gqamani MangleJesta	700403 6002 082	Mlalandle	W20 Fort Beaufort
Juku Sizwe	670718 5537 085	Mlalandle	W20 Fort Beaufort
Jim Nomazizi Sylvia	471007 0224 084	Mlalandle	W20 Fort Beaufort
Mnyameni Mkheli David	820103 5392 089	Mlalandle	W20 Fort Beaufort
Rawana Simphiwe	681010 6764 083	Mlalandle	W20 Fort Beaufort
Gasani Nothembele Angeninah	530706 0753 088	Mlalandle	W20 Fort Beaufort
Coko Norman	650202 6279 082	Mlalandle	W20 Fort Beaufort
Magaba Lizo	620811 5847 082	Mlalandle	W20 Fort Beaufort
Smart Nkwalase		Mlalandle	W20 Fort Beaufort
Lubabalo Nohalana		Mlalandle	W20 Fort Beaufort
Sibani Sonwabile	950925 5735 087	Kwa Ndaba location	W20 Fort Beaufort
Balasana Buyiswa Gloria	560712 0963 084	Njwaxa	W16 Xesi
Sidi Nomqibelo	640806 0935 086	Cidatsha	W16 Xesi
George Moxolo Nomweliso	661031 0056 080	Cidatsha	W16 Xesi
Basela Malibonge	730313 6241 081	Cidatsha	W16 Xesi
Mawethu Myaya	750220 5262 080	Dikdikana	W16 Xesi
Marela Nomweliso	560104 1034 083	Debe Marele	W16 Xesi

Memma Boyce Zama	621229 5560 085	Kwezana	W12 Alice
Sulani Nomachirha Yennesa	830324 0915 082	Kwezana	W12 Alice
Thomas Ntombizodwa	790225 0827 086	Kwezana	W12 Alice
Ngxesha Nomwula	600114 0959 083	Kwezana	W12 Alice
Ncence Nobuhle	750703 0639 089	Kwezana	W12 Alice
Platy! Thembeke	680517 0482 083	Kwezana	W12 Alice
Gqacu Madoda Raymond	470625 5427 088	Ngele	W16 Xesi
Dlodlo Donald Diliza	481114 5644 080	Ngele	W16 Xesi
Pamla Nospinho Elizabeth	671120 0770 085	Ngele	W16 Xesi
Fani Sicelo Phillemon	570920 5788 085	Ngele	W16 Xesi
Mqolase Ntombizodwa	710924 0661 084	Ngele	W16 Xesi
Biyashe Nonene Miriam Xaliwe	480106 0722 086	Cwaru	W16 Xesi
Mxoli Sandisiwe	790706 5715 088	Phumlani	W18 Alice
Swazartbooi Zanekhaya	681027 5845 085	Melani	W12 Alice
Kriwebe Noluthando	720323 1244 081	Melani	W12 Alice
Nguni Noyese Vivian	350910 0380 085	Melani	W12 Alice
Sana Simphiwe	760606 7416 083	Melani	W12 Alice
Mlawuli Thokozile	600824 0453 081	MacFallen	W12 Alice
Fandesi Nomathemba	400625 0512 086	MacFallen	W12 Alice
Nofamele Ntomboxolo	741209 0908 088	MacFallen	W12 Alice
Nwele Nombase	580713 0926 085	MacFallen	W12 Alice
Makhaphela Miltonji	751014 5500 089	MacFallen	W12 Alice
Zosela Mtzandile	711129 5837 080	MacFallen	W12 Alice
Ncarma Mbokazi Mobambo	440101 0628 085	MacFallen	W12 Alice
MbuliniYazini	920608 0672 086	Joji	W18 Alice
Dick Mthuthuzeli	601106 5385 081	Joji	W18 Alice
ManzeMbuyisele	680102 5636 088	Joji	W18 Alice
Fayindiala Phikolomzi	751006 5746 089	Joji	W18 Alice
Mhloyi Vuyiswa	580422 0686 083	Joji	W18 Alice
Caga Vulsango	750601 5721 086	Esiginqini	W5 Alice
Mbem Nombutele	880812 0936 085	Joji	W18 Alice
Hiki Mkhusefi Johnson	571206 5234 085	Esiginqini	W5 Alice
Gqamane Amanda	881211 0574 084	Esiginqini	W5 Alice
Maria Unathi	840529 0580 086	Esiginqini	W5 Alice

Gqamane Sinexabiso	960328 0935 083	Esiginqini	W5 Alice
Monti Notumata	791210 1272 088	Esiginqini	W5 Alice
Nocezo Lokuxofa	870914 6780 089	Esiginqini	W5 Alice
Mani Mlamli	630303 6438 085	Esiginqini	W5 Alice
Matyala Xolelwa	810312 0782 085	Joji	W18 Alice
Ndzube Thembekile	530413 5688 084	Joji	W18 Alice
Mbem Neliswa	740813 0785 080	Joji	W18 Alice
Mbem Ntsikelelo	850611 5295 089	Joji	W18 Alice
Kanze Nombulelo	571201 0848 088	Joji	W18 Alice
Sofatsha Bulelwa	830709 0448 086	Esiginqini	W5 Alice
Mhlanga Phumeza Ellen	320605 0274 083	Esiginqini	W5 Alice
Hiwya Thuleka Octavia	811030 0478 087	Sikalweni	W5 Alice
Mhlaliu Samkelo	890524 5880 085	Sikalweni	W5 Alice
Mgedazwe Neliswa	690627 0730 083	Sikalweni	W5 Alice
Sibutha Sipho Sible	910405 5893 086	Sikalweni	W5 Alice
Vumile Solomon Lubusi	520713 5760 086	Sikalweni	W5 Alice
Sibutha Andiswa	670721 0668 087	Sikalweni	W5 Alice
Feni Thembaletshu	840820 5446 087	Ngobe	W5 Alice
Fandesi Princess Nembangesi	420413 0193 083	Healdtown	W7 Healdtown
Ncepayi Zikhona	900113 1083 080	Healdtown	W7 Healdtown
Mashinda Thokozile	690102 1298 081	Healdtown	W7 Healdtown
Magaba Nombulelo	580906 0291 084	Healdtown	W7 Healdtown
Kapsa Nomathamsanqa	640325 0934 080	Healdtown	W7 Healdtown
Mula Maliti	890906 0804 089	Healdtown	W7 Healdtown
Nabe Sindiswa	820907 6360 089	Healdtown	W7 Healdtown
Nonguza Fikile Fikuruni	810119 5479 082	Healdtown	W7 Healdtown
Gulwa Thobeka Gloria	500319 0751 085	Ngobe	W5 Alice
Mtyobile Nomawonga	561211 5846 088	Sikalweni	W5 Alice
Yanda Theodora Zoliswa	591225 0660 081	Ngobe	W5 Alice
Rulashe Pumla	640128 0583 080	Lamyeni	W7 Healdtown
Nombewu Mncedisi	750419 5843 085	Mabhelani	W7 Healdtown
Ngonyana Phumla	990111 0744 083	Wezo	W7 Healdtown
Sondi Motyindyllili	300606 1122 085	Mqoxoyeni	W7 Healdtown
Ntshonko Nombulelo	741212 1251 086	Khulile	W1 Xesi

Beki Vuyisile	530101 5535 088	Qhbirha	W11 Xesi
Rala Nombuyiselo Patricia	550928 0759 080	Mdlankomo	W10 Xesi
Masiza Nomatamba Polina	500512 0137 082	Tyhameri	
Tyutu Nontozakhe Lena	570811 0912 089	Jonini	W15 Alice
Tyutu Nombulelo Lilly	560101 0370 088	Jonini	W15 Alice
Horwana Olga Ntombekhaya	510609 0495 086	Jonini	W15 Alice
Limba Nomalungelo Eunice	490717 0769 081	Jonini	W15 Alice
Mbilini Mzimkhulu	501024 5406 081	Lower Ncera	W15 Alice
Mashibini Sizwe	731010 2391 089	Lower Ncera	W15 Alice
De Lange Khanyisa	970626 1031 085	Lower Ncera	W15 Alice
Mgilo Thozama Eunice	400107 0771 088	Lower Ncera	W15 Alice
Mbokela Kofizwe	350917 0143 082	Lower Ncera	W15 Alice
Khothwa Simo Simon	590824 5256 085	Tyhali	W15 Alice
Manefi Nomawonga	660305 0846 087	Dyamala	W15 Alice
Masiza Nobom	720108 0719 088	Dyamala	W15 Alice
Ndanyi Dineka	660709 0221 082	Tyhali	W15 Alice
Ngyabani Nongadumse Mavis	351213 0267 082	Tyamara	W15 Alice
Nobatana Sisila Cecilia	320601 0306 082	Lower Ncera	W15 Alice
Ntboxela Londolozo Boyse	751005 5232 087	065 6150 268	W15 Alice
Baci Mcedisi	500513 5714 081	Jonini	W15 Alice
Ganto Ntombekhaya	691028 1044 085	Melani	W12 Alice
Bociniobelo	761020 5906 083	Melani	W12 Alice
Ntseme Vuyelwa	730109 0749 081	Melani	W12 Alice
Negola Nosipho Cynthia	560814 0279 089	Melani	W12 Alice
Thembani Lindiwe Elizabeth	450513 0395 089	Melani	W12 Alice
Mkofi Thambiswa	550313 0890 088	Melani	W12 Alice
Mkhonqa Khathiphle	570617 5229 084	Melani	W12 Alice
Mkhonogo MakanaNcumisa	710715 0789 085	Melani	W12 Alice
James Lutama	611112 0251 086	Melani	W12 Alice
Negola Gladman	540829 5301 089	Melani	W12 Alice
Baci Nongqibelo Zoleka Mildred	500221 0353 083	Melani	W12 Alice
Nogqala Zoleka	690419 0785 086	Melani	W12 Alice
Jack Mvuseleli Stewart	710922 5896 085	Melani	W12 Alice
Dyantyi Nosimphiso	820208 0560 080	Melani	W12 Alice

Simakuhle Sikhumbuzo	591222 5275 081	Melani	W12 Alice
Ncana Ephram	480220 5703 080	Melani	W12 Alice
Matshabane Nombuyisile	751228 1073 087	Melani	W12 Alice
Bocsi Diogo Nolicha Bisisiwe	770816 0900 081	Melani	W12 Alice
James Bulelwa	820713 0913 083	Melani	W12 Alice
Gwaxu Noluthando	760310 0843 089	Melani	W12 Alice
Runeifi Thozama	801018 0476 088	Melani	W12 Alice
Vulindlu Mbuyisele	670303 7142 083	Melani	W12 Alice
Tulwana Nokuzola Monica	601112 0776 084	Melani	W12 Alice
James Ncedo Morris	690108 5739 087	Melani	W12 Alice
Willem Nomandla Cynthia	650203 0926 082	Melani	W12 Alice
Nggola Thandisiwe	770810 5998 083	Melani	W12 Alice
Bacela Andiswa	740409 0613 081	Melani	W12 Alice
Pazi Mhleli	831216 6463 081	Melani	W12 Alice
Maleni Thozama	670416 0913 084	Melani	W12 Alice
Matshabane Koleka Felicia	430918 0377 088	Melani	W12 Alice
Tshetshe Nxolisi Patric	641120 5227 088	Melani	W12 Alice
Mzamo Alton Simanga	590612 5824 089	Melani	W12 Alice
Ganto Nokuthula	810706 0248 080	Melani	W12 Alice
Quana Thozama Agrinette	691019 0661 086	Melani	W12 Alice
Bota Nomalungelo Ethelinah	600906 0712 085	Melani	W12 Alice
Koko Anele	930419 6056 086	Melani	W12 Alice
Ndoloshe Moncedo	790720 0349 081	Melani	W12 Alice
Dyan Xolelwa Beauty	741109 0750 086	Melani	W12 Alice
Ngwexana Jorers	450319 5476 089	Melani	W12 Alice
Feni Fundiswa	760308 1024 089	Melani	W12 Alice
Bless Zwelakhe Joseph	591016 5763 082	Melani	W12 Alice
Baba Lusenathi	920521 6990 081	Melani	W12 Alice
Pontti Kantsomi	560917 0249 083	Melani	W12 Alice
Welern Lizo	401203 5334 085	Melani	W12 Alice
Manefi Nombulelo	700210 1360 080	Melani	W12 Alice
Gidi Zandisile Tyman	321011 5329 080	Lloyd	W12 Alice
Ngcokovana Phathiswa	761128 0901 080	Roxeni	W18 Alice
Kula Eunice	551006 0658 088	Esikolweni	W5 Alice

Mlagubela Wongama	880918 5767 080	Esikolweni	W5 Alice
Msezeni Bandezwa Cynthia	590620 1025 080	Esikolweni	W5 Alice
Ngindo Topsy	650613 0760 085	Elalini	W5 Alice
Ngubo Nomalungelo	520715 0614 085	Esikolweni	W5 Alice
Dajamani Wezive	670913 0617 087	738287861	W5 Alice
Majerman Wellington Jongibandla	540903 5733 086	Elalini	W5 Alice
Mashalaba Lulamile David	591121 5333 082	Esikolweni	W5 Alice
Mhlanga Zola David	580610 6036 085	Esikolweni	W5 Alice
Kuyi Sizakele	640101 5628 088	Esiginqini	W5 Alice
Koyu Nosiviwe Precious	820924 0589 084	Esiginqini	W5 Alice
Nyengane Lungelwa	880109 0541 080	Memela	W5 Alice
Mbemb Lindeka	570119 0711 083	Joji	W18 Alice
Mbemb Agnes	270107 0293 080	Joji	W18 Alice
Nobanda Vuyiswa	300624 0118 087	Ngohe	W5 Alice
Dyantyi fezile	810402 6094 088	krwakrwa location	W12 Alice
Fani Vuyiswa	610217 5732 088	krwakrwa location	W12 Alice
Mtshauli Pikela	440704 0086 087	krwakrwa location	W12 Alice
Faty/ Mtombentle	631025 0887 087	krwakrwa location	W12 Alice
Maxham Zuko		Majiwareni Location	W12 Alice
Sibeko Thulani	500905 5724 088	krwakrwa location	W12 Alice
Genge Nobomvu	580815 0487 081	Majiwareni Location	W12 Alice
Mtsofsoyi Nozuko	510723 0631 085	Majiwareni Location	W12 Alice
Opara Akhona Sweetness		Majiwareni Location	W12 Alice
Alfani Ntombekhaya	550803 0712 084	Majiwareni Location	W12 Alice
Tyandeka Akhona		Majiwareni Location	W12 Alice
Ngamhlana Mkhululi Templeton	640904 5785 083	Majiwareni Location	W12 Alice
Alfaam Bongani	861225 5957 080	Majiwareni Location	W12 Alice
Mtsofsoyi Mvuleni	510723 0631 085	Majiwareni Location	W12 Alice
Lawise Sindile	581212 1490 083	Zibi location	W15 Alice
Mbata Mpaifana	590829 15311 087	Zibi location	W15 Alice
Nyangani Xolani	7601106119 082	Zibi location	W15 Alice
Sidindle Mlonka	830123 1186 085	Zibi location	W15 Alice
Zali Awele	840704 5663 086	Emabheleni location	W7 Headtown
		Emabheleni location	W7 Headtown

Zali Sandile	700204 6307 087	Emabheleni location	W7 Headtown
Dilingca Therembile	630229	Emabheleni location	W7 Headtown
Njameni Mndisa	851111	Emabheleni location	W7 Headtown
Stonga Mondyebo	720408 0645 081	Emabheleni location	W7 Headtown
Gxokwana Sonalise	960804 5662 088	Emabheleni location	W7 Headtown
Matakane Belekazi Dorothi	470801 0688 087	Emabheleni location	W7 Headtown
Adams Myanjana	410107 5095 085	Lower Gqumashe location	W3 Alice
Mqalo Nontsikelelo	750617 5878 080	Lower Gqumashe location	W3 Alice
Dyushu Thozama	601010 1589 086	Lower Gqumashe location	W3 Alice
Mbi Phindiswa Pelicia	500127 0615 084	Lower Gqumashe location	W3 Alice
Toko Ntombekhaya	580608 0792 083	Lower Gqumashe location	W3 Alice
Williamus Nosipho	6306110677 080	Lower Gqumashe location	W3 Alice
Jam Jam Montobeko	760605 0887 088	Lower Gqumashe location	W3 Alice
Ndayi Phumeza	710814 0809 082	Lower Gqumashe location	W3 Alice
Ndayi Pridah Thandeka	460803 0561 084	Lower Gqumashe location	W3 Alice
Donker Bulelwa	720911 0266 087	Lower Gqumashe location	W3 Alice
Kondile Kiki Nancy	510109 0206 088	Lower Gqumashe location	W3 Alice
Gcememe Bulelani	650202 6371 087	Sikhutshwane location	W3 Alice
Matyholo Nxoxo Zandile	720214 1085 089	Sikhutshwane location	W3 Alice
Tyobeka Monzima	561003 0272 083	Sikhutshwane location	W3 Alice
Ncidi Nowhisi Joyce	480101 0666 086	Sikhutshwane location	W3 Alice
Calana Nomasomi Lillian	591231 0930 087	Sikhutshwane location	W3 Alice
Ncithi Funeka	780902 0558 083	Sikhutshwane location	W3 Alice
Khatyana Phumelele Gladman	610206	Sikhutshwane location	W3 Alice
Ncithi Nonlindo	710902 0933 088	Sikhutshwane location	W3 Alice
Gantsho Nohluuyo	941225 1447 086	Loyd Location	W18 Alice
Mzongwana Nomonde	601225 0169 084	Eziyoka location	W3 Alice
Bolosha Sinethemba	890805 1154 082	Emaplangeni Ntselamanzi location	W3 Alice
Mtyobezzi Komathemba Angel	580516 1015 083	Reyini Ntselamanzi location	W3 Alice
Ndzakade Nokwayintombi Ivy	450608 0232 087	Esijongolweni Ntselamanzi location	W3 Alice
Mangcayi Zimkhitha	710528 0816 083	43 Ntselamanzi location	W3 Alice
Kibico Zanele	290607 5265 088	Khayamandi Ntselamanzi location	W3 Alice
Dyani Wendy	701011 0731 082	Memela location	W5 Alice
Dayimani Weziwe	670913 0617 089	Esigingqini location	W5 Alice

Zali Polina	530805 0646 084	Emabheleni location	W7 Headtown
James Mtombonzi	5610220894 084	Melani location	W12 Alice
Melani Clinic		Melani location	W12 Alice
Nqamelo Mndisa	600228 1017 097	Zixhene Kwamathole location	W10 Xesi
Mabanda Mngcini	700612 6705086	Emazotshweni location	W12 Alice
Mlacu Buyiswe Ester	410608 0311 088	Msobomvu location	W12 Alice
Rhali Nontlandazo	570124 0742 088	Emazotshweni location	W12 Alice
Mshubeki Nombhe	690212 0927 083	Emazotshweni location	W12 Alice
Khithika Mateta Elizabeth	600114 0718 083	Emazotshweni location	W12 Alice
Loza Nontsikelelo	660729 0193 081	Emazotshweni location	W12 Alice
Limba Yoliswa	880104 1214 084	Emsobomvu location	W12 Alice
Peter Mzwamadoda		Mqayisa location	W12 Alice
Menze Mntungusisi Jeanie	580907 09 11 085	Msobomvu location	W12 Alice
Ntuse Zanozuko	87108 5696 081	Msobomvu location	W12 Alice
Koti Noncedo	580310 0518 085	Msobomvu location	W12 Alice
Mbalo Mfundo Michael	721107 5734 083	Msobomvu location	W12 Alice
Mpete Gladys	530117 0817 081	Mazotshweni location	W12 Alice
Mnono Boniswa	60082 0813 087	Mazotshweni location	W12 Alice
Peter Mazwi	511216 5722 081	Mqayisi location	W10 Xesi
Mqhayisi Nobanzi	570918 01877 081	Mqayisi location	W10 Xesi
Phanda Nozuzile	421216 0417 082	Mqayisi location	W10 Xesi
Mayalu Sylvia Nandipha	770713 0846 085	Mqayisi location	W10 Xesi
MasikaA Simphiwe Eric	500301 5331 084	Mallibini Kwa Mathole	W10 Xesi
Tukani Asemahle	000917 0067 087	Mcibini location	W10 Xesi
Mahlathini Nomathamsanga	850109 1304 088	Chris Hanl Fort Beaufort	W3 Fort Beaufort
Zweni Andisiwe Moira	841029 0857 088	Chris Hanl Fort Beaufort	W3 Fort Beaufort
Gebe Nonkosazana	790716 0400 080	Daweti location	W3 Fort Beaufort
Magoda Fezeka	580514 0842 086	Lower Gqumashe location	W3 Fort Beaufort
Petros Siyamthanda	951018 0325 089	Daweti location	W3 Fort Beaufort
Mati Sandiswa	721129 0956 081	Upper Gqumashe	W2 Alice
Baliso Siyabonga		Upper Gqumashe	W2 Alice
Sophie Noluthando	581227 0669 081	Upper Gqumashe	W2 Alice
Ma Monica Bukekwa	760714 0886 081	Upper Gqumashe	W2 Alice
Pio Bongwe	630625 0531 089	Upper Gqumashe	W2 Alice

Nsheia Dalikhae	940206 5854 084	Upper Gqumashe	W2 Alice
Sopile Yathiswa Gloria	720917 1152085	Upper Gqumashe	W2 Alice
Hela Lwandile	810402 5952 088	Upper Gqumashe	W2 Alice
Mahushe Nomboxolo	610601 0391 083	Francis	W15 Alice
Dann Landelwa	640707 1252 085	Francis	W15 Alice
Meisie Biko	471214 0182 086	Khwezana location	W18 Alice
Dlanga Phumlani	750927 5813 080	Khwezana location	W18 Alice
Mshemla Anna Nokuzola	560710 0168 084	Khwezana location	W18 Alice
Matika Lungphi	810606 5983 089	Khwezana location	W18 Alice
Baliso Normahamsanga	780222 0906 087	Gqumashe location	W2 Alice
Makhaphela Nkuthalo	741126 5829 087	Gqumashe location	W2 Alice
Noni Nobulandi Rose	461010 1021 089	Gqumashe location	W2 Alice
Spile Yathiswa	720917 1152 085	Gqumashe location	W2 Alice
Mhlana Nomhakazi	421011 0279 081	Kwamavuso location	W5 Alice
Kwaqa Wandisile	841111 5009 081	Gqumashe location	W2 Alice
Hela Wandile	810140 2595 95	Gqumashe location	W2 Alice
Solakhe Bonelwa	460623 0568 081	Gqumashe location	W2 Alice
Molli Xoliswa	700904 0107 082	Gqumashe location	W2 Alice
Wessel Nomlungu	520217 0338 088	Gqumashe location	W2 Alice
Vessel Andiswa	770927 0679 086	Gqumashe location	W2 Alice
Nogekwa Goduka	641109 0215 081	Gqumashe location	W2 Alice
Nell Nolubalo	840405 1319 081	Gqumashe location	W2 Alice
Peer Vuyiswa*	681110 1407 082	Gqumashe location	W2 Alice
Phindiwe Mxothwa	680503 1167 089	Gqumashe location	W2 Alice
Ntanso Phumla*	860620 1548 084	Ngwabeni location	W5 Alice
Gulwa Sebenzile	840616 55861 084	Ngwabeni location	W5 Alice
Mandla Solomzi	640324 5443 080	Ngwabeni location	W5 Alice
Nqabeni Monica	790405 0709 084	Khayelitsha location	W5 Alice
Buntula Mirriam Nomusa *	561220 0732 080	Khayelitsha location	W5 Alice
Mehlala Mzingisi	640121 5847 082	Khayelitsha location	W5 Alice
Sebane Nombizanele	590313 0255 086	Khayelitsha location	W5 Alice
Nogekwa Nomwuzo		Nodyele location	W5 Alice
Xeke Nomhandazo	750120 0959 088	Khayelitsha location	W5 Alice
Beki Vuyisile	820614 0785 085	Khayelitsha location	W5 Alice

Mahale Lindiswa	840619 0486 085	Ntlini location	W7 Headtown
Ntlabahi Andile	850101 7840 082	Ncera location	W12 Alice
Beza Lungiswa	751004 5869 089	Ncera location	W12 Alice
Upper Ncera Primar School		Ncera location	W12 Alice
Langa Livelie Primary		Majwarani location	W12 Alice
James Nokulunga Nochristmas	601212 4580 087	Golf Course	W5 Alice
Balangile Monica Phumeza	630419 0222 084	Tyoks location	W3 Fort Beaufort
Dayimani Toni	740924 0932 083	Tyoks location	W3 Fort Beaufort
Kula Joyce	630612 0410 084	3933 Goma Goma loc	W19 Fort Beaufort
Kahla Yandiswa Caroline	860506 0851 084	Mikevalley location	W19 Fort Beaufort
Menisi Nomwula Doris	491114 0591 086	Mikevalley location	W19 Fort Beaufort
Vuyani Ntsangani	620228 6236 084	Mikevalley location	W19 Fort Beaufort
Mwomvo Nonceba	700812 1132 084	Dawethi location	W19 Fort Beaufort
Peros Sivamthanda	951018 0325 085	4491 Dawel location	W19 Fort Beaufort
Ngxangane Lindiwe	731203 084 081	Nkukwini location	W19 Fort Beaufort
Tafu Nomwuyo	770506 0686 083	Zwelitsha location	W19 Fort Beaufort
Siyona Nomzamo	701006 0587 088	Nkukwini location	W19 Fort Beaufort
Kula Thembeka	630612 0410 084	3933 Gantsi location	W19 Fort Beaufort
Nabo Lindiwe Cynthia	620915 0599 083	Zwide location	W19 Fort Beaufort
Ndulula Kalipile	410901 5324 085	1868 Gantsi location	W19 Fort Beaufort
Mtana Noluthando	580210 0995 087	Goma Goma location	W19 Fort Beaufort
Lubisi		Mxelo loc	W5 Alice
Mongo Notshe Regina	480829 0390 089	Lower Gqumashie location	W2 Alice
Hela Vincent Lundi	600723 5675 088	Lower Gqumashie location	W2 Alice
France Nomngesi	690102 1555 084	Lower Gqumashie location	W2 Alice
Diakamvu Nonta Mlinner	400700 6910 085	Esikolweni	W5 Alice
Dababele Nonyameko	801123 0522 087	Lower Regu	W15 Alice
Ndingi Ayanda Heavryrigstone	621008 5514 080	Mqguba loc	W5 Alice
Nocembe Nontsokolo Amelia	580122 0861 088	Tyatyorha	W7 Headtown
Luthuli Molunzi Glagys	490923 0303 081	Lamyeni	W7 Headtown
Ngcukana Mfusi Elic	610707 5879 089	Lamyeni	W7 Headtown



# RAYMOND MHLABA

046 645 7400/7451      046 645 2562

8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

ENQUIRIES: L.MTYUNDYUTHO

25 January 2022

HOD

Dept. of Human Settlements

Private Bag X 0051

EAST LONDON

5200

Dear Sir/Madam

**RE: APPLICATION FOR 641 PARTIALLY DAMAGED AND ALTERNATIVE BENEFICIARIES IN RAYMOND MHLABA MUNICIPALITY**

Raymond Mhlaba Municipality wishes to apply for 641 Partially damaged and Alternative beneficiaries for the following villages:

Name of the Beneficiary	I.D. NUMBER	Village	Ward Councillor	Ward Number
1. Ngenisile Alfred Strayl	5301245283087	Emachibini	Cllr. Xego	10
2. Pezeka Pita	5605250859080	2447 Mike Valley	Cllr. Tokwe	19
3. Khaya Baartman	7505165530084	2510 Mike Valley	Cllr. Tokwe	19
4. Nozuko Solwandle	6908140644087	Ntoleni Fort Beaufort	Cllr. Lento	20
5. Qondiwe Nellie Toko	4608150495089	4329 Kanana, Fort Beaufort	Cllr. Kley	3
6. Mzoxolo Charles Thengela	7003215691087	Kanana, Fort Beaufort	Cllr. Kley	3
7. Nolusindiso Nxilayo	8403180685081	4366 Kanana, Fort Beaufort	Cllr. Kley	3
8. Nomsa Daniels	6905230783080	3452 Kanana, Fort Beaufort	Cllr. Kley	3
9. NontinamThembisa Hlanganyana	5504200789085	3386 Kanana, Fort Beaufort	Cllr. Kley	3
10. Ntomboxolo Pati	8610261223083	3363 Kanana, Fort Beaufort	Cllr. Kley	3
11. Bonani Biko	6004065688083	3247 Kanana, Fort Beaufort	Cllr. Kley	3
12. Bulelwa Gwele	7311051078081	3503 Kanana, Fort Beaufort	Cllr. Kley	3
13. Lusapho Patric Joja	5407255739080	Hillside, Fort	Cllr. Lento	20

13. Lusapho Patric Joja	5407255739080	Hillside, Fort Beaufort	Cllr. Lento	20
14. Nombeko Tiny Mashiga	5210120735089	4377 Kanana, Fort Beaufort	Cllr. Kley	3
15. Thozama Gxekwa	8103090972 088	4336 Kanana, Fort Beaufort	Cllr. Kley	3
16. Sibiyi Gantshu	4208065414 083	4385 Kanana, Fort Beaufort	Cllr. Kley	3
17. Nomakhaya Memani	6612121130 088	2213 Dubu, Fort Beaufort	Cllr. Tokwe	19
18. Fundiswa Kalmani	6703290548 083	Kanana, Fort Beaufort	Cllr. Tokwe	19
19. Nowezile Dayimani	4810101016 083	2040 Matyhila Street	Cllr. Tokwe	19
20. Mzimasi Rangula	6612105568 089	Kanana, Fort Beaufort	Cllr. Kley	3
21. Nonkosi Tom	6306061652 082	Kanana, Fort Beaufort	Cllr. Kley	3
22. Noluthando Nxawe	7909261149 087	4264 Kanana, Fort Beaufort	Cllr. Kley	3
23. Ndumiso Stofile	6506255666 083	4264 Kanana, Fort Beaufort	Cllr. Kley	3
24. Sandiswa Withool	9805291077 082	4318 Kanana, Fort Beaufort	Cllr. Kley	3
25. Thotani Qolohle	8003095226 086	4317 Kanana, Fort Beaufort	Cllr. Kley	3
26. Zandile Aetheni	6102045706 080	4338 Kanana, Fort Beaufort	Cllr. Kley	3
27. Andile Mbilisa	6607025827 084	4383 Kanana, Fort Beaufort	Cllr. Kley	3
28. Thembakazi Thengani	8508170922 086	4389, Kanana, Fort Beaufort	Cllr. Kley	3
29. Thulani Smith	9110146271 083	2053 Danster, Fort Beaufort	Cllr. Tokwe	19
30. Yandiswa Nyamande	9605291025 085	4257 Kanana, Fort Beaufort	Cllr. Kley	3
31. Lindiwe Moeti	9403311082 082	4259 Kanana, Fort Beaufort	Cllr. Kley	3
32. Makhi Jali	7512145375 082	4335 Kanana, Fort Beaufort	Cllr. Kley	3
33. Zukiswa Mkwakwi	8110110507 083	4309 Kanana, Fort Beaufort	Cllr. Kley	3
34. Nkosinathi Bless	7105265734 087	4348 Kanana, Fort Beaufort	Cllr. Kley	3
35. Phumla Salimani	7903180821 082	4344 Kanana, Fort Beaufort	Cllr. Kley	3
36. Phumlani Mpinana	8009015565 081	4312 Kanana, Fort Beaufort	Cllr. Kley	3
37. Ndiliswa Majali	7106270564 089	4267 Kanana, Fort Beaufort	Cllr. Kley	3
38. Nowest V. Mahala	5008190752 087	4333 Kanana, Fort Beaufort	Cllr. Kley	3
39. Monica Matheza	7005200752 089	4274 Kanana, Fort Beaufort	Cllr. Kley	3
40. Siphiso Njodo	9211015409 083	3265 Kanana, Fort Beaufort	Cllr. Kley	3
41. Lulama V. Tyanase	6006095739 082	Hillside, Fort Beaufort	Cllr. Lento	20
42. Monica Siziwe	8003260640 087	Hillside, Fort	Cllr. Lento	20

Ngxangane		Beaufort		
43. Nomabisiniya P. Danster	4905200384 085	2293 Dubu, Fort Beaufort	Cllr. Tokwe	19
44. Mzwebongo M. Kaleni	6107225626 081	2281 Dubu, Fort Beaufort	Cllr. Tokwe	19
45. Nombeso A. Ningiza	3710220224 084	2279 Dubu, Fort Beaufort	Cllr. Tokwe	19
46. Mongezi Dlepu	5603045276 082	Ndaba, Fort Beaufort	Cllr. Lento	20
47. Nozibandla E. Mani	42111110585 089	Ndaba, Fort Beaufort	Cllr. Lento	20
48. Nomfundiso Mgxashe	2701060183 085	Ndaba, Fort Beaufort	Cllr. Lento	20
49. Noxolo Mashona	7407050894 088	Ndaba, Fort Beaufort	Cllr. Lento	20
50. Nosisi E. Mseleni	6904010963 087	195 Kroomie	Cllr. Zizi	8
51. Zikhona Bless	9208101340 081	130 Kroomie	Cllr. Zizi	8
52. Nakaya R. Zatu	3310070190 088	Kroomie	Cllr. Zizi	8
53. Sibusiso Kula	0009290503 086	Kroomie	Cllr. Zizi	8
54. Vuyisile Keyi	5807105802 089	Kroomie	Cllr. Zizi	8
55. Sakhululeka Ngetu	8008256008 082	Kroomie	Cllr. Zizi	8
56. Bukelwa Bless	5806110821 084	Kroomie	Cllr. Zizi	8
57. Fezeka Tsobo	7511121147 085	175 Mt. Pleasant	Cllr. Zizi	8
58. Ntomboxolo Fonk	7902170704 084	99 Mt. Pleasant	Cllr. Zizi	8
59. Melton Fonk	5007285539 086	99 Mt. Pleasant	Cllr. Zizi	8
60. Ngenani Bless	7306166188 080	100 Mt. Pleasant	Cllr. Zizi	8
61. Nolusindiso Gaju	8804151074 082	146 Mt. Pleasant	Cllr. Zizi	8
62. Noxolo Makeleni	8207291034 083	144 Mt. Pleasant	Cllr. Zizi	8
63. Athenkosi Matshisi	9211230939 089	191 Mt. Pleasant	Cllr. Zizi	8
64. Bonisile J. Bovana	3004195180 087	102 Mt. Pleasant	Cllr. Zizi	8
65. Ntombizandile Pongwana	6305250894 083	104 Mt. Pleasant	Cllr. Zizi	8
66. Siziwe Twalo	6512120936 081	78 Mt. Pleasant	Cllr. Zizi	8
67. Nkohla Bongolethu	850804	107 Mt. Pleasant	Cllr. Zizi	8
68. Boneka Nakani	6207110666 083	Kroomie	Cllr. Zizi	8
69. Thembeka Ndilika	7308106111 081	Kroomie	Cllr. Zizi	8
70. Ntombizanele Bless	7811160768 084	Kroomie	Cllr. Zizi	8
71. Yvonne Roberts	6802090759 088	Kroomie	Cllr. Zizi	8
72. Nolubabalo Nakani	861115 089 086	Kroomie	Cllr. Zizi	8
73. Momvuzo Hlam	7212281016 083	Kroomie	Cllr. Zizi	8
74. Xolisile Bless	6206135607 080	Kroomie	Cllr. Zizi	8
75. Zamuxolo Ndayi	8501225061 086	Kroomie	Cllr. Zizi	8
76. Thandeka Mkwayi	7403101608 080	Kroomie	Cllr. Zizi	8
77. Mziyanda P. Matsha	8302106155 080	Kroomie	Cllr. Zizi	8
78. Sandile Stofile	6503185489 082	184 Kroomie	Cllr. Zizi	8
79. Ntombekhaya Mtyawozo	7310020644 080	206 Kroomie	Cllr. Zizi	8
80. Mtyuru Khayi	5808215650 087	197 Kroomie	Cllr. Zizi	8
81. Sinethemba Mana	8205136067 087	207 Kroomie	Cllr. Zizi	8
82. Fundiswa Nkwalase	7507020634 082	155 Kroomie	Cllr. Zizi	8
83. Sonwabo Nqandela	6405055737 089	134 Kroomie	Cllr. Zizi	8
84. Hendricks Swartboof	5209165897 087	86 Kroomie	Cllr. Zizi	8
85. Yandani Mhlanga	8201185893 084	158 Kroomie	Cllr. Zizi	8
86. Lambi Nqandela	4904205591 083	16 Kroomie	Cllr. Zizi	8
87. Nokruya Dyantyi	6307200591 082	96 Kroomie	Cllr. Zizi	8
88. Siyabulela Dyantyi	8007035620 084	163 Mt. Pleasant	Cllr. Zizi	8
89. Nozuko Ngece	7106120924 087	182 Mt. Pleasant	Cllr. Zizi	8
90. Noloyiso Kula	9109210259 081	181 Mt. Pleasant	Cllr. Zizi	8

91.	Nondumiso Zamani		Mt. Pleasant	Cllr. Zizi	8
92.	Zolile Tsobo	4405205433 086	172 Mt. Pleasant	Cllr. Zizi	8
93.	Nobutho Jack	4703110182 081	Njwaxa, Alice	Cllr. Mashengqana	14
94.	Saraee N.G. Dyantyi	5908290831 089	Bizana Day care	Cllr. Mashengqana	14
95.	Phumzile Norman	7210115560 086	Dikidikana	Cllr. Magxwalisa	13
96.	Lindile Niyabo	4707165630 084	Dikidikana	Cllr. Magxwalisa	13
97.	Nothandekile Niyabo	4706040295 089	Dikidikana	Cllr. Magxwalisa	13
98.	Lonwabo Hono	8308235758 082	Dikidikana	Cllr. Magxwalisa	13
99.	Phumzile Sotha	5112275358 081	Dikidikana	Cllr. Magxwalisa	13
100.	Nolollao Joyi	4205200369 081	Dikidikana	Cllr. Magxwalisa	13
101.	Nobumbuluzu Kilimani	4301040198 085	Dikidikana	Cllr. Magxwalisa	13
102.	Dumisani Ngawana	691117 5399 086	Debe Marele	Cllr. Mashengqana	14
103.	Nokosana Balasana	450503 0544 088	Njwaxa Alice	Cllr. Mashengqana	14
104.	Zolandile E. Geelbooi	690715 6087 082	Njwaxa	Cllr. Mashengqana	14
105.	Lindiswa C. Notyawe	600922 0314 087	Cwaru	Cllr. Zamo	16
106.	Mhlange Mange	770409 5290 086	Ngele	Cllr. Zamo	16
107.	Mlelele Mcoli	870116 5692 083	Ngele	Cllr. Zamo	16
108.	Nozibele A. Mtshwane	551002 9846 088	Ngele	Cllr. Zamo	16
109.	Nokuthula Mtshwane	641224 0245 085	Ngele	Cllr. Zamo	16
110.	Sonwabile Biyashe	790714 5468 087	Ngele	Cllr. Zamo	16
111.	Siyanda Boko	840601 6395 086	Ngele	Cllr. Zamo	16
112.	Ntombeningi Mngcakani	990931 3650 080	Ngele	Cllr. Zamo	16
113.	Cebisa Dliwani	520408 5519 083	Cildara	Cllr. Zamo	16
114.	Bukelwa Grissel Ndzuze	440623 0475 084	Ngele	Cllr. Zamo	16
115.	Nombuyiselo Mama	760115 1109 089	Cildara	Cllr. Zamo	16
116.	Zongezile Magoqwana	720102 7191 080	Ngele	Cllr. Zamo	16
117.	Thabisa Mlalandle	841005 0867 087	Ngele	Cllr. Zamo	16
118.	Noncedo M. Mneko	480515 0111 084	Ngele	Cllr. Zamo	16
119.	Nomakhaya Nqalase	651117 0715 080	Ngele	Cllr. Zamo	16
120.	Akhona Dladla	900617 5829 082	Ngele	Cllr. Zamo	16
121.	Ncumusa F. Ngele	621213 0844 082	Ngele	Cllr. Zamo	16
122.	Bantu W. Mdinisa	690123 5459 081	Ngele	Cllr. Zamo	16
123.	Ntombizodwa Dlodlo	821224 1202 087	Ngele	Cllr. Zamo	16
124.	Sivuyile Mahlangabezi	870703 6162 081	Ngele	Cllr. Zamo	16
125.	Balibapha I.	501006 5534 087	Ngele	Cllr. Zamo	16

Fani					
126.	Mninawa Mtshobeni	650831 5633 082	Ngele	Cllr. Zamo	16
127.	Dalitwonga Mde	511225 5457 088	Ngele	Cllr. Zamo	16
128.	Mandla Nakani	690606 6516 081	Ngele	Cllr. Zamo	16
129.	Mthandazo, A. Ncanywa	720704 5984 089	Ngele	Cllr. Zamo	16
130.	Boniswa Camana	570620 0851 084	Cildarha	Cllr. Zamo	16
131.	Bhamaia Mpulu	611122 0816 085	Cildarha	Cllr. Zamo	16
132.	Nomboniso C. Badu	681007 1015 081	Ngele	Cllr. Zamo	16
133.	Nomhle Beauty Makangolo	541005 0513 080	Ngele	Cllr. Zamo	16
134.	Mhlenge Mange	770409 5290 086	Ngele	Cllr. Zamo	16
135.	Mlekeleti Mcoli	870116 5692 083	Ngele	Cllr. Zamo	16
136.	Aviwe Fani	901113 5566 089	Ngele	Cllr. Zamo	16
137.	Thembile Mcoli	420122 5220 088	Ngele	Cllr. Zamo	16
138.	Nosipho E. Badu	520526 0825 088	Ngele	Cllr. Zamo	16
139.	Matilda Dlodlo	621129 5056 083	Ngele	Cllr. Zamo	16
140.	Ntombekhaya M. Sabane	471028 0590 084	Ngele	Cllr. Zamo	16
141.	Mthetheleli W. Nakani		Ngele	Cllr. Zamo	16
142.	Mongezi M. Ngele	700826 5079 083	Ngele	Cllr. Zamo	16
143.	Sakhe Makwabe	771218 5434 084	Ngele	Cllr. Zamo	16
144.	Ntomboxolo Koti	781111 0989 087	Cwaru	Cllr. Zamo	16
145.	Sibulele Nyangiwe	920811 5171 080	Kwezana	Cllr. Tsotsa	5
146.	Nosinda Slayi	581018 0867 084	Kwezana	Cllr. Tsotsa	5
147.	Portia Masiza	570510 0690 089	Kwezana	Cllr. Tsotsa	5
148.	Nkosiphile Goduka	680315 1462 083	Kwezana	Cllr. Tsotsa	5
149.	Sylvia B. Mabandela	360409 0357 084	Kwezana	Cllr. Tsotsa	5
150.	Mphumzi Ngxsha	600107 6175 084	Kwezana	Cllr. Tsotsa	5
151.	Thandeka Dyantyi	760918 0932 080	Phumlani	Cllr. Tsotsa	5
152.	Lungiswa S. Guzi	671220 0981 086	Phumlani	Cllr. Tsotsa	5
153.	Thobelani W. Nkobo	641026 5465 083	Phumlani	Cllr. Tsotsa	5
154.	Xolelwa Dayimani	740906 1007 080	Kwezana	Cllr. Tsotsa	5
155.	Themba Ncence	610513 5697 085	Kwezana	Cllr. Tsotsa	5
156.	Thembisa Keyi	480904 0211 088	Kwezana	Cllr. Tsotsa	5
157.	Ntombekhaya Bushula	530808 0180 088	Kwezana	Cllr. Tsotsa	5
158.	Thenjiwe Innocent Slayi	741123 0388 086	Kwezana	Cllr. Tsotsa	5

159.	Thobeka Mbewu	550609 0244 089	Kwezana	Cllr. Tsotsa	5
160.	Phumla Feni	650629 0656 081	Melani	Cllr. Gqokro	12
161.	Buyiswa Mbawe	470726 0510 082	Melani	Cllr. Gqokro	12
162.	Luvuyo Ngamlana	470719 5415 084	Macfalan	Cllr. Gqokro	12
163.	Phumzile Matinyana	500523 0770 087	Macfalan	Cllr. Gqokro	12
164.	Philiswa Peter	651211 0720 081	Macfalan	Cllr. Gqokro	12
165.	Nkosiyethu Welem	790725 5914 087	Melani	Cllr. Gqokro	12
166.	Mbulelo Skonjana		Macfalan	Cllr. Gqokro	12
167.	Phindiwe Mhlawuli	751014 5500 089	Macfalan	Cllr. Gqokro	12
168.	Nozuko Jim	530727 0794 088	Macfalan	Cllr. Gqokro	12
169.	Amanda Fandesi	810920 1478 087	Macfalan	Cllr. Gqokro	12
170.	Welekazi Ngwala	530101 1658 082	Macfalan	Cllr. Gqokro	12
171.	Yaziwe Y. Feni	580604 0375 086	Melani	Cllr. Gqokro	12
172.	Xolile Mxoli	760810 5424 082	Melani	Cllr. Gqokro	12
173.	Lulama Dick	711231 5615 084	Melani	Cllr. Gqokro	12
174.	Lunika Mcayi	880404 1008 084	Melani	Cllr. Gqokro	12
175.	Sesethu Buka	931130 1074 086	Melani	Cllr. Gqokro	12
176.	Cikiswa E. Cokisane	541214 0669 088	Melani	Cllr. Gqokro	12
177.	Singatwa Kotani	760908 1191 083	Melani	Cllr. Gqokro	12
178.	Nontsebezo Gube	800227 0905 084	Joji	Cllr. Mjo	18
179.	Vuyokazi V. Ngwentle	720629 0393 087	Joji	Cllr. Mjo	18
180.	Shalala Makalima	761024 0285 089	Joji	Cllr. Mjo	18
181.	James Lamani	600603 5854 083	Joji	Cllr. Mjo	18
182.	Ntombesipho Nyamezele	831002 0360 082	Joji	Cllr. Mjo	18
183.	Kholisile Khetyana	380212 5415 089	Joji	Cllr. Mjo	18
184.	Siphokazi Vulindlu	830318 0497 083	Joji	Cllr. Mjo	18
185.	Nontle P. Ngcowa	760214 0761 087	Joji	Cllr. Mjo	18
186.	Thobeka Mhlanga	590314 0792 086	Esigingqini	Cllr. Tsotsa	5
187.	Matoto Zwani	591002 5836 086	Skhutshwana Loc.	Cllr. Matayo	2
188.	Nozolile Mpothulo	530826 0141 082	Skhutshwana Loc.	Cllr. Matayo	2
189.	Landezwa Makana	681229 0812 082	Skhutshwana Loc.	Cllr. Matayo	2
190.	Dumile K. Kaytana	410101 7051 089	Skhutshwana Loc.	Cllr. Matayo	2
191.	Abulele Kint	941212 0829 088	Skhutshwana Loc.	Cllr. Matayo	2
192.	Phindiwe Aplein	570812 0207 082	Emajwareni Loc.	Cllr. Gqokro	12
193.	Mandisa		Emajwareni Loc.	Cllr. Gqokro	12

	Gxakuma				
194.	Simpfiwe Sibeko	750913 5789 082	Emajwareni Loc.	Cllr. Gqokro	12
195.	Phumzile Mali	610418 5470 089	Emajwareni Loc.	Cllr. Gqokro	12
196.	Simpfiwe Makhaphela		Emajwareni Loc.	Cllr. Gqokro	12
197.	Nompumelelo Njana		Emajwareni Loc.	Cllr. Gqokro	12
198.	Nokwanda Simelela	571104 0827 088	Emajwareni Loc.	Cllr. Gqokro	12
199.	Sidima Mbanc		Emajwareni Loc.	Cllr. Gqokro	12
200.	Nomonde Sibeko	651214 0562 081	Emajwareni Loc.	Cllr. Gqokro	12
201.	Nonkosi J. Mali	581029 0968 087	Emajwareni Loc.	Cllr. Gqokro	12
202.	Namse Gcume	470615 0609 087	Emajwareni Loc.	Cllr. Gqokro	12
203.	Zimasa Majaja	540528 0714 086	Emajwareni Loc.	Cllr. Gqokro	12
204.		550803 0712 084	Emajwareni Loc.	Cllr. Gqokro	12
205.	Nobomvu Genge	580815 0487 081	Emajwareni Loc.	Cllr. Gqokro	12
206.	Tingazwa Simelela S.	571104 0827 088	Emajwareni Loc.	Cllr. Gqokro	12
207.	Zoleka Soce	681224 0382 089	Emajwareni Loc.	Cllr. Gqokro	12
208.	Eurbetina Sidumo F.	551204 0718 081	Emajwareni Loc.	Cllr. Gqokro	12
209.	Nompumelelo Mgtidi	780520 0815 087	Emajwareni Loc.	Cllr. Gqokro	12
210.	Mabhubhula V. Mpayipheli	721009 0437 086	Emajwareni Loc.	Cllr. Gqokro	12
211.	Horatius Mabumbulu W.	600125 5433 080	Emajwareni Loc.	Cllr. Gqokro	12
212.	Nomvula Jozana E.	580901 0960 085	Emajwareni Loc.	Cllr. Gqokro	12
213.	Mluleki Gqokoma	720916 5670 084	Emajwareni Loc.	Cllr. Gqokro	12
214.	Thulani sIBEKO L.	500905 5724 088	Emajwareni Loc.	Cllr. Gqokro	12
215.	Leginah Majaj Z.	540528 0714 086	Emajwareni Loc.	Cllr. Gqokro	12
216.	Khayaletu Gabazana	621021 5509 083	Emajwareni Loc.	Cllr. Gqokro	12
217.	Nontlantla Javu S.	690930 0441 082	Emabheleni Loc.	Cllr. Klaas	15
218.	Sonwabile Jali		Emabheleni Loc.	Cllr. Klaas	15
219.	Siziwe Njamela	700113 0550 081	Emabheleni Loc.	Cllr. Klaas	15
220.	Nomawisile Galeni		Emabheleni Loc.	Cllr. Klaas	15
221.	Thembeke Njamela		Emabheleni Loc.	Cllr. Klaas	15
222.	Nowrite Zali	640715 0614 080	Emabheleni Loc.	Cllr. Klaas	15
223.	Lindiwe Mdudo	650818 0650 083	Emabheleni Loc.	Cllr. Klaas	15
224.	Nosiphosethu Daniso	910301 1254 086	Emabheleni Loc.	Cllr. Klaas	15
225.	Zolani Hlayela B.	770707 6659 088	Emabheleni Loc.	Cllr. Klaas	15
226.	Ntomboxolo Hiti E.	620306 0436 080	Esigingqini Loc.	Cllr. Tsotsa	5
227.	Yivani I. Caga	560921 5891 089	Esigingqini Loc.	Cllr. Tsotsa	5

228.	Busisiwe Ndzabela		581208 0194 085	Zibi Loc.	Cllr. Klaas	15
229.	Bulelwa A. Mbata		701019 0508 087	Zibi Loc.	Cllr. Klaas	15
230.	Ntombizandile Mbata		761030 0533 089	Zibi Loc.	Cllr. Klaas	15
231.	Thenjiwe E. Nontshinga		500620 233 088	Zibi Loc.	Cllr. Klaas	15
232.	Nomvula M. Buzani		380305 0243 082	Zibi Loc.	Cllr. Klaas	15
233.	Litha Fayo		670721 5728 080	Zibi Loc.	Cllr. Klaas	15
234.	Mvuyisi Ntshantsha		710114 5886 080	Zibi Loc.	Cllr. Klaas	15
235.	Beauty N. Mkhuzangwe		410512 0373 082	Lower Gqumashe Loc.	Cllr. Matayo	2
236.	Nozuko Cumbe		560707 0414 088	Lower Gqumashe Loc.	Cllr. Matayo	2
237.	Bulelwa Buru		651212 1099 087	Lower Gqumashe Loc.	Cllr. Matayo	2
238.	Nonkululeko M. Peter		560629 0842 086	Lower Gqumashe Loc.	Cllr. Matayo	2
239.	Nozimasile Ntozini		580228 0225 081	Lower Gqumashe Loc.	Cllr. Matayo	2
240.	Vincent L. Hela		600723 6575 088	Lower Gqumashe Loc.	Cllr. Matayo	2
241.	Philiwa Jakatyana		830924 0603 081	Lower Gqumashe Loc.	Cllr. Matayo	2
242.	Maxwell Mali		600727 5283 082	Lower Gqumashe Loc.	Cllr. Matayo	2
243.	Thandeka Cume		621130 0436 083	Lower Gqumashe Loc.	Cllr. Matayo	2
244.	Mthuthuzeli J. Bika		620316 5895 081	Lower Gqumashe Loc.	Cllr. Matayo	2
245.	Nkosinathi S. Mfengu		531110 5421 080	Lower Gqumashe Loc.	Cllr. Matayo	2
246.	Thembakazi S. Hanabe		670317 0697 083	Lower Gqumashe Loc.	Cllr. Matayo	2
247.	Robert Z. Mgoqi		610405 5598 084	Lower Gqumashe Loc.	Cllr. Matayo	2
248.	Khayaletu Ntsele		810129 5871 089	Lower Gqumashe Loc.	Cllr. Matayo	2
249.	Siseko Magwa		761116 5786 085	Loc Lower Gqumashe.	Cllr. Matayo	2
250.	Bayanda Badi		920111 5722 085	Lower Gqumashe Loc.	Cllr. Matayo	2
251.	Vuyelwa Magengelele		661106 0777 081	Lower Gqumashe Loc.	Cllr. Matayo	2
252.	Akana Nigi		910607 5623 088	Lower Gqumashe Loc.	Cllr. Matayo	2
253.	Pamela Nonkothwana		790306 1050 082	Makhuzeni Loc.	Cllr. Gqokro	12
254.	Mcebisi Mboxela		650310 6024 083	Lower Ncera	Cllr. Gqokro	12
255.	Thulethu Ngqola		860715 1226 085	Melani	Cllr. Gqokro	12
256.	Nontobeko Booi		731230 0741 081	Melani	Cllr. Gqokro	12
257.	Nontinam R. Ngcuka		281006 0229 085	Melani	Cllr. Gqokro	12

258.	Mthuthuzeli W. Ngxcuka	520220 5213 082	Melani	Cllr. Gqokro	12
259.	Vuyolwethu Mkhongo	851122 0505 083	Melani	Cllr. Gqokro	12
260.	Mthuthuzeli H. Tshetshe	511019 5443 082	Melani	Cllr. Gqokro	12
261.	Nomsa Qaza	590722 0688 080	Melani	Cllr. Gqokro	12
262.	Vakele Them bani	620503 5307 080	Melani	Cllr. Gqokro	12
263.	Nompucuko M. Helesi	951106 0794 081	Melani	Cllr. Gqokro	12
264.	Mthuthuzeli E. Willy	510323 5719 082	Melani	Cllr. Gqokro	12
265.	Mkhululi Ngqola	620911 5857 089	Melani	Cllr. Gqokro	12
266.	Vuyelwa C. Ngcuka	610925 0804 085	Melani	Cllr. Gqokro	12
267.	Mbulelo Tshoko		Melani	Cllr. Gqokro	12
268.	Lulama Dick	711231 5615 084	Melani	Cllr. Gqokro	12
269.	Wandisile Khaetshengane	720626 5571 089	Melani	Cllr. Gqokro	12
270.	Xolisa Khweta	860829 5677 084	Melani	Cllr. Gqokro	12
271.	Lungile Feni		Melani	Cllr. Gqokro	12
272.	Veliswa V. Ngetshu	530604 0441 087	Melani	Cllr. Gqokro	12
273.	Skhumbuzo Kelem	521201 5711 084	Melani	Cllr. Gqokro	12
274.	Dideka P. Ntlangweni	440915 0123 080	Melani	Cllr. Gqokro	12
275.	Teya Ngcuka		Melani	Cllr. Gqokro	12
276.	Phumzile Ali	651016 5777 089	Melani	Cllr. Gqokro	12
277.	Zodwa N. Ali	481005 0421 088	Melani	Cllr. Gqokro	12
278.	Virginia N. Fundani	581021 0866 080	Melani	Cllr. Gqokro	12
279.	Wandile Helesi		Melani	Cllr. Gqokro	12
280.	Nobantu James	481111 0806 086	Melani	Cllr. Gqokro	12
281.	Lundi Tokwe	620728 0550 083	Melani	Cllr. Gqokro	12
282.	Diliza Gashe	50098 0046 085	Melani	Cllr. Gqokro	12
283.	Nongazi F. Dyani	491224 0874 083	Melani	Cllr. Gqokro	12
284.	Noluthando Majikela	750404 1374 087	Melani	Cllr. Gqokro	12
285.	Macakela Mgciza	641119 0315 088	Melani	Cllr. Gqokro	12
286.	Phumlani Feni	820275 6190 082	Melani	Cllr. Gqokro	12
287.	Thembeke P. Koko	530805 0645 086	Melani	Cllr. Gqokro	12
288.	Zolani Feni	890211 5656 083	Melani	Cllr. Gqokro	12
289.	Thotyelwa Ngeju	760930 0621 084	Melani	Cllr. Gqokro	12
290.	Nongabom Ngeju	620811	Melani	Cllr. Gqokro	12
291.	Nosithi E. Boozi	440102 0291 080	Melani	Cllr. Gqokro	12
292.	Bongiwe Jame	640924 1190 088	Melani	Cllr. Gqokro	12
293.	Nomthandazo Betya	590723 0660 087	Melani	Cllr. Gqokro	12
294.	Gaba N. Koko	710919 0836 083	Melani	Cllr. Gqokro	12
295.	Nokuzola E.	520601 0690 087	Melani	Cllr. Gqokro	12

	Majikela					
296.	Portia Dlamini	N.	740906 0534 084	Melani	Cllr. Gqokro	12
297.	Thembinkosi Marjeman		561123 5765 087	Melani	Cllr. Gqokro	12
298.	Nomphele Nocezo		801125 0491 080	Melani	Cllr. Gqokro	12
299.	Nomvuzo Nocezo	S.	680306 0973 089	Melani	Cllr. Gqokro	12
300.	Nomfundo Sandla	T.	671013 0508 086	Melani	Cllr. Gqokro	12
301.	Simpfiwe Phuswayo		640714 5725 082	Melani	Cllr. Gqokro	12
302.	Neliswa Kameni	C.	620125 0540 083	Melani	Cllr. Gqokro	12
303.	Wandisile Ngqoba		761010 6846 081	Melani	Cllr. Gqokro	12
304.	Nosipho Nziweni		740318 0328 089	Melani	Cllr. Gqokro	12
305.	Nomathemba M. Juku		590809 0578 088	Melani	Cllr. Gqokro	12
306.	Phindile Ndzube		740216 5917 080	Melani	Cllr. Gqokro	12
307.	Nompumelelo Kula		430101 2355 085	Melani	Cllr. Gqokro	12
308.	Nonzukiso Xabanisa		690215 0882 083	Ngobe	Cllr. Tsotsa	5
309.	Nozipho Ganda		380828 9010 082	Ngobe	Cllr. Tsotsa	5
310.	Jonglkhaya Zele		631228 5853 084	Ngobe	Cllr. Tsotsa	5
311.	Mkhuseli Ganda		601223 5794 087	Ngobe	Cllr. Tsotsa	5
312.	Magaret Noqhekwana	K.	540706 0898 089	Ngobe	Cllr. Tsotsa	5
313.	Nomzamo Tshisa		500211 0342 085	Ngobe	Cllr. Tsotsa	5
314.	Mambalu Mkhululi	R.	811010 5664 089	Ngobe	Cllr. Tsotsa	5
315.	Vivian Nondabula	V.	300624 0118 087	Ngobe	Cllr. Tsotsa	5
316.	Nosimpfiwe Jaza		850503 0660 088	Mgquba	Cllr. Tsotsa	5
317.	Mandisa Xeke		630830 0854 081	Mgquba	Cllr. Tsotsa	5
318.	Zoleka Peteni		690504 0925 087	Mgquba	Cllr. Tsotsa	5
319.	Buyisile Sam		61103 5684 085	Mgquba	Cllr. Tsotsa	5
320.	Neliswa Gqokoma		730714 0839 087	Mgquba	Cllr. Tsotsa	5
321.	Nomute E. SAM		560725 0934 087	Mgquba	Cllr. Tsotsa	5
322.	Phumla Mhlatyana		790704 0669 086	Mgquba	Cllr. Tsotsa	5
323.	Ehtel N. Masiza		480310 0843 088	Eskolweni	Cllr. Tsotsa	5
324.	Thabiso Thaele		640822 5373 082	Eskolweni	Cllr. Tsotsa	5
325.	Lindelwa M. Glyose	M.	650427 0800 084	Eskolweni	Cllr. Tsotsa	5
326.	Siyabonga Tsotsa		850110 6093 080	Eskolweni	Cllr. Tsotsa	5
327.	Mabel B. Mayo		630329 5586 087	Eskolweni	Cllr. Tsotsa	5
328.	Siyathemba Mqubha		710926 5538 084	Eskolweni	Cllr. Tsotsa	5

329.	Lulamile Hlwaya	651225 7136 083	Eskolweni	Cllr. Tsotsa	5
330.	Zamuxolo F. Mafu	641024 5317 081	Eskolweni	Cllr. Tsotsa	5
331.	Mandisi Ntselu	710323 6150 087	Eskolweni	Cllr. Tsotsa	5
332.	Nomvuzo Nombiba	681002 0715 088	Emabheleni Loc.	Cllr. Klaas	15
333.	Sirulo Mondl	430216 5534 088	Emabheleni Loc.	Cllr. Klaas	15
334.	Nomasoru Mkolo	630707 0994 085	Emabheleni Loc.	Cllr. Klaas	15
335.	Nondumiso Sonya	630707 0994 085	Emabheleni Loc.	Cllr. Klaas	15
336.	Msingathi Dlabantu	700210 6321 085	Mdlankomo Loc.	Cllr. Xego	10
337.	Nomaza C. Kwati	631110 0525 083	Mdlankomo Loc.	Cllr. Xego	10
338.	Mcebisi William	760203 5457 080	Mdlankomo Loc.	Cllr. Xego	10
339.	Monwabisi Dwane	700813 5678 080	Qhibira Loc.	Cllr. Magxwalisa	13
340.	Zamekile Blani	680512 6119 086	Qhibira Loc.	Cllr. Magxwalisa	13
341.	L. Hoho	821204 0674 080	Qhibira Loc.	Cllr. Magxwalisa	13
342.	Nosiphiwo Matholengwe	810718 0846 088	Qhibira Loc.	Cllr. Magxwalisa	13
343.	Violet Ngeshe	620325 0868 084	Qhibira Loc.	Cllr. Magxwalisa	13
344.	Zingisa Ngcayishe	811122 0504 085	Qhibira Loc.	Cllr. Magxwalisa	13
345.	Bongiwe Nelani	850523 0520 082	Qhibira Loc.	Cllr. Magxwalisa	13
346.	Nzondelelo Ngcayishe	010308 5775 080	Qhibira Loc.	Cllr. Magxwalisa	13
347.	Thembalipheli N. Mkhuthuka	950417 0987 087	Qhibira Loc.	Cllr. Magxwalisa	13
348.	Mzingisi Ngcayishe	661014 5676 086	Qhibira Loc.	Cllr. Magxwalisa	13
349.	Nkosiyabo Jam Jam	880609 5856 086	Nodyele Loc.	Cllr. Tsotsa	5
350.	Nomonde Mphepo	451111 0267 087	Nodyele Loc.	Cllr. Tsotsa	5
351.	Sylvia T. Boo	270113 0339 080	Nodyele Loc.	Cllr. Tsotsa	5
352.	Yalelwa Stemele	810227 0494 087	Nodyele Loc.	Cllr. Tsotsa	5
353.	Xolisani Stemele	920513 5813 083	Nodyele Loc.	Cllr. Tsotsa	5
354.	Nonkangeleko Mphepo	660921 0840 080	Nodyele Loc.	Cllr. Tsotsa	5
355.	Nomvuyiseko Mpaypheli	410411 0331 085	Nodyele Loc.	Cllr. Tsotsa	5
356.	Phumela Sigogo	831012 0839 084	Nodyele Loc.	Cllr. Tsotsa	5
357.	Nomxolisi Stemele	610923 0714 084	Nodyele Loc.	Cllr. Tsotsa	5
358.	Lelethu Stemele	821215 6009 089	Nodyele Loc.	Cllr. Tsotsa	5
359.	Boniswa Stemele	570127 0925 082	Nodyele Loc.	Cllr. Tsotsa	5
360.	Nomabhongo Lovedalifa	500720 8060 081	Nodyele Loc.	Cllr. Tsotsa	5
361.	Ngeziwe	701110 0664 085	Joji Loc.	Cllr. Mjo	18

Mfecane					
362.	Thembekile Aba	590417 5634 086	Lloyd Loc.	Cllr. Mjo	18
363.	Nomaxabiso V. Ngcuka	621004 0845 081	Lamyeni Loc.	Cllr. Sduli	7
364.	Siphosethu Nabe	980529 0274 086	Lamyeni Loc.	Cllr. Sduli	7
365.	Nosango R. Sigila	270618 0231 086	Lamyeni Loc.	Cllr. Sduli	7
366.	Nocwaka Nabe	600711 0822 086	Lamyeni Loc.	Cllr. Sduli	7
367.	Nocawe V. Smama	570927 0953 087	Lamyeni Loc.	Cllr. Sduli	7
368.	Nobom Myuka	651011 0620 085	Lamyeni Loc.	Cllr. Sduli	7
369.	Nombuyiselo Tengani	620403 0006 089	Lamyeni Loc.	Cllr. Sduli	7
370.	Mbasa Matikinca	610106 0627 080	Lamyeni Loc.	Cllr. Sduli	7
371.	Nombuyiselo C. Fani	601203 0872 088	Lamyeni Loc.	Cllr. Sduli	7
372.	Phumla Ndlazi	541031 0178 088	Lamyeni Loc.	Cllr. Sduli	7
373.	Nganani D. Nondumo	340804 0383 087	Lamyeni Loc.	Cllr. Sduli	7
374.	Nosicelo Hoyana		Krwakrwa Loc.	Cllr. Gqokro	12
375.	Mandisi Bara	720324 5898 088	Krwakrwa Loc.	Cllr. Gqokro	12
376.	Andiswa Platyi		Krwakrwa Loc.	Cllr. Gqokro	12
377.	Nonceba Lusizi		Krwakrwa Loc.	Cllr. Gqokro	12
378.	Nomiselo Xeke		Krwakrwa Loc.	Cllr. Gqokro	12
379.	Nomimi Daweti		Krwakrwa Loc.	Cllr. Gqokro	12
380.	Lilian Swaartboof		Krwakrwa Loc.	Cllr. Gqokro	12
381.	Luleka Mnguni	740428 0387 082	Krwakrwa Loc.	Cllr. Gqokro	12
382.	Ndileka Mnguni	780118 0405 086	Krwakrwa Loc.	Cllr. Gqokro	12
383.	Ntombekhaya Nconywa		Krwakrwa Loc.	Cllr. Gqokro	12
384.	Morris Swaartboof		Krwakrwa Loc.	Cllr. Gqokro	12
385.	Sandisiwe Daweti	671218 0838 082	Krwakrwa Loc.	Cllr. Gqokro	12
386.	Banele Zeyo	840517 5955 080	Healdtown	Cllr. Sduli	7
387.	Nocawe Nabe	531124 0836 086	Healdtown	Cllr. Sduli	7
388.	Nomthandazo Zeyo	661104 0510 081	Healdtown	Cllr. Sduli	7
389.	Nondumiso H. Nqana	621127 0447 086	Healdtown	Cllr. Sduli	7
390.	Zukiswa Ncapayi	670605 1276 083	Healdtown	Cllr. Sduli	7
391.	Nontombana Khulu	691228 0994 088	Healdtown	Cllr. Sduli	7
392.	Bakholise Ncapayi	780310 5973 085	Healdtown	Cllr. Sduli	7
393.	Nomahlano Mdlalo	560606 0564 084	Healdtown	Cllr. Sduli	7
394.	Nomathamisan qa Twala	780525 0685 085	Healdtown	Cllr. Sduli	7
395.	Zukile Lybosch	820419 5941 083	Healdtown	Cllr. Sduli	7
396.	Nomakhwezi	570505 1257 087	Healdtown	Cllr. Sduli	7

	Ncapayi				
397.	Xoliswa Sokhanyile	890728 0760 081	Healdtown	Cllr. Sduli	7
398.	Beauty N. Mboxela	470713 0559 087	Lower Ncera	Cllr. Klaas	15
399.	Siviwe Mboxela	491224 5716 081	Lower Ncera	Cllr. Klaas	15
400.	Nomonde Socenywa	531030 0646 088	Lower Ncera	Cllr. Klaas	15
401.	Vuyelwa Mpini	660305 1056 088	Lower Ncera	Cllr. Klaas	15
402.	Sifundo Mtima	800219 5795 081	Lower Ncera	Cllr. Klaas	15
403.	Thando Lubhelwana	830903 5985 081	Lower Ncera	Cllr. Klaas	15
404.	Simphiwe Mfuku	740323 5362 083	Lower Ncera	Cllr. Klaas	15
405.	Zoliswa Nondabula	620729 0543 086	Lower Ncera	Cllr. Klaas	15
406.	Amanda Nondabula	880509 0901 081	Lower Ncera	Cllr. Klaas	15
407.	Nowethu T. Maziko	540320 0850 080	Lower Ncera	Cllr. Klaas	15
408.	Zoliswa Tukulu	731204 0584 080	Emajwareni Loc.	Cllr. Gqokro	12
409.	Mgcini A. Qabaka	711018 5647 080	Emajwareni Loc.	Cllr. Gqokro	12
410.	Siyanda Mali	920908 5764 080	Emajwareni Loc.	Cllr. Gqokro	12
411.	Sbongile Mali	951121 0653 082	Emajwareni Loc.	Cllr. Gqokro	12
412.	Gabazana Mzwanele	681010 7266 088	Emajwareni Loc.	Cllr. Gqokro	12
413.	Thabiso Mafu	661016 5573 080	Nkobonkobo Loc.	Cllr. Tsotsa	5
414.	Sakhiwe Mkaca	850908 6087 089	Nkobonkobo Loc.	Cllr. Tsotsa	5
415.	Ntombizanele Bere	470425 0579 086	Nkobonkobo Loc.	Cllr. Tsotsa	5
416.	Nomakaladi Nonkonyana	410328 0302 082	Ntselamanzi Township	Cllr. Matayo	2
417.	Aviwe Latsha	861203 0629 087	Ntselamanzi Khayamnandi	Cllr. Matayo	2
418.	Mzingisi Pama	680808 6785 086	Ntselamanzi Township	Cllr. Matayo	2
419.	Thembisa Mfumane	770103 0925 081	Ntselamanzi Ndokwenza	Cllr. Matayo	2
420.	Nosipho Poswa	841004 0777 081	Gomora	Cllr. Xego	10
421.	Andile Ndongeni	730606 7714 083	KwaMpundu Loc.	Cllr. Xego	10
422.	Nomathemba Tsotsa	640927 0717 082	Joji Loc.	Cllr. Mjo	18
423.	Khaya Jali	800602 5911 081	Tyatyora Loc.	Cllr. Sduli	7
424.	Joji M. Ndlazilwana	481219 5484 088	Tyatyora Loc.	Cllr. Sduli	7
425.	Nonzukiso Skhosana	520701 0494 082	Ngwevu Healdtown	Cllr. Sduli	7
426.	Xola Gwintsa	470512 5641 084	Ntsela Khayamnandi	Cllr. Matayo	2
427.	Thobile Mabelana	820914 6015 085	43 Ntselamanzi	Cllr. Matayo	2
428.	Sivuyile Boot	820628 5751 082	Old Ntselamanzi Loc.	Cllr. Matayo	2
429.	Themba Matshikiza	520819 5360 080	Upper Ncera	Cllr. Gqokro	12
430.	Siziwe Hoga	720115 0634 084	Golf Course	Cllr. Ngcume	6

431.	Liziwe Stemele	680708 0772 082	Khayelitsha	Cllr. Gqokro	12
432.	Nonturhuzelo Ndiyane	501125 0720 085	Wezo	Cllr. Sduli	7
433.	Lindile Niyabo	470716 5630 084	Dikidikana Loc.	Cllr. Magxwalisa	13
434.	Uyanda Ngalo	910530 0822 085	Khulile Loc.	Cllr. Ruselo	1
435.	Thembisa Xayimpi	551127 0608 087	Khulile Loc.	Cllr. Ruselo	1
436.	Nonqaba Balfour	581109 0176 087	Esijongolweni Loc.	Cllr. Matayo	2
437.	Siyamthanda Jinja	980906 0407 082	Esijongolweni Loc.	Cllr. Matayo	2
438.	Zolani E. Lindi	690116 5652 085	Ngqolowa Loc.	Cllr. Magxwalisa	13
439.	Zandile Fitoli	841107 0559 084	Ejonini Loc.		
440.	Nolindile Windoel	591215 1036 085	Tyhali Loc.	Cllr. Klaas	15 15
441.	Nomfundo Daniel	530423 0847 088	Dyamala Loc.	Cllr. Klaas	15
442.	Thandiswa Makaphela	701225 2421 084	Dyamala Loc.	Cllr. Klaas	15
443.	Nombuyiselo Mama	760115 1109 089			
444.	Ntombizanele Rodolo	681109 0946 082	4700 Ntselamanzi	Cllr. Matayo	2
445.	Nkululeko Masuthu	840207 5730 085	Ntsela Khayamnandi	Cllr. Matayo	2
446.	Atehnkosi Manzana	891115 5719 082	Ntsela Khayamnandi	Cllr. Matayo	2
447.	Liziwe Munerotwa	900616 0744 080	Emabheleni Loc.	Cllr. Klaas	15
448.	Dambisa Z. S ihluku	390214 0299 086	Memela Loc.	Cllr. Tsotsa	5
449.	Iris Lindani	660719 0503 082	Ntsela Khayamnandi	Cllr. Matayo	2
450.	Linda Jack	770412 0843 081	4649 Ntsela Ndokwenza	Cllr. Matayo	2
451.	Nomvula Mngqangga	550423 0835 080	Ntsela Khayamnandi	Cllr. Matayo	2
452.	Bethewell Mkhenceli	560315 5622 083	Chamama Ka Mathole	Cllr. Xego	10
453.	Mnoneli Mapitiza	581118 5013 083	Chamama Ka Mathole	Cllr. Xego	10
454.	Bongani S. Mapitiza	650723 5696 085	Chamama Ka Mathole	Cllr. Xego	10
455.	Sibongile Peter	611010 5557 087	Mqayisa Loc.	Cllr. Xego	10
456.	Mveleli Makhuphula	570112 5942 084			
457.	Nozizwe L. Mfutho	360327 0107 087	KwaZixinene kaMathole	Cllr. Xego	10
458.	Zwelethemba Giyose	621009 5900 089	Chamama Kamathole	Cllr. Xego	10
459.	Cyila Sodlilashe	521228 0903 085	Chamama Kamathole	Cllr. Xego	10
460.	Nompumelelo J. Mzongwana	601205 0542 082	KwaZixinene kaMathole	Cllr. Xego	10
461.	Rachel Ngabeni	471228 0579 083	Emazotshweni Loc.	Cllr. Gqokro	12
462.	Phumza Tokwe	821015 1157 086	Emsobomvu Loc.	Cllr. Gqokro	12
463.	Nowatase Bangani	500710 0524 081	Emazotshweni Loc.	Cllr. Gqokro	12

464.	Sidima Lalendle	C.S.	711225 6650 082	Emazotshweni Loc.	Cllr. Gqokro	12
465.	Monica James	S.	620317 0237 089	Emazotshweni Loc.	Cllr. Gqokro	12
466.	Ntombizodwa Ntaka		530918 0784 084	Emazotshweni Loc.	Cllr. Gqokro	12
467.	Phillip M. Rali		470922 5579 085	Emazotshweni Loc.	Cllr. Gqokro	12
468.	Nomvula Langa	E.	550127 0638 085	Emazotshweni Loc.	Cllr. Gqokro	12
469.	Eunice Hamse	M.	550127 0638 085	Emazotshweni Loc.	Cllr. Gqokro	12
470.	Akhona Ngoloshe		871113 5817 082	Emazotshweni Loc.	Cllr. Gqokro	12
471.	Bongani Bilco		860923 5559 085	Emazotshweni Loc.	Cllr. Gqokro	12
472.	Sister Ndoloshe		510721 0527 089	Emazotshweni Loc.	Cllr. Gqokro	12
473.	Mfundokazi Matiso		540120 0930 084	Emazotshweni Loc.	Cllr. Gqokro	12
474.	Sindiswa Nyakombi	F.	420911 0524 082	Emazotshweni Loc.	Cllr. Gqokro	12
475.	Lindokuhle Mtshubeki		951017 1056 087	Emazotshweni Loc.	Cllr. Gqokro	12
476.	Nombulelo Shumpa		700303 1278 088	Emazotshweni Loc.	Cllr. Gqokro	12
477.	Thobeka Salusalu		590412 1096 083	Mqayisi Loc.	Cllr. Gqokro	12
478.	Mandisa Salusalu	P.	561214 0768 083	Mqayisi Loc.	Cllr. Xego	10
479.	Simpfiwe Hlambiso		750501 0413 087	Mqayisi Loc.	Cllr. Xego	10
480.	Gaynor Jagers		870331 0162 087	Newtown F.B.	Cllr. Zizi	8
481.	Nagen Swartbooi		850906 5839 081	Newtown F.B.	Cllr. Zizi	8
482.	Nancy Primo		520623 0162 081	Newtown F.B.	Cllr. Zizi	8
483.	Cleo Bantam		890701 0164 083	Newtown F.B.	Cllr. Zizi	8
484.	Lee Schoeman	Ann	540501 0119 085	Newtown F.B.	Cllr. Zizi	8
485.	Willem Thomas		390930 5310 087	Newtown F.B.	Cllr. Zizi	8
486.	Daniel Foulte	N.	730124 5161 083	Newtown F.B.	Cllr. Zizi	8
487.	Samson Toring	A.	580430 5148 082	Newtown F.B.	Cllr. Zizi	8
488.	William Bantam		490308 5122 084	Newtown F.B.	Cllr. Zizi	8
489.	Ella Petersen	M.	540625 0030 081	Newtown F.B.	Cllr. Zizi	8
490.	Thembisa Makadela	F.	580807 0311 080	Majwareni Loc.	Cllr. Zizi	8
491.	Hendricks Christian		571215 5076 081	Newtown F.B.	Cllr. Zizi	8
492.	Sophia Abrams		570810 0061 081	Newtown F.B.	Cllr. Zizi	8
493.	Mieta Mentoer		510103 0121 082	Newtown F.B.	Cllr. Zizi	8
494.	Henry Joseph	B.	590215 5098 082	Newtown F.B.	Cllr. Zizi	8
495.	Avril H. Jacobs		770325 0005 081	Newtown F.B.	Cllr. Zizi	8
496.	Laizel Blanche		830811 0193 082	Newtown F.B.	Cllr. Zizi	8
497.	Michell Arnds		820603 0211 085	Newtown F.B.	Cllr. Zizi	8
498.	Edmund Gunn		860305 5142 089	Newtown F.B.	Cllr. Zizi	8

499.	Bongani Daniel	921110 4529 083	Majwareni Loc.	Cllr. Zizi	8
500.	Xoliswa Toti	780901 0592 084	Majwareni Loc.	Cllr. Zizi	8
501.	Desmond Bantom	750327 5137 087	Newtown F.B.	Cllr. Zizi	8
502.	Lettie Bruntjies	670627 0403 088	Newtown F.B.	Cllr. Zizi	8
503.	Prigell Reddiffe	650202 5057 083	Newtown F.B.	Cllr. Zizi	8
504.	Phakamisa Madwayi	560903 5727 083	Majwareni Loc.	Cllr. Gqokro	12
505.	Bonisile Makana	570527 5532 085	Macibini Loc.	Cllr. Xego	10
506.	Vuyiswa Boxongo	460627 0213 085			
507.	Ivy M. Booth	860911 0115 084	Newtown F.B.	Cllr. Zizi	8
508.	Mziwamadoda Nomahle	600510 5958 089			
509.	Ethen Nomabali Makhuphula	670124 0496 086	Mqayisi Location	Cllr. Xego	10
510.	Buyiswa Tobo	420310 0329 081	Mqayisi Location	Cllr. Xego	10
511.	Dorris N. Mhlambiso	561010 1738 087	Komkhulu Loc.	Cllr. Xego	10
512.	Daniel K. Botha	590928 5160 088	Newtown F.B.	Cllr. Zizi	8
513.	Nokulunga B. Glyose	531216 1035 088	Ngwangwane Loc.	Cllr. Xego	10
514.	Maggie Neli	590816 0205 083	Newtown F.B.	Cllr. Zizi	8
515.	Regenald Peters	870507 5310 082	Newtown F.B.	Cllr. Zizi	8
516.	Jeniel C. Swartz	840915 5222 081	Newtown F.B.	Cllr. Zizi	8
517.	Leticia A. Botha	830705 0141 085	Newtown F.B.	Cllr. Zizi	8
518.	Richards Prisent	740421 5329 084	Newtown F.B.	Cllr. Zizi	8
519.	Patricia Boucher	590314 0227 083	Newtown F.B.	Cllr. Zizi	8
520.	Wessel Thomas	541212 5258 087	Newtown F.B.	Cllr. Zizi	8
521.	Maria S. Stuurman	641221 0135 084	Newtown F.B.	Cllr. Zizi	8
522.	Andrika Booij	580228 0887 088	Newtown F.B.	Cllr. Zizi	8
523.	Angelina Damane	610713 7420 080	Newtown F.B.	Cllr. Zizi	8
524.	Thobeka Maseti	650707 0644 081	1450 Tyoks F.B.	Cllr. Kley	3
525.	Funtwe R. Zondani	490315 0637 081	1416 Tyoks F.B.	Cllr. Kley	3
526.	Nomboniso P. Yokwana	820808 1297 088	Chris Hani	Cllr. Kley	3
527.	Tobeka Nongudu	620622 0202 086	Gqumashe Loc.	Cllr. Matayo	2
528.	Bongiwe Piyo	630625 0531 089	Gqumashe Loc.	Cllr. Matayo	2
529.	Mellsango Nanjani	870724 5342 086	Gqumashe Loc.	Cllr. Matayo	2
530.	Nozibele E. Sopile	460616 0693 081	Gqumashe Loc.	Cllr. Matayo	2
531.	Noluthando Sopile	581227 0669 081	Gqumashe Loc.	Cllr. Matayo	2
532.	Nonkosi S. Somo	621222 1017 088	Gqumashe Loc.	Cllr. Matayo	2
533.	Bunu Marolong	750410 5447 084	Gqumashe Loc.	Cllr. Matayo	2

534.	Mati Mpathi	610829 8781 087	Gqumashe Loc.	Cllr. Matayo	2
535.	Nkuthalo Makhaphela	741126 5829 087	Upper Gqumashe	Cllr. Matayo	2
536.	Thamsanqa Thobi	900611 6107 085	Takalani Loc.	Cllr. Kley	3
537.	Nondumiso Nombona	520928 0791 080	Francis	Cllr. Klaas	15
538.	Gloria J.V. Mboxela	520403 0734 084	Francis	Cllr. Klaas	15
539.	Nomvuyo Donkile	660920 0868 083	Francis	Cllr. Klaas	15
540.	Ntsantsha Nyamela	760908 0798 086	Francis	Cllr. Klaas	15
541.	Nokwayintomb i Gaga	550109 0331 086	Francis	Cllr. Klaas	15
542.	Bunu Marolong	780410 5447 084	Upper Gqumashe	Cllr. Matayo	2
543.	Boniswa Yawa	441040 0456 081	Upper Gqumashe	Cllr. Matayo	2
544.	Mzolisi Sityi	870723 5572 081	Golf Course	Cllr. Ngcume	6
545.	Thandiswa Balo	581225 1921 089	Upper Gqumashe	Cllr. Matayo	2
546.	Xoliswa Moli	700904 0107 082	Upper Gqumashe	Cllr. Matayo	2
547.	Vuyiswa Hela	760405 0836 081	Upper Gqumashe	Cllr. Matayo	2
548.	Monde Ntshakaza	680916 1484 084	Ncera	Cllr. Klaas	15
549.	Andile Mnguni		Ncera	Cllr. Klaas	15 15
550.	Thanduxolo Zuka				
551.	Talta Mathe	660610 1478 087	Gqumashe Loc.	Cllr. Matayo	2
552.	Mhlangani Noni	970818 5823 087	Gqumashe Loc.	Cllr. Matayo	2
553.	Bukelwa Langa	590723 0820 089	Ncera Loc.	Cllr. Klaas	15
554.	Bulelwa Sonjani	580517 0164 088	Ncera Loc.	Cllr. Klaas	15
555.	Vuani Noani	740816 5748 086	Ncera Loc.	Cllr. Klaas	15
556.	Luyanda Jwambi	780221 3546 088	Ncera Loc.	Cllr. Klaas	15
557.	Mzinkhulu Nojozi			Cllr. Klaas	15
558.	Noludwe Beza	520501 0220 085	Ncera	Cllr. Klaas	15
559.	Mkhawuleli Mabandla	570109 5713 085	Khwezana Loc.	Cllr. Tsotsa	5
560.	Mbuyiselo Nsiba	530705 5306 082	Ncera	Cllr. Klaas	15
561.	Mpumzi Langa	591023 5373 086	Ncera	Cllr. Klaas	15
562.	Zingiswa Dlanga	680712 1094 082	Khwezana Loc.	Cllr. Tsotsa	5
563.	Nonkuhakalo Mqalo		Khwezana Loc.	Cllr. Tsotsa	5
564.	Neni V. Ngabe	620303 1957 081	Khwezana Loc.	Cllr. Tsotsa	5
565.	Mnguni Ntombekhayaya		Khwezana Loc.	Cllr. Tsotsa	5
566.	Bulelwa Dlanga		Khwezana Loc.	Cllr. Tsotsa	5
567.	Nomakhosazan a Ngxesha		Khwezana Loc.	Cllr. Tsotsa	5
568.	Nomonde Feni		Golf Course	Cllr. Ngcume	6
569.	Vuyelwa Qaba		Khwezana Loc.	Cllr. Tsotsa	5
570.	Nombulelo		Khwezana Loc.	Cllr. Tsotsa	5

Masekwana					
571.	Mphumzi Sibani	610304 6113 086	Khwezana Loc.	Cllr. Tsotsa	5
572.	Bulelwa E. Nogogo	601010 0656 082	Khwezana Loc.	Cllr. Tsotsa	5
573.	Ntobeko Qabaka	630724 5639 086	Khwezana Loc.	Cllr. Tsotsa	5
574.	Bhuswa Nosthantsha	630717 0941 084	Khwezana Loc.	Cllr. Tsotsa	5
575.	Gladys K. Gebe	581025	Khwezana Loc.	Cllr. Tsotsa	5
576.	Zukiswa Piyo	601205 0835 080	Gqumashe Loc.	Cllr. Matayo	2
577.	Msebenzi L. Mathiso	511018 5408 087	Mavuso Loc.	Cllr. Tsotsa	5
578.	Mavis N. Nohamba	510309 0136 083	Mavuso Loc.	Cllr. Tsotsa	5
579.	Veliswa Gqokoma	480106 065 082	Gaga Loc.	Cllr. Tsotsa	5
580.	Rose Jaji	580802 0844 081	Gaga Loc.	Cllr. Tsotsa	5
581.	Makwednana P. Majola	590202 5483 084	Gaga Loc.	Cllr. Tsotsa	5
582.	Bongiwe V. Mimkhulu	660705 0911 086	Gaga Loc.	Cllr. Tsotsa	5
583.	Luvuyo Bhesi	740305 6223 083	Gaga Loc.	Cllr. Tsotsa	5
584.	Zukiswa Roseline	590812 1018 088	Gaga Loc.	Cllr. Tsotsa	5
585.	Bonisile Solakhe	510715 5759 085	Gqumashe Loc.	Cllr. Matayo	2
586.	Julia Lobese	530727 0695 083	60 Mbewu F.B.	Cllr. Tokwe	19
587.	Siphokazi Dasi	950323 0831 087	185 Mbewu F.B.	Cllr. Tokwe	19
588.	Masixole Seyisi	821013 5807 086	Esigingqini	Cllr. Tsotsa	5
589.	Nyameko Gqamane	730212 5365 083	Esigingqini	Cllr. Tsotsa	5
590.	Nonkululeko Neli	540802 0784 088	Zwide Loc. F.B.	Cllr. Tokwe	19
591.	Nanny Williams	580306 0569 086	Dubu Loc. F.B.	Cllr. Tokwe	19
592.	Nombentsha Yapi	600604 0559 081	Takalani Loc.	Cllr. Kley	3
593.	Margaret Ndika	520609	Mpolweni Loc. F.B.	Cllr. Kley	3
594.	Msingathi Langa			Cllr. Matayo	2   2
595.	Phiwe Sonjani		Ncera Loc.	Cllr. Klaas	15
596.	Nondumiso Dini	690601 1172 089	Gqumashe Loc.	Cllr. Matayo	2
597.	Thembeka Kula	630612 0410 084	3933 Gomma Gomma	Cllr. Tokwe	19
598.	Toni Dayimani	740924 0932 083	Tyoks Loc.	Cllr. Kley	3
599.	Tizinini Bobo	540810 1001 089	Gomma Gomma	Cllr. Tokwe	19
600.	Linda Ngxoni	750911 0791 087	Gomma Gomma	Cllr. Tokwe	19
601.	Aphiwe Sobethwa	910428 0740 086	Gomma Gomma	Cllr. Tokwe	19
602.	Portia Z. Klein	720911 0498 086	Gomma Gomma	Cllr. Tokwe	19
603.	Philisile Mama	670104 0436 088	Gomma Gomma	Cllr. Tokwe	19
604.	Nomathemba Makalima	460623 0495 087	Gomma Gomma	Cllr. Tokwe	19
605.	Nodlazi Nika	550312 0798 085	Gomma Gomma	Cllr. Tokwe	19
606.	Thobeka Bless	680417 0819 089	Gomma Gomma	Cllr. Tokwe	19
607.	Lulama Ndawa	681009 0470 085	Gomma Gomma	Cllr. Tokwe	19

608.	Vuyiswa Nggina	640824 5583 082	Gomma Gomma	Cllr. Tokwe	19
609.	Thandokazi Madubedube	850514 1024 086	Gomma Gomma	Cllr. Tokwe	19
610.	Sicelo P. Gazi	720519 5791 080	3982 Gomma Gomma	Cllr. Tokwe	19
611.	Mzamo Mtana	650408 5584 089	Gomma Gomma	Cllr. Tokwe	19
612.	Ntombesizwe Yengeni	791227 1052 085	Dubu Loc.	Cllr. Tokwe	19
613.	Xolisa Zoti	810529 5699 085	Zwelitsha Loc.	Cllr. Tokwe	19
614.	Nomfundo Gabashe	590215 0627 083	Daweti Loc.	Cllr. Tokwe	19
615.	Nongaka Mata	671225 0802 083	Daweti Loc.	Cllr. Tokwe	19
616.	Nomalungelo Ngetu	590312 0267 083	Daweti Loc.	Cllr. Tokwe	19
617.	Nosound Daweti	320404 0219 086	Daweti Loc.	Cllr. Tokwe	19
618.	Noyabalala Mgxothwa		Daweti Loc.	Cllr. Tokwe	19
619.	Melikhaya Spaire	870623 5877 085	Mike Valley	Cllr. Tokwe	19
620.	Nomvuzo Nqezane	830109 0920 087	Mike Valley	Cllr. Tokwe	19
621.	Fezeka Pita	560525 0859 080	Mike Valley	Cllr. Tokwe	19
622.	Lulama George	680727 0749 080	1945 Gontsi F.B.	Cllr. Tokwe	19
623.	Funeka E. Yantolo	540820 0782 084	1920 Gontsi Loc.	Cllr. Tokwe	19
624.	Nomalungelo L. Ngece	561102 0852 082	Gontsi Loc.	Cllr. Tokwe	19
625.	Simon Ngalo		Nkukwini Loc. F.B.	Cllr. Tokwe	19
626.	Nomakhaya Tyiwa	470110 0514 081	Zwide Loc. F.B.	Cllr. Tokwe	19
627.	Buyisile Shuta	280129 0182 087	Zwide Loc. F.B.	Cllr. Tokwe	19
628.	Liziwe Ngqina	471006 0282 082	Zwide Loc. F.B.	Cllr. Tokwe	19
629.	Nosipho Mpolweni	790910 0544 084	Daweti Loc. F.B.	Cllr. Tokwe	19
630.	Sipho Mathe	750616 6066 083	Gomma Gomma	Cllr. Tokwe	19
631.	Nosicelo Mwawa	700101 2400 082	Daweti Loc. F.B.	Cllr. Tokwe	19
632.	Welile Hoga	770626 0659 086	Daweti Loc. F.B.	Cllr. Tokwe	19
633.	Lucky August	610115 5439 086	Daweti Loc. F.B.	Cllr. Tokwe	19
634.	Nonai Phahlhala	731006 0790 082	Gomma Gomma	Cllr. Tokwe	19
635.	Mcontsi		Gontsi Loc.	Cllr. Tokwe	19
636.	Nontuthuzelo Wakashe	44311 0246 081	Gomma Gomma	Cllr. Tokwe	19
637.	Nonozanele Tiwa	560508 0883 086	Zwide Loc.	Cllr. Tokwe	19
638.	Zoleka Kristian	900507 1340 087	Gomma Gomma	Cllr. Tokwe	19
639.	Nomvuselelo Danster	590510 0572 084	175 Gontsi F.B.	Cllr. Tokwe	19
640.	Madodana Lukhwe	500705 5223 087	Lower Gqumashe	Cllr. Matayo	2
641.	Fezeka Magada	580514 0842 085	Lower Gqumashe	Cllr. Tokwe	19

Hoping that you will find this in order.

Yours Truly



**U.T. MALINZI**  
**MUNICIPAL MANAGER**

## ANNEXURE A

### APPLICATION FORM: HOUSING ASSISTANCE IN EMERGENCY HOUSING CIRCUMSTANCES

#### APPLICATION FOR APPROVAL OF GRANT ASSISTANCE TO THE MEC RESPONSIBLE FOR HOUSING OF THE PROVINCIAL GOVERNMENT REQUIRED CONTENT CHECKLIST

##### PART 1 : PARTICULARS OF APPLICANT

1.1	Name of municipality and / or Provincial Government : <b>Raymond Mhlaba Municipality</b>
1.2	Type and category in terms of the Local Government Municipal Structures Act, 1998: <b>B</b>
1.3	Postal Address: <b>P.O Box 36, Fort Beaufort, 5720</b>
1.4	Physical address: <b>12 Somerset Street, Fort Beaufort</b>
1.5	Telephone No. <b>046 645 7434</b>
1.6	Fax No. <b>046 645 2562</b>
1.7	Initials & Surname of Contact Person : <b>Nosipho Njodo</b> Designation: <b>Housing Officer</b> Cell Number: <b>083 771 8868</b> Fax Number: <b>046 645 2562</b> E-mail Address: <b>nnjodo@raymondmhlaba.gov.za</b>

##### PART 2 : DESCRIPTION OF EMERGENCY HOUSING SITUATION

2.1	Brief description of the emergency housing situation, e.g. flood, fire, imminent eviction, or other reasons. <b>Storm and strong wind</b>
2.1.1	Description of location and cause of the emergency housing situation (attach location map). <b>Rural areas in Fort Beaufort, Alice, Debeneck and Middledrift</b>
2.1.2	Describe level of destitution / displacement and impact on persons. <b>Some are staying with their relatives and their dwellings are no longer habitable, and some are staying in their houses which now have damaged roofs.</b>

2.2	Nature, scope, and extent of the emergency housing situation: Provide a full and detailed description of the emergency housing situation, including, among other matters, the nature of the emergency housing situation that needs to be redressed, e.g. whether land, municipal engineering services, and / or shelter is required, or the repair or reconstruction of damaged formal housing. (Complete Table A1 and C1 on "Assessment of emergency housing needs" including cost summary and provide full details in appendix thereto). <b>Permanent houses are required for the victims as some houses have been partially destroyed and would not be practical to repair them as they are informal, while some mud houses are completely destroyed.</b>
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<b>PART 3 : COMMUNITY PROFILE</b>	
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3.	Together with the application, the municipality must submit a community profile containing the following particulars:
3.1	Name & Surname of affected person:
3.2	Identity Number:
3.3	Village / Town & Ward No:
3.4	The number of affected persons, households, and families:
3.5	An income profile of the families: N/A
3.6	The number of persons unemployed: Community is unemployed or do informal work
3.7	Whether relocation / resettlement is required, and if so, full reasons: Relocation not necessary

<b>PART 4 : LAND, MUNICIPAL INFRASTRUCTURAL SERVICE, AND SHELTER</b>	
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4.1	If land is required, provide the following information:
4.1.1	Whether the current settlement is in an urban, rural, communal land area, or other area (e.g. commercial farm, etc.) Rural and semi rural
4.1.2	Settlement pattern before the occurrence of the event which caused the emergency housing situation. Rural and semi-rural settlement
4.1.3	The nature of the current property rights of the persons concerned, e.g. illegal, informal settlement, tribal settlement, communal tenure rights, rent, leasehold, full ownership, etc. Tribal settlement and township
4.1.4	Have the affected persons been consulted, and have their consent and commitment to cooperation been obtained. If not, provide full particulars, including time frames, of the steps that will be taken to obtain their support and commitment. Yes
4.1.5	Has land been identified for possible settlement, and if so: N/A shelters will be erected in stu
	(a) The location, description and extent of the land. Some rural Tribal land, some Municipal land IN Alice, Fort Beaufort, Adelaide, Balfour Middledrift and surrounding areas.
	(b) In whose ownership is the land. Some rural Tribal land, some Municipal land
	(c) On what basis will the land be made available, e.g. donation, lease or purchase, and what are the terms and costs involved in each case. N/A no relocation
	(d) Are there any restrictions that will impede or preclude the use of land for temporary / permanent residential purposes in terms of, for instance, its title deeds, integrated development planning, the Environmental Conservation Act, 1991, or any other legislation? If so, how will these restrictions be removed? No restriction Insi tu
	(e) Does the land form part of an established housing development or on land that has been. for housing purposes Identified
	(f) If land has not yet been identified, provide full particulars, including time frames and estimated costs, of the steps that will be taken to identify and acquire land. No
4.1.6	Full particulars about the time frames and costs of preparing a layout plan for the area of settlement. No
4.2	If municipal engineering services are required, provide the following information: N/A

4.2.1	Full details of any municipal engineering services that are currently available or were available at the time of the occurrence of the event which caused the emergency housing situation. Provide:
	(a) full particulars about the municipal services that are required: None
	(b) detailed reasons for the necessity to provide them under this programme; N A /
	(c) Full particulars of the estimated costs of, and the manner in which it is intended to install the proposed municipal infrastructure. N/A
4.2.2	The municipality must, together with the submission of this application, provide a written undertaking that it will:

	(a) pending the installation of the municipal engineering services, provide basic municipal services to the affected persons in the form of water, refuse removal, and sewage removal services (where applicable) at affordable tariffs; and N/A already available
	(b) be able to provide bulk and connector services to the settlement area. N/A
4.3	If shelter is required, provide the following information:
4.3.1	A full description of the accommodation that existed in the community before the occurrence of the event which caused the emergency housing situation. Rural informal houses, some built with bricks, some with mud and some with corrugated iron material and timber.
4.3.2	Full and particularized information about:
	(a) the number of persons for whom the shelters will be erected; Temporary shelters
	(b) the nature and description of the proposed structure that will be erected;
	(c) the number of shelters to be erected; 641
	(d) full and particularized details of all material required for the construction of the shelter; and Prefabricated 30 sqm temporary shelters as per emergency housing programme in the Housing Code
	(e) the estimated costs involved in the provision of shelter and the manner in which it is intended to provide shelter; and corrugated iron and timber
	(f) Any other costs required to execute the project. None
4.3.3	Does the municipality have the capacity to provide training to affected persons on how to erect their own structures and to supervise the construction of the shelters, if applicable? If not, what steps does the municipality intend taking to acquire the required capacity. Yes, the Municipality has the capacity
4.4	Relocation / resettlement
	In the event of relocation and resettlement of persons, the municipality, must together with this application, submits a written undertaking that it will comply with all the prescripts relating to relocation and resettlement as set out in this Chapter. N/A

#### PART 5 : STEPS TAKEN TO DATE

5.1	Provide details of all actions the municipality or any other person or institution has taken since the occurrence of the event which caused the emergency housing situation to ameliorate the situation or address the emergency housing situation. Provide basic services are available ( electricity, water, VIP toilets for sanitation)
5.2	Provide a list of other persons or institutions having a substantial interest in the situation and

	provide details of such interest. None
5.3	Has the emergency housing situation been declared a state of disaster in terms of the Disaster Management Act, 2002? No
5.4	If so, what actions have been taken in terms of the Act ?

**PART 6 : CAPACITY STATUS AND ARRANGEMENTS**

6.1	<b>Institutional Capacity:</b> Provide a brief description of the capacity available to address the emergency housing situation in terms of managerial and technical capacity available to manage, plan and implement the project. Yes
6.2	<b>Financial Capacity:</b> Provide confirmation from the Provincial Department of Housing that funds are available for the project. Provide a description on the capacity to manage, control and administer funds, as well as the capacity to provide or arrange / negotiate other sources of additional funds for purposes of the emergency housing situation. None
6.3	If the municipality lacks sufficient capacity to execute the project, indicate how it is envisaged to augment its current capacity in order to address the emergency housing situation? Municipality has capacity
6.4	Provide details on the proposed contracting strategy guided by MFMA/ PFMA/ Treasury regulation. Emergency Procurement outlined in the Municipal SCM Policy will be invoked.

**PART 7 : LINKAGES WITH EXISTING AND / OR OTHER PROGRAMMES**

7.1	Can this project in anyway be linked to any other public or private programs, housing or otherwise, that may in anyway assist in redressing the emergency housing situation? No
7.2	Provide a detailed plan on achieving a permanent housing solution for the effected persons. Provincial competency

**PART 8 : FURTHER INFORMATION**

8.1	Provide any further information relating to the emergency housing situation, which in the opinion of the municipality and / or the province will assist the MEC in taking a decision. Mayor is aware of the emergency housing need in the municipality.
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**PART 9 : PROPOSED PROJECT BUSINESS PLAN**

9.1	Provide a detailed project business plan that includes financial flow details. attached
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SIGNED AT FOR BEAUFORT on the 25 of JANUARY 2022 in the presence of the undersigned witnesses.

WITNESSES

1. [Signature]
2. [Signature]

[Signature]  
For and on behalf of (MUNICIPALITY)

MM STAMP

OFFICE OF THE MUNICIPAL MANAGER
25 JAN 2022
U MASIPALA WASE RAYMOND MELLAGA



- Houses
- Security
- Comfort



## APPLICATION FORM: HOUSING ASSISTANCE IN THE EVENT OF A DISASTER

### APPLICATION FOR APPROVAL OF GRANT ASSISTANCE TO THE DIRECTOR - GENERAL NATIONAL DEPARTMENT OF HUMAN SETTLEMENTS

#### REQUIRED CONTENT CHECKLIST

PART 1 PARTICULARS OF APPLICANT	
1.1	Name of Province: Eastern Cape
1.2	Name of Metropolitan Municipality: Eastern Cape, Raymond Mhlaba Municipality
1.3	Dates of the disaster: 15,16,17,18,19,20,21/12/2021
1.4	GPS co-ordinates of location of disaster: Ramond Mhlaba Municipality
1.5	Postal Address of applicant: P.O Box 36, Fort Beaufort 5720
1.6	Physical address of applicant: 12 Somerset, For Beaufort
1.7	Contact Person: (Name and surname, designation, telephone number, fax number, email address). Director : Mr. D. Mlenzana Housing Officer : Ms. N Njodo Tel : 083 771 8868 Cell : 065 647 4172 Email : nnjodo@raymondmhlaba.gov.za

PART 2 DESCRIPTION OF EMERGENCY HOUSING SITUATION	
2.1	Brief description of the emergency housing situation, e.g., flood, fire, or other reasons. <b>Heavy Winds and Rains</b>
2.1.1	Description of location and cause of the emergency housing situation (attach location map). <b>Amathole District Municipality (Raymond Mhlaba LM)</b>
2.1.2	Describe level of destitution/displacement and impact on persons. <b>Houses partially damaged, roofs blown away, parts of walls down and homeless</b>
2.2	<b>Nature, scope, and extent of the emergency housing situation:</b> Provide a full and detailed description of the emergency housing situation, including, among other matters, the nature of the emergency housing situation that needs to be redressed, e.g., whether land, municipal engineering services, and/or shelter is required, or the repair or reconstruction of damaged formal housing. <b>They need Permanent Solution because their Structures are Structurally unsound and are a danger to the occupants Because of damage to them.</b>
2.3	Has the Mayor agreed to this application? (compulsory) <b>Yes</b>
2.4	Has the Provincial Disaster Management Centre been informed of this application? (Compulsory) <b>Yes</b>

PART 3 COMMUNITY PROFILE	
3	Together with the application, the Municipality must submit a community profile containing the following particulars (as per the attached assessment form):
3.1	The number of affected persons, households, and families. <b>Thembisa Magwashu 680828 0098 049</b>
3.2	An income profile of the families. <b>Unemployed</b>

3.3	The number of persons unemployed. <b>None</b>
3.4	Whether relocation/resettlement is required, and, if so, full reasons. <b>Relocation not required</b>

<b>PART 4 LAND, MUNICIPAL INFRASTRUCTURAL SERVICE AND SHELTER</b>	
4.1	If land is required, provide the following information:
4.1.1	Whether the current settlement is in an urban, rural, communal land area, or other area (e.g. commercial farm, etc.). <b>Rural Area</b>
4.1.2	Settlement pattern before the occurrence of the event which caused the emergency housing situation. <b>Living in the Village</b>
4.1.3	The nature of the current property rights of the persons concerned, e.g., illegal, informal settlement, tribal settlement, communal tenure rights, rent, leasehold, full ownership, etc. <b>Informal Settlement</b>
4.1.4	Have the affected persons been consulted, and have their consent and commitment to cooperation been obtained. If not, provide full particulars, including time frames, of the steps that will be taken to obtain their support and commitment. <b>Yes</b>
4.1.5	Has land been identified for possible settlement, and if so: <b>Yes</b>
	a) The location, description, and extent of the land. <b>Various Wards in Raymond Mhlaba Municipality</b>
	b) In whose ownership is the land. <b>Some Tribal land</b>
	c) On what basis will the land be made available, e.g., donation, lease or purchase, and what are the terms and costs involved in each case. <b>Given by Chief and the Municipality</b>
	d) Are there any restrictions that will impede or preclude the use of land for temporary/permanent residential purposes in terms of, for instance, its title deeds, integrated development planning, the Environmental Conservation Act, 1991, or any other legislation? If so, how will these restrictions be removed? <b>No restrictions</b>
	e) Does the land form part of an established housing development or on land that has been identified for housing purposes. <b>No in their yards/land</b>
	f) If land has not yet been identified, provide full particulars, including time frames and estimated costs of the steps that will be taken to identify and acquire land. <b>Land where they stay long time ago</b>
4.1.6	Full particulars about the time frames and costs of preparing a layout plan for the area of settlement. <b>N/A</b>
4.2	If municipal engineering services are required, provide the following information:
4.2.1	Full details of any municipal engineering services that are currently available or were available at the time of the occurrence of the event which caused the emergency housing situation. Provide: <b>Electricity</b> .
	a) Full particulars about the municipal services that are required; <b>VIP Toilet</b>
	b) Detailed reasons for the necessity to provide them under this programme; and c) <b>Basic needs of People</b>
	c) Full particulars of the estimated costs of, and the manner in which it is intended to install, the proposed municipal infrastructure. <b>ADM can assist.</b>
4.2.2	The municipality must, together with the submission of this application, provide a written undertaking that it will:
	a) pending the installation of the municipal engineering services, provide basic municipal services to the affected persons in the form of water, refuse removal, and sewage removal services (where applicable) at affordable tariffs; and <b>N/A</b>
	b) be able to provide bulk and connector services to the settlement area. <b>N/A</b>
4.3	If shelter is required, provide the following information:
4.3.1	A full description of the accommodation that existed in the community before the occurrence of the event which caused the emergency housing situation. <b>Affected people living in rural areas.</b>
4.3.2	Full and particularised information about:
	a) the number of persons for whom the shelters will be erected; <b>6</b>
	b) the nature and description of the proposed structure that will be erected; <b>PDoHS can provide construction</b>
	c) the number of shelters to be erected; <b>363 n. 10m</b>
	d) full and particularised details of all material required for the construction of the shelter; and <b>N/A</b>
	e) the estimated costs involved in the provision of shelter and the manner in which it is intended to provide shelter; and <b>Cost from PDoHS</b>
	f) the sourced material must comply with the Municipal IDP, National Building Regulations and SABS standards
	g) any others costs required to execute the project.
4.3.3	Does the municipality have the capacity to provide training to affected persons on how to erect their own structures and to supervise the construction of the shelters, if applicable? If not, what steps does the municipality intend taking to acquire the required capacity. <b>ECDohs can assist.</b>
4.4	<b>Relocation/resettlement</b>
	In the event of relocation and resettlement of persons, the municipality, must together with this application, submit a written undertaking that it will comply with all the prescripts relating to relocation and resettlement

<b>PART 5 STEPS TAKEN TO DATE</b>	
5.1	Provide details of all actions the municipality or any other person or institution has taken since the occurrence of the event which caused the emergency housing situation to improve the situation or address the emergency housing situation. <b>Referrals to Sassa, Social Development and Eskom</b>
5.2	Provide a list of other persons or institutions who have a substantial interest in the situation and provide details of such interest. <b>N/A</b>
5.3	Has the emergency housing situation been declared a state of disaster in terms of the Disaster Management Act, 2002? (OPTIONAL) <b>Yes</b>
5.4	If so, what actions have been taken in terms of the Act? <b>Assessment and verification and do applications for construction/shelter at ECDOHS</b>

<b>PART 6 CAPACITY STATUS AND ARRANGEMENTS</b>	
6.1	<b>Institutional Capacity:</b> Provide a brief description of the capacity available to address the emergency housing situation in terms of managerial and technical capacity available to manage, plan and implement the project. <b>ADM and ECOHS can assist</b>
6.2	<b>Financial Capacity:</b>
6.2.1	Provide confirmation from the Director-General National Department of Human Settlements that funds are available for the project. <b>N/A</b> Provide a description on the capacity to manage, control and administer funds, as well as the capacity to provide or arrange/ negotiate other sources of additional funds for purposes of the emergency housing situation. <b>N/A</b>
6.2.2	Cash Flow Projections outlining the utilisation of the funds. <b>ECDOHS can assist. ECDOHS can assist</b>
6.3	If the municipality lacks sufficient capacity to execute the project, indicate how it is envisaged to augment its current capacity in order to address the emergency housing situation? <b>ECDOHS can assist</b>
6.4	Provide details on the proposed contracting strategy and emergency procurement strategy as guided by MFMA/PFMA/Treasury regulations.

<b>PART 7 LINKAGES WITH EXISTING AND/OR OTHER PROGRAMMES</b>	
7.1	Can this project in any way be linked to any other public or private programmes, housing or otherwise, that may in any way assist in redressing the emergency housing situation? <b>Yes</b>
7.2	Provide a detailed plan on achieving a permanent housing solution for the effected persons. <b>Rural housing / Emergency Housing solution grant</b>

<b>PART 8 FURTHER INFORMATION</b>	
8.1	Provide any further information relating to the emergency housing situation, which in the opinion of the municipality and/or the province will assist the Mayor taking a decision. <b>They need their damaged houses to be reconstructed as they have no other means of accommodation or temporary structures.</b>

<b>PART 9 PROPOSED PROJECT BUSINESS PLAN</b>	
9.1	Provide a detailed project business plan that includes financial flow details. <b>N/A</b>

Signed at Fort Beaufort on the (day) 22 of (month) December (year) 2021

In the presence of the undersigned witnesses

WITNESS


1. Tom Nandipha  
PRINT NAME

  
SIGNATURE

2. Phumeza Madotyeni  
PRINT NAME

  
SIGNATURE

  
SIGNATURE: CITY/MUNICIPAL MANAGER  
(delete which is not applicable)

  
SIGNATURE: EXECUTIVE MAYOR  
(delete which is not applicable)

APPLICATION TO BE CONSIDERED IN LINE WITH EMERGENCY HOUSING PROGRAMME WITHIN THE NATIONAL HOUSING CODE.

RAYMOND MHLABA MUNICIPALITY  
OFFICE OF THE MUNICIPAL MANAGER  
22 DEC 2021  
i-Ofisi kaMphathi Masipala  
U MASIPALA WASE RAYMOND MHLABA

240 9th / K100114      740 1st / 1002  
 B. Saramasa Street    Fort Beaufort    6720    P.O. Box 35, Fort Beaufort 6720

Name and Surname	Id number	Area	Gender	Status	Date assessed
1. Mthethwa Prudence	340804 1291 067	3025 Ganga Street Fort Beauf.	F	Homeless	14.12.2021
2. Fakana Tshimbe	380120 5438 000	3076 Noko Street Mthethwa	M	Homeless	14.12.2021
3. Mawone Nontobozo Sibusiso	430811 0506 091	2915 Ganga Street Mthethwa	F	Homeless	14.12.2021
4. Nkomo Bhebe	621214 5507 067	Nkomo location Fort Beauf.	M	Homeless	14.12.2021
5. Ntsho Mbonhe Virginia	501210 0877 081	Nkomo location Fort Beauf.	F	Homeless	14.12.2021
6. Ntsho Stella Rose	511210 5778 004	Nkomo location Fort Beauf.	M	Homeless	14.12.2021
7. Ntsho Bhebe	420110 0013 005	Nkomo location Fort Beauf.	M	Homeless	14.12.2021
8. Lani Thabatale	550820 5006 084	Nkomo location Ward 5	M	Homeless	14.12.2021
9. Simons Dedic	680512 5768 009	Nkomo location Ward 5	M	Homeless	14.12.2021
10. Mthembu Zile	541200 5796 030	Nkomo location Ward 5	M	Homeless	14.12.2021
11. Nkomo Sibusiso Dlamini	620720 5020 080	Nkomo location Ward 5	M	Homeless	14.12.2021
12. Nkomo Mbuyiso	571220 5546 048	Nkomo location Ward 5	M	Homeless	14.12.2021
13. Nkomo Ashipendzo	390508 3072 046	Nkomo location Ward 5	F	Homeless	14.12.2021
14. Nkomo Nkomo	400920 0749 040	Nkomo location Ward 5	F	Homeless	14.12.2021
15. Nkomo Nkomo	520818 0471 081	Nkomo location Ward 5	M	Homeless	14.12.2021
16. Nkomo Nkomo	450827 5498 084	Nkomo location Ward 5	M	Homeless	14.12.2021
17. Nkomo Nkomo	500920 0843 089	Nkomo location Ward 5	F	Homeless	14.12.2021
18. Nkomo Nkomo	721231 0916 086	Nkomo location Ward 5	F	Homeless	14.12.2021
19. Nkomo Nkomo	321210 0448 040	Nkomo location Ward 5	F	Homeless	14.12.2021
20. Nkomo Nkomo	641201 0951 064	Nkomo location Ward 5	F	Homeless	14.12.2021
21. Nkomo Nkomo	570811 3027 091	Nkomo location Ward 5	F	Homeless	14.12.2021
22. Nkomo Nkomo	541211 3447 040	Nkomo location Ward 5	M	Homeless	14.12.2021
23. Nkomo Nkomo	440818 3308 011	Nkomo location Ward 5	F	Homeless	14.12.2021
24. Nkomo Nkomo	701210 5496 088	Nkomo location Ward 5	M	Homeless	14.12.2021
25. Nkomo Nkomo	550820 5213 084	Nkomo location Ward 5	M	Homeless	14.12.2021
26. Nkomo Nkomo	800820 5747 085	Nkomo location Ward 5	M	Homeless	14.12.2021
27. Nkomo Nkomo	590818 0871 081	Nkomo location Ward 5	F	Homeless	14.12.2021
28. Nkomo Nkomo	401220	2915 Ganga Street Fort Beauf.	F	Homeless	14.12.2021
29. Nkomo Nkomo	811212 0445 080	Nkomo location Fort Beauf.	F	Homeless	14.12.2021
30. Nkomo Nkomo	670514 3898 040	Nkomo location Fort Beauf.	M	Homeless	14.12.2021
31. Nkomo Nkomo	600921 0247 081	Nkomo location Fort Beauf.	F	Homeless	14.12.2021
32. Nkomo Nkomo	400810 0512 081	Nkomo location Fort Beauf.	F	Homeless	14.12.2021
33. Nkomo Nkomo	090820 0218 048	2915 Ganga Street Fort Beauf.	F	Homeless	14.12.2021
34. Nkomo Nkomo	470810 5731 083	2915 Ganga Street Fort Beauf.	M	Homeless	14.12.2021
35. Nkomo Nkomo	740220 0701 081	2915 Ganga Street Fort Beauf.	F	Homeless	14.12.2021
36. Nkomo Nkomo	790520 5276 084	2915 Ganga Street Fort Beauf.	M	Homeless	14.12.2021
37. Nkomo Nkomo	710220 0248 088	2915 Ganga Street Fort Beauf.	M	Homeless	14.12.2021
38. Nkomo Nkomo	770115 3806 087	Nkomo location Fort Beauf.	M	Homeless	14.12.2021
39. Nkomo Nkomo	660712 3021 088	Nkomo location Fort Beauf.	M	Homeless	14.12.2021
40. Nkomo Nkomo		Nkomo location Fort Beauf.	F	Homeless	14.12.2021
41. Nkomo Nkomo	710810 0038 067	Nkomo location Fort Beauf.	F	Homeless	14.12.2021

2024/25  
 5 Somerset Street, Fort George, 2790 P.O. Box 26, Fort George, 2790

Name and Surname	Id number	Area	Gender	Status	Date assessed
42 Mvelo Nkomo	531009 0752 067	Midde Amalim Fort Beach	F	Homeless	15.12.2021
43 Robert Nkomo	550114 1154 042	Midde Amalim Fort Beach	F	Homeless	15.12.2021
44 Shonide Thandile Rose	275042 0500 087	East Nelson Mandela	F	Homeless	15.12.2021
45 Ngweni Vuyiswa Nkomo	0985 22 0002 089	2284 N. - 1st Street Durban	F	Homeless	15.12.2021
46 Gedebe Dandabane	600421 1001 021	East Nelson Mandela	F	Homeless	15.12.2021
47 Gogam Duma	354025 3389 084	Midde	M	Homeless	15.12.2021
48 Lubiano Nandani Duma	3709 10 0740 086	Midde	F	Homeless	15.12.2021
49 Nynke Daa Matikeni	600001 1748 064	Midde	M	Homeless	15.12.2021
50 Luvuyo Mawaleleka	800079 0400 081	Midde	M	Homeless	15.12.2021
51 Jami Snow	570716 0537 020	Midde	M	Homeless	15.12.2021
52 Jan Mawaleleka	47 0002 0130 064	Midde	F	Homeless	15.12.2021
53 Mawaleleka Nandani Duma	620423 0100 020	Midde	M	Homeless	15.12.2021
54 Ramisi Simons	58 0000 0700 065	Midde	M	Homeless	15.12.2021
55 Dama Mawaleleka Mawaleleka	540705 0700 060	Midde	M	Homeless	15.12.2021
56 Anta Mawaleleka	550402 0279 002	Midde	M	Homeless	15.12.2021
57 Mawaleleka	200314 0407 081	Midde	M	Homeless	15.12.2021
58 Mawaleleka		Midde	M	Homeless	15.12.2021
59 Mawaleleka		Midde	M	Homeless	15.12.2021
60 Mawaleleka	750425 0735 067	East Nelson Mandela	M	Homeless	15.12.2021
61 Mawaleleka	500713 0501 064	Midde	F	Homeless	15.12.2021
62 Mawaleleka	540616 0000 080	Midde	F	Homeless	15.12.2021
63 Mawaleleka	58 0001 0700 060	Midde	F	Homeless	15.12.2021
64 Mawaleleka	7408 14 0201 081	Midde	M	Homeless	15.12.2021
65 Mawaleleka	704203 0200 020	Midde	M	Homeless	15.12.2021
66 Mawaleleka	700 001 0700 060	Midde	F	Homeless	15.12.2021
67 Mawaleleka	62 0204 0300 060	Midde	M	Homeless	15.12.2021
68 Mawaleleka	330 024 0815 081	Midde	F	Homeless	15.12.2021
69 Mawaleleka	700220 0007 080	Midde	F	Homeless	15.12.2021
70 Mawaleleka	500114 0500 060	Midde	F	Homeless	15.12.2021
71 Mawaleleka	750703 0000 080	Midde	F	Homeless	15.12.2021
72 Mawaleleka	080517 0500 060	Midde	F	Homeless	15.12.2021
73 Mawaleleka	470505 0407 080	Midde	M	Homeless	15.12.2021
74 Mawaleleka	481114 0814 060	Midde	M	Homeless	15.12.2021
75 Mawaleleka	571120 0700 080	Midde	F	Homeless	15.12.2021
76 Mawaleleka	570910 0700 080	Midde	M	Homeless	15.12.2021
77 Mawaleleka	710021 0001 080	Midde	F	Homeless	15.12.2021
78 Mawaleleka	380100 0700 060	Midde	F	Homeless	15.12.2021
79 Mawaleleka	730700 0715 080	Midde	M	Homeless	15.12.2021
80 Mawaleleka	500017 0400 060	Midde	M	Homeless	15.12.2021
81 Mawaleleka	720513 1204 081	Midde	F	Homeless	15.12.2021
82 Mawaleleka	550500 0500 060	Midde	F	Homeless	15.12.2021
83 Mawaleleka	700100 0510 081	Midde	M	Homeless	15.12.2021
84 Mawaleleka	500024 0400 081	Midde	F	Homeless	15.12.2021
85 Mawaleleka	500015 0522 060	Midde	F	Homeless	15.12.2021

Name and Surname	Id number	Area	Gender	Status	Date assessed
86. F. Simons - R. Antoinette	2417163507-000	Midlands	F	Homeless	16.12.2021
87. Tshole - N. N. N. N.	587113 0926 000	Midlands	F	Homeless	16.12.2021
88. Mkhabela - M. M. M. M.	931019 1240 000	Midlands	M	Homeless	16.12.2021
89. Dineo - M. M. M. M.	711125 0987 000	Midlands	M	Homeless	16.12.2021
90. Tshole - M. M. M. M.	420101 0748 000	Midlands	F	Homeless	16.12.2021
91. Mkhabela - M. M. M. M.	030708 1573 000	Midlands	M	Homeless	16.12.2021
92. Dineo - M. M. M. M.	587113 0926 000	Midlands	M	Homeless	16.12.2021
93. Mkhabela - M. M. M. M.	600102 0536 000	Midlands	M	Homeless	16.12.2021
94. Dineo - M. M. M. M.	751005 1946 000	Midlands	M	Homeless	16.12.2021
95. Dineo - M. M. M. M.	960412 0545 000	Midlands	F	Homeless	16.12.2021
96. Dineo - M. M. M. M.	750601 1721 000	Midlands	M	Homeless	16.12.2021
97. Dineo - M. M. M. M.	800912 0946 000	Midlands	F	Homeless	16.12.2021
98. Dineo - M. M. M. M.	171206 0244 000	Midlands	M	Homeless	16.12.2021
99. Dineo - M. M. M. M.	800211 0874 000	Midlands	F	Homeless	16.12.2021
100. Dineo - M. M. M. M.	030708 1573 000	Midlands	F	Homeless	16.12.2021
101. Dineo - M. M. M. M.	190210 0933 000	Midlands	F	Homeless	16.12.2021
102. Dineo - M. M. M. M.	700210 1270 000	Midlands	F	Homeless	16.12.2021
103. Dineo - M. M. M. M.	070914 0700 000	Midlands	M	Homeless	16.12.2021
104. Dineo - M. M. M. M.	130303 0410 000	Midlands	M	Homeless	16.12.2021
105. Dineo - M. M. M. M.	210312 0700 000	Midlands	F	Homeless	16.12.2021
106. Dineo - M. M. M. M.	330410 0700 000	Midlands	M	Homeless	16.12.2021
107. Dineo - M. M. M. M.	700210 0700 000	Midlands	F	Homeless	16.12.2021
108. Dineo - M. M. M. M.	150913 0405 000	Midlands	M	Homeless	16.12.2021
109. Dineo - M. M. M. M.	071204 0948 000	Midlands	F	Homeless	16.12.2021
110. Dineo - M. M. M. M.	040707 0700 000	Midlands	F	Homeless	16.12.2021
111. Dineo - M. M. M. M.	110805 0374 000	Midlands	F	Homeless	16.12.2021
112. Dineo - M. M. M. M.	801010 0526 000	Midlands	F	Homeless	16.12.2021
113. Dineo - M. M. M. M.	801010 0526 000	Midlands	M	Homeless	16.12.2021
114. Dineo - M. M. M. M.	600910 0700 000	Midlands	F	Homeless	16.12.2021
115. Dineo - M. M. M. M.	010405 0800 000	Midlands	M	Homeless	16.12.2021
116. Dineo - M. M. M. M.	070711 0700 000	Midlands	F	Homeless	16.12.2021
117. Dineo - M. M. M. M.	040520 0500 000	Midlands	M	Homeless	16.12.2021
118. Dineo - M. M. M. M.	430413 0151 000	Midlands	F	Homeless	16.12.2021
119. Dineo - M. M. M. M.	900114 1000 000	Midlands	F	Homeless	16.12.2021
120. Dineo - M. M. M. M.	090302 1200 000	Midlands	F	Homeless	16.12.2021
121. Dineo - M. M. M. M.	587113 0926 000	Midlands	F	Homeless	16.12.2021
122. Dineo - M. M. M. M.	040520 0500 000	Midlands	F	Homeless	16.12.2021
123. Dineo - M. M. M. M.	080603 0800 000	Midlands	F	Homeless	16.12.2021
124. Dineo - M. M. M. M.	320907 0500 000	Midlands	M	Homeless	16.12.2021
125. Dineo - M. M. M. M.	810310 0670 000	Midlands	M	Homeless	16.12.2021
126. Dineo - M. M. M. M.	700210 0700 000	Midlands	F	Homeless	16.12.2021
127. Dineo - M. M. M. M.	031011 0600 000	Midlands	M	Homeless	16.12.2021
128. Dineo - M. M. M. M.	091215 0800 000	Midlands	F	Homeless	16.12.2021

245 270 270 270 270 270  
 & Somerset Street (on Island Rd, #220 P.O. Box 25, Port Moresby, PNG)

Name and Surname	Id number	Area	Gender	Status	Date assessed
120 Rinalda Purnji	600120 1553 080	Kororarua	F	Homeless	16.12.2021
121 Ransawan Ransawan	290214 5043 080	Kororarua	M	Homeless	16.12.2021
122 Ransawan Ransawan	090111 1744 080	Wabag	F	Homeless	16.12.2021
123 Rani Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
124 Ransawan Ransawan	741112 1161 080	Kororarua	F	Homeless	16.12.2021
125 Rani Ransawan	130105 1172 080	Wabag	M	Homeless	16.12.2021
126 Rani Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
127 Ransawan Ransawan	080112 0187 080	Tahamali	F	Homeless	16.12.2021
128 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
129 Rani Ransawan	510101 0170 080	Wabag	F	Homeless	16.12.2021
130 Ransawan Ransawan	510101 0170 080	Wabag	F	Homeless	16.12.2021
131 Ransawan Ransawan	400112 0169 080	Wabag	F	Homeless	16.12.2021
132 Ransawan Ransawan	210102 0169 080	Wabag	M	Homeless	16.12.2021
133 Ransawan Ransawan	720102 1161 080	Wabag	F	Homeless	16.12.2021
134 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
135 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
136 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
137 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
138 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
139 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
140 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
141 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
142 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
143 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
144 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
145 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
146 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
147 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
148 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
149 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
150 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
151 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
152 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
153 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
154 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
155 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
156 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
157 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
158 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
159 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
160 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
161 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
162 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
163 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
164 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
165 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021
166 Ransawan Ransawan	130105 1172 080	Wabag	F	Homeless	16.12.2021

B. Government Service – Full Beneficiary (A-C) – Full Beneficiary, Full Beneficiary (A-C)						
150	Alfred Esham	430270 5203 090	Wesley	M	Honolulu	15.12.2021
170	Malachukua Akomogofe	791226 1014 007	Wesley	F	Honolulu	15.12.2021
172	James Bulewa	807713 0913 083	Wesley	F	Honolulu	15.12.2021
173	Gregory Nuhunupahi	760310 0903 090	Wesley	F	Honolulu	15.12.2021
174	Itaraki Tiojanga	600018 0879 088	Wesley	F	Honolulu	15.12.2021
175	Makaha Kookoo	670404 0343 098	Wesley	M	Honolulu	15.12.2021
176	Tinaeva Naniwale Kiofua	601112 0759 094	Wesley	F	Honolulu	15.12.2021
177	James Analo Kiofua	690208 5189 007	Wesley	M	Honolulu	15.12.2021
178	William Napemoko Lambie	690208 0706 092	Wesley	F	Honolulu	15.12.2021
179	Keala Tiofua	770210 9099 094	Wesley	M	Honolulu	15.12.2021
180	Samoa Andrews	840 019 0023 090	Wesley	F	Honolulu	15.12.2021
181	Rua Mikihi	812119 1413 093	Wesley	M	Honolulu	15.12.2021
182	Malina Tiofua	670416 0718 094	Wesley	F	Honolulu	15.12.2021
183	Malachukua Kookoo Kiofua	600418 0477 090	Wesley	F	Honolulu	15.12.2021
184	Tanaka Mikihi Kiofua	601120 0227 098	Wesley	M	Honolulu	15.12.2021
185	Maria Alan Tiofua	610613 9804 090	Wesley	M	Honolulu	15.12.2021
186	Carole Mikihi	610701 0148 090	Wesley	F	Honolulu	15.12.2021
187	Carole Tiofua Kiofua	671010 0601 096	Wesley	F	Honolulu	15.12.2021
188	Malina Kookoo Kiofua	600418 0477 090	Wesley	F	Honolulu	15.12.2021
189	Carole Kiofua	610701 0148 090	Wesley	M	Honolulu	15.12.2021
190	Malina Kookoo Kiofua	600418 0477 090	Wesley	F	Honolulu	15.12.2021
191	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
192	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
193	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
194	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
195	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
196	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
197	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
198	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
199	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
200	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
201	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
202	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
203	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
204	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
205	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
206	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
207	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
208	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
209	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021
210	Carole Kiofua	610701 0148 090	Wesley	F	Honolulu	15.12.2021

<p style="text-align: center;">KEMENTERIAN KESEHATAN DAN KESELAMATAN MASYARAKAT            &amp; Saranah Sosial      For Social      P.O. Box 26      For Social, 5720</p>						
Nama and Surname	ID number	Area	Gender	Status	Date assessed	
211	230925 0289 021	Esikupat	F	Homeless	15.12.2021	
212	930209 4541 010	Wanda	F	Homeless	15.12.2021	
213	570124 0711 081	isi	F	Homeless	16.12.2021	
214	170102 0453 040	isi	F	Homeless	15.12.2021	
215						
216	010402 1034 010	Ujungwaja location	M	Homeless	17.12.2021	
217	010212 3792 020	UW, Ujungwaja	F	Homeless	17.12.2021	
218	110401 0209 080	Ujungwaja location	F	Homeless	17.12.2021	
219	030223 4704 010	Ujungwaja location	F	Homeless	17.12.2021	
220		Ujungwaja location	M	Homeless	17.12.2021	
221	000605 1214 010	Ujungwaja location	M	Homeless	17.12.2021	
222	590603 0407 030	Ujungwaja location	F	Homeless	17.12.2021	
223	510723 0331 005	Ujungwaja location	F	Homeless	17.12.2021	
224		Ujungwaja location	F	Homeless	17.12.2021	
225	590202 0712 004	Ujungwaja location	F	Homeless	17.12.2021	
226		Ujungwaja location	F	Homeless	17.12.2021	
227	110204 0204 020	Ujungwaja location	M	Homeless	17.12.2021	
228	802225 5507 080	Ujungwaja location	M	Homeless	17.12.2021	
229	850725 0841 040	Ujungwaja location	M	Homeless	17.12.2021	
230	031211 1450 010	Ujungwaja location	M	Homeless	17.12.2021	
231	590629 1701 020	Ujungwaja location	F	Homeless	17.12.2021	
232	79011010 10 082	Ujungwaja location	M	Homeless	17.12.2021	
233	800123 1308 010	Ujungwaja location	F	Homeless	17.12.2021	
234	850724 5503 000	Ujungwaja location	F	Homeless	17.12.2021	
235	700204 0307 002	Ujungwaja location	M	Homeless	17.12.2021	
236		Ujungwaja location	M	Homeless	17.12.2021	
237		Ujungwaja location	F	Homeless	17.12.2021	
238	710200 0545 010	Ujungwaja location	F	Homeless	17.12.2021	
239	800204 3247 010	Ujungwaja location	M	Homeless	17.12.2021	
240	470201 0501 002	Ujungwaja location	F	Homeless	17.12.2021	
241	410102 5000 010	Lower Gouna location	M	Homeless	17.12.2021	
242	710117 3078 020	Lower Gouna location	M	Homeless	17.12.2021	
243	601010 1989 010	Lower Gouna location	F	Homeless	17.12.2021	
244	901127 0013 010	Lower Gouna location	F	Homeless	17.12.2021	
245	200200 0792 010	Lower Gouna location	F	Homeless	17.12.2021	
246	010110 0117 010	Lower Gouna location	F	Homeless	17.12.2021	
247	710103 0587 010	Lower Gouna location	F	Homeless	17.12.2021	
248	710104 1003 010	Lower Gouna location	F	Homeless	17.12.2021	
249	400201 0201 010	Lower Gouna location	F	Homeless	17.12.2021	
250	720111 0300 010	Lower Gouna location	F	Homeless	17.12.2021	

WASHA 2022  
 6 Somers Street Fort Belvoir 1720 P.O. Box 36 Fort Belvoir 3720

Name and Surname	Id number	Area	Gender	Status	Date assessed
221 Bondi Bhele Ntso	320105 0205 001	Lower Sauramo location	F	Homeless	17.12.2021
252 Gokemea Sophe	330404 0471 001	Shahabulone location	M	Homeless	17.12.2021
253 Gladys van Buren Zwak	320114 2018 002	Shahabulone location	F	Homeless	17.12.2021
254 Tselena Konomu	302020 0272 002	Shahabulone location	F	Homeless	17.12.2021
255 Mello Nkwisi Mase	430101 0386 001	Shahabulone location	F	Homeless	17.12.2021
256 Colasa Nkomane Mlan	521232 0750 002	Shahabulone location	F	Homeless	17.12.2021
257 Lizele Fikane	268513 0554 005	Shahabulone location	F	Homeless	17.12.2021
258 Mphahle Phumela Mofema	320105 0912 002	Shahabulone location	M	Homeless	17.12.2021
259 Ntsho Mofema	720505 0912 002	Shahabulone location	F	Homeless	17.12.2021
260 Conyale Mofema	361225 1017 002	Shahabulone location	F	Homeless	17.12.2021
261 Mafisoana Mofema	401225 0360 001	Shahabulone location	F	Homeless	17.12.2021
262 Goletha Sakhane Fu	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
263 Mphahle Phumela Mofema	360516 1018 001	Shahabulone location	F	Homeless	17.12.2021
264 Mafisoana Mofema	400005 1150 001	Shahabulone location	M	Homeless	17.12.2021
265 Mafisoana Mofema	710520 0912 001	Shahabulone location	F	Homeless	17.12.2021
266 Doko Sakhane	268102 0315 001	Shahabulone location	M	Homeless	17.12.2021
267 Doko Sakhane	701011 0711 001	Shahabulone location	F	Homeless	17.12.2021
268 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
269 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
270 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
271 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
272 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
273 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
274 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
275 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
276 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
277 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
278 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
279 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
280 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
281 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
282 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
283 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
284 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
285 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
286 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
287 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
288 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
289 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021
290 Doko Sakhane	400005 1150 001	Shahabulone location	F	Homeless	17.12.2021

752 361 402 114      752 361 2140 2, Sontarsol Appel Terl Bontort, 5220 P.O.Box 35 Terl Bontort, 2720						
	<u>Naam en/ of Surname</u>	<u>ID number</u>	<u>Area</u>	<u>Gender</u>	<u>Status</u>	<u>Date issued</u>
287	Makala Simgale Eric	592181 2211 054	Edenburg	M	Married	15.12.2021
288	Tshim wemahle	609517 1637 042	Orby Hill Terl Bontort	F	Married	14.12.2021
289	Makalali Murofiansana	630442 1498 028	Orby Hill Terl Bontort	F	Married	26.12.2021
290	Egemi Andekwintshu	641021 0937 010	Orby Hill Terl Bontort	F	Married	18.12.2021
291	Sebe Nankwasa	701712 1400 050	Edenburg	F	Married	17.12.2021
292	Mphahlele Kapa	582314 0042 085	Edenburg	F	Married	19.12.2021
293	Feza: Siphuthaba	931012 0445 047	Edenburg	F	Married	19.12.2021
294	Mali Mankwe	791220 0596 081	Edenburg	F	Married	19.12.2021
295	Saliso Siphanyane		Edenburg	F	Married	19.12.2021
296	S. Mthembu	581227 0089 134	Edenburg	F	Married	19.12.2021
297	M. Mthembu	761714 0005 081	Edenburg	F	Married	19.12.2021
298	Pit Bopha	601375 0531 050	Edenburg	F	Married	19.12.2021
299	Mphahlele D. Mthembu	940205 0034 084	Edenburg	M	Married	19.12.2021
300	Mphahlele Mthembu	720917 1152 005	Edenburg	F	Married	17.12.2021
301	Mthembu Mthembu	610901 0052 080	Edenburg	M	Married	19.12.2021
302	Mthembu Mthembu	610901 0052 080	Edenburg	F	Married	19.12.2021
303	Dani Mthembu	643707 1452 083	Edenburg	F	Married	19.12.2021
304	Mthembu Mthembu	471134 0182 026	Edenburg	F	Married	19.12.2021
305	Mthembu Mthembu	750827 5814 090	Edenburg	M	Married	19.12.2021
306	Mthembu Mthembu	593718 0405 051	Edenburg	F	Married	19.12.2021
307	Mthembu Mthembu	710870 1901 090	Edenburg	M	Married	19.12.2021
308	Mthembu Mthembu	593722 0900 047	Edenburg	F	Married	19.12.2021
309	Mthembu Mthembu	741120 0370 057	Edenburg	M	Married	19.12.2021
310	Mthembu Mthembu	651910 0021 080	Edenburg	F	Married	19.12.2021
311	Mthembu Mthembu	730917 1152 005	Edenburg	F	Married	19.12.2021
312	Mthembu Mthembu	421011 0209 081	Edenburg	M	Married	19.12.2021
313	Mthembu Mthembu	611111 0009 081	Edenburg	M	Married	19.12.2021
314	Mthembu Mthembu	610140 2595 05	Edenburg	F	Married	19.12.2021
315	Mthembu Mthembu	260623 0590 084	Edenburg	F	Married	17.12.2021
316	Mthembu Mthembu	787914 1107 010	Edenburg	F	Married	17.12.2021
317	Mthembu Mthembu	520217 0300 080	Edenburg	F	Married	17.12.2021
318	Mthembu Mthembu	770512 0130 010	Edenburg	F	Married	19.12.2021
319	Mthembu Mthembu	642209 0219 081	Edenburg	F	Married	19.12.2021

Signature:   
 Mr M. J Lethoba  
 Manager Fire & Disaster Management

Date: 14/01/2022



046 645 7400/7451

046 645 2562

8 Somerset Street Fort Beaufort, 5720 P.O.Box 36, Fort Beaufort, 5720

ENQUIRIES: L. MTYUNDYUTHO

09 November 2021

HOD

Dept. of Human Settlements  
Private Bag X 0051

EAST LONDON  
5200

Dear Sir/Madam

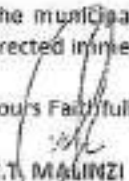
**RE: APPLICATION FOR 11 PERMANENT STRUCTURES FOR HOMELESS AND ALTERNATIVE IN RAYMOND MHLABA MUNICIPALITY**

Raymond Mhlaba Municipality wishes to apply for 11 permanent housing structures for the following villages:

Name of the Beneficiary	I.D. NUMBER	Village	Ward Councillor	Ward Number
1. Cynthia Raters	630506 1051 089	Phakamisa, Seymour	Cllr. Dyantyi	4
2. Zingiswa Beatrice Ngxolwana	670131 0224 081	Mayipase, Debenek	Cllr. Qawu	17
3. Zodwa Taya	630717 1021 085	Ntselamanzi, Alice	Cllr. Matayo	2
4. Malibongwe Madzo	941215 5893 082	Khuhle Village	Cllr. Qaqawe	1
5. Vuyiswa Caroline Koester	590120 0229 081	Takalani	Cllr. Bleki	
<b>ALTERNATIVE</b>				
6. Nontazi Noveve	400117 0237 089	Qamdobowa	Cllr. Qaqawe	1
7. Nomzimas Ntsundushe	590620 0356 080	Zigodlo	Cllr. Qaqawe	1
8. Sebenzile Thimba	530312 5697 088	Ndindwa	Cllr. Qaqawe	1
9. Nomvuselelo Nkoha	710812 0729 086	Ndindwa	Cllr. Qaqawe	1
10. Zofeka Patricia Makeleni	691018 0846 085	Ndindwa	Cllr. Qaqawe	1
11. Ntombentsha Dali	360101 1019 082	Khuhle	Cllr. Qaqawe	1

The municipality is hoping that the request for permanent structure and alternative will be approved and erected immediately.

Yours Faithfully

  
U.T. MALINZI  
MUNICIPAL MANAGER

**APPLICATION FOR APPROVAL OF GRANT ASSISTANCE TO THE DIRECTOR - GENERAL  
NATIONAL DEPARTMENT OF HUMAN SETTLEMENTS**

**REQUIRED CONTENT CHECKLIST**

<b>PART 1 PARTICULARS OF APPLICANT</b>	
1.1	Name of Province: Eastern Cape
1.2	Name of Metropolitan Municipality: Eastern Cape , Raymond Mhlaba Municipality
1.3	Dates of the disaster 08, 14, 22, 24, 28, 29/10/21 & 02 /11 21
1.4	GPS co-ordinates of location of disaster Raymond Mhlaba Municipality
1.5	Postal Address of applicant P.O. Box 36, Fort Beaufort 5720
1.6	Physical address of applicant 12 Somerset Street, Fort Beaufort 5720
1.7	Contact Person: (Name and surname, designation, telephone number, fax number, email address). Director : Mr. D. Mlenzana Housing Officer: Ms. N. Njodo Tel : 083 771 8868 Cell : 065 647 4172 Email : nnjodo@raymondmhlaba.gov.za

<b>PART 2 DESCRIPTION OF EMERGENCY HOUSING SITUATION</b>	
2.1	Brief description of the emergency housing situation, e.g., flood, fire, or other reasons. Heavy Winds and Rains.
2.1.1	Description of location and cause of the emergency housing situation (attach location map). Amathole District Municipality, ( Raymond Mhlaba LM.)
2.1.2	Describe level of destitution/displacement and impact on persons. Houses partially damaged, roofs blown away, parts of walls down and homeless.
2.2	<i>Nature, scope, and extent of the emergency housing situation:</i> Provide a full and detailed description of the emergency housing situation, including, among other matters, the nature of the emergency housing situation that needs to be redressed, e.g., whether land, municipal engineering services, and/or shelter is required, or the repair or reconstruction of damaged formal housing. They need permanent solution because their structures are structurally unsound and are a danger to the occupants because of the extent of damage to them.
2.3	Has the Mayor agreed to this application? (Compulsory) Yes
2.4	Has the Provincial Disaster Management Centre been informed of this application? (Compulsory). Yes

<b>PART 3 COMMUNITY PROFILE</b>	
3.1	Together with the application, the Municipality must submit a community profile containing the following particulars (as per the attached assessment form):
3.1.1	The number of affected persons, households, and families. Cynthia Raters: 630506 1051 089
3.1.2	An income profile of the families. Unemployed
3.1.3	The number of persons employed. None
3.1.4	Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required

<b>PART 3 COMMUNITY PROFILE</b>	
3.2	Together with the application, the Municipality must submit a community profile containing the following particulars (as per the attached assessment form):
3.2.1	The number of affected persons, households, and families. Zingiswa Ngxolwana : 870131 0224 081
3.2.2	An income profile of the families. Unemployed
3.2.3	The number of persons employed. None

3.4.4 Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required

**PART 3 COMMUNITY PROFILE**

**3.3** Together with the application, the Municipality must submit a community profile containing the following particulars (as per the attached assessment form):

3.3.1 The number of affected persons, households, and families. *Zodwa Taya : 930717 1021 085*

3.3.2 An income profile of the families. *Unemployed*

3.3.3 The number of persons employed. *None*

3.3.4 Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required

**PART 3 COMMUNITY PROFILE**

**3.4** Together with the application, the Municipality must submit a community profile containing the following particulars (as per the attached assessment form):

3.4.1 The number of affected persons, households, and families. *Malibongwe Madzo: 941215 5883 082*

3.4.2 An income profile of the families. *Unemployed*

3.4.3 The number of persons employed. *None*

3.4.4 Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required

**PART 3 COMMUNITY PROFILE**

**3.5** Together with the application, the Municipality must submit a community profile containing the following particulars (as per the attached assessment form):

3.5.1 The number of affected persons, households, and families. *Nontazi Noveve : 400117 0237 085*

3.5.2 An income profile of the families. *Unemployed*

3.5.3 The number of persons employed. *None*

3.5.4 Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required

3.32.3 The number of persons employed. *None*

3.32.4 Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required

**PART 3 COMMUNITY PROFILE**

**3.5** Together with the application, the Municipality must submit a community profile containing the following particulars (as per the attached assessment form):

3.5.1 The number of affected persons, households, and families. *Nontzimasi Ntsundushe : 590820 0358 080*

3.5.2 An income profile of the families. *Unemployed*

3.5.3 The number of persons employed. *None*

3.5.4 Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required

3.32.3 The number of persons employed. *None*

3.32.4 Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required

**PART 3 COMMUNITY PROFILE**

**3.5** Together with the application, the Municipality must submit a community profile containing the following particulars (as per the attached assessment form):

3.5.1 The number of affected persons, households, and families. *Sebensile Thimba: 930312 5667 086*

3.5.2 An income profile of the families. *Unemployed*

3.5.3 The number of persons employed. *None*

3.5.4 Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required

3.32.3	The number of persons employed. None
3.32.4	Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required
<b>PART 3</b>	<b>COMMUNITY PROFILE</b>
3.5	Together with the application, the Municipality must submit a community profile containing the following particulars (as per the attached assessment form):
3.5.1	The number of affected persons, households, and families. Nomvuselolo Mchaha: 710812 0729 085 An income profile of the families. Unemployed
3.5.3	The number of persons employed. None
3.5.4	Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required
3.32.3	The number of persons employed. None
3.32.4	Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required
<b>PART 3</b>	<b>COMMUNITY PROFILE</b>
3.5	Together with the application, the Municipality must submit a community profile containing the following particulars (as per the attached assessment form):
3.5.1	The number of affected persons, households, and families. Zolaka Patricia Makeleni : 691018 0946 005 An income profile of the families. Unemployed
3.5.3	The number of persons employed. None
3.5.4	Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required
3.32.3	The number of persons employed. None
3.32.4	Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required
<b>PART 3</b>	<b>COMMUNITY PROFILE</b>
3.5	Together with the application, the Municipality must submit a community profile containing the following particulars (as per the attached assessment form):
3.5.1	The number of affected persons, households, and families. Vuyiswa Caroline Koester: 590120 0229 081 An income profile of the families. Unemployed
3.5.3	The number of persons employed. None
3.5.4	Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required
3.32.3	The number of persons employed. None
3.32.4	Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required
<b>PART 3</b>	<b>COMMUNITY PROFILE</b>
3.5	Together with the application, the Municipality must submit a community profile containing the following particulars (as per the attached assessment form):
3.5.1	The number of affected persons, households, and families. Ntombentsha Dali: 360101 1019 082 An income profile of the families. Unemployed
3.5.3	The number of persons employed. None
3.5.4	Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required
3.32.3	The number of persons employed. None
3.32.4	Whether relocation/resettlement is required, and, if so, full reasons. Relocation not required

PART 4 LAND, MUNICIPAL INFRASTRUCTURAL SERVICE AND SHELTER	
4.1	If land is required, provide the following information:
4.1.1	Whether the current settlement is in an urban, rural, communal land area, or other area (e.g. commercial farm, etc.) Rural area.
4.1.2	Settlement pattern before the occurrence of the event which caused the emergency housing situation. Living in the Villages.
4.1.3	The nature of the current property rights of the persons concerned. e.g., illegal, informal settlement, tribal settlement, communal tenure rights, rent, leasehold, full ownership, etc. Informal Settlements.
4.1.4	Have the affected persons been consulted, and have their consent and commitment to cooperation been obtained. If not, provide full particulars, including time frames, of the steps that will be taken to obtain their support and commitment. Yes.
4.1.5	Has land been identified for possible settlement, and if so: Yes
	a) The location, description, and extent of the land. Various wards in Raymond Mhlaba Municipality
	b) In whose ownership is the land. Some Tribal land, Municipality land
	c) On what basis will the land be made available, e.g., donation, lease or purchase, and what are the terms and costs involved in each case. Given by Chief and Municipality.
	d) Are there any restrictions that will impede or preclude the use of land for temporary/permanent residential purposes in terms of, for instance, its title deeds, integrated development planning, the Environmental Conservation Act, 1991, or any other legislation? If so, how will these restrictions be removed? No restrictions
	e) Does the land form part of an established housing development or on land that has been identified for housing purposes. No in their yards/land
	f) If land has not yet been identified, provide full particulars, including time frames and estimated costs of the steps that will be taken to identify and acquire land. Land where they stay long time ago
4.1.6	Full particulars about the time frames and costs of preparing a layout plan for the area of settlement. N/A
4.2	If municipal engineering services are required, provide the following information:
4.2.1	Full details of any municipal engineering services that are currently available or were available at the time of the occurrence of the event which caused the emergency housing situation. Provide: Electricity.
	a) Full particulars about the municipal services that are required; VIP Toilet
	b) Detailed reasons for the necessity to provide them under this programme; and c) Basic needs of People
	c) Full particulars of the estimated costs of, and the manner in which it is intended to instal, the proposed municipal infrastructure. ADM can assist.
4.2.2	The municipality must, together with the submission of this application, provide a written undertaking that it will:
	a) pending the installation of the municipal engineering services, provide basic municipal services to the affected persons in the form of water, refuse removal, and sewage removal services (where applicable) at affordable tariffs; and N/A
	b) be able to provide bulk and connector services to the settlement area. N/A
4.3	If shelter is required, provide the following information:
4.3.1	A full description of the accommodation that existed in the community before the occurrence of the event which caused the emergency housing situation. Affected People living in rural areas
4.3.2	Full and particularised information about:
	a) the number of persons for whom the shelters will be erected;
	b) the nature and description of the proposed structure that will be erected; PDoHS can provide construction.
	c) the number of shelters to be erected; 11
	d) full and particularised details of all material required for the construction of the shelter; and N/A
	e) the estimated costs involved in the provision of shelter and the manner in which it is intended to provide shelter; and Cost from PDoHS
	f) the sourced material must comply with the Municipal IDP, National Building Regulations and SABS standards.
	g) any others costs required to execute the project.

4.3.3	Does the municipality have the capacity to provide training to affected persons on how to erect their own structures and to supervise the construction of the shelters, if applicable? If not, what steps does the municipality intend taking to acquire the required capacity. ECDoHS can assist.
4.4	<b>Relocation/resettlement</b> In the event of relocation and resettlement of persons, the municipality, must together with this application, submit a written undertaking that it will comply with all the proscripts relating to relocation and resettlement

<b>PART 5</b>	<b>STEPS TAKEN TO DATE</b>
5.1	Provide details of all actions the municipality or any other person or institution has taken since the occurrence of the event which caused the emergency housing situation to improve the situation or address the emergency housing situation. Referral to Sassa, Social Development and Eskom.
5.2	Provide a list of other persons or institutions who have a substantial interest in the situation and provide details of such interest. N/A
5.3	Has the emergency housing situation been declared a state of disaster in terms of the Disaster Management Act, 2002? (OPTIONAL). Yes
5.4	If so, what actions have been taken in terms of the Act? Assessment and verification and do applications for construction / shelter at ECDoHS.
<b>PART 6</b>	<b>CAPACITY STATUS AND ARRANGEMENTS</b>
6.1	<b>Institutional Capacity:</b>  Provide a brief description of the capacity available to address the emergency housing situation in terms of managerial and technical capacity available to manage, plan and implement the project. ADM and ECDoHS can assist.
6.2	<b>Financial Capacity:</b>
6.2.1	Provide confirmation from the Director-General National Department of Human Settlements that funds are available for the project. N/A  Provide a description on the capacity to manage, control and administer funds, as well as the capacity to provide or arrange/ negotiate other sources of additional funds for purposes of the emergency housing situation. N/A
6.2.2	Cash Flow Projections outlining the utilization of the funds. ECDoHS can assist.
6.3	If the municipality lacks sufficient capacity to execute the project, indicate how it is envisaged to augment its current capacity in order to address the emergency housing situation? ECDoHS can assist.
6.4	Provide details on the proposed contracting strategy and emergency procurement strategy as guided by MFMA/PFMA/Treasury regulations. ECDoHS appoint service provider for construction.

<b>PART 7</b>	<b>LINKAGES WITH EXISTING AND/OR OTHER PROGRAMMES</b>
7.1	Can this project in any way be linked to any other public or private programmes, housing or otherwise, that may in any way assist in redressing the emergency housing situation? Yes
7.2	Provide a detailed plan on achieving a permanent housing solution for the effected persons. Rural housing / Emergency housing grant

<b>PART 8</b>	<b>FURTHER INFORMATION</b>
8.1	Provide any further information relating to the emergency housing situation, which in the opinion of the municipality and/or the province will assist the Mayor taking a decision.  They need their damaged houses to be reconstructed as they have no other means of accommodation nor temporary structures

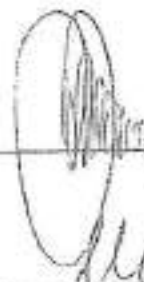

<b>PART 9</b>	<b>PROPOSED PROJECT BUSINESS PLAN</b>
9.1	Provide a detailed business plan that includes financial flow details. N/A

Signed at FORT BEAUFORT on the (day) 10 of (month) November (year) 2021


in the presence of the undersigned witnesses WITNESS

1. DALYDLO MIBERZAWA  
PRINT NAME

2. NOSIPHO NEDISO  
PRINT NAME

  
SIGNATURE  
  
SIGNATURE

  
SIGNATURE: MUNICIPAL MANAGER  
(delete which is not applicable)

  
SIGNATURE: MEMBER OF EXECUTIVE COUNCIL (MAYOR)

APPLICATION TO BE CONSIDERED IN LINE WITH EMERGENCY HOUSING PROGRAMME WITHIN THE NATIONAL HOUSING CODE.



RAYMOND  
MHLABA  
MUNICIPALITY  
UMAYANDA EUPHORBIA

Tel: 046 645 7400/7451 | Fax: 046 645 2562  
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Enquiries: L. MTYUNDYUTHO

10 December 2021

40D  
Dept. of Human Settlements  
Private Bag X 0051  
EAST LONDON

Dear Sir/Madam


**RE: APPLICATION FOR 6 PERMANENT STRUCTURES FOR HOMELESS AND ALTERNATIVE IN RAYMOND MHLABA MUNICIPALITY**

Raymond Mhlaba Municipality wishes to apply for 6 permanent housing structures for the following villages:

Name of the Beneficiary	I.D. NUMBER	Village	Ward Councillor	Ward Number
1. Walter Quillie	651201 5860 081	Ncaza	Cllr. Dyantyi	4
2. Mkuseli Newton Maneli	621108 5612 080	Ncaza	Cllr. Dyantyi	4
3. Ntombizandile Jantjies	760916 1231 080	Ncaza	Cllr. Dyantyi	4
Nonceba Njonono	631231 0921 088	Seymour	Cllr. Dyantyi	4
<b>ALTERNATIVE</b>				
5. Sikhangele Ngethu	791021 8582 086	Ncaza	Cllr. Dyantyi	4
6. Dinah Florence Quillie	530420 0150 085	Ncaza	Cllr. Dyantyi	4

The municipality is hoping that the request for temporary structure will be approved and erected immediately.

Yours Faithfully

  
U.T. MALINZI  
MUNICIPAL MANAGER



RAYMOND  
MHLABA  
MUNICIPALITY  
UMANTANO AMPHUHLELO

Tel: 046 645 7400/7451 | Fax: 046 645 2562

8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Enquiries: L. MTYUNDYUTHO

10 December 2021

HOD  
Dept. of Human Settlements  
Private Bag X 0051  
EAST LONDON  
5200

Dear Sir/Madam


**RE: APPLICATION FOR 6 PERMANENT STRUCTURES FOR HOMELESS IN RAYMOND MHLABA MUNICIPALITY**

Raymond Mhlaba Municipality wishes to apply for 6 permanent housing structures for the following villages:

no.	the Beneficiary	I.D. NUMBER	Village	Ward Councillor	Ward Number
1.	Siphokazi Balangile	810102 1420 086	Mpolweni	Cllr. Kley	3
2.	Nantsuku Mfecane	560808 0907 082	Mpolweni	Cllr. Kley	3
3.	Bongani Hani	570905 5512 082	Mpolweni	Cllr. Kley	3
4.	Thulisa Kuse	870725 0914 084	Mpolweni	Cllr. Kley	3
5.	Welekazi Bangani	680308 0480 081	C-200 Tyoks	Cllr. Kley	3
6.	Mzingisi Tsewu	921010 5779 082	LowerRegu, Middledrift	Cllr. Zamo	16

The municipality is hoping that the request for temporary structure will be approved and erected immediately.

Yours Faithfully

  
U.T. MALINZI  
MUNICIPAL MANAGER



RAYMOND  
MHLABA  
MUNICIPALITY  
SHANTANO KUPHOBENI

Tel: 046 645 7400/7451 | Fax: 046 645 2562  
8 Somerset Street | Fort Beaufort, 5720 | P.O.Box 36, Fort Beaufort, 5720

Inquiries: L. MTYUNDYUTHO

14 December 2021

HOD  
Dept. of Human Settlements  
Private Bag X 0051  
EAST LONDON  
5200

Dear Sir/Madam

**RE: APPLICATION FOR 4 PERMANENT STRUCTURES FOR HOMELESS AND ALTERNATIVE IN RAYMOND MHLABA MUNICIPALITY**

Raymond Mhlaba Municipality wishes to apply for 4 permanent housing structures for the following villages:

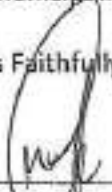
Name of the Beneficiary	I.D. NUMBER	Village	Ward Councillor	Ward Number
1. Tagwashu Thembisa	680828 0998 089	, Middledrift Khulile	Clr. Majwete	1
2. Vinut Nkantini	580806 5885 080	Middledrift, Khulile	Clr. Majwete	1

**Homeless**

Name of the Beneficiary	I.D. NUMBER	Village	Ward Councillor	Ward Number
3. Nceba Mvuk	820706 6167 084	Trust 3, Elugudwini	Clr. Majwete	1
4. Keesnel Klaas	700814 5998 080	Chwaru Location, Middledrift	Clr. Zamo	16

The municipality is hoping that the request for temporary structure will be approved and erected immediately.

Yours Faithfully

  
U.T. MALINZI  
MUNICIPAL MANAGER

## ITEM 28/2022

### **PROGRESS REPORT ON FIRE SERVICES ACTIVITIES**

[Author: DIRECTOR: CS/MJL]

[Management: Feb2022]

[Standing Committee: Feb2022]

[EXCO: Feb Feb2022]

[Council: Feb Feb2022]

#### **1. PURPOSE**

To report to EXCO on incidents and activities attended by the section Fire and Rescue for noting

#### **2. LEGAL / STATUTORY REQUIREMENTS**

Constitution of the Republic, Act 108 of 1996  
Occupational Health and Safety, Act 85 of 1993  
Fire Brigade Service, Act 99 of 1987  
Disaster Management Act, 2002  
National Veld and Forest Fire Act, 1998  
Local Government: Municipal Structures Act No.117 of 1998

#### **3. AUTHORITY**

Fire Brigade Service, Act 99 of 1987  
The South African National Standards (SANS) 10090 AND 10400

#### **3. BACKGROUND**

The fire services, as mandated by the Constitution of the Republic, Act 108 of 1996 as amended, Schedule 4 part B, performs the function of firefighting and rescue services. The responsibility of the section thereof is to perform firefighting, conduct awareness campaign and fire compliance inspections. During the quarter in question the section conducted the following activities as attached.

#### **4. PROGRESS MADE**

Calls received are attended with immediate effect to minimize damages and any loss of life.

**5. STRATEGIC IMPLICATION**

To save lives and protect properties

**6. HUMAN RESOURCE IMPLICATIONS**

Fire suppression: Deliver fire & rescue services to all Raymond Mhlaba Municipality area of jurisdiction residents,  
Fire prevention: Improve quality of life through pro-active services, including education, inspection and awareness campaigns,  
Fire administration: Provide leadership, visionary and direction for the Raymond Mhlaba Municipality Fire & Rescue Services.

**7. FINANCIAL IMPLICATIONS**

None

**ANNEXURES**

1. Statistics of incident and activities

**8. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the report on incidents and activities attended by the section Fire and Rescue.

ITEM 29/2022

**REPORT ON MAINTENANCE OF MUNICIPAL BUILDINGS (GRASS CUTTING),  
OPEN SPACES AND SIDE WALKS**

**Author: Manager: CS/NS]**

**[MANAGEMENT: February  
2022]**

**[Standing Committee: March  
2022]**

**1. PURPOSE**

To report to EXCO on maintenance of municipal buildings (grass cutting), open spaces and sidewalks for noting.

**2. LEGAL FRAMEWORK**

Constitution of RSA, 1998  
The National Occupational Health and Safety Act and Regulations, 2012

**3. BACKGROUND**

Section 24 of the Constitution (Act No. 108 of 1996) states that "Everyone has the right to an environment that is not harmful to their health and/or well-being; and to have the environment protected.

**4. PROGRESS MADE**

Community Services Department within the 2nd quarter has been maintaining the following areas using weed eaters;

Town	Area
Fort Beaufort	Durban Street Sanco building Open space next to cash build Park next to Tony Yengeni square

<b>Alice</b>	<p>Alice park</p> <p>Road to Fort Hare</p> <p>TRC hall</p> <p>Library</p> <p>King rank</p> <p>Satellite Disaster office</p> <p>Police station road to the library entrance</p> <p>Council chamber</p>
<b>Adelaide</b>	Public parksx3
<b>Bedford</b>	<p>Open space outside the Nyara park</p> <p>Bedford park (town)</p> <p>N2</p>
<b>Middledrift</b>	<p>Multipurpose centre</p> <p>Middledrift Hall</p> <p>Old municipal offices</p>

**5. STRATEGIC IMPLICATIONS**

To ensure that people live in a clean environment.

**6. HUMAN RESOURCE IMPLICATIONS**

None

**7. FINANCIAL IMPLICATIONS**

None

**ANNEXURES**

None

**8. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) The report on maintenance of municipal buildings (grass cutting) sidewalks and open spaces be noted.

ITEM 30/2022

**AMATHOLE DISTRICT MUNICIPALITY: GREENEST MUNICIPALITY  
COMPETITION**

Author: Manager: CS/NS]  
[MANAGEMENT: February 2022]  
[Standing Committee: March 2022]  
EXCO – MARCH 2022  
COUNCIL – MARCH 2022

**1. PURPOSE**

To report to EXCO on the ADM Greenest Municipality Competition for noting

**2. LEGAL FRAMEWORK**

Constitution of RSA, 1998  
Local Government: Municipal Finance Management Act No.56 of 2003  
The National Occupational Health and Safety Act and Regulations, 2012  
National Waste Management Act, 1998

**3. BACKGROUND**

The municipality was invited to partake on the ADM Greenest Municipality Competition. The objectives behind the competition was to create awareness and educate the public about positive results of good waste management and to have encourage communities and other stakeholders to actively participate in waste management activities.

**4. PROGRESS MADE**

Amathole District Municipality conducted assessment in all our towns. The municipality scored 56% which is the second place within the District.

**5. STRATEGIC IMPLICATIONS**

To ensure that people live in a clean environment.

**6. HUMAN RESOURCE IMPLICATIONS**

None

**7. FINANCIAL IMPLICATIONS**

None

8. **ANNEXURES**

Report from ADM

9. **RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) The report on the District Greenest Municipality competition be noted.



<b>Date:</b>	<b>Person dealing with the matter:</b>	<b>Reference:</b>
13 December 2021	S. Jamela	17/3/R

Attention: Ms. Majiba

The Municipal Manager  
Raymond Mhlaba Municipality  
P O Box 36  
8 Somerset Road  
Fort Beaufort  
5720

Per email: pmadotyeni@raymondmhlaba.gov.za

Dear Ms Malinzi

**REPORT ON AMATHOLE DISTRICT MUNICIPALITY'S COMMUNITY SERVICES ACTIVITIES CONDUCTED AT RAYMOND MHLABA LOCAL MUNICIPALITY DURING THE PERIOD JULY – SEPTEMBER 2021**

**1. MUNICIPAL HEALTH SERVICES**

**BACKGROUND / REASONING**

Amathole District Municipality [ADM] is responsible for the rendering of Municipal Health Services (MHS) as stipulated in the Municipal Structures Act, 1998 (Act No. 117 of 1998). Environmental Health Practitioners are implementing the Municipal Health Services in the six local municipalities

An overview of activities undertaken by ADM during the first quarter of 2021/2022 financial year are as follows:

**1.1 GREENEST MUNICIPALITY COMPETITION**

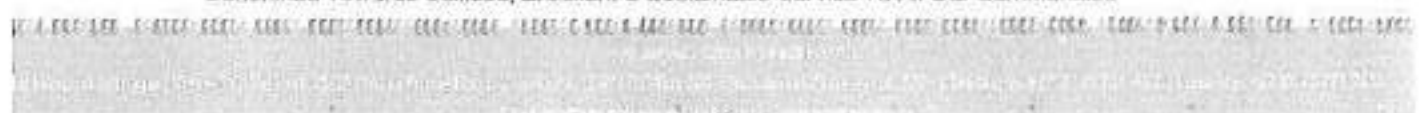
The Greenest Municipality Competition is aimed at recognizing and showcasing practices that promote the provincial greenest economic strategy. Primary objectives of the Greenest Municipality Competition being:

- To create awareness and educate the public about positive results of good waste management.
- To obtain community buy in and encourage active participation of all stakeholders.

In preparation for the Provincial Greenest Municipality competition, Amathole District Municipality conducted assessments in its Local Municipalities to establish and benchmark indicators (landscaping/beautification, tree planting, infrastructure maintenance, environmental impact assessment for new projects and improvement of the physical appearance of taxi ranks/bus ranks/public stalls) that will enlighten the monitoring and evaluation process of the programme.

During the month of September 2021 Amathole District Municipality (Community Services Department) visited the Local Municipalities to conduct assessments based on six core elements used by Department of Economic Development Environmental Affairs. Assessment for municipality was conducted on 9 & 27 September 2021. The municipality scored 56% which is second place in the district and the following was noted during assessment:

Committed Towards Selfless, Excellent & Sustainable Service To All Our Communities





**1. Areas of challenge:**

**Waste Management**

- All disposal sites must be rehabilitated
- Waste cages or drop off zones must be installed for temporarily storage to avoid illegal dumping
- More refuse bins must be placed in strategic points in towns
- Collection schedule for waste collection must be in place

**Greening, landscaping and beautification**

- Entrances of towns need more creativity and more effort on beautification of landscape such as planting flowers, trees and even make use of recyclable material
- Painting of buildings in towns and demolishing of old vandalised buildings must be considered
- Cemeteries and parks must be fenced and properly maintained by grass cutting and planting of trees
- Taxi industry not utilising the designated ranks but use other areas where there are no public toilet facilities
- Public toilets not in good conditions in the ranks
- Stray animals in towns disturbing traffic

**Public participation and community empowerment**

- To encourage communities to form Cooperatives on recycling programme and be capacitated on waste minimisation programmes e.g. sorting, recycling etc. participate on waste

**General comment and Recommendation**

The municipality has improved in some areas such as placing refuse bins and cleaning of towns and townships irrespective of challenges of shortage of transport.

There is still a lot of improvement that is required like beautification, tourism attraction centers, disposal sites are all not maintained, and the general state of townships were not clean with overflowing sewerage in some streets

**2. DISASTER MANAGEMENT**

**BACKGROUND / REASONING**

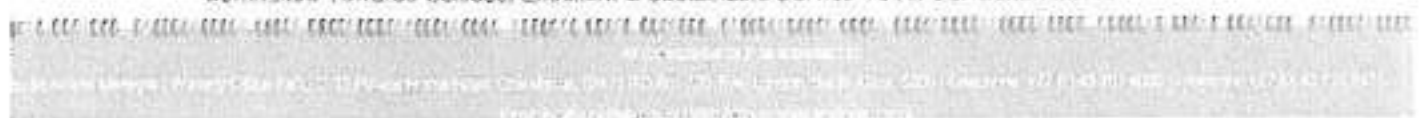
The Amathole District Municipality [ADM] is responsible for the coordination of the disaster management function within its area of jurisdiction. Disaster Management Satellite Centres were established at all six local municipalities and are operating to coordinate disaster management activities in those local municipalities.

An overview of activities undertaken by ADM during the first quarter of 2020/2021 financial year are as follows:

**a. DEVELOPMENT OF COMMUNITY INTEGRATED RESPONSE PLANS**

ADM Disaster Management Centre is also responsible for establishing a uniform approach to assessing and monitoring disaster risks that will inform disaster risk management planning and disaster risk reduction undertaken by organs of state and other role players.

*Committed Towards Selfless, Excellent & Sustainable Service To All Our Communities*







### 3. COMMUNITY SAFETY

Community Safety operates in terms of the Constitution, the National Crime Prevention Strategy, the Provincial Crime Prevention Strategy and the National Establishment of Community Safety Forums Policy. The policy regulates the formation and responsibilities of Community Safety Forums (CSF's) at Local Municipalities and is detailed enough to serve as a Terms of Reference for Community Safety Forums. It requires District and Metropolitan Municipalities to support and capacitate Local Municipalities to establish and sustain their Community Safety Forums. To this end, the Amathole District Municipalities Community Safety Unit has supported all the Municipalities in the Raymond Mhlaba Municipality prior, during and after their transformations.

#### Challenges

Since the establishment of Nkonkobe Local Municipality and then Nxuba Local Municipality, the Amathole District Municipality assisted to re-establish a Community Safety Forum which, since then has not been sustained. Despite this, the ADM remains hopeful that under the guidance of the newly appointed Director of Community Services at Raymond Mhlaba Municipality, and with the attendance of Raymond Mhlaba Municipality at the Quarterly District Community Safety Forum Meeting held on the 8th September 2021, the Raymond Mhlaba Community Safety Forum will become active in the near future.

Hoping you shall find the above report to be in order

Yours in service delivery



DR. T.T. MNYIMBA  
MUNICIPAL MANAGER

Committed Towards Selfless, Excellent & Sustainable Service To All Our Communities



## ITEM 31/2022

### TRAFFIC LAW ENFORCEMENT REPORT

[Author: DIR: CS/NM]

[Standing Committee: MAR 2022]

[EXCO: MAR 2022]

[Council: MAR 202]

#### 1. PURPOSE

To report to EXCO on Traffic Law Enforcement for noting

#### 2. LEGAL FRAMEWORK

Constitution of the Republic of South Africa Act 108

National Road Traffic Act 93 of 1996

Land Transportation Act 5 of 2009

Municipal By-Law

Local Government: Municipal Finance Management Act No.56 of 2003

#### 3. AUTHORITY

Section 3A of Road Traffic Act 93 of 1996

#### 4. BACKGROUND

In terms of the Constitution of the Republic of South Africa, Traffic Law Enforcement is the function that is also designated to the municipality. The unit is responsible for conducting road awareness campaigns and execution of warrants of arrest within Raymond Mhlaba area of jurisdiction. The traffic officers work plan was disrupted due to the Covid 19 pandemic and the adjustment of alert levels forward.

#### 5. PROGRESS MADE

Traffic law enforcement section had conducted 44 roadblocks across Raymond Mhlaba Municipality jurisdiction. There were 10 traffic fines amounting to R11600.00.

**6. STRATEGIC IMPLICATIONS**

Traffic Law Enforcement contributes to reduction in the road traffic offence which results to decreasing of motor vehicle accidents and reduces death tolls in our national roads.

**7. HUMAN RESOURCE IMPLICATIONS**

Traffic Law Enforcement conducts Covid 19 related road safety awareness campaigns which save human lives

**8. FINANCIAL IMPLICATIONS**

R11600.00 Summonses issued

**ANNEXURES**

None

**9. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) The report on the traffic law enforcement be noted.

## ITEM 32/2022

### **e-NaTIS LICENCES REPORT**

[Author: DIR: CS/NM]

[Standing Committee: MAR  
2022]

[EXCO: MAR 2022]

[Council: MAR 2022]

#### **1. PURPOSE**

To report to EXCO on e NaTIS Licences for noting

#### **2. LEGAL FRAMEWORK**

Constitution of the Republic of South Africa Act 108  
National Road Traffic Act 93 of 1996  
Municipal Finance Management Act 2003  
Intergovernmental Relations Framework Act 2003

#### **3. AUTHORITY**

Section 63 of National Road Traffic Act 93 of 1996

#### **4. BACKGROUND**

Department of Transport delegates the functions of eNaTIS licences to the municipality. A service level agreement has been signed between the two spheres of government and is reviewed annually. eNaTIS licensing services are responsible for the following transactions:

Applications for learners and driving licences

Driving licences renewals

Professional driving permits applications and renewals

Registration and licensing of Motor Vehicles

## 5. PROGRESS MADE

The eNatis section has collected total amount of **RI 155 885.37** for registration, licensing of vehicles and driving licences tasting.

### OCTOBER 2021 LEARNERS LICENCE

NO. OF APPLICANTS	PASSED	FAILED	DID NOT APPEAR	DEFFERED
226	117	87	22	-

### NOVEMBER 2021 LEARNERS LICENCE

NO. OF APPLICANTS	PASSED	FAILED	DID NOT APPEAR	DEFFERED
142	115	27	0	-

### DECEMBER 2021 LEARNERS LICENCE

NO. OF APPLICANTS	PASSED	FAILED	DID NOT APPEAR	DEFFERED
102	33	69	0	-

### OCTOBER 2021 DRIVING LICENCE

NO OF APPLICATIONS	PASSED	FAILED	DID NOT APPEAR	DEFFERED
149	115	22	12	-

### NOVEMBER 2021 DRIVING LICENCE

NO OF APPLICATIONS	PASSED	FAILED	DID NOT APPEAR	DEFFERED
56	38	12	5	1

## DECEMBER 2021 DRIVING LICENCE

NO OF APPLICATIONS	PASSED	FAILED	DID NOT APPEAR	DEFERRED
23	16	6	0	1

### 6. STRATEGIC IMPLICATIONS

This section contributes to the national government mandate to bring safety and service delivery to the communities.

### 7. HUMAN RESOURCE IMPLICATIONS

Members of the public are able to access these services to their nearest place of residents

### 8. FINANCIAL IMPLICATIONS

R1 155 885.37 Payment received.

### ANNEXURES

None

### 9. RECOMMENDATIONS

The Standing Committee **RECOMMENDED** that:

- 1) The report on the eNatis licences be noted.

ITEM 33/2022

**BY-LAW ENFORCEMENT**

[Author: DIR: CS/NM]

[Standing Committee: MAR 2022]

[EXCO: MAR 2022]

[Council: MAR 2022]

**1. PURPOSE**

To report to EXCO on By-Law Enforcement for noting

**2. LEGAL FRAMEWORK**

Constitution of the Republic of South Africa Act 108  
Criminal Procedure Act 51/1977  
Local Government: Municipal Systems Act No.32 of 2000 as amended  
Municipal By-Laws  
National Road Traffic Act 93 of 1996  
Disaster Management Act 57 of 2002  
Business Act 71 of 1991

**3. AUTHORITY**

Section 334 of the Criminal Procedure Act 51/1977

**4. BACKGROUND**

The Constitution of the Republic of South Africa gives the municipality powers to develop their own legislation for particular subject areas. Municipal by-laws form part of the legal foundation for effective service delivery within Municipal area of jurisdiction. The council approval and the promulgation of municipal by-laws without enforcing will result in unsafe conditions which will impact negatively to human health and to the environment.

**5. PROGRESS MADE**

Law Enforcement Officers are enforcing by-laws and business are enforced to operate with municipal business license permit. This quarter there were 18 for violation of Municipal by-laws. The total amount of the fines is R11 500. There were 3 Business license applications and 19 Business license certificate issued. The total amount for business licenses R16 808.19

**6. STRATEGIC IMPLICATIONS**

Municipal By-laws play a key role in poverty alleviation, income generation and entrepreneur development. It also assists the regulation of businesses and the cleanliness of the CBD and area of residents within the municipal area of jurisdiction.

**7. HUMAN RESOURCE IMPLICATIONS**

Trading by means of by-laws enforcement and municipal policies encourages business opportunities to the historically disadvantaged individuals and communities.

**8. FINANCIAL IMPLICATIONS**

R11 500 summons issued  
R16 808.19 paid for business licenses

**ANNEXURES**

None

**9. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) The report on by-law enforcement be noted.

ITEM 34/2022

**ICT REPORT – TELEPHONE SYSTEM UPGRADE**

(Author: ICT, AT)

(Director: CPS Dir/MN)

MANAGEMENT (MARCH 2022)

STG COMMS: (MARCH 2022)

EXCO: (MARCH 2022)

COUNCIL: (MARCH 2022)

**1. PURPOSE**

To report to the EXCO on the Telephone system upgrade progress for noting

**2. LEGAL FRAMEWORK**

- Local Government Municipal Systems Act 32 of 2000 (As amended)
- Local Government Municipal Finance Management Act 56 of 2003
- Public Administration Management Act 11 of 2014
- Corporate Governance of ICT Policy Framework
- Approved ICT Policies

**3. AUTHORITY**

Corporate Governance of ICT Policy Framework adopted by parliament in 2012 states that, the Council and Management of municipalities need to extend their governance functions to include the Corporate Governance of ICT. In the execution of the Corporate Governance of ICT, they should provide the necessary strategies, architectures, plans, frameworks, policies, structures, procedures, processes, mechanisms and controls, and culture which are in compliance with the best practise ICT Governance Frameworks.

**4. BACKGROUND**

ICT Unit is responsible for ICT Management, provision of Technology for effective functioning of the municipality, the development and maintenance of the municipal website and also designing the ICT infrastructure

In the wake of the Covid-19 pandemic, the way in which the municipal operations were carried out was severely challenged. The value that investing in ICT brings to any workplace became abundantly clear. The ICT unit swiftly responded in providing automated platforms to ensure that there is business continuity.

## **5. PROGRESS TO DATE**

### **5.1 TELEPHONE SYSTEM UPGRADE**

Subsequent to the environmental scan conducted by the ICT section, it was resolved that the municipality should have a single integrated telephone system installed in all offices. The need for an Internet upgrade is to also cater for the telephone service that will function on a single integrated network, with the latest technological features, which in turn will reduce the cost and improve the quality of communication both internally and externally.

The municipality entered into an agreement with Telkom for the provision of telephone services. The agreement was signed on 17 May 2021. Unfortunately, after all the requested information by the service provider from the municipality was submitted, there has never been any movement from the service provider. This led to the municipality cancelling the agreement.

A new process to appoint a suitable service provider has commenced. Specifications have been submitted to the Bid Specification committee for advertisement. In the meantime, calls to cellphones are being disabled on the existing telephone systems in Alice and Bedford. In Adelaide, the system cannot disable, however we have requested the service provider to set the limit to R1 for cellphone calls.

## **6. STRATEGIC IMPLICATIONS**

The automation of systems and investment on ICT services minimizes cost and improves service delivery

## **7. HUMAN RESOURCE IMPLICATIONS**

The ICT Services have a direct implication on employees as it increases productivity

## **8. FINANCIAL IMPLICATIONS**

Budgeted amount for telephone system upgrade (R960 000.00)

## **9. ANNEXURES**

None

## **10. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the ICT report on Telephone system upgrade.

## ITEM 35/2022

### ICT REPORT – INTERNET UPGRADE

(Author: ICT, AT)

(Director: CPS Dir/MN)

MANAGEMENT (MARCH 2022)

STG COMMS: (MARCH 2022)

EXCO: (MARCH 2022)

COUNCIL: (MARCH 2022)

#### 1. PURPOSE

To report to the EXCO on the Internet upgrade progress for noting

#### 2. LEGAL FRAMEWORK

- Local Government Municipal Systems Act 32 of 2000 (As amended)
- Local Government Municipal Finance Management Act 56 Of 2003
- Public Administration Management Act 11 of 2014
- Corporate Governance of ICT Policy Framework
- Approved ICT Policies

#### 3. AUTHORITY

Corporate Governance of ICT Policy Framework adopted by parliament in 2012 states that, the Council and Management of municipalities need to extend their governance functions to include the Corporate Governance of ICT. In the execution of the Corporate Governance of ICT, they should provide the necessary strategies, architectures, plans, frameworks, policies, structures, procedures, processes, mechanisms and controls, and culture which are in compliance with the best practise ICT Governance Frameworks.

#### 4. BACKGROUND

ICT Unit is responsible for ICT Management, provision of Technology for effective functioning of the municipality, the development and maintenance of the municipal website and also designing the ICT infrastructure

In the wake of the Covid-19 pandemic, the way in which the municipal operations were carried out was severely challenged. The value that investing in ICT brings to any

workplace became abundantly clear. The ICT unit swiftly responded in providing automated platforms to ensure that there is business continuity.

## 5. PROGRESS TO DATE

### 5.1 INTERNET UPGRADE

The project commenced with the Fort Beaufort site, which is connected on the Fibre Internet backbone and has been upgraded from a 10Mbps internet speed to a much more improved 50Mbps line. Along with the Fort Beaufort site, also the satellite offices required an upgrade in the Internet connectivity.

Below is the table indicating the progress to date on each site:

SITE NAME	BANDWIDTH OF PRIMARY SERVICE	PRIMARY SERVICE E.G FIBRE, MICROWAVE, VSAT	SUPPLIER	STATUS
Fort Beaufort	50 Mbps	Fibre	Telkom	Completed
Alice Council Chambers	10 Mbps	Microwave	MTN	Completed
Middledrift	10 Mbps	Fibre	Telkom	Installation completed, awaiting line activation
Adelaide Council Chambers	10 Mbps	Microwave	Vodacom	Completed
Bedford	10 Mbps	Fibre	Telkom	Assessment is underway
Seymour	10 Mbps intended	Microwave	Not yet decided	SP still looking for alternatives, no Line of Sight (LOS)
Hogsback Information Centre	10 Mbps intended	Microwave	Herotel	New agreement amendment request has been shared with the municipality for review and cost approval – Document sent back to the Service Provider (SP)

## 6. STRATEGIC IMPLICATIONS

The automation of systems and investment on ICT services minimizes cost and improves service delivery

**7. HUMAN RESOURCE IMPLICATIONS**

The ICT Services have a direct implication on employees as it increases productivity

**8. FINANCIAL IMPLICATIONS**

R 8 231.00 monthly (50 Mbps Internet speed)

R 5058.00 monthly ( 10 Mbps Internet speed)

**9. ANNEXURES**

None

**10. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the ICT report on Internet Upgrade.

**ITEM 36/2022**

**STATUS REPORT OF REGISTRY/ARCHIVES**

**AUTHOR: Manager: CLSUPT/RECS/ ML**

**Dir: CPS/MN**

**MNGMNT: MARCH 2022**

**STG COMMS: MARCH 2022**

**EXCO: MARCH 2022**

**COUNCIL: MARCH 2022**

**1. PURPOSE**

To report to the EXCO on the status of the Registry for noting

**2. LEGAL FRAMEWORK**

- Constitution of the Republic of South Africa, Act No. 108 of 1996
- National Archives and Records Service Act of SA, No. 43 of 1996
- Provincial Archives and Records Service Act, No. 7 of 2003
- RMM Records Management policy
- Promotion of Access to Information Act, No. 2 of 2000
- Promotion of Administrative Justice Act, No. 3 of 2000
- Protection of Personal Information Act,

**3. AUTHORITY**

Section 13 of the National Archives and Records Services of South Africa Act, 1996 and Provincial Archives and Records Service Act no 7 of 2003 requires institutions to manage their records in a well-structured records keeping system, and to put the necessary policy and procedures in place to ensure that its records keeping and records management practices comply with the requirements of the Act.

#### 4. BACKGROUND

A Registry is one of the components of the general office in the municipal office and is responsible for receipt and flow of documentation and files within the departments of the Municipality. It is also responsible for classification of records and exercise control, care, custody and disposal of those records. The Registry has been operating in line with the set pieces of legislation governing the record keeping of the Municipality.

#### 5. PROGRESS TO DATE

The institutional file plan has since been submitted to the Provincial Archives for review and once reviewed a workshop for all relevant role players will be conducted thereon. The Provincial Archives office shall then communicate a date to the Municipality as to when they would be able to conduct such workshop.

#### 6. STRATEGIC IMPLICATIONS

Registry/Archives render the Municipality transparent and accountable to the public and organs of state. Also, the public must be provided with accurate, timely and accessible information to ensure transparency and accountability enshrined in the Constitution.

#### 7. HUMAN RESOURCE IMPLICATIONS

Keeping of files/information has a direct bearing on employees as their information is readily available and easily accessed when required. Same goes for the institution as future possible disputes with stakeholders are prevented or addressed.

#### 8. FINANCIAL IMPLICATIONS

None

#### 9. ANNEXURES

None

#### 10. RECOMMENDATIONS

The Standing Committee **RECOMMENDED** that:

- 1) The EXCO notes the report on the status of Registry/Archives for the second quarter of the 2021/22.

## ITEM 36(a)/2022

### STATUS OF SATELLITE UNITS AS AT

Author: MAN.: ACTING UNIT MAMANGERS

Management :  
Standing Committee : March 2022  
EXCO: March 2022  
COUNCIL: March 2022

#### 1. PURPOSE

To provide EXCO with an update on the status of all units in Raymond Mhlaba Municipality Area for noting.

#### 2. LEGAL FRAMEWORK

Municipal Systems Act 32 of 2000

Constitution of the Republic of the South Africa, 1996

#### 3. AUTHORITY

Municipal Systems Act 32 of 2000 chapter 8 section 73 states that the municipality must ensure all members of the community have access to basic municipal services.

#### 4. BACKGROUND

The municipality provide municipal services to respective communities in the units , so that service delivery is closer to the communities. There are 5 satellite offices in Raymond Mhlaba,these units have Acting unit managers. Unit managers have a responsibility of ensuring that each service that needs to be provided to the community is rendered.

The Units comprise of administrative services, finance, engineering services which comprises of civil works, land & housing , community services which comprises of law enforcement and waste management.

#### 5. ROGRESS TO DATE

All services are being rendered such as ;

- Maintenance of roads and stormwater
- Revenue generations from enatis and finance
- Security services
- Collection of refuse in businesses and residential areas
- Traffic services

**6. HUMAN RESOURCE IMPLICATIONS**

Functional units that replicate the head office requires the existence of staff from all respective departments.

**7. STRATEGIC IMPLICATIONS**

This will contribute to statutory commitment to the community that will comply with the Back to Basic Principles and to promote service delivery.

**8. FINANCIAL IMPLICATIONS**

Costs provided in each departmental budget

**ANNEXURES**

1. Status report for Bedford
2. Status report for Adelaide
3. Status report for Middledrift and Alice
4. Status report for Seymour and Hogsback

**9. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the report on the Admin Units of Raymond Mhlaba Municipality.

### **Interventions required: MIDDLEDRIFT AND ALICE**

1. Close permanently entrances in the park, close municipal building with corrugated iron and have access control in 2 gates.
2. Have a municipal security allocated in the park.
3. Lights be inserted outside tourism, museum and old municipal building.
4. Purchasing of electrical material for lights in the Council Chambers
5. Proof of residence be moved to Victoria Hall
6. Install internal plugs in Council Chambers, Caucus room and Mayors boardroom
7. 2x10 000 litres of Automated water tanks
8. Tools of trade for cashier in Middledrift

### **Interventions and challenges required; Bedford**

1. Renovation of the pound facility this will assist to reduce complaints received in relation to roaming animals and accidents on weekends.
2. Renovation of municipal town hall .
3. Installation of 10 000 litres automated water tanks.
4. Appointment/secondment of an administrator
5. Management and space for cemeteries
6. Water scarcity: Made temporary arrangement to install the existing water tanks and with the assistance of Engineering Services the water tank is filled weekly
7. .Management of waste disposal site : Rehabilitate the disposal site quarterly

### **Interventions and challenges : Seymour**

1. Tools of trade
2. Purchasing of electricity for the office
3. Renovation of municipal building
4. Fencing of Hogsback office
5. Refuse collection vehicle

## ITEM 37/2022

### **STATUS OF OFFICE SPACE IN ALL THE UNITS**

**Author: MAN.: CPS:EDB**

**Management : MARCH 2022**

**Standing Committee MARCH 2022**

**EXCO: MARCH 2022**

**COUNCIL: MARCH 2022**

#### **1. PURPOSE**

To report to the EXCO on the status of office space for noting

#### **2. LEGAL FRAMEWORK**

- Local Government Municipal Systems Act 32 of 2000 (As amended)
- Local Government Municipal Finance Management Act 56 of 2003
- Public Administration Management Act 11 of 2014

#### **3. AUTHORITY**

The Raymond Mhlaba Municipality need to provide Office Space to all staff as stipulated in (Chapter 8 ) section 73 of the Municipal System Act .32 of 2000

#### **4. BACKGROUND AND DISCUSSIONS**

The Departmental Corporate Service Administration Section is tasked to provide all staff with an office. This task is hampered by the non-maintenance of the Municipal Buildings. The offices are in bad state, and staffs crowded in small offices. The disaster that hit the municipality on the 13 December 2021 made it more difficult to provide office space as some of the buildings were damaged.

## 5. PROGRESS

That Maintenance of the municipal building by Engineering Maintenance Team has been hampered by the Storm/ Hail on the 13 December 2021. Massive damage was done by the hail and strong wind. The building that was damaged is the Town hall in fort Beaufort, Municipal Manager office block, Corporate / engineering block , Speakers office , Committee section block , fleet section buildings , Electrical section block , housing offices and 6 municipal houses . In Alice the new office block building was damaged. The insurance company appointed an assessor to inspect the damaged buildings. The inspection was done on 9 February 2022. The repair of the buildings will be done by a private contractor.

## 6. HUMAN RESOURCES IMPLICATIONS

Office space has a direct implication on employees as it increases productivity. A positive working environment is something that lightens the mood, helps people to concentrate better and provides a good working approach for both employees and the employer.

## 7. STRATEGIC IMPLICATIONS

The executing of Corporate Service Goals and strategies. These processes aim to achieve long-term goals within the department This ensures that the culture, resources, officials , and Municipal systems follow the IDP Strategies for Raymond Mhlaba Municipality.

## 8. FINANCIAL IMPLICATIONS

Engineering Budget ( buildings R 200 000.00 )

## 9. ANNEXURES

None

## 10. RECOMMENDATIONS

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the report on the status of office space in all Units.

ITEM 38/2022

**MUNICIPAL RISK INSURANCE: RAYMOND MHLABA MUNICIPAL.**

**AUTHOR: MAN.: CPS:EDB**

**MANAGEMENT : MARCH 022**

**STANDING COMMITTEE MARCH 2022**

**EXCO: MARCH 2022**

**COUNCIL: MARCH: 2022**

**1. PURPOSE**

To report to EXCO on the Municipal Risk Insurance for noting

**2. LEGAL FRAMEWORK**

The MFMA (56 OF 2003) section 63(1) ( a)

Systems Act 32 of 2000

Asset policy

Insurance policy

**3. AUTHORITY**

Asset and liability management

63. (1) The accounting officer of a municipality is responsible for the management of—

(a) the assets of the municipality, including the safeguarding and the maintenance of those assets; and

(b) the liabilities of the municipality.

(2) The accounting officer must for the purposes of subsection (1) take all reasonable steps to ensure—

(a) that the municipality has and maintains a management, accounting and information system that accounts for the assets and liabilities of the municipality;

(b) that the municipality's assets and liabilities are valued in accordance with standards of generally recognised accounting practice; and

(c) that the municipality has and maintains a system of internal control of assets and liabilities, including an asset and liabilities register, as may be prescribed.

#### **4. BACKGROUND AND DISCUSSIONS**

The Raymond Mhlaba Local Municipality requires professional services for the provision of short-term insurance portfolio. It is the municipality's duty to insure all movable and non-movable assets against any damage or loss as stipulated in section 63(1) ( a ) of the MFMA Act 56 of 2003 . In October 2020 council appointed a municipal risk insurer.

#### **5. PROGRESS**

On the 13 December 2021 Fort Beaufort and Alice were hit by a storm/ hail disaster , many of the buildings of the municipality was damage in this storm . The buildings and movable asset are covered by the insurance.

Changes in Asset values either through the purchasing of new assets, disposal of current assets or values realised from the fixed asset register will have variations of escalations of the premiums.

#### **6. HUMAN RESOURCES IMPLICATIONS**

Take the safe office space away and it has a direct implication on employees as it decreases productivity.

#### **7. STRATEGIC IMPLICATIONS**

The disaster effect on municipal infrastructure and buildings will affect the outcome of the goals set in the IDP / BUDGET.

#### **8. FINANCIAL IMPLICATIONS**

R 1 754 571.00

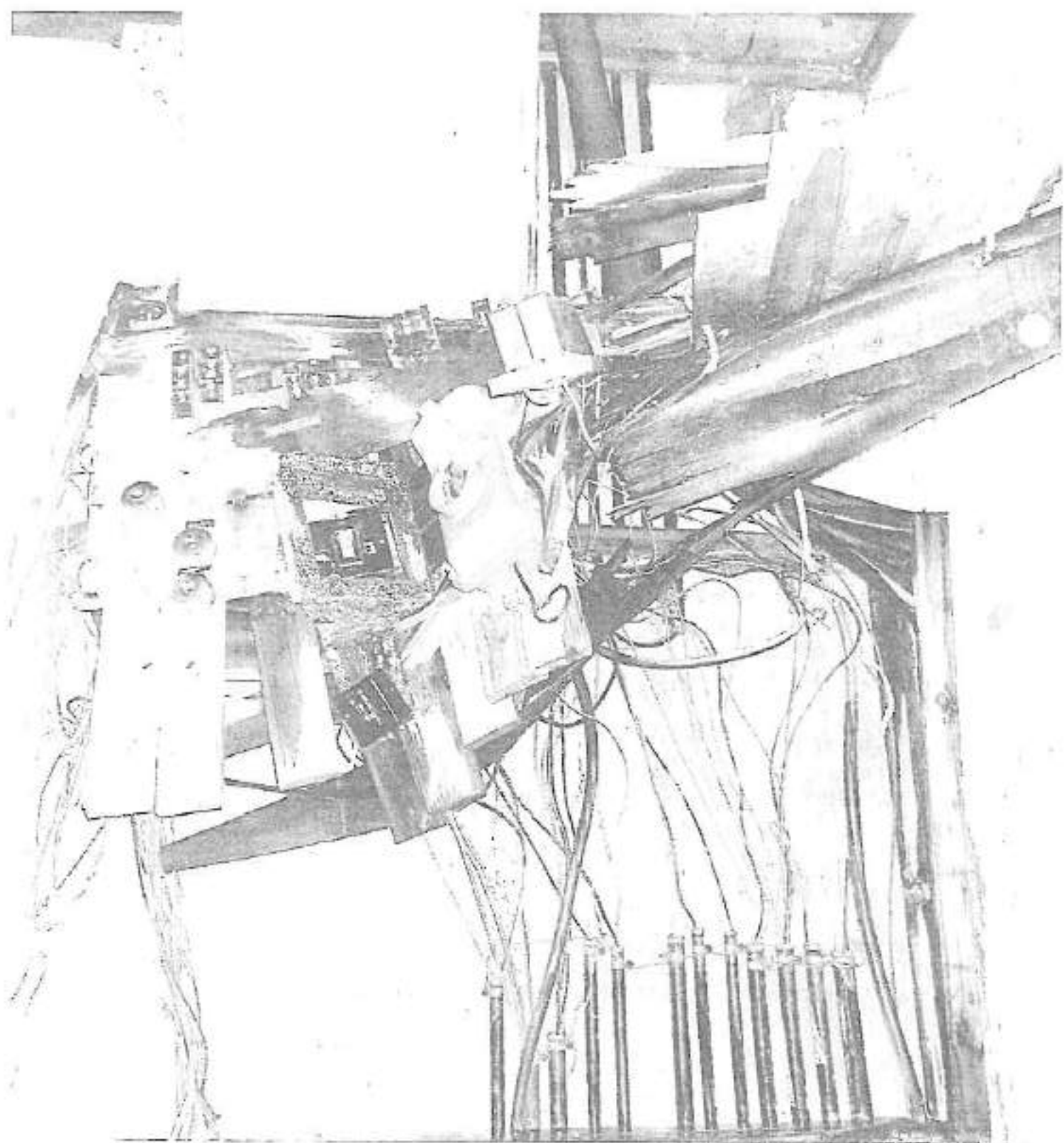
#### **9. NNEXURES**

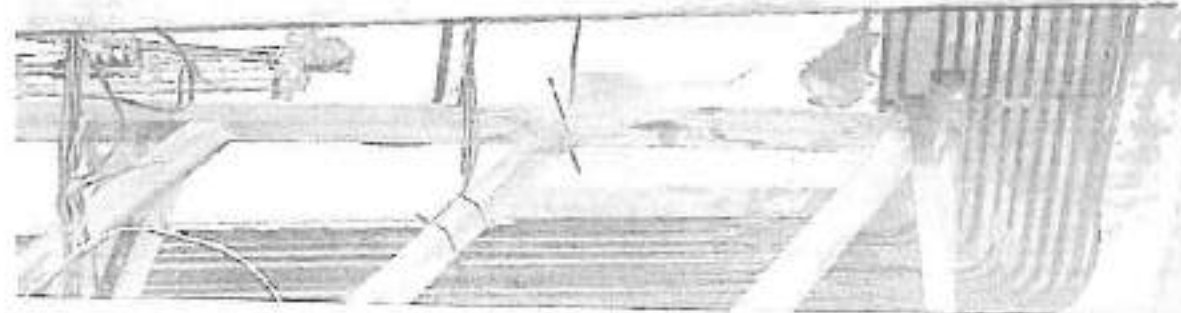
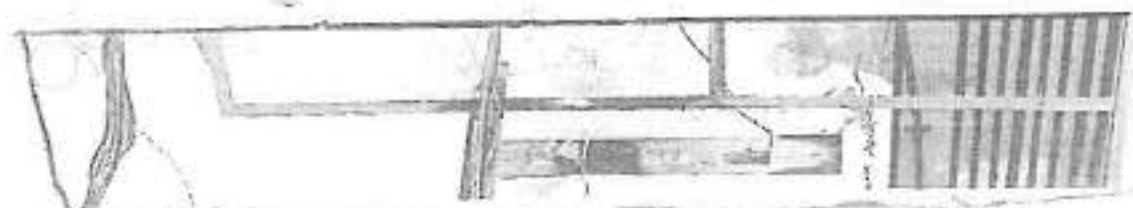
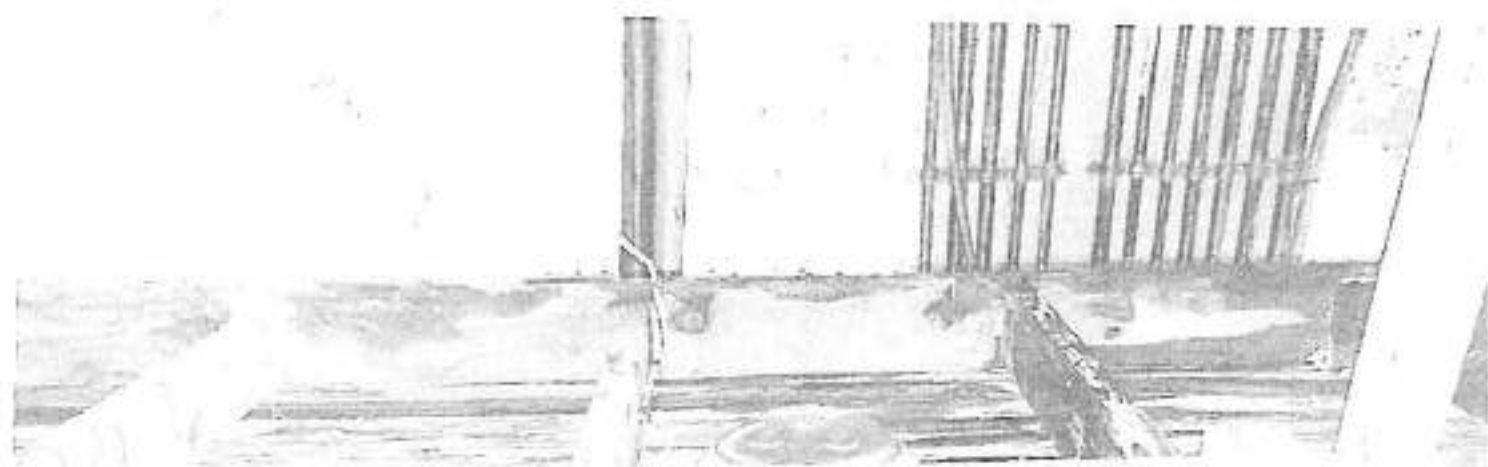
None

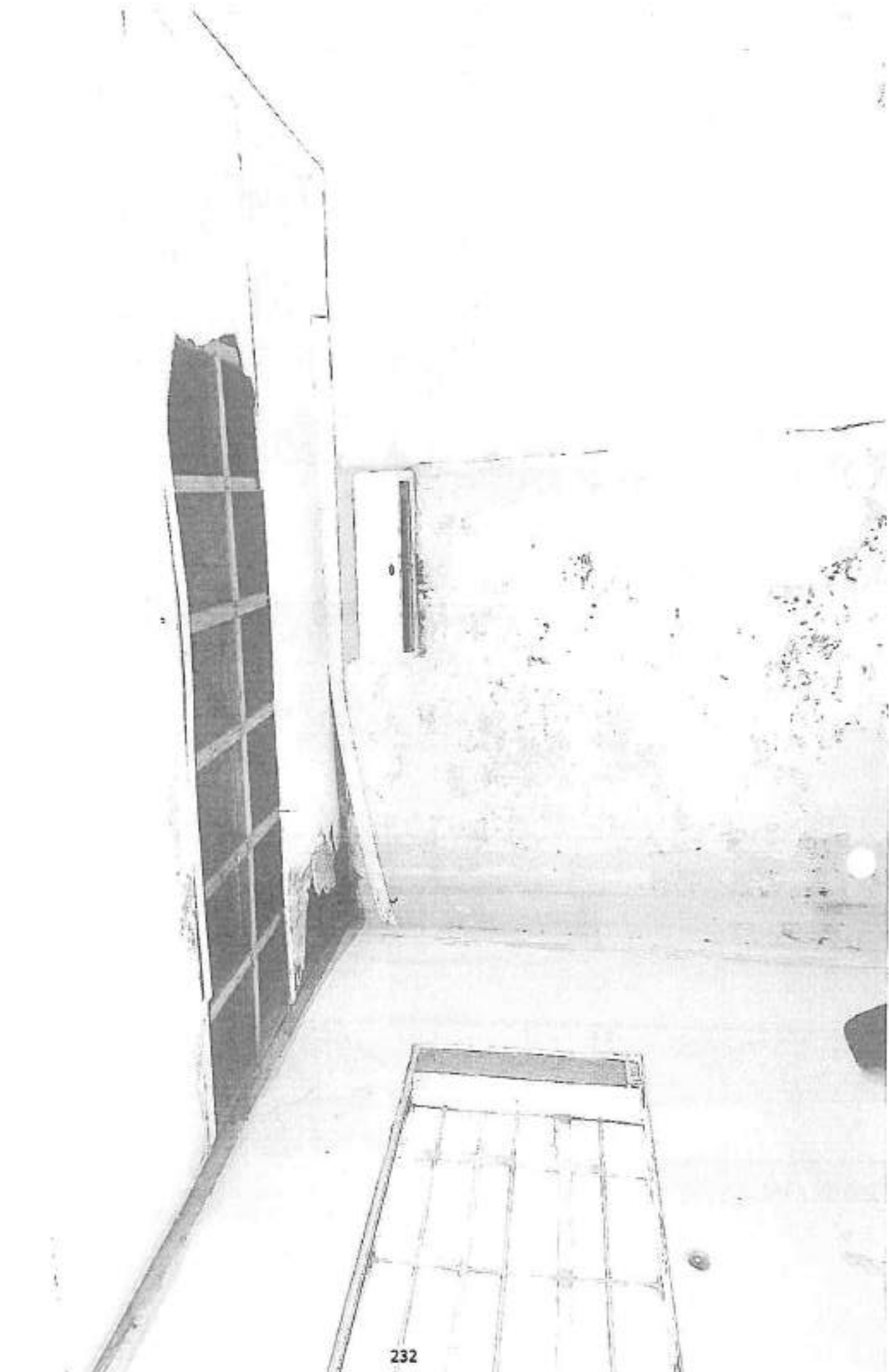
#### **10. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

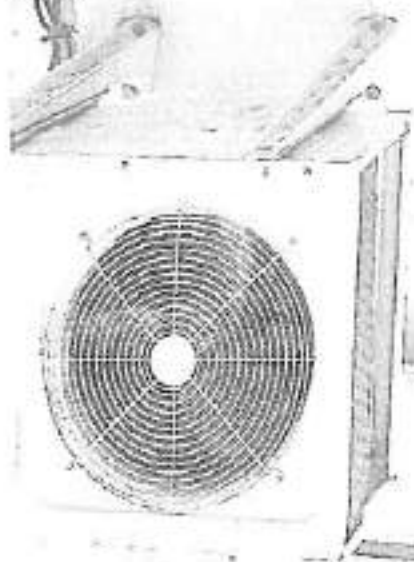
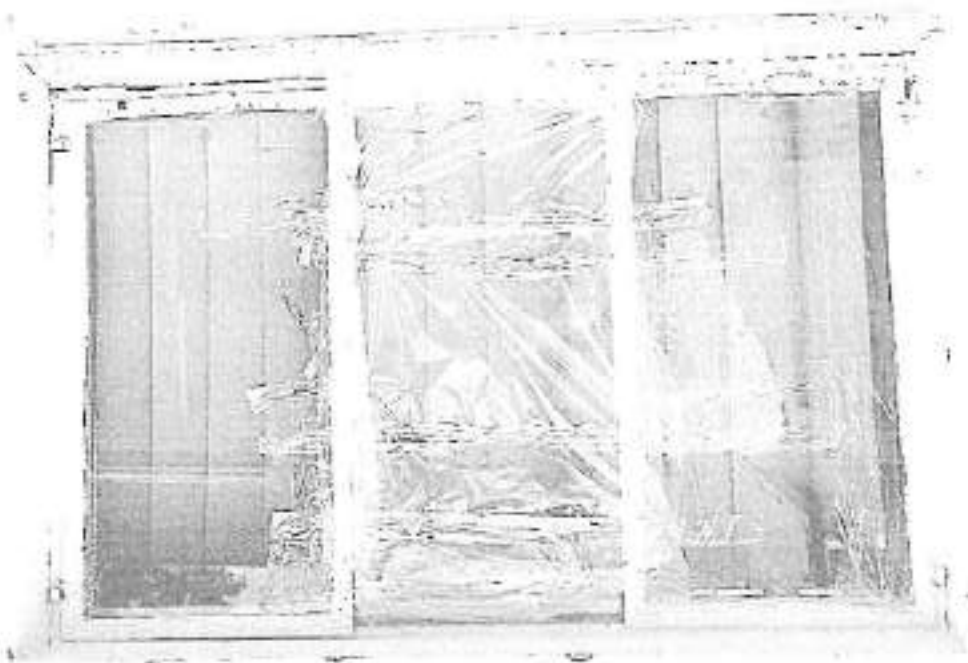
- 1) EXCO notes the report on Municipal Risk Insurance.







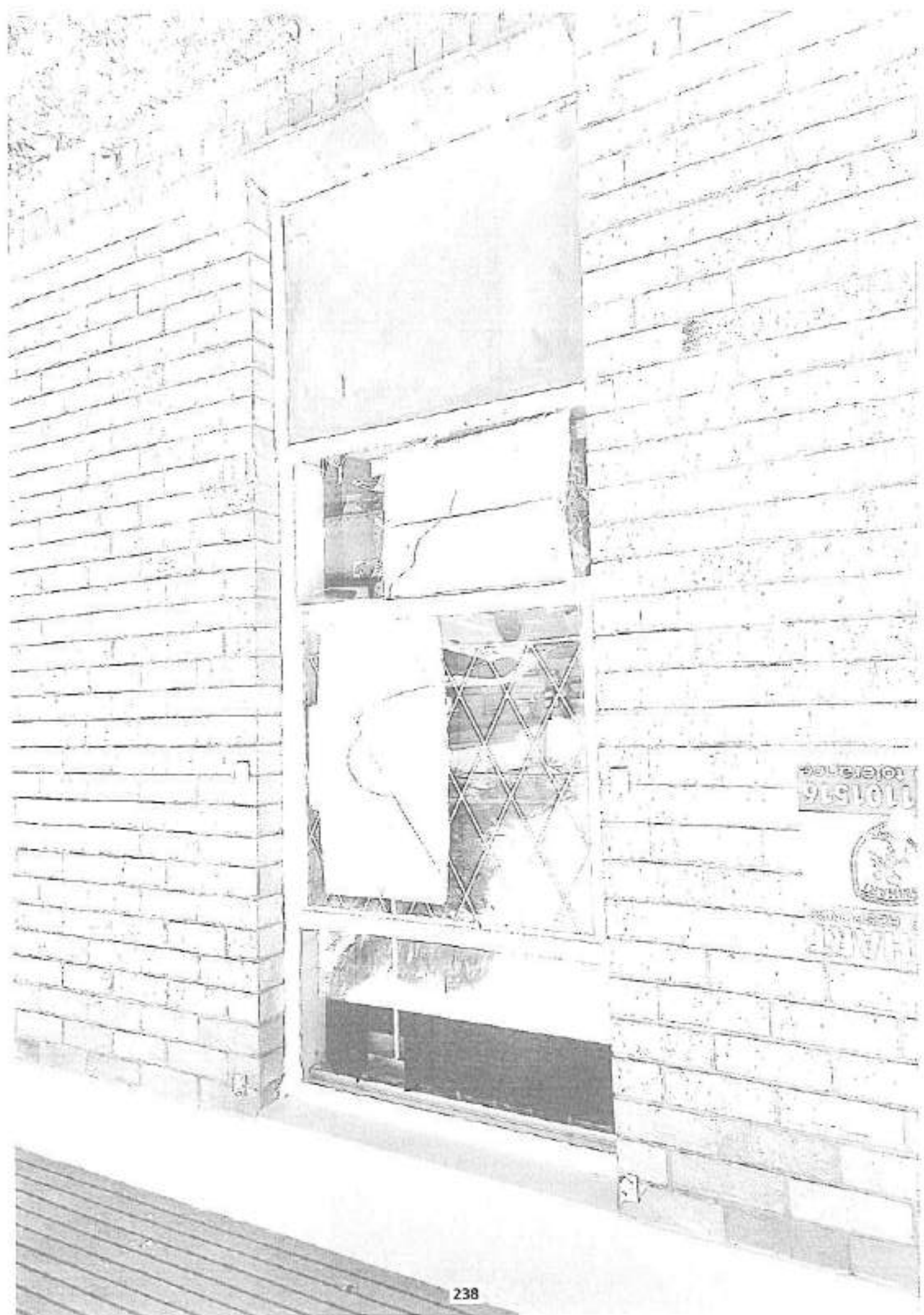


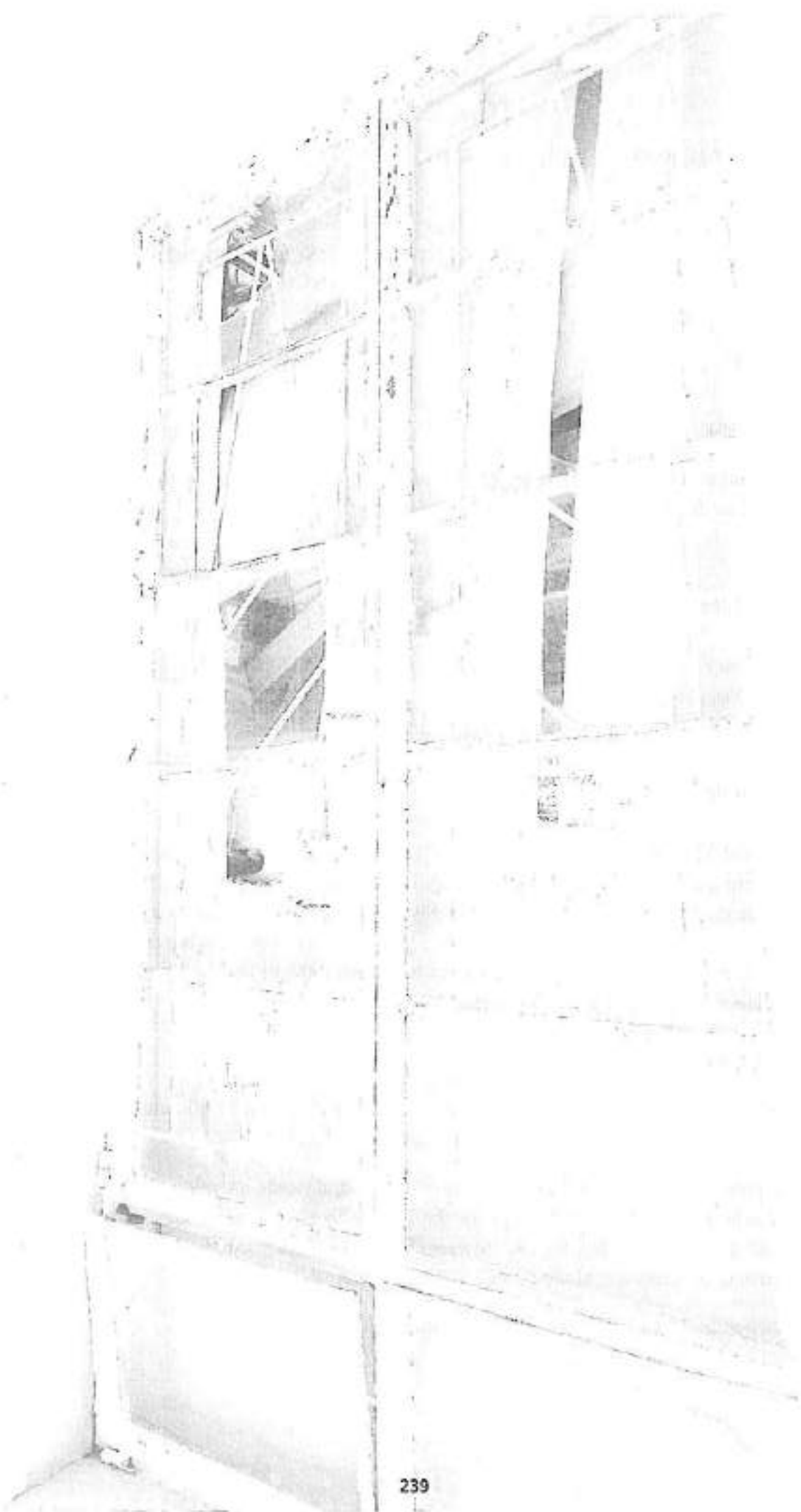












ITEM 39/2022

**REPORT ON USAGE OF PETROL CARDS FOR OCTOBER TO DECEMBER 2021**

**AUTHOR: CORPORATE SERVICES DIR.  
M. NINI  
STG COMMS: MARCH 2022  
EXCO: MARCH 2022  
COUNCIL: MARCH 2022**

**1. PURPOSE**

To report to the EXCO on the total usage of petrol during the months of Oct to December 2021 for Municipal vehicles for noting

**2. LEGAL FRAMEWORK**

- Municipal Finance Management Act (MFMA) 56 2003 Section 96
- Fleet Management policy

**3. AUTHORITY**

The MFMA integrates with other legislation to ensure a logical and considered range of tools are available for the council to regularly monitor performance of officials. These include the requirement to provide monthly projections for revenue and expenditure and quarterly projections for service delivery targets as part of the “service delivery and budget implementation plan, which must be monitored and reported back to council by officials

**4. BACKGROUND**

The Draft Fleet Management Policy states clearly that all fuel cards must be controlled by the Transport officer and kept in a fire proof safe.

The current procedure and controls is inadequate and needs attention urgently. The fuel card report reflects the total usage for the vehicle that was fuelled during these months. Please note that the card for the Bowser (FNN958EC) is used to fill the all the yellow plant and the generator at the new Council Chamber.

Attached as Annexure 32 is the list of vehicles that was fueled.

**5. PROGRESS TO DATE**

Vehicles are fuelled in terms of limits set per vehicle per month  
We have attached a Comparison Report.

**6. HUMAN RESOURCES IMPLICATION**

The availability of vehicles boosts the morale of the staff.

**7. STRATEGIC IMPLICATIONS**

Raymond Mhlaba Municipality is for Service Delivery and therefore the availability of vehicles contributes to the service delivery.

**8. FINANCIAL IMPLICATIONS**

Oct – R252 550,18

Nov –R232 178,56

Dec – R224 649,87

**9. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the report on Usage of Petrol Cards for October to December 2021

FUEL REPORT - OCTOBER 2021										
REG NO	Cost Centre Name	TRNN DTE	Service Point Name	Service Point (Cost Iter)	ODO RDG	Unit Qty	Amount	Fuel Type		
COLT										
'DGW763EC	NKONKOBEMUNIK'20211012		MODERN SERVICE GM	CALTEX OIL	248823	1.00	R40.00	P		
'DGW763EC	NKONKOBEMUNIK'20211012		MODERN SERVICE GM	CALTEX FUEL	248823	58.25	R1 042.31	P		
'DGW763EC	NKONKOBEMUNIK'20211027		MODERN SERVICE GM	CALTEX OIL	249344	1.00	R40.00	P		
'DGW763EC	NKONKOBEMUNIK'20211027		MODERN SERVICE GM	CALTEX FUEL	249344	55.92	R999.94	P		
							R2 122.25			
MAZDA DRIFTER										
'DPF001EC	NKONKOBEMUNIK'20211001		AVOCET INVESTMENTS	OTHER/ANDE FUEL	219305	64.01	R1 145.15	P		
'DPF001EC	NKONKOBEMUNIK'20211012		AVOCET INVESTMENTS	OTHER/ANDE FUEL	219305	50.86	R909.40	P		
'DPF001EC	NKONKOBEMUNIK'20211020		AVOCET INVESTMENTS	OTHER/ANDE FUEL	219305	59.61	R1 066.00	P		
							R3 120.55			
FUSO TIPPER TRUCK										
'FLD262EC	NKONKOBEMUNIK'20211008		AVOCET INVESTMENTS	OTHER/ANDE FUEL	188690	245.21	R4 029.05	D		
'FLD262EC	NKONKOBEMUNIK'20211012		AVOCET INVESTMENTS	OTHER/ANDE FUEL	189267	246.11	R4 043.85	D		
							R8 072.90			
BOWSER										
'FNN958EC	NKONKOBEMUNIK'20211005		AVOCET INVESTMENTS	OTHER/ANDE FUEL	316400	171.3	R2 775.30	D		
'FNN958EC	NKONKOBEMUNIK'20211006		AVOCET INVESTMENTS	OTHER/ANDE FUEL	316571	300.04	R4 929.00	D		
'FNN958EC	NKONKOBEMUNIK'20211011		AVOCET INVESTMENTS	OTHER/ANDE FUEL	316871	413.94	R6 901.80	D		
'FNN958EC	NKONKOBEMUNIK'20211012		AVOCET INVESTMENTS	OTHER/ANDE FUEL	317284	722.34	R11 968.20	D		
'FNN958EC	NKONKOBEMUNIK'20211013		CALTEX ALICE	CALTEX FUEL	318308	303.91	R5 274.04	D		
'FNN958EC	NKONKOBEMUNIK'20211014		AVOCET INVESTMENTS	OTHER/ANDE FUEL	31608	300.04	R4 929.00	D		
'FNN958EC	NKONKOBEMUNIK'20211015		CALTEX ALICE	CALTEX FUEL	388195	354.61	R6 153.00	D		
'FNN958EC	NKONKOBEMUNIK'20211018		AVOCET INVESTMENTS	OTHER/ANDE FUEL	388455	317.31	R5 214.80	D		
'FNN958EC	NKONKOBEMUNIK'20211020		AVOCET INVESTMENTS	OTHER/ANDE FUEL	388755	329.51	R5 414.70	D		
'FNN958EC	NKONKOBEMUNIK'20211021		AVOCET INVESTMENTS	OTHER/ANDE FUEL	389055	478.21	R7 857.70	D		
'FNN958EC	NKONKOBEMUNIK'20211025		AVOCET INVESTMENTS	OTHER/ANDE FUEL	389855	803.41	R13 201.10	D		
'FNN958EC	NKONKOBEMUNIK'20211027		AVOCET INVESTMENTS	OTHER/ANDE FUEL	400255	461.31	R7 580.55	D		
'FNN958EC	NKONKOBEMUNIK'20211029		AVOCET INVESTMENTS	OTHER/ANDE FUEL	400560	349.91	R5 749.50	D		
							R87 748.69			
UD40 CHERRY PICKER TRUCK										
'FTK512EC	NKONKOBEMUNIK'20211014		DEWING SERVICE STAT	CALTEX OIL	131183	1.00	R1 020.00	D		
'FTK512EC	NKONKOBEMUNIK'20211014		TOTAL FORT BEAUFORT	FUEL	131147	82.14	R1 425.22	D		
'FTK512EC	NKONKOBEMUNIK'20211027		AVOCET INVESTMENTS	OTHER/ANDE FUEL	131429	65.42	R1 082.20	D		
							R3 527.42			

<b>MAN TIPPER TRUCK</b>										
FXH482EC	NKONKOB	MUNIK	20211011	TOTAL FORT BEAUFOR	TOTAL	OIL	1125901	1.00	R469,80	D
FXH482EC	NKONKOB	MUNIK	20211011	TOTAL FORT BEAUFOR	TOTAL	FUEL	1125901	240.0	R4 164,03	D
FXH482EC	NKONKOB	MUNIK	20211013	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	112764	117.0	R1 922,75	D
FXH482EC	NKONKOB	MUNIK	20211015	TOTAL FORT BEAUFOR	TOTAL	FUEL	113220	202.2	R3 508,64	D
FXH482EC	NKONKOB	MUNIK	20211015	TOTAL FORT BEAUFOR	TOTAL	OIL	113220	6.00	R469,80	D
FXH482EC	NKONKOB	MUNIK	20211020	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	113704	239.7	R3 938,35	D
FXH482EC	NKONKOB	MUNIK	20211026	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	113991	146.0	R2 400,00	D
									R16 873,37	
<b>MAN WATER CART</b>										
TJL142EC	NKONKOB	MUNIK	20211006	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	948032	233.2	R3 832,95	D
TJL142EC	NKONKOB	MUNIK	20211015	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	963982	150.0	R2 464,50	D
TJL142EC	NKONKOB	MUNIK	20211019	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	958566	130.0	R2 135,90	D
TJL142EC	NKONKOB	MUNIK	20211025	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	963966	91.23	R1 500,00	D
									R9 933,35	
<b>TOYOTA COROLLA TRAFFIC</b>										
HPR343EC	NKONKOB	MUNIK	20211001	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	238109	40.05	R716,65	P
HPR343EC	NKONKOB	MUNIK	20211007	TOTAL FORT BEAUFOR	TOTAL	FUEL	238586	41.33	R739,11	P
HPR343EC	NKONKOB	MUNIK	20211012	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	240135	47.10	R642,15	P
HPR343EC	NKONKOB	MUNIK	20211015	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	240512	38.15	R683,00	P
HPR343EC	NKONKOB	MUNIK	20211022	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	240956	41.05	R734,85	P
HPR343EC	NKONKOB	MUNIK	20211027	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	241423	45.00	R804,60	P
									R4 520,36	
<b>TOYOTA FORTUNER</b>										
HVK166EC	NKONKOB	MUNIK	20211007	MAVUSO MOTORS	ENGEN	FUEL	173287	69.17	R1 210,81	D
HVK166EC	NKONKOB	MUNIK	20211018	MAVUSO MOTORS	ENGEN	FUEL	173895	58.76	R1 029,49	D
HVK166EC	NKONKOB	MUNIK	20211028	TOTAL FORT BEAUFOR	TOTAL	FUEL	174535	70.84	R1 229,16	D
									R3 469,45	
<b>TOYOTA RAV4</b>										
HWW742EC	NKONKOB	MUNIK	20211001	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	230585	39.87	R650,30	D
HWW742EC	NKONKOB	MUNIK	20211004	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	231246	49.91	R808,70	D
HWW742EC	NKONKOB	MUNIK	20211006	CALTEX ALICE	CALTEX	FUEL	231914	49.68	R861,95	D
HWW742EC	NKONKOB	MUNIK	20211012	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	232460	40.28	R666,25	D
HWW742EC	NKONKOB	MUNIK	20211014	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	233104	46.00	R760,85	D
HWW742EC	NKONKOB	MUNIK	20211018	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	233722	44.05	R728,75	D
HWW742EC	NKONKOB	MUNIK	20211018	AVOCET INVESTMENTS	OTHER/ANDE	OIL	233722	1.00	R99,00	D
HWW742EC	NKONKOB	MUNIK	20211019	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	234163	38.05	R629,50	D
HWW742EC	NKONKOB	MUNIK	20211020	TOTAL BEACON BAY	TOTAL	FUEL	234706	43.81	R759,40	D
HWW742EC	NKONKOB	MUNIK	20211022	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	235196	35.22	R582,55	D
HWW742EC	NKONKOB	MUNIK	20211025	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	235780	47.27	R781,85	D
									R7 328,10	

FORD RANGER										
JFD261EC	NKONKOB	MUNII	20211001	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	206942	59.00	R962,45	D
JFD261EC	NKONKOB	MUNII	20211014	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	207381	41.51	R686,60	D
JFD261EC	NKONKOB	MUNII	20211019	CALTEX ALICE	CALTEX	FUEL	208097	69.20	R1 200,66	D
JFD261EC	NKONKOB	MUNII	20211021	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	208834	73.04	R1 200,05	D
JFD261EC	NKONKOB	MUNII	20211025	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	209580	75.94	R1 256,20	D
JFD261EC	NKONKOB	MUNII	20211030	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	210827	64.48	R1 066,50	D
									R3 372,46	
FORD RANGER										
JFD265EC	NKONKOB	MUNII	20211001	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	167320	76.91	R1 254,55	D
JFD265EC	NKONKOB	MUNII	20211011	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	149110	73.21	R1 210,90	D
JFD265EC	NKONKOB	MUNII	20211015	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	148876	71.86	R1 188,40	D
JFD265EC	NKONKOB	MUNII	20211025	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	149500	48.36	R800,00	D
JFD265EC	NKONKOB	MUNII	20211030	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	150520	30.22	R500,00	D
									R4 953,85	
FORD RANGER										
JFD268EC	NKONKOB	MUNII	20211004	DEWING SERVICE STAT	CALTEX	FUEL	132121	70.65	R1 174,35	D
JFD268EC	NKONKOB	MUNII	20211011	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	132766	69.24	R1 145,25	D
JFD268EC	NKONKOB	MUNII	20211021	DEWING SERVICE STAT	CALTEX	FUEL	133497	73.13	R1 232,40	D
JFD268EC	NKONKOB	MUNII	20211027	DEWING SERVICE STAT	CALTEX	FUEL	134082	64.03	R1 079,00	D
									R4 631,00	
FORD RANGER										
JFD271EC	NKONKOB	MUNII	20211007	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	83582	74.12	R1 226,10	D
JFD271EC	NKONKOB	MUNII	20211018	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	84216	71.98	R1 190,70	D
JFD271EC	NKONKOB	MUNII	20211024	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	84876	77.30	R1 278,55	D
JFD271EC	NKONKOB	MUNII	20211028	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	85498	66.30	R1 090,75	D
									R4 792,10	
FORD RANGER										
JFD272EC	NKONKOB	MUNII	20211001	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	204413	68.54	R1 117,55	D
JFD272EC	NKONKOB	MUNII	20211004	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	205124	70.95	R1 157,20	D
JFD272EC	NKONKOB	MUNII	20211006	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	205887	76.18	R1 260,20	D
JFD272EC	NKONKOB	MUNII	20211009	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	206505	64.71	R1 070,45	D
JFD272EC	NKONKOB	MUNII	20211012	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	207249	74.68	R1 227,00	D
JFD272EC	NKONKOB	MUNII	20211015	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	207897	73.01	R1 207,75	D
JFD272EC	NKONKOB	MUNII	20211018	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	208592	71.53	R1 183,25	D
JFD272EC	NKONKOB	MUNII	20211020	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	209256	72.19	R1 186,10	D
									R9 409,50	
FORD RANGER										
JFD275EC	NKONKOB	MUNII	20211002	MODERN SERVICE GM	CALTEX	FUEL	112921	76.89	R1 312,63	D
JFD275EC	NKONKOB	MUNII	20211009	MODERN SERVICE GM	CALTEX	FUEL	113462	69.21	R1 197,37	D
JFD275EC	NKONKOB	MUNII	20211015	MODERN SERVICE GM	CALTEX	FUEL	114101	69.68	R1 205,46	D
									R3 715,46	

<b>TOYOTA ETIOS</b>										
'JFJ387EC	NKONKOBÉ MUNIK	20211001	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	122104	28.58		R510.95	P
'JFJ387EC	NKONKOBÉ MUNIK	20211004	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	122384	22.80		R408.05	P
'JFJ387EC	NKONKOBÉ MUNIK	20211006	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	122852	31.66		R566.25	P
'JFJ387EC	NKONKOBÉ MUNIK	20211012	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	123438	40.46		R723.60	P
'JFJ387EC	NKONKOBÉ MUNIK	20211014	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	123892	19.38		R346.70	P
'JFJ387EC	NKONKOBÉ MUNIK	20211016	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	124031	29.00		R518.65	P
'JFJ387EC	NKONKOBÉ MUNIK	20211022	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	124432	26.89		R480.10	P
'JFJ387EC	NKONKOBÉ MUNIK	20211028	TOTAL FORT BEAUFOR	TOTAL	FUEL	124887	34.50		R615.86	P
									R4 171.16	
<b>TOYOTA ETIOS</b>										
'JFJ389EC	NKONKOBÉ MUNIK	20211001	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	129077	33.35		R596.80	P
'JFJ389EC	NKONKOBÉ MUNIK	20211006	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	129647	36.02		R644.20	P
'JFJ389EC	NKONKOBÉ MUNIK	20211008	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	129886	25.10		R449.80	P
'JFJ389EC	NKONKOBÉ MUNIK	20211013	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	130422	30.55		R545.25	P
'JFJ389EC	NKONKOBÉ MUNIK	20211018	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	130938	34.54		R617.60	P
'JFJ389EC	NKONKOBÉ MUNIK	20211021	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	131431	32.11		R574.15	P
'JFJ389EC	NKONKOBÉ MUNIK	20211026	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	131920	31.47		R562.95	P
									R3 999.65	
<b>ISUZU COMPACTOR</b>										
'JGK669EC	NKONKOBÉ MUNIK	20211001	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	58877	310.00		R5 022.00	D
'JGK669EC	NKONKOBÉ MUNIK	20211012	AVOCET INVESTMENTS	OTHER/ANDE	FUEL	58640	300.00		R4 929.00	D
									R9 951.00	
<b>ISUZU CHERRY PICKER TRUCK</b>										
'JGK673EC	NKONKOBÉ MUNIK	20211004	MODERN SERVICE GM	CALTEX	OIL	34256	1.00		R400.00	D
'JGK673EC	NKONKOBÉ MUNIK	20211004	MODERN SERVICE GM	CALTEX	FUEL	34256	75.31		R1 285.66	D
'JGK673EC	NKONKOBÉ MUNIK	20211012	MODERN SERVICE GM	CALTEX	FUEL	34582	78.37		R1 355.84	D
'JGK673EC	NKONKOBÉ MUNIK	20211019	MODERN SERVICE GM	CALTEX	FUEL	34907	57.24		R990.34	D
'JGK673EC	NKONKOBÉ MUNIK	20211021	DEW'ING SERVICE STAT	CALTEX	FUEL	35139	77.37		R1 303.70	D
'JGK673EC	NKONKOBÉ MUNIK	20211023	DEW'ING SERVICE STAT	CALTEX	FUEL	35491	80.04		R1 348.70	D
'JGK673EC	NKONKOBÉ MUNIK	20211026	MODERN SERVICE GM	CALTEX	FUEL	35850	82.98		R1 435.64	D
'JGK673EC	NKONKOBÉ MUNIK	20211031	DEW'ING SERVICE STAT	CALTEX	FUEL	36175	76.89		R1 295.75	D
									R9 415.63	
<b>ISUZU COMPACTOR</b>										
'JGK674EC	NKONKOBÉ MUNIK	20211011	CALTEX ALICE	CALTEX	FUEL	70111	280.80		R4 871.98	D
'JGK674EC	NKONKOBÉ MUNIK	20211026	TOTAL FORT BEAUFOR	TOTAL	FUEL	70988	300.00		R5 205.00	D
									R10 076.98	
<b>ISUZU COMPACTOR</b>										
'JGP124EC	NKONKOBÉ MUNIK	20211011	CALTEX ALICE	CALTEX	FUEL	56475	304.50		R5 283.53	D
'JGP124EC	NKONKOBÉ MUNIK	20211020	CALTEX ALICE	CALTEX	FUEL	57023	235.20		R4 082.02	D
									R9 365.55	
<b>ISUZU COMPACTOR</b>										
'JGP127EC	NKONKOBÉ MUNIK	20211006	DEW'ING SERVICE STAT	CALTEX	FUEL	68195	240.60		R4 000.00	D
'JGP127EC	NKONKOBÉ MUNIK	20211015	DEW'ING SERVICE STAT	CALTEX	FUEL	68910	237.30		R4 000.00	D
'JGP127EC	NKONKOBÉ MUNIK	20211028	DEW'ING SERVICE STAT	CALTEX	FUEL	69660	118.60		R2 000.00	D
									R10 000.00	



FUEL REPORT - NOV 2021										
REG NO	Cost Centre Name	TRNN DTE	Service	Service Point Nam	Service	Cost Iter	ODO RD	Unit Qty	Amount	Fuel Type
COLT										
'DGW763EC	NKONKOB MUN	'20211109	'708283	MODERN SERVICE	CALTEX	FUEL	249833	58.27	R1 112,41	P
'DGW763EC	NKONKOB MUN	'20211109	'708283	MODERN SERVICE	CALTEX	OIL	249833	1.00	R68,00	P
'DGW763EC	NKONKOB MUN	'20211117	'708283	MODERN SERVICE	CALTEX	FUEL	250358	63.77	R1 217,37	P
'DGW763EC	NKONKOB MUN	'20211117	'708283	MODERN SERVICE	CALTEX	OIL	250358	1.00	R80,00	P
'DGW763EC	NKONKOB MUN	'20211130	'708283	MODERN SERVICE	CALTEX	FUEL	250810	56.41	R1 077,00	P
'DGW763EC	NKONKOB MUN	'20211130	'708283	MODERN SERVICE	CALTEX	OIL	250810	1.00	R80,00	P
									R3 634,76	
<b>BOWSER</b>										
'FNN958EC	NKONKOB MUN	'20211102	'708283	AVOCET INVESTM	OTHER	FUEL	401510	956.91	R15 723,05	D
'FNN958EC	NKONKOB MUN	'20211108	'708283	AVOCET INVESTM	OTHER	FUEL	401810	368.54	R6 600,00	D
'FNN958EC	NKONKOB MUN	'20211110	'708283	AVOCET INVESTM	OTHER	FUEL	402264	454.41	R8 140,05	D
'FNN958EC	NKONKOB MUN	'20211115	'708283	AVOCET INVESTM	OTHER	FUEL	402714	451.64	R8 089,05	D
'FNN958EC	NKONKOB MUN	'20211117	'708283	CALTEX ALICE	CALTEX	FUEL	403014	300.01	R5 694,00	D
'FNN958EC	NKONKOB MUN	'20211117	'708283	AVOCET INVESTM	OTHER	FUEL	403314	300.01	R5 373,00	D
'FNN958EC	NKONKOB MUN	'20211119	'708283	AVOCET INVESTM	OTHER	FUEL	403714	419.81	R7 519,55	D
'FNN958EC	NKONKOB MUN	'20211122	'708283	AVOCET INVESTM	OTHER	FUEL	404014	300.01	R5 373,00	D
'FNN958EC	NKONKOB MUN	'20211123	'708283	DEWING SERVICE	CALTEX	FUEL	404114	129.81	R2 381,75	D
'FNN958EC	NKONKOB MUN	'20211123	'708283	AVOCET INVESTM	OTHER	FUEL	404285	171.41	R3 071,05	D
'FNN958EC	NKONKOB MUN	'20211125	'708283	AVOCET INVESTM	OTHER	FUEL	404685	380.21	R6 811,05	D
'FNN958EC	NKONKOB MUN	'20211126	'708283	AVOCET INVESTM	OTHER	FUEL	404935	261.31	R4 709,90	D
'FNN958EC	NKONKOB MUN	'20211129	'708283	AVOCET INVESTM	OTHER	FUEL	405335	400.01	R7 164,00	D
'FNN958EC	NKONKOB MUN	'20211129	'708283	AVOCET INVESTM	OTHER	FUEL	405472	138.21	R2 476,85	D
'FNN958EC	NKONKOB MUN	'20211130	'708283	AVOCET INVESTM	OTHER	FUEL	405926	464.21	R8 314,75	D
									R97 441,05	
<b>FUSO SKIP</b>										
'FPN998EC	NKONKOB MUN	'20211121	'708283	AVOCET INVESTM	OTHER	FUEL	180432	244.81	R4 412,00	D
									R4 412,00	
<b>UD 40 CHERRY PICKER TRUCK</b>										
'FTK512EC	NKONKOB MUN	'20211102	'708283	AVOCET INVESTM	OTHER	FUEL	131722	56.52	R934,85	D
									R934,85	

<b>MAN TIPPER TRUCK</b>												
'FXH482EC	NKONKOB	MUN	'20211102	'708283	AVOCET	INVESTM	OTHER//	FUEL	114338	190.50	R3 130,05	D
'FXH482EC	NKONKOB	MUN	'20211111	'708283	AVOCET	INVESTM	OTHER//	FUEL	114846	230.80	R4 133,95	D
'FXH482EC	NKONKOB	MUN	'20211116	'708283	AVOCET	INVESTM	OTHER//	FUEL	115156	228.90	R4 100,05	D
'FXH482EC	NKONKOB	MUN	'20211126	'708283	AVOCET	INVESTM	OTHER//	FUEL	116164	198.00	R3 546,65	D
											R14 910,70	
<b>MAN WATER CART</b>												
'HJL142EC	NKONKOB	MUN	'20211102	'708283	AVOCET	INVESTM	OTHER//	FUEL	968968	200.00	R3 286,00	D
											R3 286,00	
<b>TOYOTA COROLLA</b>												
'HPR343EC	NKONKOB	MUN	'20211110	'708283	AVOCET	INVESTM	OTHER//	FUEL	241919	50.11	R956,60	P
'HPR343EC	NKONKOB	MUN	'20211115	'708283	AVOCET	INVESTM	OTHER//	FUEL	242300	37.44	R714,90	P
'HPR343EC	NKONKOB	MUN	'20211123	'708283	AVOCET	INVESTM	OTHER//	FUEL	242760	45.19	R862,70	P
'HPR343EC	NKONKOB	MUN	'20211126	'708283	AVOCET	INVESTM	OTHER//	FUEL	243273	45.50	R868,60	P
											R3 402,80	
<b>NISSAN QASQAI</b>												
'HST235EC	NKONKOB	MUN	'20211104	'708283	AVOCET	INVESTM	OTHER//	OIL	269712	1.00	R90,00	P
'HST235EC	NKONKOB	MUN	'20211106	'708283	AVOCET	INVESTM	OTHER//	FUEL	269977	62.98	R1 126,10	P
'HST235EC	NKONKOB	MUN	'20211111	'708283	AVOCET	INVESTM	OTHER//	OIL	270470	1.00	R45,00	P
'HST235EC	NKONKOB	MUN	'20211111	'708283	AVOCET	INVESTM	OTHER//	FUEL	270470	20.95	R400,00	P
'HST235EC	NKONKOB	MUN	'20211115	'708283	AVOCET	INVESTM	OTHER//	FUEL	270719	48.26	R921,30	P
											R2 582,40	
<b>TOYOTA FORTUNER</b>												
'HVK166EC	NKONKOB	MUN	'20211125	'708283	CALTEX	ALICE	CALTEX	FUEL	175215	65.10	R1 235,64	D
'HVK166EC	NKONKOB	MUN	'20211126	'708283	TOTAL	KING	TOTAL	FUEL	175915	67.21	R1 249,45	D
'HVK166EC	NKONKOB	MUN	'20211129	'708283	AVOCET	INVESTM	OTHER//	FUEL	176356	39.27	R707,65	D
											R3 192,74	
<b>TOYOTA RAV4</b>												
'HWV742EC	NKONKOB	MUN	'20211102	'708283	AVOCET	INVESTM	OTHER//	FUEL	237476	43.83	R724,96	D
'HWV742EC	NKONKOB	MUN	'20211103	'708283	AVOCET	INVESTM	OTHER//	FUEL	237972	37.26	R671,60	D
'HWV742EC	NKONKOB	MUN	'20211105	'708283	TOTAL	KING	TOTAL	FUEL	238535	43.47	R808,10	D
'HWV742EC	NKONKOB	MUN	'20211109	'708283	TOTAL	KING	TOTAL	FUEL	239124	45.50	R845,85	D
'HWV742EC	NKONKOB	MUN	'20211125	'708283	CALTEX	ALICE	CALTEX	FUEL	239652	42.82	R812,91	D
											R3 863,41	

<b>FORD RANGER</b>											
JFD261EC	NKONKOB	MUN	'20211103	708283	DEWING SERVICE	CALTEX	FUEL	211480	66.73	R1 224,00	D
JFD261EC	NKONKOB	MUN	'20211109	708283	AVOCET INVESTM	OTHER	FUEL	212100	56.78	R1 023,20	D
JFD261EC	NKONKOB	MUN	'20211111	708283	AVOCET INVESTM	OTHER	FUEL	212702	58.07	R1 040,20	D
JFD261EC	NKONKOB	MUN	'20211115	708283	AVOCET INVESTM	OTHER	FUEL	213584	73.04	R1 316,35	D
JFD261EC	NKONKOB	MUN	'20211125	708283	CALTEX ALICE	CALTEX	FUEL	214903	49.43	R938,28	D
<b>FORD RANGER</b>											
JFD265EC	NKONKOB	MUN	'20211102	708283	AVOCET INVESTM	OTHER	FUEL	150916	75.81	R1 245,70	D
JFD265EC	NKONKOB	MUN	'20211109	708283	AVOCET INVESTM	OTHER	FUEL	151585	70.00	R1 253,70	D
JFD265EC	NKONKOB	MUN	'20211115	708283	AVOCET INVESTM	OTHER	FUEL	152229	65.27	R1 169,00	D
JFD265EC	NKONKOB	MUN	'20211125	708283	AVOCET INVESTM	OTHER	FUEL	153554	44.67	R800,05	D
<b>FORD RANGER</b>											
JFD268EC	NKONKOB	MUN	'20211102	708283	DEWING SERVICE	CALTEX	FUEL	134681	70.56	R1 189,05	D
JFD268EC	NKONKOB	MUN	'20211110	708283	DEWING SERVICE	CALTEX	FUEL	135218	57.16	R1 048,40	D
JFD268EC	NKONKOB	MUN	'20211116	708283	DEWING SERVICE	CALTEX	FUEL	135800	62.55	R1 147,30	D
JFD268EC	NKONKOB	MUN	'20211130	708283	DEWING SERVICE	CALTEX	FUEL	136352	59.37	R1 089,00	D
<b>FORD RANGER</b>											
JFD271EC	NKONKOB	MUN	'20211102	708283	AVOCET INVESTM	OTHER	FUEL	85840	37.26	R616,30	D
JFD271EC	NKONKOB	MUN	'20211109	708283	AVOCET INVESTM	OTHER	FUEL	86472	68.79	R1 239,60	D
JFD271EC	NKONKOB	MUN	'20211116	708283	AVOCET INVESTM	OTHER	FUEL	87122	72.15	R1 300,15	D
JFD271EC	NKONKOB	MUN	'20211126	708283	AVOCET INVESTM	OTHER	FUEL	87845	74.70	R1 346,10	D
<b>FORD RANGER</b>											
JFD272EC	NKONKOB	MUN	'20211101	708283	AVOCET INVESTM	OTHER	FUEL	211351	74.44	R1 231,40	D
JFD272EC	NKONKOB	MUN	'20211101	708283	AVOCET INVESTM	OTHER	OIL	211351	1.00	R348,80	D
JFD272EC	NKONKOB	MUN	'20211103	708283	AVOCET INVESTM	OTHER	FUEL	211917	64.53	R1 155,90	D
JFD272EC	NKONKOB	MUN	'20211104	708283	AVOCET INVESTM	OTHER	FUEL	212457	60.00	R1 074,60	D
JFD272EC	NKONKOB	MUN	'20211108	708283	AVOCET INVESTM	OTHER	FUEL	213227	72.33	R1 303,40	D
JFD272EC	NKONKOB	MUN	'20211112	708283	AVOCET INVESTM	OTHER	FUEL	214119	68.84	R1 233,10	D
JFD272EC	NKONKOB	MUN	'20211113	708283	AVOCET INVESTM	OTHER	FUEL	214225	45.01	R811,10	D
JFD272EC	NKONKOB	MUN	'20211121	708283	AVOCET INVESTM	OTHER	FUEL	214959	68.62	R1 236,70	D



<b>TOYOTA ETIOS</b>										
'JFJ387EC	NKONKOBÉ MUNI	'20211102	'708283	AVOCET INVESTM	OTHERA/	FUEL	125377	38.81	R694,10	P
'JFJ387EC	NKONKOBÉ MUNI	'20211108	'708283	AVOCET INVESTM	OTHERA/	FUEL	126971	39.30	R750,25	P
'JFJ387EC	NKONKOBÉ MUNI	'20211112	'708283	AVOCET INVESTM	OTHERA/	FUEL	126373	32.06	R612,20	P
									R2 056,55	
<b>TOYOTA ETIOS</b>										
'JFJ389EC	NKONKOBÉ MUNI	'20211103	'708283	AVOCET INVESTM	OTHERA/	FUEL	132520	37.23	R710,90	P
'JFJ389EC	NKONKOBÉ MUNI	'20211109	'708283	AVOCET INVESTM	OTHERA/	FUEL	133113	36.05	R688,20	P
'JFJ389EC	NKONKOBÉ MUNI	'20211112	'708283	AVOCET INVESTM	OTHERA/	FUEL	133579	28.30	R540,25	P
'JFJ389EC	NKONKOBÉ MUNI	'20211119	'708283	AVOCET INVESTM	OTHERA/	FUEL	134184	40.85	R780,00	P
'JFJ389EC	NKONKOBÉ MUNI	'20211125	'708283	AVOCET INVESTM	OTHERA/	FUEL	134609	28.20	R538,35	P
									R3 257,70	
<b>TOYOTA QUANTUM</b>										
'JFJ390EC	NKONKOBÉ MUNI	'20211129	'708283	AVOCET INVESTM	OTHERA/	FUEL	11046	61.13	R1 167,15	P
'JFJ390EC	NKONKOBÉ MUNI	'20211130	'708283	AVOCET INVESTM	OTHERA/	FUEL	11446	50.15	R957,55	P
									R2 124,70	
<b>ISUZU COMPACTOR TRUCK</b>										
'JGK669EC	NKONKOBÉ MUNI	'20211102	'708283	AVOCET INVESTM	OTHERA/	FUEL	61268	270.34	R4 441,80	D
'JGK669EC	NKONKOBÉ MUNI	'20211111	'708283	AVOCET INVESTM	OTHERA/	FUEL	62120	287.34	R5 147,00	D
'JGK669EC	NKONKOBÉ MUNI	'20211126	'708283	AVOCET INVESTM	OTHERA/	FUEL	63016	22.33	R400,00	D
									R9 988,80	

<b>ISUZU CHERRY PICKER TRUCK</b>											
'JGK673EC	NKONKOB	MUN	'20211102	'708283	MODERN SERVIC	CALTEX	FUEL	36399	49.63	R858,60	D
'JGK673EC	NKONKOB	MUN	'20211108	'708283	MODERN SERVIC	CALTEX	FUEL	36784	82.53	R1 550,01	D
'JGK673EC	NKONKOB	MUN	'20211109	'708283	MODERN SERVIC	CALTEX	FUEL	37039	70.90	R1 331,60	D
'JGK673EC	NKONKOB	MUN	'20211111	'708283	MODERN SERVIC	CALTEX	FUEL	37396	75.40	R1 416,05	D
'JGK673EC	NKONKOB	MUN	'20211117	'708283	MODERN SERVIC	CALTEX	FUEL	37650	61.49	R1 154,88	D
										R6 311,14	
<b>ISUZU COMPACTOR TRUCK</b>											
'JGK674EC	NKONKOB	MUN	'20211102	'708283	TOTAL FORT BEA	TOTAL	FUEL	71467	218.9	R3 799,13	D
'JGK674EC	NKONKOB	MUN	'20211116	'708283	DEWING SERVICE	CALTEX	FUEL	72152	254.01	R4 680,06	D
'JGK674EC	NKONKOB	MUN	'20211125	'708283	AVOCET INVESTM	OTHER	FUEL	72920	223.31	R4 000,00	D
										R12 459,18	
<b>ISUZU COMPACTOR TRUCK</b>											
'JGP124EC	NKONKOB	MUN	'20211102	'708283	CALTEX ALICE	CALTEX	FUEL	57537	284.01	R4 928,41	D
'JGP124EC	NKONKOB	MUN	'20211117	'708283	CALTEX ALICE	CALTEX	FUEL	57969	259.41	R4 924,27	D
										R9 852,68	
<b>ISUZU COMPACTOR TRUCK</b>											
'JGP127EC	NKONKOB	MUN	'20211102	'708283	DEWING SERVICE	CALTEX	FUEL	69918	255.11	R4 300,06	D
'JGP127EC	NKONKOB	MUN	'20211116	'708283	DEWING SERVICE	CALTEX	FUEL	70911	283.51	R5 200,05	D
										R9 500,10	
<b>TOYOTA LAND CRUIZER - FIRE</b>											
'JLW632EC	NKONKOB	MUN	'20211109	'708283	AVOCET INVESTM	OTHER	FUEL	22451	73.45	R1 315,50	D
'JLW632EC	NKONKOB	MUN	'20211122	'708283	AVOCET INVESTM	OTHER	FUEL	22842	66.09	R1 191,10	D
'JLW632EC	NKONKOB	MUN	'20211126	'708283	AVOCET INVESTM	OTHER	FUEL	23074	81.13	R1 453,05	D
										R3 959,65	
<b>UD CRONER - FIRE TRUCK</b>											
'JRJ037EC	NKONKOB	MUN	'20211102	'708283	AVOCET INVESTM	OTHER	FUEL	15351	124.71	R2 050,05	D
'JRJ037EC	NKONKOB	MUN	'20211112	'708283	AVOCET INVESTM	OTHER	FUEL	15446	101.21	R1 813,20	D
'JRJ037EC	NKONKOB	MUN	'20211119	'708283	AVOCET INVESTM	OTHER	FUEL	15641	101.21	R1 813,60	D
'JRJ037EC	NKONKOB	MUN	'20211126	'708283	AVOCET INVESTM	OTHER	FUEL	15873	108.90	R1 951,10	D
										R7 627,95	
										R232 178,56	

FUEL REPORT - DEC 2021										
REG NO	Cost Centre N	TRNN DT	TRNN NBR	Service Point N	Cost Item	ODO	RDG	Unit Qty	Amount	Fuel Type
<b>COLT BAKKIE</b>										
DGW763EC	NKONKOBEN	20211210	4422281701	MODERN SERV	OIL	251287		1.00	R40.00	P
DGW763EC	NKONKOBEN	20211210	4422281700	MODERN SERV	FUEL	251287		58.22	R1 155.08	P
									R1 195.08	
<b>BOWZER</b>										
FNN958EC	NKONKOBEN	20211202	4413619552	AVOCET INVES	FUEL	408236		322.98	R5 784.60	D
FNN958EC	NKONKOBEN	20211208	4413637166	AVOCET INVES	FUEL	40541		300.58	R5 608.90	D
FNN958EC	NKONKOBEN	20211202	4413642856	AVOCET INVES	FUEL	406941		400.00	R7 464.00	D
FNN958EC	NKONKOBEN	20211208	4413649022	AVOCET INVES	FUEL	407241		300.00	R5 598.00	D
FNN958EC	NKONKOBEN	20211209	4413655162	AVOCET INVES	FUEL	407491		260.89	R4 864.55	D
FNN958EC	NKONKOBEN	20211213	4413673489	AVOCET INVES	OIL	407791		1.00	R346.80	D
FNN958EC	NKONKOBEN	20211213	4413673488	AVOCET INVES	FUEL	407791		300.00	R5 631.00	D
FNN958EC	NKONKOBEN	20211218	4413687859	AVOCET INVES	FUEL	408286		142.92	R2 667.00	D
FNN958EC	NKONKOBEN	20211219	4422287718	CALTEX ALICE	FUEL	408143		298.78	R5 922.00	D
FNN958EC	NKONKOBEN	20211213	4413694989	AVOCET INVES	FUEL	408596		444.45	R8 293.60	D
FNN958EC	NKONKOBEN	20211220	4413705390	AVOCET INVES	FUEL	409216		505.73	R9 436.95	D
FNN958EC	NKONKOBEN	20211221	4413707606	TOTAL FORT B	FUEL	90403		118.17	R2 325.64	D
FNN958EC	NKONKOBEN	20211223	4413719575	AVOCET INVES	FUEL	409628		144.23	R2 691.40	D
FNN958EC	NKONKOBEN	20211224	4413727032	AVOCET INVES	FUEL	409878		214.36	R4 000.00	D
FNN958EC	NKONKOBEN	20211229	4413737118	DEWING SERV	FUEL	410178		300.00	R5 730.00	D
FNN958EC	NKONKOBEN	20211229	4413736629	AVOCET INVES	FUEL	410478		407.18	R7 598.00	D
FNN958EC	NKONKOBEN	20211230	4413740168	AVOCET INVES	FUEL	410678		143.78	R2 683.00	D
									R86 645.44	
<b>FUSO SKIP TRUCK</b>										
FPN998EC	NKONKOBEN	20211202	4413619553	AVOCET INVES	FUEL	181071		239.76	R4 500.30	D
FPN998EC	NKONKOBEN	20211210	4413661432	AVOCET INVES	FUEL	181731		251.50	R4 693.00	D
FPN998EC	NKONKOBEN	20211220	4422292063	CALTEX ALICE	FUEL	182406		254.20	R5 036.34	D
									R14 231.84	

<b>UD40 CHERRY PICKER</b>										
'FTK512EC	NKONKOBEN	'20211215	4413719574	AVOCET INVE	FUEL	132020	73.63		R1 382,20 D	
									R1 382,20	
<b>M/F TRACTOR</b>										
'FTX251EC	NKONKOBEN	'20211220	4413705391	AVOCET INVE	FUEL	21100	53.38		R1 001,95 D	
									R1 001,95	
<b>MAN TIPPER TRUCK</b>										
'FXH482EC	NKONKOBEN	'20211202	4413619550	AVOCET INVE	FUEL	117174	241,73		R4 329,40 D	
'FXH482EC	NKONKOBEN	'20211207	4413642855	AVOCET INVE	SOIL	117331	1,00		R693,60 D	
'FXH482EC	NKONKOBEN	'20211210	4413661430	AVOCET INVE	FUEL	117585	203,76		R3 802,30 D	
									R8 825,30	
<b>TOYOTA COROLLA - TRAFFIC</b>										
'HPR343EC	NKONKOBEN	'20211210	4413661433	AVOCET INVE	FUEL	243718	38,21		R758,10 P	
'HPR343EC	NKONKOBEN	'20211217	4413694992	AVOCET INVE	FUEL	244280	47,54		R946,15 P	
'HPR343EC	NKONKOBEN	'20211224	4413727033	AVOCET INVE	FUEL	244772	40,98		R813,05 P	
'HPR343EC	NKONKOBEN	'20211231	4413746005	AVOCET INVE	FUEL	245257	44,85		R886,05 P	
									R3 403,35	
<b>TOYOTA FORTUNER</b>										
'HVK166EC	NKONKOBEN	'20211202	4413619551	AVOCET INVE	FUEL	177014	60,02		R1 126,60 D	
'HVK166EC	NKONKOBEN	'20211205	4413629814	LOUKIES AUT	FUEL	177590	57,97		R1 129,85 D	
'HVK166EC	NKONKOBEN	'20211207	4413650154	TOTAL KING	FUEL	178283	61,53		R1 190,00 D	
'HVK166EC	NKONKOBEN	'20211210	4413661435	AVOCET INVE	FUEL	179025	68,36		R1 283,30 D	
'HVK166EC	NKONKOBEN	'20211213	4422284844	CALTEX ALICE	FUEL	179588	50,70		R1 005,06 D	
'HVK166EC	NKONKOBEN	'20211215	4413685482	LOUKIES AUT	FUEL	180728	63,72		R1 241,90 D	
'HVK166EC	NKONKOBEN	'20211223	4422295475	CALTEX ALICE	FUEL	181435	68,00		R1 347,95 D	
'HVK166EC	NKONKOBEN	'20211228	4413732989	AVOCET INVE	FUEL	182174	17,27		R324,25 D	
									R8 648,91	
<b>TOYOTA RAV4 GRAY</b>										
'HWW742EC	NKONKOBEN	'20211201	4422271566	CALTEX ALICE	FUEL	240176	43,04		R853,25 D	
'HWW742EC	NKONKOBEN	'20211208	4413649799	MAVUSO MOTO	FUEL	240693	46,49		R917,71 D	
									R1 770,96	

<b>FORD RANGER</b>										
'JFD261EC	NKONKOBEN'20211202	4413619549	AVOCET INVE	FUEL	215521	59.60		R1 118,70	D	
'JFD261EC	NKONKOBEN'20211206	4413637164	AVOCET INVE	FUEL	218243	68.22		R1 273,00	D	
'JFD261EC	NKONKOBEN'20211207	4413642853	AVOCET INVE	FUEL	216226	70.30		R1 319,70	D	
'JFD261EC	NKONKOBEN'20211210	4413651437	AVOCET INVE	FUEL	216921	69.92		R1 312,40	D	
'JFD261EC	NKONKOBEN'20211213	4413673467	AVOCET INVE	FUEL	217615	71.64		R1 344,70	D	
'JFD261EC	NKONKOBEN'20211220	4413705392	AVOCET INVE	FUEL	218205	57.00		R1 069,90	D	
'JFD261EC	NKONKOBEN'20211222	4413714832	AVOCET INVE	SOIL	219399	1.00		R267,40	D	
'JFD261EC	NKONKOBEN'20211222	4413714831	AVOCET INVE	FUEL	219399	57.86		R1 086,05	D	
'JFD261EC	NKONKOBEN'20211229	4413736627	AVOCET INVE	FUEL	220654	53.59		R1 000,00	D	
								R9 791,85		
<b>FORD RANGER</b>										
'JFD265EC	NKONKOBEN'20211202	4413619548	AVOCET INVE	FUEL	154732	71.33		R1 339,05	D	
'JFD265EC	NKONKOBEN'20211207	4413642854	AVOCET INVE	FUEL	156425	66.36		R1 238,30	D	
'JFD265EC	NKONKOBEN'20211211	4413667493	AVOCET INVE	FUEL	156207	26.63		R500,00	D	
								R3 077,35		
<b>FORD RANGER</b>										
'JFD268EC	NKONKOBEN'20211201	4413614349	DEWING SERV	FUEL	137031	72.14		R1 376,00	D	
'JFD268EC	NKONKOBEN'20211210	4413668272	DEWING SERV	FUEL	187605	68.74		R1 313,05	D	
'JFD268EC	NKONKOBEN'20211215	4413689255	DEWING SERV	FUEL	138203	67.68		R1 292,85	D	
'JFD268EC	NKONKOBEN'20211222	4413715532	DEWING SERV	FUEL	138737	59.92		R1 144,50	D	
'JFD268EC	NKONKOBEN'20211228	4413733493	DEWING SERV	FUEL	139296	63.68		R1 216,30	D	
								R6 344,70		
<b>FORD RANGER</b>										
'JFD271EC	NKONKOBEN'20211201	4413613522	AVOCET INVE	FUEL	88508	73.40		R1 377,90	D	
'JFD271EC	NKONKOBEN'20211208	4413649021	AVOCET INVE	FUEL	89149	68.93		R1 294,00	D	
								R2 671,90		
<b>FORD RANGER</b>										
'JFD272EC	NKONKOBEN'20211208	4413649020	AVOCET INVE	FUEL	218873	64.63		R1 206,00	D	
'JFD272EC	NKONKOBEN'20211209	4413655163	AVOCET INVE	FUEL	219243	36.21		R675,70	D	
'JFD272EC	NKONKOBEN'20211222	4413715531	DEWING SERV	FUEL	220744	76.73		R1 465,70	D	
'JFD272EC	NKONKOBEN'20211229	4413737117	DEWING SERV	FUEL	221567	61.26		R1 170,10	D	
								R4 517,50		

<b>FORD RANGER</b>										
'JFD275EC	NKONKOBEN	'20211206	4422275944	MODERN SERV	FUEL		114638	75.88	R1 481,94	D
'JFD275EC	NKONKOBEN	'20211123	4413746983	DEWING SERV	FUEL		115330	77.00	R1 470,70	D
									R2 952,64	
<b>TOYOTA ETIOS</b>										
'JFJ387EC	NKONKOBEN	'20211120	4413613523	AVOCET INVES	FUEL		127628	28.06	R558,40	P
'JFJ387EC	NKONKOBEN	'20211120	4413542852	AVOCET INVES	FUEL		128102	33.27	R662,25	P
'JFJ387EC	NKONKOBEN	'20211120	4413655164	AVOCET INVES	FUEL		128343	15.60	R309,70	P
'JFJ387EC	NKONKOBEN	'20211122	4413714933	AVOCET INVES	FUEL		129304	41.77	R828,90	P
'JFJ387EC	NKONKOBEN	'20211122	4413736828	AVOCET INVES	FUEL		129878	44.48	R882,50	P
									R3 241,75	
<b>TOYOTA ETIOS</b>										
'JFJ389EC	NKONKOBEN	'20211120	4413613521	AVOCET INVES	FUEL		135138	34.45	R685,75	P
'JFJ389EC	NKONKOBEN	'20211120	4413655165	AVOCET INVES	FUEL		135617	27.11	R538,05	P
'JFJ389EC	NKONKOBEN	'20211122	4413714834	AVOCET INVES	FUEL		136505	33.39	R662,65	P
'JFJ389EC	NKONKOBEN	'20211123	4413746003	AVOCET INVES	FUEL		136984	30.61	R607,50	P
									R2 493,95	
<b>ISUZU COMPACTOR</b>										
'JGK669EC	NKONKOBEN	'20211121	4413681431	AVOCET INVES	FUEL		63947	23.79	R444,10	D
'JGK669EC	NKONKOBEN	'20211121	4413681434	AVOCET INVES	FUEL		63917	310.00	R5 784,60	D
'JGK669EC	NKONKOBEN	'20211122	4413710064	AVOCET INVES	FUEL		64708	198.28	R3 700,00	D
									R9 928,70	
<b>ISUZU CHERRY PICKER</b>										
'JGK673EC	NKONKOBEN	'20211120	4422272380	MODERN SERV	FUEL		38512	61.44	R1 200,04	D
'JGK673EC	NKONKOBEN	'20211120	4422273666	MODERN SERV	FUEL		38822	76.97	R1 503,26	D
'JGK673EC	NKONKOBEN	'20211120	4413645014	MODERN SERV	FUEL		39143	87.19	R1 395,07	D
'JGK673EC	NKONKOBEN	'20211120	4413645015	MODERN SERV	OIL		39143	1.00	R400,00	D
'JGK673EC	NKONKOBEN	'20211121	4422283031	MODERN SERV	FUEL		39501	79.40	R1 550,72	D
'JGK673EC	NKONKOBEN	'20211121	4413673756	SASOL ABBOT	FUEL		39766	36.08	R700,00	D
'JGK673EC	NKONKOBEN	'20211121	4413694988	AVOCET INVES	FUEL		40265	81.29	R1 517,05	D
									R8 266,14	

<b>ISUZU COMPACTOR</b>										
'JGK674EC	NKONKOBEN	'20211201	4422271567	CALTEX ALICE	FUEL	73328	255.46	R5 063,36	D	
'JGK674EC	NKONKOBEN	'20211211	4413694990	AVOCET INVE	FUEL	74070	267.96	R5 000,15	D	
'JGK674EC	NKONKOBEN	'20211231	4413746004	AVOCET INVE	FUEL	74718	241.15	R4 500,00	D	
								R14 563,51		
<b>ISUZU COMPACTOR</b>										
'JGP124EC	NKONKOBEN	'20211201	4422271568	CALTEX ALICE	FUEL	58457	267.28	R5 694,00	D	
								R5 694,00		
<b>ISUZU COMPACTOR</b>										
'JGP127EC	NKONKOBEN	'20211201	4413614351	DEWING SERV	FUEL	71816	261.78	R5 000,00	D	
'JGP127EC	NKONKOBEN	'20211215	4413689254	DEWING SERV	FUEL	72583	157.06	R3 000,00	D	
'JGP127EC	NKONKOBEN	'20211222	4413715530	DEWING SERV	FUEL	72921	104.71	R2 000,00	D	
								R10 000,00		
<b>TOYOTA LAND CRUIZER - FIRE</b>										
'JLW632EC	NKONKOBEN	'20211206	4413637165	AVOCET INVE	FUEL	23340	51.52	R967,20	D	
'JLW632EC	NKONKOBEN	'20211210	4413661436	AVOCET INVE	FUEL	23572	42.18	R787,10	D	
'JLW632EC	NKONKOBEN	'20211215	4413687860	AVOCET INVE	FUEL	23954	87.46	R1 632,15	D	
'JLW632EC	NKONKOBEN	'20211217	4413694993	AVOCET INVE	FUEL	24375	107.18	R2 000,05	D	
'JLW632EC	NKONKOBEN	'20211221	4413710065	AVOCET INVE	FUEL	24781	73.72	R1 467,05	D	
'JLW632EC	NKONKOBEN	'20211224	4413727034	AVOCET INVE	FUEL	25169	70.73	R1 320,00	D	
								R8 173,55		
<b>UD CRONER - FIRE</b>										
'JRJ037EC	NKONKOBEN	'20211210	4413661429	AVOCET INVE	FUEL	16051	94.39	R1 761,50	D	
'JRJ037EC	NKONKOBEN	'20211217	4413694991	AVOCET INVE	FUEL	16327	164.75	R3 074,25	D	
'JRJ037EC	NKONKOBEN	'20211220	4413705389	AVOCET INVE	FUEL	16585	115.91	R2 175,65	D	
'JRJ037EC	NKONKOBEN	'20211223	4413719576	AVOCET INVE	FUEL	16741	102.88	R1 919,80	D	
'JRJ037EC	NKONKOBEN	'20211224	4413727031	AVOCET INVE	FUEL	17005	138.81	R2 590,30	D	
								R11 521,50		
								R224 649,87		

ITEM 40 / 2022

**VEHICLE CONDITION AND PROGRESS REPORT**

**AUTHOR: FLEET MANAGER: HL)**  
**Director CPS : MN**  
**MANAGEMENT: MARCH 2022)**  
**STG COMMS: (MARCH 2022)**  
**EXCO: (MARCH 2022)**  
**COUNCIL: (MARCH 2022)**

**1. PURPOSE**

To report to the EXCO on the conditions of the Municipal vehicles for the 2<sup>nd</sup> quarter 2021/2022, for noting

**2. LEGAL FRAMEWORK**

- Local Government: Municipal Finance Management Act 56 2003 Section 96
- Fleet Management policy

**1. AUTHORITY**

The Municipal Finance Management Act, act 56 of 2003 refers to Sec 96.;

( 1 ) The accounting officer of a municipal entity is responsible for the management of-

*a)* the assets of the entity, including the safeguarding and maintenance of those assets and;

*b)* the liabilities of the entity.

**2. BACKGROUND**

Fleet Management Unit presently manages the council fleet excluding the Yellow Plant. The Introduction of an efficient fleet management system ensures the equitable distribution of vehicles across the Municipality's Departments. The Fleet Management Policy states clearly that each quarter the Fleet Manager must submit a report to management and then to council on the status of the vehicles. This is done in order for the municipality to stay informed and be advised of any mal practice that may lead to fruitless and wasteful expenditure and also to dispose of redundant vehicles.

Attached as Annexure is the list of vehicles and condition report

**5. PROGRESS TO DATE**

This is reflected on the attachment for each vehicle

**6. HUMAN RESOURCES IMPLICATIO**

The availability of vehicles boosts the morale of the staff.

**7. STRATEGIC IMPLICATIONS**

Raymond Mhlaba Municipality is for Service Delivery and therefore the availability of vehicles is crucial as it contributes to the service delivery.

**8. FINANCIAL IMPLICATIONS**

None

**9. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) The EXCO notes the report on Condition of the Vehicle.

**VEHICLE CONDITION AND PROGRESS REPORT**

License plate	Name	Department	Year/M model	Condition as at 31 Dec 2021	First date reported	Progress to date	Petrol Card Y/N
<b>MOVING VEHICLES</b>							
HST 235 EC	NISSAN QASHQAI	FLEET	2016	Good condition	13 Dec 2021	Left door damaged in accident. Also hail damage. Tyres was replace	Y
HPR 343 EC	TOYOTA COROLLA	TRAFFIC	2015	Good condition			Y
HVK 166 EC	TOYOTA FORTUNER	MAYOR	2016	Good condition			Y
HWW 742 EC	TOYOTA RAV4	SPEAKER	2016	Good condition			Y
FKW 938 EC	NISSAN NP300	COMM SERV	2010	Working condition	13 Dec 2021	Engine timing belt broken	Y
FTK 512 EC	NISSAN UD40 TRUCK ELECT CHERRY PICKER	Electrical	2010	Working condition	13 Dec 21	Boorn need repairs	Y
FPB 934 EC	Nissan LDV NP300	Engineering	2011	Working condition		Clutch needs to be replaced and new tyres. Order with SCM	Y
JLW 632 EC	Toyota land cruiser	FIRE	2019	NEW			Y
HBV 210 EC	Toyota Rav 4	FLEET	2013	Working condition	May 2021	Need Tyres and suspension repairs Windscreen claim sent to the insurance Hail damage	Y
DPF 001 EC	MAZDA DRIFTER	ENG	2006	Fair working condition	13 Dec 2021	Needs tyres Hail damage.	Y
JRJ 037 EC	UD CRONER	COMMU	2020	NEW			N

License plate	Name	Department	Year/model	Condition as at 31 Dec 2021	First date reported	Progress to date	Petrol Card Y/N
VEHICLES NOT WORKING							
DVN 042 EC	NISSAN TIIDA	FLEET	2007	Not working	Nov 2019	Suspension needs to be repaired	Y
HRC 221 EC	MAHINDRA BAKKIE	ENGINEERING	2015	Working condition	5 Mar 2021	Requires tyres and suspension need repairs	Y
FKW 961 EC	NISSAN LDV NP300	COMMITTEES	2010	Not working	Nov 2019	Suspension broken (For disposal)	Y
FRY 572 EC	MAN REFUSE COMPACTOR	Community Services	2011	Not working	Nov 2019	Fuel injector pipes leaking. Part ordered from Peugeot	Y
FJY 934 EC	BMW X3	Fleet	2010	Not working	Dec 2019	Engine is faulty Part requested from Yokel.	Y
HCW 700 EC	MAZDA DRIFTER	ENG	2006	Not working		Gear box, clutch and suspension faulty. (Recommend for disposal )	Y
FKW 956 EC	Nissan Livina	FLEET	2010	Not working.	Feb 2020 13 Dec 2021	Engine is over heating Hail Damage	Y
FKW 948 EC	NISSAN D CAB NP300	Fleet	2010	Not working	Nov 2019	Turbo needs to be replaced	Y
FDY 706 EC	ISUZU KB 240 LE	Fire	2009	Not working	Nov 2020	Engine is stripped to be repaired. Top and block is sent to engineers.	Y
DBT 800 EC	NISSAN HARDBODY	CIVIL	2005	Not condition	Nov 2019	Drive shaft, control arm broken and clutch kit	Y
DJF 954 EC	NISSAN ALMERA	FLEET	2003	Not Condition	May 2018	Gear box and wind screen needs to be replaced (For disposal)	Y
FBJ 052 EC	VW GOLF TENACITI	TRAFFIC	2007	Working condition	Mar 2020	Vehicle needs to be service	Y
FFR 346 EC	NISSAN NP 200	FLEET	2013	Fair condition but not working	Feb 2018	Engine is overheating and top is faulty (for disposal)	Y

DPK 507 EC	MAZDA DRIFTER	ELECT	1996	Not working	Jan 2020	Suspension needs to be overhauled and fitted with new tyres	Y
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## TRAILORS AND TRACTORS

The trailers and tractors do not have fuel cards as per vehicles. These machines use a bowser tank to be refueled.

License plate	Name	Department	Year/Model	Condition as at 31 Dec 2021	First date reported	Progress to date	Petrol Card Y/N
FNN 958 EC	DIESEL BOWZER - TRAILER	ENG	2011	Working			Y
DGZ 202 EC	BOMAG TRAILER	ENG	2005	Working			N
DGT 071 EC	MF 240 TRACTOR	REFUSE	2005	Working			N
DWM 927EC	MF 240 TRACTOR	REFUSE	2007	Working			N
DGZ 202 EC	BOMAG TRAILER	ENG	2005	Working			N
FWL 486 EC	TRAILER	LED	2012	Working			N
B454	Trailer Tipper High Sides Beige	Refuse	1994	Working			N
1679	Trailer SWL 40Kg 1 Axle	Electricity	1994	Working			N
FTX 251 EC	MF 240 TRACTOR	LED	2012	Working			Y
FTX 252 EC	MF 240 TRACTOR	LED	2012	Working			Y

## LEASED VEHICLES AND TRUCKS

These vehicles and trucks maintenance lies with ABSA.

License plate	Name	Department	Year/Model	Condition as at 31 Dec 2021	First date reported	Progress to date	Petrol Card Y/N
JFJ 390 EC	TOYOTA QUANTUM 2.7 PETROL	FLEET	2018	Good condition	13 Dec 2021	Hail Damage	Y
JFJ 389 EC	TOYOTA ETIOS 1.6	TRAFFIC	2018	Good condition.	13 Dec 2021	Hail Damage	Y
JFJ 387 EC	TOYOTA ETIOS 1.6	TRAFFIC	2018	Good condition	13 Dec 2021	Hail Damage	Y

JFD 272 EC	FORD RANGER 2.2	CLR SUPPORT	2018	Good condition			Y
JFD 275 EC	FORD RANGER 2.2	ELECTRICITY	2018	Good condition			Y
JFD 271 EC	FORD RANGER 2.2	ELECTRICITY	2018	Good condition	13 Dec 2021	Hail damage	Y
JFD 261 EC	FORD RANGER 2.2	PMU	2018	Good condition	13 Dec 2021	Hail damage	Y
JFD 268 EC	FORD RANGER 2.2	FLEET	2018	Good condition			Y
JFD 265 EC	FORD RANGER 2.2	COMMUNITY	2018	Good condition	13 Dec 2021	Hail damage	Y
JGK 673 EC	ISUZU CHERRY PICKER	ELECTRICITY	2018	Good condition	13 Dec 2021		Y
JGP 127 EC	ISUZU COMPACTOR	COMMUNITY	2018	Good condition		Good condition	Y
JGP 124 EC	ISUZU COMPACTOR	COMMUNITY	2018	Good condition	13 Dec 2021	Hail damage	Y
JGK 669 EC	ISUZU COMPACTOR	COMMUNITY	2018	Good condition		Good condition	Y
JGK 674 EC	ISUZU COMPACTOR	COMMUNITY	2018	Good condition	13 Dec 2021	Hail damage	Y

**SUMMARY OF ALL VEHICLES**

<b>TYPE OF VEHICLE</b>	<b>TOTAL</b>
SEDAN	9
MINIBUS	1
TRUCKS	19
MPV'S	2
TRACTORS	5
SUV'S	5
TRAILORS	7
GRADERS	4
TLB'S	3
ESCAVATOR'S	2
DOZER	1
FIRE FIGHTING	5
LDV'S	28
LANDFILL COMPACTOR	1
ROLLER'S	2
TOW TRACTOR	1
<b>TOTAL</b>	<b>95</b>
<b>To be auctioned</b>	<b>25</b>
	<b>70</b>

## ITEM 41/2022

### REVIEW OF THE ORGANISATIONAL STRUCTURE

**AUTHOR: Dir. CPS/MN**

**STANDING COM: MARCH 2022**

**EXCO: MARCH 2022**

**COUNCIL: MARCH 2022**

#### **1. PURPOSE**

To report to the EXCO on Organisational Structure Review for noting

#### **2. LEGISLATIVE FRAMEWORK**

Local Government Municipal Systems Act No. 32 of 2000 as amended

Regulation 4(3)(a) of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers

#### **3. AUTHORITY**

1. Section 51(d) of the Municipal Systems Act No. 32 of 2000 as amended

2. Regulation 4(3)(a) of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers states that the Municipal Manager must review the municipality's staff establishment within 12 months following the election of a new Municipal Council.

#### **4. BACKGROUND**

The municipality is required to review its organizational structure at list yearly. The process begins with inputs from Departments, then to Strategic Planning Sessions of the institution where inputs of Councillors are presented. The proposed structures will the end up in Council for noting, which will be followed by a workshop and consultation with Labour before it goes back to Council for approval.

#### **5. PROGRESS TO DATE**

A Technical Strategic Planning session took place in February 2022 where changes to the Structure were proposed. This will be followed by an Institutional Strategic Planning Session, which should endorse the proposals. A workshop will be held for both Councilor's and Unions in May 2022.

**6. STRATEGIC IMPLICATIONS**

The Organogram paves the way for achievement on National and Institutional vision through improved productivity

**7. HUMAN RESOURCES IMPLICATIONS**

This will provide clear role clarification and motivation.

**8. FINANCIAL IMPLICATIONS**

As per personnel budget

**9. ANNEXURES**

*Summary of Proposed Changes*

**10. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the report on the review of the organizational structure

**CONSOLIDATED DEPARTMENTAL INPUTS ON THE MUNICIPAL ORGANISATIONAL STRUCTURE  
2022/23**

<b>Ser No.</b>	<b>Current Function</b>	<b>Proposed Movement of the Function</b>
1	Legal Management	Corporate Services
2	Meter reading	Engineering
3	Hall booking function	Budget and Treasury Office
4	Municipal systems administration	Corporate Service/ IT
5	Registry and Document Management	ITUnit
6	Labour Relations Coordinator (New)	CPS
7	Change reporting lines of the EPWP Coordinator to reporting directly to the Director.	Engeneering
8	Convert 1 IDP Coordinator to a Researcher	Strategic Planning and LED
9	Revenue Protection Officer (new)	Engeneering (Electricity)
10	Administrator Immovable Asserts (new)	Finance ( Asset Management)
11	Assistant Immovable Asserts (new)	Finance ( Asset Management)
12	Unit Administrators	To report directly to Unit Managers
13	IGR Admin Assistant (New)	MM's Office under IGR Officer
14	Unit Manager	To CPS

ITEM 42/2022

**EMPLOYEE ASSISTANCE PROGRAM**

**Author : Dir. CPS/MN)**

**Management: MARCH 2022)**

**(Standing Committee: March 2022)**

**(EXCO: March 2022)**

**(Council: March 2022)**

**1. PURPOSE**

To report to EXCO on the Employee Wellness Programs for noting.

**2. LEGAL FRAMEWORK**

Municipal Systems Act No. 32 of 2000

Labour Relations Act No. 66 of 1995

SALGBC Main Collective Agreement on Conditions of Service

Occupational Health and Safety Act

**3. AUTHORITY**

Section 67(1)(a) of the MSA contends that a Municipality, in accordance with applicable law and subject to any applicable collective agreement, must develop and adopt appropriate systems and procedures, consistency with uniform standards prescribed in terms of section 72(1)(c), to ensure fair, efficient, effective and transparent personnel administration, including wellness of staff members.

**4. BACKGROUND**

Employee Assistance Programme is established as a wellness intervention to reduce personal and work problems that might have an adverse impact on the work performance, health and general well-being of all employees. Thus Wellness is defined as the promotion

of the physical, mental, spiritual and social well-being in all occupations, prevention of illnesses caused by working conditions, protection of employees from risks resulting from factors adverse to health, placement and maintenance of employees in an occupational environment that is adaptable to physiological and psychological capabilities and the adaptation of work to the employee to his / her job.

## 5. PROGRESS MADE

### Wellness intervention /activities

The Employee Assistance Practitioner provides short term counselling, referral to professional bodies, re – integration, aftercare and follow -up services to all employees.

#### 5.1 Reflection on cases

Activity	Number	Comments
New cases( Substance abuse)	2	on-going therapeutic services rendered
Reopened cases ( Substance abuse and Depression)	2	Relapses noted and the case has to be reviewed
Active cases( Bereavement , Substance abuse, Depression)	2	under EAP intervention stage
Vaccination program is in full swing in all satellite	All affected employees	All services rendered
Physical activities soccer and netball- played 2 games	1	Team building and health lifestyle program
Awareness programs	All satellite	Covid -19 awareness programme on Vaccination registration has been conducted in a very professional manner and 60% of employees and councillors who falls in that ambit has vaccinated already

Prevention strategies	-	<p>Hygiene Control Measures were distributed and displayed in various satellite offices with the aim of advocacy around COVID-19 in the form of posters, emails and institutional menus. Department of Health worked hand in hand with the Municipality to prevent the spread of Corona virus within the institution.</p> <p>Temperature guns were procured to monitor temperature of employees, clients and community members.</p> <p>Monthly decontamination programme has been stopped and its high risk to stop this program</p>
SHEQ management	All satellites	<p>Currently busy with workplace inspections on institutional buildings and Monthly Fumigation programs has been stopped and is a high risk, Procurement and refilling of fire extinguishers' in process</p>

## 5.2 Presented problems

<u>Problem</u>	<u>Number</u>	<u>Type of referral</u>
Substance abuse	2	Supervisor referral
Finance	0	Self-referral
Work related	0	Self-referral
ill- health	2	Self-referral
Bereavement	1	Supervisor referral
L.O.D	0	Supervisor referral
COVID-19	2 case of fourth wave	Self-referral

## 6. STRATEGIC IMPLICATIONS

This report is in line with National Human Resource Strategy.

## 7. HUMAN RESOURCE IMPLICATIONS

This provides for the wellness of the staff for improved productivity

## 8. INANCIAL IMPLICATIONS

Budget for EAP and COVID-19. Procurement (Finance will report for actual amounts)t

## 9. ANNEXURE

NONE

## 10. RECOMMENDATIONS

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the report on employee assistance program.

ITEM 43/2022

**STATUS OF JOB EVALUATION**

[Author; Dir: CPS;MN]

[Management: MARCH 2022]

[Standing Committee: MARCH 2022]

[EXCO: MARCH 2022]

[COUNCIL: MARCH 2022]

**1. PURPOSE**

To report to EXCO on the progress of Job Evaluation for noting

**2. LEGAL FRAMEWORK**

- Constitution of the Republic of South Africa, Act No. 108 of 1996
- Labour Relations Act Labour Relations Act, No. 66 of 1995
- Occupational Health and Safety Act, No. 85 of 1993 (Sections 9-12)
- Compensation for Occupational Injuries and Diseases Act, No. 130 of 1993
- Basic Conditions of Employment Act, No. 75 of 1997 (Sections 22 and 23, 78 and 79)
- Employment Equity Act, No. 55 of 1998 (Chapter 2)
- Main Collective Agreement
- Building Regulations and Standards Act 1977
- Skills Development Act 1998
- Skills Development Levies Act 1999
- NSDS 111
- ICT Governance Framework

## **1. AUTHORITY**

Local Government Municipal Systems Act instructs the Municipal Manager to develop an administration that will be able to deliver the functions of the municipality. In doing that the Municipal Manager has to develop Job Descriptions that will assist in the regulation of behaviour of employees.

## **4. BACKGROUND AND DISCUSSIONS**

The Municipality amalgamated in August 2016. Officials were placed in July 2019 and Adoption of Organogram was done in 2019 by the Council, Job Descriptions were completed for the Amalgamated officials on positions in the structure. Internal Job Evaluation Committee was established in Jan 2020. It Comprises of the Director Corporate Services as the Chairperson and Managers reporting to the Directors and unions. The workshop was conducted by the Director in February 2020. HR has been assisting in Job Description writing. In 2021 SALGA conducted a workshop on Job Descriptions writing virtually. The ADM JEC was established to conduct the actual JE. As the Municipality we are participating in the Job Evaluation Committee of the District.

## **5. PROGRESS TO DATE**

The Municipality have thirty (30) Job Descriptions which are signed and will be sent to the District Job Evaluation Committee for Quality Assurance. Twenty-two (22) Job Descriptions are waiting for the Internal Job Description Committee to do Quality Assurance. After the exercise Job Descriptions will be loaded into ADM Job Evaluation Committee for Evaluation, which will be sent SALGA Provincial Audit by the DJEC. JD will then be sent to Council for final Adoption. The Departments are finalising the development of JD the remaining Job Descriptions for their officials. The District Job Evaluation Committee conducted a session on JD in Calgary on the 14-18 February 2022 to assist the Municipalities with Quality Assurance as JE has been suspended for two months. See attachment for the status

## **6. HUMAN RESOURCE IMPLICATIONS**

These Job Descriptions will assist in the segregation of duties and less conflict about who/what must an employee do for the day/ week, month and year.

## **7. STRATEGIC IMPLICATIONS**

Job Descriptions by nature are an enabler for the environment that employees found themselves in. They assist with regulating that environment and thus preventing future disputes that may lead in bad blood between parties.

**8. FINANCIAL IMPLICATIONS**

None

**9. ANNEXURES**

Status of Job Description per Department

**10. RECOMMENDATION**

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the report on Status of Job Description

## STATUS OF JOB DESCRIPTIONS

DEPARTMENT	JOB TITLE	STATUS OF JOB DESCRIPTION
Municipal Manager	IGR Coordinator  Manager Internal Audit  Internal Auditor X 3	<ul style="list-style-type: none"> <li>• Signed</li> <li>• Waiting for Quality Assurance</li> <li>• Signed</li> </ul>
Corporate Services	HR Manager X 1  HR Officers X 5  CPS Secretary  Payroll Officers X2  Payroll Clerk X 1  Wellness Officer X 1  Skills Development Officer  OHS Officer  Labour Relations  Unit Managers X 3  ICT Manager  ICT Technician X 3  ICT Systems Administrator	<ul style="list-style-type: none"> <li>• Waiting for Quality Assurance</li> <li>• Signed</li> <li>• Signed</li> <li>• Waiting for Quality assurance</li> <li>• Waiting for Quality Assurance</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> </ul>

BTO	<p>Secretary to the Director</p> <p>Senior Accountant Credit Control X 1</p> <p>Cash Management Officer X 1</p> <p>Cashiers X 7</p> <p>FBS Co-ordinator X 1</p> <p>FBS Data Capturer X 3</p> <p>Billing Accountants X 2</p> <p>Billing Clerks X 2</p> <p>Financial Records Management X 1</p> <p>Metre Readers X 7</p> <p>Credit Control Clerk X 1</p>	<ul style="list-style-type: none"> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> </ul>
Community Services	<p>Secretary to the Director</p> <p>Manager Law Enforcement</p> <p>Law Enforcement Chief Traffic Officer</p> <p>Senior Traffic Officer</p> <p>Manager: Waste Management</p> <p>Traffic Officers Grade II X 11</p> <p>Security Officer</p> <p>E-Natis Clerk</p> <p>Examiner Vehicle</p> <p>Senior Security Officer</p>	<ul style="list-style-type: none"> <li>• Signed</li> <li>• Waiting for Quality assurance</li> <li>• Waiting for Quality assurance</li> <li>• Waiting for Quality assurance</li> <li>• Waiting for Quality assurance</li> <li>• Waiting for Quality assurance</li> <li>• Waiting for Quality assurance</li> <li>• Waiting for Quality Assurance</li> <li>• Waiting for Quality Assurance</li> <li>• Waiting for Quality Assurance</li> </ul>

		<p>Assurance</p> <ul style="list-style-type: none"> <li>• Waiting for quality Assurance</li> </ul>
Engineering	<p>Secretary to the Director</p> <p>Housing Manager</p> <p>Housing Officer X 4</p> <p>Electricity Manager</p> <p>ISD Officer</p>	<ul style="list-style-type: none"> <li>• Signed</li> <li>• Waiting for Quality Assurance</li> <li>• Waiting for Quality Assurance</li> <li>• Signed</li> </ul>
Strategic Planning & LED	<p>Secretary to the Director</p> <p>IDP/PMS Manager</p> <p>IDP Coordinators X2</p> <p>IDP Clerk X 1</p> <p>LED Manager X 1</p> <p>LED Assistant X 1</p> <p>Community Development Practitioners X 4</p> <p>Sports Development Officer X 3</p> <p>Tourism &amp; Heritage Assistant</p> <p>Special Programmes Coordinator</p>	<ul style="list-style-type: none"> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Signed</li> <li>• Waiting for Quality Assurance</li> <li>• Waiting for Quality Assurance</li> <li>• Waiting for Quality Assurance</li> <li>• Waiting for Quality Assurance</li> <li>• Waiting for Quality Assurance</li> <li>• Waiting for the Quality Assurance</li> </ul>

## ITEM 44/2022

### PROPOSED NEW AND REVIEWED POLICIES

[Author; Dir: CPS; MN]

[Management: MARCH 2022]

[Standing Committee: MARCH 2022]

[EXCO: March 2022]

[COUNCIL: March 202]

#### 1. PURPOSE

To report to the EXCO on the Policy Review and New Policies for noting

#### 2. LEGAL FRAMEWORK

- Constitution of the Republic of South Africa, Act No. 108 of 1996
- Labour Relations Act Labour Relations Act, No. 66 of 1995
- Occupational Health and Safety Act, No. 85 of 1993 (Sections 9-12)
- Compensation for Occupational Injuries and Diseases Act, No. 130 of 1993
- Basic Conditions of Employment Act, No. 75 of 1997 (Sections 22 and 23, 78 and 79)
- Employment Equity Act, No. 55 of 1998 (Chapter 2)
- Main Collective Agreement
- Building Regulations and Standards Act 1977
- Skills Development Act 1998
- Skills Development Levies Act 1999
- NSDS 111
- ICT Governance Framework

#### 3. AUTHORITY

Local Government Municipal Systems Act instructs the Municipal Manager to develop an administration that will be able to deliver the functions of the municipality. In doing that the Municipal Manager has to develop policies that will assist in the regulation of behaviour of employees.

#### 4. BACKGROUND AND DISCUSSIONS

The issue of policies development is the responsibility of every employer. Policies are a vehicle that should be driven to normalise and standardise operations in a workplace. South Africa, as a constitutional state, has developed Legislation that set the basics and regulates how each workplace should relate to its employees. It becomes the responsibility of employers to develop policies that seek to implement legislation. In this regard, the municipality has developed a plethora of policies that seek to standardise operations. These policies have to be reviewed on a yearly basis or when necessary. From time to time the municipality, either informed by environmental situations or by change in legislation or other human behaviours, has to develop new policies. These policies have to go through a process of consultation at different structures within the municipality as they have a direct bearing on the employees. This process started in 2019 when these policies were adopted by Council as Draft pending a workshop for Councillors and for consultation with Labour. Another set of policies was again adopted as drafts pending a workshop and consultation in March 2021 Council meeting. The following are the proposed policies:

Corporate Services	Strategic Planning and LED	BTO
S&T Policy (Review)	PMS Policy (Review)	SCM Policy (Review)
Recruitment Policy (Review)	Public Participation Policy (Review)	
Fleet Management Policy (Review)	IGR Policy (New)	
Cell phone Policy (Review)	Tourism Master Plan (New)	
Dress Code Policy (Review)	Sports Development Plan (New)	
ICT Policies (Review)	Risk Management Policy (Review)	
Job Evaluation Policy (Review)		
Employment Equity Policy (Review)		
Workplace HIV & AIDS (Review)		
Imprisoned Employees Policy (Review)		
Abscondment Policy (Review)		
Attendance and Punctuality Policy (Review)		
OHS Policy (Review)		
EAP Policy (New)		

Sexual Harassment Policy (Review)		
Insurance Policy (Review)		
Exit Management Policy (Review)		
Danger Allowance Policy (Review)		
Internship Policy (Review)		
Whistle Blowing Policy (New)		
Anti Fraud and Corruption Policy		
Internal Sports and Recreation Policy (New)		
Housing Rental Policy for Staff (New)		
Records Management Policy (New)		

#### 5. HUMAN RESOURCE IMPLICATIONS

These policies have a direct bearing to the employees as they guide and control their functioning. Policies by nature are an enabler for the environment that employees found themselves in.

#### 6. STRATEGIC IMPLICATIONS

Policies guide and pre

#### 7. FINANCIAL IMPLICATIONS

No budget needed for the formulation of policies

#### 8. ANNEXURES

None as the leadership are already in possession of them

#### 9. RECOMMENDATION

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the report on the proposed new and reviewed policies.

## ITEM 45/2022

### STAFF TURNOVER

( Director CPS Diir/MN)

[MANAGEMENT: MARCH 2022 ]

[Standing Committee: MARCH 2022]

[EXCO: MARCH 2022]

[COUNCIL: MARCH 2022 ]

#### 1. PURPOSE

To report to EXCO on the Staff Turnover for the second quarter 2021/2022 for Noting

#### 2. LEGAL FRAMEWORK

- Municipal Systems Act No.32 of 2000
- Labour Relations Act No.66 of 1995
- SALGBC Main Collective Agreement on Condition of Service
- Basic Conditions of Employment Act,75 of 1997

#### 3. AUTHORITY

Section 55(1) of the MSA contends that the Municipal Manager is responsible and accountable for the information and development of an economical, effective, efficient and accountable administration through the following:

- Appointment of Staff, other than those referred to I Section 56(a)
- The Management, effective, utilization and training of staff.

#### 4. BACKGROUND AND DISCUSSIONS

The Municipality employs employees for a period of time. The marriage between the Municipality and its staff may end in different ways, e.g Death, Abscondment, Dismissal, Expiry of Contract, Retirement, Retrenchment, Medical Boarding and Resignation.

#### PROGRESS TO DATE

NAME & SURNAME	EMPLOYEE CATEGORY	DEPARTMENT	REASON
THOBEKA THENGELA	G/A CLEANER	CORPORATE SERVICES	DEATH
ASANDA MASO	GENERAL WORKER	ENGINEERING	ABSCONDMENT

LUTHANDO BESMAN	ELECTRICIAN	ENGINEERING	ABSCONDMENT
FUNGIWE DANDALA	ELECRTICAL ENGINEER	ENGINEERING	FIXED CONTRACT EXPIRED
JOSEPH NGQUNGWANA	MECHANIC	ENGINEERING	CONTRACT EXPIRED

**5. HUMAN RESOURCES IMPLICATIONS**

To fill vacancies for continuous service delivery

**6. TRATEGIC IMPLICATIONS**

High turnover will make it difficult for the Municipality to fulfil its mandate

**7. FINANCIAL IMPLICATIONS**

R 120 403.40 in leave pay out

**8. RECOMMENDATIONS**

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the report for Quarter 2 of the 2021/22 financial year

**ITEM 46/2022**

**STATUS OF LABOUR RELATED AND CIVIL LITIGATIONS CASES**

**AUTHOR: DIR; CPS/MN  
MANAGEMENT: MARCH 2022  
STANDING COMMITTEE: MARCH 2022  
EXCO: MARCH 2022  
COUNCIL: MARCH 2022**

**1. PURPOSE**

To report to EXCO on the status of Labour Related and Civil Litigation Cases for noting

**2. LEGISLATIVE FRAMEWORK**

Labour Relations Act

Basic Conditions of Employment Act

Main Collective Agreement

RSA Constitution

Promotion of Administrative Justice act

**3. AUTHORITY**

Main Collective Agreement stipulates how labour relations should be conducted. PAJA provides for legal recourse by the society against any actions and non-action by government institution.

**4. BACKGROUND AND DISCUSSIONS**

Municipality as employer is a juristic person, who can sue and be sued. The fact that there are employees in the institution that translates to inherent contradictions as there are different interests between the employer and the employee. Sometimes these differences

can be adverse and turned to the misconduct. The Municipality has to ensure that it maintains discipline in the workplace to improve productivity.

In the Local Government Sector, there is a Code of Conduct which has to be enforced and a Disciplinary Code is used to address transgressions internally. SALGBS can be approached by both parties if the internal issues has not been finalised, through Conciliation or Arbitration. Labour court can only be approached by any party who seeks to review award for Arbitration.

There are cases which are active internally and others in the Local Government Bargaining Council and in the Labour Court.

## **5. PROGRESS TO DATE**

Litigation register is in place

Cases are continuous

We have twelve (13) cases, Five (5) cases have been finalised and files are closed, Two (2) case has been sent to Labour court for Review, Six cases (6) are still in progress.

Cases are reported to Council on Quarterly basis.

## **6. HUMAN RESOURCE IMPLICATIONS**

He resolution of disputes eliminates unnecessary tensions in the workplace

## **7. STRATEGIC IMIPLICATIONS**

This contributes to Strategic Human Resource Management and improve service delivery

## **8. FINANCIAL IMPLICATIONS**

Litigation Budget

## **9. ANNEXURES**

Labour Related Cases  
Civil Litigations

## 10. RECOMMENDATIONS

The Standing Committee **RECOMMENDED** that:

- 1) EXCO notes the report on the status of labour related and civil litigations.

<u>Name of Employee</u>	<u>Brief Description</u>	<u>Date of Hearing</u>	<u>Status of the Case</u>	<u>Date of Set Down</u>	<u>Financial Implications</u>
Raymond Mhlaba Municipality vs Nozuko Nomnqa	The employee is a Payroll Clerk and was suspended on 23 Feb 2018 and subsequently charged and dismissed for insubordination and failure to facilitate the payment of salaries for EPWP workers.	02 September 2021	An unfair dismissal dispute was referred to SALGBC Conciliation and arbitration but remained unresolved in 2018. The case set on the 2nd of September 2021 Virtually. the case is continuing	Case is sitting on the 4 <sup>th</sup> of February 2022	
Raymond Mhlaba Municipality vs Kelebone Khoselane	The employee was a Chief Security Officer and was charged for contravening the Public Gathering Act by leading an IMATU protest and assault of fellow employee.	6- 7 May 2021	The dispute was arbitrated And the employer lost. An award directing re-instatement and compensation has been issued in favour of MR. Khoselane, the Municipality has filed for the review of the Arbitrator to the Labour Court	Date to be communicated	None yet
Ms Yandiswa Mqungu Versus Raymond Mhlaba Municipality	The employee was employed as a EPWP Co-ordinator in a three year contract starting from 1 August 2015 ending 31 July 2018 and continued to receive salary beyond the term of the contract. The contract was later terminated on account of misconduct she challenged the termination.	04 July 2018	The matter was heard on 30-31 March 2021 and the employer lost and she was re-instated but the employer is taking the award on review	The Review Application has been filed with the Labour Court	None yet

SAMWU Dbo Members Vs Raymond Mhlaba Municipality	The union referred a S198 dispute to SALGBC for the absorption of contract workers into the establishment	28 April 2021	The matter was conciliated virtually on 28 April 2021 and remained un resolved. It will now go for arbitration on a date to be fixed by the Bargaining Council	No date of set down yet	<u>None</u>
SALGBC obo IMATU	The union referred an enforcement dispute in relation to failure to remit subscription fees to the union and was short paid to the tune of R2992.50	Referred on 24 February 2021	Issuing of Compliance order is being processed	The matter will go for arbitration after the order is issued and not complied with by the employer	<u>None yet</u>
Mlami Dyanyi vs Raymond Mhlaba Municipality	The employee was employed as a Unit Manager in Adelaide and retired on 31 March 2021. And referred an unfair dismissal dispute to SALGBC on 10 April 2021	o hearing was held	The matter will go for CON-ARB on a date to be fixed by SALGBC	No date yet	<u>None yet</u>
Raymond Mhlaba Municipality VS Ayanda Velebhayi	The employee is employed as a Payroll Officer and was charged for Fraud and Theft. The employee is on suspension	The case set in January 2022	Case set and awaiting for sanction from the Chairperson.	No date yet	S&T
Raymond Mhlaba Municipality VS Ayanda Mzileni	The employee is employed as a HR Manager charged with failure to follow recruitment policy. The employee is on suspension	Will sit in March			

**ANNEXURE B**

**CIVIL LITIGATIONS IN THE MUNICIPALITY**

<b>LITIGANT</b>	<b>NATURE OF THE CLAIM</b>	<b>DATE OF INVOICE</b>	<b>AMOUNT CLAIMED</b>	<b>DATE OF RECEIPT</b>	<b>STATUS OF THE CLAIM</b>
BATE CHUBB & ASSOCIATES	Professional services obo Eyabantu Professional ServicesCC// RMLM	25 November 2020	R10433.72	04 February 2021	Outstanding as verification is underway
Alice Business Development Forum And Lionel Trichardt	Professional Fees	19 July 2020	R78 410.28	24 March 2021	Is being processed
Amathole Forestry Company	Claim for service rendered in extinguishing farm fire in Hogsback	13 July 2020	R253 950.22	4 April 2021	Outstanding as it is being verified through lawyers
Vena and Others	Claim for re-instatement	20 November 2020	R1 400 000	21 May 2021 Stay of execution granted by Labour Court July 2021	Matter being challenged in Labour Court The matter has been challenged by the municipality at High Court for recession.
Coega Packing vs Raymond Mhlaba Local Municipality	They were granted an order against the municipality to pay for an encroachment at the New Town	July 2021	R4 000 000		

	ccmetyery by the community. The cited the RMLM as respondent number 1, ADM as respondent number 2 and Department of Land Affairs as respondent number 3					
Inzalo vs RMLM	Inzalo bidded for provision of MsCOA systems and was not a preferred service provider. They are challenging the award	August 2021	Not yet stated	August 2021	August 2021	Awaiting date of the High Court Q2
27 Years Robben vs RMLM	They are claiming that they provided paving and they were not paid since 2014	Since 2014	R3 million plus	The case is being defended by the municipality		Awaiting court date-

