



**BID NO: SCMU01/FIBRE/21/22**

**PROJECT NAME: EXPRESSION OF  
INTEREST FOR RESPECTIVE FIBRE OPTIC  
INSTALLERS TO SUBMIT PROPOSALS FOR  
OPTIC FIBRE INSTALLATION TO BOTH  
BUSINESSES AND HOMES WITHIN  
RAYMOND MHLABA AREA OF  
JURISDICTION**

**CLOSING DATE: MONDAY, 20 SEPTEMBER  
2021**

**NAME OF BIDDER:\_\_\_\_\_**

## Invitation to Bid

### RAYMOND MHLABA MUNICIPALITY

**PROJECT NAME: EXPRESSION OF INTEREST FOR RESPECTIVE FIBRE OPTIC INSTALLERS TO SUBMIT PROPOSALS FOR OPTIC FIBRE INSTALLATION TO BOTH BUSINESSES AND HOMES WITHIN RAYMOND MHLABA AREA OF JURISDICTION**

**BID NO: SCMU01/FIBRE/21/22**

Proposals are hereby invited for the **PROJECT NAME: EXPRESSION OF INTEREST FOR RESPECTIVE FIBRE OPTIC INSTALLERS TO SUBMIT PROPOSALS FOR OPTIC FIBRE INSTALLATION TO BOTH BUSINESSES AND HOMES WITHIN RAYMOND MHLABA AREA OF JURISDICTION**

Completed proposals are to be placed in a sealed envelope endorsed "**PROJECT NAME: EXPRESSION OF INTEREST FOR RESPECTIVE FIBRE OPTIC INSTALLERS TO SUBMIT PROPOSALS FOR OPTIC FIBRE INSTALLATION TO BOTH BUSINESSES AND HOMES WITHIN RAYMOND MHLABA AREA OF JURISDICTION: BID NO. SCMU01/FIBRE/21/22**" and must be deposited in the Bid Box at the **Budget and Treasury Office: Corner of Campbell and Market Street, Fort Beaufort Town Hall, 5720**, not later than **1200pm on Monday , 20 September 2021.**

The Bid document will be available for download on the Raymond Mhlaba Municipality website from 07 SEPTEMBER 2021

**Enquiries should be addressed to Mr A. Tsewu at 0466457474 /[atsewu@raymondmhlaba.gov.za](mailto:atsewu@raymondmhlaba.gov.za)**

#### **BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

- The Raymond Mhlaba Municipality Supply Chain Management Policy will apply;
- Proposals which are late, incomplete, not completed in black ink, unsigned or submitted by facsimile or electronically, will not be accepted;
- Proposals submitted are to hold good for a period of 90 days.
- Proposals that do not meet a minimum of 70 points for functionality will not be considered further.
- Service providers must be registered with CSD.

No briefing session shall be conducted for this tender. Technical enquiries may be directed to the project manager on the above contact details.

**Ms. U.T.Malinzi**  
**Municipal Manager**

## **SPECIAL CONDITIONS OF THE BID**

### **1. SUBMISSION OF TENDERS**

Submissions must be in a sealed envelope clearly endorsed as per instruction on the tender document (advert).

### **2. ADJUDICATION OF TENDER**

The Raymond Mhlaba Local Municipality is not bound to accept any tender and also reserves the right to cancel the tender when deemed necessary. The tender will be adjudicated by the Raymond Mhlaba Local Municipality in terms of its policy.

### **3. COMPLETION OF TENDER DOCUMENTS**

Tenders will only be considered on receipt of this tender document correctly completed with all insertions in black ink and signed. The following **compulsory** documentation **must** be attached in order for the bid to be considered:

- Tax Clearance Certificate and Tax Compliance Status
- Original Certified IDs of business directors
- Valid Tax Clearance Certificate and Tax Compliance Status
- Company Registration Certificate (failure to attach will lead to immediately Disqualification)
- Formal agreement (in case of consortia/Joint Ventures)
- Original certified copy of B-BBEE Certificate / Original sworn affidavit or original certified copy of a sworn affidavit
- Latest up to date rates and taxes certificate of all directors from the relevant authority or copy of a lease agreement or proof of residence from a recognised authority.
- CSD supplier's summery report with a verified tax status

NB: All certified copies must be original and not older than three months. Failure to adhere will render your submission invalid and non-responsive.

#### **4. BRIEFING SESSION**

No compulsory briefing session shall be conducted for this tender. Technical enquiries may be directed to the project manager

#### **5. WITHDRAWAL OF TENDER**

In the event of the successful tender failing to execute the service in terms of this tender, the Municipality shall be entitled to cancel the contract summarily, in which event the Bidder shall be liable for any additional expense incurred by reason of the Municipality having to call for fresh tenders or having to accept any less favourable tender.

#### **6. PERIOD OF VALIDITY OF TENDERS**

The period of validity of tenders shall be **90** days as stated in the tender form and be calculated from the closing date for submission of tenders.

#### **7. NOTICE OF BIDDERS**

Should any additions or alterations to the document as issued to Bidders be deemed necessary prior to the date for submission of tenders, they will be issued to Bidders in the form of Notices and will form part of the tender document. Bidders should ensure that both website and notice board are visited timeously to ensure that erratum/addendum loaded on the websites are noted and responded to as expected. The Notices to Bidders shall be completed where applicable by Bidders, signed, dated and returned with the tender documents.

#### **8. DELIVERABLES & PENALTIES**

The successful bidders will be expected to enter into a Memorandum of understanding with the municipality and will be made available where amongst others, detailed terms and conditions will be applied. This implies that, the successful bidder will be expected to deliver within the timeframes

**EXPRESSION OF INTEREST FOR RESPECTIVE FIBRE OPTIC INSTALLERS TO SUBMIT PROPOSALS FOR OPTIC FIBRE INSTALLATION TO BOTH BUSINESSES AND HOMES WITHIN RAYMOND MHLABA AREA OF JURISDICTION**

**SPECIFICATIONS/ TERMS OF REFERENCE & SCOPE OF WORK**

**1. BACKGROUND**

The RMLM has received numerous proposals from various service providers, requesting to install fibre optic technology to the homes and businesses within the municipality area of jurisdiction. The municipality resolved to open a platform where all interested parties will be able to fairly participate and ensure that the SCM processes are duly followed and implemented.

**2. SCOPE OF WORK**

The scope of work is focused in the installation of both FTTH and FTTB within the Raymond Mhlaba Area of jurisdiction

**2.1 Development work**

- 1 Installation of an overhead/trenched Fibre to the Home (FTTH)/ Fibre to the Business (FTTB) solution within an area
- 2 Maintenance plan of the fibre network infrastructure
- 3 Install cameras in the targeted suburb streets where fibre is rolled out
- 4 Make provision for surrounding schools, should they require the fibre services
- 5 Promote gender equality in the workplace by offering equal opportunities for women to be employed during the construction
- 6 Be able to liaise with Telkom, SANRAL, Department of Roads & Public Works, ESKOM and other non- municipality entities must be handled by wayleave applicant
  - o Comply with the Municipal policies
  - o Comply with the Telecommunications Act 103 of 1996
  - o Comply with department of labour
  - o The appointed applicant will have to be in a position sign the memorandum of agreement (MOU) with the municipality.

- 7 The successful bidder needs to indicate which Return on Investment (ROI) will be beneficial to the Municipality as part of their FTTH and FTTB proposal.

## 2.2 Bid evaluation criteria

### Pre-Qualification

- CSD Registration
- Tax clearance certificate
- Consortium agreement or join venture agreement (where applicable)
- Copies of ID's of directors/ project team

### Functionality evaluation

#### Letters to demonstrate experience in similar work/ project (References)

FUNCTIONAL ASSESSMENT – POINTS SCORING	
Functional Category & Description	Points Allocation
<b>Experience</b>	<b>Total = 30</b>
<p>15 points for each project that were successful conducted</p> <p>Total: 2 Projects.</p> <p>In order to claim points the bidder should attach signed Appointment letter (by the Accounting Officer) or purchase order and reference letter signed off by Client.</p> <p>A bidder who submitted Appointment Letter or Purchase order and reference letter will score maximum points</p>	30
<b>Expertise</b>	<b>Total = 40</b>
Project team comprising of skilled officials to successfully complete the project.	15

<p>CV's and Certificates of competence with a minimum of 2 years' experience in the below functional areas must be attached. 5 points for 2 years experience (CV attached.)</p> <p>Certificate in Optic Fibre Installation (COFI-SA)- 10 points</p> <p>Certificate in IT Security/Networking- 10 points</p> <p>Degree in the built environment or equivalent - 10 point</p> <p>In order to claim points the bidder should attach a detailed CV's(with 2 years experience) with ID copy &amp; certificates with certified original stamp.</p>	<p>10</p> <p>5</p> <p>10</p>
<b>Methodology</b>	<b>Total = 30</b>
Full compliance with Specification - 10 points	30
Detailed work plan (clear understanding of our requirements) - 10 points	
Time frames (clear implementation plan) – 10 points	